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CITY COUNCIL

Vincent Salimi, Mayor
Devin Murphy, Mayor Pro Tem
Anthony Tave, Council Member
Maureen Toms, Council Member
Norma Martínez-Rubin, Council Member

**PINOLE CITY COUNCIL
MEETING AGENDA**

**TUESDAY
February 15, 2022**

VIA ZOOM TELECONFERENCE

5:00 P.M.

Please note the early start time

DUE TO THE STATE OF CALIFORNIA'S DECLARATION OF EMERGENCY – THIS MEETING IS BEING HELD VIA VIDEOCONFERENCING PURSUANT TO AB 361 - CITY COUNCIL AND COMMISSION MEETINGS ARE NO LONGER OPEN TO IN-PERSON ATTENDANCE.

How to Submit Public Comments:

Written Comments: All comments received **before 3:00 pm the day of the meeting** will be posted on the City's website on the agenda page ([Agenda Page Link](#)) and provided to the City Council prior to the meeting. **Written comments will not be read aloud during the meeting.**

Email comments to comment@ci.pinole.ca.us

Please indicate which item on the agenda you are commenting on in the subject line of your email.

To Participate in Public Comment During the Meeting:

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

From a PC, Mac, iPad, iPhone or Android:

<https://us02web.zoom.us/j/89335000272>

Webinar ID: 893 3500 0272

By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak.
- Speakers will be muted until their opportunity to provide public comment.

When the Mayor opens the comment period for the item you wish to speak on, please use the "raise hand" feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide and press *6 to unmute. **To comment with your video enabled, please let the City Clerk know you would like to turn your camera on once you are called to speak.**

WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. They are retelecast the following Thursday at 6:00 p.m. The Community TV Channel 26 schedule is published on the city's website at www.ci.pinole.ca.us.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, www.ci.pinole.ca.us, and remain archived on the site for five (5) years.

If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Bell at (510) 724-8928 or hbelle@ci.pinole.ca.us.

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection on the City Website at www.ci.pinole.ca.us. You may also contact the City Clerk via e-mail at hbelle@ci.pinole.ca.us.

Ralph M. Brown Act. Gov. Code § 54950. In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

2. LAND ACKNOWLEDGMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present, and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87105.

4. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

A. CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code § 54957.6

Agency designated representatives: City Manager Andrew Murray, City Attorney Eric Casher, Human Resources Director Stacy Shell and Gregory Ramirez (IEDA)

Employees: Unrepresented Managers (Management Compensation Plan)

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

6. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS

7. REPORTS & COMMUNICATIONS

A. Mayor Report

1. Announcements

B. Mayoral & Council Appointments

C. City Council Committee Reports & Communications

D. Council Requests for Future Agenda Items

E. City Manager Report / Department Staff

- F. City Attorney Report

8. RECOGNITIONS / PRESENTATIONS / COMMUNITY ANNOUNCEMENTS

- A. Proclamations
 - 1. Lunar New Year
- B. Presentations/Recognitions
 - None

9. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine or noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of the February 1, 2022 Meeting
- B. Receive the January 29, 2022 – February 11, 2022 List of Warrants in the Amount of \$786,195.59 and the February 4, 2022 Payroll in the Amount of \$485,026.89
- C. Resolution Confirming Continued Existence of Local Emergency [**Action: Adopt Resolution per Staff Recommendation (Casher)**]
- D. Fiscal Year (FY) 2021/22 Second Quarter Report on Implementation of Capital Improvement Plan (CIP) Projects [**Action: Receive and File Report (Kaur)**]
- E. Receive The Quarterly Investment Report for The Second Quarter (Ending December 31, 2021) [**Action: Receive and File Report (Guillory)**]
- F. Resolution In Support of Bay Adapt: Regional Strategy for A Rising Bay [**Action: Adopt Resolution per Staff Recommendation (Whalen)**]
- G. Receive The Quarterly Report on Implementation of The Strategic Plan for Fiscal Year (FY) 2021-22 Second Quarter [**Action: Receive and File Report (Murray)**]
- H. Receive Quarterly Update on Greenhouse Gas Inventory Effort [**Action: Receive and File Report (Whalen)**]

10. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.

- A. Adopt Resolution of The City of Pinole Confirming the Costs of Nuisance Abatement At 2718 Silverado Drive and Ordering a Special Assessment in The Amount Of \$10,088.46 Against The Subject Property To Fully Recover All Abatement Costs [**Action: Adopt Resolution per Staff Recommendation (Whalen)**]

11. OLD BUSINESS

- A. Resolution Continuing Authorized Remote Teleconference Meetings Pursuant to AB 361 [Action: Adopt Resolution per Staff Recommendation (Casher)]
- B. Options For a City-Sponsored Fourth of July Celebration For 2022 [Action: Discuss and Provide Direction per Staff Recommendation (Picazo)]
- C. Receive Information and Provide Direction on Capital Improvement Plan (CIP) Projects [Action: Discuss and Provide Direction per Staff Recommendation (Mishra)]

12. NEW BUSINESS

- A. Provide Direction on Potential Ballot Measure to Become a Charter City and Enact a Real Property Transfer Tax [Action: Discuss and Provide Direction per Staff Recommendation (Murray)]
- B. Receive The Fiscal Year (FY) 2021/22 Mid-Year Financial Report and Adopt a Resolution Approving Budget Adjustments [Action: Adopt Resolution per Staff Recommendation (Guillory)]

13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)

Open only to members of the public who did not speak under the first Citizens to Be Heard, Agenda Item 6

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes for City Council items and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

14. ADJOURNMENT to the Regular City Council Meeting of March 1, 2022 in Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

POSTED: February 10, 2022 at 4:00 P.M.

Heather Bell, CMC
City Clerk

**CITY COUNCIL MEETING
MINUTES
February 1, 2022**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

The City Council Meeting was held via Zoom videoconference and broadcast from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Salimi called the Regular Meeting of the City Council to order at 5:01 p.m. and led the Pledge of Allegiance.

2. LAND ACKNOWLEDGEMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov. Code § 87105.

A. COUNCILMEMBERS PRESENT

Vincent Salimi, Mayor
Devin Murphy, Mayor Pro Tem
Norma Martinez-Rubin, Council Member
Anthony Tave, Council Member
Maureen Toms, Council Member

B. STAFF PRESENT

Andrew Murray, City Manager
Heather Bell, City Clerk
Eric Casher, City Attorney
Maria Picazo, Recreation Manager
Chris Wynkoop, Fire Chief
Markisha Guillory, Finance Director
Lilly Whalen, Community Development Director
Sanjay Mishra, Public Works Director
Roxane Stone, Deputy City Clerk

City Clerk Heather Bell announced the agenda had been posted on Thursday, January 27, 2022 at 4:00 p.m. with all legally required written notices. Written comments were received and had been posted to the agenda page of the City's website and distributed to the City Council in advance of the meeting. A revised report for Item 8G had been published after the posting of the agenda.

Following an inquiry, City Attorney Eric Casher reported that Mayor Salimi intended to abstain from participating in the discussion for Item 11A, Recommended Next Steps for the Faria House. Pursuant to Government Code Section 87103, a public official was prohibited from participating in governmental decisions that may have a material financial effect on their real property interest. Fair Political Practices (FPPC) Regulation 18702.2 provided that if a public official resided in a property or owned a property that was within 500 feet of a governmental decision, there was the potential for a material financial effect.

The proximity of the real property interest of Mayor Salimi had been measured and was found to be within 500 feet of the Faria House. No exceptions applied in this case given the potential discussion of specific uses for the Faria House, which was the basis for the Mayor's abstention and recusal from participating in the discussion for Item 11A.

4. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

A. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Gov. Code § 54957.6

Agency designated representatives: City Manager Andrew Murray, City Attorney Eric Casher, Human Resources Director Stacy Shell and Gregory Ramirez (IEDA)
Employee Organization: PPEA

PUBLIC COMMENTS OPENED

Deputy City Clerk Roxane Stone advised there were no comments from the public.

PUBLIC COMMENTS CLOSED

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

At 5:36 p.m., Mayor Salimi reconvened the meeting into open session and announced there was no reportable action from the Closed Session.

6. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

Christy Lam-Julian, Pinole, thanked the Mayor for responding to an e-mail she had submitted and for his advocacy in reaching out to the West Contra Costa Unified School District (WCCUSD) Board of Trustees to support a multi-use room for Shannon Elementary School.

Cameron Sasai, Pinole, reported he had spoken with Councilmembers about anti-Asian and Anti-Black hate crimes in the community, and how it had affected him, his family and the Pinole community.

Mr. Sasai emphasized that hate crimes were an ongoing problem but the City Council had made no progress on this issue even when many Councilmembers had campaigned on public safety. He urged the immediate prioritization of public safety for those who needed it the most and a clear and working framework for hate crime and prevention in the City of Pinole for all vulnerable communities.

Mr. Sasai also commented on the potential new housing development proposed on Fitzgerald Drive and the misinformation in the community from those opposed to the project. He emphasized the need for more housing in Pinole for people of all incomes and the creation of more transit rich neighborhoods. He asked that the City Council consider an Inclusionary Housing Ordinance which required a percentage of units in all new housing developments to be made affordable and that Pinole follow Contra Costa County's lead by requiring all new development to consist of all electricity and no natural gas, which was also consistent with state efforts for abundant, affordable and sustainable clean energy housing.

Tammera Campbell, Pinole, Founding Member of Pinole 4 Fair Government, comprised of ordinary citizens working for inclusion, communication, and a better Pinole encouraged public participation in local government to help build a stronger and more resilient city. Pinole 4 Fair Government was working towards ensuring a democracy where people could be heard. Given the current political climate, lies were occurring in the City and she emphasized that Pinole for Fair Government had never taken an official position of opposition to the Pinole History Museum, but had questioned the use of public funds to support a project that may not be able to sustain itself without the continued and ongoing use of future public funds. As such, she stated that information in the public to the contrary was a lie.

Ms. Campbell thanked the previous speaker for raising the concepts of affordable housing and statements in the public about being exclusive. She also spoke to future conversations on the use of American Rescue Plan Act (ARPA) funds and the City's budget, in which discussions she planned to participate. She hoped those discussions would include the reopening of Fire Station No.74, the potential for partnership with Verizon Wireless and AT&T to provide fiber optics in the community, and the deferred maintenance of the heavily used Senior Center. In addition, Pinole TV needed new equipment. She asked for more discussion around the use of the ARPA funds.

Rafael Menis, Pinole, reported on the statistics of the Omicron variant in Pinole which was on the decline but the variant remained incredibly infectious and was substantially more dangerous to the unvaccinated and un-boosted. He encouraged everyone to be vaccinated, get their booster shots and continue to wear appropriate masks in and outdoors.

Debbie Long, Pinole, suggested the City was in violation of the Public Records Act regarding a public records request she had submitted to the City on January 11, 2022, related to a request for information on the 223-unit apartment housing development to be constructed on the current Kmart site in the Pinole Vista Shopping Center. Pursuant to the requirements of the Public Records Act, the City had 10 days to reply to the request or notify the requester of the need to take an additional 14 days. She had followed up on her request on January 23, 2022 but had received no additional response from City staff and efforts to contact the Planning Department had been unsuccessful. After contacting the Mayor she had been informed that some City staff were out with COVID-19. She had contacted the City Clerk this date and had been informed the City was asserting its need for an extension due to key staff being absent with a response to her Public Records Act request anticipated to be provided by February 8, 2022.

Ms. Long pointed out her request for information was information that was readily available to staff, should have been readily available to the public within minutes, and once City staff knew they were out of compliance they should have begun e-mailing the information. If the City could not manage the simplest of tasks, she encouraged the City Council to look to a third party to perform those duties. She emphasized that the Public Records Act was an important step in the City being transparent. She asked that City Hall be reopened and the City stop hiding behind COVID-19. She otherwise commented that no one was against affordable housing but housing placed in the middle of a shopping center was inappropriate, and she suggested there were other sites in the community more appropriate for such housing.

Jane Cole, Pinole, commented on her involvement with the Tuolumne County Historical Society Museum in the City of Sonoma and her familiarity with the donation of historical items to that museum, which had a central focus for Sonoma. The Tuolumne County Historical Society Museum held numerous events and activities in the community. In terms of the Faria House, residents had waited a long time for it to be a museum and a focal point for Pinole. As a retired teacher, field trips to a Pinole Historical Museum would benefit local school children. The Faria House had been the City's "heart" and she urged the City Council to support the project.

Mayor Salimi clarified that the Faria House would be discussed as part of Item 11A. Public comments under Citizens to be Heard were for items that were not on the meeting agenda.

Anthony Vossbrink, Pinole, speaking on behalf of other friends and neighbors in the community and striving for a better Pinole, inquired on the status of the Pinole Valley caretakers' house which had been vacant for months. He commented on the number of incidences of vandalism in the area including the removal of signage near the dog park, a number of car break-ins along Adobe Road, the fact the trail behind the caretakers' home had a massive breach that had yet to be repaired, and another breach on Pinole Valley Creek behind Trader Joes'.

7. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

- A. Proclamations
 - 1. Black History Month

The City Council read into the record a proclamation recognizing Black History Month and emphasized the importance of the proclamation and Black History Month.

PUBLIC COMMENTS OPENED

Cordell Hindler, Richmond, found the proclamation and its recognition of numerous City staff and members of the Council to be an honor.

Tammera Campbell, Pinole, thanked the City Council for the heartwarming words in the proclamation and the recognition of many individuals as a great way to start Black History Month.

PUBLIC COMMENTS CLOSED

- B. Presentations / Recognitions

None

8. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of the January 18, 2022 Meeting.
- B. Receive the January 15, 2022 – January 28, 2022 List of Warrants in the Amount of \$202,937.56 and the January 21, 2022 Payroll in the Amount of \$465,358.69
- C. Resolution Confirming the Existence of Local Emergency [**Action: Adopt Resolution per Staff Recommendation (Casher)**]
- D. Adopt a Resolution Authorizing the City Manager to Execute a Consultant Services Agreement with Michael Baker International (MBI) for Preparation of Housing and Safety Element Updates and a New Environmental Justice Element for \$481,360 And Amending the FY 2021/22 Budget [**Action: Adopt Resolution per Staff Recommendation (Whalen)**]
- E. Approve Revisions to Council Procedures [**Action: Adopt Resolution per Staff Recommendation (Bell)**]
- F. Designate the Human Resources Director as the City's Board Member to the Municipal Pooling Authority (MPA) and the Finance Director as the Alternate Board Member [**Action: Adopt Resolution per Staff Recommendation (Shell)**]
- G. Approve an Amendment to Extend the Term of the Employment Agreement for the City Manager [**Action: Adopt Resolution per Staff Recommendation (Shell)**]

Regarding Item 8G, Mayor Salimi reported that pursuant to Government Code Section 54953 (C)(3), he was required to report out that Item 8G was a recommendation to authorize an amendment to extend the term of the Employment Agreement for the City Manager to December 31, 2024. There would be no fiscal impact as a result of the adoption of the resolution.

Council member Toms requested the following revision to the second sentence of Section 6. Agenda Preparation, as shown on Page 94 of 369, of Attachment A of Item 8E, as follows:

Items may include those requested as future agenda items by the City Council, those needed by City staff to carry out City functions, and proclamations/presentations requested by local jurisdictions or non-profits.

Mayor Pro Tem Murphy also referenced Item 8E and stated for the benefit of the public why the revisions to the Council procedures had been proposed. He encouraged the public to read the revisions and work with the City Council to ensure that Council meetings were as inclusive as possible and continue to provide public comment and engagement. He thanked the City Clerk for her work on the changes along with the efforts of the City Council.

PUBLIC COMMENTS OPENED

Cordell Hindler, Richmond, also speaking to Item 8E found the revisions would be beneficial and he was pleased a second comment section would be added to future meeting agendas. As to Item 8G, he commended the work of the City Manager and hoped the City Council would approve the item. He also expressed his support for Item 8F.

Rafael Menis, Pinole, requested the following revisions to Item 8E: revise the first sentence of Page 98 of 369, 12. Rules of Order, b. Consent Calendar, to read: *Items listed under the “Consent Calendar” are considered to be routine and noncontroversial and will be enacted, approved, received or adopted by one motion in the form as shown on the agenda*; and Page 102 of 369, Section 16, this section should be reworded to encourage increased public engagement in study sessions and workshops.

Referring to Item 8D, Mr. Menis found that this item would involve a substantial change for the City with the creation of a new Environmental Justice Element with a focus on discriminated against communities in Pinole. He suggested the staff report was worth further discussion. As part of this item he also had concerns that only one language was being recommended to be offered at workshops, particularly since 36 percent of Pinole was non-English speaking.

PUBLIC COMMENT CLOSED

City Clerk Heather Bell responded to the public comment related to Item 8E, and recommended further modification to Page 102 of 369, Section 16 to read:

Study Sessions and Workshops are special meetings of the City Council that provide in-depth information and give City Council members background and insight for addressing critical City issues more effectively and allows additional time for public review and participation.

The consensus of the City Council was to accept the additional revision offered by the City Clerk for Item 8E.

ACTION: Motion by Council members Toms/Martinez-Rubin to Approve Consent Calendar Items 8A through 8G, subject to the changes identified for Item 8E by the City Clerk.

Vote:	Passed	5-0
	Ayes:	Salimi, Murphy, Martinez-Rubin, Tave, Toms
	Noes:	None
	Abstain:	None
	Absent:	None

9. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.

None

10. OLD BUSINESS

A. Options for City-Sponsored Fourth of July Fireworks Show for 2022 **[Action: Discuss and Provide Direction (Picazo)]**

Recreation Manager Maria Picazo provided a PowerPoint presentation detailing the proposals for a City-sponsored Fourth of July Fireworks Show for 2022, as shown in the February 1, 2022 staff report. She asked the City Council to receive the report, consider the proposals/options and provide direction to staff.

Responding to the Council, City Manager Murray clarified that Pinole staff had been in communication with City of Hercules staff on possible collaboration for fireworks show and cost sharing, although staff had been informed the City of Hercules had no plans to collaborate with Pinole at this time since Hercules had plans for its own fireworks show. He acknowledged he had no conversations with any Hercules Councilmember to discuss the fireworks show.

Ms. Picazo confirmed the City Manager's comments but stated Pinole staff would keep the lines of communication open with Hercules' staff.

Council member Tave understood the Hercules City Council had allocated funds in its budget for fireworks show which was why he suggested the opportunity for shared costs or possible collaboration.

Mayor Salimi suggested staff reach out to the Hercules City Council.

Ms. Picazo clarified, when asked, that if the City Council took action to move forward with additional activities for the Fourth of July such as water activities, staff would need to come back with additional information since only the fireworks show was being discussed at this time. She again provided the estimates for sponsorship, cost estimate and the timing for the fireworks displays as part of the proposals received and as outlined in the staff report.

As to the overtime pay for police and fire personnel who would be required to be on-duty for a Fourth of July Fireworks show, Fire Chief Chris Wynkoop clarified there would be no additional holiday pay on top of overtime pay. In response to concerns with a fireworks display during the summer given drought conditions, he noted those conditions were the reason for the recommendation for the fireworks display to be launched from a barge off-shore out of range from any falling projectiles that may start a fire.

Ms. Picazo reiterated that staff had focused only on the costs and details for a fireworks show and had not explored a water show at this time. If the City Council provided direction staff could review whether there were any companies that provided such activities in the area. As to the current proposals for fireworks displays, the vendors had received numerous requests from cities, more than could be fulfilled, and the vendors had requested Pinole reach an agreement on any fireworks display by the end of February. Vendors would also need time to obtain necessary permits and supply chain issues could also be a factor.

PUBLIC COMMENTS OPENED

Cordell Hindler, Richmond, understood the City of Richmond had planned a fireworks show in 2022 but that remained to be determined. He suggested the City Council move forward with the first option and make a decision this evening given that time was of the essence.

Anthony Vossbrink, Pinole, suggested the City Council revisit the last time this request had been discussed by the City Council, which had been voted down. He questioned what had changed between then and now pointing out the community remained in a pandemic, a fireworks show should not be considered this year, and he opposed the expenditure of upwards of \$60,000 in tax dollars for a brief show while the City had stated it did not have adequate funds for other services and needs. He also questioned the cost impacts to police and fire services such an event would produce. He reported the City of San Francisco had recently announced it would cancel its 2022 fireworks display, and suggested Pinole should do the same until after the pandemic and the economic downturn in the economy and consider other community activities. He emphasized both the Police and Fire Chiefs had previously opposed a Fourth of July fireworks display and he asked them to opine on the current proposal. He also commented on the lack of adequate parking and issues related to crowd control and security during such events.

PUBLIC COMMENT CLOSED

Council member Martinez-Rubin was torn because while she recognized the ongoing pandemic and the unknowns there was also a need for the community to celebrate. She too would like to know what the City could consider at a smaller cost such as a non-fireworks celebration. She referenced a community event at Fernandez Park that had been held in October 2021, which had been pulled together by the Pinole Police Department as part of National Night Out, and which had combined an event traditionally held in August with Halloween themed costumes. She was curious about events that celebrated community, patriotism and drew on celebratory and festival events that could be centered around food, and bringing people together with local vendors. She asked staff to bring back information on such an event and urged staff to reach out again to the City of Hercules to consider possible cost sharing for a fireworks display.

Ms. Picazo suggested staff could return to the City Council at its next meeting scheduled for February 15, 2022 with additional information.

Mayor Pro Tem Murphy recognized the uncertainty of the pandemic and suggested there may be an opportunity for a water show. He wanted to see old traditions acknowledged while making new traditions, and agreed an effort should be made to see whether a partnership could be established with the City of Hercules with possible cost sharing, and that staff also reach out to the Bay Front Chamber of Commerce on a possible partnership. He also wanted to see COVID-19 safety measures be considered for community events to include hand sanitizers and masks provided to the community.

Mayor Pro Tem Murphy asked about the type of program that would be considered for a Pinole Fireworks Show in terms of whether the Mayor or Council members would be asked to speak. He suggested that surveys and community engagement should be considered that would allow the community to understand the costs for such events and their importance to the community. He otherwise expressed his appreciation to parks and recreation staff for all of their hard work producing community events.

Council member Tave echoed the comments and suggested the City was doing well with its community events even in the midst of the pandemic. He suggested that the Fourth of July could be an opportunity to expand community engagement such as having a booth at the event for City staff. He supported the possibility of partnership with the City of Hercules and would like to learn more about future conversations between Hercules and Pinole staff.

Given the time constraints for the vendors, Mayor Salimi suggested that the City Council move forward and direct staff to sign what was needed for the City to secure a fireworks display proposal. In the meantime, staff could reach out to other cities and see if they were willing to share costs with Pinole, and as they secured the dates they could finalize items. He suggested the Hercules City Council would be willing to work with the City of Pinole.

Council member Toms suggested the item be continued to the City Council meeting of February 15 to allow staff the ability to obtain more information, including when the City of Hercules planned its fireworks display and whether Pinole could partner with the City of Hercules. The City Council could still make a decision in time to get a vendor, if needed. If the City of Hercules did not want to partner with Pinole, she suggested Pinole not have a fireworks display on the same night as Hercules since the City would still have first responders and public safety conducting crowd control, which would be a big draw on staff for two nights as opposed to one night.

In response to Mayor Pro Tem Murphy, City Manager Murray clarified the City Council had budgeted \$100,000 for unspecified community events and the funds had been set aside but had not been specifically earmarked for a fireworks display. He asked the City Council to specify its direction to authorize staff to expend a portion of those funds for the fireworks show and to execute the contract.

Mayor Pro Tem Murphy supported moving forward with a fireworks show with staff to lean into partnership opportunities as discussed.

Mayor Salimi suggested a fireworks show would be great for the community as a whole and funds had been budgeted. He asked the City Manager the best way to move forward while keeping the options open with the City of Hercules. He asked the City Manager whether the item should be tabled or staff given the authority to proceed.

City Manager Murray suggested the item could be continued to the February 15, 2022 City Council meeting as opposed to tabling the item. He reiterated that staff already had discussions with Hercules' City staff on this issue. He suggested Council members could reach out to their Hercules City Council peers on a possible partnership and on the suggestion whether Pinole could contribute financially to a larger Hercules fireworks show as an option. He added that successful events in the community had included the implementation of COVID-19 measures along with education to the public. As to directing staff to research a possible water show as an alternative that could be done with more information to be provided on February 15. He cautioned, however, that the waterfront area was limited for water activities. Staff could also discuss possible partnership with the Bay Front Chamber of Commerce.

It was the consensus of the City Council for staff to provide additional information on a possible water show as an alternative to the fireworks show for a Fourth of July event.

Mayor Salimi advised that Item 10A would be continued to the February 15, 2022 City Council meeting, as discussed.

Mayor Salimi left the meeting at this time and City Attorney Casher restated the reason for the Mayor abstaining from the discussion of Item 11A, as earlier reported.

Mayor Pro Tem Murphy chaired the meeting at this time.

11. NEW BUSINESS

A. Recommended Next Steps for the Faria House [Action: Discuss and Provide Direction (Mishra)]

Public Works Director Sanjay Mishra provided a PowerPoint presentation on the next steps for the Faria House. He asked the City Council to review staff's recommended next steps and direct staff to solicit proposals from professional service firms to assess the cost and benefit of potential uses of the building, including uses as a local history museum, professional offices, and residences.

Mr. Mishra also recommended the City Council direct staff to solicit proposals from professional service firms to conduct a community engagement process to gather input from a representative sample of the community on the preferred future use of the site. Staff estimated that it would cost \$20,000 to hire a firm to conduct the cost and benefit assessment and \$50,000 to hire a firm to conduct a community engagement process. If the City Council directed staff to solicit proposals for an assessment of cost and benefit and a community engagement process, staff would return to the City Council with a recommendation for a firm to conduct both scopes of work and a request for a budget appropriation to fund the firms' work.

Responding to the Council, Mr. Mishra clarified a cost benefit assessment would include a breakdown of the various details for the potential uses that had been outlined in the staff report. Again, staff was recommending solicitation from professional service firms to conduct a community engagement process to gather input from a representative sample of the community on the preferred future use of the site and a list of community benefits, but a dollar amount may not be identified. He added that while some of the potential uses may be able to identify a dollar amount, it would be difficult to identify a dollar amount to reflect the benefit to the community.

City Manager Murray commented that while not everything could be quantified, municipal revenues generated by different uses, such as direct revenues, could be monetized and quantifiable. At a certain point, there would be a challenge to quantify and put a dollar amount on the benefits, but there were certain standards that could be identified, such as the number of users that could be anticipated for a potential use, revenue from such users, and revenue generated for the downtown. The consultant should be able to identify a more objective quantification of the differences in the benefits for the different types of uses.

In terms of the value of the Faria House, a fair market appraisal had previously been prepared which included the renovations needed to make the structure habitable. It would be within the cost and benefits assessment of the different uses for a consultant to identify the structure's value as is, potential sales cost, residual value and the like, which all would be within the scope of the consultant's work.

City Manager Murray reiterated a consultant would not be able to monetize everything but look at the fiscal and economic impacts from the different uses and again determine the number of uses the Faria House may attract and a measure of the impacts in value of a particular use, and how a particular use may impact the economy of the downtown as a quantifiable piece of information the City had not analyzed. One component was getting more objective information and the City had some analysis related to the cost and benefit of using the structure as a history museum, but did not have the same information for the other possible uses or resident input regarding the priority of the possible uses.

The history of the public input to date had been attached to the staff report with a summary of the findings of the Faria House Ad Hoc Committee from 2020. Staff was unaware of any past polling efforts for the potential uses of the Faria House.

Mr. Mishra confirmed there had been prior cost estimates provided for the renovation costs for the Faria House; however, the cost estimates were only to make the structure habitable. The consultant could be asked to provide a cost estimate to bring the structure up to current codes.

City Manager Murray suggested such information would be provided if the consultant were directed to provide cost estimates for the potential uses identified in the staff report. An estimate with and without the estimated cost for an elevator to access the second floor as an example could also be requested.

PUBLIC COMMENTS OPENED

Alexander Jason, Pinole, suggested the City did not need consultants since the City Council had already considered a Memorandum of Understanding (MOU) to build a Pinole History Museum and Community Event Center and when the Faria House had been moved by the City to its current location it was intended for those uses. He found it to be shameful the City had not fulfilled its promise to the Faria sisters who had grown up in the home and in the community. He emphasized the interior of the Faria House was a wreck, unusable for any purpose and had been broken into by the homeless. The Faria House was City property and should not have been permitted to remain in its current condition. He suggested the City should expend the funds for the house to be used for any purpose.

Mr. Jason also suggested the City did not have to spend \$50,000 on a community survey since the decision on the Faria House had been made long ago. Pinole citizens elected the City Council to make those decisions. The Faria House should not sit unused, should be made serviceable and maintained and brought up to code, which was what the City Council should be voting on.

Jane Cole, Pinole, a retired teacher had envisioned the Faria House as the Faria sisters had as a place for children and adults to experience Pinole's history unfold. Making the Faria House a place for community events and activities would change Pinole from a bedroom community. The Faria House could be a place for everyone to follow the roots of past and future generations. She suggested all community events could dovetail with activities sponsored by, and done at a Pinole History Museum. She urged the City Council to move forward with renovations of the Faria House.

David Ruport, Pinole, reported he had been unable to read some of the documents attached to the staff report. He also found that some of the background summary in the staff report included

incorrect information regarding the MOU which had been considered by the City Council in 2020. He also reported that he too had experienced difficulty obtaining public records from the City and suggested that process should be improved. He otherwise found the procedure the City had taken for a Pinole History Museum had not been ideal, and there had been difficulty getting good information out of the City or from the proponents of a Pinole History Museum.

Tammera Campbell, Pinole, referenced the results of a small community-based survey from Pinole Fair Government where residents had not supported the City spending money for the Faria House. She supported the City spending the money to get the information needed on what was required to make the structure usable but did not support the sale of the property given the division in the community. She emphasized that there were many buildings in Pinole that were not maintained, such as the Senior Center. She also pointed out that many people were now working from home and acknowledged the sale of the Faria House could become a beautiful residence for someone or a wedding venue.

Jeff Rubin, Pinole, President, Pinole Historical Society and Pinole History Museum, suggested that hiring consultants for every top dollar issue that was considered by the City Council was a waste of time and money. He questioned the possible expenditure of funds that would be in addition to funds the City had already spent to hire an architect to renovate the Faria House. He emphasized residents had made their voices heard on numerous community issues facing Pinole, some of them several times, with no surveys considered for building a skate park or funding the library as examples. In the fall of 2021, the City Council had held two workshops on the use of ARPA funds. Both workshops had been well noticed to the public but involved limited community participation. The City had similar limited results from a survey requesting input on how to spend the ARPA funds. He questioned the process of asking residents to provide public comment at City Council meetings but later surveying residents and then complaining the survey results were inadequate.

Mr. Rubin reported seventy people had expressed their support for the Faria House renovations at a June 15, 2021 City Council meeting and he had submitted copies of the public comments from that meeting to the City Council. He hoped the City Council would refresh its memory for the support of the Faria House renovation and a Pinole History Museum. He suggested the City Council had heard from everyone who cared about these issues and it was time for the City Council to do what it was elected to do and make decisions.

Rafael Menis, Pinole, suggested it was worth knowing what they were discussing which was not funding for the Faria House for any purpose. He recognized there was significant support in the community for a local history museum but there was also significant opposition, which was why it would be worthwhile to have a community engagement process.

Mr. Menis asked for more information and consideration of a community engagement process which may impact the next agenda item, consideration of the next steps for 2301 San Pablo Avenue, "Community Corner." He stated a community engagement process was important and acknowledged that while there had been significant public input on this issue, a survey from the broader community on the appropriate use of the Faria House had not been conducted. A survey from Pinole Fair Government was a survey that had gone out to a limited audience and not a random sample. He supported properly sampled polling to get a sense of the broader cross section of the community on this topic. He further suggested a cost benefit analysis would be worthwhile but the primary benefit would be a broader survey.

Irma Ruport, Pinole, was surprised the topic was again before the City Council given that the Faria House had been identified in the unfunded category in the budget as part of City Council discussions in 2021. She detailed the staff recommendation as shown in the staff report, and suggested it was a waste of time for City staff, the City Council, City Attorney, the public's time, and taxpayers' money. She suggested the City Council not spend another dime on this topic and rather suggested the status of the Faria House should be placed on the ballot for November 2022 so that taxpayers could be part of the solution. If the City Council did not consider a November ballot measure, she and a group of residents would petition the City Council to place the item on the ballot. She had already requested ballot information from the City Clerk. She urged the City Council to stop this failure of a project since the City Council had other important issues to discuss, such as the fact Pinole had an "F" rating for affordable housing and had been ranked last for streets and roads. She also commented on the fact that some of the attachments to the staff report were unavailable to the public and the fact she too had a Public Records Act request since July 22, 2021, for all Faria House and Pinole Historical Society information but had received no information.

Debbie Long, Pinole, suggested the City Council was at a stalemate and the outcome was predictable. She suggested the best option was to sell the Faria House to the Pinole Historical Society for what the City paid in 2016, which could be justified based on funds required to make the structure habitable. While cost of real estate had only increased, the cost of renovations had as well and anything done on the property would require a prevailing wage. Sale of the property to the Pinole Historical Society with a timeline for improvements would allow the Pinole Historical Society to partner with volunteers and the union. This method had been used for Dr. Lee's building albeit that process had taken much longer and had been for a specified use.

Peter Murray, Pinole, former Pinole Council member and Mayor, detailed the history of the Faria House and its community benefit. He emphasized the City of Pinole had promised the Faria sisters the City would take the home, move and renovate it for the purpose of a historical museum, and losing that intent for political reasons was wrong. The Faria House offered a lot to the community and to the economic benefit of the downtown. The City had available Redevelopment Funds to pay for many of the improvements. He added that the Faria House was intended to reinvent the community and capture Pinole's history.

Christy Lam-Julian, Pinole, suggested the City Council should dig in deep to the community. She suggested it was fiscally irresponsible to pay another consulting firm to conduct community engagement given the effort for the ARPA funds, as an example, had been lackluster. She encouraged community engagement, particularly given the diversity of Pinole which would provide a greater sense of what residents wanted.

PUBLIC COMMENTS CLOSED

City Manager Murray clarified in response to some of the public comment that the City of Pinole did not have a signed agreement with the Pinole History Museum regarding the use of the Faria House, although one had been proposed for City Council consideration on November 17, 2020, which had also been confirmed by the City Attorney.

Finance Director Markisha Guillory clarified, when asked, that there had been 64 responses as part of the ARPA workshop survey.

City Attorney Casher again clarified the agenda item with the City Council asked to provide direction on the next steps for the Faria House and the staff recommendation as outlined in the staff report. The discussion did not include the subsequent agenda item for the “Community Corner,” which was a separate item.

Council member Toms supported the expenditure of \$20,000 to hire a firm to conduct the cost and benefit assessment as long as it included the level of improvements needed to be done for different types of uses, such as the building code requirements if used as a residence, the building code requirements for a business, or a museum with no elevator and offices upstairs. The cost for the full proposal for a museum on two stories with an elevator was information that was already on record. She did not recommend a community engagement process on any proposal since that engagement was ongoing already albeit with controversy. She would like to figure out the goals, what the City Council could agree upon, and suggested they could all agree on having the Faria House be renovated, but likely could not agree on whether to sell the property, do the renovation at certain levels, or convey the property to the non-profit Pinole Historical Society.

Council member Toms sought more information which the cost benefit assessment would provide. She recognized that not everyone was in agreement but they had to reach a compromise and if there were a number of investments that could be made to allow the Faria House to be used at some level with fundraising by a nonprofit or some other use that would not require an elevator to the second floor, they needed to figure out what could be done to move towards an agreement for a usable building in the downtown. The City Council also needed to reach a decision on whether to be the long-term owner of the building, sell it, fix it up and sell it, or if a City-sponsored rehab there would be prevailing wage requirements, and if conveyed to a nonprofit that could be something that could be done. She hoped the City Council would be able to make some accommodations in order to move forward.

Council member Martinez-Rubin found that an elevator was an Americans with Disabilities Act (ADA) requirement which may impact how to proceed with different uses. She supported representation that was reflective of the community as a whole, and commented on the importance of all of the studies and reports to date. She opposed the use of \$50,000 for community engagement for this project and stated it had not been done for any other project where there was a perception of division.

Council member Martinez-Rubin commented that Pinole did not have a venue that allowed for multiple uses in a location that was centered on its history and culture and an opportunity for a discussion about what all of that meant. She understood that Pinole believed in community development being significant enough and valued enough to support as a city the continuity of renovating the Faria House and she discarded the notion a museum would be a stodgy, old building that consisted of history static. More discussion was needed about the opportunity to create community space that was more about the history that could be provided in the Faria House. She did not think the building should be sold to someone outside of Pinole, it had roots in the agricultural beginnings of the City, with room to blend that with contemporary uses. At this time, she supported the recommendation to spend \$20,000 to hire a firm to conduct the cost and benefit assessment and not the \$50,000 for the community engagement process. She suggested the Faria House would be a gem for the community once it was able to be renovated and useful.

City Manager Murray reiterated the staff recommendation and commented that while some had suggested doing one without the other, staff's vision was to do both as a linear process with the

cost benefit assessment first and the community engagement to build off of that process, although it would be acceptable for the City Council to move forward with the cost benefit assessment recommendation and defer the community engagement recommendation.

Council member Tave appreciated all of the different perspectives and the recognition the City Council was discussing the use of taxpayer funds for an asset that had sat for a long time. Based on his research, he found that compelling arguments had been made that investment should occur for the City's history; however, and in his opinion, the Faria House was so far from getting there and putting taxpayer money into it absent the knowledge of the cost benefit was a concern. He suggested there were other options such as the sale of the building or a ballot measure to compel the City to renovate the Faria House as a possible museum. He questioned the use of taxpayer money for a use that had not been solidified by the current City Council.

Council member Tave suggested \$50,000 was too much for community engagement and potentially a workshop could be considered. The sale of the Faria House was an option that had not been discussed and he reiterated the building had been sitting for some time, it did not have a security system and there was inadequate lighting. The cost of moving the building to another location or possibly selling the building were options that had not been fleshed out. He suggested if the status of the Faria House was to be a ballot measure it would allow information to get out one way or another and was a possible option that should be discussed. He recognized the City had gone back and forth about investing in the City's history for years but the question was how to honor it in a way that did not involve significant cost.

In response to Mayor Pro Tem Murphy, Mr. Mishra and City Manager Murray clarified the City did not have a recent appraisal for the Faria House or its land.

Council member Toms advised against a ballot measure given there were two factions that would be spending money on campaigning. She suggested that money the Pinole Historical Society may spend on a ballot measure could be better spent on the goal of buying the building or for renovations. As to the potential uses for the Faria House, she understood there were some office uses that could be permitted on the second floor of a building that did not require an elevator, which was part of what the cost benefit assessment would evaluate.

Council member Toms described a potential scenario with a museum use on the first floor and an office on the second, and if the museum were to be successful it could conduct fundraising to lease the entire building. The Faria House was situated on a large lot, should not be moved, and an architect in the past had designed an apple orchard in the rear, which could make the site a nice wedding venue. She again supported the \$20,000 for the cost benefit assessment which would help inform the City Council.

Council member Martinez-Rubin pointed out the Faria House site was located in Heritage Park. The origins of the location had been detailed in the staff report and spoke to the interest in creating a place that would honor culture and heritage. There were many advancements in technology that could be considered, such as the use of solar or electric energy, and technology which may create a dynamic exhibit. There were plans to use the Faria House for the community's purpose and plans for fundraising by having the area behind the structure serve as a venue that would generate revenue for the City. The cost for renovations would only increase and she emphasized the costs already incurred by the City for the Faria House. She pointed out the City had also subsidized other recreational activities in Pinole and in terms of return on investment, the City's

recreational facilities always had to transfer funds from one fund to another to sustain them, with support to do so to in order provide a variety of activities in the City.

Council member Martinez-Rubin opposed the notion of a ballot measure. The City Council was elected to make the hard decisions and listen to the people who had shown up and who were interested in enriching the cultural sensibilities of Pinole and who believed in the value of a cultural/community venue. There were Redevelopment Agency funds generated from past facilities that had contributed to the General Plan, and they needed to discuss how to use those funds. She asked those who had provided public comment to understand that compromises had been made when the City had funded other major projects that didn't necessarily address what they may believe were important.

Council member Tave understood the importance of Pinole's history and while the City Council could discuss other community events and things the City had paid into as part of community enrichment, he pointed out there were community partners involved in those situations. The City had borrowed against deferred maintenance for years and since 2008 the City had been very conservative with many of the City's staff having done multiple jobs. He emphasized the City's roads were in poor condition and while current staffing levels were adequate and the City had funds to start paying for deferred maintenance, expending funds to renovate a building which was passed its' prime as compared to the cost of new construction was a concern. He questioned spending the money for a "want" as opposed to a "need," and emphasized the City Council had a fiscal duty to take care of the City's needs versus the wants. He again opposed the expenditure of \$50,000 for community engagement, suggested the sale of the property should be an option for consideration and suggested there were other ways to capture and display Pinole's history.

Council member Martinez-Rubin stated a museum would be a venue which created a culture and invited participation and engagement. She reiterated her comments and again supported getting information that would help decide which way to go. Additional conversations would follow how the Faria House could be used. She suggested the staff recommendation to hire a firm to conduct the cost and benefit assessment was reasonable and once that information was received they would have something on which to base a decision.

Council member Martinez-Rubin offered a motion, seconded by Council member Toms to support the staff recommendation to expend \$20,000 to hire a firm to conduct the cost and benefit assessment to assess the cost and benefit of potential uses of the Faria House, for the three potential uses identified in the staff report.

Mayor Pro Tem Murphy stated for the record he had never made a promise as a Council member regarding the future of the Faria House. He was of the opinion that the ideas for additional studies, such as the community engagement, while part of the City Council's challenge, seemed to be false promises of the past having been laid on the current Council. Based on the public comment, he found there were two different opportunities; either the sale of the property or the idea of putting the future use of the Faria House on the ballot, which led to the question of whether the City should use the Faria House for a particular use and how much the City should spend on a particular use. A ballot measure would address not just the future of the Faria House but what tax dollars should be spent on a future use along with upgrades and long-term use of the building. There was a compromise in each option but the reality was they were at a point where there was an opportunity to see whether the Faria House was as much of a priority in the community as many had suggested.

Mayor Pro Tem Murphy found the Faria House to be a distraction to what many in the community had consistently spoken about including road conditions, environmental issues and racial equity. He suggested there was an opportunity to promote democracy and to ensure that those who wanted the Faria House as a museum long-term in the City were aware of the costs, and he was inclined to support those two solutions with both requiring community engagement. He hoped the City Council could come to a decision point on those two issues. He asked the City Council to explore those two options, and if there was an opportunity to sell the Faria House, and if the buyer was potentially the Pinole Historical Society or another party, they could see the same successes the City had experienced with the Bank of Pinole, the Collins House and the mixed-use area across from the playhouse. If the matter goes to a ballot there would be an opportunity for Pinole residents to be engaged and there may be groups advocating for one side or another, all part of the democratic process.

Mayor Pro Tem Murphy commented this topic had come to the City Council on numerous occasions and there were other things he would like the City Council to focus on. He urged that a decision be made at this time. He reiterated he would not support an ongoing study or another consultant around community engagement, but would support mapping out those two plans. He appreciated the staff work on this topic but found the staff recommendation was not the solution to the real problem and suggested it was another way to deflect and defer a hard decision.

Council member Martinez-Rubin found Mayor Pro Tem Murphy and Council member Tave's comments telling that they had not listened to their constituents. The options before the City Council as included in the staff recommendation were new. As to promises made, she stated she had not promised anything about the Faria House.

ACTION: Motion by Council members Martinez-Rubin/Toms to support the staff recommendation to expend \$20,000 to hire a firm to conduct the cost and benefit assessment to assess the costs and benefits of potential uses of the Faria House, for the three potential uses identified in the staff report

Vote:	Failed	2-2-1
	Ayes:	Martinez-Rubin, Toms
	Noes:	Tave, Murphy
	Abstain:	Salimi
	Absent:	None

Mayor Pro Tem Murphy offered a motion, seconded by Council member Tave to direct staff to move forward with a ballot measure with regard to the future use of the Faria House.

City Attorney Casher explained that the item before the City Council, as agendized, had been to consider retaining a consultant to provide the study for the Faria House. Staff could be directed to work out and present the direction offered by the Mayor Pro Tem to the City Council but would have to stop short of any formal motion on a ballot measure.

Mayor Pro Tem Murphy clarified he would like a broader discussion with staff on what a ballot measure would look like. He understood if the motion was supported it would provide direction to staff on next steps with regard to the use of the Faria House and what would be possible as a ballot measure.

City Attorney Casher stated the motion, as clarified, would be acceptable since the item would have to come back as a future discussion. A motion, second and vote would be required.

City Manager Murray clarified the direction to staff was for a future agenda item to receive direction from the City Council on moving forward to place a ballot question regarding the use of the Faria House and investment of City resources on the next General Election ballot for November 2022.

On the discussion, Council member Toms asked how the question would be posed to voters absent the cost benefit assessment on the possible different uses for the Faria House.

Council member Tave found the City Council was at a stalemate and it made sense to go to the voters to determine whether or not the electorate wanted the Faria House to be a museum, which would compel the City to do the work and respond to a question before the community for years. He reiterated his comments on the topic and urged the City Council to let the residents speak via their vote, which was part of the democratic process rather than going back and forth and arguing about the history and value of the building. He supported the motion as stated.

Council member Martinez-Rubin noted the democratic process was also about civic involvement. She concurred with the initial staff recommendation for a cost benefit assessment, as previously stated, and suggested a ballot measure option was a guise for the City Council not to decide or compromise which she found to be unfortunate.

Council member Toms pointed out that ballot measures involved a timeline and a question on the ballot and a cost benefit assessment would help to answer the question that could be posed to voters.

Council member Tave disagreed that the motion on the floor was a guise not to make a decision. Discussions on the Faria House had been back and forth for years. Even if a cost benefit assessment had been done and regardless of the information there would be only four Council members present to make a decision and he was not confident a decision could be reached.

Mayor Pro Tem Murphy suggested the motion, as stated, would allow another opportunity to have the conversation and for the City Council to determine what questions should be placed on a future ballot. While he appreciated the public comment to date, input from all residents of the City via a ballot measure would be a simple ask. He asked for support from the City Council to move the item forward which would provide closure to a false promise made in the past.

As to the potential costs of a ballot measure for the November 2022 General Election, City Clerk Bell reported that the City always included some funding in the budget for elections. Putting a ballot measure on a regularly scheduled election would not add significant costs, but polling and engagement could involve additional costs.

City Manager Murray concurred that if the City Council wanted a public education campaign that was an option the City Council could undertake which involved various forms and costs. Simply placing a measure on the November 2022 ballot would not create significant cost to the City.

City Attorney Casher advised that administrative costs for a ballot measure varied and there were other steps required to prepare the ballot language that may involve additional costs.

ACTION: Motion by Mayor Pro Tem Murphy/Council member Tave to approve a future agenda item to receive direction from the City Council on moving forward with placing a ballot question regarding the use of the Faria House and investment of City resources on the next General Election ballot for November 2022.

Vote:	Failed	2-2-1
	Ayes:	Tave, Murphy
	Noes:	Martinez-Rubin, Toms
	Abstain:	Salimi
	Absent:	None

Council member Toms stated her no vote was because the item was not on the agenda for consideration. Discussion could take place at a future meeting and she would not object to exploring this option further. She suggested a future agenda item for a Closed Session to discuss real estate negotiations for the Faria House.

Council member Toms offered a motion, seconded by Council member Martinez-Rubin for a future agenda item related to real estate negotiations regarding the possible sale of the Faria House in a Closed Session.

Council member Tave found the motion to be the same type of motion as the prior motion that had failed. He questioned the City Council now considering future agenda items which was not to be considered until later in the agenda.

Council member Toms stated she could bring the item up later in the meeting agenda under consideration of future agenda items. She withdrew her motion at this time.

Mayor Salimi returned to the City Council meeting.

**B. Recommended Next Steps for 2301 San Pablo Avenue ("Community Corner")
[Action: Discuss and Provide Direction (Mishra)]**

Public Works Director Mishra presented the staff report and recommended the City Council direct staff to solicit proposals from professional service firms to assess the cost and benefit of potential uses of the site, including at least commercial development, mixed-use development and a public park. He also recommended the City Council direct staff to solicit proposals from professional service firms to conduct a community engagement process to gather input from a representative sample of the community on the preferred future use of the site. If the City Council directed staff to solicit proposals for an assessment of cost and benefit and a community engagement process, staff would return to the City Council with a recommendation for a firm to conduct both scopes of work and a request for a budget appropriation to fund the firms' work.

Responding to the Council, Mr. Mishra clarified the property was former Redevelopment Agency property and was under the authority of the Successor Agency. The former gas station equipment on the site had been removed from the site and the site had been mitigated.

PUBLIC COMMENTS OPENED

Rafael Menis, Pinole, suggested a cost benefit assessment and community engagement would be helpful for this item to ensure a fully informed decision on what could be done with the property, particularly if the City wanted to retain the property for public use it would need to pay the fair market value to be distributed to the taxing entities.

PUBLIC COMMENTS CLOSED

Council member Toms noted the property had been designated in the General Plan and Specific Plan for a mixed-use not park or plaza. She suggested the City should be moving forward to implement the Three Corridors Specific Plan to invigorate the downtown, and whether ground floor retail, office or restaurant and/or second or third floor residential office that was where the flexibility would be. She did not see that public engagement process would inform the City Council on anything a proposed development would provide. She wanted to see the funds focused on trying to find another developer for the site with a wider net on getting the property developed.

City Manager Murray acknowledged the City had gone through numerous rounds of offering the property with different levels of responses. There had been changing economic circumstances with a fairly strong response from a more recent effort of marketing surplus City property. He suggested that doing the same thing but with a different consulting firm could be one option. One of the options was that the City determine the use first and then find someone interested in creating that use. He also acknowledged that private development had expressed interest in the property in the past.

Council member Martinez-Rubin asked whether the City Council could review the reasons why a developer had not been attracted to the site. She had asked a development firm during a Council expo about the property and had learned one of the constraints was that the lot was not large enough.

City Manager Murray confirmed it was less cost efficient to develop a smaller sized lot, there were limits on what could be constructed on the property, and the City had received offers to develop the lot in the past, which offers had not been pursued due to the combination of the terms not being persuasive to the City Council.

Council member Tave asked whether the property had been marketed for any proposal to ensure creative and different ideas to develop the property. While casting a wider net, he wanted to see the restrictions be lifted to allow a potential developer to offer ideas. He understood that access to the property was constrained, an existing electrical box on the property may be difficult to navigate, and he was uncertain how to make the lot useful and generate revenue for the City until such time as a developer showed interest. He asked of the estimated value of the property.

City Manager Murray explained that the property had been appraised at \$240,000, and the firm that had done marketing for the property had listed the property with an Offering Memorandum with current land use restrictions and allowances. The City had gone through the exercise of casting a wider net in the past and had received one proposal that was not satisfactory, but possibly the City Council could identify what it wanted to see on the site and seek a developer who could bring that idea to fruition. The staff recommendation for community engagement had come from what the community had indicated it would like to see on the site and the idea for the community engagement process was the community's vision for the property. While interim steps could be taken, staff preferred a long-term solution.

Mayor Pro Tem Murphy liked the “Community Corner” and the work the community and the Bay Front Chamber of Commerce had done which had been helpful. He would like to see consideration of a community sign board and things that would be long-term for the property. He asked what steps could be taken to revisit the current Mixed-Use designation in the Three Corridors Specific Plan to revitalize the area in a different way.

City Attorney Casher explained if the use of the site were to be changed it would require Zoning Code Amendments via Planning Commission public hearings prior to the City Council making an ultimate decision for formal modification to the Three Corridors Specific Plan and other base level approvals prior to any changes taking place.

Mayor Pro Tem Murphy asked whether it would be possible to retain a piece of the land and sell the remainder, and City Manager Murray confirmed that was possible although it would exacerbate the fact the site was already quite small.

Community Development Director Lilly Whalen confirmed the City Attorney's comments if the use designation in the Three Corridors Specific Plan were to be modified where various zoning code amendments would be required, which would require Planning Commission input prior to ultimate City Council approval, a process that could take at least several months.

City Manager Murray suggested before there was any consideration of amending the City's documents staff needed a sense of the use desired for the property, which was what staff was trying to advance via the staff recommendation. Once a decision was made the City Council could then consider whether or not to amend the Three Corridors Specific Plan.

Council member Martinez-Rubin supported the staff recommendation and testing out community engagement to inform what could be done. She expected the community engagement process/steps would be different than just a survey with attempts to draw people throughout the community and would allow the consultant to inform and make people aware of the context and history of the property. She wanted established and new residents and people from different neighborhoods to be involved in the community engagement process.

Council member Martinez-Rubin offered a motion, seconded by Mayor Pro Tem Murphy to proceed with the staff recommendation.

Council member Toms commented that there had already been community engagement, which was how the City Council had arrived at the Three Corridors Specific Plan designation and it would not identify a developer that would make a development pencil out or not, absent casting out a wider net for developers to take another look at the property. If entertaining other uses, the Three Corridors Specific Plan and General Plan could be amended once there was a proposal. She suggested they were going backwards, letting the City dream up what it wanted and hope someone would build it, rather than putting it out there and asking whether something could be built. She pointed out the City had some Successor Agency funds available that may help to subsidize affordable housing.

Council member Tave agreed with Council member Toms that the scope may be too narrow to attract developers. He commented that if surplus properties were having difficulty getting sold, that was when they should look at the larger picture, such as amending the Specific and General

Plans. For the subject property, he would rather see a wider net cast and take all suggestions for the property and then have the City Council discuss in Closed Session how to approach it

Council member Martinez Rubin restated the motion, seconded by Mayor Pro Tem Murphy to support the staff recommendations to engage a consultant to provide a cost benefit analysis for possible uses for the property at 2301 San Pablo Avenue “Community Corner” and undertake the community engagement process.

On the motion, Council member Martinez-Rubin noted that updates to the Three Corridors Specific and General Plans in 2011 had been good examples of community engagement.

ACTION: Motion by Council member Martinez-Rubin/Mayor Pro Tem Murphy to support the staff recommendations to engage a consultant to provide a cost benefit analysis for possible uses for the property at 2301 San Pablo Avenue “Community Corner” and undertake the community engagement process.

Vote:	Passed	3-2
	Ayes:	Martinez-Rubin, Murphy, Salimi
	Noes:	Tave, Toms
	Abstain:	None
	Absent:	None

- C.** Receive and Accept the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year (FY) Ended June 30, 2021 [**Action: Receive and File Report (Guillory)**]

Finance Director Guillory presented the staff report and recognized numerous City staff for their contributions to the Annual Comprehensive Financial Report (ACFR). She introduced the City’s Auditor, Ahmed Badawai, Partner, Badawai & Associates

Ahmed Badawai, Partner, Badawai & Associates provided a PowerPoint presentation on the ACFR, as outlined in Attachment A to the February 1, 2022 staff report. The City Council was asked to receive and accept the ACFR for Fiscal Year (FY) Ended June 30, 2021.

Responding to the Council, Mr. Badawai again clarified the figures in the City’s Other Postemployment Benefits (OPEB) funded status, Government-wide Financial Statements, liabilities and deferred inflows of resources as shown in the PowerPoint presentation.

PUBLIC COMMENTS OPENED

Rafael Menis, Pinole, again asked about the OPEB liabilities he understood was on a pay-as-you-go basis and his understanding it was not necessary to set aside funds. He also asked about the City of Pinole Ratios of Net General Bonded Debt Outstanding Last Ten Years Fiscal Years table, as shown on Page 328 of 369 of the staff report, which had shown a decreasing amount in the pension obligation bond principle while the budget for FY 2020/21 had shown that set of pension obligation bonds had been structured with the amount paid in interest only increased. He found the actual liability the City was facing year-to-year had not changed and he was confused by the table which appeared to be misleading on face value.

Ms. Guillory clarified it was not necessary for the City to set aside funds related to the OPEB, but if the City Council so directed that was something that staff could set up. The City was currently paying OPEB retiree, or medical on a pay-as-you-go basis as budgeted on an annual basis and reimbursing those retirees for medical costs. Staff could be directed to set up a trust for that but staff would have to determine the funding source. She suggested that Mr. Menis send her an e-mail on his other questions so that she could provide more information.

PUBLIC COMMENTS CLOSED

ACTION: Motion by Council member Tave/Mayor Pro Tem Murphy to accept the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year (FY) Ended June 30, 2021.

Vote:	Passed	5-0
	Ayes:	Martinez-Rubin, Tave, Toms, Murphy, Salimi
	Noes:	None
	Abstain:	None
	Absent:	None

- D.** Development Process for the Fiscal Year (FY) 2022/23 Operating and Capital Budget and the Long-Term Financial Plan **[Action: Discuss and Provide Direction (Guillory)]**

Director Guillory provided a PowerPoint presentation on the proposed Development Process for the Fiscal Year (FY) 2022/23 Operating and Capital Budget and Long-Term Financial Plan and asked the City Council to approve the Development Process as outlined in the February 1, 2022 staff report.

Responding to the Council, Ms. Guillory advised the Development Process and Administrative Report could be shared on the City's website and on social media. Staff was also working on an on-line survey to get input from the community. The Balancing Act tool for both the budget and Long-Term Financial Plan would be considered. Also, collaboration with the WCCUSD on the City's budget could be considered when going through the process and having the Finance Subcommittee meet more frequently would offer opportunities to have those conversations. The Long-Term Financial Plan would also offer the opportunity to consider collaboration with the WCCUSD on long-term projects.

City Manager Murray reported a number of cities had more formal processes for joint discussions with school districts via annual joint meetings between the school district and the city council or a subset of the school district board and city council, and there were with models on how such a collaboration would work.

As to whether a Special Meeting of the City Council could be considered with the budget as the single item on the agenda, City Manager Murray stated in principle that could be considered but the City Council may find itself in a situation where there were other City matters that must be discussed prior to June and there may be other time-sensitive issues. A dedicated meeting for a budget discussion or the final affirmation of the proposed budget could be considered and he could work with the Finance Director to determine how that could be scheduled. He explained that the Development Process for the budget had been modified to prevent what had occurred in 2021, with lengthy meetings and allowing the full Council to suggest ideas and have them vetted.

PUBLIC COMMENTS OPENED

Irma Rupert, Pinole, emphasized the importance of the discussion given the upcoming November 2022 election. She urged the City Council to be more proactive and asked the City Council to improve information to the public related to opening fire stations and allow each City department to bring in information of what the public needed to know. She also encouraged the placement of a stand in the marketplace to inform the public or consider a volunteer to provide information to the public once a month. In addition, a newsletter similar to the newsletter prepared by the Parks and Recreation Department should be considered for the budget discussions. Further, future dates and information on how people could become involved and participate should be identified sooner than later.

Christy Lam-Julian, Pinole, asked how the community would be able to voice its concerns on the City's plans for equity and celebration for all cultures and cultural activities in Pinole. She suggested the City could do more in that regard rather than just use proclamations to ensure all residents felt safe, respected and heard, particularly since hate crime against the Asian Pacific Islander (API) community had continued. She also suggested more green space for families to enjoy and multi-cultural activities in the downtown beyond just the Fourth of July activities should be considered and discussed.

PUBLIC COMMENTS CLOSED

The City Council thanked staff for the new opportunities to review the Operating and Capital budgets, as proposed, as a step in the right direction for a more inclusive and refined process for the City Council and the community, with the hope that the process could be further refined.

City Manager Murray reported the consultant was nearing completion of the existing conditions assessment and recommendations for improvements related to the fire station reopening and the City was trying to provide many opportunities, as part of the upcoming Development Process, for people to contribute. All public meetings of the City of Pinole offered an opportunity for any member of the public to contribute his or her thoughts on additional programs and appropriations.

Mayor Salimi expressed his apologies to anyone who had experienced a hate crime in the community and agreed it was an important item to discuss.

ACTION: Motion by Mayor Pro Tem Murphy/Council member Toms to direct staff to move forward with the Development Process for Fiscal Year (FY) 2022/23 Operating and Capital Budget and the Long-Term Financial Plan.

Vote:	Passed	5-0
	Ayes:	Martinez-Rubin, Tave, Toms, Murphy, Salimi
	Noes:	None
	Abstain:	None
	Absent:	None

12. REPORTS & COMMUNICATIONS

- A. Mayor Report
 - 1. Announcements

Mayor Salimi reported he had attended the West Contra Costa County Mayors' Association meeting with a presentation from County Supervisor John Gioia on Measure X and a meeting of the League of California Cities Redistricting arm. He also spoke to the General Counsel of the Island of Tonga regarding the recent tsunami and invited everyone from the City of Pinole to help the Tongan people by providing drinking water, non-perishable food and other needed items. Donated items were to be sent to SF Enterprises with the deadline for donated items leaving via boat at the Port of Oakland on Friday, February 4, 2022 at 4:00 p.m. Those interested in donating items may also reach out to him directly and he provided his telephone number.

B. Mayoral & Council Appointments

None

C. City Council Committee Reports & Communications

Mayor Pro Tem Murphy reported there was no Marin Clean Energy (MCE) Executive Board meeting this month but a Technical Committee meeting would be held on Thursday, February 3, 2022 at 8:30 a.m., with all meetings open to the public and with more information on the MCE website.

Mayor Pro Tem Murphy looked forward to a wonderful Black History Month, thanked the City Council again for the Black History Month proclamation and wished everyone a Happy Lunar New Year.

Council member Toms reported the Bay Front Chamber of Commerce was sponsoring the State of the City Breakfast on February 10, 2022 starting at 7:30 a.m. at Leila by the Bay located in the City of Hercules, with the City Manager to make a presentation along with County Supervisor Federal Glover, with more information on the Bay Front Chamber of Commerce website. She also reported she and Council member Tave had attended the Municipal Code Update Subcommittee meeting to discuss a number of City ordinances with the illegal Fireworks Ordinance and encroachment permits having been identified as priorities.

Council member Tave highlighted all of the ordinances discussed by the Municipal Code Update Subcommittee, to be brought back to the City Council for a larger discussion. He also reported that a Communications Committee meeting would be held on February 4, 2022.

Council member Martinez-Rubin reported she had attended a West Contra Costa Transportation Advisory Committee (WCCTAC) meeting and briefed the Council on the presentations and discussions.

D. Council Requests for Future Agenda Items

Council member Toms requested a future agenda item to hold a Closed Session on the Faria House. Consensus given.

Council member Toms requested a future agenda item for a regular presentation from the Chief of Police with particular information on the status of hate crimes in Pinole. Consensus given.

Mayor Pro Tem Murphy requested a future agenda item to consider a City-wide initiative on racial equity. Consensus given.

Mayor Pro Tem Murphy stated he had previously requested a future agenda item for a Letter of Support for Assembly Bill (AB) 1400 but the author of AB 1400 had pulled the item. He was uncertain whether an official motion was required to take the request off a future agenda.

Council member Tave requested a future agenda item for a brief and general presentation on the City of Hayward's scalable recycled water service. Consensus given.

Mayor Salimi recalled that Council member Tave had previously requested an item for the City to produce a recycled water study as part of last year's budget and asked the City Manager to provide a status report at a future meeting, to which City Manager Murray advised the request for a recycled water study was one of the many studies that had been tasked to the Public Works Department this year. The Public Works Department would be making a presentation on the Capital Improvement Plan (CIP) at the next City Council meeting scheduled for February 15, which would include the recycled water analysis. Staff would be asking the City Council to provide direction on prioritization of the CIP projects at that time.

Council member Tave requested a future agenda item for a presentation from the building trades as to where the City of Pinole and Contra Costa County's workforce was given the Great Resignation along with impacts to labor, and possibly consider a job fair to stimulate interest in some of the building trades. Consensus given.

Council member Toms noted the Workforce Development Board may be able to provide some information on the topic and Council member Martinez-Rubin requested information on work force opportunities.

Mayor Salimi requested a future agenda item to consider starting the conversation for the City to become a Charter City and for consideration of a ballot measure. Consensus given.

Mayor Salimi requested a future agenda item to consider a local/community bank which would be a source of revenue for the City.

Council member Tave suggested if the Council moved forward with the request a presentation from other cities that had taken on a pilot program for local banks should be provided.

In response to Council member Martinez-Rubin, City Manager Murray confirmed the City Council had previously requested a future discussion to establish a municipal bank for Pinole. Staff had provided an assessment as part of last year's budget development process and had recommended the City Council not move forward at that time and rather wait for the completion of the recommendations for strategies from the Economic Development Consultant.

There was consensus for a presentation from cities where the establishment of a local bank had worked best.

Mayor Salimi requested a future agenda item for an update on activities from the Public Works Department's Maintenance Division. Consensus given.

Mayor Salimi referenced the Infrastructure and Investment Jobs Act and requested a future agenda item on how the funds would be distributed to the State, and asked how the City would be asking for specific demands and getting ready for funds to be distributed to Pinole. He asked that Council members representing Pinole on the various transportation boards/committees be ready to identify those needs, and staff to communicate that information to the City Council to advise when the money would be distributed. He requested a report from the Public Works Department on how the City would be positioning itself, identifying the needs and the money needed to achieve those goals for specific projects. Consensus given.

PUBLIC COMMENTS OPENED

Rafael Menis, Pinole, asked for clarification since he was uncertain a formal motion had been taken for a future agenda item for a Closed Session upon the completion of Item 11A. He questioned what basis the City Council would hold a Closed Session for the Faria House since he understood that the criteria for Closed Sessions items were constrained, and the public had the right to know what would be discussed.

City Attorney Casher clarified as part of the discussion for Item 11A that no formal action had been taken and there had been no majority vote to move any particular item forward. The staff recommendation had not been approved and none of the motions had passed. There had been a request for a future agenda item for a Closed Session to discuss the Faria House and he would consult with the City Manager on the level of discussion and whether the City Council could convene for a Closed Session. That discussion would likely fall under the category of real property negotiations involving City property.

City Attorney Casher further clarified that any Closed Session item would allow for public comment prior to the City Council entering into Closed Session and the City Council would report out if there was any reportable action after the Closed Session was complete.

ACTION: Motion by Mayor Salimi/Mayor Pro Tem Murphy to extend the City Council meeting to 11:45 p.m.

Vote:	Passed	4-1
	Ayes:	Martinez-Rubin, Tave, Murphy, Salimi
	Noes:	Toms
	Abstain:	None
	Absent:	None

PUBLIC COMMENTS CLOSED

E. City Manager Report / Department Staff

City Manager Murray provided an overview of the potential agenda items for the February 15, 2022 City Council meeting.

F. City Attorney Report

City Attorney Casher stated as previously reported the Municipal Code Update Subcommittee had recently met to discuss numerous ordinance updates.

- 13. ADJOURNMENT** to the Regular City Council Meeting of February 15, 2022 in Remembrance of Amber Swartz.

At 11:29 p.m., Mayor Salimi adjourned the meeting to the Regular City Council Meeting of February 15, 2022 in Remembrance of Amber Swartz.

Submitted by:

Heather Bell, CMC
City Clerk

Approved by City Council:



City of Pinole, CA

9B WARRANT LISTING

By Vendor Name

Payment Dates 1/29/2022 - 2/11/2022

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: PRO18 - ADT COMMERCIAL					
122321 STATEMENT	98130	02/04/2022	209-553-42108	ALARM SERVICE 01-24-02-23-22 TINY TOTS	85.50
Vendor PRO18 - ADT COMMERCIAL Total:					85.50
Vendor: ALH01 - ALHAMBRA & SIERRA SPRINGS					
19593757 012022	98131	02/04/2022	100-221-42201	WATER FOR PD	582.25
5025519 010622	98131	02/04/2022	500-641-42201	WATER FOR WPCP	97.84
Vendor ALH01 - ALHAMBRA & SIERRA SPRINGS Total:					680.09
Vendor: AME46 - AMERICAN TEXTILE & SUPPLY, INC.					
113473	98132	02/04/2022	500-641-44306	FLOOR DRY 25LB BAG WPCP	362.18
Vendor AME46 - AMERICAN TEXTILE & SUPPLY, INC. Total:					362.18
Vendor: 2005 - ANIMAL DAMAGE MANAGEMENT, INC					
5013C	98202	02/11/2022	100-345-42108	BASEBALL FIELD PEST CONTROL CY	250.00
Vendor 2005 - ANIMAL DAMAGE MANAGEMENT, INC Total:					250.00
Vendor: ATT01 - AT&T					
000017443376	98133	02/04/2022	525-118-43101	MIS SERVICES 11/10/21 - 12/09/21	1,035.72
000017446902	98133	02/04/2022	525-118-43101	PUBLIC WORKS PHONE SERVICES 11/11/21 - 12/10/21	808.53
000017446903	98133	02/04/2022	525-118-43101	ADMINISTRATION PHONE SERVICES 11/11/21 - 12/10/21	2,660.04
000017446904	98133	02/04/2022	525-118-43101	RECREATION DPT PHONE SERVICE 11/11/21 - 12/10/21	850.40
000017446905	98133	02/04/2022	525-118-43101	CDD PHONE SERVICE 11/11/21- 12/10/21	239.39
000017446907	98133	02/04/2022	525-118-43101	EOC SERVICE 11/11/21-12/10/21	171.55
000017447430	98133	02/04/2022	525-118-43101	ACCOUNTS PAYABLE PHONE SERVICES 11/11/21-12/10/21	210.64
000017505132	98133	02/04/2022	525-118-43101	PD PHONES SERV 11/20/21- 12/19/2021	2,357.82
000017589616	98133	02/04/2022	525-118-43101	MIS PHONE SERV 12/10/21- 1/09/22	1,017.67
000017595052	98133	02/04/2022	525-118-43101	PUBLIC WORKS PHONE SERV 12/11/21-01/10/2022	773.24
000017595053	98133	02/04/2022	525-118-43101	ADMINISTRATION PHONE SERV 12/11/21-1/10/22	2,662.90
000017595054	98133	02/04/2022	525-118-43101	RECREATION DEPT PHONE SERV 12/11/21-1/10/22	847.57
000017595057	98133	02/04/2022	525-118-43101	EOC PHONE SERV 12/11/21- 1/10/22	171.55
000017595580	98133	02/04/2022	525-118-43101	ACCTS PAYABLE PHONE SERV 12/11/21-1/10/2022	210.64
000017649640	98203	02/11/2022	525-118-43101	INTERNET PD	2,360.34
00001795055	98133	02/04/2022	525-118-43101	CDD PHONE SERV 12/11/21- 1/10/22	231.38
Vendor ATT01 - AT&T Total:					16,609.38
Vendor: BAX00 - BADGE FRAME, INC.					
180808	98134	02/04/2022	100-222-42201	SIGN DOOR FOR FRANCO DALAO PD	91.16
Vendor BAX00 - BADGE FRAME, INC. Total:					91.16

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Payment Dates: 1/29/2022 - 2/11/2022

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: BEA03 - BEARING ENGINEERING CO.					
5601768	98135	02/04/2022	500-641-44306	PARTS FOR SLUDGE PUMP WPC	62.34
Vendor BEA03 - BEARING ENGINEERING CO. Total:					62.34
Vendor: BIR05 - BIRITE FOODSERVICE DISTRIBUTORS					
6167697	98136	02/04/2022	209-552-43804	LUNCH PROGRAM SUPPLIES	-133.82
6174503	98136	02/04/2022	209-552-43804	ORANGE JUICE LUNCH PROGRAM	-19.95
6176258	98136	02/04/2022	209-552-43804	LUNCH PROGRAM SUPPLIES PSC	515.98
6227884	98136	02/04/2022	209-552-43804	LUNCH PROGRAM SUPPLIES PSC	-12.44
6236424	98136	02/04/2022	209-552-43804	LUNCH PROGRAM SUPPLIES PSC	27.76
6236425	98136	02/04/2022	209-552-43804	LUNCH PROGRAM SUPPLIES PSC	402.40
6236426	98136	02/04/2022	209-552-43807	CRABFEED FUNDRAISER PSC	939.26
Vendor BIR05 - BIRITE FOODSERVICE DISTRIBUTORS Total:					1,719.19
Vendor: CAL04 - CALCON SYSTEMS, INC.					
50317	98137	02/04/2022	500-641-42107	SERVICE CALL REMOTE ACCESS SOFTWARE WPCP	5,520.93
Vendor CAL04 - CALCON SYSTEMS, INC. Total:					5,520.93
Vendor: CAL20 - CALIFORNIA ASSOCIATION OF PROFESSIONAL FIREFIGHTERS					
FEBRUARY 2022	98204	02/11/2022	100-231-41008	LONG TERM DISABILITY FEBRUARY 2022	265.50
FEBRUARY 2022	98204	02/11/2022	105-231-41008	LONG TERM DISABILITY FEBRUARY 2022	88.50
JANUARY 2022	98204	02/11/2022	100-231-41008	LONG TERM DISABILITY JANUARY 2022	265.50
JANUARY 2022	98204	02/11/2022	105-231-41008	LONG TERM DISABILITY JANUARY 2022	88.50
Vendor CAL20 - CALIFORNIA ASSOCIATION OF PROFESSIONAL FIREFIGHTERS Total:					708.00
Vendor: PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM					
100000016663116	98138	02/04/2022	100-117-41004	ANNUAL UNFUNDED ACCRUED LIABILITY	234.00
Vendor PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM Total:					234.00
Vendor: CCP03 - CCP INDUSTRIES					
IN02930124	98139	02/04/2022	500-641-44410	ADULT DISPOSABLE BLUE MASK WPCP	31.93
IN02931771	98139	02/04/2022	500-641-44410	NITRILE POWDER EXAM GLOVES WPCP	169.62
IN02934176	98205	02/11/2022	100-343-44410	GLOVES WPCP	740.63
Vendor CCP03 - CCP INDUSTRIES Total:					942.18
Vendor: CIT08 - CITY MECHANICAL, INC					
79422	98206	02/11/2022	209-557-42108	SWIM CENTER BURNER	904.17
79440	98206	02/11/2022	100-343-42108	ELECTRICAL SERVICE CH	1,393.86
79442	98206	02/11/2022	100-231-42108	FIRE STATION #74 HVAC	639.29
79443	98206	02/11/2022	100-222-42108	PUBLIC SAFETY BLDG HVAC BOILER	310.60
Vendor CIT08 - CITY MECHANICAL, INC Total:					3,247.92
Vendor: FAI04 - CITY OF FAIRFIELD					
5107	98140	02/04/2022	100-221-42511	RANGE USE FEES PD	1,134.00
Vendor FAI04 - CITY OF FAIRFIELD Total:					1,134.00
Vendor: 2289 - CLEAN WORLD GREASE TRAP SERVICES					
0996	98141	02/04/2022	209-552-43810	GREASE TRAPS CLEANING PSC	140.00
Vendor 2289 - CLEAN WORLD GREASE TRAP SERVICES Total:					140.00
Vendor: 2242 - COLE PRO MEDIA, LLC					
2773	98142	02/04/2022	225-221-42514	TRANSPARENCY ENGAGEMENT ADVISING JANUARY 2022 PD	2,000.00
Vendor 2242 - COLE PRO MEDIA, LLC Total:					2,000.00

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Payment Dates: 1/29/2022 - 2/11/2022

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: COM20 - COMCAST					
01142022CH	98144	02/04/2022	100-117-43105	CH SERVICE 01/19/22-02/18/22	34.60
01142022FD	98144	02/04/2022	100-231-43105	CABLE SERVICE FD 011922-021822	54.30
011622PD	98144	02/04/2022	100-222-43105	CABLE SERVICE PD 012122-022022	121.29
011822TINYTOTS	98208	02/11/2022	525-118-43101	CABLE/INTERNET 0123-022222 TINY TOTS	271.95
121421CH	98144	02/04/2022	100-117-43105	CABLE CH	29.84
135976829	98143	02/04/2022	525-118-43101	ETHERNET INTERNET PD	888.41
137992955	98207	02/11/2022	525-118-43101	INTERNET PD	888.41
Vendor COM20 - COMCAST Total:					2,288.80
Vendor: 1727 - CONTRA COSTA COUNTY LIBRARY					
FY21-22 Q01-MAINTENANCE	98145	02/04/2022	100-551-42101	FACILITIES MAINTENANCE FY20-21	33,481.98
Vendor 1727 - CONTRA COSTA COUNTY LIBRARY Total:					33,481.98
Vendor: CON95 - CONTRA COSTA COUNTY TREASURER					
ASD M7106	98146	02/04/2022	100-551-42101	ANIMAL SERVICES 010122-03312022	33,109.74
Vendor CON95 - CONTRA COSTA COUNTY TREASURER Total:					33,109.74
Vendor: CON26 - CONTRA COSTA HEALTH SERVICES					
IN0258495	98147	02/04/2022	209-557-42514	HEALTH PERMIT YEAR ROUND FY2022/2023 SWIM CENTER	1,866.00
IN0258498	98147	02/04/2022	209-552-42514	HEALTH PERMIT YR ROUND FY2022/2023 PSC	1,711.00
IN0261068	98147	02/04/2022	209-554-42514	HEALTH PERMIT YR ROUND FY 2022/2023 YOUTH CENTER	1,052.00
Vendor CON26 - CONTRA COSTA HEALTH SERVICES Total:					4,629.00
Vendor: COR12 - CORELOGIC SOLUTIONS LLC					
82110236	98148	02/04/2022	525-118-42510	REAL QUEST IT DPT	764.41
82115295	98148	02/04/2022	525-118-42510	REAL QUEST IT DPT	812.41
Vendor COR12 - CORELOGIC SOLUTIONS LLC Total:					1,576.82
Vendor: 1445 - CORTEZ TIRES AND AUTO REPAIR					
19670	98149	02/04/2022	100-221-42107	BRAKE REPLACED PD	272.66
19792	98209	02/11/2022	100-221-42107	MAINTENANCE UNIT 808 PD	2,162.12
Vendor 1445 - CORTEZ TIRES AND AUTO REPAIR Total:					2,434.78
Vendor: CRI07 - CRIME SCENE CLEANERS INC.					
83760	98210	02/11/2022	100-221-42107	CAR 811 CLEAN AND DISINFECT OF ALL BIO PD	70.00
Vendor CRI07 - CRIME SCENE CLEANERS INC. Total:					70.00
Vendor: CSG01 - CSG CONSULTANTS INC.					
40833	98211	02/11/2022	100-341-42101	PW STAFF AUGMENTATION SERVICES	14,031.50
41422	98211	02/11/2022	212-461-42101	CDD ACTIVITIES AND PLANNING SERVICES	7,025.00
41422	98211	02/11/2022	214-342-42101	CDD ACTIVITIES AND PLANNING SERVICES	775.00
Vendor CSG01 - CSG CONSULTANTS INC. Total:					21,831.50
Vendor: 2080 - CSW-STUBER-STROEH ENGINEERING GROUP INC					
2112051	98212	02/11/2022	325-342-47205	PRELIMINARY ENGINEERING AND DESIGN SERVICES	9,074.00
2112052	98212	02/11/2022	325-342-47205	PRELIMINARY ENGINEERING AND DESIGN SERVICES	1,498.50
2201038	98212	02/11/2022	325-342-47205	PRELIMINARY ENGINEERING AND DESIGN SERVICES	408.00
Vendor 2080 - CSW-STUBER-STROEH ENGINEERING GROUP INC Total:					10,980.50

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Vendor: 2264 - DANIEL HOUTS					
01142022	98213	02/11/2022	100-231-42104	CONTRA COSTA EMS PARAMEDIC ACCREDITATION FIRE	90.00
Vendor 2264 - DANIEL HOUTS Total:					90.00
Vendor: DAS02 - DASH MEDICAL GLOVES, INC.					
INV1255054	98214	02/11/2022	100-222-42514	BLACK NITRILE EXAM GLOVES PD	198.53
Vendor DAS02 - DASH MEDICAL GLOVES, INC. Total:					198.53
Vendor: DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE					
554146	98150	02/04/2022	100-111-42101	FINGER PRINTING	49.00
554146	98150	02/04/2022	100-221-42101	FINGER PRINTING	102.00
554146	98150	02/04/2022	100-221-42110	FINGER PRINTING	145.00
Vendor DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE Total:					296.00
Vendor: DEP03 - DEPARTMENT OF TRANSPORTATION					
SL220675	98215	02/11/2022	200-342-42101	SIGNALS & LIGHTING OCT 21- DEC 21	2,012.10
SL220675	98215	02/11/2022	310-347-42101	SIGNALS & LIGHTING OCT 21- DEC 21	324.01
SL220675	98215	02/11/2022	310-348-42101	SIGNALS & LIGHTING OCT 21- DEC 21	551.02
Vendor DEP03 - DEPARTMENT OF TRANSPORTATION Total:					2,887.13
Vendor: 2152 - DEROTIC EMERGENCY EQUIPMENT					
NO-1887-1	98216	02/11/2022	100-231-42107	MAINTENANCE FD PUMP	2,232.16
Vendor 2152 - DEROTIC EMERGENCY EQUIPMENT Total:					2,232.16
Vendor: 1443 - DIESEL DIRECT WEST, INC.					
84369011	98151	02/04/2022	100-10601	GAS UNL CORP YARD	1,765.63
Vendor 1443 - DIESEL DIRECT WEST, INC. Total:					1,765.63
Vendor: DOL01 - DOLAN'S LUMBER					
112477	98217	02/11/2022	100-345-42108	CONCRETE MIX DOG PARK	12.14
Vendor DOL01 - DOLAN'S LUMBER Total:					12.14
Vendor: EBM01 - EBMUD					
2057501242022	98218	02/11/2022	100-345-43102	2690 BOX CANYON RD- IRRIGATION USE ONLY	161.58
3177301242022	98218	02/11/2022	100-343-43102	2887 SIMAS AVE IRRIGATION USE ONLY	161.58
3284101262022	98218	02/11/2022	100-345-43102	3790 PINOLE VALLEY RD- IRRIGATION USE ONLY	542.66
3919901242022	98218	02/11/2022	500-642-43102	05005 HYDRAND PERMIT- CONSTRUCTION	487.12
5632401242022	98218	02/11/2022	100-345-43102	3790 PINOLE VALLEY ROAD IRRIGATION USE ONLY	250.32
Vendor EBM01 - EBMUD Total:					1,603.26
Vendor: 1655 - ENDRESS + HAUSER, INC.					
6002305876	98219	02/11/2022	500-641-44306	MEMBRANE KIT NITRATE AMMONIUM WPCP	1,285.36
Vendor 1655 - ENDRESS + HAUSER, INC. Total:					1,285.36
Vendor: FAR01 - FARMER BROS. COFFEE					
91150517	98152	02/04/2022	209-552-43804	SPICES FOR LUNCH PROGRAM PSC	147.57
Vendor FAR01 - FARMER BROS. COFFEE Total:					147.57
Vendor: FED01 - FEDEX					
7-636-66925	98220	02/11/2022	100-112-42514	OVERNIGHT DELIVERY ORDINANCE CITY CLERK	59.22
Vendor FED01 - FEDEX Total:					59.22
Vendor: FIS01 - FISHER SCIENTIFIC					
7583111	98153	02/04/2022	500-641-44305	LAB SUPPLIES WPCP	78.10
7967630	98153	02/04/2022	500-641-44305	LAB SUPPLIES WPC	235.96

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8123717	98153	02/04/2022	500-641-44305	LAB SUPPLIES IODIDE SOL WPCP	63.33
8319536	98221	02/11/2022	500-641-44305	LAB SUPPLIES WPCP	141.25
Vendor FIS01 - FISHER SCIENTIFIC Total:					518.64
Vendor: 1979 - GALAXY PRESS					
34983	98154	02/04/2022	100-110-42201	BUSINESS CARDS FOR MURPHY / BELL CITY CLERK	173.37
34983	98154	02/04/2022	100-112-42201	BUSINESS CARDS FOR MURPHY / BELL CITY CLERK	140.56
Vendor 1979 - GALAXY PRESS Total:					313.93
Vendor: GLO08 - GLOBALSTAR					
000000025072503	98155	02/04/2022	525-118-43101	TELECOMMUNICATION PD	111.57
000000026485387	98222	02/11/2022	525-118-43101	SOFTWARE MAINTENANCE	110.19
Vendor GLO08 - GLOBALSTAR Total:					221.76
Vendor: GRA03 - GRAINGER					
9168856350	98156	02/04/2022	500-641-44306	MECHANICAL SUPPLIES WPCP	18.14
9178255304	98156	02/04/2022	500-641-44303	CHLORINE REAGENT WPCP	264.62
Vendor GRA03 - GRAINGER Total:					282.76
Vendor: HAC01 - HACH COMPANY					
12835706	98157	02/04/2022	500-641-44305	SULFURIC ACID LAB SUPPLIES WPC	97.65
12848129	98157	02/04/2022	500-641-44305	PAO STD SOLN/AMONIA/FILTER GLASS WPCP LAB SUPPLIES	703.86
12856104	98223	02/11/2022	500-641-44305	NUTRIENT BFR SOLN LAB SUPPLIES WPCP	59.35
Vendor HAC01 - HACH COMPANY Total:					860.86
Vendor: HAR01 - HARRINGTON INDUSTRIAL PLASTIC, LLC					
006M9479	98158	02/04/2022	500-641-44306	1/2"WYE PVC WPCP	6.90
Vendor HAR01 - HARRINGTON INDUSTRIAL PLASTIC, LLC Total:					6.90
Vendor: HDL01 - HDL COREN AND CONE					
SINO14445	98224	02/11/2022	100-115-42101	SERVICE PROPERTY TAX FINANCE	2,125.00
Vendor HDL01 - HDL COREN AND CONE Total:					2,125.00
Vendor: HEA01 - HEALTH CARE DENTAL TRUST					
FEBRUARY 2022 STAT	98225	02/11/2022	100-110-41002	DENTAL FEB. 2022 HR	473.68
FEBRUARY 2022 STAT	98225	02/11/2022	100-111-41002	DENTAL FEB. 2022 HR	0.07
FEBRUARY 2022 STAT	98225	02/11/2022	100-111-41002	DENTAL FEB. 2022 HR	364.62
FEBRUARY 2022 STAT	98225	02/11/2022	100-112-41002	DENTAL FEB. 2022 HR	127.85
FEBRUARY 2022 STAT	98225	02/11/2022	100-113-41002	DENTAL FEB. 2022 HR	50.88
FEBRUARY 2022 STAT	98225	02/11/2022	100-115-41002	DENTAL FEB. 2022 HR	364.69
FEBRUARY 2022 STAT	98225	02/11/2022	100-116-41002	DENTAL FEB. 2022 HR	50.88
FEBRUARY 2022 STAT	98225	02/11/2022	100-221-41002	DENTAL FEB. 2022 HR	127.85
FEBRUARY 2022 STAT	98225	02/11/2022	100-221-41002	DENTAL FEB. 2022 HR	1,410.98
FEBRUARY 2022 STAT	98225	02/11/2022	100-222-41002	DENTAL FEB. 2022 HR	229.61
FEBRUARY 2022 STAT	98225	02/11/2022	100-222-41002	DENTAL FEB. 2022 HR	50.88
FEBRUARY 2022 STAT	98225	02/11/2022	100-223-41002	DENTAL FEB. 2022 HR	1,144.95
FEBRUARY 2022 STAT	98225	02/11/2022	100-231-41002	DENTAL FEB. 2022 HR	1,081.39
FEBRUARY 2022 STAT	98225	02/11/2022	100-341-41002	DENTAL FEB. 2022 HR	280.49
FEBRUARY 2022 STAT	98225	02/11/2022	100-343-41002	DENTAL FEB. 2022 HR	876.09
FEBRUARY 2022 STAT	98225	02/11/2022	100-465-41002	DENTAL FEB. 2022 HR	108.99
FEBRUARY 2022 STAT	98225	02/11/2022	105-221-41002	DENTAL FEB. 2022 HR	729.38
FEBRUARY 2022 STAT	98225	02/11/2022	105-231-41002	DENTAL FEB. 2022 HR	50.88
FEBRUARY 2022 STAT	98225	02/11/2022	105-231-41002	DENTAL FEB. 2022 HR	180.53
FEBRUARY 2022 STAT	98225	02/11/2022	106-222-41002	DENTAL FEB. 2022 HR	127.85
FEBRUARY 2022 STAT	98225	02/11/2022	106-231-41002	DENTAL FEB. 2022 HR	108.99
FEBRUARY 2022 STAT	98225	02/11/2022	209-551-41002	DENTAL FEB. 2022 HR	127.85
FEBRUARY 2022 STAT	98225	02/11/2022	209-552-41002	DENTAL FEB. 2022 HR	91.58
FEBRUARY 2022 STAT	98225	02/11/2022	209-554-41002	DENTAL FEB. 2022 HR	115.07
FEBRUARY 2022 STAT	98225	02/11/2022	212-461-41002	DENTAL FEB. 2022 HR	127.85

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FEBRUARY 2022 STAT	98225	02/11/2022	500-641-41002	DENTAL FEB. 2022 HR	677.20
FEBRUARY 2022 STAT	98225	02/11/2022	500-642-41002	DENTAL FEB. 2022 HR	229.61
FEBRUARY 2022 STAT	98225	02/11/2022	505-119-41002	DENTAL FEB. 2022 HR	255.70
FEBRUARY 2022 STAT	98225	02/11/2022	998-20105	DENTAL FEB. 2022 HR	259.80
FEBRUARY 2022 STAT	98225	02/11/2022	998-20105	DENTAL FEB. 2022 HR	178.73
JAN 2022 STAT	98225	02/11/2022	100-110-41002	DENTAL JAN 2022 HR	473.68
JAN 2022 STAT	98225	02/11/2022	100-111-41002	DENTAL JAN 2022 HR	492.54
JAN 2022 STAT	98225	02/11/2022	100-112-41002	DENTAL JAN 2022 HR	127.85
JAN 2022 STAT	98225	02/11/2022	100-113-41002	DENTAL JAN 2022 HR	50.88
JAN 2022 STAT	98225	02/11/2022	100-115-41002	DENTAL JAN 2022 HR	364.69
JAN 2022 STAT	98225	02/11/2022	100-116-41002	DENTAL JAN 2022 HR	50.88
JAN 2022 STAT	98225	02/11/2022	100-221-41002	DENTAL JAN 2022 HR	127.85
JAN 2022 STAT	98225	02/11/2022	100-221-41002	DENTAL JAN 2022 HR	1,410.98
JAN 2022 STAT	98225	02/11/2022	100-222-41002	DENTAL JAN 2022 HR	50.88
JAN 2022 STAT	98225	02/11/2022	100-222-41002	DENTAL JAN 2022 HR	178.73
JAN 2022 STAT	98225	02/11/2022	100-223-41002	DENTAL JAN 2022 HR	1,144.95
JAN 2022 STAT	98225	02/11/2022	100-231-41002	DENTAL JAN 2022 HR	1,081.39
JAN 2022 STAT	98225	02/11/2022	100-341-41002	DENTAL JAN 2022 HR	280.49
JAN 2022 STAT	98225	02/11/2022	100-343-41002	DENTAL JAN 2022 HR	876.09
JAN 2022 STAT	98225	02/11/2022	100-465-41002	DENTAL JAN 2022 HR	108.99
JAN 2022 STAT	98225	02/11/2022	105-221-41002	DENTAL JAN 2022 HR	675.93
JAN 2022 STAT	98225	02/11/2022	105-231-41002	DENTAL JAN 2022 HR	50.88
JAN 2022 STAT	98225	02/11/2022	105-231-41002	DENTAL JAN 2022 HR	180.53
JAN 2022 STAT	98225	02/11/2022	106-222-41002	DENTAL JAN 2022 HR	127.85
JAN 2022 STAT	98225	02/11/2022	106-231-41002	DENTAL JAN 2022 HR	108.99
JAN 2022 STAT	98225	02/11/2022	209-551-41002	DENTAL JAN 2022 HR	127.85
JAN 2022 STAT	98225	02/11/2022	209-552-41002	DENTAL JAN 2022 HR	91.58
JAN 2022 STAT	98225	02/11/2022	209-554-41002	DENTAL JAN 2022 HR	115.07
JAN 2022 STAT	98225	02/11/2022	212-461-41002	DENTAL JAN 2022 HR	127.85
JAN 2022 STAT	98225	02/11/2022	500-641-41002	DENTAL JAN 2022 HR	677.20
JAN 2022 STAT	98225	02/11/2022	500-642-41002	DENTAL JAN 2022 HR	229.61
JAN 2022 STAT	98225	02/11/2022	505-119-41002	DENTAL JAN 2022 HR	255.70
JAN 2022 STAT	98225	02/11/2022	998-20105	DENTAL JAN 2022 HR	178.73
JAN 2022 STAT	98225	02/11/2022	998-20105	DENTAL JAN 2022 HR	663.21
Vendor HEA01 - HEALTH CARE DENTAL TRUST Total:					20,436.77
Vendor: 1098 - HILLYARD, INC					
604490930	98159	02/04/2022	209-552-43811	JANITORIAL SUPPLIES PSC	394.19
604514912	98159	02/04/2022	209-552-43811	JANITORIAL SUPPLIES LINER GARBAGE PSC	93.54
Vendor 1098 - HILLYARD, INC Total:					487.73
Vendor: 1161 - HINDERLITER, DE LLAMAS & ASSOCIATES					
SIN014250	98160	02/04/2022	217-117-42101	ECONOMIC DEV Q4 OCT-DEC 2021 FINANCE	7,170.00
Vendor 1161 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:					7,170.00
Vendor: IED02 - IEDA, INC.					
23657	98226	02/11/2022	100-116-42101	LABOR RELATIONS HR	2,354.00
Vendor IED02 - IEDA, INC. Total:					2,354.00
Vendor: 1193 - INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE (AICP)					
0200788	98161	02/04/2022	100-221-42401	MEMBERSHIP ACTIVE DUES 010122-123122	190.00
Vendor 1193 - INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE (AICP) Total:					190.00
Vendor: MOO14 - ISSAC MOORE					
02012022	98227	02/11/2022	209-552-43802	EXERCISE CLASSES JAN 2022 PSC	180.00
Vendor MOO14 - ISSAC MOORE Total:					180.00
Vendor: JWE01 - J. W. ENTERPRISES - NORTH					
236798	98162	02/04/2022	100-117-42511	PORTABLE TOILET RENTAL 2361SPA / FERNANDEZ	140.77

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237425	98162	02/04/2022	100-117-42511	PORTBLE TOILET RENTAL 2361SPA/FERNANDEZ	140.77
Vendor JWE01 - J. W. ENTERPRISES - NORTH Total:					281.54
Vendor: 2293 - J.P. COOKE CO					
709256	98163	02/04/2022	100-112-42201	FLASH STAMP FOR DEPUTY AND CITY CLERK	229.10
Vendor 2293 - J.P. COOKE CO Total:					229.10
Vendor: JAC02 - JACKFORMS					
3612	98228	02/11/2022	100-115-42201	LASER PAYROLL CHECKS FINANCE	875.24
Vendor JAC02 - JACKFORMS Total:					875.24
Vendor: COR15 - JACQUELINE L CORL-SEIDEL					
02012022	98229	02/11/2022	209-552-43808	BALANCE AND YOGA CLASSES JAN 22 PSC	106.50
Vendor COR15 - JACQUELINE L CORL-SEIDEL Total:					106.50
Vendor: 1611 - JANICE M. BYER					
02012022	98230	02/11/2022	209-552-43802	EXERCISE CLASSES PSC	540.00
Vendor 1611 - JANICE M. BYER Total:					540.00
Vendor: JAN92 - JAN-PRO OF THE GREATER BAY AREA					
10319	98164	02/04/2022	209-554-42108	JANITORIAL SERVICES YOUTH CENTER	456.00
10320	98164	02/04/2022	209-552-42108	JANITORIAL SERVICES PYC	422.00
10321	98164	02/04/2022	209-552-43810	MONTHLY JANITORIAL SERVICE KITCHEN PSC	405.00
10322	98164	02/04/2022	209-553-42108	JANITORIAL SERVICES TINY TOTS	377.00
Vendor JAN92 - JAN-PRO OF THE GREATER BAY AREA Total:					1,660.00
Vendor: KEL09 - KELLER CANYON LANDFILL					
4212-000030798	98165	02/04/2022	500-641-44302	SLUDGE REMOVAL WPCP	4,467.51
4212-000030833	98231	02/11/2022	500-641-44302	SLUDGE REMOVAL WPCP	4,378.80
Vendor KEL09 - KELLER CANYON LANDFILL Total:					8,846.31
Vendor: COP02 - KENETH COPPO					
01182022-2	98166	02/04/2022	100-117-41101	MEDICAL RETIREE REIMBUR FEB 2022	1,148.64
011822	98166	02/04/2022	100-117-41101	2022 RETIREE REIMBURSEMENT JAN 2022	1,148.64
Vendor COP02 - KENETH COPPO Total:					2,297.28
Vendor: KUB00 - KUBWATER RESOURCES, INC.					
10790	98167	02/04/2022	500-641-44303	ZETAG LAB SUPPLIES	13,646.40
Vendor KUB00 - KUBWATER RESOURCES, INC. Total:					13,646.40
Vendor: LAK01 - LAKESHORE					
330967012622	98168	02/04/2022	209-553-42514	PAPER SUPPLIES TINY TOTS	287.23
Vendor LAK01 - LAKESHORE Total:					287.23
Vendor: 2078 - LAMPO INVESTIGATIONS - POLYGRAPH					
1540	98232	02/11/2022	100-221-42101	PRE EMPLOYMENT TEEL PD	400.00
Vendor 2078 - LAMPO INVESTIGATIONS - POLYGRAPH Total:					400.00
Vendor: LAR04 - LARRY WALKER ASSOCIATES					
00243.11-10	98169	02/04/2022	500-641-42101	ONGOING PERMIT NPDES ASSISTANCE WPCP	312.25
Vendor LAR04 - LARRY WALKER ASSOCIATES Total:					312.25
Vendor: LEA01 - LEAGUE OF CALIFORNIA CITIES					
641317	98233	02/11/2022	100-110-42401	MEMBERSHIP DUES FOR CALENDAR YEAR 2022	7,319.00
Vendor LEA01 - LEAGUE OF CALIFORNIA CITIES Total:					7,319.00
Vendor: 2253 - LOOKOUT HEALTH CORP					
1231	98234	02/11/2022	217-117-42101	COVID TESTING PD AND FIRE	22,295.00
Vendor 2253 - LOOKOUT HEALTH CORP Total:					22,295.00

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Vendor: MAC04 - MACK TREE CO					
012422	98170	02/04/2022	100-231-42514	FARIA MANSION TRIM AND CLEAN OAKS TREES	3,200.00
Vendor MAC04 - MACK TREE CO Total:					3,200.00
Vendor: 1152 - MARIA PICAZO					
02072022	98235	02/11/2022	209-552-43811	REIMBURSEMENT FOR STOP SIGN PSC	20.84
Vendor 1152 - MARIA PICAZO Total:					20.84
Vendor: ROB21 - MARY ROBERTS					
01312022	98171	02/04/2022	100-117-41101	RETIREE REIMB FEB 2022	170.10
Vendor ROB21 - MARY ROBERTS Total:					170.10
Vendor: MCK02 - MCK SERVICES INC.					
1851	98236	02/11/2022	377-342-47205	SPA REHAB RO181STPL-5126 (017)	6,175.00
Vendor MCK02 - MCK SERVICES INC. Total:					6,175.00
Vendor: 1311 - M-GROUP					
2002970	98172	02/04/2022	212-20342	2151 APPIAN WAY CEQA REVIEW BLDG AND PLANNING	3,875.00
2002978	98172	02/04/2022	212-20345	1500 FITZGERALD CEQA BLDG. AND PLANNING	4,957.50
2002979	98172	02/04/2022	212-20344	2801 PVR ENVIRONMENTAL SERVICES BLDG. AND PLANNING	607.50
Vendor 1311 - M-GROUP Total:					9,440.00
Vendor: MUN10 - MUNICIPAL EMERGENCY SERVICES INC.					
IN1666505	98173	02/04/2022	100-231-44410	SAFETY UNIFORMS FIRE	1,968.88
IN1666506	98173	02/04/2022	100-231-42107	SAFETY GEAR UNIFORM EQUIP FIRE	4,711.42
Vendor MUN10 - MUNICIPAL EMERGENCY SERVICES INC. Total:					6,680.30
Vendor: MUN07 - MUNICIPAL POOLING AUTH.					
INV002328	98174	02/04/2022	100-110-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	8.42
INV002328	98174	02/04/2022	100-111-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	106.06
INV002328	98174	02/04/2022	100-112-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	64.26
INV002328	98174	02/04/2022	100-113-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	0.74
INV002328	98174	02/04/2022	100-115-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	99.07
INV002328	98174	02/04/2022	100-116-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	66.49
INV002328	98174	02/04/2022	100-221-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	729.20
INV002328	98174	02/04/2022	100-222-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	90.20
INV002328	98174	02/04/2022	100-223-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	301.48
INV002328	98174	02/04/2022	100-231-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	440.92

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INV002328	98174	02/04/2022	100-341-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	122.63
INV002328	98174	02/04/2022	100-342-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	18.94
INV002328	98174	02/04/2022	100-343-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	158.78
INV002328	98174	02/04/2022	100-465-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	21.62
INV002328	98174	02/04/2022	105-221-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	215.22
INV002328	98174	02/04/2022	105-231-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	91.17
INV002328	98174	02/04/2022	106-222-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	17.69
INV002328	98174	02/04/2022	106-231-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	52.48
INV002328	98174	02/04/2022	205-227-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	1.81
INV002328	98174	02/04/2022	209-551-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	83.88
INV002328	98174	02/04/2022	209-552-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	41.70
INV002328	98174	02/04/2022	209-553-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	20.69
INV002328	98174	02/04/2022	209-554-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	40.53
INV002328	98174	02/04/2022	212-461-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	82.31
INV002328	98174	02/04/2022	212-462-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	71.01
INV002328	98174	02/04/2022	317-345-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	2.98
INV002328	98174	02/04/2022	500-641-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	253.83
INV002328	98174	02/04/2022	500-642-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	62.24
INV002328	98174	02/04/2022	505-119-46201	PN SUPPLEMNTAL VEHICLE PREMIUM 1ST AND 2ND QUARTER	47.07
INV002354	98174	02/04/2022	100-110-41005	EAP PROGRAM 10/21-12/21	56.65
INV002354	98174	02/04/2022	100-111-41005	EAP PROGRAM 10/21-12/21	45.32
INV002354	98174	02/04/2022	100-112-41005	EAP PROGRAM 10/21-12/21	11.33
INV002354	98174	02/04/2022	100-113-41005	EAP PROGRAM 10/21-12/21	11.33
INV002354	98174	02/04/2022	100-115-41005	EAP PROGRAM 10/21-12/21	33.99
INV002354	98174	02/04/2022	100-116-41005	EAP PROGRAM 10/21-12/21	11.33
INV002354	98174	02/04/2022	100-221-41005	EAP PROGRAM 10/21-12/21	203.94
INV002354	98174	02/04/2022	100-222-41005	EAP PROGRAM 10/21-12/21	33.99

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INV002354	98174	02/04/2022	100-223-41005	EAP PROGRAM 10/21-12/21	124.63
INV002354	98174	02/04/2022	100-231-41005	EAP PROGRAM 10/21-12/21	113.30
INV002354	98174	02/04/2022	100-341-41005	EAP PROGRAM 10/21-12/21	11.33
INV002354	98174	02/04/2022	100-343-41005	EAP PROGRAM 10/21-12/21	79.31
INV002354	98174	02/04/2022	100-465-41005	EAP PROGRAM 10/21-12/21	11.33
INV002354	98174	02/04/2022	105-221-41005	EAP PROGRAM 10/21-12/21	79.31
INV002354	98174	02/04/2022	105-231-41005	EAP PROGRAM 10/21-12/21	45.32
INV002354	98174	02/04/2022	106-222-41005	EAP PROGRAM 10/21-12/21	11.33
INV002354	98174	02/04/2022	106-231-41005	EAP PROGRAM 10/21-12/21	11.33
INV002354	98174	02/04/2022	204-227-41005	EAP PROGRAM 10/21-12/21	11.33
INV002354	98174	02/04/2022	209-551-41005	EAP PROGRAM 10/21-12/21	11.33
INV002354	98174	02/04/2022	209-552-41005	EAP PROGRAM 10/21-12/21	22.66
INV002354	98174	02/04/2022	209-553-41005	EAP PROGRAM 10/21-12/21	11.33
INV002354	98174	02/04/2022	209-554-41005	EAP PROGRAM 10/21-12/21	11.33
INV002354	98174	02/04/2022	212-461-41005	EAP PROGRAM 10/21-12/21	33.99
INV002354	98174	02/04/2022	212-462-41005	EAP PROGRAM 10/21-12/21	11.33
INV002354	98174	02/04/2022	500-641-41005	EAP PROGRAM 10/21-12/21	101.97
INV002354	98174	02/04/2022	500-642-41005	EAP PROGRAM 10/21-12/21	33.99
INV002354	98174	02/04/2022	505-119-41005	EAP PROGRAM 10/21-12/21	22.67
INV002365	98174	02/04/2022	209-552-41010	MEDICARE TAX WITHHELD STD	46.01
INV002372	98174	02/04/2022	100-116-42101	DOT DRUG AND ALCOHOL TESTING PROGRAM 2ND QUARTER	290.71
Vendor MUN07 - MUNICIPAL POOLING AUTH. Total:					4,817.14
Vendor: 2024 - MV CHENG & ASSOCIATES, INC.					
12/31/2021	98175	02/04/2022	100-116-42101	HR DIRECTOR CONSULTING SERVICES DEC. 2021	1,495.00
Vendor 2024 - MV CHENG & ASSOCIATES, INC. Total:					1,495.00
Vendor: MYE01 - MYERS STEVENS & TOOHEY CO					
1374475	98176	02/04/2022	100-221-41008	INSURANCE PREMIUMS POLICE LTD	445.50
1374475	98176	02/04/2022	100-221-41008	INSURANCE PREMIUMS POLICE LTD	29.70
1374475	98176	02/04/2022	100-223-41008	INSURANCE PREMIUMS POLICE LTD	244.70
1374475	98176	02/04/2022	105-221-41008	INSURANCE PREMIUMS POLICE LTD	118.80
Vendor MYE01 - MYERS STEVENS & TOOHEY CO Total:					838.70
Vendor: 1333 - NORMA MARTINEZ-RUBIN					
01262022	98177	02/04/2022	100-110-42302	HOTEL MILEAGE AND BRIDGE TOLL CITY COUNCIL	498.48
Vendor 1333 - NORMA MARTINEZ-RUBIN Total:					498.48
Vendor: OLI01 - OLIVERS TOWING INC					
21-10765	98178	02/04/2022	100-221-42107	CHEVROLET TAHOE BK PD	950.00
Vendor OLI01 - OLIVERS TOWING INC Total:					950.00
Vendor: O'R01 - O'REILLY AUTOMOTIVE, INC					
01282022 STATEMENT	98237	02/11/2022	100-343-42107	STATEMENT 11/30/21-01/21/2022	26.30
01282022 STATEMENT	98237	02/11/2022	100-343-42107	STATEMENT 11/30/21-01/21/2022	59.31
01282022 STATEMENT	98237	02/11/2022	207-344-42108	STATEMENT 11/30/21-01/21/2022	90.03
Vendor O'R01 - O'REILLY AUTOMOTIVE, INC Total:					175.64
Vendor: OTI01 - OTIS ELEVATOR COMPANY					
100400653471	98238	02/11/2022	209-554-42108	ELEVATOR MAINT PYC 2/1-2/28	177.94
100400654003	98238	02/11/2022	100-343-42108	ELEVATOR MAINT CH 2/1-2/28	120.69
100400654040	98238	02/11/2022	100-222-42108	ELEVATOR MAINT PD 2/1-2/28	120.64
Vendor OTI01 - OTIS ELEVATOR COMPANY Total:					419.27

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Vendor: PAC41 - PACIFIC ECORISK					
17992	98239	02/11/2022	500-641-44305	TOXICITY TESTING LAB WPCP	1,046.00
Vendor PAC41 - PACIFIC ECORISK Total:					1,046.00
Vendor: ATH02 - PATRICIA ATHENOUR					
02012022	98179	02/04/2022	100-117-41101	2022 RETIREE MEDICARE REIMBURSEMENT FEB. 2022	170.10
Vendor ATH02 - PATRICIA ATHENOUR Total:					170.10
Vendor: CLA17 - PAUL CLANCY					
01052022	98180	02/04/2022	100-117-41101	2022 RETIREE MEDICAL REIMBURSEMENT JAN 2022	313.66
02012022	98180	02/04/2022	100-117-41101	2022 RETIREE MEDICAL REIMBURSEMENT FEB 2022	313.66
Vendor CLA17 - PAUL CLANCY Total:					627.32
Vendor: PEZ02 - PEZZOLO SEAFOOD INC					
065506	98240	02/11/2022	209-552-43807	CRAB FOR CRAB FEED PSC	6,300.00
Vendor PEZ02 - PEZZOLO SEAFOOD INC Total:					6,300.00
Vendor: PGE01 - PG&E					
021701142022	98181	02/04/2022	100-345-43103	TENNENT & PARK ST CLUB HOUSE	17.70
0517134193-501182022	98241	02/11/2022	200-342-43103	HWY 80 PINOLE VALLEY RD TRAFFIC CONTROLLER	62.11
081301132022	98181	02/04/2022	200-342-43103	2149 1/2 APPIAN WAY TRAFFIC SIGNAL	51.98
0860863311-401182022	98241	02/11/2022	200-342-43103	PINOLE VALLEY RD & HENRY TRAFFIC CONTROLLER	109.14
092301142022	98181	02/04/2022	100-110-43103	2131 PEAR ST	63.56
092301142022	98181	02/04/2022	100-111-43103	2131 PEAR ST	83.63
092301142022	98181	02/04/2022	100-112-43103	2131 PEAR ST	92.00
092301142022	98181	02/04/2022	100-115-43103	2131 PEAR ST	229.15
092301142022	98181	02/04/2022	100-116-43103	2131 PEAR ST	66.91
092301142022	98181	02/04/2022	100-117-43103	2131 PEAR ST	744.32
092301142022	98181	02/04/2022	100-343-43103	2131 PEAR ST	1,386.61
092301142022	98181	02/04/2022	200-342-43103	2131 PEAR ST	242.53
092301142022	98181	02/04/2022	212-461-43103	2131 PEAR ST	100.36
092301142022	98181	02/04/2022	212-462-43103	2131 PEAR ST	252.57
092301142022	98181	02/04/2022	285-464-43103	2131 PEAR ST	83.63
0964890209-701182022	98241	02/11/2022	200-342-43103	S/E CORNER SAN PABLO AVE & TENNENT TRAFFIC SIGNAL	95.89
1878052793-501182022	98241	02/11/2022	200-342-43103	1451 FITZGERALD DR TRAFFIC SIGNAL	77.98
250601142022	98181	02/04/2022	215-341-43103	701 Pinon/2489 San Pablo-Electric CHGS	36.63
296901142022	98181	02/04/2022	201-343-43103	600 TENNENT AVE BLACKIES STORAGE	96.19
3340482620-901192022	98241	02/11/2022	200-342-43103	N/W CORNER APPIAN WAY & FITZGERALD DR TRAFFIC SIG	106.08
353701142022	98181	02/04/2022	100-343-43103	659 TENNENT AVE PARKING LOT LIGHTS	122.26
385001142022	98181	02/04/2022	100-345-43103	601 TENNENT AVE CARETAKER'S SHED	101.63
391401142022	98181	02/04/2022	100-345-43103	FERNANDEZ PARK BALLPARK LIGHTING	376.63
406501142022	98181	02/04/2022	209-559-43103	2937 PINOLE VALLEY RD TENNIS CT LIGHTS	235.92
4278075387-901182022	98241	02/11/2022	100-345-43103	588 MARLESTA RD LOUIS FRANCIS PARK	52.12
436801132022	98181	02/04/2022	200-342-43103	APPIAN WAY & TARA HILLS TRAFFIC SIGNAL	134.31
461201142022	98181	02/04/2022	201-343-43103	2100 SAN PABLO AVE FARIA HOUSE	29.98
495101142022	98181	02/04/2022	201-343-43103	2279 1/2 PARK ST	16.44

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5132258687-901192022	98241	02/11/2022	200-342-43103	FITZGERALD DR IFO LONG JOHN SILVERS TRAFFIC SIGNAL	94.15
513701132022	98181	02/04/2022	209-557-43103	2450 SIMAS AVE SWIM CTR	92.21
527401142022	98181	02/04/2022	201-343-43103	2361 SAN PABLO AVE OLD BANK BUILDING	77.64
6863059824-801182022	98241	02/11/2022	310-347-43103	1303 PINOLE VALLEY RD TRAFFIC CONTROL SVC	111.12
696901142022	98181	02/04/2022	201-343-43103	2361 SAN PABLO AVE PARKING LOT LIGHTS	150.12
7465331121-201192022	98241	02/11/2022	200-342-43103	DEL MONTE & SAN PABLO TRAFFIC CONTROL LIGHT	71.67
750901132022	98181	02/04/2022	200-342-43103	TARA HILLS DR 500 FT APPIAN WAY TRAFFIC SIGNAL	52.45
796401142022	98181	02/04/2022	310-348-43103	2680 PINOLE VALLEY RD MEDIAN IRRIGATION SHOPPING C	11.01
7965140081-801182022	98241	02/11/2022	200-342-43103	2501 SAN PABLO AVE TRAFFIC CONTROLLER	79.79
8131555374-301182022	98241	02/11/2022	200-342-43103	1220 PINOLE VALLEY RD TRAFFIC SIGNAL	98.94
8152447114-101182022	98241	02/11/2022	200-342-43103	2429 SAN PABLO AVE	101.46
8278062615-401182022	98241	02/11/2022	100-345-43103	S/E CORNER OF ROGERS & NOB HILL SPRINKLER SYSTEM	10.18
8673925127-901182022	98241	02/11/2022	500-642-43103	893 1/2 SAN PABLO AVE PUMP STATION	201.97
8715481233-001192022	98241	02/11/2022	200-342-43103	SAN PABLO AVE TRAFFIC SIGNAL	79.64
9069268086-201182022	98241	02/11/2022	200-342-43103	N/S BORDER CITY OF PINOLE	124.08
9527530466-501182022	98241	02/11/2022	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	97.60
9527530466-501182022	98241	02/11/2022	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	146.39
998501142022	98181	02/04/2022	201-343-43103	NEAR 795 FERNANDEZ PARKING LOT LIGHTS	200.68
Vendor PGE01 - PG&E Total:					6,869.36
Vendor: JAR01 - PINOLE GOODYEAR					
INV059722	98243	02/11/2022	100-231-42107	MAINTENANCE ON TRUCK FIRE	118.55
Vendor JAR01 - PINOLE GOODYEAR Total:					118.55
Vendor: PIT06 - PITNEY BOWES					
011822 STATEMENT	98183	02/04/2022	100-117-42203	POSTAGE ADMIN	1,769.57
1019899894	98184	02/04/2022	100-117-42201	POSTAGE MACHINE SUPPLIES	265.84
Vendor PIT06 - PITNEY BOWES Total:					2,035.41
Vendor: PON07 - PONDER ENVIRONMENTAL SERVICES, INC.					
35850	98244	02/11/2022	500-642-42101	VACUUM SUPPORT SERVICES CORP YARD	5,347.80
Vendor PON07 - PONDER ENVIRONMENTAL SERVICES, INC. Total:					5,347.80
Vendor: 1009 - PRECISION IT CONSULTING					
12036	98185	02/04/2022	212-462-42201	MONITORS FOR COMMUNITY DEVELOPMENT	658.63
12153	98245	02/11/2022	525-118-42101	GOV ACROBAT PROFESSIONAL SERVICES	290.40
Vendor 1009 - PRECISION IT CONSULTING Total:					949.03
Vendor: 1980 - PRINTWELL PRESS/CREATIVE PRINTING INC					
102230	98246	02/11/2022	100-231-44410	GARMENT EMBROIDERED HATS SHORTS FIRE	101.29
102231	98246	02/11/2022	100-231-44410	TSHIRTS SWEATSHIRTS SWEATPANTS FIRE	684.21
Vendor 1980 - PRINTWELL PRESS/CREATIVE PRINTING INC Total:					785.50

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Vendor: 2057 - PROFORCE LAW ENFORCEMENT					
472252	98186	02/04/2022	100-221-42514	WRP BOLAWRAP 100 CART BK PD	1,636.03
Vendor 2057 - PROFORCE LAW ENFORCEMENT Total:					1,636.03
Vendor: 2025 - RAY MORGAN COMPANY, LLC.					
3548943	98187	02/04/2022	525-118-42107	FINANCE PRINTER REPAIRS	694.43
3553918	98187	02/04/2022	525-118-42107	MAINTENANCE CONTRACT COPIERS	984.62
3581555	98187	02/04/2022	525-118-42107	MAINTENANCE CONTRACT COPIERS	652.62
Vendor 2025 - RAY MORGAN COMPANY, LLC. Total:					2,331.67
Vendor: SPA04 - S.P. AUTOMOTIVE					
6-713542	98188	02/04/2022	100-342-42514	PARTS FOR ASPHALT ROLLER PW	10.25
Vendor SPA04 - S.P. AUTOMOTIVE Total:					10.25
Vendor: 1679 - SAFE BUILT, LLC					
72290	98189	02/04/2022	100-231-42101	PLAN CHECKING FEES FOR BUILDING	690.00
72290	98189	02/04/2022	212-462-42101	PLAN CHECKING FEES FOR BUILDING	775.22
73169	98189	02/04/2022	100-231-42101	PLAN CHECKING FEES BUILDING	660.00
73169	98189	02/04/2022	212-20343	PLAN CHECKING FEES BUILDING	109,983.55
73169	98189	02/04/2022	212-461-42101	PLAN CHECKING FEES BUILDING	226,935.31
Vendor 1679 - SAFE BUILT, LLC Total:					339,044.08
Vendor: 1802 - SCHAAF & WHEELER, CONSULTING CIVIL ENGINEERS					
35140	98247	02/11/2022	106-344-47206	PRELIMINARY ENG PROFESSIONAL SERVICES PW	945.00
35276	98247	02/11/2022	106-344-47206	PRELIM SERVICES PROFESSIONAL SERVICES PW	8,669.73
Vendor 1802 - SCHAAF & WHEELER, CONSULTING CIVIL ENGINEERS Total:					9,614.73
Vendor: 1982 - SHAPE INCORPORATED					
129276	98248	02/11/2022	500-641-44306	STATOR ROTOR WPCP	5,554.45
Vendor 1982 - SHAPE INCORPORATED Total:					5,554.45
Vendor: 1714 - SHERRI D. LEWIS					
CC15PINOLE-FY2021/22	98190	02/04/2022	100-112-42101	JAN 18 2022 REGULAR CITY COUNCIL MINUTES	787.50
Vendor 1714 - SHERRI D. LEWIS Total:					787.50
Vendor: SHR02 - SHRED DEFENSE INC					
40598 NOV	98191	02/04/2022	100-222-42101	PULVERIZATION PD	171.38
Vendor SHR02 - SHRED DEFENSE INC Total:					171.38
Vendor: 2048 - SONIC.NET, LLC					
1003633424	98192	02/04/2022	525-118-43101	IT PROFESSIONAL SERVICES	449.00
Vendor 2048 - SONIC.NET, LLC Total:					449.00
Vendor: SON08 - SONSRAY MACHINERY, LLC.					
PSO006087-1	98249	02/11/2022	106-342-47101	COLD PLANE ASPHALT GRINDER	34,077.38
Vendor SON08 - SONSRAY MACHINERY, LLC. Total:					34,077.38
Vendor: SQU00 - SQUARE DEAL GARAGE					
38074	98250	02/11/2022	100-343-42107	CAR #45 MAINTENANCE PD	451.99
38101	98250	02/11/2022	100-343-42107	VEHICLE MAINTENANCE	2,349.09
38153	98250	02/11/2022	100-343-42107	VEHICLE MAINTENANCE	139.13
38222	98250	02/11/2022	100-271-42107	POLICE CAR UTILITY INTERCEPTOR	150.00
Vendor SQU00 - SQUARE DEAL GARAGE Total:					3,090.21

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Vendor: STA57 - STANCIL CORPORATION					
11242	98193	02/04/2022	100-223-42107	TELEPHONE SUPPORT MAINTENANCE PD	1,915.00
Vendor STA57 - STANCIL CORPORATION Total:					1,915.00
Vendor: STA42 - STAPLES BUSINESS CREDIT					
1639570937 STAT	98251	02/11/2022	100-116-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	40.68
1639570937 STAT	98251	02/11/2022	100-116-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	15.72
1639570937 STAT	98251	02/11/2022	100-117-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	163.26
1639570937 STAT	98251	02/11/2022	100-117-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	87.78
1639570937 STAT	98251	02/11/2022	100-222-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	42.03
1639570937 STAT	98251	02/11/2022	100-222-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	241.98
1639570937 STAT	98251	02/11/2022	100-222-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	54.52
1639570937 STAT	98251	02/11/2022	100-341-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	15.72
1639570937 STAT	98251	02/11/2022	100-341-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	39.62
1639570937 STAT	98251	02/11/2022	100-341-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	49.34
1639570937 STAT	98251	02/11/2022	100-341-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	83.89
1639570937 STAT	98251	02/11/2022	209-553-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	115.90
1639570937 STAT	98251	02/11/2022	212-462-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	6.72
1639570937 STAT	98251	02/11/2022	212-462-42201	OFFICE SUPPLIES STATEMENT DATE 11/29-12/13/21	53.37
Vendor STA42 - STAPLES BUSINESS CREDIT Total:					1,010.53
Vendor: STA25 - STATE WATER RESOURCES CONTROL BOARD					
WD-0196845	98194	02/04/2022	500-641-44304	ANNUAL PERMIT FEE WPCP	25,732.00
Vendor STA25 - STATE WATER RESOURCES CONTROL BOARD Total:					25,732.00
Vendor: 1709 - T J K M					
0052108	98252	02/11/2022	325-342-47205	LOCAL ROAD SAFETY PLAN	720.14
Vendor 1709 - T J K M Total:					720.14
Vendor: 1505 - TASC					
IN2281853	98253	02/11/2022	100-116-42101	FSA ADMIN FEES AND RENEWAL FINANCE	547.12
Vendor 1505 - TASC Total:					547.12
Vendor: SIE04 - THATCHER COMPANY, INC					
2022250101733	98195	02/04/2022	500-641-44303	FERRIC CHLORIDE WPCP	15,054.41
Vendor SIE04 - THATCHER COMPANY, INC Total:					15,054.41
Vendor: EDJ01 - THE ED JONES CO., INC.					
49817	98196	02/04/2022	100-222-42514	GERMAN SILVER BADGE PD	921.89
Vendor EDJ01 - THE ED JONES CO., INC. Total:					921.89
Vendor: 2282 - THE HITT COMPANIES, INC.					
OE-102842	98254	02/11/2022	100-112-42201	RAPID PRINT DATE STAMP CITY CLERK	1,160.02
Vendor 2282 - THE HITT COMPANIES, INC. Total:					1,160.02
Vendor: TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA					
263397-202112-1	98197	02/04/2022	525-118-42510	PROFESSIONAL SERVICES PD	79.00
Vendor TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA Total:					79.00
Vendor: UNI38 - UNIVAR USA INC					
49754675	98198	02/04/2022	500-641-44303	SOD BISULFITE WPC	6,851.29

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WARRANT

Payment Dates: 1/29/2022 - 2/11/2022

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
49780429	98198	02/04/2022	500-641-44303	SOD HYPO WPCP	3,635.96
Vendor UNI38 - UNIVAR USA INC Total:					10,487.25
Vendor: UNI07 - UNIVERSAL BUILDING SVCS.					
266321	98255	02/11/2022	100-222-42108	JANITORIAL SUPPLIES PD	219.27
495346	98255	02/11/2022	100-231-42108	JANITORIAL SERVICES NOV 2021 FIRE	146.00
Vendor UNI07 - UNIVERSAL BUILDING SVCS. Total:					365.27
Vendor: USB06 - US BANK					
01242022 STATEMENT	98256	02/11/2022	100-20018	CITY CREDIT CARDS VARIOUS DEPT.	6,859.43
461230666	98199	02/04/2022	525-118-42107	COPIERS IT	2,501.86
Vendor USB06 - US BANK Total:					9,361.29
Vendor: VER02 - VERIZON WIRELESS					
9897379771	98257	02/11/2022	525-118-43101	CITY WIDE CELL PHONES	9,962.46
Vendor VER02 - VERIZON WIRELESS Total:					9,962.46
Vendor: VIS01 - VISION SERVICE PLAN					
814222269	98258	02/11/2022	100-110-41003	CITY OF PINOLE VISION PLAN	74.44
814222269	98258	02/11/2022	100-111-41003	CITY OF PINOLE VISION PLAN	37.22
814222269	98258	02/11/2022	100-112-41003	CITY OF PINOLE VISION PLAN	18.61
814222269	98258	02/11/2022	100-113-41003	CITY OF PINOLE VISION PLAN	18.61
814222269	98258	02/11/2022	100-115-41003	CITY OF PINOLE VISION PLAN	55.83
814222269	98258	02/11/2022	100-116-41003	CITY OF PINOLE VISION PLAN	37.22
814222269	98258	02/11/2022	100-221-41003	CITY OF PINOLE VISION PLAN	353.59
814222269	98258	02/11/2022	100-222-41003	CITY OF PINOLE VISION PLAN	55.83
814222269	98258	02/11/2022	100-223-41003	CITY OF PINOLE VISION PLAN	260.54
814222269	98258	02/11/2022	100-231-41003	CITY OF PINOLE VISION PLAN	241.93
814222269	98258	02/11/2022	100-341-41003	CITY OF PINOLE VISION PLAN	55.83
814222269	98258	02/11/2022	100-343-41003	CITY OF PINOLE VISION PLAN	130.27
814222269	98258	02/11/2022	100-465-41003	CITY OF PINOLE VISION PLAN	18.61
814222269	98258	02/11/2022	105-221-41003	CITY OF PINOLE VISION PLAN	93.05
814222269	98258	02/11/2022	105-231-41003	CITY OF PINOLE VISION PLAN	18.61
814222269	98258	02/11/2022	106-222-41003	CITY OF PINOLE VISION PLAN	18.61
814222269	98258	02/11/2022	106-231-41003	CITY OF PINOLE VISION PLAN	18.61
814222269	98258	02/11/2022	209-551-41003	CITY OF PINOLE VISION PLAN	18.61
814222269	98258	02/11/2022	209-552-41003	CITY OF PINOLE VISION PLAN	37.22
814222269	98258	02/11/2022	209-554-41003	CITY OF PINOLE VISION PLAN	18.61
814222269	98258	02/11/2022	212-461-41003	CITY OF PINOLE VISION PLAN	37.22
814222269	98258	02/11/2022	212-462-41003	CITY OF PINOLE VISION PLAN	37.22
814222269	98258	02/11/2022	500-641-41003	CITY OF PINOLE VISION PLAN	130.27
814222269	98258	02/11/2022	500-642-41003	CITY OF PINOLE VISION PLAN	55.83
814222269	98258	02/11/2022	505-119-41003	CITY OF PINOLE VISION PLAN	37.22
814222269	98258	02/11/2022	998-20106	CITY OF PINOLE VISION PLAN	-111.66
Vendor VIS01 - VISION SERVICE PLAN Total:					1,767.95
Vendor: LUK00 - VIVIANNE F. KEARSLEY-LUKE					
02012022	98259	02/11/2022	209-552-43802	GENTLE YOGA CLASSES PSC JAN 22	42.70
Vendor LUK00 - VIVIANNE F. KEARSLEY-LUKE Total:					42.70
Vendor: WKH00 - W K HYDRAULICS INC					
7790	98260	02/11/2022	100-343-42108	MAINTENANCE TO TRACTOR CORP YARD	486.12
Vendor WKH00 - W K HYDRAULICS INC Total:					486.12
Vendor: WES01 - WESTERN EXTERMINATOR CO.					
13315664	98261	02/11/2022	209-553-42108	PEST CONTROL MAINT	97.00
Vendor WES01 - WESTERN EXTERMINATOR CO. Total:					97.00
Vendor: 1520 - WEX BANK					
77425455	98262	02/11/2022	100-221-42301	FUEL PURCHASES	153.81
Vendor 1520 - WEX BANK Total:					153.81

Return to Agenda

WARRANT

Payment Dates: 1/29/2022 - 2/11/2022

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: XER01 - XEROX CORPORATION					
015088443	98200	02/04/2022	525-118-42107	XEROX COPIERS	372.24
015088444	98200	02/04/2022	525-118-42107	XEROX COPIERS	260.26
015319976	98263	02/11/2022	525-118-42107	COPIER CH	372.15
015319977	98263	02/11/2022	525-118-42107	COPIER PSC	262.07
Vendor XER01 - XEROX CORPORATION Total:					1,266.72
Vendor: ZOL02 - ZOLL					
INV00102283	98201	02/04/2022	525-118-42106	FIRE RMS MAINT SOFTWARE	157.50
Vendor ZOL02 - ZOLL Total:					157.50
Grand Total:					786,195.59

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	171,033.20
105 - Measure S -2006	2,706.61
106 - MEASURE S-2014	44,295.84
200 - Gas Tax Fund	3,594.30
201 - Restricted Real Estate Maintenance Fund	571.05
204 - Police Grants	11.33
205 - Traffic Safety Fund	1.81
207 - NPDES Storm Water Fund	90.03
209 - Recreation Fund	19,099.90
212 - Building & Planning	355,759.51
214 - Solid Waste Fund	775.00
215 - Measure C and J Fund	36.63
217 - American Rescue Plan Act Fund	29,465.00
225 - Asset Seizure-Adjudicated Fund	2,000.00
285 - Housing Land Held for Resale	83.63
310 - Lighting & Landscape Districts	997.16
317 - Pinole Valley Caretaker Fund	2.98
325 - City Street Improvements	11,700.64
377 - Arterial Streets Rehabilitation Fund	6,175.00
500 - Sewer Enterprise Fund	98,367.07
505 - Cable Access TV	764.75
525 - Information Systems	37,495.34
998 - Payroll Clearing	1,168.81
Grand Total:	786,195.59

Account Summary

Account Number	Account Name	Payment Amount
100-10601	Gas Tanks/Corp Yard	1,765.63
100-110-41002	Emp Benefits/Dental	947.36
100-110-41003	Emp Benefits/Vision Care	74.44
100-110-41005	Emp Benefits/Employee A...	56.65
100-110-42201	Office Expense	173.37
100-110-42302	Travel & Training/Mileage,..	498.48
100-110-42401	Dues & Pub/Memberships	7,319.00
100-110-43103	Utilities/Electricity & Pow...	63.56
100-110-46201	Insurance/General Liability	8.42
100-111-41002	Emp Benefits/Dental	857.23
100-111-41003	Emp Benefits/Vision Care	37.22
100-111-41005	Emp Benefits/Employee A...	45.32
100-111-42101	Prof Svcs/Professional Ser...	49.00
100-111-43103	Utilities/Electricity & Pow...	83.63
100-111-46201	Insurance/General Liability	106.06
100-112-41002	Emp Benefits/Dental	255.70
100-112-41003	Emp Benefits/Vision Care	18.61
100-112-41005	Emp Benefits/Employee A...	11.33
100-112-42101	Prof Svcs/Professional Ser...	787.50
100-112-42201	Office Expense	1,529.68
100-112-42514	Admin Exp/Special Depart	59.22
100-112-43103	Utilities/Electricity & Pow...	92.00
100-112-46201	Insurance/General Liability	64.26
100-113-41002	Emp Benefits/Dental	101.76
100-113-41003	Emp Benefits/Vision Care	18.61
100-113-41005	Emp Benefits/Employee A...	11.33
100-113-46201	Insurance/General Liability	0.74
100-115-41002	Emp Benefits/Dental	729.38
100-115-41003	Emp Benefits/Vision Care	55.83
100-115-41005	Emp Benefits/Employee A...	33.99

Account Summary

Account Number	Account Name	Payment Amount
100-115-42101	Prof Svcs/Professional Ser...	2,125.00
100-115-42201	Office Expense	875.24
100-115-43103	Utilities/Electricity & Pow...	229.15
100-115-46201	Insurance/General Liability	99.07
100-116-41002	Emp Benefits/Dental	101.76
100-116-41003	Emp Benefits/Vision Care	37.22
100-116-41005	Emp Benefits/Employee A...	11.33
100-116-42101	Prof Svcs/Professional Ser...	4,686.83
100-116-42201	Office Expense	56.40
100-116-43103	Utilities/Electricity & Pow...	66.91
100-116-46201	Insurance/General Liability	66.49
100-117-41004	Emp Benefits/PERS Retir...	234.00
100-117-41101	Retiree Benefits/Medical-...	3,264.80
100-117-42201	Office Expense	516.88
100-117-42203	Office Exp/Shipping & Mai...	1,769.57
100-117-42511	Admin Exp/Equipment Re...	281.54
100-117-43103	Utilities/Electricity & Pow...	744.32
100-117-43105	Utilities/Cable	64.44
100-20018	Accounts Payable/CalCard	6,859.43
100-221-41002	Emp Benefits/Dental	3,077.66
100-221-41003	Emp Benefits/Vision Care	353.59
100-221-41005	Emp Benefits/Employee A...	203.94
100-221-41008	Emp Benefits/Long Term ...	475.20
100-221-42101	Prof Svcs/Professional Ser...	502.00
100-221-42107	Prof Svcs/Equipment Mai...	3,604.78
100-221-42110	Prof Svcs/Fingerprinting	145.00
100-221-42201	Office Expense	582.25
100-221-42301	Travel & Training/Conf-Re...	153.81
100-221-42401	Dues & Pub/Memberships	190.00
100-221-42511	Admin Exp/Equipment Re...	1,134.00
100-221-42514	Admin Exp/Special Depart	1,636.03
100-221-46201	Insurance/General Liability	729.20
100-222-41002	Emp Benefits/Dental	510.10
100-222-41003	Emp Benefits/Vision Care	55.83
100-222-41005	Emp Benefits/Employee A...	33.99
100-222-42101	Prof Svcs/Professional Ser...	171.38
100-222-42108	Prof Svcs/Building-Structu...	650.51
100-222-42201	Office Expense	429.69
100-222-42514	Admin Exp/Special Depart	1,120.42
100-222-43105	Utilities/Cable	121.29
100-222-46201	Insurance/General Liability	90.20
100-223-41002	Emp Benefits/Dental	2,289.90
100-223-41003	Emp Benefits/Vision Care	260.54
100-223-41005	Emp Benefits/Employee A...	124.63
100-223-41008	Emp Benefits/Long Term ...	244.70
100-223-42107	Prof Svcs/Equipment Mai...	1,915.00
100-223-46201	Insurance/General Liability	301.48
100-231-41002	Emp Benefits/Dental	2,162.78
100-231-41003	Emp Benefits/Vision Care	241.93
100-231-41005	Emp Benefits/Employee A...	113.30
100-231-41008	Emp Benefits/Long Term ...	531.00
100-231-42101	Prof Svcs/Professional Ser...	1,350.00
100-231-42104	Prof Svcs/Paramedic Servi...	90.00
100-231-42107	Prof Svcs/Equipment Mai...	7,062.13
100-231-42108	Prof Svcs/Building-Structu...	785.29
100-231-42514	Admin Exp/Special Depart	3,200.00
100-231-43105	Utilities/Cable	54.30
100-231-44410	Safety Clothing	2,754.38

Account Summary

Account Number	Account Name	Payment Amount
100-231-46201	Insurance/General Liability	440.92
100-341-41002	Emp Benefits/Dental	560.98
100-341-41003	Emp Benefits/Vision Care	55.83
100-341-41005	Emp Benefits/Employee A...	11.33
100-341-42101	Prof Svcs/Professional Ser...	14,031.50
100-341-42201	Office Expense	188.57
100-341-46201	Insurance/General Liability	122.63
100-342-42514	Admin Exp/Special Depart	10.25
100-342-46201	Insurance/General Liability	18.94
100-343-41002	Emp Benefits/Dental	1,752.18
100-343-41003	Emp Benefits/Vision Care	130.27
100-343-41005	Emp Benefits/Employee A...	79.31
100-343-42107	Prof Svcs/Equipment Mai...	3,025.82
100-343-42108	Prof Svcs/Building-Structu...	2,000.67
100-343-43102	Utilities/Water	161.58
100-343-43103	Utilities/Electricity & Pow...	1,508.87
100-343-44410	Safety Clothing	740.63
100-343-46201	Insurance/General Liability	158.78
100-345-42108	Prof Svcs/Building-Structu...	262.14
100-345-43102	Utilities/Water	954.56
100-345-43103	Utilities/Electricity & Pow...	558.26
100-465-41002	Emp Benefits/Dental	217.98
100-465-41003	Emp Benefits/Vision Care	18.61
100-465-41005	Emp Benefits/Employee A...	11.33
100-465-46201	Insurance/General Liability	21.62
100-551-42101	Prof Svcs/Professional Ser...	66,591.72
105-221-41002	Emp Benefits/Dental	1,405.31
105-221-41003	Emp Benefits/Vision Care	93.05
105-221-41005	Emp Benefits/Employee A...	79.31
105-221-41008	Emp Benefits/Long Term ...	118.80
105-221-46201	Insurance/General Liability	215.22
105-231-41002	Emp Benefits/Dental	462.82
105-231-41003	Emp Benefits/Vision Care	18.61
105-231-41005	Emp Benefits/Employee A...	45.32
105-231-41008	Emp Benefits/Long Term ...	177.00
105-231-46201	Insurance/General Liability	91.17
106-222-41002	Emp Benefits/Dental	255.70
106-222-41003	Emp Benefits/Vision Care	18.61
106-222-41005	Emp Benefits/Employee A...	11.33
106-222-46201	Insurance/General Liability	17.69
106-231-41002	Emp Benefits/Dental	217.98
106-231-41003	Emp Benefits/Vision Care	18.61
106-231-41005	Emp Benefits/Employee A...	11.33
106-231-46201	Insurance/General Liability	52.48
106-342-47101	FF&E/Equipment	34,077.38
106-344-47206	Improvements/Storm Dra...	9,614.73
200-342-42101	Prof Svcs/Professional Ser...	2,012.10
200-342-43103	Utilities/Electricity & Pow...	1,582.20
201-343-43103	Utilities/Electricity & Pow...	571.05
204-227-41005	Emp Benefits/Employee A...	11.33
205-227-46201	Insurance/General Liability	1.81
207-344-42108	Prof Svcs/Building-Structu...	90.03
209-551-41002	Emp Benefits/Dental	255.70
209-551-41003	Emp Benefits/Vision Care	18.61
209-551-41005	Emp Benefits/Employee A...	11.33
209-551-46201	Insurance/General Liability	83.88
209-552-41002	Emp Benefits/Dental	183.16
209-552-41003	Emp Benefits/Vision Care	37.22

Account Summary

Account Number	Account Name	Payment Amount
209-552-41005	Emp Benefits/Employee A...	22.66
209-552-41010	Emp Benefits/FICA - Medi...	46.01
209-552-42108	Prof Svcs/Building-Structu...	422.00
209-552-42514	Admin Exp/Special Depart	1,711.00
209-552-43802	Program Cost/Class Fees	762.70
209-552-43804	Program Cost/Food Progr...	927.50
209-552-43807	Program Cost/Fundraising	7,239.26
209-552-43808	Program Cost/Gift Shop Sa...	106.50
209-552-43810	Program Cost/Center Mai...	545.00
209-552-43811	Program Cost/Supplies	508.57
209-552-46201	Insurance/General Liability	41.70
209-553-41005	Emp Benefits/Employee A...	11.33
209-553-42108	Prof Svcs/Building-Structu...	559.50
209-553-42201	Office Expense	115.90
209-553-42514	Admin Exp/Special Depart	287.23
209-553-46201	Insurance/General Liability	20.69
209-554-41002	Emp Benefits/Dental	230.14
209-554-41003	Emp Benefits/Vision Care	18.61
209-554-41005	Emp Benefits/Employee A...	11.33
209-554-42108	Prof Svcs/Building-Structu...	633.94
209-554-42514	Admin Exp/Special Depart	1,052.00
209-554-43103	Utilities/Electricity & Pow...	97.60
209-554-46201	Insurance/General Liability	40.53
209-557-42108	Prof Svcs/Building-Structu...	904.17
209-557-42514	Admin Exp/Special Depart	1,866.00
209-557-43103	Utilities/Electricity & Pow...	92.21
209-559-43103	Utilities/Electricity & Pow...	235.92
212-20342	Developer Deposit/Dr's H...	3,875.00
212-20343	Developer Deposit/Vista ...	109,983.55
212-20344	Developer Deposit/2801 P...	607.50
212-20345	Developer Deposit/Pinole...	4,957.50
212-461-41002	Emp Benefits/Dental	255.70
212-461-41003	Emp Benefits/Vision Care	37.22
212-461-41005	Emp Benefits/Employee A...	33.99
212-461-42101	Prof Svcs/Professional Ser...	233,960.31
212-461-43103	Utilities/Electricity & Pow...	100.36
212-461-46201	Insurance/General Liability	82.31
212-462-41003	Emp Benefits/Vision Care	37.22
212-462-41005	Emp Benefits/Employee A...	11.33
212-462-42101	Prof Svcs/Professional Ser...	775.22
212-462-42201	Office Expense	718.72
212-462-43103	Utilities/Electricity & Pow...	252.57
212-462-46201	Insurance/General Liability	71.01
214-342-42101	Prof Svcs/Professional Ser...	775.00
215-341-43103	Utilities/Electricity & Pow...	36.63
217-117-42101	Prof Svcs/Professional Ser...	29,465.00
225-221-42514	Admin Exp/Special Depart	2,000.00
285-464-43103	Utilities/Electricity & Pow...	83.63
310-347-42101	Prof Svcs/Professional Ser...	324.01
310-347-43103	Utilities/Electricity & Pow...	111.12
310-348-42101	Prof Svcs/Professional Ser...	551.02
310-348-43103	Utilities/Electricity & Pow...	11.01
317-345-46201	Insurance/General Liability	2.98
325-342-47205	Improvements/Streets	11,700.64
377-342-47205	Improvements/Streets	6,175.00
500-641-41002	Emp Benefits/Dental	1,354.40
500-641-41003	Emp Benefits/Vision Care	130.27
500-641-41005	Emp Benefits/Employee A...	101.97

Account Summary

Account Number	Account Name	Payment Amount
500-641-42101	Prof Svcs/Professional Ser...	312.25
500-641-42107	Prof Svcs/Equipment Mai...	5,520.93
500-641-42201	Office Expense	97.84
500-641-44302	Other Materials Supp/Slu...	8,846.31
500-641-44303	Other Materials Supp/Ch...	39,452.68
500-641-44304	Other Materials Supp/Pe...	25,732.00
500-641-44305	Other Materials Supp/Lab...	2,425.50
500-641-44306	Other Materials Supp/Ma...	7,289.37
500-641-44410	Safety Clothing	201.55
500-641-46201	Insurance/General Liability	253.83
500-642-41002	Emp Benefits/Dental	459.22
500-642-41003	Emp Benefits/Vision Care	55.83
500-642-41005	Emp Benefits/Employee A...	33.99
500-642-42101	Prof Svcs/Professional Ser...	5,347.80
500-642-43102	Utilities/Water	487.12
500-642-43103	Utilities/Electricity & Pow...	201.97
500-642-46201	Insurance/General Liability	62.24
505-119-41002	Emp Benefits/Dental	511.40
505-119-41003	Emp Benefits/Vision Care	37.22
505-119-41005	Emp Benefits/Employee A...	22.67
505-119-43103	Utilities/Electricity & Pow...	146.39
505-119-46201	Insurance/General Liability	47.07
525-118-42101	Prof Svcs/Professional Ser...	290.40
525-118-42106	Prof Svcs/Software Maint...	157.50
525-118-42107	Prof Svcs/Equipment Mai...	6,100.25
525-118-42510	Admin Exp/Software Purch	1,655.82
525-118-43101	Utilities/Telephone	29,291.37
998-20105	Sal & Ben Payable/Dental ...	1,280.47
998-20106	Sal & Ben Payable/Vision ...	-111.66
Grand Total:		786,195.59

Project Account Summary

Project Account Key	Payment Amount
None	756,730.59
21711742101ER2101	29,465.00
Grand Total:	786,195.59

Approved By:  Date: 2/10/2022



CITY COUNCIL REPORT

9C

DATE: FEBRUARY 15, 2022

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: ERIC CASHER, CITY ATTORNEY

SUBJECT: RESOLUTION CONFIRMING CONTINUED EXISTENCE OF LOCAL EMERGENCY

RECOMMENDATION

Staff recommends that the City Council adopt a resolution confirming the continued existence of a local emergency.

BACKGROUND & DISCUSSION

On March 18, 2020, the City Manager, acting as Director of Emergency Services, proclaimed a local emergency pursuant to California Government Code Section 8630 and Pinole Municipal Code Chapter 2.32. The emergency declaration was based on public health and safety concerns for persons and property within the City as a consequence of the global spread of novel coronavirus 2019 ("COVID-19"), including confirmed cases in Contra Costa County, as well as the Contra Costa County Department of Health's shelter in place order dated March 16, 2020. The City Council subsequently adopted a resolution affirming the City Manager's emergency declaration.

The California Emergency Services Act requires the City Council to review the need for continuing the local emergency at least once every 60 days. Although the local emergency does not end until terminated by the City Council, the Pinole Municipal Code requires the City Council to periodically review the need for continuing the local emergency. Thus, the City Council has a standing opportunity to review current conditions and determine whether public health and safety concerns for persons and property within the City of Pinole continue to exist. Following ongoing review, the City Council has continuously confirmed the existence of the local emergency since the emergency was first declared, most recently on February 1, 2022.

Although the number of cases within Contra Costa County is beginning to improve as the Omicron surge is believed to be subsiding, community transmission of COVID-19 continues to occur at a high rate. There have now been over 180,321 confirmed cases of COVID-19 within the County and approximately 1,130 deaths. The case rate within the County for fully vaccinated individuals is approximately 79.4 new case per day per 100,000 people (45.2 if fully vaccinated and has received

booster). The case rate within the County for unvaccinated individuals is approximately 163 cases per day per 100,000. There have been over 20,887 new cases in the last 2 weeks alone. In Pinole, the rate of new cases over the last 14 days is approximately 1,714 new cases per 100,000 people. In Contra Costa, several health orders remain in effect, including workplace vaccine verification requirements for healthcare workers, first responders and congregate care workers, and a requirement for most people to wear face coverings in most indoor public spaces. Governor Newsom recently ordered on January 7, 2022, that the indoor masking requirement will not expire until after February 15. At that time, state guidelines will return to the previous guidance which requires masking for unvaccinated individuals in all indoor public settings and requires masking for all individuals regardless of vaccination status in higher risk settings like public transit and congregate living. Workplaces must continue to follow the COVID-19 prevention standards set by CalOSHA including adherence to the latest order from the California Department of Public Health on January 5, 2022, which requires the use of face coverings by all employees when indoors.

Public health and safety concerns for persons and property within the City as a consequence of the global spread of novel coronavirus 2019 continue to exist.

If the proposed resolution is adopted, the City Council will confirm the continued existence of the local emergency. In accordance with state law and the Municipal Code, the City Council will review the emergency declaration periodically until the conditions warrant a termination of the emergency declaration.

FISCAL IMPACT

There is no direct fiscal impact from the adoption of the resolution ratifying a local emergency. However, the City will consider all options available to seek reimbursement for indirect expenses and fiscal impacts through the appropriate authorities.

ATTACHMENTS

- A. Resolution Confirming Continued Existence of Local Emergency

5057190.1

RESOLUTION NO. 2022-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE
CONFIRMING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY DUE
TO COVID-19**

WHEREAS, Government Code Section 8630 and Pinole Municipal Code Section 2.32.060 authorize the Director of Emergency Service to proclaim a local emergency when conditions of disaster or extreme peril to the safety of persons and property within the territorial limits of a city exist if the City Council is not in session and provides that the City Council shall ratify the proclamation within seven days thereafter; and

WHEREAS, in accordance with Government Code Section 8630 and Pinole Code Section 2.32.060, the Director of Emergency Services proclaimed the existence of a local emergency caused by the Novel Coronavirus (COVID-19), a respiratory disease first identified in China that may result in serious illness or death that is easily transmissible from person to person, on March 18, 2020; and

WHEREAS, on March 24, 2020, the City Council ratified and confirmed the proclamation of the existence of a local emergency issued by the Director of Emergency Services; and

WHEREAS, pursuant to Government Code Section 8630 and Pinole Municipal Code Section 2.32.060, the City Council must periodically review the need for continuing the local emergency; and

WHEREAS, the conditions that prompted the original declaration of a local emergency continue to exist; and

WHEREAS, the recitals contained in Resolution No. 2020-13, adopted by the City Council on March 24, 2020, are incorporated into this Resolution as if stated herein; and

WHEREAS, there have now been over 18,321 confirmed cases of COVID-19 and approximately 1,130 deaths within the County; and

WHEREAS, the case rate within the County for fully vaccinated individuals is approximately 79 new case per day per 100,000 people (45 if fully vaccinated and has received booster) and the case rate within the County for unvaccinated individuals is approximately 163 cases per day per 100,000; and

WHEREAS, in order to maintain progress in containing the spread of COVID-19 and continue the reduction in transmission of COVID-19, the public must continue to practice appropriate safety measures; and

WHEREAS, the public health and safety concerns for persons and property within the City as a consequence of the global spread of COVID-19 continue to exist; and

WHEREAS, the health, safety, and welfare of Pinole residents, businesses, visitors, and staff is of utmost importance to the City and additional future measures may be needed to protect the community; and

WHEREAS, the City may require additional assistance in the future, and a formal declaration of emergency allows the City to access resources in a timely manner in a timely fashion; and

WHEREAS, the City Council finds that conditions of extreme peril to the safety of persons and property within the territorial limits of the City related to COVID-19 pandemic continue in existence; and

WHEREAS, the City Council finds that extraordinary measures are required to protect the public health, safety, and of persons and property within the City that are or are likely to be beyond the control or capability of the services, personnel, equipment, and facilities of the City; and

WHEREAS, the City Council has continuously confirmed the existence of a local emergency following periodic review since it was first declared on March 18, 2020; and

WHEREAS, the City Council desires to confirm the continued existence of a local emergency within Pinole due to COVID-19.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Pinole hereby declares as follows:

1. The local emergency declared by Resolution No. 2020-13 due to the COVID-19 Pandemic continues to exist within the City of Pinole.
2. During the existence of the declared local emergency, the powers, functions, and duties of the City Manager, acting as Director of Emergency Services, and the emergency organization of this City shall be those prescribed by State law and by ordinances and resolutions of the City of Pinole.
3. The declaration of local emergency shall remain in effect until such time that the Council determines that the emergency conditions have been abated.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 15th day of February, 2022, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed, and adopted on the 15th day of February, 2022.

Heather Bell, CMC
City Clerk



CITY COUNCIL REPORT

9D

DATE: FEBRUARY 15, 2022

TO: MAYOR AND COUNCIL MEMBERS

FROM: MISHA KAUR, SR. PROJECT MANAGER

SUBJECT: FISCAL YEAR (FY) 2021/22 SECOND QUARTER REPORT ON IMPLEMENTATION OF CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

RECOMMENDATION

Staff recommends that the City Council receive the Fiscal Year (FY) 2021/22 Second Quarter Report on implementation of Capital Improvement Plan (CIP) projects.

BACKGROUND

The CIP is a multi-year plan/forecast of the City's capital improvement projects. The first year of the CIP is the proposed capital project plan and capital budget for that fiscal year.

The City creates an updated CIP each year based on the condition of the City's current capital assets, the desire for new capital assets, and available funding. Projects in the CIP address the City's major types of capital assets: facilities, parks, sanitary sewer collection and treatment infrastructure, stormwater infrastructure, and roads. The City owns considerable capital assets in other classes as well, including streetlights, traffic control devices, sidewalks, street trees, trash capture devices, waste bins and enclosures, traffic/wayfinding signage, benches, bike racks, monument signs, fleet, and fiber optic conduit. The condition of current assets and the need for new capital assets is usually determined through the creation of a master plan for each major type of asset. Below is a list of the current status of master planning for each major type of asset:

Asset	Master planning	Status
Facilities	Collection of facility condition information and input into Beehive Asset Management Software	Execution
Parks	Park Master Plan	Planning
Sanitary Sewer	Sanitary Sewer Collection Master Plan	Execution
	Sanitary Sewer Management Plan	Execution
Stormwater	Storm Drain Master Plan	Programmed for FY 2022/23
Roads	Local Road Safety Plan	Execution
	Active Transportation Plan	Initiation
	StreetSaver – Pavement Management	Execution

CIP projects usually have five major phases of their lifecycle, described below.

- **Initiation:** Projects in the CIP are selected and prioritized based on specific criteria such as consistency with master plans and policies, regulatory requirements, health and safety impacts, and community benefits. The funding is identified for projects and a capital budget is presented to Council for consideration. Once the CIP is adopted by City Council, staff is responsible for project implementation. The initiation phase involves determining whether the project will be managed by City staff or a consultant, assigning the project to a manager, and assembling the project team.
- **Planning:** The assigned project manager develops the scope, preliminary schedule, and funding requirements, and identifies stakeholders.

Construction projects can be completed through several delivery methods, including design-build and design-bid-build. In design-build, the same firm/team of firms is selected to design and build the project, whereas in design-bid-build one firm designs the project, then the construction is bid, and a construction firm builds the project. Depending on the delivery method, a construction project can involve several steps which may include design, bid, award, construction, and closeout.

For non-construction projects such as master planning, staff defines the initial project by identifying major goals and objectives.

Throughout the project lifecycle, coordination and engagement with various stakeholders is necessary. Stakeholders can include the community, business owners, utilities, funding partners, and other interested and affected parties.

- **Execution:** For construction projects, the project plans and specifications, and preliminary costs estimates, are prepared. Typically, there are three levels of design review which allow opportunity for coordination and input with stakeholders, utilities, funding partners, and regulatory agencies. The design review usually occurs at 35, 65, and 90 percent of design completion. As the design progresses through each level, the cost estimate becomes more precise. The completed design is reviewed and approved by the City Engineer.

For a design-bid-build project, the final approved design goes out to bid. The project cost estimate and source of project funding govern which procurement policies and procedures will apply. The City's procurement policy establishes the standards for purchase of goods, services, and supplies. Projects involving federal or State grant funds typically involve stricter and more formalized procedures. In addition, high value public works projects must adhere to processes established in the California Public Contract Code. A contract is awarded to the most qualified and responsible vendor.

After a contract is awarded and executed with the appropriate insurance and bonds, project construction can begin. The project size and complexity dictate the length of the construction phase.

For master plans, stakeholders are engaged, and links are identified among other infrastructure plans, the General Plan, and other applicable City plans. Next, solutions including conceptual alternatives are developed. Viable solutions are evaluated to ensure they meet the goals and needs of the project. The master plan is a final document which contains a recommended program and/or capital project list.

- **Monitoring:** Throughout the project lifecycle, staff oversees and monitors the project. Construction projects involve construction management, contract compliance, and project management services, which include technical and administrative tasks. Staff is also responsible for grant administration for projects that are funded by grants.
- **Closure:** Once construction projects are complete, the as-built drawings are filed for future reference. Closeout activities involve completing project related paperwork including filing the notice of completion with the Contra Costa County Recorder's office. For master plans, the final plan is presented to City Council.

The Administration and Engineering Division in the Public Works Department is responsible for identifying and completing City capital projects.

REVIEW & ANALYSIS

The City's adopted CIP (Attachment A) contains construction projects and master planning projects. The master plans included in the CIP will aid the City in identifying and prioritizing construction projects and will identify funding opportunities for future projects.

Attachment B is a summary of the phase and status of each project programmed for FY 2021/22 in the CIP as of the end of the first quarter of FY 2021/22.

First Quarter CIP Highlights

- **San Pablo Avenue Rehabilitation project (RO1801):**
A construction contract was awarded to MCK Services Inc. in Dec 2021. This project will rehabilitate a 0.5-mile section of San Pablo Avenue from the western city limit to Pinole Shores Drive. Rehabilitation will include installation of ADA compliant curb ramps, a pedestrian island median, retaining wall, pavement stripes and markings, base failure repairs, and asphalt pavement grinding and overlay. The work is currently in progress and scheduled to be completed by Spring 2022.

In April 2021, City staff submitted a funding request in the amount of \$742,000 in response to Congressman Thompson's Community Project Funding proposal

solicitation for the INVEST in America Act. This bill included \$19.03 million in Federal funding as part of the Member Designated Project program which included \$742,000 for the San Pablo Avenue Rehabilitation project. City staff was recently informed that the project funding was not included in the final version of the Infrastructure Investment and Jobs Act.

The CIP budget includes sufficient funding to complete construction.

- **San Pablo Ave Bridge over BNSF Railroad (RO1710):**
A project website, www.pinolespabridge.com, for the San Pablo Avenue bridge replacement project (CIP Project # RO1710) was launched to provide project information. A virtual workshop was held to share information about design alternatives and gather feedback about the San Pablo Avenue bridge replacement project (CIP Project # RO1710). The meeting recording is viewable at www.pinolespabridge.com. Preliminary engineering for this project is in progress.
- **Pavement Management Technical Assistance Program (P-TAP):**
The City received grant funds from the Metropolitan Transportation Commission (MTC) Pavement Management Technical Assistance Program (P-TAP) to utilize MTC's consultant to perform the required analysis to recertify the City's Pavement Management Program. The P-TAP Consultant completed the pavement condition survey on approximately 52.4 centerline miles of roadway pavement. Staff will return to City Council at a future meeting to share findings and provide an update on pavement management.
- **Post Office Maintenance (FA2001):**
A contract was awarded to Angeles Contractor Inc. in July 2021. This project involved satisfying a painting clause in the lease agreement between the City of Pinole (lessor) and United States Post Office (lessee). The contractor completed painting of interior and exterior surfaces and the project is complete.
- **Energy Upgrades (FA1902):**
The HVAC systems at City Hall and Senior Center have reached the end of their useful life and require replacement. In April 2021, the AC unit at City Hall broke down and could not be repaired. In June 2021, a contract was awarded to City Mechanical, Inc. for replacement of the HVAC system at City Hall. The contractor has completed the replacement. The replacement of the HVAC system at the Senior Center is forthcoming.
- **Safety Improvements at Appian Way & Marlesta Rd. (RO1714):**
This project will install a traffic signal, traffic signage including advanced warning sign on the south end of Appian Way, pavement striping and markings, high visibility crosswalks, and accessible curb ramps with bulbouts at the Appian Way and Marlesta Rd. intersection.

This project is partially grant funded. Completion of environmental documents, utility coordination, and preparation of plans, specifications, and estimate (PS&E), along with other documents as required by Caltrans Division of Local Assistance is required in order for the City to submit the Request for Authorization (RFA) package to Caltrans.

In November 2021, the project received National Environmental Policy Act (NEPA) clearance and right of way certification. City staff is working with a consultant to advance final design to prepare and submit the RFA package.

- **Pinole Valley Underground District (RO1709)**
The undergrounding of utilities (PG&E, AT&T, Comcast, and Conterra) on Pinole Valley Rd. began in December 2020. Typically, the other utilities start construction after PG&E's work is complete. In this case, PG&E crews were pulled to assist with emergency work. To allow the project to progress, PG&E informed other utilities they could start with the understanding they will clear the area when PG&E crews return to the site. Since then, Conterra and Comcast have completed their work.

PG&E anticipates completing overhead work by the first quarter of 2022. After PG&E's work is complete, AT&T will be the only utility left on the poles. AT&T estimates their work will take approximately 3 months to complete. The project will be complete once PG&E and AT&T complete their portions of work.

FISCAL IMPACT

Projects have budgeted sources of funds which have been previously approved by City Council. There is no fiscal impact associated with this status update and deferring master plans to future fiscal years.

ATTACHMENT(S)

- A. Adopted Capital Improvement Plan for FY 2021/22 through FY 2025/26
- B. Project Status Summary

[Return to Agenda](#)

CITY OF PINOLE

CAPITAL IMPROVEMENT PLAN

FY 2021/22 - 2025/26



**AMENDED
JUNE 29, 2021**



CAPITAL IMPROVEMENT PLAN

FY 2021/22 - 2025/26

CITY COUNCIL

Norma Martinez-Rubin, Mayor

Vincent Salimi, Mayor Pro Tem

Anthony L. Tave, Councilmember

Devin Murphy, Councilmember

Maureen Toms, Councilmember

CITY MANAGER

Andrew Murray

DEVELOPMENT SERVICES DIRECTOR

Tamara Miller



PAVEMENT PLAN: FY 2021/22 THROUGH FY 2025/26
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Introduction

The Capital Improvement Plan (CIP) is a multi-year planning tool used to identify and implement the City's capital needs over the upcoming five-year period. The CIP aligns the needs with appropriate funding, scheduling, and implementation. This document is a working blueprint for building and sustaining publicly funded physical infrastructure. Capital improvements refer to physical assets and include the design, purchase, construction, maintenance, or improvement of public resources (i.e. parks public infrastructure, equipment, public spaces). These improvements influence Pinole's built and natural environment and help guide the trajectory of future growth or change.

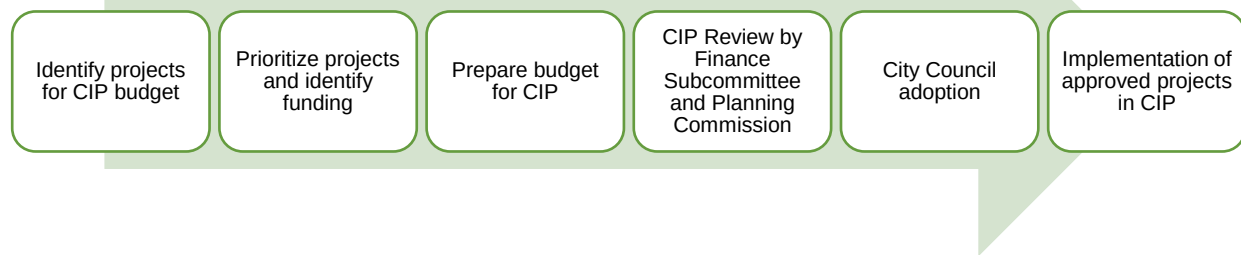
The projects in the CIP fall into the following broad categories: facility maintenance, parks, sewer collection and treatment, stormwater, streets and roads. These projects are developed in collaboration with department heads, and division managers under the direction of the City Manager to ensure all department needs are represented.

The CIP is reviewed and updated annually for capital projects and programs that support City goals and objectives including priorities identified in the 2020-2025 Strategic Plan of developing a disciplined approach to funding infrastructure maintenance and improvements. The City seeks to enhance its focus on the state of the infrastructure throughout the community by first inventorying all the assets, assessing their contributions to a safe and vibrant Pinole, assessing their current conditions, and creating a disciplined investment approach resulting in a strong and purpose driven Capital Investment Plan. This work effort has already commenced with the development of a Sanitary Sewer Collection System Master Plan which includes an asset inventory of the collection system, capacity analysis, and condition analysis. In FY 2021-22 we will follow with the development of various plans including a Park Master Plan, Local Road Safety Plan, Active Transportation Plan, Storm Drain Master Plan, Recycled Waster Master Plan, and Muncipal Broadband Master Plan.

The preparation and adoption of the CIP is an important part of Pinole's financial planning and budgeting process. Proposed projects are reviewed by the Planning Commission for consistency with the General Plan. The Finance Subcommittee also reviews and analyzes all aspects of the CIP and makes recommendations. Project priority and selection is based on specific criteria, such as:

- Consistency with community plans and policies;
- Regulatory compliance;
- Public and political support;
- Sustainability;
- Cost savings or revenue generation;
- Project demand, determined by inventory of existing land, equipment, and facility conditions;
- Economic, environmental, aesthetic or social impacts; and
- Public health, safety or other legal concerns.

The process for developing the CIP involves the following steps:



Next Steps in City Capital Planning

The City will complete condition assessment of all the City's capital assets and identify the funding levels required to maintain these assets. The City will continue to integrate capital planning information into the Long-Term Financial Plan, so City decision makers are aware of the City's capital needs when they consider allocation of the City's limited financial resources and consider possibly pursuing additional sources of City revenue.

Project Funding

A variety of funding sources support projects listed in the CIP. The first year's program in the CIP is adopted by the City Council as the Capital Budget, as a counterpart to the annual Operating Budget. The fiscal resources are appropriated only in the first year, the subsequent four years of the CIP are important for long term planning and subject to further review and modification.

The CIP is funded primarily with funds restricted for specific purposes. The next page describes various funding sources and their restrictions. Some projects are entirely or partially funded by grants and reimbursements from state and federal government and other agencies.

[Return to Agenda](#)
Funding Sources

Fund #	Fund Name (restriction)	Description
100	General Fund (unrestricted)	The General Fund is the main operating fund for the City. It accounts for sources and uses of resources that (primarily) are discretionary to the City Council in the provision of activities, programs and services deemed necessary and desirable by the community.
106	Measure S 2014 (unrestricted)	Accounts for 2014 voter-approved half-cent Local Use Tax which levies 0.5% each on all merchandise. Although these are unrestricted General Fund revenues, the 2014 Use Taxes have been allocated by the City Council to fund Infrastructure Projects as their highest funding priority.
200	Gas Tax - RMRA (roads and right-of-way)	Accounts for the Highway Users Tax (HUTA) State imposed excise taxes on gasoline and diesel fuel sales within the City limits. Gas Tax funds are restricted for use in the construction, improvement and maintenance of public streets. The taxes are allocated to Pinole through the Road Maintenance and Rehabilitation Account (RMRA) established by the Road Repair and Accountability Act of 2017.
214	Solid Waste	Accounts for special revenue received from Republic Services from a surcharge assessed on customer rates for solid waste services. These funds are set aside for future solid waste capital and for a rate stabilization fund.
215	Measure J (roads only)	Accounts for special sales tax revenues collected by Contra Costa Transportation Authority (CCTA) and reapportioned to cities for local street projects. This fund also accounts for return to source funds and grant funds.
PGE	Rule 20A (undergrounding projects)	Through Rule 20A, the California Public Utilities Commission requires Pacific Gas and Electric (PG&E) to set aside funds annually to finance the undergrounding of overhead electrical facilities located on public streets within the City of Pinole.
276	Growth Impact Fees (nexus identified needs)	Accounts for development fees collected to mitigate the impact of new development. Provides funds for nexus identified needs only.
325	City Street Improvements (roads only)	Accounts for funds set aside by the City of Pinole to fund street improvement projects. The Measure S 2014 funding plan allocates \$250k annually to this fund.
327	Park Grants (parks only)	Accounts for grants and reimbursements from the state and federal government and other agencies related to parks.
377	Arterial Street Rehabilitation (roads only)	Accounts for funds set aside by the City of Pinole to fund arterial street rehabilitation projects. The Measure S 2014 funding plan allocates \$250k annually to this fund.
500	Sewer Enterprise (sewer only)	Accounts for fees charged to residents and businesses for sewer utilities. Fees are used to operate the Pinole-Hercules Water Pollution Control Plant which services the Pinole and Hercules areas.

Grants

Certain projects are eligible to receive grant funds from state, federal, or other agencies. Road projects listed in the CIP receive grant funding from a variety of sources such as:

- California Department of Transportation (Caltrans)
 - Highway Bridge Program (HBP) – funds to improve bridge structural safety.
 - Project: RO1710
 - Highway Safety Improvement Program (HSIP) – funds projects that significantly reduce fatalities and injuries on all public roads.
 - Project: RO2104
- West Contra Costa Transportation Advisory Committee (WCCTAC)
 - Subregional Transportation Mitigation Program (STMP) – funds projects that provide congestion relief and mitigate traffic impacts on regional routes through capacity improvements on those routes, improved transit services for subregional and regional travel, and improved facilities that allow West County residents to more efficiently access regional routes and transit service.
 - Projects: RO2105, RO1902, and RO1710
- Metropolitan Transportation Commission (MTC)
 - One Bay Area Grant 2 (OBAG2) – policy framework for MTC’s distribution of federal State Transportation Program and Congestion Mitigation and Air Quality Improvement Program funds. The OBAG2 program provides funding for local street and road maintenance, streetscape enhancements, bicycle and pedestrian improvements, Safe Route to School projects, Priority Conservation Areas, and Transportation planning.
 - Projects: RO1801, and RO1714
 - Transportation Development Act (TDA) Article 3 – funds construction and/or engineering of bicycle or pedestrian capital or quick build projects, maintenance of Class I or Class IV separated bikeways, bicycle and/or pedestrian safety education projects, development of a comprehensive bicycle or pedestrian facilities plans, and restriping Class II bicycle lanes and buffered bicycle lanes.
 - Project: RO1714

The receipt of certain grants and reimbursements typically follow the award of contracts; therefore, other City funding is programmed for front-end financing of the total estimated project costs.

Overview of Recommended Capital Budget

The FY 2021/22 – 2024/25 CIP contains 39 projects which includes 16 new projects. The CIP also contains information for 25 unfunded and unprogrammed projects. A funded project is one that has identified specific funding, including on-going existing resources to fully implement the project. A partially funded project has funding to accomplish various phases of the project but lacks sufficient funding to complete the project. An unfunded project is one that has been identified in the CIP as a need but no funding secured to implement the project. Should funding become available through grant or other sources, the unfunded list can be reviewed to determine if it is suitable to seek such funding.

CIP projects fall into the following categories: Facilities, Parks, Sanitary Sewer, Stormwater, and Roads. The nomenclature for the project number is derived as follows:

Project numbers begin with the abbreviation of the project category, followed by the year the project was first programmed, and then a unique sequence number. For example, FA2001 refers to a facilities project which was first programmed in 2020 with a unique sequence number of 01. Unfunded projects begin with UF and are followed by a unique sequence number.

Category	Abbreviation
Facilities	FA
Parks	PA
Sewer	SS
Stormwater	SW
Roads	RO
Unfunded	UF

In FY2021/22, there are 31 projects programmed for funding, including 13 new projects. Below is a summary of the various funding sources based on project category.

FY 2021/22		PROJECT CATEGORIES					FY 2021/22 TOTALS BY FUND
Funding Sources	Fund	Facilities FA	Parks PA	Sanitary Sewer SS	Storm- water SW	Roads RO	
General Fund	100	\$200,000		\$200,000		\$245,000	\$645,000
Measure S 2014	106	\$904,207	\$160,242		\$302,000	\$176,300	\$1,542,749
Gas Tax	200					\$509,445	\$509,445
Solid Waste	214		\$425,000				\$425,000
Measure J	215					\$706,000	\$706,000
PG&E – Rule 20A						\$511,532	\$511,532
Growth Impact Fees	276				\$78,860	\$200,000	\$278,860
City Street Improvements	325					\$969,185	\$969,185
Park Grants	327		\$189,758				\$189,758
Arterial Street Rehabilitation	377					\$819,689	\$819,689
Sewer Enterprise	500			\$801,257		\$28,398	\$829,655
FY 2021/22 TOTALS BY PROJECT CATEGORY		\$1,104,207	\$775,000	\$1,001,257	\$380,860	\$4,165,549	\$7,426,873



CITY OF PINOLE

FY2021-22 THROUGH 2025-26

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

SOURCES BY FUND	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	5-Year Total
100 - General Fund	\$ 645,000	\$ -	\$ -	\$ -	\$ -	\$ 645,000
106 - Measure S 2014	\$ 1,563,609	\$ 997,406	\$ -	\$ -	\$ -	\$ 2,561,015
200 - Gas Tax	\$ 509,445	\$ -	\$ -	\$ -	\$ -	\$ 509,445
214 - Solid Waste	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000
215 - Measure J	\$ 706,000	\$ -	\$ -	\$ -	\$ -	\$ 706,000
PGE - Rule 20A	\$ 511,532	\$ -	\$ -	\$ -	\$ -	\$ 511,532
276 - Growth Impact Fees	\$ 258,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 458,000
325 - City Street Improvements	\$ 969,185	\$ 261,586	\$ 1,139,618	\$ 560,000	\$ 890,000	\$ 3,820,390
327 - Park Grants	\$ 189,758	\$ -	\$ -	\$ -	\$ -	\$ 189,758
377 - Arterial Streets Rehabilitation	\$ 819,689	\$ 550,000	\$ -	\$ -	\$ -	\$ 1,369,689
500 - Sewer Enterprise Fund	\$ 829,655	\$ 90,597	\$ 1,200,000	\$ -	\$ -	\$ 2,120,252
Sources Total	\$ 7,426,873	\$ 2,099,589	\$ 2,339,618	\$ 560,000	\$ 890,000	\$ 13,316,080
Unfunded Total			\$ 2,096,240			\$ 2,096,240
Total Sources Required	\$ 7,426,873	\$ 2,099,589	\$ 4,435,858	\$ 560,000	\$ 890,000	\$ 15,412,320

FACILITIES									
PRJ #	USES BY PROJECT	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Account #	FY 2021-22 Funds	Funding Source
FA2101	Emergency Power for Critical Facilities	\$200,000					100-343-47201	\$200,000	General Fund
FA2102	Municipal Broadband Master Plan	\$60,000					106-118-47201	\$60,000	Measure S 2014
FA2001	Post Office Maintenance	\$80,000					106-343-47201	\$80,000	Measure S 2014
FA2002	Electric Vehicle Charging Stations	\$20,000					106-343-47201	\$20,000	Measure S 2014
FA1901	Senior Center Auxiliary Parking Lot formerly known as Fowler House lot reuse	\$182,207	\$432,406				106-343-47201	\$182,207	Measure S 2014
FA1902	Energy Upgrades	\$220,000					106-343-47201	\$220,000	Measure S 2014
FA1702	Citywide Roof repairs and replacement	\$272,000	\$140,000				106-343-47201	\$272,000	Measure S 2014
FA1703	Paint City Hall	\$70,000					106-343-47201	\$70,000	Measure S 2014
PARKS									
PRJ #	USES BY PROJECT	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Account #	FY 2021-22 Funds	Funding Source
PA2101	Installation of high capacity trash bins	\$425,000					214-345-47203	\$425,000	Solid Waste Fund
PA2001	Bocce Ball Court	\$250,000					106-343-47201	\$60,242	Measure S 2014
							327-345-47203	\$189,758	Park Grants
PA1901	Pinole Valley Park Soccer Field Rehabilitation		\$200,000				106-345-47203	\$0	Measure S 2014
PA1704	Park Master Plan	\$100,000					106-345-47203	\$100,000	Measure S 2014
SANITARY SEWER									
PRJ #	USES BY PROJECT	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Account #	FY 2021-22 Funds	Funding Source
SS2101	Secondary Clarifier - Center Column Rehabilitation	\$350,000					500-641-47201	\$350,000	Sewer Enterprise
SS2102	Air Release Valve Replacements	\$50,000					500-641-47201	\$50,000	Sewer Enterprise
SS2103	Recycled Water Master Plan	\$200,000					100-341-42101	\$200,000	General Fund
SS2001	Sanitary Sewer Collection System Master Plan	\$301,257					500-642-47201	\$301,257	Sewer Enterprise
SS2002	Water Pollution Control Plant Lab Remodel	\$100,000					500-642-47201	\$100,000	Sewer Enterprise
SS1702	Sewer Pump Station Rehabilitation			\$1,200,000			500-641-47201	\$0	Sewer Enterprise
STORMWATER									
PRJ #	USES BY PROJECT	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Account #	FY 2020-21 Funds	Funding Source
SW2001	Roble Road Drainage Improvements		\$200,000				276-344-47206	\$0	Growth Impact Fees
SW2002	Adobe Road Repair and Drainage Improvements		\$150,000				106-344-47206	\$0	Measure S 2014
SW1901	Hazel Street Gap Closure (Sunnyview)	\$380,860					106-344-47206	\$322,860	Measure S 2014
							276-344-47206	\$58,000	Growth Impact Fees
SW1703	Storm Drainage Master Plan		\$75,000				106-344-42101	\$0	Measure S 2014
ROADS									
PRJ #	USES BY PROJECT	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Account #	FY 2021-22 Funds	Funding Source
RO2501	Residential Slurry Seal					\$890,000	325-342-47205	\$0	City Street Improvements
RO2401	Cape Seal				\$560,000		325-342-47205	\$0	City Street Improvements
RO2301	Residential Slurry Seal			\$890,000			325-342-47205	\$0	City Street Improvements
RO2101	Arterial Rehabilitation	\$42,205	\$550,000				377-342-47205	\$42,205	Arterial Rehabilitation
RO2102	Tennent Ave. Rehabilitation	\$409,480	\$257,918				500-641-47201	\$28,398	Sewer Enterprise
							200-342-47205	\$381,082	Gas Tax - RMRA
RO2103	Pedestrian Bridge Repair	\$55,700					106-344-47206	\$55,700	Measure S 2014
RO2104	Local Road Safety Plan	\$33,447					325-342-47205	\$33,447	Caltrans - HSIP
RO2105	Appian Way Complete Streets Project	\$100,000					325-342-47205	\$100,000	WCCTAC - STMP Fees
RO2106	Active Transportation Plan	\$75,000					100-341-47205	\$75,000	General Fund
RO2107	Brandt St. Improvements	\$170,000					100-342-47205	\$170,000	General Fund
RO1902	Pedestrian Improvements at Tennent Ave. near R X R	\$43,380		\$661,250			325-342-47205	\$43,380	WCCTAC - STMP Fees
RO1801	San Pablo Ave. Rehabilitation	\$1,363,484					377-342-47205	\$777,484	Arterial Rehabilitation
							215-342-47205	\$586,000	MTC/(OBAG 2)
							276-344-47205	\$150,000	Developer
RO1802	Hazel Street Gap Closure (Sunnyview)	\$200,000					276-344-47205	\$50,000	Growth Impact Fees
RO1708	Pinole Valley Road Improvements	\$100,000					200-342-47205	\$100,000	Gas Tax - RMRA
RO1709	Pinole Valley Road Underground District	\$539,895					200-342-47205	\$28,363	Gas Tax - RMRA
							Rule20A	\$511,532	Rule 20A Credits
RO1710	San Pablo Ave. Bridge over BNSF Railroad**	\$630,735	\$94,265	\$1,684,608			325-342-47205	\$75,000	WCCTAC - STMP Fees
							325-342-47205	-\$35,853	City Street Improvements
							325-342-47205	\$591,588	Caltrans - HBP
							325-342-47205	\$32,223	City Street Improvements
RO1714	Safety Improvements at Appian Way & Marlesta Rd. formerly known as HAWK at Appian Way and Marlesta	\$402,223					215-342-47205	\$120,000	MTC/OBAG2
							325-342-47205	\$129,400	MTC/TDA Article 3
							106-344-47206	\$120,600	Measure S 2014
	Uses by Project Total	\$7,426,873	\$2,099,589	\$4,435,858	\$560,000	\$890,000			

LEGEND:

- Items highlighted in blue are unfunded projects.
- Items highlighted in orange indicate a project or project funding is carried over from prior fiscal year.
- Items highlighted in purple are new projects, or new funding allocations in FY 2021-22.
- Project numbers: **FA** = Facilities; **PA** = Parks; **SS** = Sanitary Sewer; **SW** = Storm Water; **RO** = Roads.

**Caltrans funded total project cost is \$38 million and extends beyond the proposed Plan years.

FACILITIES

FA2101 - Emergency Power for Critical Facilities

Initial Project Start:	July 1, 2022
Initial Project Completion:	June 30, 2023
Revised Project Start:	
Revised Project Completion:	
Project Origin:	Council Request
Multi-year Project:	No



Description: During severe natural hazard events, it is highly likely that utility power will not be available for an extended period of time. Critical facilities will need reliable sources of sustained electrical power to continue operations. This project will: 1) identify critical facilities in need of back-up power in coordination with an Emergency Operations Plan (EOP) , 2) assess power loads in each critical facility that requires back-up power, 3) determine the costs and technology options including solar battery storage, and 4) make any additional recommendations to Council before advancing to construction.

Supplemental Information: The Public Safety Building, Fire Station 74, and the Water Pollution Control Plant have stand by generators.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	100		\$ 200,000				
	Subtotal		\$ 200,000				
	Total Cost Estimate:		\$ 200,000				

FACILITIES

FA2102 - Municipal Broadband Master Plan

Initial Project Start: July 1, 2023
Initial Project Completion: June 30, 2024
Revised Project Start:
Revised Project Completion:
Project Origin: Council Request
Multi-year Project: No



Description: Development of a Broadband Master Plan will provide an inventory of current and future needs of Pinole and develop a blueprint for Pinole to ensure the availability of affordable, reliable high-speed internet access. The Master Plan will incorporate strategies to manage the public right-of-way and assets therein, identify networks to deliver government services, find opportunities for public works projects to incorporate cost-effective installation of telecommunications infrastructure, find partnership opportunities with local and regional utilities for joint trench and cost sharing opportunities, identify strategies to facilitate competition and encourage universal access and address digital divide, and establish incremental plans for growth and evolution of telecommunications services in Pinole.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	106		\$ 60,000				
	Subtotal		\$ 60,000				
	Total Cost Estimate: \$ 60,000						

FACILITIES

FA2001 - Post Office Maintenance

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	
Revised Project Completion:	June 30, 2022
Project Origin:	Lease Agreement
Multi-year Project:	No



Description: The City of Pinole owns certain property located at 2101 Pear Street (APN: 401-163-003) and since 1960, the United States Post Office (USPO) has leased 2101 Pear Street from the City serving as a Post Office. On September 2, 2014, City Council adopted Resolution 2014-51 to execute a five year lease agreement (with Two 5-Year Options) with the USPO for the use of 2101 Pear Street. Under the terms and conditions of the lease, the City is responsible for maintaining the existing facility, including the heating and air conditioning system, electrical systems, light fixtures, and landscaping. The terms of the lease also stipulate that the City must paint all and exterior previously painted no later than six (6) months following the start of the lease, or at least once every five (5) years during the continuance of the lease unless required more often because of damage from casualties. This project involves satisfying the painting clause in the lease agreement.

Supplemental Information: The current lease period is from 09/01/2020 - 08/31/2025.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	106		\$ 80,000				
	Subtotal		\$ 80,000				
	Total Cost Estimate: \$ 80,000						

FACILITIES

FA2002 - Electric Vehicle Charging Stations

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	
Revised Project Completion:	June 30, 2022
Project Origin:	Council Request
Multi-year Project:	No



Description: Installation of electric vehicle (EV) charging stations at City facilities to support increased adoption and use of zero emission vehicles. An assessment of City facilities coupled with grant funding opportunities dictate the most suitable locations for installation of charging stations. In October 2020, the City reserved a charging rebate with Marin Clean Energy (MCE) for the installation of charging infrastructure and project technical assistance. The technical assistance provided by MCE covers: a site assessment which includes a review of ADA and options for charging station placement, a load study to understand the proposed site's electrical capacity, and an EV charger planning report. City staff worked with the technical assistance provider to select a publicly accessible site where installation of charging infrastructure was feasible. A load study was conducted at the public parking lot serving the Public Safety Building located at 880 Tennent Ave. The results of the load study indicated that the site could support charging infrastructure. This project will install charging infrastructure at the Public Safety Building. City staff will release a Request for Proposals to select a qualified vendor to supply and install charging station infrastructure in the City of Pinole.

Supplemental Information: City staff continue to assess other public locations throughout Pinole for opportunities to incorporate EV charging infrastructure.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	106		\$ 20,000				
	Subtotal		\$ 20,000				
	Total Cost Estimate: \$ 20,000						

FACILITIES

FA1901 - Senior Center Auxiliary Parking Lot

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	
Revised Project Completion:	June 30, 2023
Project Origin:	Fowler Lot Re-Use Committee
Multi-year Project:	Yes



Description: On April 16, 1990 City Council adopted Resolution 2380 authorizing the purchase of 2548 Charles Street. At the time of purchase, City Council determined that construction of a Senior Center was necessary, and that this property was needed to provide sufficient parking for the Center. The parcel is surrounded by municipal parking lots which serve the Senior Center and Old Town Pinole. On February 2, 2021 City Council adopted Resolution 2021-07 and awarded a contract to a consultant for the preliminary engineering and design for the parking lot. The parking lot will be designed to be a multi-benefit project that includes pavement structural section, striping, lighting, bicycle parking, electric vehicle charging stations, stormwater capture and retention, and drought tolerant landscaping. The final design will offer the maximum number of parking spaces while allowing access for both vehicles and pedestrians and include aesthetic design components.

Supplemental Information: The Fowler House tenants remained in the property till 2010 and many discussions took place to determine the best use of the property. It was determined that the house had asbestos and lead paint. On July 17, 2018, City Council adopted Resolution 2018-67 to create the Fowler Lot Re-use Committee to evaluate the reuse and redevelopment of the property. The Committee evaluated uses for the lot and determined the best use of the property is a parking lot. On October 16, 2018, the City Council adopted Resolution No. 2018-93 to approve a contract with a construction company to abate and demolish the Fowler house. The property demolition was completed on March 11, 2019. On July 21, 2020, City Council adopted Resolution 2020-68 to accept the final recommendation of the Committee.

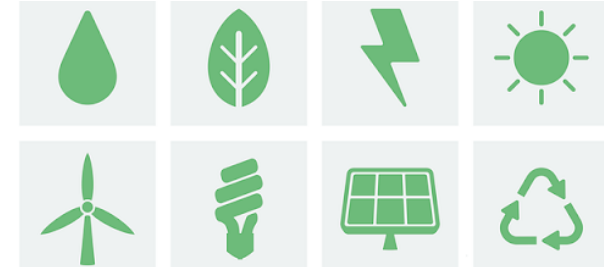
Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Design	106	\$ 9,448	\$ 182,207				
Construction	106			\$ 432,406			
	Subtotal	\$ 9,448	\$ 182,207	\$ 432,406			
	Total Cost Estimate: \$624,061						

FACILITIES

FA1902 - Energy Upgrades

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2021
Revised Project Start:
Revised Project Completion: June 30, 2022
Project Origin: End of life cycle
Multi-year Project: No



Description: The heating, ventilation, and cooling (HVAC) systems at City Hall and Senior Center have reached the end of their useful life and need to be replaced. A portion of the roof at the Senior Center will also need to be replaced.

Supplemental Information: In October 2020, City staff began working with Marin Clean Energy's (MCE's) Energy Efficiency program to explore opportunities for energy conservation and generation at City owned facilities by replacing the HVAC systems and upgrading streetlights. It was determined that the MCE program could not incentivize HVAC replacement project or the upgrade of the streetlights. This project was formerly known as FA1706 and FA1801.

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	106		\$ 220,000				
	Subtotal		\$ 220,000				
	Total Cost Estimate: \$ 220,000						

FACILITIES

FA1702 - Citywide Roof repairs and replacement

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion: June 30, 2023
Project Origin: End of life cycle
Multi-year Project: Yes



Description: In 2015, comprehensive visual roof inspections were completed by a contractor on various City owned facilities. The purpose of the inspection was to identify the extent, if any, of moisture intrusion into the existing roof assemblies, document observed roof system deficiencies, determine the overall condition of the existing roof systems and to estimate the service life of the in-place roof assemblies. The roof inspection identified several roofs which need to be repaired or replaced. The roofs at City hall and the Public Safety building need to be replaced.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	106		\$ 272,000	\$ 140,000			
	Subtotal		\$ 272,000	\$ 140,000			
	Total Cost Estimate: \$412,000						

FACILITIES

FA1703 - Paint City Hall

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: End of life cycle
Multi-year Project: No



Description: The interior and exterior surfaces of City Hall require repainting as the paint system has reached the end of its useful life. Exterior painting is necessary to maintain external protection from the environment. Fading, chipping paint, along with water and mildew damage necessitates the painting project.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	106		\$ 70,000				
	Subtotal		\$ 70,000				
	Total Cost Estimate: \$ 70,000						

PARKS**PA2101 - Installation of high capacity trash bins**

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: Beautification Ad Hoc Committee
Multi-year Project: No



Description: Installation of high capacity, solar powered compacting trash bins at City parks.

Supplemental Information: In 2019, the City Council established a Beautification Ad Hoc Committee to analyze options for, and to make recommendations to the Council regarding clean-up and beautification projects in Pinole. Among other projects, the Committee recommended the installation of high capacity, solar powered compacting trash bins at City parks.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	214		\$ 425,000				
	Subtotal		\$ 425,000				
	Total Cost Estimate: \$ 425,000						

PARKS

PA2001 - Bocce Ball Court

Initial Project Start:	July 1, 2021
Initial Project Completion:	June 30, 2022
Revised Project Start:	
Revised Project Completion:	
Project Origin:	Council Request
Multi-year Project:	No



Description: Installation of a Bocce Ball court to provide recreational opportunities to the Pinole community. City staff has identified a list of potential sites for the court. The City intends to utilize the State of California Department of Parks and Recreation Per Capita Grant Program funds for this project.

Supplemental Information: There has been interest by the community and Council to provide the opportunity to play Bocce Ball year around. In 2004, the Pinole Rotary Club identified the construction of bocce ball courts in Pinole as its Centennial Project. At the time, several sites were considered and Fernandez Park was identified as a possible location. The current location of the horseshoe pits, adjacent to the public patio, was deemed the best option, and a schematic design was prepared. In 2009, the Community Services Commission recommended various park and recreational facility projects including bocce ball courts to be funded by East Bay Regional Park District Measure WW funds. On July 9, 2009, the City Council approved a list of projects for Measure WW funding which included bocce ball court installation. However, the available grant funding exceeded the cost estimate of the recommended projects. In 2020, the Fowler Lot Re-Use Committee evaluated possible uses for 2548 Charles Ave. and deemed the installation of a bocce ball at the site as an attractive recreational opportunity but concluded that it would come with increased parking demand in an area that is already affected by limited parking. The Committee encouraged staff to seek other suitable locations for a bocce ball court.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	327		\$ 189,758				
	106		\$ 60,242				
	Subtotal		\$ 250,000				
	Total Cost Estimate: \$ 250,000						

PARKS**PA1901 - Pinole Valley Park Soccer Field Rehabilitation**

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	July 1, 2022
Revised Project Completion:	June 30, 2023
Project Origin:	Council Request
Multi-year Project:	No



Description: There are two soccer fields at Pinole Valley Park which are utilized on an annual basis, the Wright Avenue Soccer Field at the southerly end, and Savage Avenue Soccer Field at the northern end. Both fields are heavily used by soccer leagues and the general public. The Savage Avenue Soccer Field requires substantial rehabilitation which includes: upgrading the irrigation system and ongoing turf maintenance. Turf maintenance includes mowing, fertilizing, aeration, overseeding, and topdressing.

Supplemental Information: This project has been delayed pending the development of a Park Master Plan (CIP Project# PA1704).

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	106			\$ 200,000			
	Subtotal			\$ 200,000			
Total Cost Estimate: \$ 200,000							

PARKS

PA1704 - Park Master Plan

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	July 1, 2022
Revised Project Completion:	June 30, 2023
Project Origin:	Staff Recommendation
Multi-year Project:	No



Description: Preparation of a park master plan will aid the City in developing a strategic approach to park maintenance and operation. The master plan will allow the City to quantify and qualify the existing park system, identify deficiencies, and develop a financial analysis of the cost to maintain and operate park assets.

Supplemental Information: This project was added to the CIP in 2017 as an unfunded project; Council approved funding in 2020.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	106		\$ 100,000				
	Subtotal		\$ 100,000				
	Total Cost Estimate: \$ 100,000						

SANITARY SEWER**SS2101 - Secondary Clarifier—Center Column Rehabilitation**

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: End of life cycle
Multi-year Project: No



Description: The Secondary Clarifier #5 has reached the end of its useful life. The project will involve removal and replacement of catwalk, drive mechanism, center column, and rake arm.

Supplemental Information: The City of Hercules will be reimburse the Sewer Enterprise fund for 50% of the total project cost.

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	500		\$ 350,000				
	Subtotal		\$ 350,000				
	Total Cost Estimate: \$ 350,000						

SANITARY SEWER**SS2102 - Air Release Valve Replacement**

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: Staff Recommendation
Multi-year Project: No



Description: There are four air relief valves at various locations on the WPCP Effluent Pipeline between the WPCP and the Rodeo treated water discharge point. This project includes removal and replacement of the pipe saddle, short pipe section, isolation valve, and air relief valve.

Supplemental Information: The four locations are: 1) across from the WPCP at 11 Tennent Ave., near the entrance of the SF Bay Trail, 2) On the SF Bay Trail near the corner of Santa Fe and Railroad Ave., 3) At the intersection of Mariposa St. and Railroad Ave. (Rodeo), 4) Outside the gate of Rodeo Sanitary District at 800 San Pablo Ave. (Rodeo). The City of Hercules will be reimburse the Sewer Enterprise fund for 50% of the total project cost.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	500		\$ 50,000				
	Subtotal		\$ 50,000				
	Total Cost Estimate: \$ 50,000						

SANITARY SEWER

SS2103 - Recycled Water Master Plan

Initial Project Start: July 1, 2022
Initial Project Completion: June 30, 2023
Revised Project Start:
Revised Project Completion:
Project Origin: Council Request
Multi-year Project: No



Description: Development of a Recycled Water Master Plan will allow the City to plan and phase the construction of future recycled water distribution system infrastructure. The Master Plan will identify potential recycled water customers, evaluate the quantity, quality, and recycled water distribution system options to address the needs of potential users in surrounding areas, seek opportunities to phase the construction of a recycled water delivery system, and develop planning-level cost options for the phased system.

Supplemental Information: Recycled water delays or eliminates the need to construct more potable water facilities, sustains the economy with increased water supply reliability, protects the environment, safeguards investments in parks and landscaping with drought proof or drought resistant water supply, and contributes to a green and healthy environment. In 2019, East Bay Municipal Utility District (EBMUD) prepared an Updated Recycled Water Plan which considered the potential for potable reuse in EBMUD's water service area. The development of a new recycled water supply for the Phillips 66 refinery in Rodeo using effluent from the Pinole-Hercules and Rodeo wastewater treatment plants was among the recommended non-potable reuse projects. This project is estimated to deliver up to 3.67 MGD of recycled water to the refinery for use in their boilers and cooling towers. The combined final disinfected effluent from both plants would be pumped at the Rodeo Pump Station to the refinery for treatment a new advanced recycled water treatment plan. This project was recommended by EBMUD because it would deliver a large amount of water to a single customer, with comparatively few pipelines required due to the short distance between the sources of wastewater and the Phillips 66 Refinery

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	100		\$ 200,000				
	Subtotal		\$ 200,000				
	Total Cost Estimate: \$ 200,000						

SANITARY SEWER**SS2001 - Sanitary Sewer Collection System Master Plan**

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	
Revised Project Completion:	June 30, 2022
Project Origin:	Staff Recommendation
Multi-year Project:	Yes

PREPARED FOR
CITY OF PINOLE
Sanitary Sewer Master Plan Update
(Collection System)



carollo
Engineers...Working Wonders With Water®



Description: In September 2020, the City Council awarded a contract to Carollo Engineers, Inc. to develop a Sanitary Sewer Collection System Master Plan (Plan). The Plan will provide a condition assessment of the sewer collection assets to inform capital planning and effectively serve the wastewater needs of residents and businesses. This plan will also provide a capacity analysis to identify pipes that need to be upsized.

Supplemental Information: Master planning is critical to identify when and where infrastructure upgrades or improvements will be needed to accommodate growth.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	500	\$ 147,743	\$ 301,257				
	Subtotal	\$ 147,743	\$ 301,257				
	Total Cost Estimate: \$ 449,000						

SANITARY SEWER**SS2002 Water Pollution Control Plant Lab Remodel**

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	July 1, 2021
Revised Project Completion:	June 30, 2022
Project Origin:	Regulatory Requirement
Multi-year Project:	No



Description: The California Environmental Laboratory Accreditation Program (ELAP) is responsible for accrediting environmental testing labs including the Pinole - Hercules WPCP. The 2019 ELAP inspection results indicated the lab apparatus, countertops, and the fume hood are past their useful life and recommended replacement.

Supplemental Information: The City of Hercules will reimburse the Sewer Enterprise fund for 50% of the total project cost.

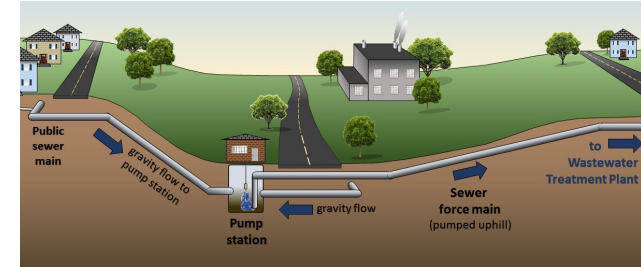
Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	500		\$ 100,000				
	Subtotal		\$ 100,000				
	Total Cost Estimate: \$ 100,000						

SANITARY SEWER

SS1702 - Sewer Pump Station Rehabilitation

Initial Project Start:	October 1, 2020
Initial Project Completion:	August 31, 2022
Revised Project Start:	July 1, 2023
Revised Project Completion:	June 30, 2024
Project Origin:	End of lifecycle
Multi-year Project:	No



Description: The City owns and operates two lift stations to convey flow from low lying areas to high elevations where the flow continues by gravity to the wastewater treatment plant. Both pump stations have reached the end of their useful life and need to be rehabilitated.

Supplemental Information: The two pump stations are located on San Pablo Ave. and Hazel St

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Design	500				\$ 22,500		
Engineering	500				\$ 150,000		
Construction	500				\$ 884,000		
Contingency	500				\$ 143,500		
	Subtotal				\$ 1,200,000		
	Total Cost Estimate: \$1,200,000						

STORMWATER**SW2001 - Roble Road Storm Drainage Improvements**

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	July 1, 2022
Revised Project Completion:	June 30, 2023
Project Origin:	Staff Recommendation
Multi-year Project:	No



Description: The existing system appears to have capacity issues at Roble Ave. and Encina Ave. that warrant review and upgrade. This project will assess the collection system for capacity and hydraulic profile and upgrade the system as necessary.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	276			\$ 20,000			
Construction	276			\$ 160,000			
Contingency	276			\$ 20,000			
	Subtotal			\$ 200,000			
	Total Cost Estimate: \$ 200,000						

STORMWATER**SW2002 - Adobe Road Storm Drainage Improvements**

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2021
Revised Project Start: July 1, 2022
Revised Project Completion: June 30, 2023
Project Origin: Staff Recommendation
Multi-year Project: No



Description: Adobe Road experienced a failure due to drainage impacts. Installation of a culvert will be required to control the drainage in the area. The area will then be regraded and the road surface will be restored. This road serves only as a service access route.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	106			\$ 15,000			
Construction	106			\$ 120,000			
Contingency	106			\$ 15,000			
	Subtotal			\$ 150,000			
	Total Cost Estimate: \$ 150,000						

STORMWATER

SW1901 - Hazel Street Storm Drain Improvements

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	
Revised Project Completion:	June 30, 2022
Project Origin:	Development Driven
Multi-year Project:	Yes



Description: The existing stormwater collection is an open trench system and needs to be converted to an underground conveyance system to facilitate construction of a through road. This project will include connecting the existing storm drain network within Hazel Street between 1087 Hazel St (eastern limits) and 1081 Hazel St. (western limits). In January 2020, the City contacted with Schaff and Wheeler to prepare the preliminary design which includes plan and profile of the pipe and technical specifications.

Supplemental Information: This conversion also aids in compliance with the MSP4 by reducing the potential of contaminants including litter from entering the stormwater system.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Design	106	\$ 19,120	\$ 20,860				
Construction	106		\$ 302,000				
	276		\$ 8,000				
Contingency	276		\$ 50,000				
	Subtotal	\$ 19,120	\$ 380,860				
	Total Cost Estimate: \$ 399,980						

STORMWATER

SW1703 - Storm Drainage Master Plan

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2023
Revised Project Start: July 1, 2022
Revised Project Completion:
Project Origin: Staff Recommendation
Multi-year Project: No



Description: Preparation of a storm drain master plan will provide an analysis of the existing collection system. The plan will identify system deficiencies related to capacity, functionality, and permit compliance. The plan can serve to guide future budget allocations for improvements to the system.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	106			\$ 75,000			
	Subtotal			\$ 75,000			
	Total Cost Estimate: \$ 75,000						

ROADS

PAVEMENT MAINTENANCE AND REHABILITATION PROGRAM

Street Network: The City of Pinole is responsible for the repair and maintenance of approximately 52.22 centerline miles of city streets, divided into approximately 351 pavement management sections. The City's street network replacement value is estimated at \$131.4 million.

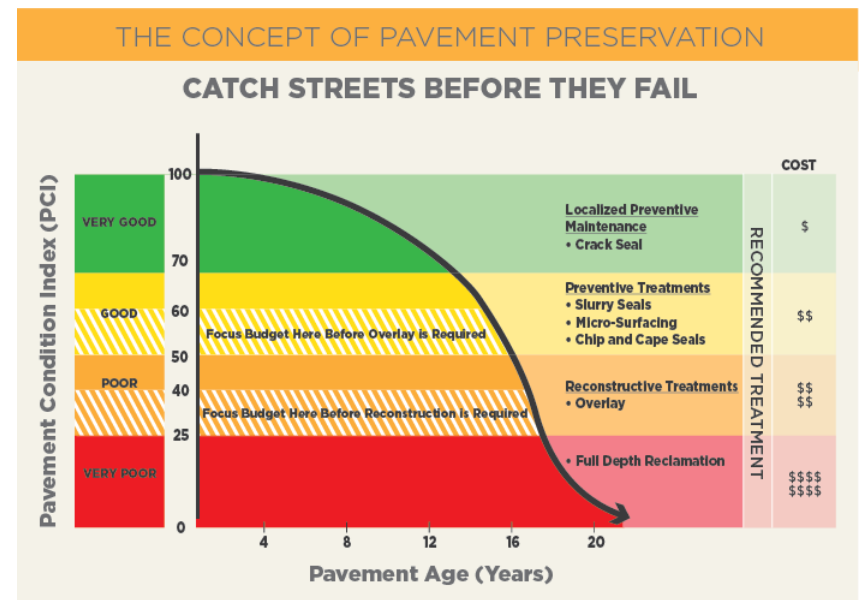
Organize & Analyze: The Pavement Management and Rehabilitation Program is a set of tools and policies designed to manage the maintenance and rehabilitation activities of the street network. The goal of the Program is to maintain the city's pavement network in the best condition possible given the available funding. The City participates in the Metropolitan Transportation Commission (MTC) Pavement Technical Assistance Program (P-TAP) which provides grant funding to utilize a computerized Pavement Management Program called StreetSaver® to strategize the most cost effective method to extend pavement life and provides funding for a consultant to prepare a P-TAP Budget Options Report. StreetSaver® allows the City to:

- Inventory the street pavement
- Record pavement inspection data, maintenance, and rehabilitation activities
- Assess pavement conditions
- Prioritize street maintenance
- Estimate costs of treatments and rehabilitation
- Forecast budget needs
- View the impacts of funding on City-wide pavement conditions over time

Functional Class	Total	Centerline	Lane miles
Arterial	25	7.26	24.97
Collector	23	7.30	18.75
Residential/Local	303	37.66	75.32
Total	351	52.22	119.04

The most recent P-TAP report was completed by a consultant (Quality Engineering Solutions, Inc.) in March 2019. To prepare the Budget Options Report, the consultant's team visited Pinole to visually assess the conditions of the pavement sections and assigned an index score. The data collected in the field was imported into the StreetSaver® database which generates a scoring of the condition of each segment. This score is known as the Pavement Condition Index (PCI) and based on a scale of 0 to 100 (poor to excellent condition), depending on the severity of pavement distress.

Strategy: The City uses a "Fix-it-First" approach of performing preventative maintenance has been proven to extend the life of the pavement effectively and is less costly than reconstruction. The City's pavement management program relies on gas tax revenue and \$500k of annual funding from Measure S 2014 to maintain the road network. To learn more pavement preservation and upcoming projects, visit www.ci.pinoles.ca.us/pavement



ROADS

RO2501 - Residential Slurry Seal

Initial Project Start: July 1, 2025
Initial Project Completion: June 30, 2026
Revised Project Start:
Revised Project Completion:
Project Origin: Pavement Management Program
Multi-year Project: No



Description: Based on the most current P-TAP report various segments will be recommended for slurry seal treatment. A slurry seal functions as a topcoat to existing asphalt pavement to preserve and protect the pavement. It is best suited for pavements with mild to moderate damage, such as narrow cracks, but not for severe damage such as potholes.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	325						\$ 10,000
Construction	325						\$ 800,000
Contingency	325						\$ 80,000
	Subtotal						\$ 890,000
	Total Cost Estimate: \$ 890,000						

ROADS**RO2401 - Cape Seal**

Initial Project Start: July 1, 2024
Initial Project Completion: June 30, 2025
Revised Project Start:
Revised Project Completion:
Project Origin: Pavement Management Program
Multi-year Project: No



Description: Based on the most current P-TAP report, various pavement segments will benefit from a cape seal. A cape seal is applied when a slurry seal or micro-surfacing will not adequately address the pavement deterioration. Cape seals are a multi-layered treatment pavement preservation treatment which can extend the life of a pavement by 6-8 years.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	325					\$ 10,000	
Construction	325					\$ 500,000	
Contingency	325					\$ 50,000	
	Subtotal					\$ 560,000	
Total Cost Estimate: \$ 560,000							

ROADS**RO2301 - Residential Slurry Seal**

Initial Project Start: July 1, 2023
Initial Project Completion: June 30, 2024
Revised Project Start:
Revised Project Completion:
Project Origin: Pavement Management Program
Multi-year Project: No



Description: Based on the most current P-TAP report various segments will be recommended for slurry seal treatment. A slurry seal functions as a topcoat to existing asphalt pavement to preserve and protect the pavement. It is best suited for pavements with mild to moderate damage, such as narrow cracks, but not for severe damage such as potholes.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	325				\$ 10,000		
Construction	325				\$ 800,000		
Contingency	325				\$ 80,000		
	Subtotal				\$ 890,000		
	Total Cost Estimate: \$ 890,000						

ROADS

RO2101 - Arterial Rehabilitation

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2023
Revised Project Start:
Revised Project Completion:
Project Origin: Pavement Management Program
Multi-year Project: Yes



Description: Based on the 2019 P-TAP report, various segments were recommended for treatment by StreetSaver®. The recommendations will be further validated through a comparative pavement analysis to explore additional treatment options which are not discussed in the P-TAP report. This will allow the City to optimize the available funding. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.

Supplemental Information:

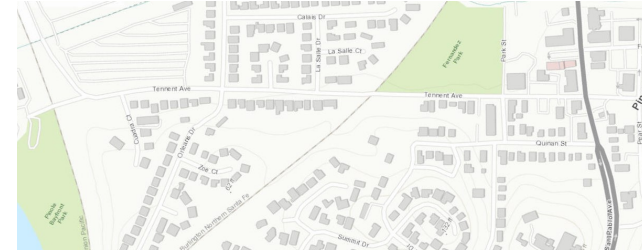
Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	377	\$ 16,275	\$ 42,205				
Construction	377			\$ 500,000			
Contingency	377			\$ 50,000			
	Subtotal	\$ 16,275	\$ 42,205	\$ 550,000			
	Total Cost Estimate: \$ 608,480						

ROADS

RO2102 - Tennent Ave. Rehabilitation

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: Pavement Management Program
Multi-year Project: Yes



Description: The construction impacts from the WPCP upgrade project resulted in pavement deterioration. This project will rehabilitate Tennent Ave. from San Pablo Ave. to WPCP. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.

Supplemental Information: In preparation of this project, the City retained a consultant to perform internal CCTV on this section of roadway. The inspection was completed in early 2021. Coordinating collection system improvements with street resurfacing projects ensures that sewer improvements are made prior to the resurfacing so that manholes and valve covers may be properly realigned, and repairs and replacements are made in a cost-effective manner. This also avoids cutting and patching recently paved streets. The City of Hercules will reimburse \$86,430 for this project.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	325	\$ 12,986					
	500	\$ 12,421	\$ 12,398				
Construction	200		\$ 381,082				
	500			\$ 74,597			
	325			\$ 167,321			
Contingency	500		\$ 16,000	\$ 16,000			
	Subtotal	\$ 25,407	\$ 409,480	\$ 257,918			
	Total Cost Estimate: \$ 692,805						

ROADS

RO2103 - Pedestrian Bridge Repair

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: Staff Recommendation
Multi-year Project: Yes



Description: This project will complete preventative maintenance and repairs recommended in the Pedestrian Bridge Inspection Reports prepared by a consultant.

Supplemental Information: On July 27, 2020, the City released a Request for Proposals to solicit the assistance of an engineering consulting firm to provide safety inspection services and repair/rehabilitation recommendations on the City's seven pedestrian bridges. On October 26, 2020 a consultant was awarded a contract to conduct field inspections, structural and civil engineering analysis and evaluation, develop conceptual repair details and strategies, perform cost estimation, and value engineering. The seven bridges are: Pinole Valley Park Bridge, Amber Swartz Park Bridge, Pinole Valley Shopping Center Bridge, Prune Street Bridge, Wastewater Treatment Plan Bridge, Bay Trail Bridge, and Senior Center Bridge.

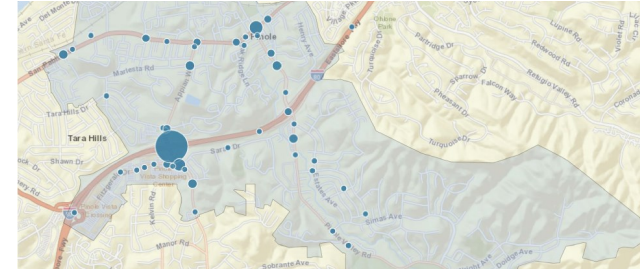
Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Inspection	106	\$ 44,300					
Maintenance	106		\$ 55,700				
	Subtotal	\$ 44,300	\$ 55,700				
	Total Cost Estimate: \$ 100,000						

ROADS

RO2104 - Local Road Safety Plan

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2022
Revised Project Start:	
Revised Project Completion:	
Project Origin:	Staff Recommendation
Multi-year Project:	Yes



Description: Development of a Local Road Safety Plan (LRSP) which will include an existing conditions assessment, development of traffic measures in areas of engineering, education, encouragement, enforcement, emerging technologies along with associated evaluation. The LRSP will include a prioritized list of roadway infrastructure improvements.

Supplemental Information: In July 2020, staff submitted a grant application to Caltrans for funding to develop and implement an LRSP for the City of Pinole. LRSP's allow local governments to identify, analyze, and prioritize roadway safety improvements on roads within their jurisdiction. In the future, an LRSP or its equivalent, will be required for agencies to apply for federal Highway Safety Improvement Plan funds. In October 2020, the City was selected for funding and implementation of an LRSP. In December 2020, the City released a Request for Proposals to seek professional services from licensed engineering firms to develop a LRSP. A contract was awarded to a consultant in April 2021.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	325	\$ 6,215	\$ 33,447				
	Subtotal	\$ 6,215	\$ 33,447				
	Total Cost Estimate: \$ 39,663						

ROADS

RO2105 - Appian Way Complete Streets Project

Initial Project Start:	July 1, 2021
Initial Project Completion:	June 30, 2022
Revised Project Start:	
Revised Project Completion:	
Project Origin:	Staff Recommendation
Multi-year Project:	No



Description: Completion of preliminary engineering and design to provide continuous sidewalks and bike lanes along Appian Way beginning from unincorporated El Sobrante to about 1500 lineal feet north of the City limit within Pinole. The City will seek 2019 STMP funds from West Contra Costa Transportation Advisory Committee (WCCTAC) to develop the preliminary design for this project.

Supplemental Information: This project will connect with the Contra Costa County's project to provide continuous sidewalks and bike lanes along Appian Way from San Pablo Dam Rd. in unincorporated El Sobrante. This project will involve coordination with Contra Costa County. The construction phase of this project is unfunded and appears in the Unfunded and Unprogrammed list.

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	325		\$ 100,000				
	Subtotal		\$ 100,000				
	Total Cost Estimate: \$ 100,000						

ROADS**RO2106 - Active Transportation Plan**

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: TAPS
Multi-year Project: No



Description: Development of an Active Transportation Plan will act as a guide for active mobility within and around Pinole. The Plan will identify an integrated network of walkways and bikeways that connect Pinole neighborhoods and communities to employment, education, commercial, recreational, and tourist destinations. The plan will prioritize a set of connected projects, that when fully implemented, will increase active transportation opportunities and make it safe and more convenient for people to walk, bike, and use non-auto forms of travel.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	100		\$ 75,000				
	Subtotal		\$ 75,000				
	Total Cost Estimate: \$ 75,000						

ROADS

RO2107 - Brandt St. Improvements

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2023
Revised Project Start:
Revised Project Completion:
Project Origin: Council Request
Multi-year Project: No



Description: Provide improvements on Brandt St. including application of pavement treatments based on type and severity of distresses on existing pavement.

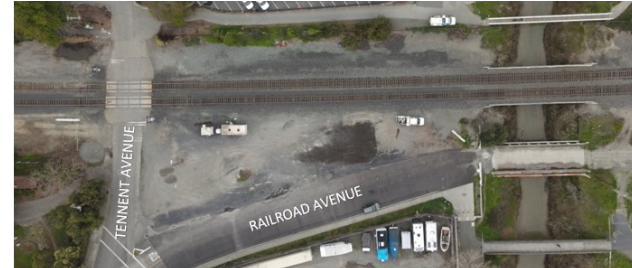
Supplemental Information:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	100		\$ 50,000				
Construction	100		\$ 120,000				
	Subtotal		\$ 170,000				
	Total Cost Estimate: \$170,000						

ROADS

RO1902 - Pedestrian Improvements at Tennent Ave. near RxR

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2021
Revised Project Start:
Revised Project Completion: June 30, 2024
Project Origin: Staff Recommendation
Multi-year Project: Yes



Description: In 2018, the East Bay Regional Park District completed a trail link to connect Pinole Shores Regional Shoreline to Bayfront Park trail. There remains one very small gap on Tennent Ave. from Bayfront Park to Railroad Ave. Improvements to Tennent Ave. at the Railroad Crossing will facilitate safe movement of bicycles and pedestrians. Since project inception, the scope of work has evolved to include improvements that would maximize parking on Railroad Avenue for park users. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.

Supplemental Information: WCCTAC held its STMP Call for Projects in 2018 which committed \$100k in funding for preliminary engineering from the 2006 STMP program for this project. This project is eligible to respond to future STMP Call for Projects to compete for funding to advance the project through construction.

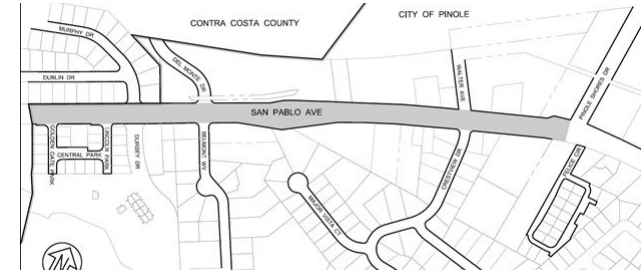
Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Design	325	\$ 11,920	\$ 43,380				
Construction	325				\$ 44,700		
	UF				\$ 530,300		
Contingency	UF				\$ 86,250		
	Subtotal	\$ 11,920	\$ 43,380		\$ 661,250		
	Total Cost Estimate: \$ 716,550						

ROADS

RO1801 - San Pablo Avenue Rehabilitation

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2022
Revised Project Start:	
Revised Project Completion:	
Project Origin:	Pavement Management Program
Multi-year Project:	Yes



Description: San Pablo Ave. is an arterial street that carries the major portion of trips entering and leaving the urban area and majority of through movements desiring to bypass the central City. To maintain the PCI of San Pablo Ave., the section from the westerly city limits to Pinole Shores Drive will need rehabilitation to reset the deterioration process and extend pavement life. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.

Supplemental Information:

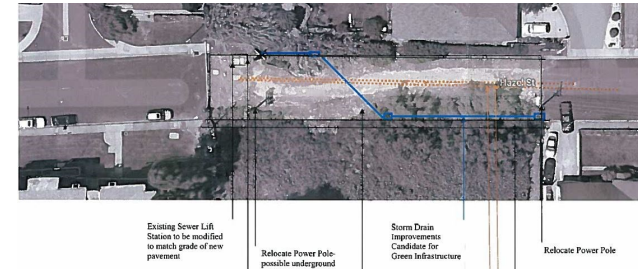
Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Design	377	\$ 37,970	\$ 34,911				
Construction	OBAG2		\$ 586,000				
	377		\$ 637,547				
Contingency	377		\$ 105,026				
	Subtotal	\$ 37,970	\$ 1,363,484				
	Total Cost Estimate: \$1,401,454						

ROADS

RO1802 - Hazel Street Gap Closure (Sunnyview)

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: Development Driven
Multi-year Project: No



Description: A developer has proposed to develop on a vacant lot identified as APN 402-013-060 at the end of Hazel Street. The project proposes the subdivision of the lot into four new parcels and development of single family residences on each new parcel, and execution of a development agreement to make public improvements, including the extension of Hazel Street for roadway connection to Sunnyview Drive - West end of Hazel St.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	276		\$ 50,000				
	Developer		\$ 150,000				
	Subtotal	\$ -	\$ 200,000				
	Total Cost Estimate: \$ 200,000						

ROADS

RO1708 - Pinole Valley Road Improvements

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2021
Revised Project Start: June 1, 2021
Revised Project Completion: June 30, 2022
Project Origin: Council Request
Multi-year Project: No



Description: As part of the high school construction project WCCUSD provided road improvements along the school frontage. Improvements to Pinole Valley Road - from Shea Dr. to Helena Ct. will extend the useful life of the pavement. The existing pavement score is high in this area, so a slurry seal may be the recommended treatment.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	200		\$ 5,000				
Construction	200		\$ 87,000				
Contingency	200		\$ 8,000				
	Subtotal		\$ 100,000				
	Total Cost Estimate: \$ 100,000						

ROADS

RO1709 - Pinole Valley Road Underground District

Initial Project Start:	July 1, 2017
Initial Project Completion:	June 30, 2021
Revised Project Start:	
Revised Project Completion:	June 30, 2022
Project Origin:	Council Request
Multi-year Project:	Yes



Description: The underground district will allow the City of Pinole to use Rule 20A credits, funds paid by PG&E to the PUC, to underground overhead utility lines. As part of the underground project, the City will need to add a streetlight that must be funded outside the Rule20A program. Project RO1708 will follow this project.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	PGE	\$ 2,046,126	\$ 511,532				
	200		\$ 28,363				
	215	\$ 315,552					
	Subtotal	\$ 2,361,678	\$ 539,895				
	Total Cost Estimate: \$2,901,573						

ROADS

RO1710 - San Pablo Avenue Bridge over BNSF Railroad

Initial Project Start: July 1, 2017
Initial Project Completion: Beyond 5 year term
Revised Project Start:
Revised Project Completion: June 30, 2022
Project Origin: End of life cycle
Multi-year Project: Yes



Description: The San Pablo Avenue bridge over the Burlington Northern Santa Fe Railroad is an integral part of the area's transportation network. The age and condition assessment of the bridge supports replacement. The City was approved for initial funding from the Caltrans Highway Bridge Program (HBP). In February 2020, the City awarded a contract to a consultant for preliminary engineering (PE) to advance the project. The PE will be completed in two phases due to funding limitations. Completion of preliminary design is necessary to develop a final cost estimate for the project. Unfunded portions of this project appear in the Unfunded and Unprogrammed project list as Project UF027.

Supplemental Information: The total budget identified to complete the PE exceeds the amount of funding Caltrans committed to the project of the State's share in the current HBP.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25 & FY2025-26	Beyond Proposed
PM	STMP	\$ 205,265	\$ 75,000	\$ 50,000	\$ 13,208		
Planning & Design	325	\$ 168,480	\$ (35,853)				
	STMP				\$ 191,710		
	HBP	\$ 154,720	\$ 591,588	\$ 44,265			
	UF				\$ 1,479,690		
Construction	STMP						\$ 1,078,025
	UF						\$34,102,975
	Subtotal	\$ 528,465	\$ 630,735	\$ 94,265	\$ 1,684,608		\$35,181,000
	Total Cost Estimate: \$38,119,073						

ROADS

RO1714 - Safety Improvements at Appian Way and Marlesta Rd. formerly known as HAWK at Appian Way and Marlesta Rd.

Initial Project Start: July 1, 2024
Initial Project Completion: June 30, 2025
Revised Project Start: July 1, 2020
Revised Project Completion: June 30, 2022
Project Origin: TAPS
Multi-year Project: Yes



Description: The key elements affecting the safety of pedestrians and cyclists at the Appian Way and Marlesta Way intersection is speed and reduced visibility of approaching traffic due to the topography of the project area. Safety improvements are required to improve crossing conditions for pedestrians and bicyclists. In February 2021, the City selected a Consultant to complete the preliminary engineering for this project.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Design	325	\$ 2,114	\$ 32,223				
Construction	OBAG2		\$ 120,000				
	TDA		\$ 129,400				
	106		\$ 83,600				
Contingency	106		\$ 37,000				
	Subtotal	\$ 2,114	\$ 402,223				
	Total Cost Estimate: \$ 404,337						

**FIVE-YEAR CAPITAL IMPROVEMENT PLAN: FY 2021-22 THROUGH FY 2025-26
UNFUNDED AND UNPROGRAMMED PROJECTS**

#	Unfunded/Unprogrammed Projects
UF001	Railroad Avenue Bridge Removal and Replacement
UF002	Electric Vehicle Charging Stations in City lots
UF003	Parking lot resurfacing
UF004	LLAD Landscape Restoration and Improvement
UF005	Dog Park Restroom Replacement
UF006	Dog Park resurfacing and fencing improvements
UF007	Eucalyptus Grove Restoration
UF008	Fernandez Park Baseball grandstand improvement
UF009	Repave Trails
UF010	ADA Ramps
UF011	Appian Complete Streets
UF012	Bridge Maintenance
UF013	Installation of High intensity Activated crossWALK (HAWK)
UF014	Pavement Maintenance
UF015	I-80/Pinole Valley Rd. Interchange Improvements
UF016	Shale Hill Retaining wall and sidewalk gap
UF017	Sidewalks gaps
UF018	Signal System Upgrades
UF019	San Pablo Sewer Lift Station Upgrade
UF020	Sewer Collection Systemwide Rehabilitation
UF021	Tree Master Plan
UF022	San Pablo Avenue Bridge over BNSF Railroad
UF023	Installation of Solar at City Facilities
UF024	All weather access roads
UF025	San Pablo Avenue Bridge over BNSF Railroad

UF001 - Railroad Avenue Bridge Removal and Replacement

Project Information

The Contra Costa County Flood Control and Water Conservation District has advised removal of the Railroad Avenue Bridge. The bridge is a flood barrier. The first step is to determine if the City of Pinole is the responsible agency for this project.

Origin: Staff Recommendation

Budget Unit: Roads/Sanitary Sewer/Stormwater

Cost Estimate:

Potential Funding Sources:

UF002 - Electric Vehicle Charging Stations in City lots

Project Information

The City desires to promote and encourage the use of electric vehicles. With increased adoption of alternative fuel vehicles, the need for charging infrastructure is growing. The City wishes to install charging stations in city owned parking lots. The first step is to complete a load study at City owned parking lots to determine the electrical capacity at each site. There may be significant electrical upgrades necessary to install charging stations. Electrical capacity and siting determine ultimately determine the cost of each project. There are incentives available for the charging equipment.

Origin: Council Request

Budget Unit: Facilities

Cost Estimate:

Potential Funding Sources: Bay Area Air Quality Management District, West Contra Costa Transportation Authority, Marin Clean Energy

UF003 - Parking lot resurfacing

Project Information

This project is to maintain and enhance existing City owned parking facilities and infrastructure, to increase parking supply, and to support ongoing multi-modal and streetscape improvements. Improvements include saw cutting and demolition, pavement removal, earthwork, pavement installation, curb and gutter, striping, and signage.

Origin: Staff Recommendation

Budget Unit: Facilities

Cost Estimate:

Potential Funding Sources: Economic stimulus funding

UF004 - LLAD Landscape Restoration and Improvement

Project Information

The Pinole Valley Road Landscape and Lighting Assessment District was formed in 2008. The City installed various improvements on Pinole Valley Road between Henry Avenue and Ramona Street. The district provides maintenance to traffic signals, streetlights, median landscaping, irrigation for landscaping, electricity to traffic signals and streetlights, and graffiti removal. This project will maintain and restore turf, shrubs, plants and trees within the District.

Origin: LLAD Report

Budget Unit: LLAD

Cost Estimate:

Potential Funding Sources: Fund 345 & 348

UF005 - Dog Park Restroom Replacement

Project Information

The existing restroom located at the Dog Park is beyond its useful life and requires replacement.

Origin: Staff Recommendation

Budget Unit: Parks

Cost Estimate:

Potential Funding Sources: -

UF006 - Dog Park resurfacing and fencing improvements

Project Information

Resurfacing and fencing improvements

Origin: Staff Recommendation

Budget Unit: Parks

Cost Estimate:

Potential Funding Sources:

UF007 - Eucalyptus Grove Restoration

Project Information

The open space located between the Old Town area between John St. and Pinole Valley Road is forested with Eucalyptus trees. In 2014, a Safety Inspection was conducted by a consultant. A total of 8 trees were recommended for removal, and root crown excavation was recommended for 3 trees. 2 trees were determined to be hollow and recommended for further investigation to evaluate the level of internal decay. In 2018, the City hired a company to remove 20 Eucalyptus trees in the area. There are still many trees left and many of the prior trees were felled with the trunks remaining on site. This project will remove the remaining trees, both standing and, on the ground, and regreen this area with native trees.

Origin: Council Request

Budget Unit: Parks

Cost Estimate:

Potential Funding Sources:

UF008 - Fernandez Park Baseball grandstand improvement

Project Information

The current grandstand is aging and requires increased maintenance to maintain its serviceability.

Origin: Staff Recommendation

Budget Unit: Parks

Cost Estimate:

Potential Funding Sources:

UF009 - Repave Trails

Project Information

The City's goal is to develop safe, connected, and comfortable bicycle and pedestrian facilities for people of all ages and abilities. Repaving trails will enhance trail access from the City's roadway network to encourage alternative modes of transportation.

Origin: Staff Recommendation

Budget Unit: Parks

Cost Estimate:

Potential Funding Sources:

UF010 - ADA Ramps

Project Information

This project involves removing barriers to accessibility for persons using wheelchairs or other personal assistance devices and improving pedestrian accessibility and safety by reconstructing or upgrading curb ramps at various locations throughout the City.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF011 - Appian Complete Streets

Project Information

This project will provide continuous side-walks and bike lanes along Appian Way from San Pablo Dam Rd. in unincorporated El Sobrante to about 1500 lineal feet north of the city limit within the City of Pinole. The City will seek 2019 STMP funds from West Contra Costa Transportation Authority for preliminary design.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate: \$970,000

Potential Funding Sources: -

UF012 - Bridge Maintenance

Project Information

Maintenance of vehicular and pedestrian bridges as identified in the Caltrans Bridge Inspection Reports and Pedestrian Bridge Inspection Reports completed by Quincy Engineering, Inc.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF013 - Installation of High intensity Activated crossWALK (HAWK)

Project Information

A High Intensity Activated crossWALK (HAWK) beacon is a traffic control device used to stop road traffic and facilitate pedestrians to cross more safely. HAWKS are candidate treatments for roads with three or more lanes and generally have an annual average daily traffic above 9,000. HAWKS are considered for all midblock and intersection crossings where roadway speed limits are equal or greater than 40 mph. The safety of various crossings can be improved in Pinole through the installation of a HAWK.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF014 - Pavement Maintenance

Project Information

The City uses a pavement management software known as StreetSaver to strategize the most cost effective method to extend the pavement life. Pavement Maintenance is necessary to maintain the City's pavement network. Deferred maintenance results in increased costs over time.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate: \$42,000,000

Potential Funding Sources: Fund 200 and Fund 106

UF015 - I-80/ Pinole Valley Rd. Interchange Improvements

Project Information

This project will widen Pinole Valley Road ramp terminal intersections at I-80 to provide a dedicated right turn lane to the eastbound and westbound I-80 on ramps. This project will also provide crossing enhancements at the Pinole Valley Road and I-80 intersection.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate: \$10,959,000

Potential Funding Sources:

UF016 - Shale Hill Retaining wall and sidewalk gap

Project Information

Shale Hill is located on San Pablo Ave. near Oak Ridge Road. The cut slope above the pavement is comprised of shale which is loose and sloughs onto the road. There is no sidewalk in this area because the toe of the embankment is uncontrolled and there is inadequate space to accommodate a sidewalk. Staff has not been successful in securing grant funds for this project.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF017 - Sidewalk gaps

Project Information

This project will address sidewalk gaps by installing public sidewalks where sidewalks are missing on one or both sides of the street. This work will be coordinated with other construction projects. Sidewalk gaps often exist in places with site constraints (i.e. right of way, grade/slopes, or utility conflicts) or are adjacent to properties that have been required to provide sidewalks in the past due to land uses or ownerships. Locations for repair will be selected based on site conditions, pedestrian safety, and adjacent property attributes.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF018 - Signal System Upgrades

Project Information

This project will upgrade various aspects of the City's traffic signal system including: traffic signal controller equipment, vehicle detection, traffic signal arms and heads, battery backup systems, and communications systems to reduce congestion and improve safety for the Pinole community.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF019 - San Pablo Sewer Lift Station Upgrade

Project Information

This project involves upgrading the structural and electrical needs of the San Pablo Ave. lift station to address the safety and operational deficiencies.

Origin: Sanitary Sewer Master Plan

Budget Unit: Sewer

Cost Estimate:

Potential Funding Sources:

UF020 - Sewer Collection Systemwide Rehabilitation

Project Information

In 2020, the City contracted with a consultant to prepare a sanitary sewer collection system master plan. The Master Plan will provide condition assessment of sewer collection assets that will inform capital planning.

Origin: Sanitary Sewer Master Plan

Budget Unit: Sewer

Cost Estimate:

Potential Funding Sources:

UF021 - Tree Master Plan

Project Information

In 2019, the City Council established a Beautification Ad Hoc Committee to analyze options for, and to make recommendations to Council regarding clean-up and beautification projects in Pinole. Among other projects, the Committee recommended the development of a Tree Master Plan to inventory the existing trees, and to develop a plan for managing the tree inventory, including finding tree planting opportunities.

Origin: Beautification AdHoc Committee

Budget Unit:

Cost Estimate: \$375,000

Potential Funding Sources: Cal Fire Urban and Community Forestry Grant Program

UF022 - San Pablo Avenue Bridge over BNSF Railroad

Project Information

This project will replace the existing thirteen span reinforced concrete span structure over the Burlington Northern Santa Fe Railroad adjacent to San Pablo Avenue at the easterly limits of the City. On 02/18/20, Council awarded a contract to a Consultant to begin the preliminary engineering (PE) for this project (CIP Project RO1710). The PE will be completed in two phases due to funding limitations. The first phase was necessary to develop a final cost estimate to facilitate pursuing additional funding required to complete all phases including construction.

Origin: End of life cycle

Budget Unit: Roads

Cost Estimate: \$35,582,665

Potential Funding Sources: Fund 213, Fund 214, and Economic Stimulus funds.

UF023 - Installation of Solar at City Facilities

Project Information

This project involves procurement and installation of solar panels at City owned facilities to offset the City's electricity consumption and reduce the greenhouse gas impacts.

Origin: Council Request

Budget Unit: Facilities

Cost Estimate:

Potential Funding Sources:

UF024 - All access weather roads

Project Information

The General Plan, Chapter 8 discusses improvement of open space management to reduce wildfire risks. There is a desire to have improved, all-weather access roads through open space to improve access to and from Hercules and El Sobrante to shorten response times and improve mutual aid.

Origin: General Plan

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF025 - Faria House Renovations

Project Information

The City has discussed the use and economic viability of the Faria House. Significant renovations are required to utilize the property for any purpose. In 2019, the City awarded a contract to a consultant to prepare design and specifications. The scope of work includes development of drawings and schematics of interior improvements, specifications for bidding, an evaluation of the structural engineering for the installation of an elevator for ADA access, and mechanical, electrical, plumbing design as part of the schematics. The consultant will provide the City with improvement costs.

Origin: Council Request

Budget Unit: Facilities/Economic Development

Cost Estimate:

Potential Funding Sources:

[Return to Agenda](#)

	FISCAL YEAR (FY) 2021/22 SECOND QUARTER REPORT ON IMPLEMENTATION OF CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS			
CATEGORIES	PRJ #	USES BY PROJECT	PHASE	STATUS
FACILITIES	FA1702*	Citywide Roof repairs and replacement	Initiation	
	FA1703*	Paint City Hall (Inside and Outside)	Initiation	
	FA1901*	Senior Center Auxiliary Parking Lot (Fowler House lot reuse)	Execution	
	FA1902*	Energy Upgrades	Execution	
	FA2001*	Post Office Maintenance	Closure	
	FA2002*	Electric Vehicle Charging Stations	Planning	
	FA2101	Emergency Power for Critical Facilities	Initiation	
PARKS	PA1704*	Prepare a Park Master Plan	Initiation	
	PA2001*	Bocce Ball Court	Initiation	
	PA2101	Installation of high-capacity trash bins	Initiation	
SANITARY SEWER	SS2001*	Sanitary Sewer Collection System Master Plan	Execution	
	SS2002*	Water Pollution Control Plant Lab Remodel	Planning	
	SS2101	Secondary Clarifier – Center Column Rehabilitation	Initiation	
	SS2102	Air Release Valve Replacements	Planning	
STORM WATER	SW1901*	Hazel Street Drainage Improvements	Execution	
ROADS	RO1708*	Pinole Valley Road Improvements	Initiation	
	RO1709*	Pinole Valley Road Underground District	Execution	
	RO1710*	San Pablo Avenue Bridge over BNSF Railroad	Execution	
	RO1714*	Safety Improvements at Appian Way & Marlesta Rd.	Execution	
	RO1801*	San Pablo Avenue Rehabilitation	Execution	
	RO1802*	Hazel Street Gap Closure (Sunnyview)	Initiation	
	RO1902*	Pedestrian Improvements at Tennent (Engineering and planning Only) - Bay Trail Gap	Execution	
	RO2101	Arterial Rehabilitation	Execution	
	RO2102	Tennent Ave. Rehabilitation	Execution	
	RO2103	Pedestrian Bridge Repair	Execution	
	RO2104	Local Road Safety Plan	Execution	
	RO2105	Appian Way Complete Streets	Planning	
	RO2106	Active Transportation Plan	Initiation	
	RO2107	Brandt St. Improvements	Initiation	

SECOND QUARTER UPDATE – CIP

STATUS:  Complete  Partially Complete  On Schedule  >2-month delay

*A project or project funding is carried over from a prior fiscal year.

**REPORT**

DATE: FEBRUARY 15, 2022

TO: MAYOR AND COUNCIL MEMBERS

**FROM: MARKISHA GUILLORY, FINANCE DIRECTOR
ROY SWEARINGEN, CITY TREASURER**

**SUBJECT: RECEIVE THE QUARTERLY INVESTMENT REPORT FOR THE
SECOND QUARTER (ENDING DECEMBER 31, 2021)**

RECOMMENDATION

Staff recommends that the City Council receive the Quarterly Investment Report for the second quarter (ending December 31, 2021).

BACKGROUND

The City of Pinole Investment Policy requires that a Quarterly Investment Report be submitted to the City Council. The City's investments, as shown in the attached Investment Report for the quarter ending December 31, 2021, conforms to the City's Investment Policy as well as all applicable State and federal requirements, particularly California Government Code Section 53646.

The funds that the City invests, and which are reported in the Quarterly Investment Report, are comprised of cash and investment balances across City funds. The cash and investment balances across all City funds are "pooled" for investment purposes, with the exception of the General Reserve, which is discussed further below. Interest earned on investments is allocated to the various funds based on the cash and investments balances of those funds.

The City also maintains a Pension Section 115 Trust that was established for the purpose of setting aside resources to offset anticipated significant increases in future City pension costs. The cash and investments in the Trust are designated as restricted fund balance in the City's General Fund. These funds are invested according to the policy objectives and guidelines of the City's Pension Investment Policy, which is separate from the City's general Investment Policy under which pooled cash is invested.

REVIEW AND ANALYSIS**Investment Policy**

All investments held at December 31, 2021 conform to the City's Investment Policy and all applicable State and federal requirements. The City's investment objectives, in order of priority, are safety,

which is investing in the highest quality securities, liquidity, which is the ability to convert the investment to cash as necessary to meet cash flow requirements, and yield, which is earning a higher return.

Second Quarter Investment Summary

As of December 31, 2021, total cash and investments increased by \$2,199,727 from the previous quarter, from \$49,585,429 to \$51,785,156. Typically, the City experiences swings in cash inflow and outflow due to the seasonality of large receipts, such as property taxes, and large disbursements, like debt service payments that are due at the beginning of the fiscal year. The City will have sufficient cash flow to meet the next six months of estimated expenditures.

Investment Instruments

The Finance Director, in consultation with the City Treasurer, selects the instruments in which to invest the City's funds, in order to best meet the objectives laid out in the City's Investment Policy. The balances held in different investment instruments at December 31, 2021 are noted in Attachment A. The bulk of the City's investment funds are invested in the State of California's Local Agency Investment Fund (LAIF), because of the safety and liquidity of the investment pool.

Funds in the City's General Reserve are maintained in an account that is separate from the rest of the pooled funds. This enables the Finance Director to implement a directed investment plan for the General Reserve funds. The City's practice has been to invest these funds in instruments with longer duration, thereby yielding greater investment earnings.

Investment Yield and Duration

The aggregate yield of the City's investment portfolio for the quarter ended December 31, 2021 is summarized in Attachment A. The total investment portfolio yielded 0.933% for the second quarter, up from the 0.916% yielded in the previous quarter.

For the second quarter (October through December 2021), LAIF earned an average annual yield of 0.203%, down from an average yield of 0.206% for the first quarter (July through September 2021). LAIF yields have decreased over the past year and are lower than long-term investment yields in most cases.

The General Reserve, which holds the longer-term investments, earned an average yield of 1.446%, up from the 1.433% average yield in the first quarter. No new investment instruments were purchased during the second quarter. Additionally, none of the existing instruments matured.

The Federal Reserve has kept interest rates relatively unchanged since March 2020. The Federal Funds yield has historically been similar to LAIF's yield. Currently, the Federal Funds yield is higher than LAIF.

Investment Strategy

The City utilizes a passive investment management approach by buying and holding securities until maturity. Earnings on investments held until maturity typically fluctuate with market conditions and are considered "unrealized" prior to maturity. The City expects to yield a gain on all investments at maturity. A "laddered maturity" investment strategy is applied to the long-term portion of our investment portfolio. A laddered portfolio is structured with securities that have different maturity dates. As securities are called or mature, proceeds are reinvested in a new security with another long term at the end of the ladder. Laddering helps to minimize interest-rate risk, increase liquidity, and diversify credit risk.

Staff continues to monitor rates of return on City funds invested and make modifications to best achieve the objectives laid out in the Investment Policy.

Pension Section 115 Trust

The Pension Section 115 Trust comprises a diversified portfolio of investments consistent with the Trust's objectives and liquidity requirements. The funds are invested on behalf of the City by Public Agency Retirement Services (PARS). The portfolio summary for the quarter ending December 31, 2021 is included in Attachment B to this report.

FISCAL IMPACT

There is no fiscal impact as a result of receiving the Quarterly Investment Report.

ATTACHMENTS

A- Investment Report - Quarter Ending December 31, 2021

B- Pension Section 115 Trust Investment Report – Quarter Ending December 31, 2021

**CITY OF PINOLE
INVESTMENT REPORT DECEMBER 2021
PORTFOLIO SUMMARY**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Days to Maturity	Yield	Weighted Average Maturity
Investment Pool - LAIF	31,480,828	31,400,209	31,400,209	63.07%	1	0.203	1
Investment Pool - CalTrust	3,348,675	3,348,675	3,348,675	6.73%	1	0.255	0
Money Market Savings	7,599,515	7,599,515	7,599,515	15.26%	1	0.025	0
Mutual Funds	1,159,473	1,159,473	1,159,473	2.33%	1	0.995	0
Certificates of Deposit	3,470,000	3,500,770	3,500,770	7.03%	695	1.509	3
Medium-Term Corporate Notes	2,250,000	2,288,150	2,288,150	4.60%	726	2.140	14
Federal Agency Securities	500,000	490,175	490,175	0.98%	1,257	0.690	12
Subtotal Investments	\$ 49,808,492	\$ 49,786,968	49,786,968	100.00%	447	0.933	5

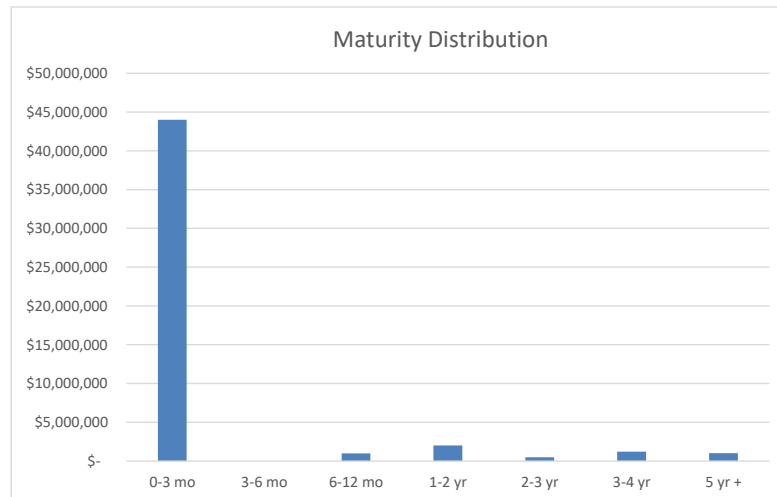
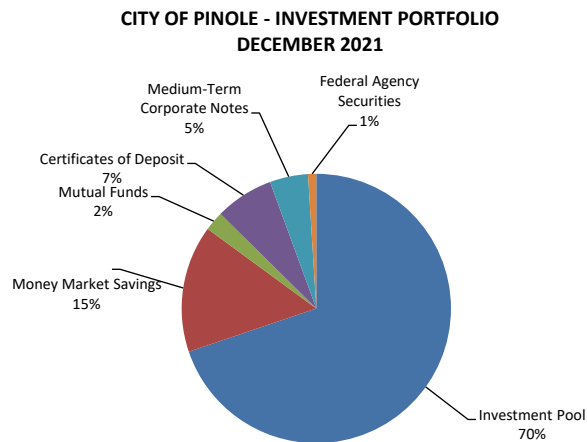
Average Years:	1.2
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Cash				
Mechanics Bank - Vendor Checking *	1,081,526	1,081,526	1,081,526	1
Bank of the West - Payroll Checking *	503,058	503,058	503,058	1
Bank of the West - Checking (Credit Card Clearing) *	413,605	413,605	413,605	1
Subtotal Cash	1,998,188	1,998,188	1,998,188	1

Total Cash and Investments	\$ 51,806,679	\$ 51,785,156	\$ 51,785,156
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*Not included in yield calculations

The above investments are consistent with the City's Investment Policy and allowable under current legislation of the State of California. Investments were selected using safety, liquidity and yield as the criteria. The source of the market values for the investments are provided by US Bank in accordance with the California Government Code requirement. The City has sufficient cash flow to cover anticipated expenditures through the next six months.



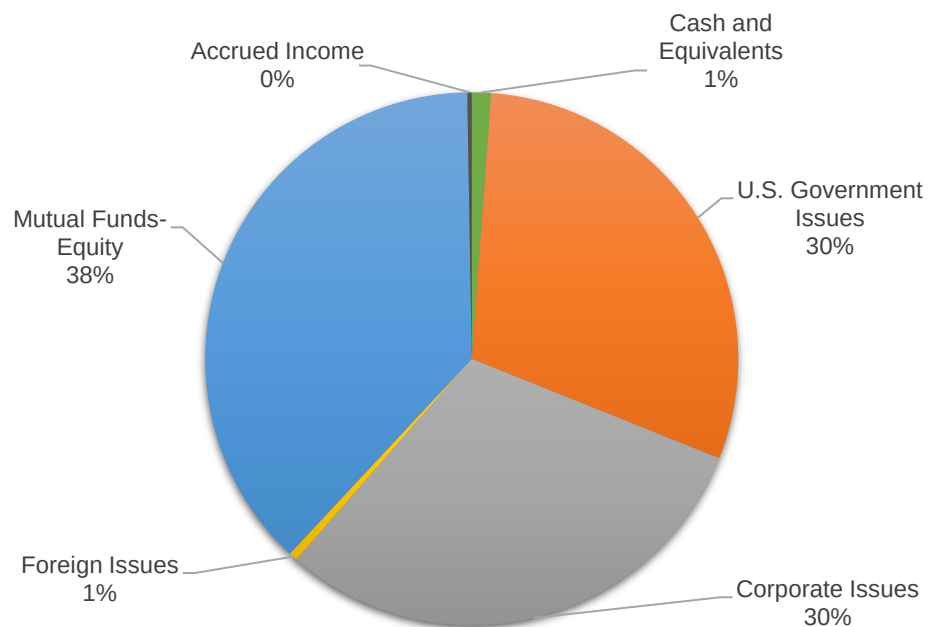
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CITY OF PINOY INVESTMENT REPORT DECEMBER 2021 PORTFOLIO DETAILS

Type / Account Number	CUSIP	Issuer	Investment Description	Manager	GL Acct #	Par Value	Market Value	Book Value	Rate	Yield	Days to Maturity	S&P Rating	Maturity Date	Weighted Average Maturity
Investment Pool														
		Local Agency Investment Fund (LAIF)	Pooled Treasury - State of California	LAIF	999-10201	31,480,828	31,400,209	31,400,209	0.203	0.203	1	N/A		1
		CalTrust - Short Term Fund (City)	Pooled Treasury - Joint Power Financing Authority	CalTrust	999-10202	24,506	24,506	24,506	0.140	0.140	1	N/A		0
		CalTrust - Medium Term Fund (City)	Pooled Treasury - Joint Power Financing Authority	CalTrust	999-10203	3,324,169	3,324,169	3,324,169	0.370	0.370	1	N/A		0
			Subtotal and Average			34,829,503	34,748,884	34,748,884	0.238	0.238	1			0
Money Market Savings														
		Mechanics Bank	Money Market Savings (City)	City	999-10102	7,491,744	7,491,744	7,491,744	0.040	0.040	1	N/A		0
		Bank of the West	Money Market Savings - Police Evidence Trust	City	999-10104	107,772	107,772	107,772	0.010	0.010	1	N/A		0
			Subtotal and Average			7,599,515	7,599,515	7,599,515	0.025	0.025	1			0
Mutual Funds														
19-516680		U.S. Bank	Accrued Income - City Reserve	US Bank	150-10110	21,265	21,265	21,265	1.980	1.980	1	N/A		0
19-516680	31846V203	1st American Government Obligation Fund	Mutual Fund Shares - Class "D" - City Reserve	US Bank	150-10110	1,138,208	1,138,208	1,138,208	0.010	0.010	1	N/A		0
			Subtotal and Average			1,159,473	1,159,473	1,159,473	0.995	0.995	1			0
Certificates of Deposit														
19-516680	02007GLR2	Ally Bank	Certificates of Deposit - City Reserves	US Bank	150-10110	247,000	249,594	249,594	1.800	1.780	255	N/A	9/12/2022	1
19-516680	064520BG3	Bank of Princeton	Certificates of Deposit - City Reserves	US Bank	150-10110	250,000	247,048	247,048	0.500	0.510	1,095	N/A	12/30/2024	5
19-516680	05580ATL8	Bmw Bank North America	Certificates of Deposit - City Reserves	US Bank	150-10110	247,000	250,423	250,423	1.800	1.770	347	N/A	12/13/2022	2
19-516680	38149MAY9	Goldman Sachs BK USA New York	Certificates of Deposit - City Reserves	US Bank	150-10110	246,000	253,434	253,434	2.600	2.520	521	N/A	6/5/2023	3
19-516680	58404DFE6	Medallion Bk Salt Lake City	Certificates of Deposit - City Reserves	US Bank	150-10110	249,000	251,512	251,512	1.700	1.680	262	N/A	9/19/2022	1
19-516680	59013KCZ7	Merrick Bank	Certificates of Deposit - City Reserves	US Bank	150-10110	249,000	253,659	253,659	1.650	1.620	637	N/A	9/29/2023	3
19-516680	61690UGW4	Morgan Stanley Bank Na	Certificates of Deposit - City Reserves	US Bank	150-10110	246,000	253,446	253,446	2.600	2.520	522	N/A	6/6/2023	3
19-516680	61760AF46	Morgan Stanley Private Bk Natlssn	Certificates of Deposit - City Reserves	US Bank	150-10110	246,000	253,446	253,446	2.600	2.520	522	N/A	6/6/2023	3
19-516680	70212VAB4	Partners Bk helena Ark	Certificates of Deposit - City Reserves	US Bank	150-10110	247,000	243,463	243,463	0.600	0.610	1,277	N/A	6/30/2025	6
19-516680	84223QAN7	Southern Bankcorp Bank	Certificates of Deposit - City Reserves	US Bank	150-10110	250,000	247,535	247,535	0.500	0.500	1,029	N/A	10/25/2024	5
19-516680	856283N51	State Bk Indiana Chicago Ill	Certificates of Deposit - City Reserves	US Bank	150-10110	250,000	247,228	247,228	1.000	1.010	1,273	N/A	6/26/2025	6
19-516680	85916VDN2	Sterling Bank of Poplar Bluff	Certificates of Deposit - City Reserves	US Bank	150-10110	247,000	251,560	251,560	1.650	1.620	626	N/A	9/18/2023	3
19-516680	87164WC71	Synchrony Bank	Certificates of Deposit - City Reserves	US Bank	150-10110	249,000	247,738	247,738	0.650	0.650	1,004	N/A	9/30/2024	5
19-516680	949495AF2	Wells Fargo Bank Natl Bk West	Certificates of Deposit - City Reserves	US Bank	150-10110	247,000	250,685	250,685	1.850	1.820	364	N/A	12/30/2022	2
			Subtotal and Average			3,470,000	3,500,770	3,500,770	1.536	1.509	695			3
Medium-Term Corporate Notes														
19-516679	037833DN7	Apple Inc.	2.05% Corporate MTN 9/11/26 - City Reserves	US Bank	150-10110	1,000,000	1,027,260	1,027,260	2.050	2.000	1,715	AA+	9/11/2026	35
19-516680	478160BT0	Johnson Johnson	2.05% Corporate MTN 3/1/23 - City Reserves	US Bank	150-10110	750,000	760,830	760,830	2.050	2.020	425	AAA	3/1/2023	6
19-516680	594918BW3	Microsoft Corp	2.40 % Corporate MTN 02/06/22- City Reserves	US Bank	150-10110	500,000	500,060	500,060	2.400	2.400	37	AAA	2/6/2022	0
			Subtotal and Average			2,250,000	2,288,150	2,288,150	2.167	2.140	726			14
Federal Agency Securities														
19-516680	3133ELH80	Federal Farm Credit Bks	.680% Agency Bond 6/10/25	US Bank	150-10110	500,000	490,175	490,175	0.680	0.690	1,257	AA+	6/10/2025	12
			Subtotal and Average			500,000	490,175	490,175	0.680	0.690	1,257			12
Investment Portfolio Total and Average						\$ 49,808,492	\$ 49,786,968	\$ 49,786,968	0.940	0.933	447			5
Average Years :													1.2	

CITY OF PINOLE
INVESTMENT REPORT DECEMBER 2021
PENSION TRUST SECTION 115 PORTFOLIO SUMMARY

Investments	Market Value	Book Value	% of Market	Yield
Cash and Equivalents	229,055	229,055	1.16%	0.020
U.S. Government Issues	5,901,723	5,871,396	29.92%	1.680
Corporate Issues	5,987,200	5,977,621	30.35%	3.240
Foreign Issues	103,982	98,625	0.53%	4.730
Mutual Funds-Equity	7,452,215	5,960,552	37.78%	1.150
Total Assets	19,674,175	18,137,249	99.73%	2.010
Accrued Income	53,062	53,062	0.27%	
Grand Total	\$ 19,727,236	\$ 18,190,310	100%	





CITY COUNCIL REPORT

DATE: FEBRUARY 15, 2022

TO: MAYOR AND COUNCIL MEMBERS

FROM: LILLY WHALEN, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: RESOLUTION IN SUPPORT OF BAY ADAPT: REGIONAL STRATEGY FOR A RISING BAY

RECOMMENDATION

Staff recommends that the Council adopt a resolution (Attachment 1) and submit a letter of support to the San Francisco Bay Conservation and Development Commission (BCDC, Attachment 2) in support of the Bay Adapt Joint Platform.

BACKGROUND

For the last two years, BCDC has led Bay Adapt: Regional Strategy for a Rising Bay, a voluntary, diverse, and collaborative regional initiative to develop a consensus-driven strategy to protect people and the built and natural environments from a rising Bay. The initiative has resulted in the Bay Adapt Joint Platform (Attachment 3), which lays out nine priority actions and 21 tasks that will enable the region to adapt faster, better, and more equitably to a rising Bay. BCDC has requested that municipalities adopt resolutions and send letters to BCDC evincing their support of the Joint Platform.

The City Council requested this as a future agenda item at the December 7, 2021 Council meeting.

REVIEW & ANALYSIS

Coastal adaptation to rising sea level is necessary to avoid devastating impacts to people, the economy, and natural habitats. Despite having only one-third of the state's coastline, two-thirds of California's economic losses due to rising sea level are forecast to occur in the nine-county Bay Area, absent adaptation actions. The San Francisco Bay is a state-protected resource that is the largest estuary on the West Coast of North and South America, a key part of the Pacific Flyway for migrating waterfowl, and a critical economic driver of the State's economy.

Together, fulfilling the Joint Platform will:

- Reduce flood risks for communities, businesses, infrastructure, and habitats.
- Protect natural areas and wildlife.

- Integrate adaptation into community-focused local plans.
- Recognize and equitably support low-income communities.
- Accelerate permitting and project construction.
- Increase technical assistance for local governments.
- Develop and implement a funding strategy to help pay for what is necessary.

Implementing the Joint Platform will require the work of many agencies and groups – it is larger than any single agency. The Joint Platform states that a “backbone agency” is needed to support, guide, and implement the wide variety of organizations and individuals that will be involved with implementing the Joint Platform – and that BCDC is best suited to serve this critical role. Additionally, BCDC will take on a leadership role for many tasks outlined in the Joint Platform, along with participating and advising on others. An initial description of these tasks is included in the Implementation Chart included on page 41 of the Joint Platform report (Attachment 1).

Approval of the proposed resolution and letter of support will specifically commit Pinole to support the actions laid out in Bay Adapt and as a City cooperate in future implementation of the tasks. At a minimum, supporting cities would provide feedback on programs that impact them, such as providing input on large-scale funding programs, sharing challenges, needs, and barriers. Additionally, participating cities would help to identify technical assistance tools that would be of most use or permitting pathways that would remove barriers to adaptation projects. BCDC anticipates that this could mean a few hours of staff time per quarter to participate in workshops, working groups, or respond to surveys, as well as possibly items on Council agendas from time to time. In the future BCDC is aiming to set up more robust programs to assist with community engagement, climate science, planning, funding, projects, and permitting.

FISCAL IMPACT

There is no direct fiscal impact associated with issuing a letter and adopting a resolution supporting the Joint Platform. There will be some minimal staff hours needed to support and provide feedback on programs, such as providing input on large-scale funding programs, sharing challenges, needs, and barriers.

ATTACHMENT(S)

- A. Draft Resolution
- B. Draft Letter of Support
- C. Bay Adapt Joint Platform Report, October 2021

RESOLUTION NO. 2022-XX**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE IN SUPPORT OF
BAY ADAPT: REGIONAL STRATEGY FOR A RISING BAY**

WHEREAS, climate change is accelerating rising sea levels, increasing storm frequency and intensity, and moving groundwater toward the surface. The confluence of more intense winter storms, extreme high tides, and higher runoff, with higher sea levels, will increase the frequency and duration of shoreline flooding long before areas are permanently inundated by sea level rise alone; and

WHEREAS, a major storm within the next decade in the Bay Area could result in temporary flooding impacts to 13,000 existing housing units and 70,000 planned housing units, 28,000 socially vulnerable residents, 104,000 existing jobs and 85,000 planned jobs, and 20,000 acres of wetlands habitat that may become permanently inundated within 40 years; and

WHEREAS, there are multiple local, regional, state, and federal government agencies with authority over the Bay and its shoreline, and while local governments have broad authority over shoreline land use they have limited resources to address climate change adaptation; and

WHEREAS, individual local actions, absent a regional context in which to make policy decisions, will lead to a “tragedy of the commons”; and

WHEREAS, the San Francisco Bay Area is a vibrant, diverse, ecologically unique, innovative, and pioneering region that will be deeply and deleteriously affected by climate change without tremendous effort and investments to adapt to a constantly changing shoreline. The San Francisco Bay shoreline constitutes approximately one-third of the California coastline, but the Bay Area is estimated to experience two-thirds of the negative economic impacts due to the flooding that would occur absent adequate measures to adapt and protect people, places, and habitat; and

WHEREAS, the Bay Area region’s most socioeconomically vulnerable frontline communities are at the greatest risk of exposure to climate threats, and the impacts of historic and ongoing social and economic marginalization will compound the risks posed by flooding to those communities by reducing a community’s or individual’s ability to prepare for, respond to, and/or recover from a flood event; and

WHEREAS, the Bay ecosystem is already stressed by human activities that have drastically lowered its adaptive capacity, and climate change will further alter that ecosystem by inundating or eroding remaining wetlands, changing sediment dynamics, altering species composition, increasing the acidity of Bay waters, changing freshwater flows and/or salinity, altering the food web, and impairing water quality. Moreover, further loss of tidal wetlands will increase the risk of shoreline flooding; and

WHEREAS, flood damage to vital shoreline development, public infrastructure, and facilities such as neighborhoods, commercial centers, airports, seaports, regional transportation facilities, landfills, contaminated lands, and wastewater treatment facilities absent adaptation will require costly repairs and likely will result in the interruption or loss of vital services, large-scale social dislocation, and degraded environmental quality; and

WHEREAS, the increasingly frequent and severe impacts of climate change in the Bay Area do not conform to jurisdictional boundaries or the planning and regulatory authorities of any one agency or organization; and

WHEREAS, in 2019, BCDC, in collaboration with a Leadership Advisory Group comprised of 35 Bay Area public, private, and non-profit leaders, embarked on the development of “Bay Adapt,” a consensus-driven strategy for regional sea level rise adaptation. The Leadership Advisory Group includes representatives from numerous public agencies, including the Association of Bay Area Governments/Metropolitan Transportation Commission (MTC/ABAG), San Francisco Bay Regional Water Quality Control Board, State Coastal Conservancy, Caltrans, BARC, BART, East Bay Regional Parks, US Army Corps of Engineers, San Francisco Bay Restoration Authority, San Francisco Public Utility Commission, Marin County, and BCDC, as well as environmental justice, environmental, business, scientific, civic, organizations, local government and flood manager networks, and academia; and

WHEREAS, in 2020 and 2021, hundreds of stakeholders participated in the creation of the “Bay Adapt Joint Platform” through nine Leadership Advisory Group meetings, two public forums, many expert Working Group meetings, ten community and stakeholder focus groups, over 50 presentations to local governments around the region, and a month-long public feedback opportunity; and

WHEREAS, the Bay Adapt Joint Platform lays out a set of guiding principles, priority actions, and vital tasks whose implementation will enable the region, and most notably local governments, to adapt faster, better, and more equitably to a rising San Francisco Bay. If fulfilled, it will reduce flood risks for communities, businesses, infrastructure, and habitat; increase technical assistance for local governments and funding for adaptation; protect natural areas and wildlife; recognize and equitably support low-income, frontline communities; robustly integrate adaptation into community-focused local plans; and, accelerate permitting and project construction of local adaptation projects; and

WHEREAS, implementing the Joint Platform’s many and varied actions and tasks goes beyond the capacity of any single organization or jurisdiction, requires strong and diverse leadership and participation in all aspects of its implementation, and a broad coalition of stakeholders share responsibility for the success of the tasks outlined in the Joint Platform.

NOW THEREFORE, BE IT RESOLVED, that the above recitals are true and correct and made part of this resolution.

BE IT FURTHER RESOLVED that the City Council of the City of Pinole takes the following actions:

1. The City of Pinole supports and Bay Adapt Joint Platform, a regional strategy for a rising Bay, including the guiding principles, actions, and tasks contained within; and
2. The City of Pinole looks forward to championing and supporting the implementation of Bay Adapt to ensure that it serves Pinole and the Bay Area as a whole in achieving resilient and equitable adaptation to sea level rise.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole held on the **15th** day of **February, 2022** by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

I, hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the **15th** day of **February, 2022**

Heather Bell, CMC
City Clerk

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CITY OF PINOLE

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February 15, 2022

Zack Wasserman, Chair
San Francisco Bay Conservation and Development Commission
375 Beale St., Suite 510
San Francisco, CA 94105

Re: Support for Bay Adapt: Regional Strategy for a Rising Bay

Dear Chair Wasserman:

I am pleased to let you know that the City of Pinole supports "Bay Adapt: Regional Strategy for a Rising Bay." The Bay Adapt Joint Platform is the result of a stakeholder-led process to determine the best ways for the Bay Area to become regionally resilient to rising sea levels.

While the Bay's shoreline constitutes one-third of the California coastline, the Bay Area will likely experience two-thirds of the negative economic impacts due to the flooding caused by rising sea levels absent adequate measures to adapt and protect people, places, and habitat. As sea levels rise at an accelerating rate, the confluence of more intense winter storms, extreme high tides, and higher runoff, with higher sea levels, will increase the frequency and duration of shoreline flooding long before areas are permanently inundated by sea level rise alone.

In the face of this challenge, the Bay Area must protect and energize vulnerable and historically marginalized frontline communities, enhance and restore an ecosystem that is already deeply affected by human activities, and reduce flood risks for existing built infrastructure along the vast bay shoreline. Yet, the increasingly frequent and severe impacts of climate change in the Bay Area do not conform to our governments' jurisdictional boundaries or the planning and regulatory authorities of any one agency or organization. Bay Adapt begins to address these challenges by laying out a set of guiding principles, priority actions, and vital tasks that public, private, and nonprofit organizations, including local governments with land use authorities, can voluntarily implement in a coordinated and collaborative manner to adapt faster, better, and more equitably to a rising San Francisco Bay.

It will take tremendous efforts and investments to adapt the San Francisco Bay Area to a constantly changing shoreline and continue to improve its vibrant, diverse, ecologically unique, innovative, and pioneering quality of life. Implementing Bay Adapt will reduce flood risks for communities, businesses, infrastructure, and habitat, increase technical assistance for local governments and funding for adaptation, protect natural areas and wildlife, recognize and

equitably support low-income, frontline communities, robustly integrate adaptation into community-focused local plans, and accelerate permitting and project construction of local adaptation projects.

The City of Pinole supports the Bay Adapt Joint Platform and will champion its implementation by concentrating on issues related to sea level rise as discussed within the existing City of Pinole Sustainability Element. Additionally, programmed work over the next calendar year to update the City's Housing and Health/Safety Elements, creation of a new Environmental Justice Element and development of a Climate Action and Adaptation Plan provides a further opportunity to work on these important issues. We look forward to working with BCDC and all of Bay Adapt's stakeholders to ensure that the entire Bay Area thrives in the face of rising sea levels.

Sincerely,

Mayor Vincent Salimi
City of Pinole

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BAY ADAPT

Regional Strategy for A Rising Bay

October 2021

JOINT PLATFORM

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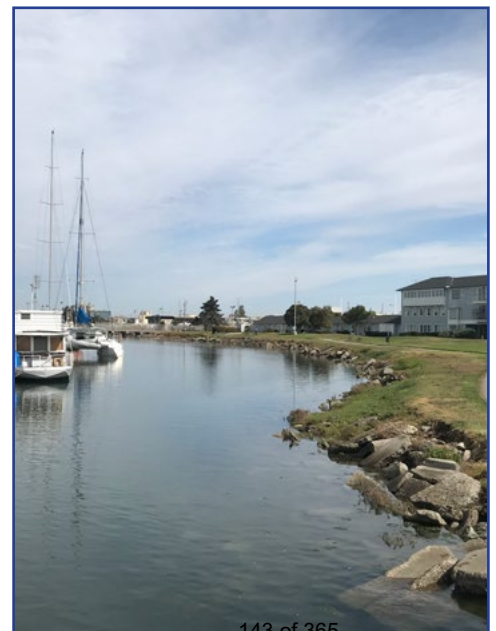


BAY ADAPT

Regional Strategy for A Rising Bay

Joint Platform

October 2021





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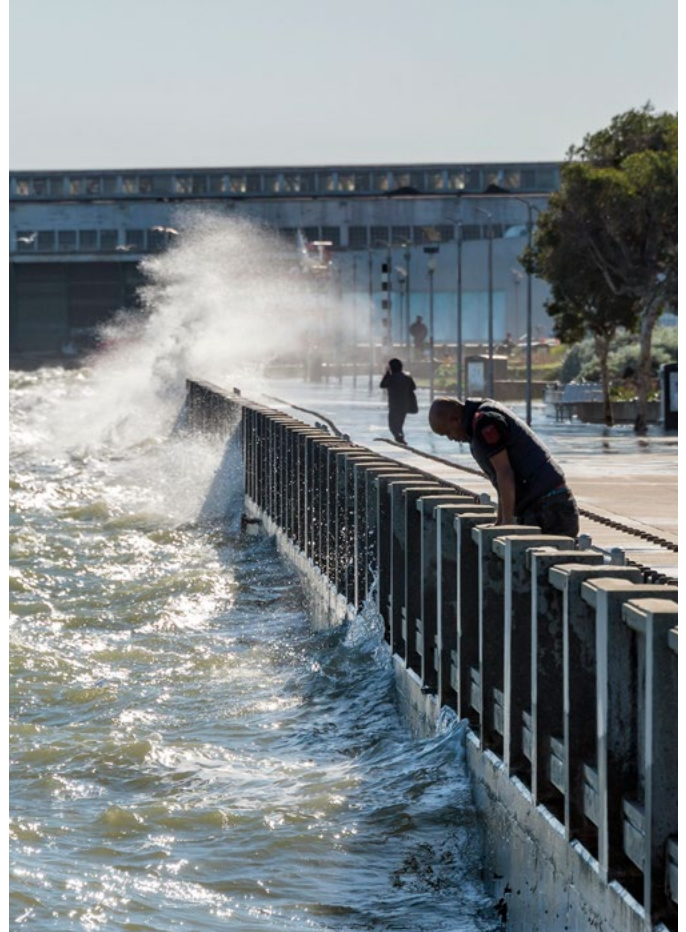
Getting ready for sea level rise

The Bay is rising. The time to come together to act is now.

For most of the eight million of us who live around San Francisco Bay, sea level rise seems like a sleeper issue. As we walk the dog along our favorite waterfront, the waves don't seem any taller. As we wait in traffic at the Bay Bridge toll plaza, the water level looks the same as ever. After a storm, however, those trying to traverse Corte Madera's Lucky Drive, Sonoma's Highway 37, or San Jose's 237 underpass are noticing more water. Sea level rise is already here and starting to affect our highways and commutes; another foot or two will seriously impact our homes, jobs and safety.

It's subtle, but the Bay, fed by a swelling Pacific and melting glaciers and ice sheets, is growing faster than you think. The rise is slow and steady now, but around 2040 scientists project it will speed up. By then, in the time it will take a current pre-schooler to graduate from college, it will be too late to start to prepare for the water that will be rising onto our airport runways and into our shoreline streets. And though you can't see it, the groundwater table is also rising under your feet – pushed up as the Bay pushes in. Before long a big storm—like the train of atmospheric river events that drenched us over and over in 2017—will bring water into our basements and BART stations, onto our bridge approaches, our ballparks, and even release decades of toxic pollution into our groundwater.

Going into another California drought and devastatingly dry fire season, it's easy to push sea level rise to the back of our minds. But the San Francisco Bay Area metropolitan region stands to be one of the hardest hit coastal areas in North America. Sea level rise will be worse here than other places for a variety of reasons relating to our unique ocean conditions, atmospheric changes, and Pacific geography—and the fact that we've built our roads and homes right up to the edge of nearly every shore. Impacts are influenced by our history of toxic dumping and exclusionary land use practices. We've done the studies - we know what's at risk when it comes to our people, our homes, our habitats, and our commutes. The threat is no longer vague. It's past time for us to get ready.



At Risk of Flooding by 2060*

28,000 socially vulnerable **residents**

1,900 residents living near **contaminated sites**

13,000 existing housing units and another **70,000** new housing units

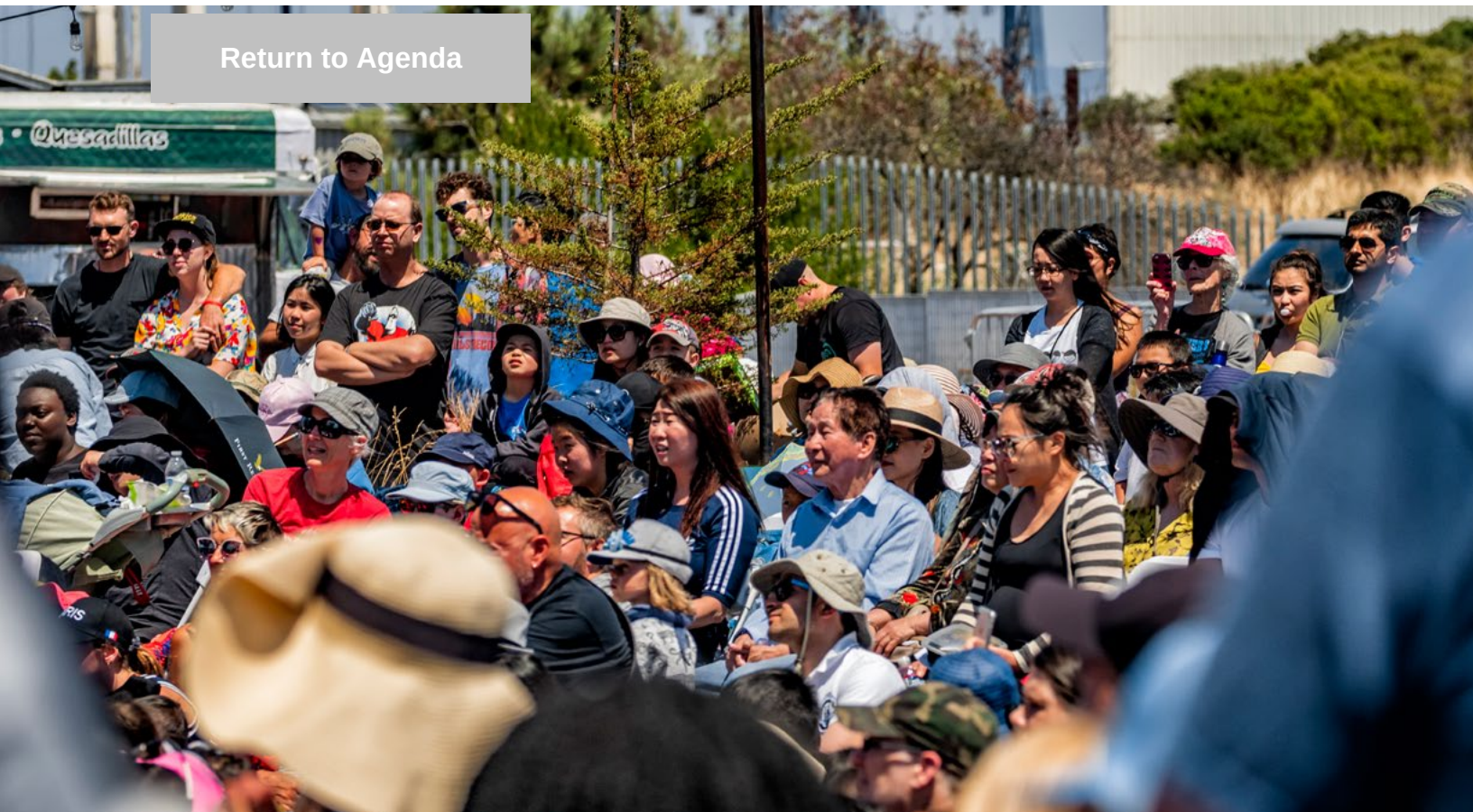
104,000 existing jobs and another **85,000** new jobs

20,000 acres of **wetlands**, lagoon and tidal marsh habitat

5 million daily highway **vehicle** trips

60,000 daily rail **commuters**

*Impacts from flooding that could occur at 48" Total Water Level from the [ART Bay Area Regional Sea Level Rise Vulnerability and Adaptation Study](#). According to California State Guidance, under the H++ scenario, which represents the highest risk and least likely scenario, sea level rise could reach 46.8" by 2060, which corresponds to ART's 48" TWL scenario. Under the Likely Range, or Low-Risk Aversion high-emissions scenario, 48" of sea level rise will not occur until 2120. Photo courtesy of the King Tides Project.



Community members enjoy the waterfront at Heron's Head park in San Francisco. Photo by the Port of San Francisco licensed under CC BY 2.0.

Preparing for the flooding, erosion, disruptions and losses to come – whether our home, business, commute, or favorite picnic area – is something we all have to do together. Whatever the best local solution, we have to consider our neighbors. If well-to-do waterfront towns build sea walls, the Bay will just find the next weak spots on the shore and flow there. That town next door may have a smaller tax base or more elderly or vulnerable residents. If we leave them unprotected, families will be forced to move away from their homes, schools and places of worship - their communities - sometimes with no place else to go. Waiting for the aftermath of this slow-moving disaster will just cost the region more later in emergency services, habitat loss, building repairs, and lost family time and productivity.

Many of our families came to this region for its freedoms, natural beauty, diverse cultures and myriad opportunities. Over the decades we've grown even more diverse, and ever more activist as we battle to save our local creek, or stop devastating air pollution, or fight for equity. We're restoring wetlands around the Bay, and taxing ourselves to do it, enhancing a natural first line of defense against flooding. So as we face down the advancing Bay we don't have to start

*As we face down the
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from scratch. Your city, your county, your regional government is already working on it. Now it's time for everyone to join the effort.

There's no way around the need to think and plan like a region - the water that's coming knows no boundaries. Space for solutions is limited. Together, we can adapt to the increasingly scary checklist of challenges in the Bay Area. But we won't get this done, and minimize the cost we pay in damage to lives and property, if we don't act now, together.

Sea level rise as an equity challenge

Tackling disproportionate impacts on vulnerable communities.

While everyone will feel the impacts of sea level rise to some degree, many factors have led to disproportionate flooding and sea level rise vulnerability for low-income communities across the Bay Area and the nation. A 2019 study by the National Academy of Sciences on urban flooding in the US revealed the populations that are most vulnerable to flooding are nonwhite, non-native English speakers, elderly, poor, chronically ill, uninsured, and renters¹.

While it is broadly accepted that environmental racism has been an overarching theme for civilizations throughout history, it is critical to understand the patterns of racial injustice that formed today's cities and towns. After Emancipation, white decision-makers forced African Americans into undesirable areas that experienced frequent flooding, unhealthy air, and unsanitary water and sewerage conditions. Industry and chemical plants were regularly constructed close to predominantly Black neighborhoods, which led to lingering pollution and high rates of cancer within these communities. In the Bay Area, this often meant pushing nonwhite communities to the marginalized and often toxic Bay shoreline. These discriminatory and deadly practices continued for several decades.

¹ Committee on Urban Flooding in the United States (2019). *Framing the Challenge of Urban Flooding in the United States*, National Academy of Sciences. <https://www.nationalacademies.org/our-work/urban-flooding-in-the-united-states>

Equity is the fair and just distribution of financial and institutional resources to address impacts across communities that stand to be adversely affected by those impacts, and commitment to include those communities in the development, prioritization, and implementation of adaptation policies, programs, and services.

Definition of equity provided by West Oakland Environmental Indicators Project and the Pacific Institute.



Community members participating in the Oakland Shoreline Leadership Academy. Photo by Jordan Greedy.



Working with and listening to community voices.

Recognizing the critical importance of community voices and perspectives on the development of the Joint Platform, the Bay Adapt team partnered with Nuestra Casa in East Palo Alto and Vallejo Housing Justice Coalition in Vallejo to conduct a series of community focus groups. Community members were introduced to flooding issues specific to their communities and invited to share their experiences, concerns, and priorities for their communities.

In East Palo Alto, community voices were represented by African American, Pacific Islander, and Latinx cohorts, while in Vallejo, community voices were represented by residents involved in a range of local organizations such as housing, climate change, environmental justice, and others. Bay Adapt recognizes that these community meetings provided an essential first step in building trust with communities, and that continued participation and partnerships must continue to advance equitable adaptation outcomes for the region.

Nuestra Casa's Parent Academy provides programs for community members and has begun environmental justice community trainings. Screenshot courtesy of Nuestra Casa.

“We know we need action, but we’re not ready and we don’t know what to do. We need to get to solutions.”
- East Palo Alto Community Member

Residents of these communities have often attended countless public meetings and focus groups to discuss concerns in their communities with engineers, planners, and other government staff, but these professionals are rarely trained or experienced in equitable community engagement. Historically, attempts to inform meaningful solutions for environmental justice problems have been met with lack of accountability by local and regional agencies, leading to high levels of distrust between communities and governments.

The cumulative impact of underinvestment coupled with lack of government accountability over the decades has led to an extremely disproportionate and inequitable situation for the residents of these communities.

This cycle adds insult to the daily injury of living in marginalized space and is exhausting to communities that are already struggling to meet their daily needs.

A landmark moment for the environmental justice movement occurred in 1994, when President Clinton signed Executive Order 12898, a federal action to address environmental justice and included a formalized definition (the definition can be found in BCDC's report [Toward Equitable Shorelines: Environmental Justice and Social Equity at the San Francisco Bay](#)). This definition underpins the ethos that should be imbued in any sea level rise planning process or solution.

What is Bay Adapt?

A regional strategy for a rising bay.

Adapting to sea level rise will require a broad range of planning, policy, community, and project decisions that promote the protection of people, infrastructure, and natural systems. In such a diverse and engaged region, adaptation will also require balancing many interests and needs, ranging from the health of the most vulnerable residents and the Bay ecosystem to local economic growth and jobs, services, housing, and recreational opportunities.

Much adaptation will and should occur at the local city or county levels, where adaptation planning is already accelerating. However, we live in a highly networked region where impacts in one area, and responses to them, have cascading effects around the Bay. A coordinated approach across the region can reduce unintended consequences and greatly enhance local efforts. Collective action can be expedited by shared goals that help communities find and enact their own solutions. No one agency, jurisdiction or community can or should go it alone.

For the past five years, the Bay Area has been thinking about this problem in earnest. Forward-thinking planners, scientists and activists have already laid some important groundwork, and pinpointed the areas and communities that will be most at risk. Since 2019, Bay Adapt has worked to establish regional agreement on the actions necessary to protect people and the natural and built environments from rising sea levels.

Bay Adapt was convened by the San Francisco Bay Conservation and Development Commission (BCDC), a state agency, in partnership with a broad range of Bay Area leaders. The principles, actions, goals, and tasks in this document—a Joint Platform for adaptation—were developed in close collaboration among BCDC staff, a large Leadership Advisory Group, and hundreds of stakeholders.



We envision a Bay Area that is resilient and adaptive far into the future. As the region grows and changes, such resilience can only be achieved by supporting collaborative action, fostering greater equity among residents, and sustaining the unique ecosystems we all rely upon and thrive within.

Co-creating the Joint Platform.

In 2019, BCDC convened a Leadership Advisory Group (LAG) made up of a diverse group of Bay Area leaders from public agencies, interest groups, community-based organizations, and academia. Throughout 2020 and 2021, stakeholders participated in dozens of working group and small committee meetings to discuss and shape the Platform. The Platform was also informed by two public forums, ten community and stakeholder focus groups, over 50 presentations to boards and groups around the region, and an Environmental Justice Caucus convened regularly throughout the process. In other words, this platform, and the ideas in it, belong to everyone, and seek to serve everyone, now and into the future.

This platform, and the ideas in it, belong to everyone, and seek to serve everyone, now and into the future.

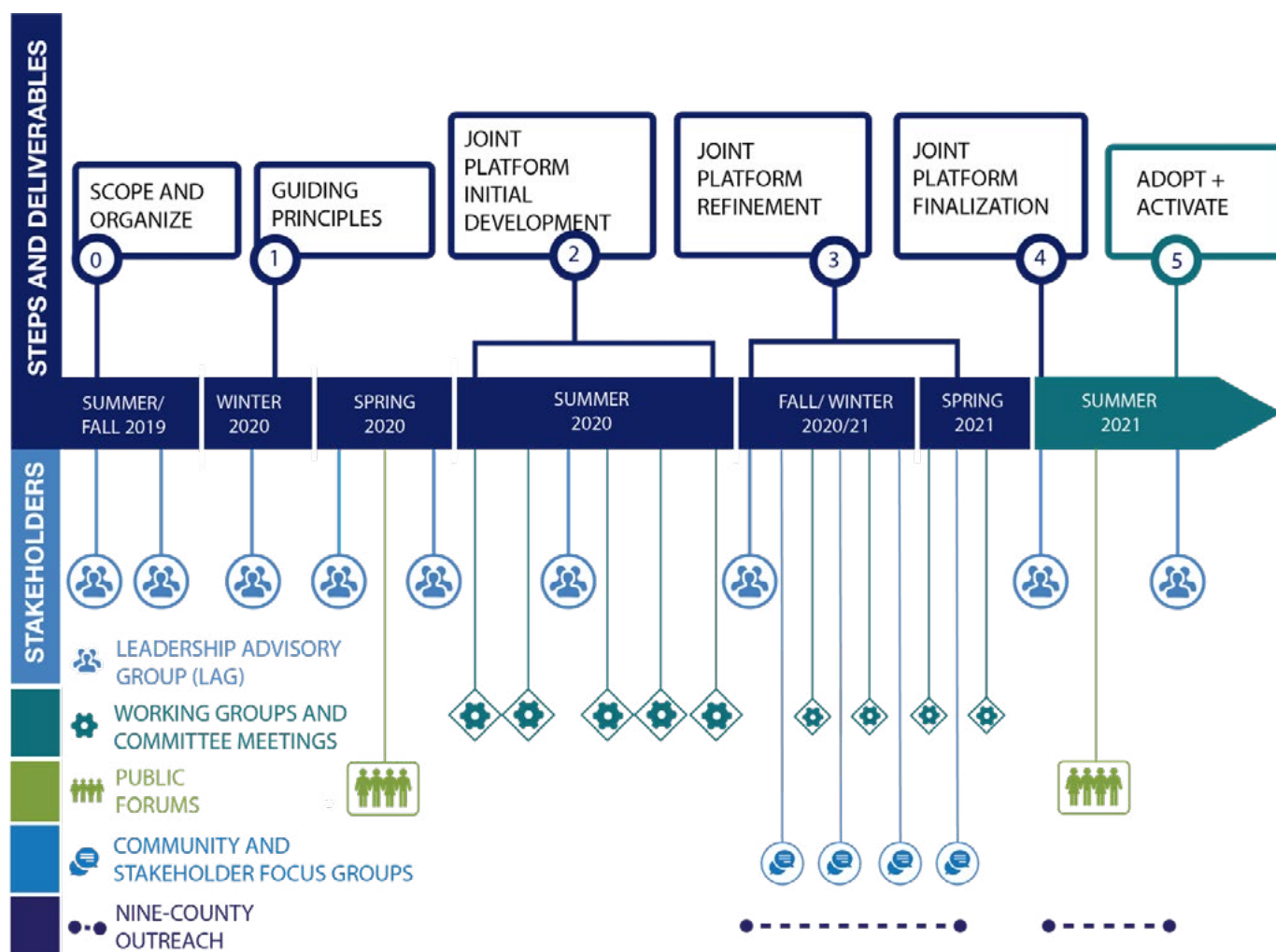


Figure 1 | The Bay Adapt process kicked off in late summer 2019. The development of the Joint Platform started in early summer 2020, convening hundreds of stakeholders to brainstorm and refine the series of actions and tasks laid out in the final Joint Platform. Over this time period, Bay Adapt also facilitated multiple working groups, committee meetings, public forums, community and stakeholder focus groups, and conducted extensive outreach throughout the nine-county Bay Area. Implementation of the tasks begins in Fall 2021.

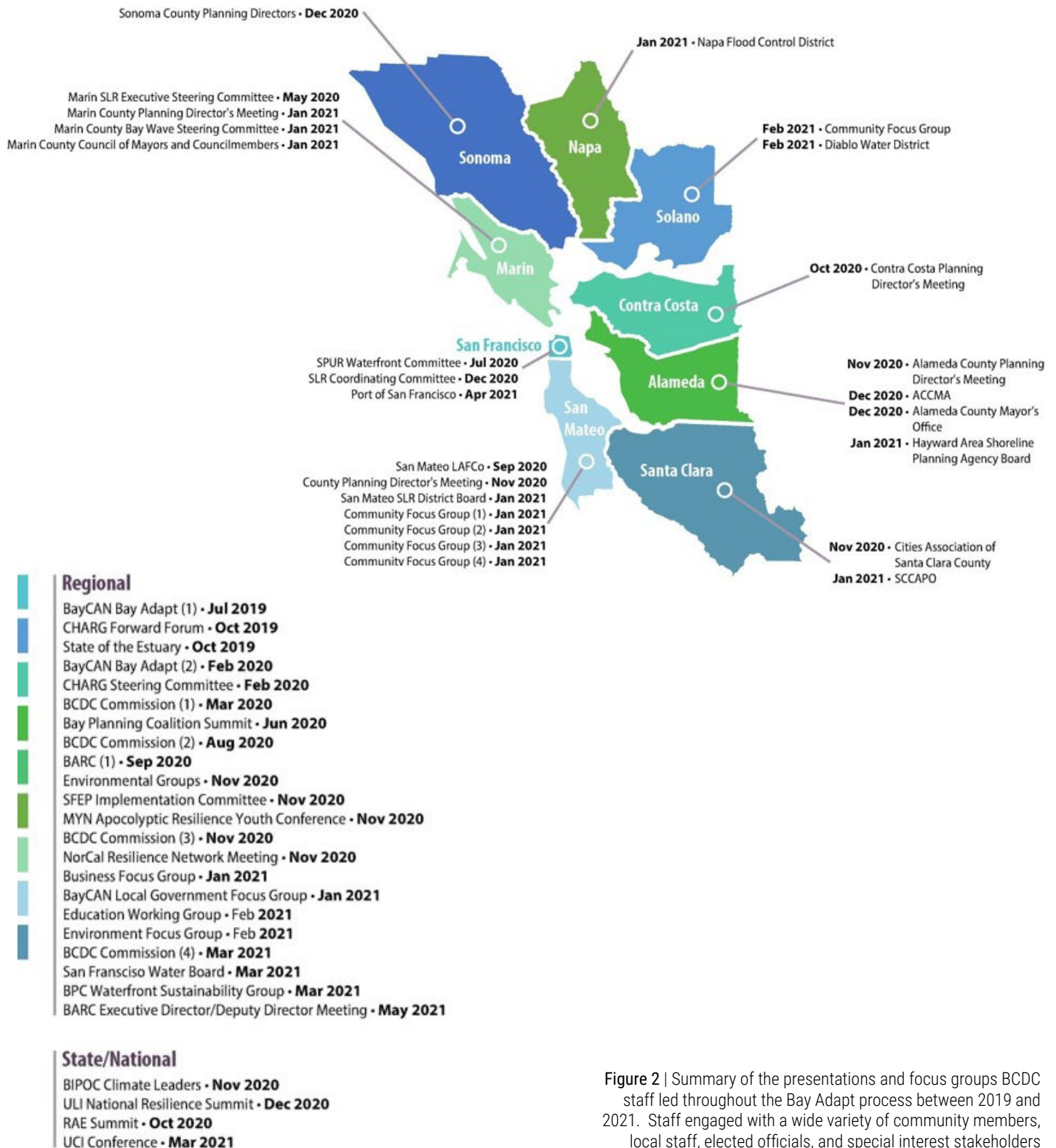


Figure 2 | Summary of the presentations and focus groups BCDC staff led throughout the Bay Adapt process between 2019 and 2021. Staff engaged with a wide variety of community members, local staff, elected officials, and special interest stakeholders throughout the engagement process.



Community forums on sea level rise risks in East Palo Alto.
Photo by Jaclyn Mandoske, BCDC.

Prioritizing and elevating equity in Bay Adapt.

In an effort to ensure equity perspectives were present and included in the leadership of Bay Adapt, invitations were extended to at least five environmental justice-focused organizations to join the LAG, comprising the Environmental Justice (EJ) Caucus. The EJ Caucus received a small honorarium for their participation.

The EJ Caucus kicked off by providing a training to the LAG on EJ principles. During this training, LAG members explored how to embed principles on environmental justice, equity and inclusion into Bay Adapt's planning process, the Joint Platform, and in implementation. EJ Caucus members also provided leadership to Working Groups and met with BCDC's Environmental Justice Manager to provide input and feedback before and after each LAG meeting.

However, all of the equity practices and benefits outlined in the Joint Platform will not be achieved if the agencies and other stakeholders implementing the actions don't fundamentally change their practices to explicitly ensure that equity is front and center. Agencies and stakeholders need to deeply understand the factors that have led to inequity and commit to ongoing training to learn and improve a new essential set of skills and work directly with EJ communities in order to achieve equity benefits.

Without this commitment, the region will continue to repeat the same inequities as our predecessors. Bay Adapt is an opportunity to set a new, more equitable course for climate adaptation.

Two critical themes emerged during discussions with the EJ Caucus and other community leaders:

- ▶ **The need for fair and equitable funding for community partners, including targeted employment and economic opportunities for diverse frontline community members; and**
- ▶ **Capacity building, administrative support, and technical training and assistance are essential to realizing truly equitable adaptation planning.**

Setting the foundation for the Joint Platform.

Rather than specifying individual projects, the Joint Platform lays out guiding principles that inform overarching region-wide actions, goals and tasks. Its aim is to overcome barriers, accelerate keys to success, and share targets to help the region achieve:

- ▶ **Flood protection and reduced flood risk** for communities, businesses, infrastructure, and habitat.
- ▶ Robust integration of adaptation into **community-focused local plans**.
- ▶ Recognition, elevation, and support for **frontline communities**.
- ▶ Accelerated permitting and **faster project construction** for priority adaptation projects.
- ▶ **Technical assistance** for local governments to plan and implement projects faster.
- ▶ **More funding** for adaptation that is easier to get.
- ▶ **Metrics** for deciding what makes the best kind of adaptation plan or project (equitable, efficient, multi-benefit, nature-based, and coordinated with others) and for tracking local and regional progress.

Engaging the entire region in collective action requires clear agreement on the path forward and checks and balances to ensure no voice is left unheard, and no community left behind. This Platform provides that roadmap for adaptation.

The Joint Platform will help the Bay Area engage in faster, better, and more equitable adaptation to a rising Bay.



Sea level rise in our regional plans.

Plan Bay Area 2050 is the region's long-range strategic plan focused on the interrelated elements of housing, the economy, transportation and the environment. Adopted in Fall 2021, Plan Bay Area 2050 is the first multi-topic plan of its kind to question what the future will look like in the face of sea level rise and other natural hazards. How will these threats impact housing, transportation, environmental, and economic goals? What are the consequences if we don't plan ahead?

Starting with Horizon, Plan Bay Area 2050's preliminary research and analysis phase, MTC/ABAG integrated the best available sea level rise mapping into imagining the impacts of sea level rise within the 2050 timeline of the plan. To address areas of near-term sea level rise impacts, Plan Bay Area incorporated an Adapt to sea level rise strategy, mapping protections on vulnerable portions of the shoreline and calculated at \$19 billion need for adaptation over the next thirty years.

Plan Bay Area 2050's Implementation Plan, which sets the strategic direction to advance strategies in the next five years, identifies key actions that MTC/ABAG and its partners should take to adapt the region to sea level rise. While these actions are compatible with Bay Adapt's tasks and will be implemented in partnership with Bay Adapt, they are part of a larger, multi-element plan and do not go into the level of detail on sea level rise that Bay Adapt does.

Plan Bay Area has been, and will continue to be, a critical tool for region-wide resilient land use decisions as sea levels rise. The Plan will continue to grow to become a comprehensive plan that brings in key regional topics, and will incorporate the best available science and regional sea level rise planning envisioned by Bay Adapt. MTC/ABAG will continue to be a key partner for planning, funding, and implementing adaptation solutions in the Bay.

Where do we start?

Preserving what we care about.

The Bay Area is the most culturally and geographically diverse region in the United States, with people of color comprising 59% of our population. More than 75% of residents believe that racial diversity is what makes the Bay Area such a great place to live. Our region is also called the “Bay Area” for a reason — the Bay is the defining characteristic of our geography and defines so much of our economy, infrastructure, and lives.

Residents cherish the beautiful blue expanse of San Francisco Bay, and their ability to walk beside it, sail over it, and gaze across its open horizons. With its diverse habitats—beaches, wetlands, grasslands, tidal flats, lagoons and more—the Bay supports hundreds of species, ranging from critically endangered salmon and marsh mice to charismatic sea lions, busy beavers, and wayward whales. Thanks to decades of careful stewardship and public investments in shoreline parks and habitats, the West Coast’s largest Estuary is both more habitable and healthier for humans and wildlife alike.

Our diversity of people and habitats also supports one of the most innovative economies in the world. The Bay Area is a hub of technology, industry, agriculture, services, and more, though this has created significant challenges in income equality.

Within this context is both diversity and inequity. Across our communities, cities, and counties, we have different histories, different challenges and different opportunities. Deciding which climate change adaptation options are right for each community can be complex. Many people contribute to making these decisions, and lots of considerations go into deciding what the right solutions may be for each particular waterfront.

If we are to prepare ourselves fully for sea level rise throughout the region, cities and counties must work with local communities and the state and federal governments to make decisions about what should—and shouldn’t—exist along the shoreline in the future.

Centering and protecting people, habitats, and wildlife.

The risks from sea level rise, and the resources necessary to address those risks, are unequally distributed among communities and ecosystems across the Bay Area.

In order to understand community vulnerability to sea level rise, BCDC's Adapting to Rising Tides (ART) Program leverages existing research on socioeconomic characteristics that may reduce ability to prepare for, respond to, or recover from a hazard event or impacts from environmental burdens. It has identified potential impacts to communities from current and future flooding including:

- ▶ Loss of property and income; displacement from their communities.
- ▶ Disrupted access to medical care and other critical services.
- ▶ Loss of power and utilities.
- ▶ Spread of disease and worsened pre-existing health conditions.
- ▶ Physical and mental distress resulting from the flooding of homes and infrastructure.

The Bay has also long been a dumping ground for polluted waste and industrial sites are still located along many parts of the shoreline. In addition to flood impacts, sea level rise may mobilize pollution as flooding becomes more prevalent, spreading to communities and ecosystems at an unprecedented rate.

All of these impacts are often disproportionately distributed to populations with certain existing socioeconomic vulnerabilities.

Additionally, these populations tend to be highly sensitive to impacts, leading to potentially devastating implications from even minor flooding.

Natural ecosystems are also disproportionately impacted by sea level rise. When given a choice between an endangered salmon and a farm, a wetland or a vineyard, a nesting island or a waterfront hotel, it can be difficult

Vulnerable Communities Exposed to Sea Level Rise Around the Bay

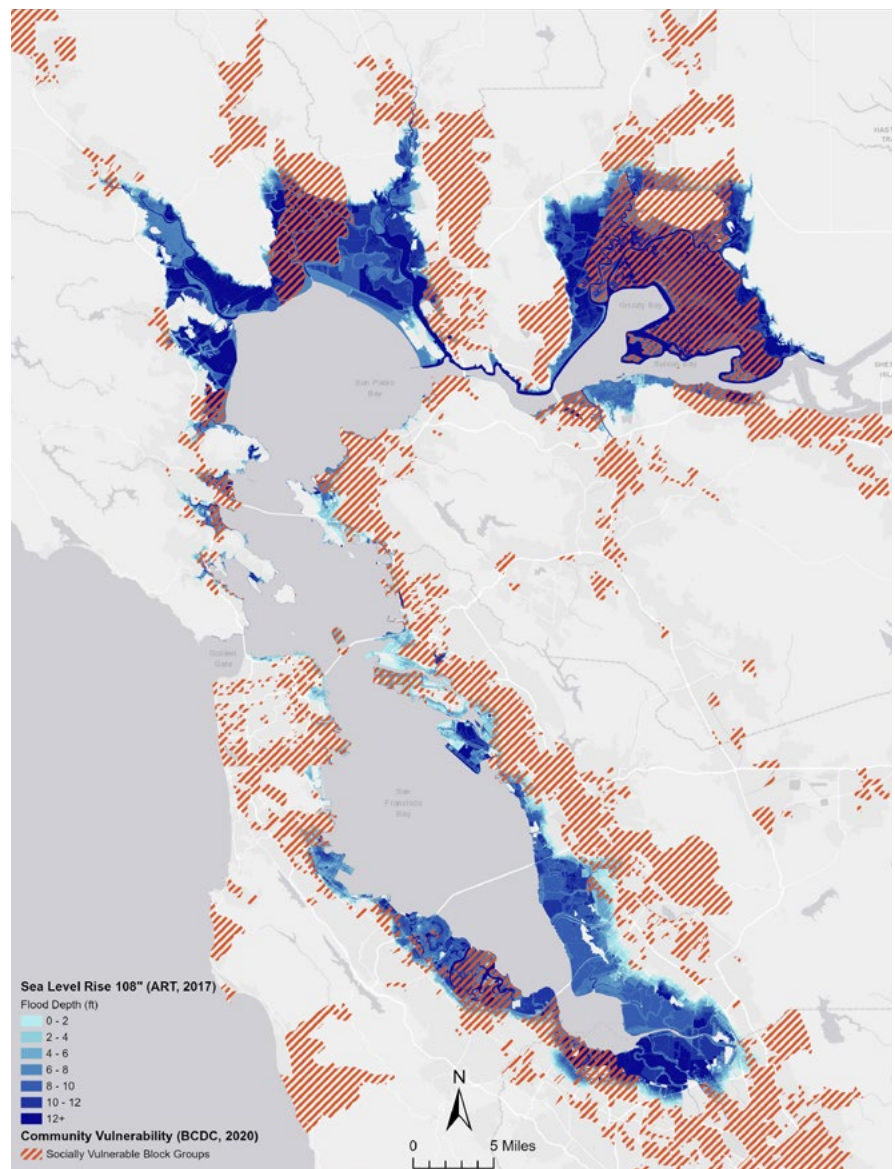


Figure 3 | Map of census block groups considered socially vulnerable in their ability to plan for, respond to, and recover from natural hazards (orange hash) and flooding depth and inundation from 108 inches of sea level rise (blue). Data from ART Bay Area Regional Sea Level Rise Vulnerability and Adaptation Study: Chapter 2.6 Vulnerable Communities (March 2020).

Communities Exposed to Contamination and Sea Level Rise Around the Bay

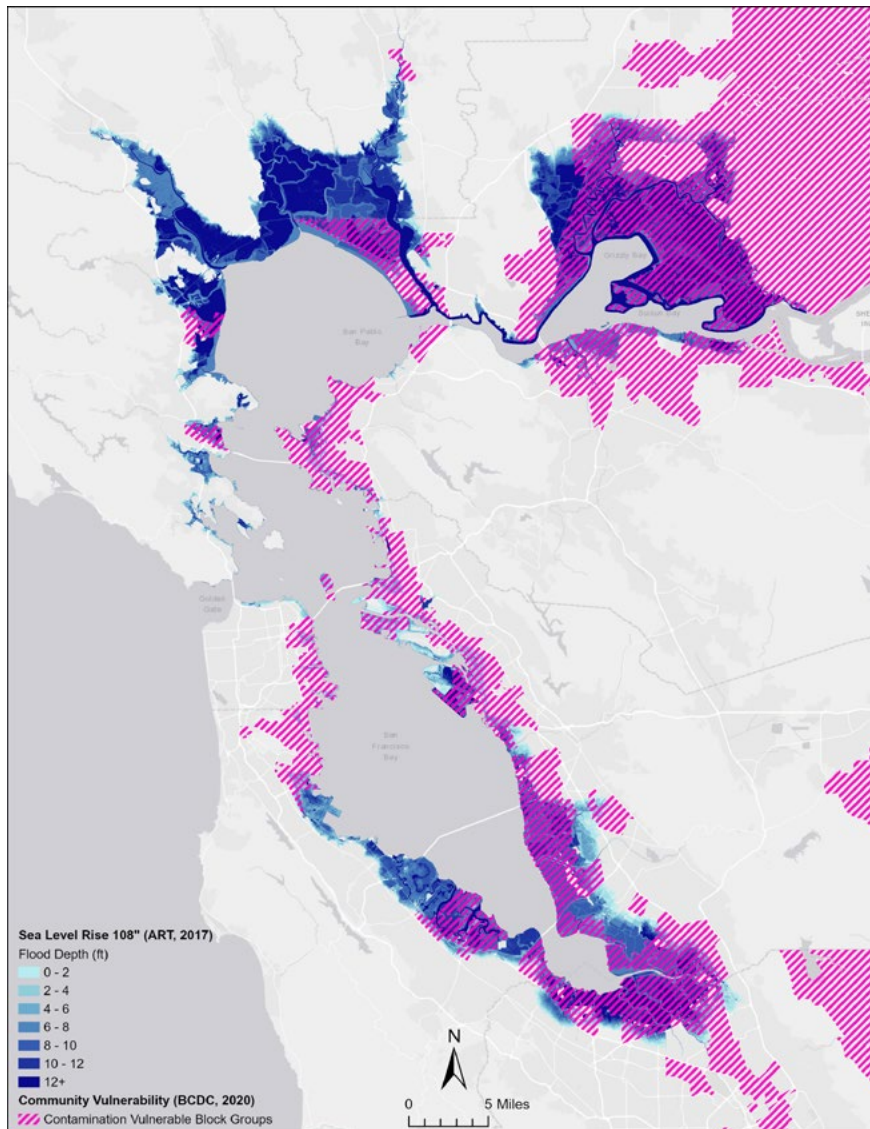


Figure 4 | Map of census block groups considered contamination vulnerable based on subset of Cal Enviro Screen 3.0 indicators impacted by flooding and flooding depth and inundation from 108 inches of sea level rise (blue). Data from [ART Bay Area Regional Sea Level Rise Vulnerability and Adaptation Study: Chapter 2.6 Vulnerable Communities \(March 2020\)](#).

for wildlife and open space to prevail in the battle over human priorities and money. Preserving shoreline habitats will require prioritizing sediment to build up wetlands and providing room for habitats to migrate upslope. But sediment is limited and many wetlands abut development and levees.

The health of Bay ecosystems is inextricably linked to our way and quality of life. We continue to learn how

Our efforts now will affect the health and livability of the Bay Area for generations.

nature protects people from natural disasters and improves public health. But as water levels rise coastal habitats risk being drowned and lost. Both nature, and people, will suffer.

The Joint Platform places a high value on both the region's diverse people and its ecosystems. Throughout the formation of the Joint Platform, a coalition of community advocates, environmental activists, and adaptation practitioners have made clear that cleaning toxic sites and reducing future pollution is a priority for our region. The resulting document explicitly acknowledges the disproportionate risks and burdens on communities of color and other historically marginalized populations, and tasks in the Joint Platform begin to outline how our region can begin to right generations of wrongdoing through elevating the role of vulnerable communities in developing solutions, filling in knowledge gaps about the challenges they face, mapping hazardous sites, and more. With people at the center of solutions, the Bay region can be a national model for equity in resilience planning.

The Joint Platform tasks also prioritize natural habitats to support a healthy, resilient Bay. Going green, meaning prioritizing nature-based strategies for shoreline adaptation as much as possible, is already a regional priority. Taking actions to support healthy Bay ecosystems now and as sea levels rise is essential, not only for the many other benefits they provide but as they are also our first —and most at risk —line of defense from rising seas. Our efforts now will affect the health and livability of the Bay Area for generations.

Guiding Principles of the Joint Platform

Support socially vulnerable communities

Actively ensure that socially vulnerable communities don't just bounce back in the face of sea level rise, but "bounce forward" by providing additional resources and support to areas where socially vulnerable communities live, work, and play and reducing negative impacts to these communities. Climate change will disproportionately impact marginalized communities with fewer resources.

Put nature first whenever possible

Prioritize natural infrastructure solutions that benefit ecosystems and the health of the Bay as well as people, especially in the near-term. Adapting to rising sea level will require a mix of green and gray infrastructure. Working with nature, instead of against it, can produce better results for both people and wildlife.

Solve interconnected problems at the same time

Prioritize adaptation actions that maximize regional risk reduction to flooding and sea level rise and minimize tradeoffs within the context of other regional priorities such as housing, economy, social equity, habitat protection, and other climate risks. Sea level rise and flooding is just one of several regionally interconnected crises facing the Bay Area.

Practice inclusive, community-led governance and decision-making

Remove barriers and enhance capacity to increase transparent, coordinated decision-making among community members and organizations and local, regional, state, and federal governments that acknowledges and leverages the unique roles, responsibilities, and authorities at each scale. Adaptation outcomes will better protect the entire region when all interests, including those who know their neighborhoods and communities best, contribute and collaborate in reducing risk.

Support existing efforts but plan for the long term

Support, encourage, and learn from early innovators charting a new course for the region, especially for wetland restoration, while maintaining a long-term vision for more complex planning and investments. Early action is important for regional learning, setting precedents, and shorter-term flood control, and widespread or significant capital investments require careful and collaborative planning.

Pick the right strategy for the right place at the right time

Ensure that local and regional investment strategies to address flooding and sea level rise are grounded in local needs, conditions, and plans, and are phased to allow for uncertainty, flexibility, and iteration. The Bay is a collection of distinct places with unique physical and social conditions and there is no "one size fits all" solution – or timeline – to address climate-related impacts.

What does adaptation look like?

Developing targeted solutions.

Regional Hot Spots Around the San Francisco Bay

In climate change, adaptation is different from mitigation, which are the ways we try to reduce our carbon footprint. Adaptation refers to making changes to how we live in the face of change to reduce hazards and increase resilience to future conditions.

In the Joint Platform, adaptation specifically means the plans and projects that either prepare us for sea level rise or alter our shorelines to reduce its impacts.

In some cases, we will adapt by restoring natural wetlands to absorb more water and buffer us from storms, while in other places when nature-based solutions are not feasible, we will build higher protections, such as seawalls, to keep water out. We may also avoid building new roads or homes in areas that are likely to flood or provide migration space for wetland habitats. Sometimes adaptation may even require removing things that are already built out of harm's way. Adaptation also will spur innovative solutions as we learn how to co-exist with more water in the future.

The adaptation solutions we choose in one part of the Bay are inextricably linked to everywhere else along the shoreline. Since the Bay is an interconnected system, flood protection measures in one location of the Bay may increase the risk of flooding in other areas. It is critical that we consider shoreline solutions as a whole Bay, rather than on a project-by-project basis.

Bay Adapt helps to set the stage for successful adaptation region-wide. While each community will need to decide which approach is best now and over time, the actions in Bay Adapt help support multiple adaptation approaches within the larger regional context we need to think about before it's too late.

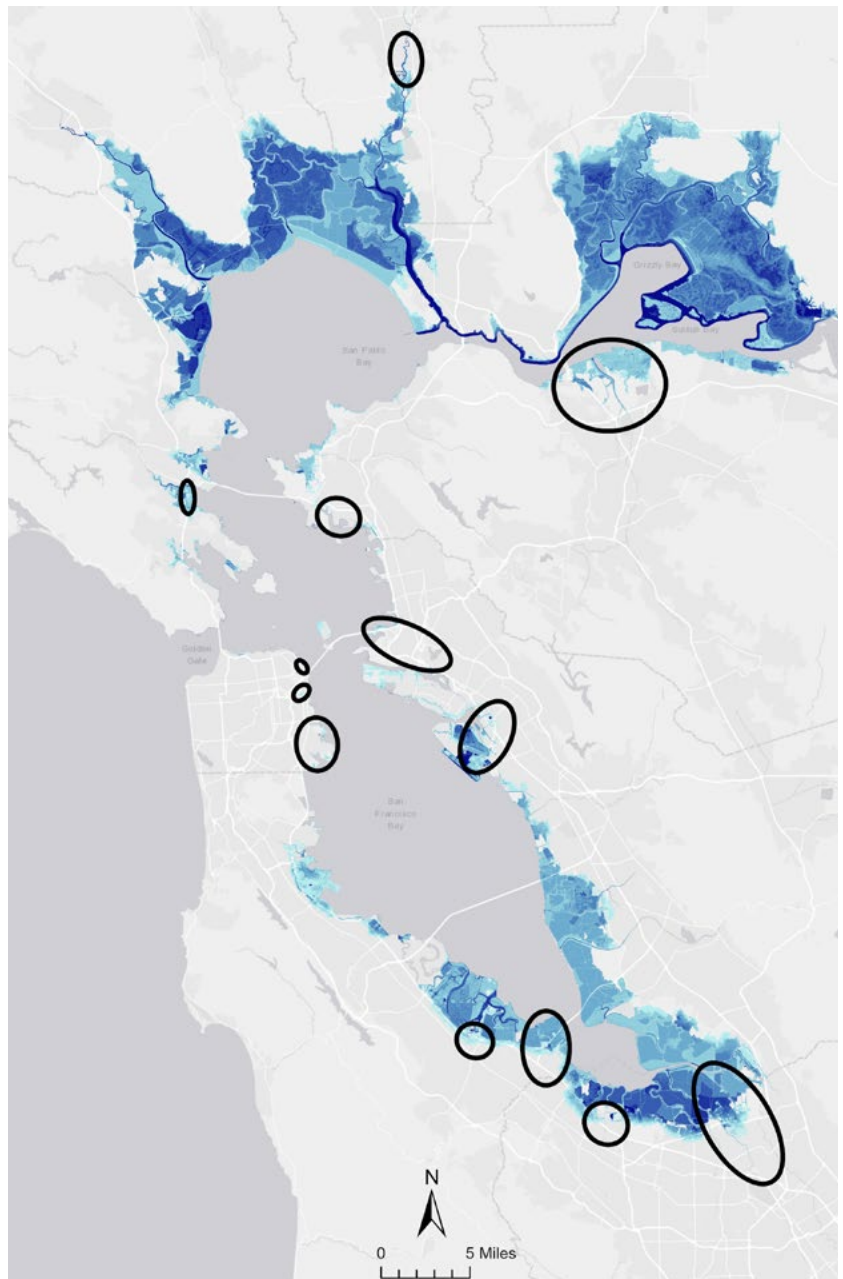


Figure 5 | Regional "hot spots" identify areas in the region with highest consequences from flooding at 108" TWL to both vulnerable communities, transportation networks, and urban growth areas or open space. Data from ART Bay Area Regional Sea Level Rise Vulnerability and Adaptation Study: (March 2020).

Adaptation Actions that Prepare

- ▶ Actions that help us set the stage to make decisions about what to do next that are equitable, inclusive, and based on science, local knowledge and values, such as increasing information or community capacity.
- ▶ Changes to regulatory environments, political settings, land use, or other contexts for decision-making that improve the outcomes of adaptation decisions.
- ▶ Agreement on a shared approach about who makes decisions, what informs those choices, and how we plan and fund those decisions equitably to address disproportionate impacts on the most vulnerable.

Adaptation Actions that Protect, Accommodate, Avoid or Retreat

- ▶ Actions that change the physical characteristics of the shoreline, such as integrating natural ecosystems (green infrastructure) and/or building engineered structures (gray infrastructure) to protect shorelines from flooding.
- ▶ Projects that accommodate flooding such as preserving transition zones for wetlands, elevating structures, or using flood resistant materials.
- ▶ Efforts to retreat from the shore, such as removing existing development or avoiding placing new development in areas at risk of flooding.

Sea level rise will change our way of life in the Bay Area dramatically. Our daily commutes, the goods and services we depend on, the places where we live and work, the natural spaces that provide habitats and make the Bay Area a beautiful place to live, will all be affected. The Bay Adapt Joint Platform's 6 Guiding Principles, 9 actions and 21 tasks suggest a way forward for us all.

What are adaptation actions?

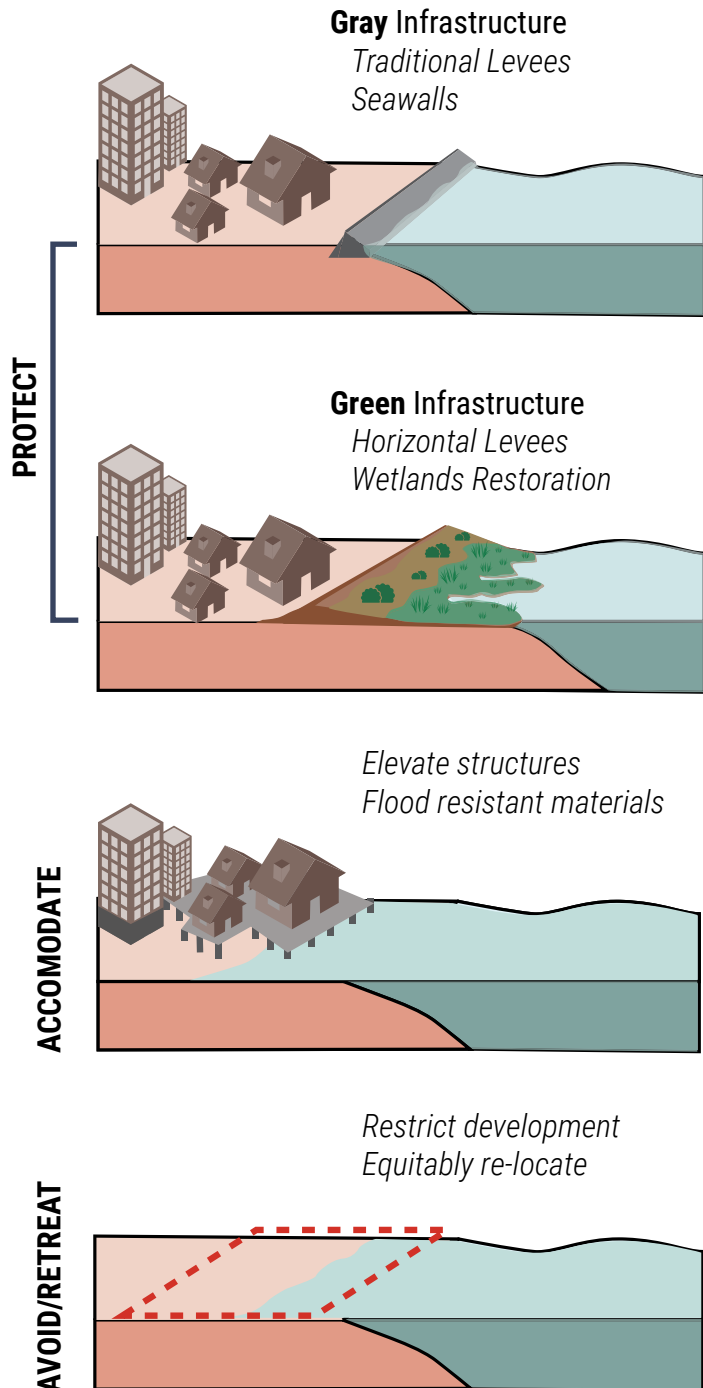


Figure 6 | Different adaptation approaches facilitated by the actions in Bay Adapt seek to prepare the region to equitably respond to sea level rise, while also strengthening implementation and ensuring lessons are learned over time.

The Joint Platform

9 actions, 21 tasks, 1 region *moving forward together*

PEOPLE



Action 1: Collaborate on a “One Bay” vision to adapt to rising sea levels.

Task 1.1: Create a long-term regional vision rooted in communities, bay habitats, and the economy.

Task 1.2: Lay the foundation for a proactive regional legislative agenda.

Action 2: Elevate communities to lead.

Task 2.1: Improve how communities and public agencies learn from each other and work together.

Task 2.2: Fund the participation and leadership of community-based organizations (CBOs) and frontline communities in adaptation planning.

INFORMATION



Action 3: Broaden public understanding of climate change science and impacts.

Task 3.1: Tell local and regional stories about people and places adapting to climate change.

Task 3.2: Weave climate literacy into school programs.

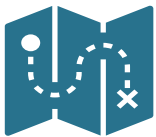
Action 4: Base plans and projects on the best science, data, and knowledge.

Task 4.1: Align research and monitoring with information gaps.

Task 4.2: Make scientific data, information, and guidance easier to use.

Task 4.3: Increase access to technical consultants for local adaptation partners.

PLANS



Action 5: Align local and regional plans into a unified adaptation approach.

Task 5.1: Provide incentives for robust, coordinated adaptation plans.

Task 5.2: Align state-mandated planning processes around adaptation.

Action 6: Figure out how to fund adaptation.

Task 6.1: Expand understanding of the financial costs and revenues associated with regional adaptation.

Task 6.2: Establish a framework for funding plans and projects.

Task 6.3: Help cities and counties expand ways to fund adaptation planning and projects.

PROJECTS



Action 7: Refine and accelerate regulatory approvals processes.

Task 7.1: Accelerate permitting for equitable, multi-benefit projects.

Task 7.2: Assess environmental regulations and policies that slow down progress on projects.

Action 8: Fund and facilitate faster adaptation projects.

Task 8.1: Incentivize projects that meet regional guidelines.

Task 8.2: Encourage collaboration among people doing projects in the same places.

Task 8.3: Facilitate faster construction of nature-based projects.

PROGRESS



Action 9: Track and report progress to guide future actions.

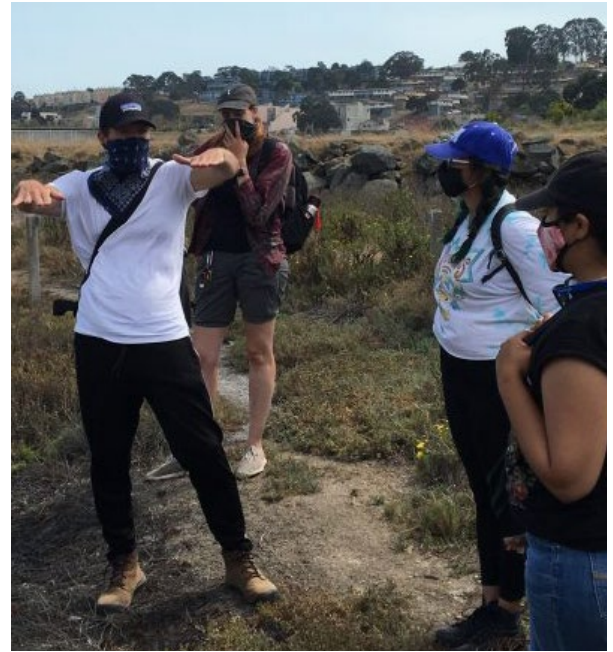
Task 9.1: Measure regional progress using metrics and share results.

Task 9.2: Monitor and learn from pilot projects.

PEOPLE



As we adjust the way we live, work, and play to adapt to a changing climate, we must act together with a true regional vision and ensure that this transition does not reinforce pre-existing inequities. Who will lead who will decide, and how do we all get on the same page? Frontline communities that feel the most acute impacts from sea level rise have local knowledge critical for equitable solutions. Likewise, legislators in Sacramento and Washington need to hear our collective voice loud and clear—two-thirds of the State's total sea level rise impacts will occur in the Bay Area, so our collective voice must be strong.



People learning about shoreline restoration. Photo by LEJ from Estuary News from March 2021.

ACTION 1

Collaborate on a “One Bay” vision to adapt to rising sea levels.

Goals:

- ▶ A shared vision for regional adaptation that reflects the Bay Area's diverse conditions and communities.
- ▶ A proactive legislative agenda supporting sustained Bay Area adaptation.

TASK 1.1: Create a long-term regional vision rooted in communities, bay habitats, and the economy.

Engage communities and stakeholders in envisioning a resilient future shoreline, relying on grassroots input from start to finish. Using Bay Adapt's Guiding Principles to guide the process, it should define and articulate what successful adaptation should like at ground level, and around the Bay, beginning in the most at-risk frontline communities.

The vision must be built on a deep understanding of communities' unique social, cultural, economic, and physical needs and be developed through a participatory, transparent, and iterative process and create opportunities for diverse stakeholders to learn about each other and have conversations.

The vision must also be built on regional environmental, housing, transportation, recreation, economic and other

priorities, including visions already established for these sectors, such as in Plan Bay Area 2050 or the San Francisco Estuary Blueprint.

The vision should be expressed through multiple deliverables that will be utilized throughout many other tasks included in the Joint Platform, including:

- ▶ A “vision statement” for the Bay shoreline that sets a long-term picture of successful adaptation.
- ▶ Regional and sub-regional objectives, tied to measurable metrics (such as safety, equity, a functioning and thriving ecosystem, reuse of sediment resources, shoreline access, and economic growth), to be used for tracking progress in Task 9.1.
- ▶ Specific regional and sub-regional strategies, actions, and an assessment of priority project locations, types, and timelines, building off existing analysis such as on vulnerable communities, Bay interconnectedness, and the Adaptation Atlas. This can be used in conjunction with the above guidelines to incentivize and prioritize the right kinds of actions in the right locations.
- ▶ Guidelines, evaluation methodologies, and technical modeling capacities for evaluating local plans and projects for funding and other incentives that align with desired outcomes (Tasks 5.1, 6.2, and 8.1).

How the regional vision can inform Joint Platform actions

Figure 7 | Many different tasks outlined in the Joint Platform flow from the vision, guidelines, and metrics outlined in Task 1.1, either directly or indirectly.



TASK 1.2: Lay the foundation for a proactive regional legislative agenda.

Build a unified advocacy voice for Bay Area adaptation needs. In the short term (next two years), pilot a legislative working group to work toward consensus on regional priorities and shared criteria for future legislation while taking advantage of opportunities within current state and federal legislative sessions. Foster relationships with state and federal legislators to lay the groundwork for future legislation. Build support for the nine-county Bay Area as the focus for new regional climate adaptation programs. In the mid-term (2-4 years), build support for multi-year sources of

funding for a wide range of adaptation activities, such as a regional ballot measure. Identify and collectively advocate for additional regional priorities that would require legislation, such as regulatory changes, planning guidance, new fiscal authorities, and funding support. In the long term (5+ years), coordinate, update and communicate legislative needs on a biennial basis, such as through an annual legislative agenda.

Action 1 Benefits



EQUITY

Elevates frontline community voices in long-term regional visioning and advocacy.



ENVIRONMENT

Elevates environmental advocacy voices in long-term regional visioning and advocacy.



ECONOMY

Elevates business and economic voices in long-term regional visioning and advocacy.

ACTION 2

Elevate communities to lead.

Goals:

- ▶ Adaptation grounded in local vision and needs.
- ▶ Increased capacity of community members, especially those historically excluded from decision-making, to contribute to the process.
- ▶ Long-term funding that supports sustained community leadership and equitable partnerships among communities and governments.

TASK 2.1: Improve how communities and public agencies learn from each other and work together.

Build community capacity to influence government and support a region-wide training program led by communities and geared towards government to shift values towards place-based expertise. Adopt and share best practices for equity-focused adaptation decision-making throughout the region. Ensure that best practices nurture meaningful relationships, center community concerns and priorities, and make community and social benefits clearer.

Support community leaders in raising awareness and capacity within their own communities. Host trainings for communities on sea level rise risks, adaptation options, community storytelling, and best practices for engaging effectively with governments. Whenever possible, choose community-based organizations (CBOs) or community members to lead trainings geared toward government and communities.

Training topics for agency staff may include general environmental justice and local histories, community mapping, culturally appropriate communication, meaningful community engagement at all phases of planning, use of community benefit agreements, alternative approaches to traditional cost-benefit analyses that elevate community value, and measuring successful engagement.

“Conversations and decisions are being made without the community’s input. How do we make sure that people’s stories and perspectives are at the forefront?”

- East Palo Community Focus Group Participant

Ideas for the Bay Area

The Greenlining Institute, an Oakland-based advocacy group, has created a guidebook to help users embed equity in a meaningful way in climate adaptation and community resilience policies and programs. [Access the Guidebook.](#)

*A coalition of community organizations in East Oakland partnered with the City of Oakland to secure a **Transformative Climate Communities** grant for local equitable climate planning. City staff and community groups collaborated on the scope of work, goals, and budget for the project. The resulting community-driven plan led to a \$28 million implementation grant. [Access the Plan.](#)*

*The **West Oakland Environmental Indicators Project** received a Restoration Authority grant to lead a Shoreline Leadership Academy to raise the capacity of local frontline community residents to engage and lead in climate adaptation. Participants are paid for their time to develop plans for the shoreline while increasing their knowledge and participation.*

*The **Resilient Communities Initiative** created an equity checklist and sample partnering agreement that could be a model for successful future partnerships. [Access them Here.](#)*

*The **Bay Area Regional Health Inequities Initiative (BARHII)** recently released a new report on best practices for community engagement to create healthy and resilient communities. This report can serve as a resource for governments. [Access it Here.](#)*



Community forum in East Palo Alto on rising sea level. Photo by Jaclyn Mandoske, BCDC.

TASK 2.2: Fund the participation and leadership of CBOs and frontline communities in adaptation planning.

Establish a stable and ongoing funding program to support frontline communities and CBOs as full partners and leaders in adaptation planning. Use the funding to build and sustain community capacity to participate in decision-making as described in Task 2.1. Support CBO operating expenses, staffing, stipends for community representatives in planning processes and meetings, and expenses associated with participation such as transportation, food, and childcare. Also fund the community-led training programs identified in Task 2.1.

Consider state budget or bond allocations, legislation, grants, development fees, or regional funding measures as sources of funding. Equity initiatives could receive a dedicated percentage of any resilience-focused funding, for example. Other initiatives to increase community access to funds could include supporting collaborative grant-writing, or streamlining the process for governments or industry partners to contract with CBOs (such as setting up a bench of CBOs available for fee-based consulting and managing those contracts on behalf of the CBOs).

“It is harder to ask communities to engage on something that they have not been involved in shaping. You need representatives with direct experience and engagement in these communities, what they want, and agency staff typically doesn’t have that.”

- Bay Adapt EJ Caucus Member

Action 2 Benefits



EQUITY

Elevates frontline community members as key decision-makers and compensates them for their time and expertise.



ENVIRONMENT

Prioritizes natural resources that people value, promoting local stewardship.



ECONOMY

Prioritizes local businesses and jobs, keeping local economies thriving.

INFORMATION

Cities, landowners, residents and students all need to understand how the latest science on sea level rise applies to their lives and decisions. Understanding risks, consequences, options, and tradeoffs enables everyone to be part of the solution. We also need ways to share our stories, struggles, and successes as we confront climate change and learn to adapt. Stories of individual and shared experiences of change are the foundation of future action. But where do we find and keep up with the latest science and these evolving stories? And how do we share the best of them?

ACTION 3

Broaden public understanding of climate change science and impacts.

Goals:

- ▶ Increased climate literacy in the region's general public.
- ▶ Communities and youth who are better prepared to plan and implement adaptation solutions.
- ▶ More value placed on community history and first-hand experience.

TASK 3.1: Tell local and regional stories about people and places adapting to climate change.

Launch a sustained storytelling campaign to amplify awareness of climate change, sea level rise impacts, and Bay health in the Bay Area. Listen and learn from residents' direct experiences and empower them to advance their own solutions for climate adaptation. Encourage youth, neighborhoods, and frontline communities to shape and share their own stories. Base stories on local successes and hopeful narratives about what makes the Bay Area special, including the Bay's unique natural ecosystems and culture of environmental and social activism. Allow communities to share their stories of concern, risk, needs, and loss in order to center these narratives and base future adaptation planning on mitigating these challenges. Share stories widely, and make them available on diverse platforms – newspapers, radio, television, social media, neighborhood news apps, and the web. Use these stories to train local government staff about the communities they serve and increase trust between communities and local staff (coordinated with the trainings outlined in Task 2.1).



BCDC staff presenting to stakeholders on sea level rise vulnerability. Photo by Jaclyn Mandoske, BCDC.

Ideas for the Bay Area

*As part of the Islais Creek Adaptation Strategy, the San Francisco Planning Department developed a magazine, **I Am Islais**, that provided a platform for residents and stakeholders to speak about sea level rise in the neighborhood and how it would affect their lives. Platforms like these allow residents to have their voices heard.*



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Middle schoolers from Oakland learn about rain catchment systems. Photo courtesy of Estuary News from March 2019.

TASK 3.2: Weave climate adaptation literacy into school programs.

Support partnerships between public and private schools and community-based organizations (especially those led by youth and frontline community members) to educate students about the health and future of the Bay and ways to adapt to climate change. Share adaptation visions, solutions, and local pilot projects showcasing innovation with teachers, students, school districts and parent associations. Support schools so they can get more involved as partners in educating their local communities about rising sea levels and as leaders in elevating the importance of climate action and adaptation. Help schools offer both climate-literate curricula and career pipeline opportunities based in diversity and inclusivity. Consider partnerships with local employers to connect training with local jobs. Provide our future decision-makers and workforce with the knowledge and experience to tackle climate problems with equitable and innovative solutions.

Ideas for the Bay Area

The Mycelium Youth Network partnered with The Exploratorium and BCDC to engage local youth in the science, political issues, and civic processes involved in responding to climate change and its impacts on infrastructure and people. The collaboration produced **Water Is Life**, a program that offered an in-depth analysis of water justice issues with a specific focus on sea level rise and how it will impact the entire Bay Area.

The program reached 150 students at several Title I schools around the Bay Area, including Leadership High School and Mission High School in San Francisco, and Elmhurst United Middle School in Oakland. [Learn More Here.](#)

The San Mateo County Environmental Literacy Program

works with school districts, community-based environmental literacy partners, educators, and youth to actively integrate environmental sustainability into school communities, classrooms, and programs. [Learn More Here.](#)

Action 3 Benefits



EQUITY

Empowers frontline community members by increasing awareness of climate risks, sharing stories about their own communities, and engaging youth in schools.



ENVIRONMENT

Raises awareness of the health and future of the Bay and its resources and the value of natural and nature-based solutions in addressing rising sea levels.



ECONOMY

Reduces likelihood of economic damage by flooding by building public support for adaptation measures; prepares youth to enter climate resilience careers.

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ACTION 4

Base plans and projects on the best science, data, and knowledge.

Goals:

- ▶ Data and research tailored to the region's specific needs.
- ▶ Accessible science, analysis, and monitoring information.
- ▶ User-friendly technical support.

TASK 4.1: Align research and monitoring with information gaps.

Partner with academics, scientists, and communities to fill information gaps through original research, data collection, analysis, and monitoring. Tailor the interpretation of science to the audience or user, ranging from the general public to academics. Curate and archive information for use and updates across decades. Align with similar statewide initiatives but ensure data is tailored to the Bay Area.

From a technical perspective, identified information needs include:

- ▶ Enhanced regional flood modeling related to multiple hazards (such as groundwater, watershed, riverine/tidal, subsidence, erosion).
- ▶ Expanded networks of water elevation monitoring stations for real-time updates to the rate and timing of sea level rise in the Bay.
- ▶ Expanded open data initiatives to facilitate sharing.
- ▶ Standard operating procedures for validating and nominating data for common use.
- ▶ More research on the cost and suitability of adaptation strategies for different Bay conditions.
- ▶ Identification of potential wetland migration pathways.
- ▶ Tracking, sharing, and integrating data from various sectors to spotlight opportunities to reuse sediment.
- ▶ Research on the equitable distribution of burdens and benefits of adaptation.
- ▶ More explicit research on the impacts and consequences of contaminated sites as they intersect with flooding and/or rising groundwater and strategies for mitigating these impacts.

Solicit and value local knowledge from residents, particularly in frontline communities, and use it to inform research needs and priorities and to confirm and validate academic research. Prioritize co-production of data and tools with communities through community-based asset mapping and storytelling or participatory science to form a more complete data picture.

Ideas for the Bay Area

Created in 2000, the California Ocean Science Trust recognizes the value of independent science and the opportunity to better connect the wealth of scientific expertise in academia with policy and management decisions in the state. The Ocean Science Trust seeks and provides funding for ocean resource science projects and encourages coordinated, multi-agency, multi-institution approaches to ocean resource science.

It can serve as a model for how to connect real-world planning and policy needs with scientific and academic research but be adapted for the unique needs and constraints of the Bay Area.

[Learn More Here.](#)

The Wetlands Regional Monitoring Program (WRMP) is convening stakeholders from a broad range of backgrounds and expertise to develop a regional monitoring program for wetlands in the Bay Area. The program aims to use wetland habitat data to improve the efficiency of permitting and monitoring wetland restoration projects and to evaluate the condition of the tidal marsh ecosystem at a regional scale. [Learn More Here.](#)



CALIFORNIA
OCEAN
SCIENCE
TRUST



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TASK 4.2 *Make data and guidance easier to access and use.*

Help users creating adaptation plans and projects understand where, when, and how to use climate science and planning tools. Facilitate widespread access to, and understanding of, technical information and guidance. Improve and ease access to the most relevant information.

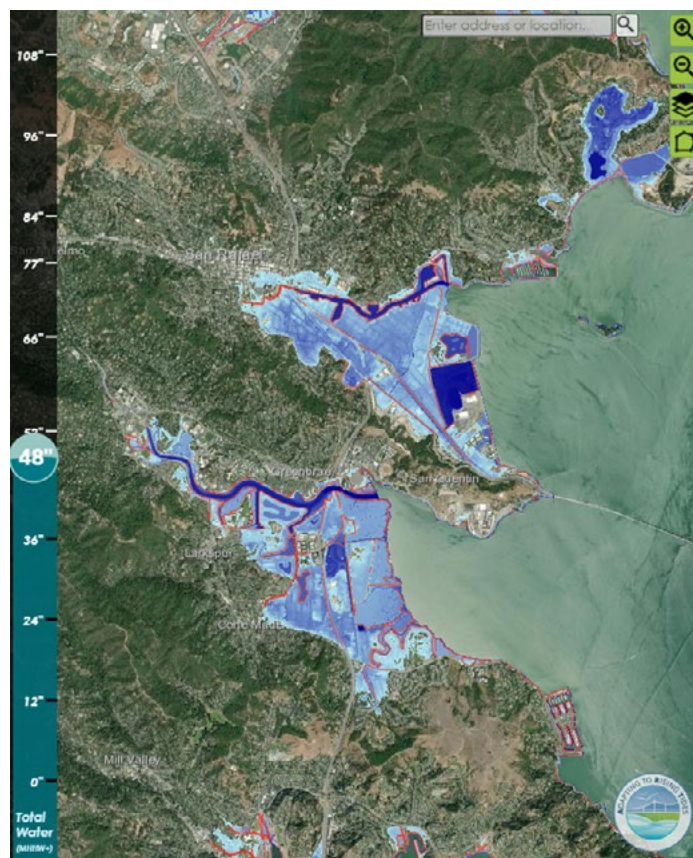
Establish or support an independent Climate Science Consortium that provides high-quality science translation tailored to the Bay Area's needs and fed by the research outlined in Task 4.1.

Also offer a separate technical assistance "storefront" to support plans and projects that provides users:

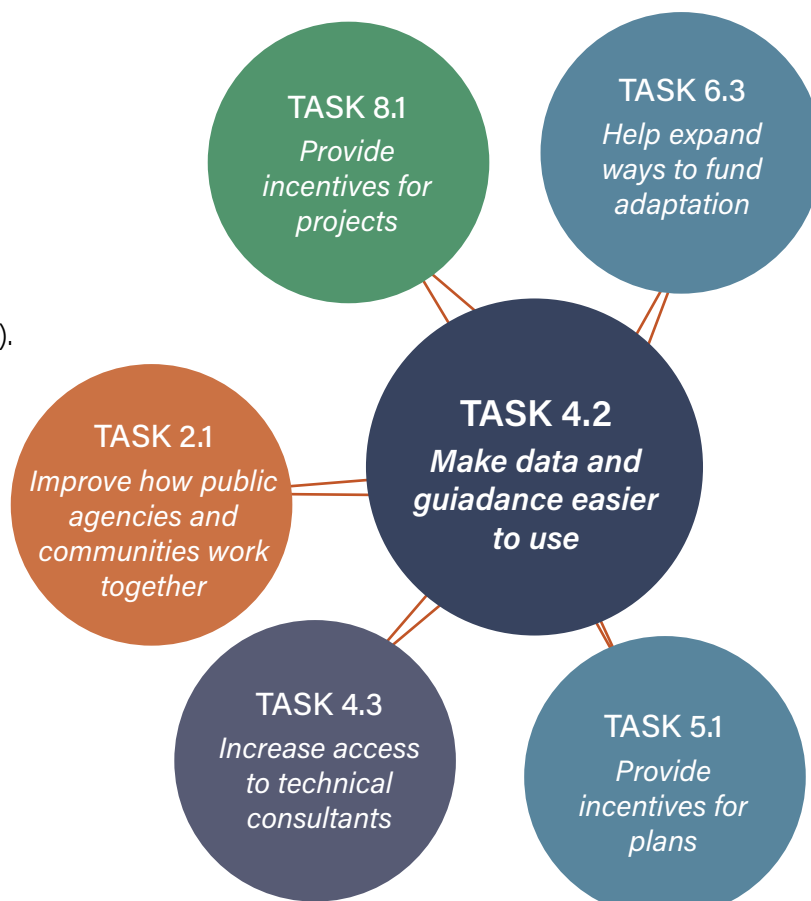
- ▶ Standardized, up-to-date scientific data, such as common flood models and sea level rise projections, as created by the Climate Science Consortium.
- ▶ Best available science white papers on specific issues, as curated or developed by the Climate Science Consortium.
- ▶ Individualized consultations via a professional help desk network.
- ▶ How-to guidance on the steps of assessing vulnerability and developing adaptation plans.
- ▶ Adaptation plan and project examples and case studies.
- ▶ Tools for evaluating adaptation options.
- ▶ Funding and financing assistance.
- ▶ Lecture series, conferences, trainings, working groups, and/or workshops.
- ▶ Access to a technical consultant bench (Task 4.3).

How science and planning assistance can assist other Joint Platform actions

Figure 8 | Many different tasks outlined in the Joint Platform should connect to and coordinate with the technical assistance outlined in Task 4.2; however, they are not included in the task because they have technical assistance as their secondary function and/or have a natural home elsewhere.



The Adapting to Rising Tides Bay Shoreline Flood Explorer is a tool developed by BCDP to explore current and future flooding scenarios. This information is available at explorer.adaptingtorisingtides.org.



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Levee breach in the Montezuma wetlands restoration project.
Photo courtesy of the Montezuma wetlands project.

TASK 4.3: Increase access to technical consultants for local adaptation partners.

Establish a region-wide consultant bench that cities, counties, and others can tap for technical services. Use regional planning and project guidelines (Task 1.1) to articulate common technical needs in region-wide RFPs for consultants to serve on the bench. Also use guidelines to guide evaluation of proposals from potential consultants. Contract with consultants to be “on call” for cities and counties, as needed. Simplify and manage contracting processes for users when accessing a consultant. Vet consultant-led goods and services to ensure they align with the region’s vision and objectives.

Ideas for the Bay Area

MTC/ABAG’s Housing Technical Assistance (TA) Consultant Bench is an effort to recruit and vet multiple consultants with various skill sets to support local planning at favorable rates and facilitate access to consultant resources, achieve economies of scale, and reduce costs. This bench supports regional TA efforts and local jurisdictions can use it to connect with specialized resources on a wide range of issues and services using their SB2, LEAP, REAP, and PDA planning funds. [Learn More Here.](#)

Action 4 Benefits



EQUITY

Elevates local knowledge and needs in the development of data to inform decision-making and ensures data transparency and accessibility to communities.



ENVIRONMENT

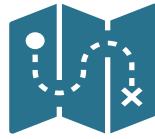
Improves guidance, data, and feedback on projects that preserve and enhance habitats and on natural and nature-based solutions to increase implementation of these projects.



ECONOMY

Increases information and better planning and project processes to expedite shoreline protection projects.

PLANS



Now is the time to plan for carrying out the region's adaptation vision and seeking the billions of dollars needed to pay for it. As shoreline communities incorporate adaptation into local plans, we must ensure that those plans contribute to a "One Bay" solution, whose goals and objectives are shared across cities, counties and the region. Decisions in one community, municipality or new development can displace costs and impacts to others. How can we help locals make successful, coordinated plans? And how will we pay for new initiatives?



Community engagement for Plan Bay Area 2050.
Photo by Karl Nielsen.

ACTION 5

Align local and regional plans into a unified adaptation approach.

Goals:

- ▶ Local plans that are coordinated across the region, and incentivized by expanded adaptation funding.
- ▶ Improved and coordinated state planning requirements for adaptation plans and projects.

TASK 5.1: Provide incentives for robust, coordinated local adaptation plans.

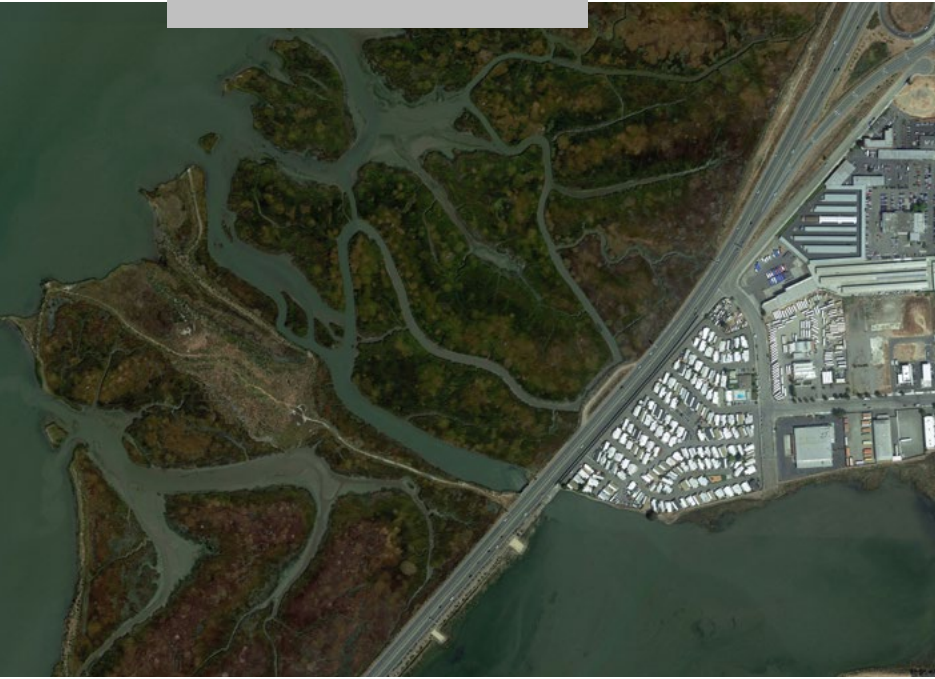
Utilize collectively-developed plan guidelines and minimum requirements (Task 1.1), tied to financial incentives (Task 6.2), to develop strong local and community-driven adaptation plans that also contribute to regional goals and align with current state guidelines for adaptation plans. Incentives should include funding to develop the plans. Plans should also include planned projects that contribute to regional goals (Task 8.1).

Guidelines should be developed with the input of many stakeholders but may provide:

- ▶ Guidance on how to prioritize and include vulnerable communities in sea level rise planning, including best practices for community engagement and community-led adaptation planning processes.

- ▶ Common minimum short and long-term sea level rise climate projections for planning.
- ▶ Standard flood data sets.
- ▶ Regionally-appropriate strategies for protecting natural areas, frontline communities, public access, regional transportation links, and other critical regional assets.
- ▶ Guidance on how and where to prioritize nature-based solutions along the shoreline where feasible and appropriate.
- ▶ Land use guidance, such as how to plan for habitat migration with sea level rise.
- ▶ Guidance on how to plan for long-term implications of sea level rise beyond current planning horizons.
- ▶ Guidance on how to connect sea level rise planning to other critical topics, including public and environmental health, emergency response, and housing considerations.

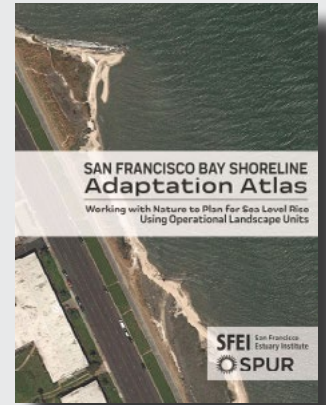
Assistance on applying the guidelines should be available through regional technical assistance programs (Task 4.2).

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Wetlands and development near Highway 37. Map data ©2019 by Google Earth Pro.

TASK 5.2: Align state-mandated planning processes around adaptation.

Assess the state's myriad planning requirements beyond adaptation (such as those for housing, emergency response, local hazard mitigation, social equity, and climate action) through the lens of adaptation planning for conflicts, redundancies, and synergies. Jointly advocate for updated legislation to coordinate these requirements. Also create opportunities and incentives at the state level for cross-jurisdictional planning to improve the siloed scope of local plans that are often limited to jurisdictional boundaries.



Ideas for the Bay Area

The San Francisco Bay Shoreline Adaptation Atlas has extensively evaluated the Bay shoreline to identify the most appropriate adaptation strategies for the unique physical characteristics shared by different "Operational Landscape Units" around the Bay. It identifies where nature-based approaches can help create a resilient shoreline with multiple benefits and where these solutions can work together across the interconnected Bay to avoid unintended impacts in neighboring locales. The Adaptation Atlas can provide a guide toward appropriate plans and projects in different locations around the Bay to ensure that the most appropriate strategies are considered in any given location. [See it Here.](#)

Action 5 Benefits



EQUITY

Rewards planning processes that value inclusive engagement and equitable outcomes.



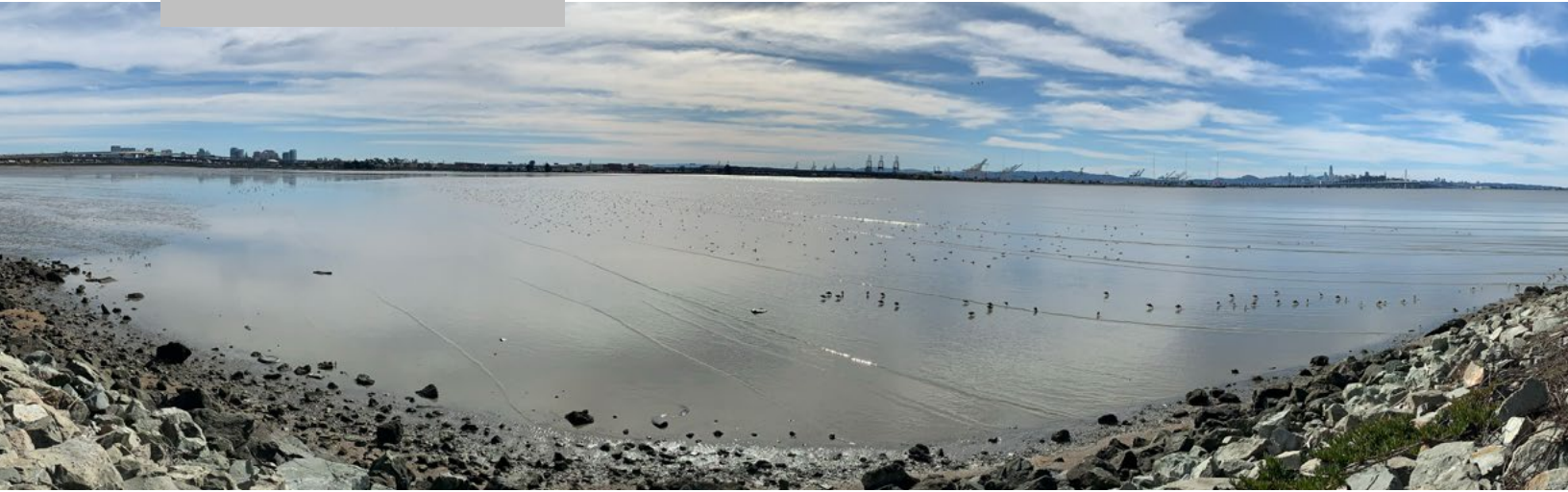
ENVIRONMENT

Rewards planning processes that value long-term protection of Bay habitats and prioritization natural and nature-based adaptation outcomes.



ECONOMY

Rewards planning processes that value the protection of jobs, businesses, and infrastructure.



The East Bay Shoreline looking towards Emeryville and Oakland. Photo by Andre Perrin-Martinez.

ACTION 6

Figure out how to fund adaptation.

Goals:

- ▶ Clear assessment of the region's adaptation funding needs.
- ▶ Identification of local and regional funding sources and financing tools.
- ▶ Mechanism for prioritizing and distributing funds for adaptation over the next several decades.

TASK 6.1: Expand understanding of the financial costs and revenues associated with regional adaptation.

Reduce unknowns and uncertainties related to the costs of adaptation. Start by expanding on the existing MTC/ABAG Sea Level Rise Needs and Revenue Assessment, which supports Plan Bay Area 2050 and also advocates for more state and federal funding. Build on and improve the assessment's calculations of what it may cost the region to adapt to sea level rise as well as the cost of inaction. As part of this calculation, consider both actual costs of current projects and the anticipated costs of untested or new construction or restoration techniques, as well as the costs for pre-construction phases of projects such as engagement, planning, and land acquisition or post-construction costs such as monitoring and maintenance. Consider when future funds may be needed as sea levels rise and impacts accelerate. Also develop a more in-depth understanding of possible revenue from related special assessments, taxes, and fees to refine estimates of the potential funding gap.

Ideas for the Bay Area

The San Francisco Bay Restoration Authority is a regional agency created to fund shoreline projects that will protect, restore, and enhance San Francisco Bay through the allocation of funds raised by the Measure AA parcel tax. This parcel tax generates \$25 million in grants annually for wetland restoration projects throughout the region. The Restoration Authority is overseen and staffed by representatives from several Bay Area government agencies with various types of expertise and authority. The Restoration Authority could either be expanded to fund a wider variety of adaptation projects or could serve as a model for a new adaptation-focused finance authority for the Bay. [Learn More Here.](#)



SAN FRANCISCO BAY
RESTORATION AUTHORITY

TASK 6.2: Establish a framework for funding plans and projects.

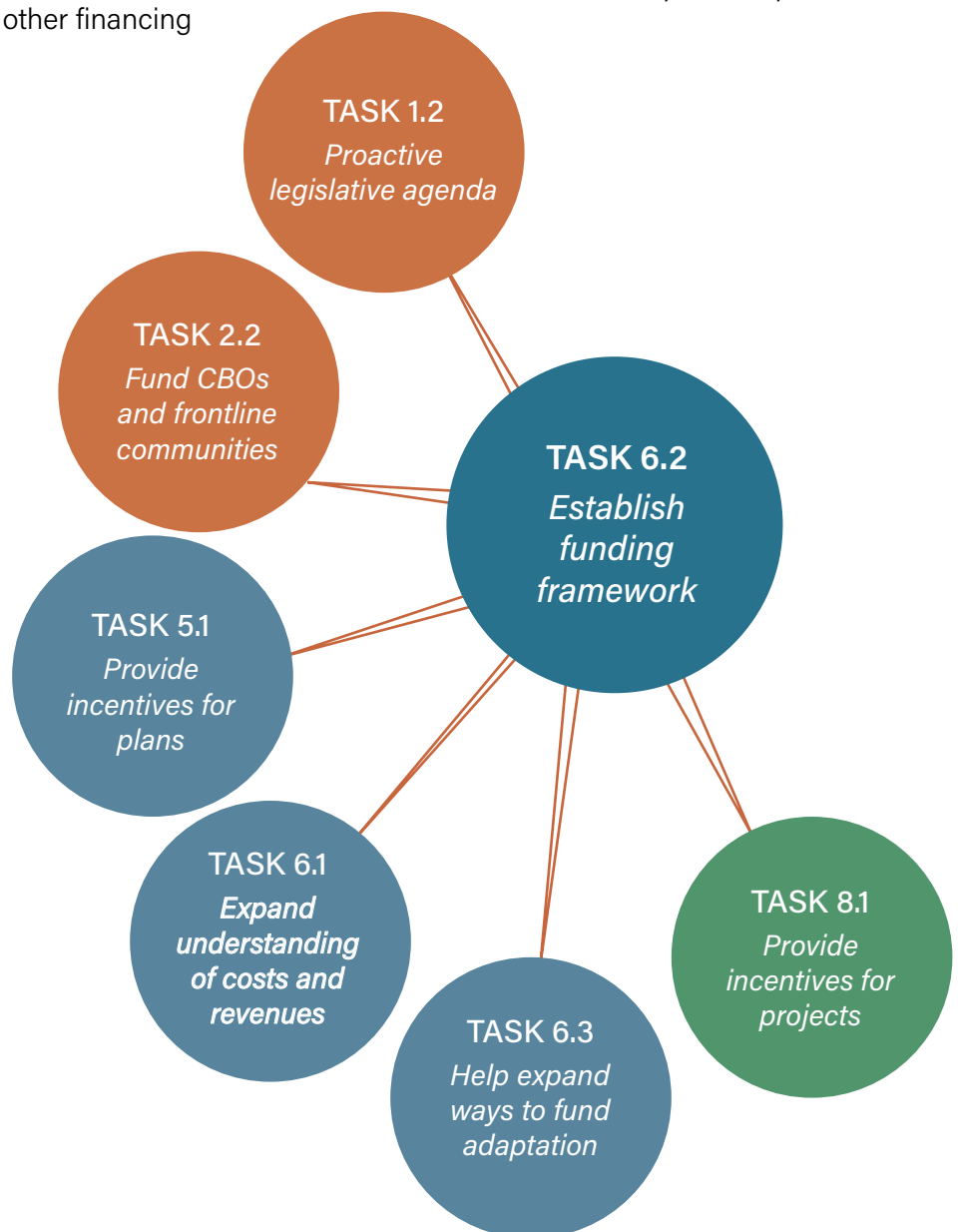
Develop and implement a framework or process to aggregate, generate, and distribute adaptation funding for communities, plans and projects. Use guidelines developed in Task 1.1 to direct funding to incentivize successful local planning (Task 5.1), and to evaluate and assign funding to proposed adaptation projects included in such plans (Task 8.1). Consider modeling the process on the MTC/ABAG Transportation Project Performance framework, in which partners nominate local projects for evaluation based on specific criteria and then prioritize them for funding. Actively advocate for adaptation funding for the region (Task 1.2) and consider spearheading new regional taxes, fees, or other financing mechanisms to fund plans and projects.

“How can we see future things happening if we can’t even fix our streets and drains?”

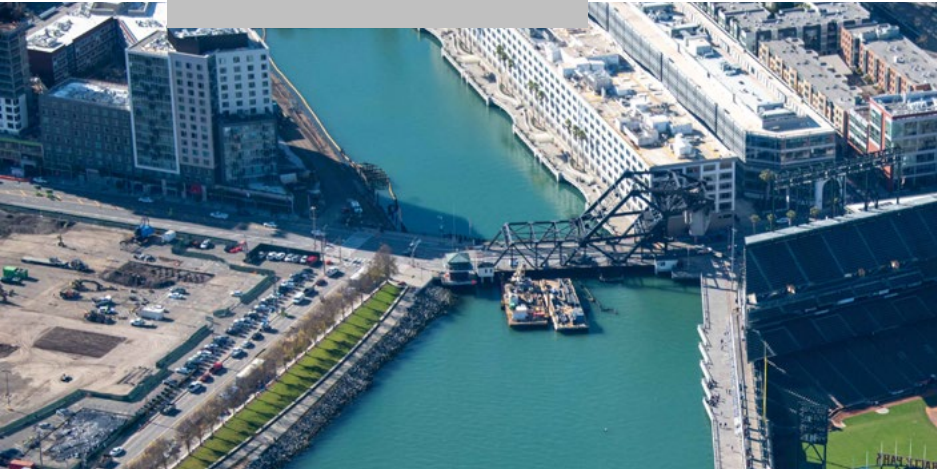
- East Palo Community Focus Group Participant

How the funding framework can assist other Joint Platform actions

Figure 9 | Many different tasks outlined in the Joint Platform should be considered in the funding framework outlined in Task 6.2; however, they are not included in the task because 6.2 focuses on the *creation* of the funding framework while the related tasks rely on the *outcomes* of the funding framework.



Return to Agenda



Isais Creek in San Francisco. Photo by SF Baykeeper, Robb Most, and LighHawk.

TASK 6.3: Help cities and counties expand ways to fund adaptation planning and projects.

Provide local governments with expertise and assistance to generate additional funds by identifying, evaluating, and applying local financing tools and to apply for other sources of funds for local adaptation needs (above and beyond any regional funds identified in Task 6.2). Work with cities and counties to identify their needs and match the myriad federal, state, regional, and local funding sources to local needs for planning, community engagement, project implementation and costly project resources (i.e. sediment). Help local governments understand grant requirements and shape projects to fit them. Assist with project cost-benefit analysis, grant writing, and fulfilling reporting requirements. This assistance should be provided through the regional technical assistance storefront outlined in Task 4.2.

Ideas for the Bay Area

There are several existing resources that can help serve as the foundation for the services outlined in Task 6.3:

- ▶ **Finance Guide for Resilient by Design Bay Area Challenge** Design Teams, *NHA Advisors, 2018*
- ▶ **Paying for Climate Adaptation in California**, *AECOM, 2018*
- ▶ **Climate Adaptation Finance and Investment in California**, *Routledge Focus, 2018*
- ▶ **Adaptation Finance Challenges: Characteristic Patterns Facing California Local Governments and Ways to Overcome Them**, *California Natural Resources Agency, 2018*
- ▶ *The California Grants Portal is an access portal to all grants and loans offered on a competitive or first-come basis by California state agencies. [Learn more here.](#)*
- ▶ *The Funding Wizard, hosted and maintained by the California Air Resources Board, is a searchable database of grants geared toward sustainability projects, including climate change mitigation and adaptation. [Learn more here.](#)*

Action 6 Benefits



EQUITY

Outlines a process to pay for adaptation that does not rely on a community's wealth, advocacy skills, or grant-writing success to fund plans and projects.



ENVIRONMENT

Identifies ways to prioritize long-term protection of Bay habitats and natural and nature-based adaptation outcomes in funding decisions.



ECONOMY

Increases funding for shoreline projects and protection of key assets critical to the region's economic health.

PROJECTS



Getting adaptation projects approved and built can be challenging. Permitting and construction should accelerate, not hold back, resilient shoreline adaptation projects that value ecosystems and people, align with the region's vision and funding priorities, and apply innovative approaches. Measures to smooth and speed regulatory approvals for multi-benefit projects are important. Other measures can help facilitate place-based collaboration around project development and remove logistical challenges to construction.

ACTION 7

Refine and accelerate regulatory approvals processes.

Goals:

- ▶ Less time and fewer resources spent on permitting adaptation projects so they can be constructed ahead of sea level rise.
- ▶ Updated laws, regulations, and policies that reflect the changing shoreline.

TASK 7.1: Accelerate permitting for equitable, multi-benefit projects.

Dedicate a multi-agency group to work collaboratively on permits for adaptation projects that reflect regional guidelines and have been identified as regional priorities (see *Ideas for the Bay Area* at right for a possible model or forum). Achieve smoother, speedier regulatory approvals that don't compromise environmental protections, transparency, or community engagement by:

- ▶ Using standard, transparent criteria and checklists (linked to Task 1.1. guidelines) to evaluate candidate projects for eligibility for accelerated permitting.
- ▶ Providing opportunities for proactive coordination and collaboration between agencies and project proponents and sharing criteria and checklists with project proponents early in their design process.
- ▶ Improving coordination across agencies and between potential project proponents and regulators before projects are even designed (such as regular engagement with the groups



Conceptual drawing of the Islais Hyper-Creek project from Resilient By Design.

Ideas for the Bay Area

The San Francisco Bay Restoration Regulatory Integration Team (BRRIT) is a multi-agency team dedicated to improving the permitting of multi-benefit habitat restoration projects and associated flood management and public access in and along San Francisco Bay. The BRRIT consists of staff from state and federal regulatory agencies who work closely with project proponents from the pre-permit application stage through permit completion. However, the BRRIT is a small team that reviews only a limited number of habitat projects and has a limited scope. The BRRIT could be expanded to cover additional green or hybrid shoreline protection projects, or a similar team could be created to handle projects that provide regional adaptation benefit but do not meet current BRRIT criteria.



(TASK 7.1 *continued*)

outlined in Task 8.2).

- ▶ Establishing a dispute resolution process among permitting agencies.
- ▶ Conducting CEQA and permitting concurrently.
- ▶ Enhancing the technical knowledge of permitting staff (via working groups and by tapping outside expertise).
- ▶ Increasing regulatory capacity for permit review.

TASK 7.2: Assess environmental regulations and policies that slow down progress on projects.

Review plans and laws, including BCDC's Bay Plan, RWQCB's Basin Plan, the California Endangered Species Act, California Environmental Quality Act, National Environmental Policy Act, Federal Clean Water Act, and Federal Endangered Species Act, to pinpoint policies that may unintentionally impede permitting or construction of adaptation projects. Starting with local and regional plans and policies, develop consensus on recommended policy changes that balance original intent with changing conditions due to sea level rise, and help facilitate multi-benefit projects. The scope of the review could include:

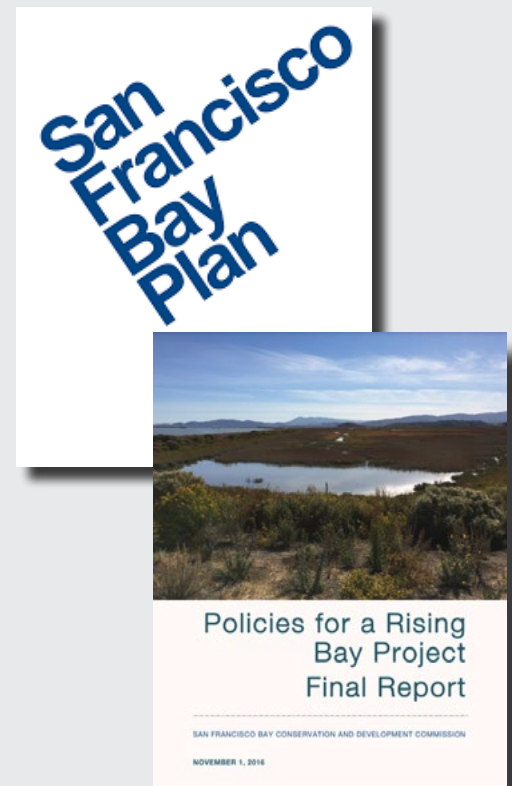
- ▶ Clarifying or creating new policies on climate change.
- ▶ Identifying conflicting regulatory mandates.
- ▶ Identification of "regulatory gaps," such as wetland migration space that is not currently protected.
- ▶ Clarifying design standards for nature-based projects.
- ▶ Integrating data from pilot projects into planning for new projects.
- ▶ Reevaluating restrictions on Bay fill for shoreline protection.
- ▶ Reevaluating criteria for dredged material disposal to incentivize beneficial reuse over in-Bay or ocean disposal.
- ▶ Reevaluating contaminant criteria for beneficial reuse.
- ▶ Identifying more funding sources for sediment delivery to beneficial reuse sites and other adaptation projects.
- ▶ Updating land use policies to allow for habitats to migrate upland.
- ▶ Permitting that allows for temporary impacts to achieve long-term adaptation goals.
- ▶ Ensuring that construction work windows provide the expected benefit to special status species.
- ▶ Addressing the short and long-term impacts of turbidity plumes in water.
- ▶ Strengthening requirements around long-term monitoring of adaptation outcomes to inform regulatory and policy updates.

Ideas for the Bay Area

*In 2016, BCDC completed **Policies for a Rising Bay**, which outlines the policy issues identified in the Commission's laws and policies in light of new challenges, including sea level rise. The report identifies four policy issues where BCDC's policies were found to be inadequate regarding risks associated with rising sea levels, including:*

1. *Fill for Resilience and Adaptation - Habitat Restoration and Protection*
2. *Fill for Resilience and Adaptation - Innovative Shoreline Solutions*
3. *Environmental Justice and Social Equity*
4. *Adaptive Management*

*In 2019, BCDC adopted its **Fill for Habitat and Environmental Justice Bay Plan Amendments** that formally amended its regulatory program to address these policy gaps.*





Wetlands along the San Jose shoreline during King Tides in December 2019. Photo by SF Baykeeper, Robb Most, and LightHawk.

Action 7 Benefits



EQUITY

Rewards projects that value inclusive engagement and equitable outcomes.



ENVIRONMENT

Rewards projects that value long-term protection of Bay habitats and natural and nature-based adaptation outcomes.



ECONOMY

Rewards projects that protect jobs, businesses, and infrastructure.

ACTION 8

Fund and facilitate faster adaptation projects.

Goals:

- ▶ Accelerated and funded projects that advance the regional adaptation vision.
- ▶ More efficient construction processes for multi-benefit, equitable shoreline adaptation projects.

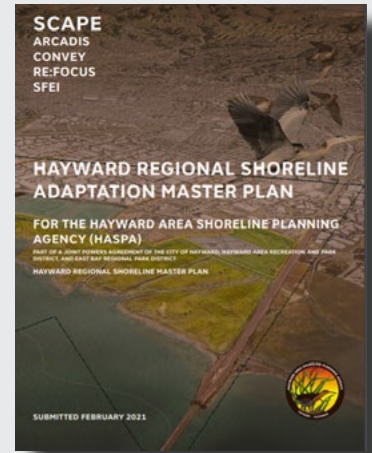
TASK 8.1: Incentivize projects that meet regional guidelines.

Jump start critical local projects that also contribute to regional goals using collectively developed plan guidelines and minimum requirements (Task 1.1), tied to financial incentives (Task 6.2) and permitting incentives (Task 7.1). Projects eligible for financial incentives should be included in successful local plans that follow compatible guidelines (Task 5.1).

Guidelines should be developed with the input of many stakeholders but may provide:

- Guidance on how to prioritize and include vulnerable communities in sea level rise projects, such as through robust and meaningful community engagement in the project planning process.
- Evaluation of the degree to which a project protects the health of the bay and local ecosystems, and considers space for habitat migration.
- Evaluation of project impacts on flooding or wave erosion in other areas of the Bay, and guidance for best practices to avoid unintended consequences in an interconnected Bay system.
- Evaluation of project impacts on natural areas, frontline communities, public access, and other consequences to neighbors or the region, such as displacement.
- Use of an equitable cost-benefit analysis that values frontline communities and other non-monetary benefits.
- Adaptive project plans that consider flooding above and beyond the design level or flooding that occurs more rapidly than planned.

Guidelines should be made easily accessible via regional technical assistance programs (Task 4.2).



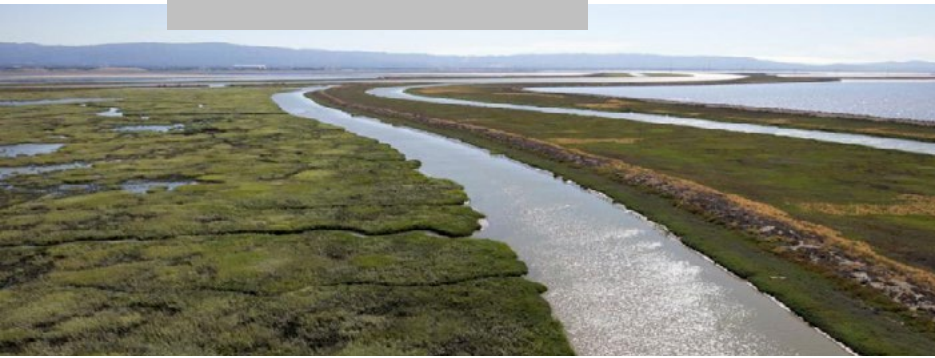
Ideas for the Bay Area

The Hayward Area Shoreline Planning Agency Joint Powers Authority brings together the City of Hayward, East Bay Regional Parks District, and Hayward Area Recreation and Parks District and works with the Hayward Area Shoreline Citizens Advisory Committee to coordinate agency planning activities and adopt and carry out policies for the improvement of the Hayward Shoreline. It has recently completed and adopted a Shoreline Master Plan that outlines adaptation measures to prepare for sea level rise. [Read it Here.](#)

TASK 8.2: Encourage collaboration among people doing projects in the same places.

Establish place-based, ongoing work groups to coordinate large-scale, multi-jurisdictional plans and projects. Provide a forum for building relationships among agencies, project proponents, and communities, enhancing communication, transparency, and synergies among diverse players, and connecting communities to projects they care about.

Create local visions tied to the regional vision (Task 1.1) and share best practices for project design, governance, and delivery. Use a neutral, third-party facilitator to facilitate these groups and help ensure a balance of voices, achieve consensus on common project goals, resolve challenges and conflicts, identify and nurture project champions, and broker community benefits agreements. Consider formalizing these structures such as in the Hayward example (above) to accelerate project funding, development and construction across jurisdictional boundaries.



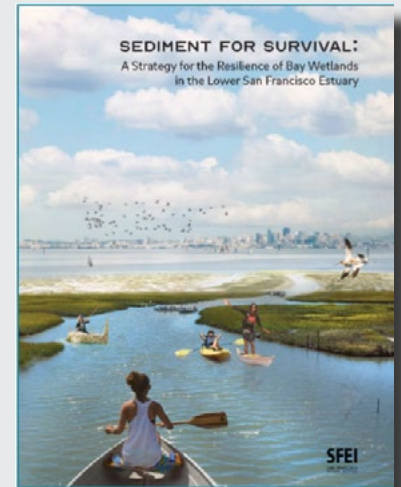
South Bay Salt Ponds restoration project. Photo by San Francisco Restoration Authority.

TASK 8.3: Facilitate faster construction of nature-based projects.

Increase the capacity of contractors to build multi-benefit or nature-based projects. Establish training programs on techniques and approaches to construct natural and nature-based shoreline projects for contractors, aligned with regional project guidelines (Task 1.1) and informed by monitoring data (Task 9.2). Coordinate the use of the limited regional supply of fill across the region and improve fill logistics (e.g. stockpiling, contaminant testing, delivery, etc). Strengthen partnerships with regulated communities. Expand RFP and State bond proposition language to make funding such complex projects more flexible.

Improve construction bidding and contracting processes by:

- ▶ Demystifying project costs.
- ▶ Contracting earlier in the design process (via construction management general contracts).
- ▶ Incentivizing contracts with local or equity-focused businesses.
- ▶ Incentivizing the reduction of construction impacts on communities.



Ideas for the Bay Area

Sediment for Survival, published by the San Francisco Estuary Institute in 2021, analyzes current data and climate projections to determine how much natural sediment may be available for tidal marshes and mudflats and how much supplemental sediment may be needed under different future scenarios, and offers a strategy for sediment delivery that will enable wetlands to survive a changing climate and provide benefits to people and nature for many decades to come. This report can form the foundation for a region-wide conversation about how to meet the region's future sediment needs for nature-based shoreline adaptation projects. [Read it Here.](#)

Action 8 Benefits



EQUITY

Advocates for community voices in projects; supports construction practices that minimize impacts to communities and support local businesses.



ENVIRONMENT

Expands the ability of contractors to build natural and nature-based solutions.



ECONOMY

Facilitates cross-pollination early on, resulting in multi-benefit projects with shared costs; supports construction practices that support local businesses.

PROGRESS



The cycle of adaptation never stops. Science evolves and we learn lessons from existing projects, often requiring updates to our plans and policies. But how do we know if our efforts have been successful, and whether everything is working out as planned? Tracking and learning from our successes and failures will allow the region to adjust course, celebrate progress, maintain transparency, and adapt to uncertainty. Accountability for how well we achieve our collective adaptation goals goes hand-in-hand with future support for this critical work.

ACTION 9

Track and report progress to guide future actions.

Goals:

- ▶ A process for gathering feedback and measuring progress on local and regional adaptation efforts.
- ▶ Clarity on how to adapt plans and projects to changing conditions and outcomes.
- ▶ Enhanced monitoring of nature-based projects to better understand the benefits and challenges of an ecosystems approach to adaptation.

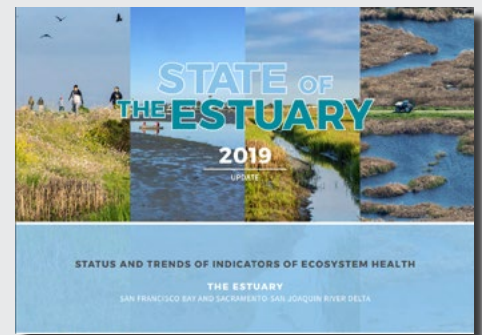
TASK 9.1: Measure regional progress using metrics and share results.

Regularly check and report on adaptation progress based on the established and shared regional metrics identified in Task 1.1. Metrics should measure the difference between today's "baseline"—the region's current risk profile and adaptation status—and changes related to adaptation activities, or other measures of long-term sustainability. Also consider collecting qualitative reports, such as narratives and community feedback.

Resulting "report cards" should be transparent and understandable (through visually compelling online dashboards) to partners, stakeholders and the public. When appropriate, they should suggest ways to increase alignment with the regional vision, such as changes to incentives (Tasks 5.1 and 8.1), funding models (Task 6.2), technical assistance programs (Task 4.2), or the legislative agenda (Task 1.2).

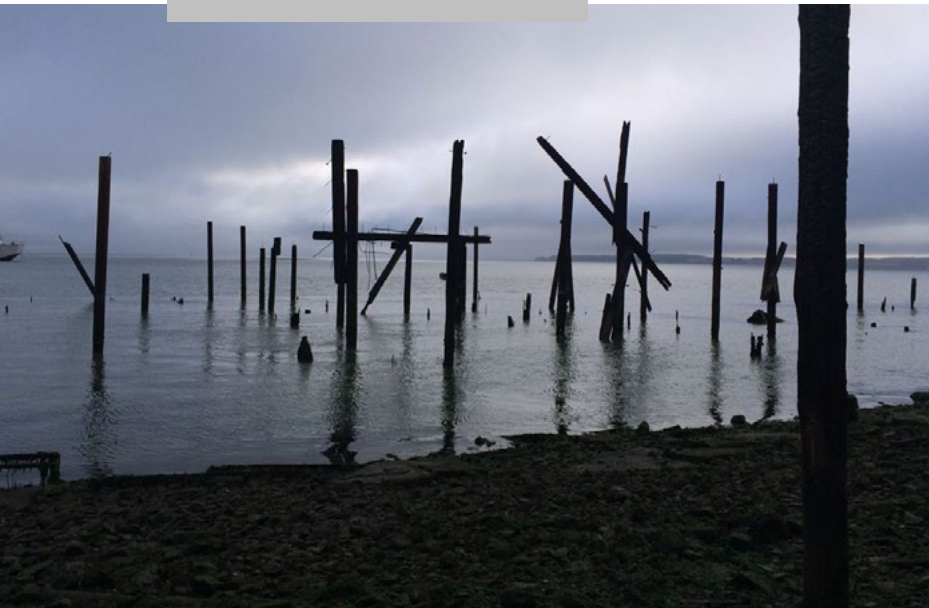


People visiting recreational trails near the Palo Alto Baylands.
Photo by Jitze Couperus licensed under CC BY 2.0.



Ideas for the Bay Area

The State of the Estuary report tracks indicators and trends that measure the San Francisco Estuary's ecological health. Likewise, the Delta Stewardship Council's Delta Plan Performance Measures uses several metrics to measure, progress, and track performance across the coequal goals of a reliable water supply for California and a healthy Delta ecosystem. It uses an easy-to-access, graphics-rich online interface to illustrate performance measure information and data to ensure transparency around the Delta Plan's goals and performance measures. This website and the metrics it tracks could be a model for how the Bay Area could transparently track its adaptation goals and progress.



Creosote-treated pilings at the Red Rocks warehouse site in Richmond. Photo by Marilyn Latta, State Coastal Conservancy.

TASK 9.2: Monitor and learn from pilot projects.

Monitor pilot projects to identify lessons learned and update or establish guidance based on these lessons. Expand and support existing monitoring programs, such as the Wetland Regional Monitoring Program and the San Francisco Bay National Estuarine Research Reserve, to increase the context for learning and adaptation. Use monitoring to update and refine best practices for innovative, multi-benefit projects covered in regional vision (Task 1.1), funding criteria (Task 6.2), technical assistance guidance (Task 4.2), and permitting processes (Task 7.1).



Ideas for the Bay Area

*Pilot projects don't have to be limited to nature-based solutions. The **San Francisco Bay Area Rapid Transit District (BART)** can serve as a model for other agencies pursuing adaptation. With limited funding and resources, BART has conducted a number of pilot projects to evaluate resiliency risks and develop adaptation solutions. Pilot findings have been used to inform BART capital projects of risks. As a pilot outcome, BART requires in the BART Facilities Standards (BFS) that capital projects account for SLR risk in their designs. BART's approach to leverage existing data and partnerships to maximize pilot outcomes are examples of practices that can be shared and benefit other agencies.*

Action 9 Benefits



EQUITY

Ensures accountability for equity and community-focused adaptation outcomes.



ENVIRONMENT

Ensures accountability for nature-based, ecosystem, and habitat-based adaptation outcomes; monitoring and reporting will improve the design, permitting, funding, and construction of nature-based adaptation strategies.



ECONOMY

Ensures accountability for job and housing growth adaptation co-benefits; monitoring of pilot projects will lead to more efficient and effective projects and expedited protection for critical assets.

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Bay Adapt

Implementation Chart

Draftas of October 2021.

Implementation Chart		GOVERNMENT													NON-GOVERNMENTAL ORGANIZATIONS													CO-LEADS IDENTIFIED		
		BCDC	RW QCB	MTC/ ABAG	SFEP	SCC	BARC	Cal-trans	DSC	Other State	NOAA	US-ACE	Other Federal	Local Juris.	Bay-CAN	SFEI	CHAR G	Nor-Cal RN	WOE-IP	CBOs	EJ Advo	Enviro Orgs	Business	Priv Phil	Academia	Media*	Education/ Cultural Orgs			
Drafts of October 2021.																														
PEOPLE	Task 1.1: Create a long-term regional vision rooted in communities, bay habitats, and the economy.	L	•	••	••	•	•	••						L	•	••	•			L	•	•	•		••		••	BCDC Local Jurisdiction(s) CBO(s)		
	Task 1.2: Lay the foundation for a proactive regional legislative agenda.	••		••			L							••	••	••	••				••	••	••					BARC		
	Task 2.1: Improve how communities and public agencies learn from each other and work together.	••	••	••	••	••	••			•		••		••	L			L	L	•	•			••				BayCAN, Norcal Resilience Network, WOEIP		
	Task 2.2: Fund the participation and leadership of CBOs and frontline communities in adaptation planning.	••		••	••		L							••	••			L	L	•				••				BARC, Norcal Resilience Network, WOEIP		
INFORMATION	Task 3.1: Tell local and regional stories about people and places adapting to climate change.	•		•	••	•	L							••	••					••				••		L		BARC Media*		
	Task 3.2: Weave climate literacy into school programs.	•								•				••										••	•		••	TBD		
	Task 4.1: Align research and monitoring with information gaps.	••	L		••			•	••		••		••	•	L	L	••			••	•	•	•	•		••		RWQCB, BayCAN, SFEI		
	Task 4.2: Make scientific data, information, and guidance easier to access and use.	L	••	L	••	••			••		••		••	•	L	L	••				•	•	•	•		•		BCDC, MTC/ABAG, BayCAN, SFEI		
	Task 4.3: Increase access to technical consultants for local adaptation partners.			L	L	••								•	••	••	••			•								MTC/ABAG, SFEP		
PLANS	Task 5.1: Provide incentives for robust, coordinated adaptation plans.	••		L		••	•								••	••	•											MTC/ABAG		
	Task 5.2: Align state-mandated planning processes around adaptation.	•		••						•				••	••													TBD		
	Task 6.1: Expand understanding of the financial costs and revenues associated with regional adaptation.	L	••	L			••							•			•							•				BCDC, MTC/ABAG		
	Task 6.2: Establish a framework for funding plans and projects.	L		L	•	••	•	•			•			•						•	•	•	•					MTC/ABAG		
	Task 6.3: Help cities and counties expand ways to fund adaptation planning and projects.	•		L	•	••	•	••						•	••													MTC/ABAG		
PROJECTS	Task 7.1: Accelerate permitting for equitable, multi-benefit projects	L	L		L	••			•		••			•			•			•	•	•	•					BCDC, RWQCB, SFEP		
	Task 7.2: Assess environmental regulations and policies that slow progress on projects.	L	L		L	••			•		••			•						•	•	•	•					BCDC, RWQCB, SFEP		
	Task 8.1: Incentivize projects that meet regional guidelines.	•	•	L	••	••		••			••	••					•	••		•								MTC/ABAG		
	Task 8.2: Encourage collaboration among people doing projects in the same places.	••	••	••	••	L	••	•	•					••	••	L	•			••				•				SCC, SFEI		
	Task 8.3: Facilitate faster construction of nature-based projects.	••	•		L	••		•	•			•		•		••	•			•	•	•	•					SFEP		
PROGRESS	Task 9.1: Measure regional progress using metrics and share results.	L		••	L		••							•		L				•	•	•	•		•			BCDC, SFEP, SFEI		
	Task 9.2: Monitor and learn from pilot projects.	••	L	•	••	••			•		•	•		•			•			•	•	•			••			RWQCB		
L	Lead	Tasks Assigned as Lead		7	4	7	5	1	3	0	0	0	0	0	0	0	1	3	4	0	2	2	1	0	0	0	1	0	*May include KneeDeepTimes, KQED, and Joint Venture/SFEP Bay Area Regional	
••	Participate	Tasks Assigned to Participate		8	3	7	10	11	4	3	2	0	3	3	0	7	8	5	1	0	0	3	1	1	1	4	3	0		1
•	Advise	Tasks Assigned to Advise		5	3	2	2	2	4	4	6	1	1	3	0	11	1	0	4	0	0	10	10	9	8	0	5	0		0

- Acronyms
- BCDC

Bay Conservation and Development Commission
- RWQCB

Regional Water Quality Control Board
- MTC/ABAG

Metropolitan Transportation Commission Association of Bay Area Governments
- SFEP

San Francisco Estuary Partnership
- SCC

State Coastal Conservancy
- BARC

Bay Area Regional Collaborative
- Caltrans

California Department of Transportation
- DSC

Delta Stewardship Council
- NOAA

National Oceanic and Atmospheric Association
- USACE

US Army Corp of Engineers
- Local Jurisdictions

City and County Government
- BayCAN

Bay Area Climate Action Networkl
- SFEI

San Francisco Estuary Institute
- CHARG

Coastal Hazards Adaptation Resilience Group
- Norcal RN

NorCal Resilience Network
- WOEIP

West Oakland Environmental Indicators Project
- CBOs

Community Based Organizations
- EJ Advo

Environmental Justice Advocacy Organizations
- Enviro Orgs

Environmental Organizations
- Business

Businesses, Associations, and Civic Advocacy
- Pri Phil

Private Philanthropy
- Academia

Universities or research

Bay Adapt process and Leadership Advisory Group (LAG)

Bay Adapt was convened by the San Francisco Bay Conservation and Development Commission (BCDC) in partnership with a broad range of Bay Area leaders that comprise the Leadership Advisory Group (LAG). The LAG consists of leaders from public agencies, interest groups, community-based organizations, and academia and provides strategic direction, feedback, and leadership in implementing the Joint Platform actions.

The strategies in this document were developed by BCDC staff with nearly 100 stakeholders who participated in hundreds of hours of working group meetings. The strategies were also informed by one Public Forum, ten Community and Stakeholder Focus Groups, an Environmental Justice (EJ) Caucus which was convened regularly throughout the process, and many presentations to other region-wide existing groups consisting of local government staff and elected officials.

For a summary of feedback from the Public Forum, Community and Stakeholder Focus Groups, and a list of outreach presentations, visit the Bay Adapt website at www.bayadapt.org.

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Warner Chabot, SFEI

Chris Choo, Marin County

John Coleman, Bay Planning Coalition (Chair)

Heather Cooley, Pacific Institute

Adrian Covert, Bay Area Council

Jessica Davenport, State Coastal Conservancy

Paul Detjens, Contra Costa County

Hannah Doress, San Mateo County

Arthur Feinstein, Sierra Club

Laura Feinstein, SPUR

Xavier Fernandez, RWQCB

Andrea Gaffney, BCDC

Stefan Galvez-Abadia, Caltrans

Julio Garcia, Environmental Justice Caucus Member

Michael Germeraad, MTC/ABAG

Vincent Gin, Valley Water

Juliana Gonzales, The Watershed Project

Terrie Green, Shore Up Marin

Marcus Griswold, San Mateo County

Dave Halsing, South Bay Salt Pond Restoration Project

Sami Harper, RWQCB

Katie Hart, RWQCB

Rachael Hartofelis, MTC/ABAG

Kristina Hill, UC Berkeley

Brian Holt, EBRPD

Stefanie Hom, MTC/ABAG

Lee Huo, San Francisco Bay Trail

Melissa Jones, BARHII

Nuin-Tara Key, Office of Planning and Research

Leslie Lacko, Marin County

Roger Leventhal, Marin County

Jack Liebster, Marin County (Chair)

Emily Loper, Bay Planning Coalition

Corina Lopez, City of San Leandro (elected)

Lindy Lowe, Port of San Francisco (former)

Jeremy Lowe, SFEI

Return to Agenda

Mark Lubell, UC Davis
Pat Mapelli, Granite Rock
Moira McEnepsey, State Coastal Conservancy
Paul Medved, BART
Mike Mielke, Silicon Valley Leadership Group
Lil Milagro Henriquez, Mycelium Youth Network
Kris May, Silvestrum
Rafael Montes, BCDC
Hoi-Fei Mok, City of San Leandro
Stephanie Moulton-Peters, Marin County (elected)
Heidi Nutters, SFEP
Gail Payne, City of Alameda
Erik Pearson, City of Hayward
Dave Pine, San Mateo County (elected)
Jim Ponton, RWQCB
Erika Powell, CHARG (Chair)
Bruce Riordan, BayCAN
Harriet Ross, Delta Stewardship Council
Ana Ruiz, Mid Pen Open Space District

Sarah van der Schalie, NOAA
Magdalena Sta Maria, Santa Clara County
Sandra Scoggin, SF Bay Joint Venture
Jasneet Sharma, Santa Clara County
Stuart Siegel, SF NERR
Zoe Siegel, Greenbelt Alliance
Becky Smyth, NOAA
Robert Spencer, Urban Economics
Mark Stacey, UC Berkeley
Caitlin Sweeney, SFEP (Chair)
Laura Tam, Resources Legacy Fund
Will Travis, Independent Consultant
Stu Townsley, US Army Corps
Luisa Valiela, EPA Region 9
Matt Vander Sluis, BARHII
Edgar Westerhof, Arcadis
Angie Xiong, Ascent Environmental
Jacqueline Zipkin, East Bay Dischargers Authority

BCDC Staff

Larry Goldzband, Executive Director
Steve Goldbeck, Deputy Director
Jessica Fain, Planning Director
Erik Buehmann, Planning Program Manager
Dana Brechwald, ART Program Manager
Rachel Cohen, Planning Secretary
Andrea Gaffney, Senior Landscape Architect
Nahal Ghoghaie, Environmental Justice Manager
Todd Hallenbeck, GIS Specialist
Daniel Hossfeld, Environmental Scientist
Viktoria Kuehn, Environmental Scientist
Nicholas Sander, Environmental Scientist
Jaclyn Mandoske, Environmental Scientist
Rafael Montes, Senior Engineer

Sam Cohen (former BCDC)
Shannon Fiala (former BCDC)
Karen Tanner (former BCDC)

Report Design

Jaclyn Mandoske, Environmental Scientist

Acronyms

Acronym	Description
ABAG	Association of Bay Area Governments
BARC	Bay Area Regional Collaborative
BARHII	Bay Area Health Inequities Initiative
BART	Bay Area Rapid Transit
BayCAN	Bay Area Climate Adaptation Network
BCDC	SF Bay Conservation and Development Commission
BRRIT	Bay Restoration Regulatory Integration Team
CHARG	San Francisco Bay Regional Coastal Hazards Adaptation Resiliency Group
EBRPD	East Bay Regional Parks District
MTC	Metropolitan Transportation Commission
NERR	National Estuarine Research Reserve
NOAA	National Oceanic and Atmospheric Administration
RWQCB	Regional Water Quality Control Board
SCC	State Coastal Conservancy
SFEI	San Francisco Estuary Institute
SFEP	San Francisco Estuary Partnership
SFBRA	San Francisco Bay Restoration Authority
SFPUC	San Francisco Public Utilities Commission
USACE	U.S. Army Corps of Engineers
WOIEP	West Oakland Environmental Indicators Project



CITY COUNCIL REPORT

DATE **FEBRUARY 15, 2022**

TO: **MAYOR AND COUNCIL MEMBERS**

FROM: **ANDREW MURRAY, CITY MANAGER**

**SUBJECT: RECEIVE THE QUARTERLY REPORT ON IMPLEMENTATION OF THE
STRATEGIC PLAN FOR FISCAL YEAR (FY) 2021-22 SECOND
QUARTER**

RECOMMENDATION

City staff recommends that the City Council receive the quarterly report on implementation of the Strategic Plan.

BACKGROUND

In February 2020, the City Council adopted the City of Pinole Strategic Plan 2020 – 2025. The Strategic Plan identified four goals for the City (safe and resilient, financially stable, vibrant and beautiful, and high performance) and 22 individual strategies (special projects) to complete over a five-year timeframe.

In August 2020, the City created the Strategic Plan Implementation Action Plan (IAP), which identified the timeframe on which each Strategic Plan strategy would be implemented. The City Council revisited the IAP in January 2021 and approved an updated version, which specified completion dates for each of the strategies (attached). During the January 2021 discussion of the IAP, staff recommended that staff provide a quarterly report on the status of the implementation of the Strategic Plan strategies, akin to the quarterly reports that staff provides to the Council on the City budget and City investments. Council agreed to this recommendation.

REVIEW & ANALYSIS

Below find a table listing the four goals and 22 strategies contained within the Strategic Plan, along with the start and completion dates for each agreed upon in the January 2021 IAP. Each strategy has been coded with a green, yellow, or red dot to indicate whether the City is on track to achieve the beginning and completion dates specified in the January 2021 IAP. Green indicates that the City is on track to achieve the beginning and completion dates; yellow indicates that the City is on track to achieve either the beginning or completion date; and red indicates that the City is not on track to achieve either the beginning or completion date. The City is currently on track to achieve the beginning and completion dates of almost all of the strategies.

Goal and Strategy	Year to Begin Strategy (January 2021 IAP)	Year to Complete Strategy (January 2021 IAP)	FY 2021-22 First Quarter Status	Notes on Status
Goal 1: Safe and Resilient Pinole				
Strategy 1. Conduct a citywide asset condition assessment.	Year 1	Year 5		The City is in the midst of multiple asset condition assessments and master plans. At the end of Year 5, the City will have current assessments for all major capital assets.
Strategy 2. Update the emergency preparedness and response plan (including results of the facilities and equipment assessment).	Year 1	Year 1		A draft updated EOP is expected from consultant in FY 2021-22 Q3.
Strategy 3. Explore restoring the community emergency response team (CERT) program and conducting annual tabletop exercises and community drills.	Year 3	Year 3		Staff expects to initiate and complete this effort on schedule.
Strategy 4. Review, prioritize, and implement as appropriate the 2019 fire service study recommendations.	Year 1	Year 2	 Complete	City staff presented its assessment of the fire study and its recommendations regarding next steps to bolster fire service in April 2021. City Council approved staff's recommendations, which staff is now implementing.
Goal 2: Financially Stable Pinole				
Strategy 1. Develop a long-term financial plan (LTFP) and use it to guide budget and financial decisions (including policies regarding reserves and management of liabilities).	Year 1	Year 1	 Complete	The City adopted a LTFP in June 2021.

Goal and Strategy	Year to Begin Strategy (January 2021 IAP)	Year to Complete Strategy (January 2021 IAP)	FY 2021-22 First Quarter Status	Notes on Status
Strategy 2. Conduct a comprehensive fee study to ensure cost recovery of current and potential service fees. (Evaluate implementing an online payment platform.)	Year 1	Year 2		The City has hired a consulting firm to conduct a comprehensive fee study, including a cost allocation plan. The City expects the consultant to complete its work in March 2022, the City Council to hear proposed changes to fees in April 2022, and for revised fees to be effective as soon as May 2022. City staff is exploring various options for online payments.
Strategy 3. Establish a program to evaluate grant opportunities and capacity.	Year 2	Year 2		City staff will complete this project in FY 2021-22.
Strategy 4. Explore an array of revenue generation opportunities to recover costs.	Year 2	Year 3		This is an ongoing effort in which staff is currently engaged, and of which the fee study is a component.
Strategy 5. Develop a disciplined approach to funding infrastructure maintenance and improvements.	Year 1	Year 5		This is an ongoing effort in which staff is currently engaged, and which involves the asset condition assessments, master plans, and annual capital planning process.
Goal 3: Vibrant and Beautiful Pinole				
Strategy 1. Update the General Plan and Three Corridors Specific Plan.	Year 1	Year 4		Staff has begun work to update these plans. The City has hired a new Community Development Director who will be overseeing these efforts.
Strategy 2. Develop/create a comprehensive strategy to encourage streamlining the rehabilitation and re-use of undeveloped or under-developed properties.	Year 4	Year 4		Staff expects to initiate and complete this effort on schedule.

Goal and Strategy	Year to Begin Strategy (January 2021 IAP)	Year to Complete Strategy (January 2021 IAP)	FY 2021-22 First Quarter Status	Notes on Status
Strategy 3. Partner with regional for- and non-profit housing organizations to provide an array of housing options consistent with community income levels.	Year 1	Year 1	 Complete	The City has partnered with nonprofit housing organizations to explore and develop affordable housing projects, particularly the Satellite Affordable Housing Associates (SAHA) project at 811 San Pablo Avenue. Staff also processed an application for a 179-unit, 100% affordable senior housing project at 600 Roble Avenue called Vista Woods. Although this is an ongoing effort, it was scheduled as a one-year project in the IAP, and is therefore marked as complete.
Strategy 4. Develop a comprehensive economic development strategy that includes a focus on downtown redevelopment to activate the core of the community as a destination for the region (including gateway and wayfinding signage as well as branding).	Year 1	Year 2		The City engaged a consultant in September 2021 to prepare an economic development strategy for the City. The consultant is completing the existing conditions analysis, and staff expects the consultant to complete the strategy in FY 2021-22.
Strategy 5. Partner regionally to improve and enhance transportation circulation, including public transit, cars, bikes, and pedestrians.	Year 2	Year 4		The City is engaged in several collaborations with other jurisdictions and agencies to enhance transportation. The City Council appropriated funding to create an Active Transportation Plan; the City received funding to collaborate with the County on an Appian Way complete streets project; and the City is requesting that new development projects have facilities to promote transit.

Goal and Strategy	Year to Begin Strategy (January 2021 IAP)	Year to Complete Strategy (January 2021 IAP)	FY 2021-22 First Quarter Status	Notes on Status
Strategy 6. Conduct a review and update of the City's code enforcement and property maintenance programs with a focus on increased beautification efforts and investment in community amenities, business districts, and nuisance abatement.	Year 1	Year 1		This is an ongoing effort. City staff is continually updating code enforcement policies and procedures. Investment in community amenities is a responsibility of the capital improvement plan and the potential creation of business districts will be addressed in the forthcoming economic development strategy.
Goal 4. High Performance Pinole				
Strategy 1. Develop an employee attraction, retention, and development plan. a. Analyze the City's classification and compensation system and update as needed.	Year 1	Year 2		Staff has begun to develop an employee attraction, retention, and development plan. Staff has conducted several classification and compensation studies. Staff expects these efforts to accelerate when the new Human Resources Director is aboard, and to complete an attraction, retention, and development plan in FY 2021-22.
Strategy 2. Conduct a citywide organization review to optimize efficiencies.	Year 1	Year 1	 Complete	The City completed a citywide organizational review (assessment) in March 2021.
Strategy 3. Review citywide implementation of best practices and improve processes.	Year 2	Year 5		This is an ongoing effort in which staff is currently engaged.
Strategy 4. Develop a strategic communication plan (i.e., public information officer, messaging, marketing, technical implementation).	Year 1	Year 2		The City engaged a consultant in August 2021 to create a communication and engagement plan for the City. The consultant has conducted research on current conditions, including interviewing several key stakeholders. Staff expects the plan to be completed in FY 2021/22.

Goal and Strategy	Year to Begin Strategy (January 2021 IAP)	Year to Complete Strategy (January 2021 IAP)	FY 2021-22 First Quarter Status	Notes on Status
Strategy 5. Develop a public engagement plan. a. Develop policies and practices that provide a framework for diverse community members to connect, interact, and proactively participate. b. Explore opportunities for meaningful youth participation in city and community life. c. Develop a robust volunteer and internship program.	Year 1	Year 2		The City engaged a consultant in August 2021 to create a communication and engagement plan for the City. Staff expects the plan to be completed in FY 2021/22.
Strategy 6. Develop a comprehensive information technology Strategic Plan.	Year 1	Year 1		City staff expects to complete an IT Plan FY 2021-22.
Strategy 7. Develop an interagency legislative advocacy program.	Year 2	Year 2		Staff expects to initiate and complete this effort on schedule.

FISCAL IMPACT

There is no fiscal impact related to receiving this report.

ATTACHMENTS

Attachment A Implementation Action Plan, January 2021



City of Pinole

Strategic Plan 2020 – 2025

Implementation Action Plan

August 2020
Revised January 2021

City of Pinole Strategic Plan 2020 – 2025 Implementation Action Plan (IAP)

This Implementation Action Plan is a living document and serves as the blueprint to implement the Strategic Plan. This document is a tool that should be updated on a regular basis. Management Team members may choose to review progress on a scheduled basis, and periodically report progress to the City Council, employees, and other stakeholders. Prudent implementation requires “circling back” and fine-tuning the plan based on experience. It contains the key steps, prioritization, time frame, team, and success indicators to implement the Strategic Plan elements.

The categories within this IAP are:

- o Year to begin the strategy (Year 1, 2, 3, 4, or 5)
 - o Year 1 is FY 2020-21
 - o Year 2 is FY 2021-22
 - o Year 3 is FY 2022-23
 - o Year 4 is FY 2023-24
 - o Year 5 is FY 2024-25
- o Updated year to begin strategy
- o Updated year to complete strategy
- o Key implementation steps
- o Lead staff position for the strategy
- o Other team members involved for the strategy
- o Whether resources (dollars or staff time) are available to complete strategy
- o Success indicators and comments

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Goal 1: Safe and Resilient Pinole								
Strategy 1. Conduct a citywide asset condition assessment.	Year 1	Year 1	Year 5	- Acquire asset management software - underway - Complete/review inventory of all city assets (facilities, property, equipment, etc.) - Conduct condition assessments - Review results with Executive Team - Distribute condition assessment report to staff - Create Long-Term Capital Asset Management Plan and integrate with Capital Improvement Plan	Development Services Director / City Engineer	Public Works Manager, Senior Project Manager	Yes (funding appropriated for some related expenses, but not all)	- Establish maintenance standards - Report annually on the condition of city assets - Create long-term plan for capital asset management
Strategy 2. Update the emergency preparedness and response plan (including results of the facilities and equipment assessment).	Year 1	Year 1	Year 1	- Review the city's emergency preparedness and response plan - Revise/update the plan based on best practices - Attach the condition assessment report to the plan	Fire Chief	Police Chief	Yes (funds in current budget for this project estimated at \$50,000)	- Publish an updated Pinole EOP - Establish tabletop schedule and track drills
Strategy 3. Explore restoring the community emergency response team (CERT) program and conducting annual tabletop exercises and community drills.	Year 3	Year 3	Year 3	- Assess and document the city's needs for the CERT program - Establish and implement preferred approach (e.g., city operated, volunteer-based, partnership with other agency) - Identify resources that are needed to restore the program (funding, staff, training materials, volunteers, equipment, etc.)	Fire Chief	Police Chief	Yes	- Inventory CERT across the City - Schedule and conduct drills

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Strategy 4. Review, prioritize, and implement as appropriate the 2019 fire service study recommendations.	Year 1	Year 1	Year 2	- Review the results and recommendations of the 2019 fire service study (planned for September 2020) - Provide City staff recommendations to Council - Identify resources needed to implement top priorities - Develop an implementation action plan for the recommendations - Provide updates to implementation	Fire Chief	City Manager	Yes (resources are available to review the results and recommendations, but no funding has been appropriated to implement any service expansions)	Implementation of Council-approved recommendations

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Goal 2: Financially Stable Pinole								
Strategy 1. Develop a long-term financial plan (LTFP) and use it to guide budget and financial decisions (including policies regarding reserves and management of liabilities).	Year 1	Year 1	Year 1	- Create project plan to develop LTFP - Prepare 10-year financial forecast - Identify budget and organizational strategies for long-term sustainability - Engage community (education and strategies, service levels) - Engage executive team on developing plan - Based on best practices, include policies for managing the city's reserves and liabilities - Present LTFP to Council for adoption	Finance Director	Potential consultant support Executive Team	Yes	- LTFP adopted by council - Making decisions consistent with plan - Report on annual compliance with financial reserves and liabilities' policies - Ability to live within the forecast - Update plan every two years
Strategy 2. Conduct a comprehensive fee study to ensure cost recovery of current and potential service fees. (Evaluate implementing an online payment platform.)	Year 1	Year 1	Year 2	- Collect sample fee schedules from peer agencies - Analyze cost of providing fee-based services (including completing updated overhead cost allocation plan and incorporating that data) - Calculate and document fully burdened in-house service costs for each fee - Review and update, if appropriate, the City's financial policy on fee-based services and cost recovery - Update fees, based on the city's cost-recovery goals - Distribute new fee schedule to staff and upload to the city's website	Finance Director	Executive Team	No (no funds have been appropriated for consulting services that will likely be needed to complete the strategy)	NOTES: Development Services – need nexus study first Recreation, PCTV Fire completed

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Strategy 3. Establish a program to evaluate grant opportunities and capacity.	Year 2	Year 2	Year 2	- Determine organizational structure/home and process for evaluating and pursuing grant opportunities - Identify priority service areas for pursuing grants - Determine staff assignments - Review grant application and administration best practices - Develop criteria for determining whether to pursue grants - Prepare annual report summarizing grants to pursue and the status of administration	City Manager	Executive Team	Yes	- Total dollars awarded - Administration cost by percent of total grant - Grant funded projects completed - Monetary value of benefits/outcomes created directly by grant and indirectly as a result of grant
Strategy 4. Explore an array of revenue generation opportunities to recover costs.	Year 2	Year 2	Year 3	- Determine revenue needs to cover city expenditures (see goal 2, strategy 1) - Identify options (see goal 2, strategy 1 and strategy 2) - Prioritize pursuit of revenue options - Determine ease of implementation - Bring recommendations to Council	Finance Director	Executive Team	Yes	Periodically review costs for services and the percent of costs recovered through fees and charges.
Strategy 5. Develop a disciplined approach to funding infrastructure maintenance and improvements.	Year 3	Year 1	Year 5	Create Long-Term Capital Asset Management Plan and integrate with Capital Improvement Plan	Development Services Director / City Engineer	Finance Director	Yes	- CIP implementation - CIP gaps

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Goal 3: Vibrant and Beautiful Pinole								
Strategy 1. Update the General Plan and Three Corridors Specific Plan.	Year 1	Year 1	Year 4	- Updating the Housing Element in FY 2020 – 2021 - Update the residential housing design guidelines - Recommend changes as needed - Review updates with the executive team - Finalize updates	Development Services Director / City Engineer		Yes (received a grant to fund the Housing Element and residential design guidelines update)	Adopted plan documents
Strategy 2. Develop/create a comprehensive strategy to encourage streamlining the rehabilitation and re-use of undeveloped or under-developed properties.	Year 4	Year 4	Year 4	- Review current process for rehabilitating and re-using undeveloped or underdeveloped properties - Identify and remove process delays and steps that lack value - Update city policies as needed	Development Services Director / City Engineer and Assistant City Manager		Yes	Track redevelopment and reuse timeframes

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Strategy 3. Partner with regional for- and non-profit housing organizations to provide an array of housing options consistent with community income levels.	Year 1	Year 1	Year 1	- Identify and meet with potential partner housing organizations - Collaborate on developing housing units, both through financial assistance and zoning requirements, consistent with state and regional targets - Work closely with neighborhoods to vet housing proposals and plan to construction to ensure consistency with neighborhood character.	Development Services Director / City Engineer and Assistant City Manager		Yes (staff is available to work on this strategy, but the City has limited financial resources to contribute toward the construction of new housing)	- Track the number of new housing partners - Track the number of housing units created

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Strategy 4. Develop a comprehensive economic development strategy that includes a focus on downtown redevelopment to activate the core of the community as a destination for the region (including gateway and wayfinding signage as well as branding).	Year 1	Year 1	Year 2	- Identify the city's economic development lead staff person - Create project plan to create economic development strategy - Identify the city's economic development goals with City Council and potential subcommittee with key partners (including funding resources that will be needed to achieve each economic development goal and strategy) - Document strategies related to each goal - Specify ways to enhance the city's signage and branding	Assistant City Manager	City Manager, Development Services Director / City Engineer, and Planning Manager	Yes (staff is available to work on this strategy, but no funds have been appropriated for consulting services that might be needed to complete the strategy)	- Track tax dollars - Track square footage of business industry by type

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Strategy 5. Partner regionally to improve and enhance transportation circulation, including public transit, cars, bikes, and pedestrians.	Year 2	Year 2	Year 4	• Cultivate and actively engage partnerships on bike and ped planning activities • Identify the City's transportation circulation goals and review and update City transportation and circulation plans as needed • Determine how regional partners can assist with improvement - MTC, WCCTAC and WESTCAT • Evaluate the effectiveness of these partnerships • Make adjustments as needed	Development Services Director / City Engineer		Yes	Actively involved with WCCTAC

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Strategy 6. Conduct a review and update of the City's code enforcement and property maintenance programs with a focus on increased beautification efforts and investment in community amenities, business districts, and nuisance abatement.	Year 1	Year 1	Year 1	- Review the city's code enforcement and property maintenance programs - Develop recommendations including proactive enforcement based on Council priorities - Prioritize the rental property maintenance program and inspection process - Review recommended updates with the executive team - Finalize updates - Communicate updates to staff and the public	Planning Manager	City Attorney	Yes (new FTE approved by Council in FY 2019-2020)	- Track complaints - Track number of blighted properties improved - Develop and track business district condition inventories - Timeframe to open and close a case (determine metric and close cases in a timely fashion)

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Goal 4. High Performance Pinole								
Strategy 1. Develop an employee attraction, retention, and development plan. a. Analyze the City's classification and compensation system and update as needed.	Year 1	Year 1	Year 2	- Create project plan to create employee attraction, retention, and development plan - Consider incorporation of succession planning component - Document the city's goals for employee attraction, retention, and development - Identify strategies to attract and retain talent - Identify what works in departments - Develop key performance indicators to track success - Monitor and report on results - Conduct a citywide classification and compensation study - Identify compensation improvements and prioritize recommendations - Evaluate compensation recommendations against the LTFP	Human Resources Director	Executive Team	Yes	Workforce satisfaction and productivity

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Strategy 2. Conduct a citywide organization review to optimize efficiencies.	Year 1	Year 1	Year 1	- Solicit proposals from qualified consultants - Conduct a citywide organizational review - Analyze organizational structure, breadth of City activities, staffing and resource levels, and span of control - Identify opportunities to streamline operations, and optimize efficiency and effectiveness - Distribute results to staff - Prioritize recommendations - Implement changes	City Manager	Consultant	No (no funds have been appropriated for consulting services that will likely be needed to complete the strategy)	Implement recommended changes
Strategy 3. Review citywide implementation of best practices and improve processes.	Year 2	Year 2	Year 5	- Establish framework through which all City activities and each department's policies, procedures, and services are reviewed on a recurring basis relative to best practices and improvement opportunities - Identify and prioritize policies and procedures to review and update (dept/citywide)	City Manager	Executive Team	Yes	- Document and track efficiencies - Ongoing – touches all areas (i.e. personnel rules). Share and report on updates as occurs.

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Strategy 4. Develop a strategic communication plan (i.e., public information officer, messaging, marketing, technical implementation).	Year 1	Year 1	Year 2	- Define the purpose and goals of a communication plan - Assign staff to create communication plan - Solicit input from key stakeholder groups (internal and external) - Create draft plan and review the plan with city leadership - Adopt the plan - Distribute the plan to city staff	City Manager	Development Services Director / City Engineer's team and an analyst (PD to implement plan to start)	Yes	- Track "good" news stories - Survey the community about their knowledge City information

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Strategy 5. Develop a public engagement plan. a. Develop policies and practices that provide a framework for diverse community members to connect, interact, and proactively participate. b. Explore opportunities for meaningful youth participation in city and community life. c. Develop a robust volunteer and internship program.	Year 1	Year 1	Year 2	• Create project plan to create engagement plan • Review existing tools and engagement practices • Establish a policy adopting public engagement principles • Develop a volunteer and youth engagement approach • Implement engagement across the organization based on the principles	City Manager	City Clerk	Yes	• Track number of participants and hours of public engagement annually.

Goal / Strategy	Year to Begin Strategy Per Final August 19, 2020	Updated Year To Begin Strategy	Updated Year To Complete Strategy	Key Implementation Steps	Lead Staff Position	Other Team Members Involved	Resources Available (Yes/No)	Success Indicators and Comments
Strategy 6. Develop a comprehensive information technology Strategic Plan.	Year 1	Year 1	Year 1	- Assess the city's current use of technology - Obtain feedback from city staff about technology needs (through surveys, focus groups, etc.) - List the most critical challenges facing the city, to determine technological priorities - Research possible solutions and associated costs for each priority - Document priorities, solutions (both products to purchase and services to outsource), and costs - Review the technology plan with staff	Assistant City Manager	IT service providers	Yes	Implementation of IT Plan recommendations (Note: Plan will have a 3-5-year timeframe)
Strategy 7. Develop an interagency legislative advocacy program.	Year 2	Year 2	Year 2	- Identify the City's legislative policy goals on an annual basis - Work with a lobbyist and implement legislative priorities consistent with the City's interests and Strategic Plan - Monitor results	City Manager		Yes	Track legislation opposed and supported annually.



CITY COUNCIL REPORT

DATE: FEBRUARY 15, 2022

TO: MAYOR AND COUNCIL MEMBERS

FROM: LILLY WHALEN, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: RECEIVE QUARTERLY UPDATE ON GREENHOUSE GAS INVENTORY EFFORT

RECOMMENDATION

Staff recommends that the City Council receive this report.

BACKGROUND

On October 19, 2021, the City Council adopted Resolution No. 2021-93, which declared a climate emergency, directed staff to complete a greenhouse gas (GHG) emissions inventory, and directed staff to prepare a Climate Action Plan (CAP) that includes GHG emission reduction goals that align with the State's GHG emission reduction goals of SB 32 and Executive Order B-55-18. The City Council also directed staff to present quarterly updates on the City's progress on the GHG emissions inventory and CAP development.

DISCUSSION AND ANALYSIS

This is the first quarterly report on the City's progress on the GHG emissions inventory and CAP development. Conducting a GHG inventory is a critical first step in city climate action planning. Greenhouse gas inventories inform all future steps of climate action, including target setting, strategy development, and ongoing monitoring and evaluation. Analysis is underway for City of Pinole's community baseline GHG emissions to review and reconcile accuracy of data that was produced by East Bay Energy Watch. The purpose of this analysis is to establish an accurate and transparent baseline of data for the GHG inventory, and to establish an accurate foundation for the CAP development. Additionally, data gathering is underway for the municipal inventory, which quantifies the emissions from City facilities only.

Following is a summary of staff and consultant activities for the second quarter of fiscal year (FY) 2021/22 (October – December 2021).

NOVEMBER 2021 ACTIVITIES

- Staff solicited and negotiated informal quotes from three consulting firms

- City Council approved a mid-year budget adjustment in the amount of \$160,000 to fund the GHG inventory and CAP

DECEMBER 2021 ACTIVITIES

- Staff reviewed proposals from three firms to conduct the GHG Inventory
- Staff selected and executed a contract with CSG Consultants, with Rincon Consultants as a subconsultant, to perform the GHG Inventory at a cost of \$28,771

FISCAL IMPACT

There is no fiscal impact related to receiving this report.

ATTACHMENTS

None



CITY COUNCIL REPORT

DATE: FEBRUARY 15, 2022

TO: MAYOR AND COUNCIL MEMBERS

FROM: JUSTINE SIDIE, CODE ENFORCEMENT OFFICER
LILLY WHALEN, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: ADOPT RESOLUTION OF THE CITY OF PINOLE CONFIRMING THE COSTS OF NUISANCE ABATEMENT AT 2718 SILVERADO DRIVE AND ORDERING A SPECIAL ASSESSMENT IN THE AMOUNT OF \$10,088.46 AGAINST THE SUBJECT PROPERTY TO FULLY RECOVERY ALL ABATEMENT COSTS

RECOMMENDATION

Staff recommends that the City Council adopt the proposed Resolution (Attachment A), which confirms the costs incurred by the City to abate a code violation and nuisance at 2718 Silverado Drive, Pinole, California, and orders a special assessment to be levied against the subject property in the amount \$10,088.46 to recover all abatement costs.

BACKGROUND

On April 5, 2021, a complaint was received regarding code violations at 2718 Silverado Drive, including a dead/hazardous tree. An investigation was conducted by Code Enforcement staff, and violations of the Pinole Municipal Code (PMC) were identified. PMC Section 8.24.020 provides that it is unlawful for a property owner (or any person leasing, renting, occupying or having charge or possession of private property in Pinole) to accumulate within public view or in the right-of-way:

Dead, decayed, diseased or hazardous trees, weeds or other vegetation, dangerous to the public safety and welfare.

Violations were found by the City, specifically that two dead trees were dangerous to the public safety and welfare. The following action then occurred:

- On April 6, 2021, the City delivered a Courtesy Notice to the property owner to request removal of the dead tree from the property to prevent a hazard.
- On May 19, 2021, the code violations remained and the property owner was issued a Notice and Order to Abate Violations.
- On June 9, 2021, the code violations remained and the first Administrative Citation was issued.

- On August 9, 2021, the code violations remained and a second Administrative Citation was issued.
- On September 13, 2021, the code violations remained and a third Administrative Citation was issued.
- On October 14, 2021, the code violations remained and a fourth Administrative Citation was issued.
- The total amount of all Administrative Citations issued is \$1,465.00.

REVIEW & ANALYSIS

Pinole Municipal Code (PMC) Section 8.24.120 provides that if a nuisance is not abated as ordered within the abatement period, the City is authorized to conduct the abatement work and/or contract out for the abatement work. The full cost of abating the nuisance, including attorney's fees, is required to be billed to the property owner.

After many unsuccessful attempts to implore the property owner to bring the property into compliance with the PMC, on November 30, 2021, for the protection of the public health, safety and welfare, the City was forced to obtain an abatement warrant to abate the public nuisance at 2718 Silverado Drive. This involved City staff and Hercules Tree Service entering the property and removing both dead trees from the property. In doing so, an inoperable vehicle that was located in the side yard had to be towed out onto the street to allow access to the trees. When the abatement of both trees was completed, the vehicle was towed back into the side yard. On December 15, 2021, an invoice was mailed to the property owner with all fees associated with the abatement, including staff time, City Attorney fees, tree removal cost and tow cost.

When abatement costs are not remitted to the City, PMC Chapter 8.24 (Community Preservation) provides the City Council authority to recover nuisance abatement costs by the placement of a special assessment against the subject property subject to the procedures contained in CA. Gov. Code 38773.5. The special assessment will be collected at the same time and in the same manner as ordinary municipal taxes.

Following completion of all abatement work, the City is required to prepare a final itemized bill in the form of a written report (the "Report") showing the total abatement costs (see Attachment A, Exhibit A). The Report is then required to be submitted for confirmation by the City Council at a public hearing.

During the public hearing the City Council will have an opportunity to hear any objections of the owners of the property to be assessed for the abatement costs. Any person filing any protest or objection who is affected by the proposed charge may file a written report of the objections with the City Clerk at any time prior to the time set for the hearing on the report of costs. Each such objection must contain a description of the property in which the signer thereof is interested and

the grounds of the objection. The City Council may modify the Report if deemed necessary. The City Council may then, by resolution, confirm the report as submitted or modified.

FISCAL IMPACT

The City has incurred the full cost of \$10,088.46 to abate the public nuisance at the private property at 2718 Silverado Drive, including City Attorney fees, and direct cost of City staff time. When the abatement costs are recovered as directed by the City Council they will be returned to the General Fund.

ATTACHMENT(S)

- A. Resolution
Exhibit A, Final Itemized Report of Abatement Costs – 2718 Silverado Drive

RESOLUTION NO. 2022-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE CONFIRMING THE FINAL ITEMIZED REPORT OF ABATEMENT COSTS AT 2718 SILVERADO DRIVE (APN 360-522-018) AND ORDERING A SPECIAL ASSESSMENT AGAINST THE SUBJECT PROPERTY TO FULLY RECOVERY ALL NUISANCE ABATEMENT COSTS

WHEREAS, the Pinole Municipal Code (PMC) Section 8.24.020 provides that it is unlawful for any person owning, leasing, renting, occupying or having charge or possession of private property in the city to maintain or to allow to be maintained such property in such manner that certain conditions including dead, decayed, diseased or hazardous trees, weeds or other vegetation, dangerous to public safety and welfare, which are visible from the street or right- of-way, are found to exist thereon; and.

WHEREAS, that a nuisance related code violation occurred at certain real property located at 2718 Silverado Drive, Assessor's Parcel No. 360-522-018, owned by Martin Eyestone, which violated PMC 8.24.020 by allowing two dead, decayed, diseased and hazardous trees to remain on the property.

WHEREAS, on April 6, 2021, pursuant to PMC Section 8.24.050, the City provided a Courtesy Notice giving the subject property owner notice of the violation and corrective actions to take; and

WHEREAS, on May 19, 2021, the nuisance remained, and the City provided a Notice and Order which directed the subject property owner to remove the dead, decayed trees; and

WHEREAS, on June 9, 2021, the nuisance remained and the City provided an Administrative Citation in the amount of \$141.25; and

WHEREAS, on August 9, 2021, the nuisance remained and the City provided an Administrative Citation in the amount of \$241.25; and

WHEREAS, on September 13, 2021, the nuisance remained and the City provided an Administrative Citation in the amount of \$541.25; and

WHEREAS, on October 14, 2021, the nuisance remained and the City provided an Administrative Citation in the amount of \$541.25; and

WHEREAS, on November 18, 2021, the City received an abatement warrant from a Contra Costa County Superior Court Judge to abate the nuisance at subject property.

WHEREAS, on November 30, 2021, City Staff and contractor performed the abatement at 2718 Silverado Drive. The abatement work included Hercules Tree Service removing both dead trees on the property; Oliver's Tow Company relocating the

inoperable vehicle from the property to the street to allow for the trees to be removed; and Bay Area Tow relocating the vehicle from the street back onto the property after the trees were removed.

WHEREAS, pursuant to PMC Section 8.24.180, the Community Development Department maintained an accurate account of the abatement costs it incurred and prepared a final itemized written report showing the total abatement costs, attached as Exhibit A hereto (Final Itemized Report of Abatement Costs) and totaling an amount of \$10,088.46; and

WHEREAS, on February 3, 2022, at least ten (10) days prior to the public hearing, a copy of the Final Itemized Report of Abatement Costs, together with a written notice of the public hearing was mailed to the persons to whom notice was mailed pursuant to Section 8.24.050 and a copy thereof was posted upon the subject property; and

WHEREAS, pursuant to PMC Section 8.24.180, a duly noticed public hearing was held on February 15, 2022, during which the City Council had an opportunity review the Final Itemized Report of Abatement Costs and hear any objections of the owners of the property to be assessed for the abatement costs.

NOW THEREFORE, BE IT RESOLVED, that the above recitals are true and correct and made part of this resolution.

BE IT FURTHER RESOLVED AS FOLLOWS:

SECTION 1. That the City Council hereby approves the Final Itemized Report of Abatement Costs at 2718 Silverado Drive in the total amount of \$10,088.46.

SECTION 2. That a special assessment in the amount of \$10,088.46 is hereby imposed upon the property herein above described.

SECTION 3. That a certified copy of this Resolution and the report will be filed with the Contra Costa County Auditor-Controller's office.

SECTION 4. That the County Auditor-Controller is respectfully requested to enter the amount of the special assessment on the County Tax Roll opposite of the parcel of land referred to, and that thereafter said amount shall be collected at the same time and in the same manner as ordinary municipal taxes.

SECTION 5. That a certified copy of this resolution and the report shall be recorded with the Contra Costa County Recorder's office.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole held on the **15th day of February 2022** by the following vote:

[Return to Agenda](#)

AYES:

NOES:

ABSENT:

ABSTAIN:

COUNCILMEMBERS:

COUNCILMEMBERS:

COUNCILMEMBERS:

COUNCILMEMBERS:

I, hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the **15th day of February 2022.**

Heather Bell, CMC
City Clerk

EXHIBIT A
Final Itemized Report of Abatement Costs
2718 SILVERADO DRIVE
ASSESSOR'S PARCEL NO. 360-522-018

DATE	DESCRIPTION OF ABATEMENT WORK	RESPONSIBLE PARTY	TOTAL COSTS
11/18/2021	Preparing documentation for abatement warrant	City Attorney's Office	\$1,860.00
11/30/2021	Tree removal	Hercules Tree Service	\$7,800
11/30/2021	Vehicle relocation	Oliver's Tow	\$220.00
11/30/2021	Vehicle relocation	Bay Area Tow	\$145.00
11/30/2021	Overtime	Justine Sidie, Code Enforcement Officer	\$63.46
			\$10,088.46

**CITY COUNCIL
REPORT****DATE: FEBRUARY 15, 2022****TO: HONORABLE MAYOR AND COUNCIL MEMBERS****FROM: ERIC CASHER, CITY ATTORNEY****SUBJECT: RESOLUTION CONTINUING AUTHORIZED REMOTE
TELECONFERENCE MEETINGS PURSUANT TO AB 361**

RECOMMENDATION

Staff recommends that the City Council adopt a resolution authorizing the continued use of remote teleconference meetings pursuant to AB 361.

BACKGROUND

On March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for the anticipated broader spread of the novel coronavirus disease 2019 ("COVID-19"). On March 18, 2020, the City Manager, acting as Director of Emergency Services, proclaimed a local emergency due to COVID-19 pursuant to California Government Code Section 8630 and Pinole Municipal Code Chapter 2.32. The City Council subsequently adopted a resolution affirming the emergency declaration and continues to reevaluate the need for continuing the local emergency every fourteen (14) days. Both the State and local emergency declaration remain in effect.

All meetings of the City Council and the City's other legislative bodies, such as the Planning Commission, are open and public, as required by the Ralph M. Brown Act (Government Code section 54950 *et seq.*). Any member of the public may attend, participate, and watch the City's legislative bodies conduct their business. On March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means in order to slow the spread of COVID-19. As a result of Executive Order N-29-20, staff set up virtual meetings for all City Council meetings and other City legislative bodies. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which, effective September 30, 2021, repealed the provisions of Executive Order N-29-20 that allowed local legislative bodies to conduct meetings telephonically or by other means.

On September 16, 2021, the Governor signed AB 361 (2021) which allows for local legislative bodies to continue to conduct meetings via teleconferencing without

complying with certain Brown Act provisions under specified conditions and includes a requirement that the City Council make specified findings. AB 361(2021) took effect October 1, 2021. Pursuant to AB 361 (2021), legislative bodies are allowed to continue to meet remotely during a declared state of emergency. In addition, remote meetings are only allowed when state or local health officials have imposed or recommended measures to promote social distancing, or when the legislative body finds that meeting in person would present imminent risks to the health or safety of attendees. On January 5, 2022, Governor Newsom issued Executive Order N-1-22, extending the sunset of AB 361 (2021) through March 31, 2022, in light of the surge in cases due to the novel Omicron variant not previously considered when the Legislature considered AB 361, and to protect the public health and safety.

On October 19, 2021, the City Council adopted a Resolution Of The City Council Of The City Of Pinole Authorizing Remote Teleconference Meetings Pursuant To AB 361 upon a finding that: (i) the State of Emergency continues to directly impact the ability of the members to meet safely in person, and (ii) State or local officials continue to impose or recommend measures to promote social distancing. On November 2, 2021, the City Council requested a future agenda item to discuss the return to in-person meetings on November 16th.

In order to continue to hold remote meetings during a proclaimed state of emergency and maintain the Resolution of October 19, 2021, the City Council must reconsider whether these conditions under AB 361 exist, every thirty (30) days. Thus, the City Council has a standing opportunity to discuss a return to in-person meetings every thirty (30) days. Following a reevaluation every thirty (30) days and upon a finding that the conditions under AB 361 continue to exist, the City Council has continued to adopt the Resolution Authorizing Continued Remote Teleconference Meetings Pursuant to AB 361 every thirty (30) days thereafter, most recently on January 18, 2022.

On February 1, 2022, the City Council adopted the Resolution Confirming Continued Existence of Local Emergency. In order to continue to hold remote meetings during this proclaimed state of emergency, the City Council must find that either: (i) the State of Emergency continues to directly impact the ability of the members to meet safely in person; or (ii) State or local officials continue to impose or recommend measures to promote social distancing. This staff report discusses whether these conditions under AB 361 continue to exist in order continue the use of remote teleconference meetings pursuant to AB 361.

DISCUSSION

Since issuing Executive Order N-08-21, the highly contagious Delta and Omicron variants of COVID-19 have emerged, causing an increase in COVID-19 cases throughout the State and Contra Costa County. COVID-19 cases surged throughout the State during the winter months with an estimated 1 million new COVID cases a day. As such, Governor Newsom extended the State of Emergency declared on March 4, 2020 through March 2022. Despite a recent decline in new COVID cases and belief

that the surge of cases as a result of the Omicron variant has passed, Governor Newsom has extended the statewide indoor masking requirement until after February 15 in his order of January 7, 2022. At that time, state guidelines will return to the previous guidance which requires masking for unvaccinated individuals in all indoor public settings and requires masking for all individuals regardless of vaccination status in higher risk settings like public transit and congregate living. Workplaces must continue to follow the COVID-19 prevention standards set by CalOSHA including adherence to the latest order from the California Department of Public Health of January 5, 2022, which requires the use of face coverings by all employees when indoors regardless of vaccination status.

The City Council has also confirmed the continued existence of the local emergency, most recently on January 18, 2022. City Council is set to reevaluate the status of continued existence of the local emergency concurrent with this proposed resolution.

Health officials continue to recommend measures to slow the spread of COVID-19. Specifically, the Centers for Disease Control and Prevention (“CDC”) continues to recommend physical distancing of at least 6 feet from others outside of the household. On August 2, 2021, in response to the Delta variant of COVID-19, the Contra Costa County Health Officer issued an order for nearly all individuals to wear masks when inside public spaces. Subsequent exceptions or exemptions to the health order have been made for persons participating in certain religious activities, performers and public speakers in venues where everyone eligible to receive a COVID-19 vaccine is fully vaccinated, and certain organized gatherings in indoor settings that are not open to the general public. These exceptions or exemptions do not apply here. The CDC believes the Omicron variant is spread more easily than the original SARS-CoV-2 virus with breakthrough infections occurring in people who are fully vaccinated. Additionally, COVID-19 continues to present imminent risks to the health or safety of attendees, including the legislative bodies and staff, should the City’s legislative bodies hold in person meetings.

On September 20, 2021, the Contra Costa County Health Officer issued recommendations for safely holding public meetings but strongly recommended the use of online meetings as it presents the lowest risk of transmission of COVID-19. Additionally, the Contra Costa County Health Officer continues to recommend the availability of remote access as an alternative to participating in person, should the City elect to offer in person meetings.

The proposed resolution re-affirms the necessary findings in order for the City Council, and all of the City’s other legislative bodies, to continue to hold remote teleconference meetings pursuant to AB 361. Staff is prepared to return to an in-person hybrid meeting format at the direction of the City Council.

FISCAL IMPACT

There is no direct fiscal impact from the adoption of the resolution.

ATTACHMENTS

- A. Resolution Authorizing Continued Remote Teleconference Meetings Pursuant to AB 361

5057379.1

RESOLUTION NO. 2022-**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE
AUTHORIZING CONTINUED REMOTE TELECONFERENCE MEETINGS
PURSUANT TO AB 361**

WHEREAS, all City of Pinole (“City”) meetings are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the City’s legislative bodies conduct their business; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for an anticipated broader spread of the novel coronavirus disease 2019 (“COVID-19”), and Governor Newsom has continued to confirm the continued existence of the State of Emergency; and

WHEREAS, on March 18, 2020, the City Manager, acting as Director of Emergency Services, proclaimed a local emergency due to COVID-19 pursuant to California Government Code Section 8630 and Pinole Municipal Code Chapter 2.32, and the City Council has continued to confirm the continued existence of the local emergency; and

WHEREAS, On March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, as a result of Executive Order N-29-20, staff set up virtual meetings for all City Council meetings and meetings of all City legislative bodies, such as the Planning Commission; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which, effective September 30, 2021, repealed the provisions of Executive Order N-29-20 that allowed local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (2021) which allows for local legislative bodies and advisory bodies to continue to conduct meetings via teleconferencing under specified conditions and includes a requirement that the City Council make specified findings; and

WHEREAS, on September 20, 2021, Governor Newsom issued Executive Order N-15-21, delaying the full application of AB 361 (2021) until 11:59 p.m. October 1, 2021;

WHEREAS, on January 5, 2022, Governor Newsom issued Executive Order N-1-22, extending the sunset of AB 361 (2021) through March 31, 2022;

WHEREAS, in order for legislative bodies to continue to conduct meetings via teleconferencing pursuant to AB 361 (2021), a proclaimed State of Emergency must exist; and

WHEREAS, AB 361 (2021) further requires that State or local officials have imposed or recommended measures to promote social distancing, or, requires that the legislative body determines that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the City of Pinole, specifically, Governor Newsom has declared a State of Emergency due to COVID-19 and the City Council has confirmed the continued existence of the local emergency due to COVID-19; and

WHEREAS, since issuing Executive Order N-08-21, the highly contagious Delta and Omicron variants of COVID-19 have emerged, causing an increase in COVID-19 cases throughout the State and Contra Costa County; and

WHEREAS, on August 2, 2021, in response to the Delta variant of COVID-19, the Contra Costa County Health Officer issued Health Order No. COVID19-51, for nearly all individuals to wear masks when inside public spaces and such mandate remains in effect; and

WHEREAS, on September 20, 2021, the Contra Costa County Health Officer issued recommendations for safely holding public meetings recommending the use of online meetings as it presents the lowest risk of transmission of COVID-19 and such recommendation remains in effect; and

WHEREAS, the Centers for Disease Control and Prevention (“CDC”) continues to recommend physical distancing of at least six (6) feet from others outside of the household; and

WHEREAS, because of the rise in cases due to the Delta and Omicron variants of COVID-19, the City Council is concerned about the health and safety of all individuals who intend to attend City Council meetings and meetings of the City’s other legislative bodies; and

WHEREAS, the City Council desires to provide a way for the Council, staff, and members of the public to participate in meetings remotely, without having to attend meetings in person; and

WHEREAS, the City Council hereby finds that the presence of COVID-19 and the increase of cases due to the Delta and Omicron variants would present imminent risks to the health or safety of attendees, including the legislative bodies and staff, should the City’s legislative bodies hold in person meetings; and

WHEREAS, the City shall ensure that it’s meetings comply with the provisions required by AB 361 (2021) for holding teleconferenced meetings; and

WHEREAS, on October 19, 2021, the City Council adopted Resolution Of The City Council Of The City Of Pinole Authorizing Remote Teleconference Meetings Pursuant To AB 361; and

WHEREAS, AB 361 (2021) allows the City Council to continue to conduct meetings via teleconference upon a finding every thirty (30) days thereafter that a State of Emergency continues to exist which either continues to directly impact the ability of members to meet safely in person, or state or local officials continue to impose or recommend measures to promote social distancing; and

WHEREAS, the City Council has re-affirmed the necessary findings in order for the City Council, and all of the City's other legislative bodies, to continue to hold remote teleconference meetings pursuant to AB 361 and on that basis adopted a Resolution Of The City Council Of The City Of Pinole Authorizing Continued Remote Teleconference Meetings Pursuant To AB 361 on November 16, 2021, and every thirty (30) days thereafter, most recently adopted on January 18, 2022;

WHEREAS, on January 18, 2022, the City Council adopted Resolution Confirming Continued Existence of Local Emergency; and

WHEREAS, the City Council has reconsidered the need to conduct meetings remotely within thirty (30) days of the Resolution and finds the need continues to exist.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Pinole hereby declares as follows:

1. The above recitals are true and correct, and incorporated into this Resolution.
2. In compliance with AB 361 (2021), and in order to continue to conduct teleconference meetings without complying with the usual teleconference meeting requirements of the Brown Act, the City Council makes the following findings:
 - a) The City Council has reconsidered the circumstances of the State of Emergency; and
 - b) The State of Emergency, as declared by the Governor and the City, continues to exist, directly impacting the ability of the City Council and the City's legislative bodies, as well as staff and members of the public, from meeting safely in person; and
 - c) The CDC continues to recommend physical distancing of at least six (6) feet due to COVID-19 and as a result of the presence of COVID-19 and the increase of cases due to the Delta and Omicron variants, meeting in person would present imminent risks to the health or safety of attendees, the legislative bodies and staff.

3. The City Council and all of the City's other legislative bodies may continue to meet remotely in compliance with AB 361 (2021), in order to better ensure the health and safety of the public.

4. The City Council will revisit the need to conduct meetings remotely within thirty (30) days of the adoption of this resolution.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 15th day of February, 2022, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed, and adopted on the 15th day of February, 2022.

Heather Bell, CMC
City Clerk



CITY COUNCIL REPORT

DATE: FEBRUARY 15, 2022

TO: MAYOR AND COUNCIL MEMBERS

FROM: MARIA PICAZO RECREATION MANAGER

**SUBJECT: OPTIONS FOR A CITY-SPONSORED FOURTH OF JULY
CELEBRATION FOR 2022**

RECOMMENDATION

City staff recommends that the City Council receive a report on options for a City-sponsored Fourth of July celebration for 2022 and provide direction to staff.

BACKGROUND

At its meeting on May 4, 2021, the City Council discussed the possibility of a City-sponsored fireworks show for Fourth of July 2021 (City Council staff report attached). The City Council decided not to move forward with a show in 2021. The City Council did direct staff to provide Council with a report in January 2022 on options for a Fourth of July fireworks display in 2022 with a net City cost of no more than \$40,000.

On February 1, 2022, staff presented a report to the City Council that outlined options for a City-sponsored Fourth of July fireworks display in July 2022 (City Council staff report attached). At that meeting, Council directed staff to return to Council with information on options for a Fourth of July celebration that did not include fireworks. In addition, Council directed staff to again contact the City of Hercules to determine whether the two cities could collaborate and cost share on a coordinated Fourth of July celebration, potentially including fireworks.

Note that Council allocated \$100,000 for unspecified community events in the FY 2021/22 budget.

REVIEW AND ANALYSIS

Alternatives to Fireworks for a Fourth of July Celebration

Staff researched alternatives to fireworks for a Fourth of July celebration. Staff received proposals for laser light and drone light shows. Staff was not able to find a vendor that could offer a water and light show.

Laser Light Show

Vendor: Dynamic FX

Cost: \$8,000

Date: Saturday, July 2

Event Details: A multi-laser light show projected in front of the audience including music

Location: Fernandez Park

Show length: Approximately 15 minutes

Visibility: Immediate vicinity only

Vendor: Laser Light Company

Option 1

Cost: \$6,500

Date: July 2-4 (open availability)

Event Details: A multi-laser light show projected on a screen including music

Location: Fernandez Park

Show length: Approximately 15 minutes

Visibility: Immediate vicinity only

Option 2

Cost: \$16,500

Date: July 2-4 (open availability)

Event Details: A multi-laser light show projected in front of the audience including music. This show will include more lasers than the basic laser show quoted above.

Location: Fernandez Park

Show length: Approximately 20 minutes

Visibility: Immediate vicinity only

Drone Light Show

Vendor: Drone Light Show

Cost: \$18,400

Date: July 2-4 (open availability)

Event Details: A one hundred drone show above Fernandez Park including music.

Location: Fernandez Park

Show length: Approximately 20 minutes

Visibility: Immediate vicinity and may be visible for up to one mile away from the launching location.

Vendor: Hire UAV Pro

Cost: \$40,000

Date: July 2-4 (open availability)

Event Details: A one hundred drone show above Fernandez Park. Music will not be provided.

Location: Fernandez Park

Show length: Approximately 10-12 minutes

Visibility: Immediate vicinity and may be visible for up to a mile away from the launching location.

Fourth of July or Summer Festival

Vendor: Multiple

Cost: \$15,000

Date: July 2, 2022

Event Details: A festival in Fernandez Park which could include food vendors, music, carnival games, inflatable slides, balloon twisters, face painters, and an opportunity for City Departments and local organizations to table the event and provide information.

Joint Fireworks Show/Sponsorships

Staff again contacted the City of Hercules regarding a joint event. The City of Hercules appropriated funding for a fireworks show and plans to host the event on the Fourth of July. Hercules staff is in the process of selecting a launching location on land in Hercules, but they are not opposed to continuing the conversation on collaboration.

Staff also contacted the Bayfront Chamber of Commerce to request the Chamber's sponsorship of a City Fourth of July event. The Chamber will present the event to the board of directors for consideration once the City has finalized the event details.

Additional Information and List of 2022 Events

Staff contacted numerous vendors to request proposals for Fourth of July related events, but availability is limited. Most vendors contacted are already booked for the Fourth of the July weekend. The vendors that provided quotes will reach capacity soon. If Council provides direction, staff will start the process to reserve the necessary vendors and execute necessary contracts.

Note that Fourth of July falls one week after the traditional date of the annual car show, which is normally held on the last weekend of June. (The 2022 car show is tentatively set for June 26, 2022.) Council approved providing City support to the 2021 car show in an amount up to \$15,000. The actual cost of City support was \$30,000. Staff is recommending that Council allocate \$30,000 from the \$100,000 already budgeted for unspecified community events to support the 2022 car show.

Staff also recommends that the City Council review and approve the following list of City-sponsored community events for 2022.

Tentative List of 2022 Community Events

- April 2022: Spring Egg Hunt
- April or May 2022: Community Service Day
- June 2022: Pinole Car Show
- July 2022: Fourth of July Celebration TBD
- July – September 2022: Summer concerts and movies in Fernandez Park
- August or October 2022: National Night Out
- September 2022: Coastal Cleanup
- October 2022: Dumpster Day and Fall Festival or Halloween Movie
- November 2022 Veterans Day Event and Senior Center Craft Fair
- December 2022: Holiday Festival

Staffing Costs

Support from various City departments will be needed to implement the Fourth of July celebration, including event coordination and crowd control and safety. Staff costs are estimated to be approximately \$12,770. The total cost for all community events listed above has not been determined.

FISCAL IMPACT

The gross cost to the City for a Fourth of July celebration would range from approximately \$19,270 to \$52,770 depending on the event sponsored. The net cost to the City would depend on financial contributions toward the event received from other organizations.

The costs associated with the additional 2022 community events were included in the FY 2021/22 budget.

ATTACHMENTS:

Attachment A: City Council Staff Report for May 4, 2021
Attachment B: City Council Staff Report for February 1, 2022

**CITY COUNCIL
REPORT****9A**

DATE: MAY 4, 2021

TO: MAYOR AND COUNCIL MEMBERS

FROM: HECTOR DE LA ROSA, ASSISTANT CITY MANAGER

SUBJECT: OPTIONS FOR FOURTH OF JULY FIREWORKS AND OTHER FESTIVITIES IN 2021

RECOMMENDATION

Staff recommends that the City Council receive information on options for Fourth of July fireworks and other festivities in 2021, discuss, and provide direction to staff as appropriate.

BACKGROUND

At its meeting on April 6, 2021, the City Council requested a future Council agenda item to discuss options for Fourth of July fireworks and other festivities in 2021. City staff has prepared the information below for Council's consideration.

In February 2019, Council Member Salimi requested a future agenda item to discuss reinstating the Fourth of July fireworks display in Pinole. The City Council supported the request and added that the discussion should include potential funding from non-City sources.

On April 7, 2020, staff presented a report (attached) to the City Council that outlined options for public fireworks in Pinole. It was determined that the only permissible location from which to launch fireworks in Pinole would be a barge in the bay, due to firework fall zone issues.

Additionally, as the City was in the midst of the COVID pandemic at the time, there were concerns that having a Fourth of July event would result in large gatherings which was in violation of the restrictions imposed by the State and the County.

The City Council decided not to move forward with fireworks in 2020.

REVIEW AND ANALYSIS

The situation regarding permissible location and cost is the same now, with the possible exception of some cost escalation, as it was in April 2020.

Many cities are considering how to approach Fourth of July fireworks and other festivities in 2021. Many cities which have had Fourth of July public events, including fireworks, in years past, are considering or planning to cancel the event this year, due to the lead time required to plan the event and the concern that it still might not be legal or safe to hold large, in-person gatherings by Fourth of July.

Last year, the City of Hercules expressed interest in partnering with the City to host a parade or a Fourth of July event, if the City moved forward with an event. However, following our analysis the City determined not to schedule an event in 2020. This year, the non-profit organizations or community groups that historically have put together a fireworks event, of which the City of Hercules is involved on some level but are not the lead agency of the event, have decided not to continue organizing due to COVID. The City of Hercules stated that there have been some discussions about hosting a firework show in the future but no date or structure of the event has been revealed.

Note that the City of Pinole Police Chief and Fire Chief do not believe that having a City fireworks display will have any notable impact on the possible illegal use of fireworks by individuals.

As an option for discussion, the City can plan for a “reopening” event later in the year, which could include fireworks, assuming a barge is secured, and all emergency precautions are addressed.

FISCAL IMPACT

None.

ATTACHMENTS:

Attachment A: Staff report of April 7, 2020



CITY COUNCIL REPORT

9A

DATE: APRIL 7, 2020

TO: MAYOR AND COUNCIL MEMBERS

FROM: HECTOR DE LA ROSA, ASSISTANT CITY MANAGER
ROXANE STONE, MANAGEMENT ANALYST

SUBJECT: FOURTH OF JULY FIREWORKS SHOW

RECOMMENDATION

Staff recommends that the City Council discuss and provide direction to staff on organizing a Fourth of July fireworks show in 2020.

BACKGROUND

In the past, the City of Pinole conducted a successful Fourth of July public fireworks display, which was well attended by residents of Pinole and surrounding communities. However, due to the economic downturn in 2008, the City eliminated funding for the event. In 2008, the last year the City had a fireworks show, the display cost \$13,000, of which the General Fund and Redevelopment Agency each paid 50%.

REVIEW AND ANALYSIS

On February 2019, Council Member Salimi requested a future agenda item to discuss reinstating the Fourth of July fireworks display in Pinole. The City Council supported the request but added that the discussion should include potential funding from non-City sources and impacts to City staff.

A fireworks show is characterized by many different elements, including: 1) fireworks provider, 2) length of the show, 3) location, 4) date, 5) cost, and 6) format (size, number, and range of shell).

Staff obtained preliminary proposals from three companies, a summary of which is provided below..

1. Pyro-Spectaculars – the cost of a 15-minute display would be \$26,000 on July 4 and \$22,800 on July 3. (These amounts are estimates since the company is dealing with tariff issues with China. They will have firm figures if we finalize a contract).

2. Devastating Pyrotechnics – the cost of a 20-minute display would be \$15,000 on July 4 and \$10,000 on July 3.
3. Fireworks of America – the cost of a 15-minute show would be \$20,000 on July 4 and \$18,990 on July 3.

City staff evaluated the suitability of five different potential launch sites. Staff first looked at the site used in 2008, which was adjacent to the Water Pollution Control Plant (WPCP). The Fire and Development Services Departments determined that the site was not viable because the WPCP lies within the required “fall” safety zone (300 to 600 feet around the launch point), including flammable and hazardous materials.

Staff evaluated four other potential locations (mapped in Attachment A) and determined that all were inappropriate due to flammable material within the fall zone or other limitations. Indeed, staff determined that there was not a single location in the City that met fall zone requirements, and that the use of a barge was the only viable option.

Devastating Pyrotechnics is the only vendor that is willing to arrange barge services and Westar Marine is the only company in the area that is able to load and carry fireworks. The additional cost for this service is \$11,650 if they do a same day load in tow to Pinole. If the tow is performed the day prior, the cost is \$12,650. The recommendation from Devastating Pyrotechnics is that if the City requires utilizing a barge service, that it be done the day prior to the event to avoid any last-minute issues. The use of a barge might require approval from the Department of Fish and Game and the Coast Guard. Staff has reached out to both departments to determine if permits are required, as well as contacted Devastating Pyrotechnics regarding the size of the barge needed, and is waiting for a response.

In order to hold a fireworks event, there would be additional City staffing expenses and logistics. The costs are mainly attributed to crowd safety and control.

- The Fire Department expenses are estimated to be approximately \$2,500. This would include one additional Fire suppression staff member (for a total of four) and one additional apparatus, likely a small truck to allow access in a small and crowded space if medical assistance were needed on the bridge.
- Police expenses are expected to be approximately \$4,170. This cost represents two sergeants at 5 ½ hours of overtime; nine officers at 5 ½ hours of overtime; and two Community Services Officers at regular straight time.
- Public Works expenses are expected to be approximately \$2,900. This amount reflects overtime for three Public Works Maintenance Workers, one Public Works Supervisor, three vehicles, and equipment for a street closure at Tennent Ave. Part of the reason for this level of staffing is due to the need to monitor the new

Bay Trail Bridge for safety reasons. That effort will also require coordination with the East Bay Regional Park District.

- The cost of approvals/permits from various agencies is unknown at this time.

Although a modest public event in some respects, assembling the extra staff noted above would place a significant burden on the City's relatively small public safety workforce, and would require employees to cancel planned leave during that time.

In previous years, fundraising activities were used to partially offset the cost of the fireworks display. Should the Council wish to seek assistance in funding of the fireworks, staff can reach out to the Chamber, local merchants, and other organizations to seek contributions and/or sponsorship of the event.

FISCAL IMPACT

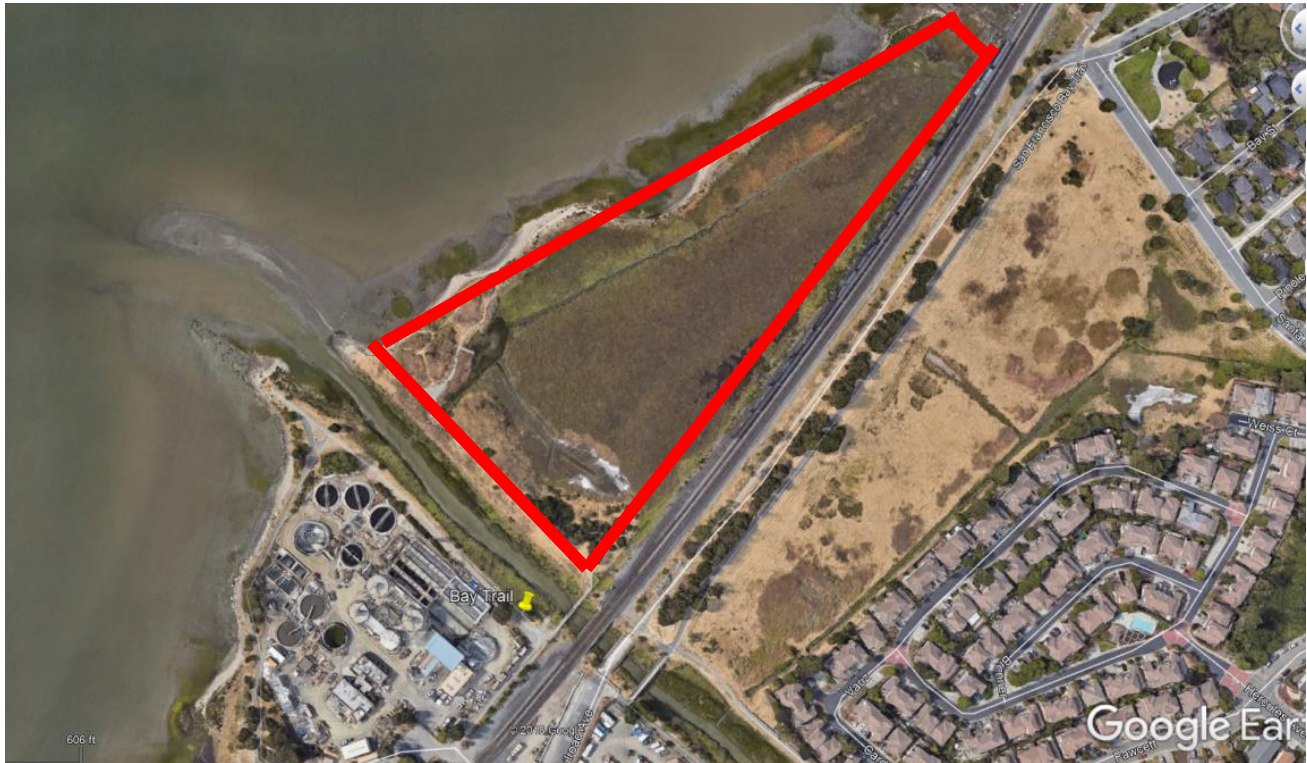
Preliminary cost estimates for a fireworks display, including staff costs, are \$31,220 for July 3 and \$37,220 for July 4. Funding for a fireworks show was not included in the FY 2019/20 budget.

Given the significant cost, practical challenges of arranging a show at this time, and the additional workload for public safety staff that are currently focused on critical public health issues, staff recommends that Council defer a fireworks show for the time being and consider including funding for one in the FY 2020/21 budget.

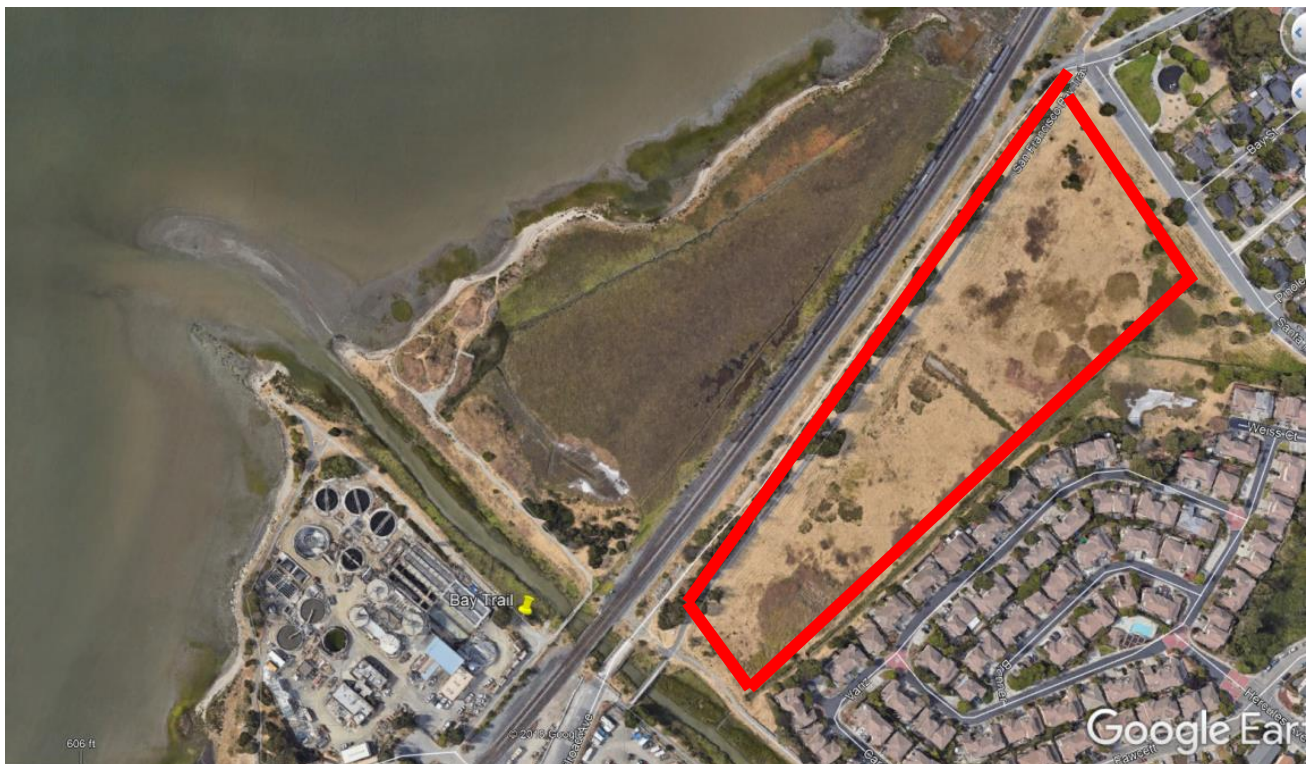
ATTACHMENTS:

A Location Map

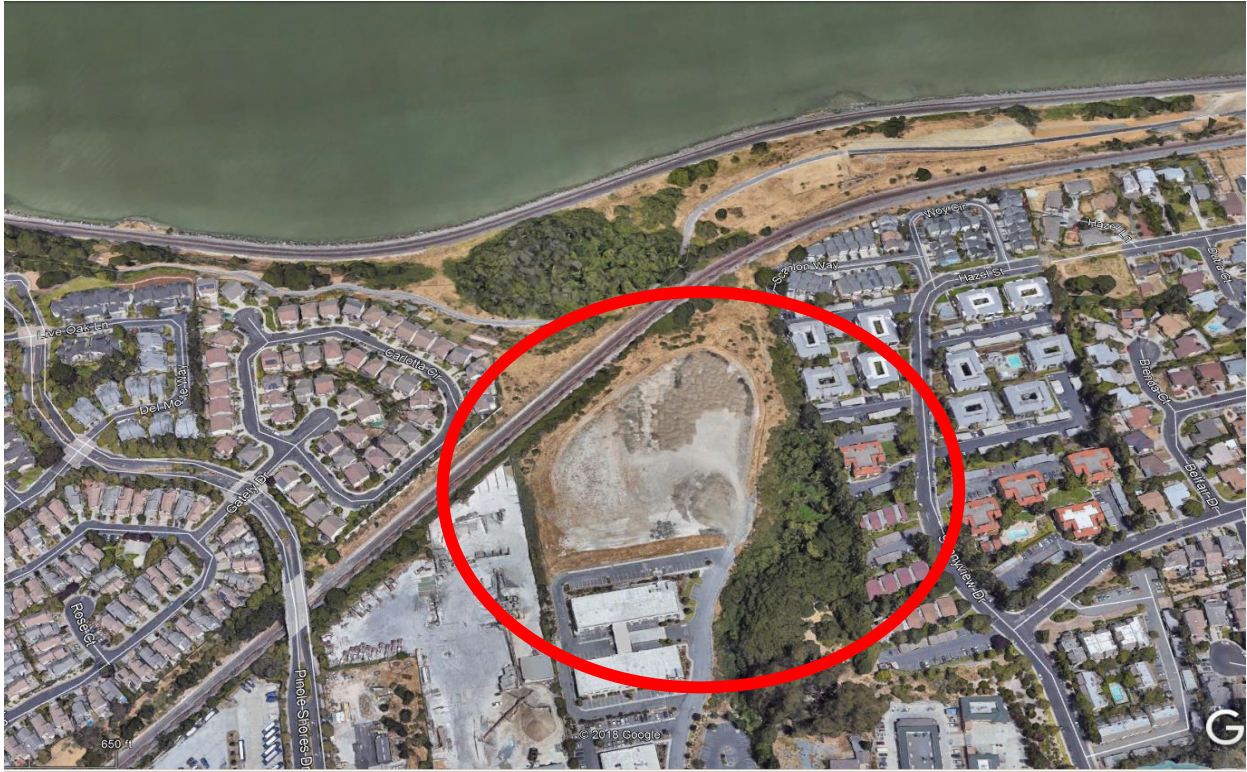
Site Adjacent to WWH



Site- Hercules Site



[Return to Agenda](#)



Site- Fernandez Park





CITY COUNCIL REPORT

DATE: FEBRUARY 1, 2022

TO: MAYOR AND COUNCIL MEMBERS

FROM: MARIA PICAZO RECREATION MANAGER

SUBJECT: OPTIONS FOR A CITY-SPONSORED FOURTH OF JULY FIREWORKS SHOW FOR 2022

RECOMMENDATION

City staff recommends that the City Council receive a report on options for a City-sponsored Fourth of July fireworks show for 2022.

BACKGROUND

On April 7, 2020, staff presented a report to the City Council that outlined options for a City-sponsored Fourth of July fireworks display in Pinole. It was determined that the only permissible location from which to launch fireworks in Pinole would be a barge in the bay, due to firework fall zone issues.

The City Council decided not to move forward with a City-sponsored fireworks display for Fourth of July 2020 as the City was in the midst of the COVID pandemic and there were concerns that having a Fourth of July event would result in large gatherings, which might be inconsistent with State and the County health directives.

At its meeting on May 4, 2021, the City Council discussed the possibility of a City-sponsored fireworks show for Fourth of July 2021 (City Council staff report attached). The City Council decided not to move forward with a show in 2021. The City Council did direct staff to provide Council with a report in January 2022 on options for a Fourth of July fireworks display in 2022 with a net City cost of no more than \$40,000. Staff has prepared the information below for Council's consideration.

REVIEW AND ANALYSIS

Proposals

Staff contacted four companies to request proposals for a fireworks show in Pinole for Fourth of July 2022. The City received two proposals from companies that are able to provide a fireworks show from a barge in the bay. Many companies indicated that they

have been overwhelmed with requests this year and will be unable to fulfill all requests due to staffing and supply shortages.

Below is information on the two proposals received.

Devastating Pyrotechnics

Cost: \$38,100 (excluding permits)

Date: Either Sunday July 3, 2022 or Monday July 4, 2022 (no cost difference)

Show length: Approximately 18 minutes

Visibility: Estimated to be up to two miles from the bay

Fireworks & Stage FX America

Cost: \$37,000 for Saturday July 2, 2022 (excluding permits)

\$40,000 for Sunday July 3 or Monday July 4, 2022 (excluding permits)

Date: Saturday July 2, 2022 (cost difference)

Either Sunday, July 3, 2022 or Monday July 4, 2022 (no cost difference)

Show length: Approximately 16 minutes

Visibility: Estimated to be up to two miles from the bay

The vendor would be responsible for obtaining all necessary permits and having all necessary safety measures for the launch site (barge) in place.

The cost of permits that the vendor would be required to obtain are not included in the proposed costs above. The vendor would determine the permit costs when they applied for the permits. The vendors have estimated that permit fees will be \$1,000 - \$2,000.

The vendors stated that the City would need to execute agreements with the vendors to secure the dates as the vendors expect to reach their full capacity for bookings by the end of February. The companies also need sufficient lead time to obtain the necessary permits, insurance, supplies, and staff to execute the fireworks show.

Viewing Location

Staff proposes that the City would not designate one particular viewing location. Rather, the City would provide a list of numerous possible viewing locations.

Staffing Costs

Support from various City departments will be needed to implement the fireworks show, including event coordination and crowd control and safety. Staff costs are estimated to be approximately \$12,770. Below is a breakdown per department.

- The Fire Department expenses are estimated to be approximately \$2,750. This would include staffing two additional Fire suppression staff (for a total of 5) and one additional apparatus, likely a small truck to allow access in a small and crowded space where medical assistance was needed.
- Police Department expenses are estimated to be approximately \$4,420. This cost represents two Sergeants at 5 ½ hours of overtime; nine sworn officers at 5 ½ hours of overtime; and two Community Services Officers at regular straight time.
- Public Works expenses are estimated to be approximately \$4,000. This amount reflects overtime for three Public Works Maintenance Workers, one Public Works Supervisor, three vehicles, and equipment for a street closure at Tennent Ave.
- Community Services Department expenses are estimated to be approximately \$1,600. This reflects staff's time to coordinate the event and marketing for the event.

Part of the reason for this level of staffing is due to the need to monitor the Bay Trail Bridge for safety reasons. That effort will also require coordination with East Bay Regional Park District.

Sponsorship Information

In previous years, fundraising activities were used to offset the cost of the City-sponsored Fourth of July fireworks display. Should the Council wish to seek assistance in funding of the fireworks display, staff can reach out to the Bay Front Chamber, local merchants, and/or other organizations to seek sponsorship of the event. Based on past experience seeking sponsorships for community events, City staff expects that it would be possible to acquire \$5,000 in private sponsorships. City staff contacted staff at the City of Hercules to determine whether Hercules might be interested in cosponsoring the fireworks display through a financial contribution. Hercules is planning to host their own Fourth of July fireworks show and are in the beginning stages of planning. There might be an opportunity for collaboration between the City of Pinole and the City of Hercules.

FISCAL IMPACT

The gross cost to the City for a fireworks show on Saturday July 2, 2022, including City staff and permit costs, would be approximately \$51,770. The gross cost for a show on Sunday July 3, 2022 or Monday July 4, 2022 would range from approximately \$51,070 to \$54,770 depending on the fireworks company. The net cost to the City would depend on financial contributions toward the event received from other organizations.

The costs associated with a fireworks show for Fourth of July 2022 was not included in the FY 2021/22 budget. However, Council did include \$100,000 for community events in

the Community Services Department FY 2021/22 budget. Expenses for the fireworks show could be allocated to this account if Council chooses to provide that direction.

ATTACHMENTS:

Attachment A: City Council Staff Report for May 4, 2021
Attachment B: Devastating Pyrotechnics 7/3/2022 or 7/4/2022 Proposal
Attachment C: Fireworks & Stage FX America 7/2/2022, 7/3/2022 or 7/4/2022 Proposal



CITY COUNCIL REPORT

9A

DATE: MAY 4, 2021

TO: MAYOR AND COUNCIL MEMBERS

FROM: HECTOR DE LA ROSA, ASSISTANT CITY MANAGER

SUBJECT: OPTIONS FOR FOURTH OF JULY FIREWORKS AND OTHER FESTIVITIES IN 2021

RECOMMENDATION

Staff recommends that the City Council receive information on options for Fourth of July fireworks and other festivities in 2021, discuss, and provide direction to staff as appropriate.

BACKGROUND

At its meeting on April 6, 2021, the City Council requested a future Council agenda item to discuss options for Fourth of July fireworks and other festivities in 2021. City staff has prepared the information below for Council's consideration.

In February 2019, Council Member Salimi requested a future agenda item to discuss reinstating the Fourth of July fireworks display in Pinole. The City Council supported the request and added that the discussion should include potential funding from non-City sources.

On April 7, 2020, staff presented a report (attached) to the City Council that outlined options for public fireworks in Pinole. It was determined that the only permissible location from which to launch fireworks in Pinole would be a barge in the bay, due to firework fall zone issues.

Additionally, as the City was in the midst of the COVID pandemic at the time, there were concerns that having a Fourth of July event would result in large gatherings which was in violation of the restrictions imposed by the State and the County.

The City Council decided not to move forward with fireworks in 2020.

REVIEW AND ANALYSIS

The situation regarding permissible location and cost is the same now, with the possible exception of some cost escalation, as it was in April 2020.

Many cities are considering how to approach Fourth of July fireworks and other festivities in 2021. Many cities which have had Fourth of July public events, including fireworks, in years past, are considering or planning to cancel the event this year, due to the lead time required to plan the event and the concern that it still might not be legal or safe to hold large, in-person gatherings by Fourth of July.

Last year, the City of Hercules expressed interest in partnering with the City to host a parade or a Fourth of July event, if the City moved forward with an event. However, following our analysis the City determined not to schedule an event in 2020. This year, the non-profit organizations or community groups that historically have put together a fireworks event, of which the City of Hercules is involved on some level but are not the lead agency of the event, have decided not to continue organizing due to COVID. The City of Hercules stated that there have been some discussions about hosting a firework show in the future but no date or structure of the event has been revealed.

Note that the City of Pinole Police Chief and Fire Chief do not believe that having a City fireworks display will have any notable impact on the possible illegal use of fireworks by individuals.

As an option for discussion, the City can plan for a “reopening” event later in the year, which could include fireworks, assuming a barge is secured, and all emergency precautions are addressed.

FISCAL IMPACT

None.

ATTACHMENTS:

Attachment A: Staff report of April 7, 2020



Proposal for:

City of Pinole
Pinole, California
July 4th, 2022



**July 4th 2022
Pinole, CA
Pyrotechnic Bid Summary**

July 4th, 2022 “Barge” (\$25,000)

Summary shell count and proximate product totals are listed for review. In addition, custom multi break shells and effects may be used to enhance the audience experience. The display incorporates breaking shells from the world's top manufacturers imported by Devastating Pyrotechnics of San Francisco, (including Shenma, Panda and Yung Feng) along with Japanese, Italian style aerial shells and we are proud to support those made in the US.

To ensure the customer is provided the most amazing display possible, we will include in this bid, the choreography and wireless transmission of music if client so desires.

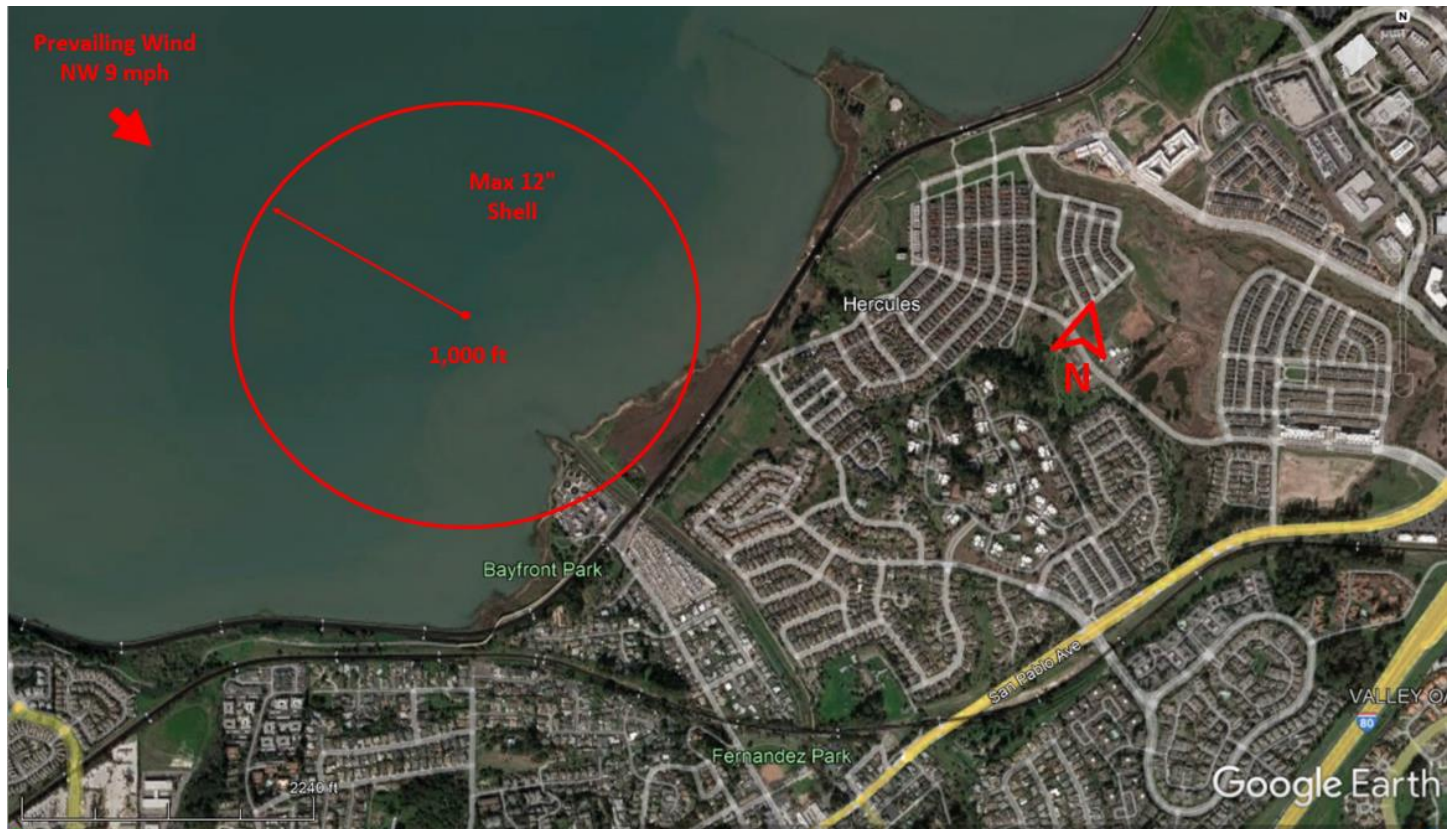
Shell Size /Effect / Device	Display Shell/Shot Count	Total Qty
Body		274
4" Shells	144	
5" Shells	60	
6" Shells	40	
7" Shells	10	
8" Shells	10	
10" Shells	10	
Multi Shot Bombardments		1,200
300 Shot Multi-Color and Effect Bombardments	600	
600 Shot Multi-Color and Effect Bombardments	600	
Finale		180
4" Shells (Chained Finale)	140	
5" Shells (Chained Finale)	40	

Total Shell Count / Run Time / Price	Shell Total
Shell Total*	1,654
Finale Shell Subtotal	180
Finale Run Time	2 min
Total Show Run Time	18 min

Total Display Price	\$25,000
----------------------------	-----------------

*As an operating standard and value added feature, Devastating Pyro displays are loaded with additional product (above listed shell count) to exceed expectations, ensuring over 100% compliance with contract shell count.

City of Pinole WWTP, Pinole CA



Once Devastating Pyro's bid is accepted, Devastating Pyro will lay out an exact plot map of the shoot location/launch site, boundaries, etc.

Plot Map I. Safety Zone (setbacks) – 1,000+ feet

City of San Jose, Ca- 4th of July Robert Vonderworth 408-802-8640

San Jose Council Member Johnny Khamis

San Francisco Chinese New Year Pyrotechnics Beverly Lee (415) 391-8828

San Francisco- Vietnamese Tet Festival Pyrotechnics

San Francisco- Mayor Ed Lee's Private Inauguration Party

Redwood City July 4 Fireworks Celebration Keith Kadera (650) 255-2393

Six Flags Entertainment Corp - Director Scott Sterner 661-255-4858

Bay 101 Casino Fireworks – June Richardson (408) 437-5506

Hayfork Speedway July 4 Fireworks Celebration- Bill Foster (530) 739-8659

City of Redondo Beach Marina – Craig Stanton 310-374-3841 x-202

Lucky Bear Casino Hoopa Valley Fireworks Norvin Hostler (530) 625-5198

Western Pyrotechnic Association Public Display – Lake Havasu, AZ

Redwood City Annual Hometown Holiday Christmas Fireworks

Johnson Steak House- New Year Eve Fireworks Extravaganza

Woodlawn Memorial Park Daytime Fireworks

City of Marysville's Annual Weekend Bok Kai Festival and Parade

Woodlawn Memorial Park Fireworks - Betty Su (650) 755-1727

Company Experience / Personnel

Devastating Pyro Inc.

PO BOX 782
Pinole, Ca. 94564

WEBSITE: www.DevastatingPyro.com

ADMINISTRATIVE STAFF:

Kenny Chee - 15 years' experience Product Selection. Devastating Pyrotechnics Fireworks Importer. Licensed ATF Explosives Importer & Manufacturer. Licensed Pyrotechnic Operator. Public Fireworks Displays. Western Pyrotechnics Association, NFPA

Craig Cutright – Senior Show Producer /Choreography over 15 years' experience Digital systems choreography. MLB, Santa Cruz. Western Pyrotechnics Association. Finale Fireworks/Pyro-mate/Cobra. Licensed Operator

Jack Lee- Site Storage and Product Security

In Closing,

We at Devastating Pyro would like to thank you for looking at our proposal. Our passion started as a spark, and as we ignite the thrill and excitement of an amazing show, the more we want to expand. We want all of California to experience a top quality show with all of the latest product and equipment. We hope to let Pinole experience our passion!

[Return to Agenda](#)

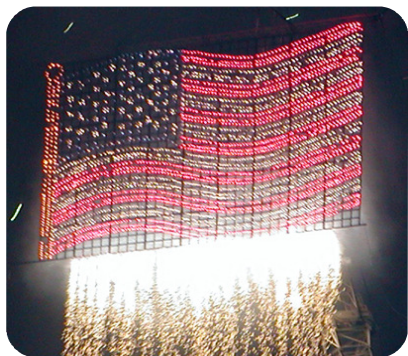
E/FEE SCHEDULE FOR DEVASTATING
PYROTECHNICS PINOLE
FIREWORKS SHOW
07/04/2022

DATE:01/24/2022
CUSTOMER: Devastating Pyrotechnics
CONTACT: Craig Cutright
PHONE:408.674.2021
EMAIL:cutright@devastatingpyro.com

Item	Amount	Rate	Cost		
Daily rent of one barge 07/04/22	1 day	\$1200/day/barge	\$1,200		
Barge shifts for loading/unloading	3 hrs	\$800/hr	\$2,400	(includes fuel surcharge)	
Move barge to/from shoot	8 hrs	\$1100/hr	\$8,800	(includes fuel surcharge)	
Insurance on barge	1 barge	\$350/barge	\$350		
Survey charges		\$350	\$350		
Total			\$13,100		

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City of Pinole



Presents

Independence Day **A Fireworks Extravaganza** **July 4, 2022**

Produced by



"The Difference is Quality"

Aerial Show Presentation**Streaking Comets with tails****3" 10****Color & Multi-Color Aerial Shells****3" 60****4" 30****5" 15****6" 5****Flitter, Glitter, Electric Color &
Color Changing Shells****3" 30****4" 20****5" 15****6" 5****Distinctive & Unique Aerial Shells****3" 40****4" 20****5" 10****6" 5****Premium Aerial Shells****3" 50****4" 20****5" 15****6" 5****Multi-shot Barrages:**

	qty	total shots
150 Shot:	2	300

Aerial Grand FinaleProgram A**Color & Multi-Color Finale Shells****3" 150****4" 20****5" 4****Finale Crown****6" 2****Grand Totals****Aerial Shell Counts****3" 340****4" 110****5" 59****6" 22****Multi-shots 300****Total Aerial Shell Counts****831****Program Price****Total Program Price Inclusive of
Insurance, Operator and
Transportation****Cost \$40,000**

Fireworks America Products

"The Difference Is Quality"

Fireworks America has sought to affiliate itself with world renown-award winning manufacturers, both foreign and domestic. In every show you will find only the highest quality of products, designs, and variety which will far surpass those of our competitors.

Product Definitions Are:

Standard: Aerial Shells include: One color products and multiple colored products such as Chrysanthemums, Peonies, Hearts, Rings, Red, Green, Blue, Yellow, Purple, Orange, Variegated, etc. Our variety is unmatched and as such we can guarantee over 40 varieties in this category.

Compare to our competitors "Color", "Fancy", some "Extra Fancy", "Standard" or "Japanese Style Deluxe" Shells.

Classic: Aerial Shells include: Flitter, Glitter, Electric Color, Color Changing Transformation, Penny Glitter, Glitter & Color, Magnesium Red Electric, Red to Blue, Comets, etc. Our variety is unmatched and as such we can guarantee over 50 varieties in this category.

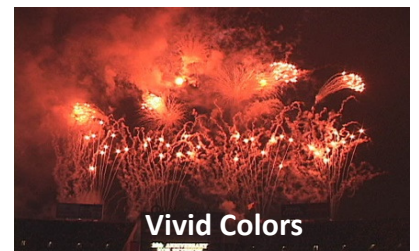
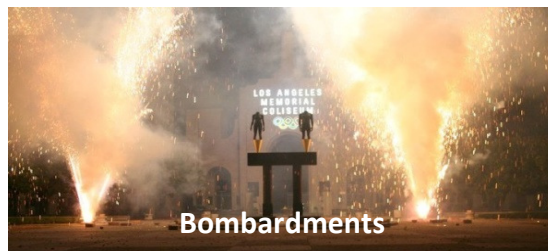
Compare to our competitors "Extra Fancy", "Floral", "Classic" or "Japanese Style Super Effect" Shells

Select: Aerial Shells include: Distinctive and Unique Aerial Shells such as Spiders, Multiple Reports, Strobes, Multiple Effect Shells, Domestic Glittering Comets, Double Hearts, Crackling Effects, Double Ring Shells, Saturn Shells, Tourbillion Shells, Waterfalls, Special Pattern Shells, Weeping Willow Shells, Shell of Shells, Coconut Palms, and Serpentine Shells, etc..

Compare to our competitors "Special" or "Japanese Style Special Effect" Shells.

Premium: Aerial Shells include: Crossettes, Serpents, Whistles, Whistles and Reports, Serpents and Strobes, Fish and Whistles, Tourbillions to Reports, Thunder and Rainbow, Serpents and Stars, Nishiki Kamuros, and many other American Made Specialty Shells.

Our competitors cannot compare with our Domestically-Made Superstars.



City of Pinole

Show Concept, Services List, and Miscellaneous Details

Services List:

Fireworks America to Provide:

- 1) Permit Filings as Required
- 2) Storage and Delivery of fireworks
- 3) All Equipment to produce the display
- 4) Insurance Aggregate amount of \$10,000,000 (Combined Single Limits)
- 5) Worker's Compensation Insurance (Statute)
- 6) Ipod, CD or Flash Drive
- 7) Choreography

City of Pinole to Provide:

- 1) A Suitable Firing Site
- 2) Adequate Security for Firing Site
- 3) Permit Fees
- 4) Standby Firefighter Fees, if req'd
- 5) Sound System and Playback
- 6) Adequate Permit Time as listed below.

Minimum Time Required

Fireworks America will provide permitting services on your behalf. There are minimum times required to pull these permits. Contracts and deposits must be signed and back to us prior to starting these services. Here are the **minimum permit times**.

Land Based Shows based require a minimum of **30 days** to permit based on Local and State Ordinance, FAA and other requirements.

Water based shows require a minimum of **60 days** to permit based on all of the above PLUS Coast Guard requirements.

Please plan your show accordingly.

Operators and Assistants:

Fireworks America will provide the services of a State Licensed Pyrotechnic Operator and experienced crew to fire your display. The entire crew will be covered under Fireworks America's Worker's Compensation Insurance.

Payment Terms:

50% deposit is due on Contract Execution, Balance Net 10 days after display.

City of Pinole

Show Concept, Services List, and Miscellaneous Details

Method of Discharge:

The show will be fired electrically. Each fireworks event will have its own ignitor for precise timing. Fireworks America will provide the firing panel, cable, distribution system and power for the show.

Choreography:

The program will be choreographed utilizing the latest innovation in computerized-fireworks choreography. This will allow maximum accuracy in firing and timing of the display. The fireworks will follow the music precisely and provide an exhilarating experience for the viewer.





PYROTECHNIC PUBLIC DISPLAY CONTRACT

Fireworks & Stage FX America, Inc./LLC
dba: Fireworks America
PO Box 488
Lakeside, CA 92040
619-938-8277
619-938-8273 Fax

BATF License Number:

9-CA-073-20-6B-01843
9-CA-073-23-6B-01844

California Licenses:

GPD-0528
I/E-1129
W-1132

1) This Contract, entered into this 24th day of January, 2022, by and between FIREWORKS & STAGE FX AMERICA, INC., dba FIREWORKS AMERICA, a California Corporation, duly licensed by the Federal Bureau of Alcohol, Tobacco, Firearms and Explosives and the State of California, hereinafter referred to as "FA" and CITY OF PINOLE hereinafter referred to as "BUYER".

2) FA agrees to furnish BUYER, in accordance with the terms and conditions set forth herein, One (1) fireworks/special effects display as per Program A, submitted, accepted and made part hereof, and the services of a licensed pyrotechnic operator who will be in charge of the execution of said display unless otherwise agreed in writing. This display is to be performed on July 4, 2022, located at Pinole Waterfront.

The time of the display is to be at:

9:30 PM or TBD

3) BUYER agrees to pay FA the sum of: Forty Thousand Dollars, (U.S.) (\$40,000.00), per the following terms:

50% of the Sum is to be paid to FA at the signing of the Contract, Balance Net 10 Days After Display
Contract and Deposit to be received by: 2/15/2022

4) Should the BUYER default on these payment terms, a finance charge at a rate of 1.5% per month, 18% annual percentage rate, or the maximum rate permitted by law, whichever is greater, will be charged and accrued on the unpaid balance of the Contract until the Contract is satisfied. FA is hereby authorized to receive BUYER's financial information from any person or entity for the purpose of verifying BUYER's ability to pay.

5) BUYER, at its expense, agrees to provide FA a suitable DISPLAY SITE in which to stage, setup and fire the display. This DISPLAY SITE will incorporate an appropriate fallout zone, which has to be approved by FA, and that will fulfill any requirements set forth by any governing legal authority. Should the proposed site require the involvement of specialized equipment, watercraft or clean up, BUYER agrees to provide said equipment and labor at BUYER's expense.

Initial: _____

6) BUYER, at its expense, agrees to provide adequate security to prevent any access to the DISPLAY SITE by members of the general public or any persons not expressly approved by FA. Any claim arising from damage to persons or property caused by any unauthorized access to the DISPLAY SITE is the sole responsibility of the BUYER. Should a multiple day setup be required, BUYER shall provide appropriate security during all the times FA is away from the DISPLAY SITE.

7) BUYER, at its expense, agrees to pay for any required "standby" Firemen, and/or any applicable permit costs and fees as required by state and local statutes, ordinances or regulations. BUYER agrees to indemnify FA for any and all changes or adjustments made to the DISPLAY at the request of any governing legal authority.

8) BUYER, at its expense, shall provide FA sufficient parking, all necessary site and event passes and allow FA sufficient time and available access, as determined by FA, to safely and professionally setup and discharge the display and subsequently remove the display equipment from the DISPLAY SITE.

9) Should BUYER fail to comply or prove itself unable to comply with the requirements stated in paragraphs 5, 6, 7 and 8 herein, FA shall have no obligation to continue with the performance of the display and the BUYER agrees to pay the full contract price plus any additional associated expenses incurred by FA.

10) BUYER agrees to assume the risk of weather, or any other cause that is beyond FA's control, that may prevent the display from being discharged on the scheduled date and time. In the event that FA, at its sole discretion, determines that the weather unsuitable for the discharge of the display, BUYER shall pay per the cancellation terms contained in paragraph 11 herein.

11) BUYER shall have the option to cancel this display at any time. If BUYER decides to cancel, BUYER agrees to pay to FA 35% of the display contract price and all other associated costs incurred by FA, including, but not limited to, permits, insurance, pyrotechnic operator's fee, transportation, choreography, custom design or any other provable expense associated with the execution of the Display.

12) BUYER agrees to hold FA harmless from all claims and penalties made against FA in the event that the display fails to start on time or is disrupted after commencement as a direct result of equipment or product malfunction or failure.

13) FA agrees to provide insurance coverage of Twenty Million Dollars, Bodily Injury and Property Damage and statutory limits for Worker's Compensation. This insurance covers the operations of FA only and does not extend to any other aspect of the event at which such a display may be held. FA's operations are deemed complete when FA has vacated the premises.

14) Should BUYER fail to perform its obligations as set forth herein, BUYER agrees to indemnify, defend and hold FA harmless from all claims and suits made against FA in conjunction with the discontinuance or cancellation of the display.

Initial: _____

erica Public Display Contract

15) FA agrees to defend, indemnify and hold harmless BUYER from and against all claims and liability arising out of the services to be performed by FA hereunder, except to the extent arising from BUYER'S negligence or willful misconduct.

16) The laws of the State of California shall govern this contract. It is agreed that any court of competent jurisdiction located in the County of San Diego, CA shall be proper venue for an action. Should such action be brought to enforce or interpret the terms or provisions of this Contract, the prevailing party shall be entitled to reasonable attorney fees and costs in addition to any other relief to which they may be entitled.

17) Nothing in this contract shall be construed as forming a partnership, joint venture, agency or any form of legal relationship, other than contractual, between BUYER and FA. Neither party shall be held responsible for any agreements or obligations not expressly provided for herein and shall be severally responsible for their own separate debts and obligations.

18) BUYER shall not under any circumstances, be entitled to recover any consequential damages from FA. Nothing in this paragraph shall be construed as a modification or limitation on the insurance coverages afforded in Paragraph 13 herein.

19) Other Considerations: NONE

20) This agreement shall be binding on the parties and on their heirs, executors, administrators, successors and assigns.

In Witness the parties hereto, by or through their duly authorized agents, have set their hands and seals this 24th day of January, 2022.

Fireworks & Stage FX America, LLC.

City of Pinole

Signature: _____

Jim Acker

Printed: _____

Northern California Operations Manager

Title: _____

Date: _____



CITY COUNCIL REPORT

DATE: FEBRUARY 15, 2022

TO: MAYOR AND COUNCIL MEMBERS

FROM: SANJAY MISHRA, PUBLIC WORKS DIRECTOR
MISHA KAUR, SR. PROJECT MANAGER

SUBJECT: RECEIVE INFORMATION AND PROVIDE DIRECTION ON CAPITAL
IMPROVEMENT PLAN (CIP) PROJECTS

RECOMMENDATION

Staff recommends that the City Council receive information and provide direction on implementation of projects in the Capital Improvement Plan FY 2021/22 - 2025/26 (CIP, Attachment A).

BACKGROUND

The CIP supports the City in achieving improvements to public infrastructure and community services. As part of the FY 2021/22 budget development process, the City Council approved a capital budget for FY 2021/22 and a CIP for FY 2021/22 - 2025/26. The adopted CIP and budget included several new projects specifically requested by the City Council, listed below.

Added Projects	Funding
Emergency Power for Critical Facilities	\$200,000
Municipal Broadband	\$60,000
Installation of high-capacity trash bins at City parks	\$425,000
Recycled Water	\$200,000
Brandt St. Improvements	\$170,000

The adopted CIP contains 39 projects, 16 of which are new projects, opposed to multi-year projects that were originally included in a prior CIP and are midway through implementation. There are 31 projects in the CIP slated for work in FY 2021/22, including 13 new projects.

REVIEW & ANALYSIS

As reflected in the CIP, the City is undertaking a substantial capital improvement effort. Staff provides a quarterly report to the City Council noting the status of each CIP project slated for work in the current fiscal year.

Staff is seeking City Council's direction on some projects included in the CIP, as described below.

- Energy Upgrades (FA1902)

This heating, venting, and cooling (HVAC) systems at City Hall and the Senior Center have reached the end of their useful life. The City invited companies to present their proposals for energy upgrades with a focus on the two HVAC replacement projects. ENGIE was identified as the best suited partner to work collaboratively with City staff to evaluate the two HVAC projects as well as assess energy saving opportunities for other City facilities.

On March 3, 2020, the City Council approved a Program Development Agreement (PDA) with ENGIE Services U.S. (ENGIE) to perform an integrated energy assessment to identify energy conservation measures including, but not limited to, solar photovoltaic canopies in parking lots, battery storage, interior/exterior LED lighting retrofits of facilities and streetlights, boiler and HVAC upgrades, and electric vehicle charging stations.

Shortly after, City staff learned about various energy efficiency programs offered by Marin Clean Energy (MCE). The programs are no-cost and offer technical engineering, information and incentives to install and implement energy efficient measures. Subsequently, City staff paused moving forward with Engie to evaluate if MCE's programs could provide the City with equal services at a lower cost and risk.

In July 2020, Marin Clean Energy (MCE) and City staff participated in discussions related to MCE's Energy Storage Program which relies on statewide funding through the Self Generation Incentive Program (SGIP) and MCE's Resiliency funds to deeply subsidize and, in some cases, eliminate the cost of the battery and installation, which will be customer owned. The Energy Storage Program provides start to finish technical assistance for both residential and non-residential battery installation. MCE evaluated energy storage options for the Pinole Youth Center. The attached proposal is for Battery Energy Storage System for the Pinole Youth Center.

Staff has also participated in numerous discussions with MCE about the replacement of the HVAC systems at City Hall and the Senior Center. MCE concluded that they would not be able to incentivize the HVAC replacement project via the site Normalized Metered Energy Consumption path due to the savings of the replacement not meeting the standard 10% energy savings for the buildings.

In April 2021, the AC unit at City Hall broke down and could not be repaired. In June 2021, a contract was executed with a contractor to replace the HVAC System at City Hall. The contractor has completed the replacement of the HVAC system at City Hall.

Lighting upgrades were also discussed, and it was determined that because all streetlights are on a tariff rate schedule and not metered, they cannot be incentivized through the MCE program. In addition, through MCE's electric vehicle program, a load study was conducted at the Public Safety Building to determine electric capacity. As a result, the City reserved a rebate to install charging infrastructure at the Public Safety Building.

City staff has explored various programs offered by MCE and is often contacted by other entities offering similar services. Staff recommends issuing a formal solicitation to invite proposals from independent consulting firms to complete an objective energy audit in Pinole. The energy audit report would cover all City facilities and make recommendations for implementation of energy efficiency, generation, and storage measures.

The EV charging station feasibility study that the City Council recently requested will be a component of the energy audit report. The final report will list potential funding opportunities or other financing plans for implementation of energy efficiency measures. Staff recommends that City Council defer installation of a battery storage system at the Pinole Youth Center until the completion of the energy audit and EOP.

- Emergency Power for Critical Facilities (FA2102)

The City Council authorized \$200,000 in the FY 2021/22 budget to fund emergency power for critical facilities. In February 2020, the City Council adopted the City of Pinole Strategic Plan 2020-2025 which identified 22 individual strategies. One of these is to update the emergency preparedness and response plan which will also incorporate the results of the facilities and equipment assessment. The update to the Emergency Operations Plan (EOP) is underway, and the final plan will identify critical facilities in need of back-up power. Currently, the Public Safety Building, Fire Station 74, and the Water Pollution Control Plant have stand by generators. Staff recommends deferring work on this project until completion of the EOP and energy audit.

- Municipal Broadband (FA2103)

The City Council authorized \$60,000 in the FY 2021/22 budget to explore municipal broadband. The City is currently working on an economic development strategy, which will include input from the business and development community regarding the adequacy of Pinole's existing broadband infrastructure and then determine a priority level for broadband improvements as part of a larger set of economic development strategies. This work will analyze broadband at a general level within the context of a range of other factors that would make Pinole competitive for targeted business types. The economic development strategy will not involve technical or engineering aspects of broadband or any associated broadband infrastructure costs. The economic development strategy is anticipated

to be completed by the end of the current fiscal year by Community Development Department.

Several cities have developed Broadband Master Plans to identify operational implications, important risk factors, and a realistic cost framework for developing and operating City owned fiber optic infrastructure. Staff recommends deferring work on this project until completion of the economic development strategy.

- Recycled Water (SS2103)

The City Council authorized \$200,000 in the FY 2021/22 budget to fund a recycled water project. In 2018, East Bay Municipal Utility District (EBMUD) prepared an Updated Recycled Water Master Plan which considered the potential for potable reuse in EBMUD's water service area. The development of a new recycled water supply for the Phillips 66 refinery in Rodeo using effluent from the Pinole-Hercules and Rodeo wastewater treatment plants was among the recommended non-potable reuse projects.

In August 2020, Phillips 66 announced its Phillips 66 Rodeo Renewed project which would involve reconfiguring refinery operations to produce renewable fuels. In August 2021, City staff participated in a meeting with staff from Hercules and Rodeo, and EBMUD, to receive an update on the Phillips 66 plans to reconfigure its refinery to produce renewable fuels.

City staff has recently undertaken research to learn about how other jurisdictions have successfully implemented recycled water programs. Staff initiated contact with the City of Hayward to discuss the recent implementation of Hayward's recycled water project for irrigation of parks, schools, medians, and landscaped areas.

Staff recommends deferring this project to FY 2022/23 to allow further research to identify a viable infrastructure project.

- Senior Center Auxiliary Parking Lot (FA1901)

The City desires to expand parking opportunities downtown. The Fowler House Re-Use Committee recommended that the former Fowler House site be developed as a parking lot. This project was incorporated into the CIP. The City retained a consultant to develop two conceptual plans to maximize the parking by combining the existing Senior Center Parking lot with the 2548 Charles Avenue parcel. The attached memorandum (Attachment B) summarizes the project progress and findings for the design.

Staff seeks direction from Council on the preferred buildout scenario.

- Bocce Ball Court (PA2001)

The City intended to utilize State of California Department of Parks and Recreation Per Capita Grant Program funds to construct bocce ball courts. City staff explored the installation of the courts at Fernandez Park but, due to dimensions of the court, there was no suitable space identified. The City submitted two applications to the State of California Department of Parks and Recreation Per Capita Grant Program to address playground surfaces at Pinole Valley Park and Fernandez Park. It is anticipated that the Park Master Plan will identify space for recreational opportunities including Bocce Ball Courts. Staff recommends that this project be deferred until the Park Master Plan is completed, as the plan will determine the need for bocce ball courts and an appropriate location.

Project prioritization

Most of the CIP projects currently underway have been carried over from previous years, many of which are multi-year efforts. A number of projects included in the current CIP cannot be completed in FY 2021/22 due to various factors, which include:

- Dependency on completion of precursor capital projects/master plans in progress;
- Dependency on other capital projects for coordinated, efficient implementation;
- Pending grant award results and obligations to complete grant funded projects;
- Coordination with developers and utilities on associated projects; and
- Limited staff resources.

Staff recommends deferral of the following projects originally slated for FY 2021/22 in the current CIP:

- Energy Upgrades (FA1902)
- Emergency Power for Critical Facilities (FA2102)
- Municipal Broadband (FA2103)
- Recycled Water (SS2103)
- Bocce Ball Court (PA2001)
- Citywide roof repairs and replacement (FA1702)
- Paint City hall (FA1703)
- Installation of high-capacity trash bins (PA2101)
- Secondary Clarifier Center Column Rehabilitation (SS2101)
- Water Pollution Control Plant Lab Remodel (SS2002)
- Air Release Valve Replacement (SS2102)
- Pinole Valley Road Improvements (RO1708)
- Hazel Street Gap Closure (RO1802)
- Brandt St. Improvements (RO2107)

If the recommendations above are approved by Council, the CIP projects for FY 2021/22 would be the following:

- Post office maintenance (FA2001)
- Electric vehicle charging stations (FA2002)
- Senior Center Auxiliary Parking Lot (FA1901)
- Park Master Plan (PA1704)
- Sanitary Sewer Collection System Master Plan (SS2001)
- Hazel Street Gap Closure (SW1901)
- Arterial Rehabilitation (RO2101)
- Tennent Avenue Rehabilitation (RO2102)
- Pedestrian Bridge Repair (RO2103)
- Local Road Safety Plan (RO2104)
- Appian Way Complete Streets (RO2105)
- Active Transportation Plan (RO2106)
- Pedestrian Improvements at Tennent Ave. near RXR (RO1902)
- San Pablo Ave. Rehabilitation (RO1801)
- Pinole Valley Road Underground District (RO1709)
- San Pablo Ave. Bridge over BNSF Railroad (RO1710)
- Safety Improvements at Appian Way & Marlesta Rd. (RO1714)

In addition to above projects, if Council approves completing an energy audit for City facilities, staff will return to Council with a detailed scope and budget request.

PW is continuing to recruit staff to backfill the various open positions which will increase its capacity to implement capital projects and expects to be able to do more next year.

FISCAL IMPACT

Projects have budgeted sources of funds which have been previously approved by City Council. There is no fiscal impact associated with receiving this information and providing direction to staff.

ATTACHMENT(S)

- A. Capital Improvement Plan for FY 2021/22 through FY 2025/26
- B. Memorandum – CIP Project FA1901

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CITY OF PINOLE

CAPITAL IMPROVEMENT PLAN

FY 2021/22 - 2025/26



**AMENDED
JUNE 29, 2021**



CAPITAL IMPROVEMENT PLAN

FY 2021/22 - 2025/26

CITY COUNCIL

Norma Martinez-Rubin, Mayor

Vincent Salimi, Mayor Pro Tem

Anthony L. Tave, Councilmember

Devin Murphy, Councilmember

Maureen Toms, Councilmember

CITY MANAGER

Andrew Murray

DEVELOPMENT SERVICES DIRECTOR

Tamara Miller



PAVEMENT PLAN: FY 2021/22 THROUGH FY 2025/26
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Introduction

The Capital Improvement Plan (CIP) is a multi-year planning tool used to identify and implement the City's capital needs over the upcoming five-year period. The CIP aligns the needs with appropriate funding, scheduling, and implementation. This document is a working blueprint for building and sustaining publicly funded physical infrastructure. Capital improvements refer to physical assets and include the design, purchase, construction, maintenance, or improvement of public resources (i.e. parks public infrastructure, equipment, public spaces). These improvements influence Pinole's built and natural environment and help guide the trajectory of future growth or change.

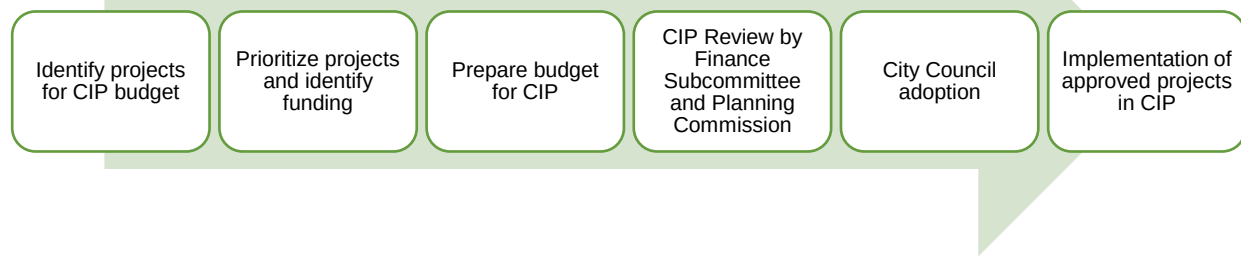
The projects in the CIP fall into the following broad categories: facility maintenance, parks, sewer collection and treatment, stormwater, streets and roads. These projects are developed in collaboration with department heads, and division managers under the direction of the City Manager to ensure all department needs are represented.

The CIP is reviewed and updated annually for capital projects and programs that support City goals and objectives including priorities identified in the 2020-2025 Strategic Plan of developing a disciplined approach to funding infrastructure maintenance and improvements. The City seeks to enhance its focus on the state of the infrastructure throughout the community by first inventorying all the assets, assessing their contributions to a safe and vibrant Pinole, assessing their current conditions, and creating a disciplined investment approach resulting in a strong and purpose driven Capital Investment Plan. This work effort has already commenced with the development of a Sanitary Sewer Collection System Master Plan which includes an asset inventory of the collection system, capacity analysis, and condition analysis. In FY 2021-22 we will follow with the development of various plans including a Park Master Plan, Local Road Safety Plan, Active Transportation Plan, Storm Drain Master Plan, Recycled Waster Master Plan, and Muncipal Broadband Master Plan.

The preparation and adoption of the CIP is an important part of Pinole's financial planning and budgeting process. Proposed projects are reviewed by the Planning Commission for consistency with the General Plan. The Finance Subcommittee also reviews and analyzes all aspects of the CIP and makes recommendations. Project priority and selection is based on specific criteria, such as:

- Consistency with community plans and policies;
- Regulatory compliance;
- Public and political support;
- Sustainability;
- Cost savings or revenue generation;
- Project demand, determined by inventory of existing land, equipment, and facility conditions;
- Economic, environmental, aesthetic or social impacts; and
- Public health, safety or other legal concerns.

The process for developing the CIP involves the following steps:



Next Steps in City Capital Planning

The City will complete condition assessment of all the City's capital assets and identify the funding levels required to maintain these assets. The City will continue to integrate capital planning information into the Long-Term Financial Plan, so City decision makers are aware of the City's capital needs when they consider allocation of the City's limited financial resources and consider possibly pursuing additional sources of City revenue.

Project Funding

A variety of funding sources support projects listed in the CIP. The first year's program in the CIP is adopted by the City Council as the Capital Budget, as a counterpart to the annual Operating Budget. The fiscal resources are appropriated only in the first year, the subsequent four years of the CIP are important for long term planning and subject to further review and modification.

The CIP is funded primarily with funds restricted for specific purposes. The next page describes various funding sources and their restrictions. Some projects are entirely or partially funded by grants and reimbursements from state and federal government and other agencies.

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Funding Sources

Fund #	Fund Name (restriction)	Description
100	General Fund (unrestricted)	The General Fund is the main operating fund for the City. It accounts for sources and uses of resources that (primarily) are discretionary to the City Council in the provision of activities, programs and services deemed necessary and desirable by the community.
106	Measure S 2014 (unrestricted)	Accounts for 2014 voter-approved half-cent Local Use Tax which levies 0.5% each on all merchandise. Although these are unrestricted General Fund revenues, the 2014 Use Taxes have been allocated by the City Council to fund Infrastructure Projects as their highest funding priority.
200	Gas Tax - RMRA (roads and right-of-way)	Accounts for the Highway Users Tax (HUTA) State imposed excise taxes on gasoline and diesel fuel sales within the City limits. Gas Tax funds are restricted for use in the construction, improvement and maintenance of public streets. The taxes are allocated to Pinole through the Road Maintenance and Rehabilitation Account (RMRA) established by the Road Repair and Accountability Act of 2017.
214	Solid Waste	Accounts for special revenue received from Republic Services from a surcharge assessed on customer rates for solid waste services. These funds are set aside for future solid waste capital and for a rate stabilization fund.
215	Measure J (roads only)	Accounts for special sales tax revenues collected by Contra Costa Transportation Authority (CCTA) and reapportioned to cities for local street projects. This fund also accounts for return to source funds and grant funds.
PGE	Rule 20A (undergrounding projects)	Through Rule 20A, the California Public Utilities Commission requires Pacific Gas and Electric (PG&E) to set aside funds annually to finance the undergrounding of overhead electrical facilities located on public streets within the City of Pinole.
276	Growth Impact Fees (nexus identified needs)	Accounts for development fees collected to mitigate the impact of new development. Provides funds for nexus identified needs only.
325	City Street Improvements (roads only)	Accounts for funds set aside by the City of Pinole to fund street improvement projects. The Measure S 2014 funding plan allocates \$250k annually to this fund.
327	Park Grants (parks only)	Accounts for grants and reimbursements from the state and federal government and other agencies related to parks.
377	Arterial Street Rehabilitation (roads only)	Accounts for funds set aside by the City of Pinole to fund arterial street rehabilitation projects. The Measure S 2014 funding plan allocates \$250k annually to this fund.
500	Sewer Enterprise (sewer only)	Accounts for fees charged to residents and businesses for sewer utilities. Fees are used to operate the Pinole-Hercules Water Pollution Control Plant which services the Pinole and Hercules areas.

Grants

Certain projects are eligible to receive grant funds from state, federal, or other agencies. Road projects listed in the CIP receive grant funding from a variety of sources such as:

- California Department of Transportation (Caltrans)
 - Highway Bridge Program (HBP) – funds to improve bridge structural safety.
 - Project: RO1710
 - Highway Safety Improvement Program (HSIP) – funds projects that significantly reduce fatalities and injuries on all public roads.
 - Project: RO2104
- West Contra Costa Transportation Advisory Committee (WCCTAC)
 - Subregional Transportation Mitigation Program (STMP) – funds projects that provide congestion relief and mitigate traffic impacts on regional routes through capacity improvements on those routes, improved transit services for subregional and regional travel, and improved facilities that allow West County residents to more efficiently access regional routes and transit service.
 - Projects: RO2105, RO1902, and RO1710
- Metropolitan Transportation Commission (MTC)
 - One Bay Area Grant 2 (OBAG2) – policy framework for MTC’s distribution of federal State Transportation Program and Congestion Mitigation and Air Quality Improvement Program funds. The OBAG2 program provides funding for local street and road maintenance, streetscape enhancements, bicycle and pedestrian improvements, Safe Route to School projects, Priority Conservation Areas, and Transportation planning.
 - Projects: RO1801, and RO1714
 - Transportation Development Act (TDA) Article 3 – funds construction and/or engineering of bicycle or pedestrian capital or quick build projects, maintenance of Class I or Class IV separated bikeways, bicycle and/or pedestrian safety education projects, development of a comprehensive bicycle or pedestrian facilities plans, and restriping Class II bicycle lanes and buffered bicycle lanes.
 - Project: RO1714

The receipt of certain grants and reimbursements typically follow the award of contracts; therefore, other City funding is programmed for front-end financing of the total estimated project costs.

Overview of Recommended Capital Budget

The FY 2021/22 – 2024/25 CIP contains 39 projects which includes 16 new projects. The CIP also contains information for 25 unfunded and unprogrammed projects. A funded project is one that has identified specific funding, including on-going existing resources to fully implement the project. A partially funded project has funding to accomplish various phases of the project but lacks sufficient funding to complete the project. An unfunded project is one that has been identified in the CIP as a need but no funding secured to implement the project. Should funding become available through grant or other sources, the unfunded list can be reviewed to determine if it is suitable to seek such funding.

CIP projects fall into the following categories: Facilities, Parks, Sanitary Sewer, Stormwater, and Roads. The nomenclature for the project number is derived as follows:

Project numbers begin with the abbreviation of the project category, followed by the year the project was first programmed, and then a unique sequence number. For example, FA2001 refers to a facilities project which was first programmed in 2020 with a unique sequence number of 01. Unfunded projects begin with UF and are followed by a unique sequence number.

Category	Abbreviation
Facilities	FA
Parks	PA
Sewer	SS
Stormwater	SW
Roads	RO
Unfunded	UF

In FY2021/22, there are 31 projects programmed for funding, including 13 new projects. Below is a summary of the various funding sources based on project category.

FY 2021/22		PROJECT CATEGORIES					FY 2021/22 TOTALS BY FUND
Funding Sources	Fund	Facilities FA	Parks PA	Sanitary Sewer SS	Storm- water SW	Roads RO	
General Fund	100	\$200,000		\$200,000		\$245,000	\$645,000
Measure S 2014	106	\$904,207	\$160,242		\$302,000	\$176,300	\$1,542,749
Gas Tax	200					\$509,445	\$509,445
Solid Waste	214		\$425,000				\$425,000
Measure J	215					\$706,000	\$706,000
PG&E – Rule 20A						\$511,532	\$511,532
Growth Impact Fees	276				\$78,860	\$200,000	\$278,860
City Street Improvements	325					\$969,185	\$969,185
Park Grants	327		\$189,758				\$189,758
Arterial Street Rehabilitation	377					\$819,689	\$819,689
Sewer Enterprise	500			\$801,257		\$28,398	\$829,655
FY 2021/22 TOTALS BY PROJECT CATEGORY		\$1,104,207	\$775,000	\$1,001,257	\$380,860	\$4,165,549	\$7,426,873

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CITY OF PINOLE
FY2021-22 THROUGH 2025-26
FIVE-YEAR CAPITAL IMPROVEMENT PLAN

SOURCES BY FUND	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	5-Year Total
100 - General Fund	\$ 645,000	\$ -	\$ -	\$ -	\$ -	\$ 645,000
106 - Measure S 2014	\$ 1,563,609	\$ 997,406	\$ -	\$ -	\$ -	\$ 2,561,015
200 - Gas Tax	\$ 509,445	\$ -	\$ -	\$ -	\$ -	\$ 509,445
214 - Solid Waste	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000
215 - Measure J	\$ 706,000	\$ -	\$ -	\$ -	\$ -	\$ 706,000
PGE - Rule 20A	\$ 511,532	\$ -	\$ -	\$ -	\$ -	\$ 511,532
276 - Growth Impact Fees	\$ 258,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 458,000
325 - City Street Improvements	\$ 969,185	\$ 261,586	\$ 1,139,618	\$ 560,000	\$ 890,000	\$ 3,820,390
327 - Park Grants	\$ 189,758	\$ -	\$ -	\$ -	\$ -	\$ 189,758
377 - Arterial Streets Rehabilitation	\$ 819,689	\$ 550,000	\$ -	\$ -	\$ -	\$ 1,369,689
500 - Sewer Enterprise Fund	\$ 829,655	\$ 90,597	\$ 1,200,000	\$ -	\$ -	\$ 2,120,252
Sources Total	\$ 7,426,873	\$ 2,099,589	\$ 2,339,618	\$ 560,000	\$ 890,000	\$ 13,316,080
Unfunded Total			\$ 2,096,240			\$ 2,096,240
Total Sources Required	\$ 7,426,873	\$ 2,099,589	\$ 4,435,858	\$ 560,000	\$ 890,000	\$ 15,412,320

FACILITIES									
PRJ #	USES BY PROJECT	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Account #	FY 2021-22 Funds	Funding Source
FA2101	Emergency Power for Critical Facilities	\$200,000					100-343-47201	\$200,000	General Fund
FA2102	Municipal Broadband Master Plan	\$60,000					106-118-47201	\$60,000	Measure S 2014
FA2001	Post Office Maintenance	\$80,000					106-343-47201	\$80,000	Measure S 2014
FA2002	Electric Vehicle Charging Stations	\$20,000					106-343-47201	\$20,000	Measure S 2014
FA1901	Senior Center Auxiliary Parking Lot formerly known as Fowler House lot reuse	\$182,207	\$432,406				106-343-47201	\$182,207	Measure S 2014
FA1902	Energy Upgrades	\$220,000					106-343-47201	\$220,000	Measure S 2014
FA1702	Citywide Roof repairs and replacement	\$272,000	\$140,000				106-343-47201	\$272,000	Measure S 2014
FA1703	Paint City Hall	\$70,000					106-343-47201	\$70,000	Measure S 2014
PARKS									
PRJ #	USES BY PROJECT	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Account #	FY 2021-22 Funds	Funding Source
PA2101	Installation of high capacity trash bins	\$425,000					214-345-47203	\$425,000	Solid Waste Fund
PA2001	Bocce Ball Court	\$250,000					106-343-47201	\$60,242	Measure S 2014
							327-345-47203	\$189,758	Park Grants
PA1901	Pinole Valley Park Soccer Field Rehabilitation		\$200,000				106-345-47203	\$0	Measure S 2014
PA1704	Park Master Plan	\$100,000					106-345-47203	\$100,000	Measure S 2014
SANITARY SEWER									
PRJ #	USES BY PROJECT	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Account #	FY 2021-22 Funds	Funding Source
SS2101	Secondary Clarifier - Center Column Rehabilitation	\$350,000					500-641-47201	\$350,000	Sewer Enterprise
SS2102	Air Release Valve Replacements	\$50,000					500-641-47201	\$50,000	Sewer Enterprise
SS2103	Recycled Water Master Plan	\$200,000					100-341-42101	\$200,000	General Fund
SS2001	Sanitary Sewer Collection System Master Plan	\$301,257					500-642-47201	\$301,257	Sewer Enterprise
SS2002	Water Pollution Control Plant Lab Remodel	\$100,000					500-642-47201	\$100,000	Sewer Enterprise
SS1702	Sewer Pump Station Rehabilitation			\$1,200,000			500-641-47201	\$0	Sewer Enterprise
STORMWATER									
PRJ #	USES BY PROJECT	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Account #	FY 2020-21 Funds	Funding Source
SW2001	Roble Road Drainage Improvements		\$200,000				276-344-47206	\$0	Growth Impact Fees
SW2002	Adobe Road Repair and Drainage Improvements		\$150,000				106-344-47206	\$0	Measure S 2014
SW1901	Hazel Street Gap Closure (Sunnyview)	\$380,860					106-344-47206	\$322,860	Measure S 2014
							276-344-47206	\$58,000	Growth Impact Fees
SW1703	Storm Drainage Master Plan		\$75,000				106-344-42101	\$0	Measure S 2014
ROADS									
PRJ #	USES BY PROJECT	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Account #	FY 2021-22 Funds	Funding Source
RO2501	Residential Slurry Seal					\$890,000	325-342-47205	\$0	City Street Improvements
RO2401	Cape Seal				\$560,000		325-342-47205	\$0	City Street Improvements
RO2301	Residential Slurry Seal			\$890,000			325-342-47205	\$0	City Street Improvements
RO2101	Arterial Rehabilitation	\$42,205	\$550,000				377-342-47205	\$42,205	Arterial Rehabilitation
RO2102	Tennent Ave. Rehabilitation	\$409,480	\$257,918				500-641-47201	\$28,398	Sewer Enterprise
							200-342-47205	\$381,082	Gas Tax - RMRA
RO2103	Pedestrian Bridge Repair	\$55,700					106-344-47206	\$55,700	Measure S 2014
RO2104	Local Road Safety Plan	\$33,447					325-342-47205	\$33,447	Caltrans - HSIP
RO2105	Appian Way Complete Streets Project	\$100,000					325-342-47205	\$100,000	WCCTAC - STMP Fees
RO2106	Active Transportation Plan	\$75,000					100-341-47205	\$75,000	General Fund
RO2107	Brandt St. Improvements	\$170,000					100-342-47205	\$170,000	General Fund
RO1902	Pedestrian Improvements at Tennent Ave. near R X R	\$43,380		\$661,250			325-342-47205	\$43,380	WCCTAC - STMP Fees
RO1801	San Pablo Ave. Rehabilitation	\$1,363,484					377-342-47205	\$777,484	Arterial Rehabilitation
							215-342-47205	\$586,000	MTC/(OBAG 2)
							276-344-47205	\$150,000	Developer
RO1802	Hazel Street Gap Closure (Sunnyview)	\$200,000					276-344-47205	\$50,000	Growth Impact Fees
RO1708	Pinole Valley Road Improvements	\$100,000					200-342-47205	\$100,000	Gas Tax - RMRA
RO1709	Pinole Valley Road Underground District	\$539,895					200-342-47205	\$28,363	Gas Tax - RMRA
							Rule20A	\$511,532	Rule 20A Credits
RO1710	San Pablo Ave. Bridge over BNSF Railroad**	\$630,735	\$94,265	\$1,684,608			325-342-47205	\$75,000	WCCTAC - STMP Fees
							325-342-47205	-\$35,853	City Street Improvements
							325-342-47205	\$591,588	Caltrans - HBP
							325-342-47205	\$32,223	City Street Improvements
RO1714	Safety Improvements at Appian Way & Marlesta Rd. formerly known as HAWK at Appian Way and Marlesta	\$402,223					215-342-47205	\$120,000	MTC/OBAG2
							325-342-47205	\$129,400	MTC/TDA Article 3
							106-344-47206	\$120,600	Measure S 2014
	Uses by Project Total	\$7,426,873	\$2,099,589	\$4,435,858	\$560,000	\$890,000			

LEGEND:

- Items highlighted in blue are unfunded projects.
- Items highlighted in orange indicate a project or project funding is carried over from prior fiscal year.
- Items highlighted in purple are new projects, or new funding allocations in FY 2021-22.
- Project numbers: **FA** = Facilities; **PA** = Parks; **SS** = Sanitary Sewer; **SW** = Storm Water; **RO** = Roads.

**Caltrans funded total project cost is \$38 million and extends beyond the proposed Plan years.

FACILITIES

FA2101 - Emergency Power for Critical Facilities

Initial Project Start:	July 1, 2022
Initial Project Completion:	June 30, 2023
Revised Project Start:	
Revised Project Completion:	
Project Origin:	Council Request
Multi-year Project:	No



Description: During severe natural hazard events, it is highly likely that utility power will not be available for an extended period of time. Critical facilities will need reliable sources of sustained electrical power to continue operations. This project will: 1) identify critical facilities in need of back-up power in coordination with an Emergency Operations Plan (EOP) , 2) assess power loads in each critical facility that requires back-up power, 3) determine the costs and technology options including solar battery storage, and 4) make any additional recommendations to Council before advancing to construction.

Supplemental Information: The Public Safety Building, Fire Station 74, and the Water Pollution Control Plant have stand by generators.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	100		\$ 200,000				
	Subtotal		\$ 200,000				
	Total Cost Estimate:		\$ 200,000				

FACILITIES

FA2102 - Municipal Broadband Master Plan

Initial Project Start: July 1, 2023
Initial Project Completion: June 30, 2024
Revised Project Start:
Revised Project Completion:
Project Origin: Council Request
Multi-year Project: No



Description: Development of a Broadband Master Plan will provide an inventory of current and future needs of Pinole and develop a blueprint for Pinole to ensure the availability of affordable, reliable high-speed internet access. The Master Plan will incorporate strategies to manage the public right-of-way and assets therein, identify networks to deliver government services, find opportunities for public works projects to incorporate cost-effective installation of telecommunications infrastructure, find partnership opportunities with local and regional utilities for joint trench and cost sharing opportunities, identify strategies to facilitate competition and encourage universal access and address digital divide, and establish incremental plans for growth and evolution of telecommunications services in Pinole.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	106		\$ 60,000				
	Subtotal		\$ 60,000				
	Total Cost Estimate:		\$ 60,000				

FACILITIES

FA2001 - Post Office Maintenance

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	
Revised Project Completion:	June 30, 2022
Project Origin:	Lease Agreement
Multi-year Project:	No



Description: The City of Pinole owns certain property located at 2101 Pear Street (APN: 401-163-003) and since 1960, the United States Post Office (USPO) has leased 2101 Pear Street from the City serving as a Post Office. On September 2, 2014, City Council adopted Resolution 2014-51 to execute a five year lease agreement (with Two 5-Year Options) with the USPO for the use of 2101 Pear Street. Under the terms and conditions of the lease, the City is responsible for maintaining the existing facility, including the heating and air conditioning system, electrical systems, light fixtures, and landscaping. The terms of the lease also stipulate that the City must paint all and exterior previously painted no later than six (6) months following the start of the lease, or at least once every five (5) years during the continuance of the lease unless required more often because of damage from casualties. This project involves satisfying the painting clause in the lease agreement.

Supplemental Information: The current lease period is from 09/01/2020 - 08/31/2025.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	106		\$ 80,000				
	Subtotal		\$ 80,000				
	Total Cost Estimate: \$ 80,000						

FACILITIES

FA2002 - Electric Vehicle Charging Stations

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	
Revised Project Completion:	June 30, 2022
Project Origin:	Council Request
Multi-year Project:	No



Description: Installation of electric vehicle (EV) charging stations at City facilities to support increased adoption and use of zero emission vehicles. An assessment of City facilities coupled with grant funding opportunities dictate the most suitable locations for installation of charging stations. In October 2020, the City reserved a charging rebate with Marin Clean Energy (MCE) for the installation of charging infrastructure and project technical assistance. The technical assistance provided by MCE covers: a site assessment which includes a review of ADA and options for charging station placement, a load study to understand the proposed site's electrical capacity, and an EV charger planning report. City staff worked with the technical assistance provider to select a publicly accessible site where installation of charging infrastructure was feasible. A load study was conducted at the public parking lot serving the Public Safety Building located at 880 Tennent Ave. The results of the load study indicated that the site could support charging infrastructure. This project will install charging infrastructure at the Public Safety Building. City staff will release a Request for Proposals to select a qualified vendor to supply and install charging station infrastructure in the City of Pinole.

Supplemental Information: City staff continue to assess other public locations throughout Pinole for opportunities to incorporate EV charging infrastructure.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	106		\$ 20,000				
	Subtotal		\$ 20,000				
	Total Cost Estimate: \$ 20,000						

FACILITIES

FA1901 - Senior Center Auxiliary Parking Lot

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	
Revised Project Completion:	June 30, 2023
Project Origin:	Fowler Lot Re-Use Committee
Multi-year Project:	Yes



Description: On April 16, 1990 City Council adopted Resolution 2380 authorizing the purchase of 2548 Charles Street. At the time of purchase, City Council determined that construction of a Senior Center was necessary, and that this property was needed to provide sufficient parking for the Center. The parcel is surrounded by municipal parking lots which serve the Senior Center and Old Town Pinole. On February 2, 2021 City Council adopted Resolution 2021-07 and awarded a contract to a consultant for the preliminary engineering and design for the parking lot. The parking lot will be designed to be a multi-benefit project that includes pavement structural section, striping, lighting, bicycle parking, electric vehicle charging stations, stormwater capture and retention, and drought tolerant landscaping. The final design will offer the maximum number of parking spaces while allowing access for both vehicles and pedestrians and include aesthetic design components.

Supplemental Information: The Fowler House tenants remained in the property till 2010 and many discussions took place to determine the best use of the property. It was determined that the house had asbestos and lead paint. On July 17, 2018, City Council adopted Resolution 2018-67 to create the Fowler Lot Re-use Committee to evaluate the reuse and redevelopment of the property. The Committee evaluated uses for the lot and determined the best use of the property is a parking lot. On October 16, 2018, the City Council adopted Resolution No. 2018-93 to approve a contract with a construction company to abate and demolish the Fowler house. The property demolition was completed on March 11, 2019. On July 21, 2020, City Council adopted Resolution 2020-68 to accept the final recommendation of the Committee.

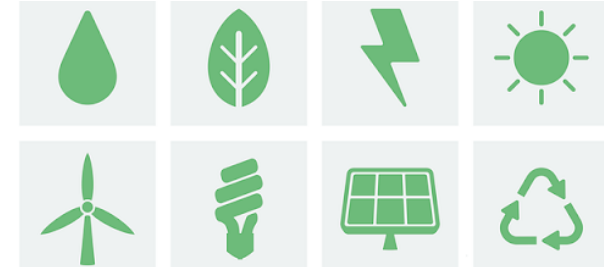
Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Design	106	\$ 9,448	\$ 182,207				
Construction	106			\$ 432,406			
	Subtotal	\$ 9,448	\$ 182,207	\$ 432,406			
	Total Cost Estimate: \$ 624,061						

FACILITIES

FA1902 - Energy Upgrades

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2021
Revised Project Start:
Revised Project Completion: June 30, 2022
Project Origin: End of life cycle
Multi-year Project: No



Description: The heating, ventilation, and cooling (HVAC) systems at City Hall and Senior Center have reached the end of their useful life and need to be replaced. A portion of the roof at the Senior Center will also need to be replaced.

Supplemental Information: In October 2020, City staff began working with Marin Clean Energy's (MCE's) Energy Efficiency program to explore opportunities for energy conservation and generation at City owned facilities by replacing the HVAC systems and upgrading streetlights. It was determined that the MCE program could not incentivize HVAC replacement project or the upgrade of the streetlights. This project was formerly known as FA1706 and FA1801.

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	106		\$ 220,000				
	Subtotal		\$ 220,000				
	Total Cost Estimate: \$ 220,000						

FACILITIES

FA1702 - Citywide Roof repairs and replacement

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion: June 30, 2023
Project Origin: End of life cycle
Multi-year Project: Yes



Description: In 2015, comprehensive visual roof inspections were completed by a contractor on various City owned facilities. The purpose of the inspection was to identify the extent, if any, of moisture intrusion into the existing roof assemblies, document observed roof system deficiencies, determine the overall condition of the existing roof systems and to estimate the service life of the in-place roof assemblies. The roof inspection identified several roofs which need to be repaired or replaced. The roofs at City hall and the Public Safety building need to be replaced.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	106		\$ 272,000	\$ 140,000			
	Subtotal		\$ 272,000	\$ 140,000			
	Total Cost Estimate: \$412,000						

FACILITIES

FA1703 - Paint City Hall

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: End of life cycle
Multi-year Project: No



Description: The interior and exterior surfaces of City Hall require repainting as the paint system has reached the end of its useful life. Exterior painting is necessary to maintain external protection from the environment. Fading, chipping paint, along with water and mildew damage necessitates the painting project.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	106		\$ 70,000				
	Subtotal		\$ 70,000				
	Total Cost Estimate: \$ 70,000						

PARKS**PA2101 - Installation of high capacity trash bins**

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: Beautification Ad Hoc Committee
Multi-year Project: No



Description: Installation of high capacity, solar powered compacting trash bins at City parks.

Supplemental Information: In 2019, the City Council established a Beautification Ad Hoc Committee to analyze options for, and to make recommendations to the Council regarding clean-up and beautification projects in Pinole. Among other projects, the Committee recommended the installation of high capacity, solar powered compacting trash bins at City parks.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	214		\$ 425,000				
	Subtotal		\$ 425,000				
	Total Cost Estimate: \$ 425,000						

PARKS**PA2001 - Bocce Ball Court**

Initial Project Start:	July 1, 2021
Initial Project Completion:	June 30, 2022
Revised Project Start:	
Revised Project Completion:	
Project Origin:	Council Request
Multi-year Project:	No



Description: Installation of a Bocce Ball court to provide recreational opportunities to the Pinole community. City staff has identified a list of potential sites for the court. The City intends to utilize the State of California Department of Parks and Recreation Per Capita Grant Program funds for this project.

Supplemental Information: There has been interest by the community and Council to provide the opportunity to play Bocce Ball year around. In 2004, the Pinole Rotary Club identified the construction of bocce ball courts in Pinole as its Centennial Project. At the time, several sites were considered and Fernandez Park was identified as a possible location. The current location of the horseshoe pits, adjacent to the public patio, was deemed the best option, and a schematic design was prepared. In 2009, the Community Services Commission recommended various park and recreational facility projects including bocce ball courts to be funded by East Bay Regional Park District Measure WW funds. On July 9, 2009, the City Council approved a list of projects for Measure WW funding which included bocce ball court installation. However, the available grant funding exceeded the cost estimate of the recommended projects. In 2020, the Fowler Lot Re-Use Committee evaluated possible uses for 2548 Charles Ave. and deemed the installation of a bocce ball at the site as an attractive recreational opportunity but concluded that it would come with increased parking demand in an area that is already affected by limited parking. The Committee encouraged staff to seek other suitable locations for a bocce ball court.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	327		\$ 189,758				
	106		\$ 60,242				
	Subtotal		\$ 250,000				
	Total Cost Estimate: \$ 250,000						

PARKS**PA1901 - Pinole Valley Park Soccer Field Rehabilitation**

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	July 1, 2022
Revised Project Completion:	June 30, 2023
Project Origin:	Council Request
Multi-year Project:	No



Description: There are two soccer fields at Pinole Valley Park which are utilized on an annual basis, the Wright Avenue Soccer Field at the southerly end, and Savage Avenue Soccer Field at the northern end. Both fields are heavily used by soccer leagues and the general public. The Savage Avenue Soccer Field requires substantial rehabilitation which includes: upgrading the irrigation system and ongoing turf maintenance. Turf maintenance includes mowing, fertilizing, aeration, overseeding, and topdressing.

Supplemental Information: This project has been delayed pending the development of a Park Master Plan (CIP Project# PA1704).

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	106			\$ 200,000			
	Subtotal			\$ 200,000			
	Total Cost Estimate: \$ 200,000						

PARKS**PA1704 - Park Master Plan**

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	July 1, 2022
Revised Project Completion:	June 30, 2023
Project Origin:	Staff Recommendation
Multi-year Project:	No



Description: Preparation of a park master plan will aid the City in developing a strategic approach to park maintenance and operation. The master plan will allow the City to quantify and qualify the existing park system, identify deficiencies, and develop a financial analysis of the cost to maintain and operate park assets.

Supplemental Information: This project was added to the CIP in 2017 as an unfunded project; Council approved funding in 2020.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	106		\$ 100,000				
	Subtotal		\$ 100,000				
	Total Cost Estimate: \$ 100,000						

SANITARY SEWER**SS2101 - Secondary Clarifier—Center Column Rehabilitation**

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: End of life cycle
Multi-year Project: No



Description: The Secondary Clarifier #5 has reached the end of its useful life. The project will involve removal and replacement of catwalk, drive mechanism, center column, and rake arm.

Supplemental Information: The City of Hercules will be reimburse the Sewer Enterprise fund for 50% of the total project cost.

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	500		\$ 350,000				
	Subtotal		\$ 350,000				
	Total Cost Estimate: \$ 350,000						

SANITARY SEWER**SS2102 - Air Release Valve Replacement**

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: Staff Recommendation
Multi-year Project: No



Description: There are four air relief valves at various locations on the WPCP Effluent Pipeline between the WPCP and the Rodeo treated water discharge point. This project includes removal and replacement of the pipe saddle, short pipe section, isolation valve, and air relief valve.

Supplemental Information: The four locations are: 1) across from the WPCP at 11 Tennent Ave., near the entrance of the SF Bay Trail, 2) On the SF Bay Trail near the corner of Santa Fe and Railroad Ave., 3) At the intersection of Mariposa St. and Railroad Ave. (Rodeo), 4) Outside the gate of Rodeo Sanitary District at 800 San Pablo Ave. (Rodeo). The City of Hercules will be reimburse the Sewer Enterprise fund for 50% of the total project cost.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	500		\$ 50,000				
	Subtotal		\$ 50,000				
	Total Cost Estimate: \$ 50,000						

SANITARY SEWER**SS2103 - Recycled Water Master Plan**

Initial Project Start: July 1, 2022
Initial Project Completion: June 30, 2023
Revised Project Start:
Revised Project Completion:
Project Origin: Council Request
Multi-year Project: No



Description: Development of a Recycled Water Master Plan will allow the City to plan and phase the construction of future recycled water distribution system infrastructure. The Master Plan will identify potential recycled water customers, evaluate the quantity, quality, and recycled water distribution system options to address the needs of potential users in surrounding areas, seek opportunities to phase the construction of a recycled water delivery system, and develop planning-level cost options for the phased system.

Supplemental Information: Recycled water delays or eliminates the need to construct more potable water facilities, sustains the economy with increased water supply reliability, protects the environment, safeguards investments in parks and landscaping with drought proof or drought resistant water supply, and contributes to a green and healthy environment. In 2019, East Bay Municipal Utility District (EBMUD) prepared an Updated Recycled Water Plan which considered the potential for potable reuse in EBMUD's water service area. The development of a new recycled water supply for the Phillips 66 refinery in Rodeo using effluent from the Pinole-Hercules and Rodeo wastewater treatment plants was among the recommended non-potable reuse projects. This project is estimated to deliver up to 3.67 MGD of recycled water to the refinery for use in their boilers and cooling towers. The combined final disinfected effluent from both plants would be pumped at the Rodeo Pump Station to the refinery for treatment a new advanced recycled water treatment plan. This project was recommended by EBMUD because it would deliver a large amount of water to a single customer, with comparatively few pipelines required due to the short distance between the sources of wastewater and the Phillips 66 Refinery

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	100		\$ 200,000				
	Subtotal		\$ 200,000				
	Total Cost Estimate: \$ 200,000						

SANITARY SEWER**SS2001 - Sanitary Sewer Collection System Master Plan**

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	
Revised Project Completion:	June 30, 2022
Project Origin:	Staff Recommendation
Multi-year Project:	Yes

PREPARED FOR
CITY OF PINOLE
Sanitary Sewer Master Plan Update
(Collection System)

carollo
Engineers...Working Wonders With Water®



Description: In September 2020, the City Council awarded a contract to Carollo Engineers, Inc. to develop a Sanitary Sewer Collection System Master Plan (Plan). The Plan will provide a condition assessment of the sewer collection assets to inform capital planning and effectively serve the wastewater needs of residents and businesses. This plan will also provide a capacity analysis to identify pipes that need to be upsized.

Supplemental Information: Master planning is critical to identify when and where infrastructure upgrades or improvements will be needed to accommodate growth.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	500	\$ 147,743	\$ 301,257				
	Subtotal	\$ 147,743	\$ 301,257				
	Total Cost Estimate: \$ 449,000						

SANITARY SEWER**SS2002 Water Pollution Control Plant Lab Remodel**

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	July 1, 2021
Revised Project Completion:	June 30, 2022
Project Origin:	Regulatory Requirement
Multi-year Project:	No



Description: The California Environmental Laboratory Accreditation Program (ELAP) is responsible for accrediting environmental testing labs including the Pinole - Hercules WPCP. The 2019 ELAP inspection results indicated the lab apparatus, countertops, and the fume hood are past their useful life and recommended replacement.

Supplemental Information: The City of Hercules will be reimburse the Sewer Enterprise fund for 50% of the total project cost.

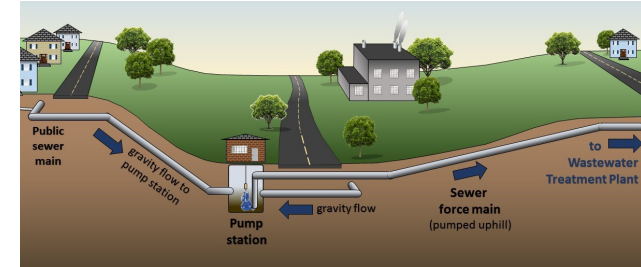
Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	500		\$ 100,000				
	Subtotal		\$ 100,000				
	Total Cost Estimate: \$ 100,000						

SANITARY SEWER

SS1702 - Sewer Pump Station Rehabilitation

Initial Project Start:	October 1, 2020
Initial Project Completion:	August 31, 2022
Revised Project Start:	July 1, 2023
Revised Project Completion:	June 30, 2024
Project Origin:	End of lifecycle
Multi-year Project:	No



Description: The City owns and operates two lift stations to convey flow from low lying areas to high elevations where the flow continues by gravity to the wastewater treatment plant. Both pump stations have reached the end of their useful life and need to be rehabilitated.

Supplemental Information: The two pump stations are located on San Pablo Ave. and Hazel St

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Design	500				\$ 22,500		
Engineering	500				\$ 150,000		
Construction	500				\$ 884,000		
Contingency	500				\$ 143,500		
	Subtotal				\$ 1,200,000		
	Total Cost Estimate: \$1,200,000						

STORMWATER**SW2001 - Roble Road Storm Drainage Improvements**

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	July 1, 2022
Revised Project Completion:	June 30, 2023
Project Origin:	Staff Recommendation
Multi-year Project:	No



Description: The existing system appears to have capacity issues at Roble Ave. and Encina Ave. that warrant review and upgrade. This project will assess the collection system for capacity and hydraulic profile and upgrade the system as necessary.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	276			\$ 20,000			
Construction	276			\$ 160,000			
Contingency	276			\$ 20,000			
	Subtotal			\$ 200,000			
	Total Cost Estimate: \$ 200,000						

STORMWATER**SW2002 - Adobe Road Storm Drainage Improvements**

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2021
Revised Project Start: July 1, 2022
Revised Project Completion: June 30, 2023
Project Origin: Staff Recommendation
Multi-year Project: No



Description: Adobe Road experienced a failure due to drainage impacts. Installation of a culvert will be required to control the drainage in the area. The area will then be regraded and the road surface will be restored. This road serves only as a service access route.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	106			\$ 15,000			
Construction	106			\$ 120,000			
Contingency	106			\$ 15,000			
	Subtotal			\$ 150,000			
	Total Cost Estimate: \$ 150,000						

STORMWATER

SW1901 - Hazel Street Storm Drain Improvements

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2021
Revised Project Start:
Revised Project Completion: June 30, 2022
Project Origin: Development Driven
Multi-year Project: Yes



Description: The existing stormwater collection is an open trench system and needs to be converted to an underground conveyance system to facilitate construction of a through road. This project will include connecting the existing storm drain network within Hazel Street between 1087 Hazel St (eastern limits) and 1081 Hazel St. (western limits). In January 2020, the City contacted with Schaff and Wheeler to prepare the preliminary design which includes plan and profile of the pipe and technical specifications.

Supplemental Information: This conversion also aids in compliance with the MSP4 by reducing the potential of contaminants including litter from entering the stormwater system.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Design	106	\$ 19,120	\$ 20,860				
Construction	106		\$ 302,000				
	276		\$ 8,000				
Contingency	276		\$ 50,000				
	Subtotal	\$ 19,120	\$ 380,860				
	Total Cost Estimate: \$ 399,980						

STORMWATER

SW1703 - Storm Drainage Master Plan

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2023
Revised Project Start: July 1, 2022
Revised Project Completion:
Project Origin: Staff Recommendation
Multi-year Project: No



Description: Preparation of a storm drain master plan will provide an analysis of the existing collection system. The plan will identify system deficiencies related to capacity, functionality, and permit compliance. The plan can serve to guide future budget allocations for improvements to the system.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	106			\$ 75,000			
	Subtotal			\$ 75,000			
	Total Cost Estimate: \$ 75,000						

ROADS

PAVEMENT MAINTENANCE AND REHABILITATION PROGRAM

Street Network: The City of Pinole is responsible for the repair and maintenance of approximately 52.22 centerline miles of city streets, divided into approximately 351 pavement management sections. The City's street network replacement value is estimated at \$131.4 million.

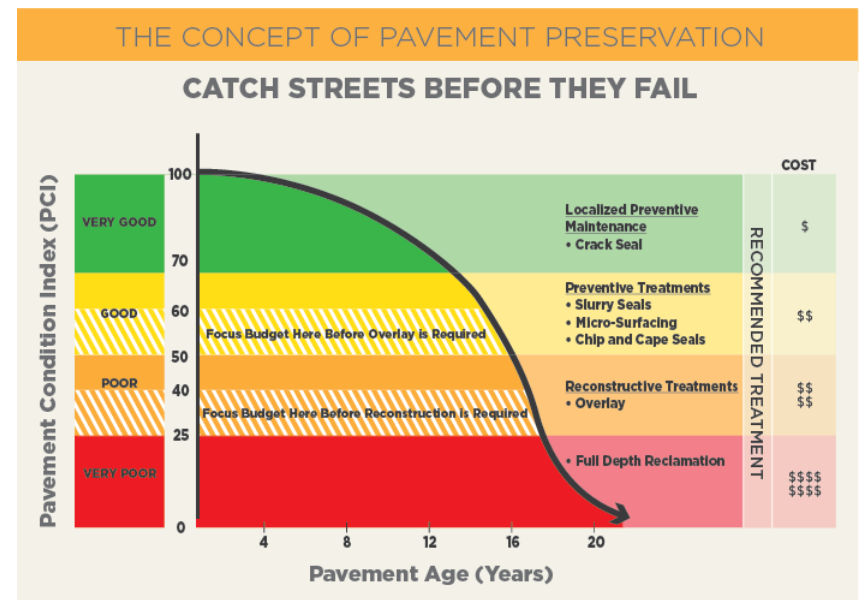
Organize & Analyze: The Pavement Management and Rehabilitation Program is a set of tools and policies designed to manage the maintenance and rehabilitation activities of the street network. The goal of the Program is to maintain the city's pavement network in the best condition possible given the available funding. The City participates in the Metropolitan Transportation Commission (MTC) Pavement Technical Assistance Program (P-TAP) which provides grant funding to utilize a computerized Pavement Management Program called StreetSaver® to strategize the most cost effective method to extend pavement life and provides funding for a consultant to prepare a P-TAP Budget Options Report. StreetSaver® allows the City to:

- Inventory the street pavement
- Record pavement inspection data, maintenance, and rehabilitation activities
- Assess pavement conditions
- Prioritize street maintenance
- Estimate costs of treatments and rehabilitation
- Forecast budget needs
- View the impacts of funding on City-wide pavement conditions over time

Functional Class	Total	Centerline	Lane miles
Arterial	25	7.26	24.97
Collector	23	7.30	18.75
Residential/Local	303	37.66	75.32
Total	351	52.22	119.04

The most recent P-TAP report was completed by a consultant (Quality Engineering Solutions, Inc.) in March 2019. To prepare the Budget Options Report, the consultant's team visited Pinole to visually assess the conditions of the pavement sections and assigned an index score. The data collected in the field was imported into the StreetSaver® database which generates a scoring of the condition of each segment. This score is known as the Pavement Condition Index (PCI) and based on a scale of 0 to 100 (poor to excellent condition), depending on the severity of pavement distress.

Strategy: The City uses a "Fix-it-First" approach of performing preventative maintenance has been proven to extend the life of the pavement effectively and is less costly than reconstruction. The City's pavement management program relies on gas tax revenue and \$500k of annual funding from Measure S 2014 to maintain the road network. To learn more pavement preservation and upcoming projects, visit www.ci.pinole.ca.us/pavement



ROADS

RO2501 - Residential Slurry Seal

Initial Project Start: July 1, 2025
Initial Project Completion: June 30, 2026
Revised Project Start:
Revised Project Completion:
Project Origin: Pavement Management Program
Multi-year Project: No



Description: Based on the most current P-TAP report various segments will be recommended for slurry seal treatment. A slurry seal functions as a topcoat to existing asphalt pavement to preserve and protect the pavement. It is best suited for pavements with mild to moderate damage, such as narrow cracks, but not for severe damage such as potholes.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	325						\$ 10,000
Construction	325						\$ 800,000
Contingency	325						\$ 80,000
	Subtotal						\$ 890,000
	Total Cost Estimate: \$ 890,000						

ROADS**RO2401 - Cape Seal**

Initial Project Start: July 1, 2024
Initial Project Completion: June 30, 2025
Revised Project Start:
Revised Project Completion:
Project Origin: Pavement Management Program
Multi-year Project: No



Description: Based on the most current P-TAP report, various pavement segments will benefit from a cape seal. A cape seal is applied when a slurry seal or micro-surfacing will not adequately address the pavement deterioration. Cape seals are a multi-layered treatment pavement preservation treatment which can extend the life of a pavement by 6-8 years.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	325					\$ 10,000	
Construction	325					\$ 500,000	
Contingency	325					\$ 50,000	
	Subtotal					\$ 560,000	
Total Cost Estimate: \$ 560,000							

ROADS

RO2301 - Residential Slurry Seal

Initial Project Start: July 1, 2023
Initial Project Completion: June 30, 2024
Revised Project Start:
Revised Project Completion:
Project Origin: Pavement Management Program
Multi-year Project: No



Description: Based on the most current P-TAP report various segments will be recommended for slurry seal treatment. A slurry seal functions as a topcoat to existing asphalt pavement to preserve and protect the pavement. It is best suited for pavements with mild to moderate damage, such as narrow cracks, but not for severe damage such as potholes.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	325				\$ 10,000		
Construction	325				\$ 800,000		
Contingency	325				\$ 80,000		
	Subtotal				\$ 890,000		
	Total Cost Estimate: \$ 890,000						

ROADS

RO2101 - Arterial Rehabilitation

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2023
Revised Project Start:
Revised Project Completion:
Project Origin: Pavement Management Program
Multi-year Project: Yes



Description: Based on the 2019 P-TAP report, various segments were recommended for treatment by StreetSaver®. The recommendations will be further validated through a comparative pavement analysis to explore additional treatment options which are not discussed in the P-TAP report. This will allow the City to optimize the available funding. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.

Supplemental Information:

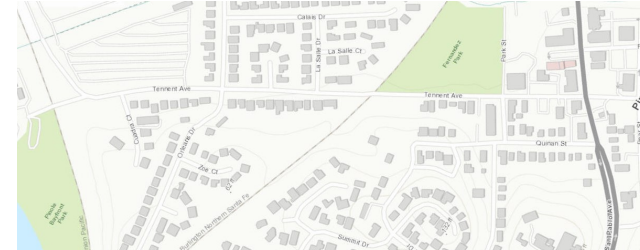
Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	377	\$ 16,275	\$ 42,205				
Construction	377			\$ 500,000			
Contingency	377			\$ 50,000			
	Subtotal	\$ 16,275	\$ 42,205	\$ 550,000			
	Total Cost Estimate: \$ 608,480						

ROADS

RO2102 - Tennent Ave. Rehabilitation

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: Pavement Management Program
Multi-year Project: Yes



Description: The construction impacts from the WPCP upgrade project resulted in pavement deterioration. This project will rehabilitate Tennent Ave. from San Pablo Ave. to WPCP. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.

Supplemental Information: In preparation of this project, the City retained a consultant to perform internal CCTV on this section of roadway. The inspection was completed in early 2021. Coordinating collection system improvements with street resurfacing projects ensures that sewer improvements are made prior to the resurfacing so that manholes and valve covers may be properly realigned, and repairs and replacements are made in a cost-effective manner. This also avoids cutting and patching recently paved streets. The City of Hercules will reimburse \$86,430 for this project.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	325	\$ 12,986					
	500	\$ 12,421	\$ 12,398				
Construction	200		\$ 381,082				
	500			\$ 74,597			
	325			\$ 167,321			
Contingency	500		\$ 16,000	\$ 16,000			
	Subtotal	\$ 25,407	\$ 409,480	\$ 257,918			
	Total Cost Estimate: \$ 692,805						

ROADS

RO2103 - Pedestrian Bridge Repair

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: Staff Recommendation
Multi-year Project: Yes



Description: This project will complete preventative maintenance and repairs recommended in the Pedestrian Bridge Inspection Reports prepared by a consultant.

Supplemental Information: On July 27, 2020, the City released a Request for Proposals to solicit the assistance of an engineering consulting firm to provide safety inspection services and repair/rehabilitation recommendations on the City's seven pedestrian bridges. On October 26, 2020 a consultant was awarded a contract to conduct field inspections, structural and civil engineering analysis and evaluation, develop conceptual repair details and strategies, perform cost estimation, and value engineering. The seven bridges are: Pinole Valley Park Bridge, Amber Swartz Park Bridge, Pinole Valley Shopping Center Bridge, Prune Street Bridge, Wastewater Treatment Plan Bridge, Bay Trail Bridge, and Senior Center Bridge.

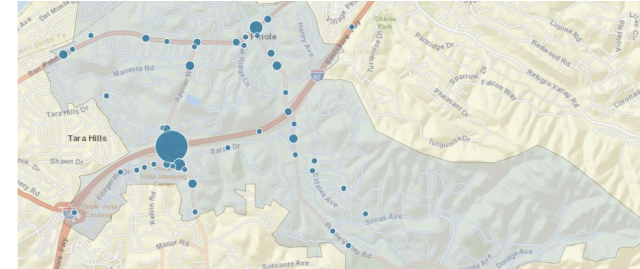
Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Inspection	106	\$ 44,300					
Maintenance	106		\$ 55,700				
	Subtotal	\$ 44,300	\$ 55,700				
	Total Cost Estimate: \$ 100,000						

ROADS

RO2104 - Local Road Safety Plan

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2022
Revised Project Start:	
Revised Project Completion:	
Project Origin:	Staff Recommendation
Multi-year Project:	Yes



Description: Development of a Local Road Safety Plan (LRSP) which will include an existing conditions assessment, development of traffic measures in areas of engineering, education, encouragement, enforcement, emerging technologies along with associated evaluation. The LRSP will include a prioritized list of roadway infrastructure improvements.

Supplemental Information: In July 2020, staff submitted a grant application to Caltrans for funding to develop and implement an LRSP for the City of Pinole. LRSP's allow local governments to identify, analyze, and prioritize roadway safety improvements on roads within their jurisdiction. In the future, an LRSP or its equivalent, will be required for agencies to apply for federal Highway Safety Improvement Plan funds. In October 2020, the City was selected for funding and implementation of an LRSP. In December 2020, the City released a Request for Proposals to seek professional services from licensed engineering firms to develop a LRSP. A contract was awarded to a consultant in April 2021.

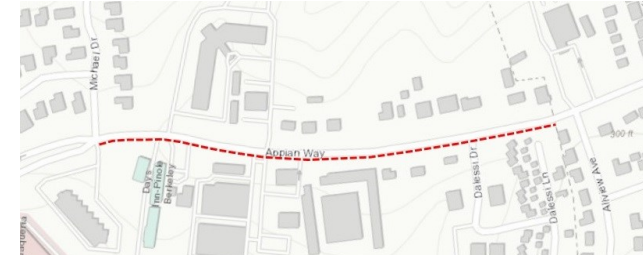
Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	325	\$ 6,215	\$ 33,447				
	Subtotal	\$ 6,215	\$ 33,447				
	Total Cost Estimate: \$ 39,663						

ROADS

RO2105 - Appian Way Complete Streets Project

Initial Project Start:	July 1, 2021
Initial Project Completion:	June 30, 2022
Revised Project Start:	
Revised Project Completion:	
Project Origin:	Staff Recommendation
Multi-year Project:	No



Description: Completion of preliminary engineering and design to provide continuous sidewalks and bike lanes along Appian Way beginning from unincorporated El Sobrante to about 1500 lineal feet north of the City limit within Pinole. The City will seek 2019 STMP funds from West Contra Costa Transportation Advisory Committee (WCCTAC) to develop the preliminary design for this project.

Supplemental Information: This project will connect with the Contra Costa County's project to provide continuous sidewalks and bike lanes along Appian Way from San Pablo Dam Rd. in unincorporated El Sobrante. This project will involve coordination with Contra Costa County. The construction phase of this project is unfunded and appears in the Unfunded and Unprogrammed list.

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	325		\$ 100,000				
	Subtotal		\$ 100,000				
	Total Cost Estimate: \$ 100,000						

ROADS**RO2106 - Active Transportation Plan**

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: TAPS
Multi-year Project: No



Description: Development of an Active Transportation Plan will act as a guide for active mobility within and around Pinole. The Plan will identify an integrated network of walkways and bikeways that connect Pinole neighborhoods and communities to employment, education, commercial, recreational, and tourist destinations. The plan will prioritize a set of connected projects, that when fully implemented, will increase active transportation opportunities and make it safe and more convenient for people to walk, bike, and use non-auto forms of travel.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Planning	100		\$ 75,000				
	Subtotal		\$ 75,000				
	Total Cost Estimate: \$ 75,000						

ROADS**RO2107 - Brandt St. Improvements**

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2023
Revised Project Start:
Revised Project Completion:
Project Origin: Council Request
Multi-year Project: No



Description: Provide improvements on Brandt St. including application of pavement treatments based on type and severity of distresses on existing pavement.

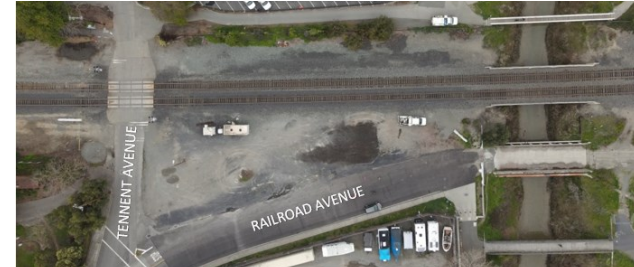
Supplemental Information:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	100		\$ 50,000				
Construction	100		\$ 120,000				
	Subtotal		\$ 170,000				
	Total Cost Estimate: \$170,000						

ROADS

RO1902 - Pedestrian Improvements at Tennent Ave. near RxR

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2021
Revised Project Start:	
Revised Project Completion:	June 30, 2024
Project Origin:	Staff Recommendation
Multi-year Project:	Yes



Description: In 2018, the East Bay Regional Park District completed a trail link to connect Pinole Shores Regional Shoreline to Bayfront Park trail. There remains one very small gap on Tennent Ave. from Bayfront Park to Railroad Ave. Improvements to Tennent Ave. at the Railroad Crossing will facilitate safe movement of bicycles and pedestrians. Since project inception, the scope of work has evolved to include improvements that would maximize parking on Railroad Avenue for park users. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.

Supplemental Information: WCCTAC held its STMP Call for Projects in 2018 which committed \$100k in funding for preliminary engineering from the 2006 STMP program for this project. This project is eligible to respond to future STMP Call for Projects to compete for funding to advance the project through construction.

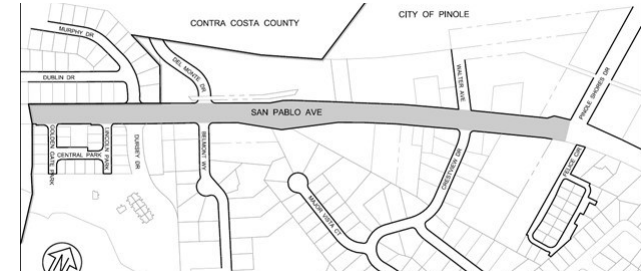
Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Design	325	\$ 11,920	\$ 43,380				
Construction	325				\$ 44,700		
	UF				\$ 530,300		
Contingency	UF				\$ 86,250		
	Subtotal	\$ 11,920	\$ 43,380		\$ 661,250		
	Total Cost Estimate: \$ 716,550						

ROADS

RO1801 - San Pablo Avenue Rehabilitation

Initial Project Start:	July 1, 2020
Initial Project Completion:	June 30, 2022
Revised Project Start:	
Revised Project Completion:	
Project Origin:	Pavement Management Program
Multi-year Project:	Yes



Description: San Pablo Ave. is an arterial street that carries the major portion of trips entering and leaving the urban area and majority of through movements desiring to bypass the central City. To maintain the PCI of San Pablo Ave., the section from the westerly city limits to Pinole Shores Drive will need rehabilitation to reset the deterioration process and extend pavement life. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.

Supplemental Information:

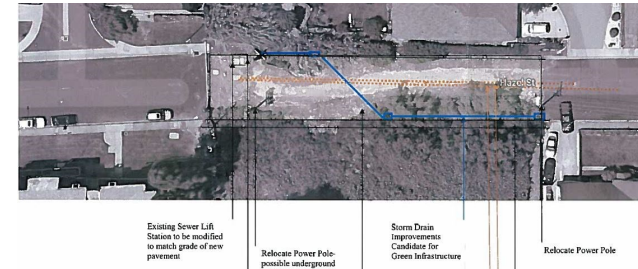
Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Design	377	\$ 37,970	\$ 34,911				
Construction	OBAG2		\$ 586,000				
	377		\$ 637,547				
Contingency	377		\$ 105,026				
	Subtotal	\$ 37,970	\$ 1,363,484				
	Total Cost Estimate: \$1,401,454						

ROADS

RO1802 - Hazel Street Gap Closure (Sunnyview)

Initial Project Start: July 1, 2021
Initial Project Completion: June 30, 2022
Revised Project Start:
Revised Project Completion:
Project Origin: Development Driven
Multi-year Project: No



Description: A developer has proposed to develop on a vacant lot identified as APN 402-013-060 at the end of Hazel Street. The project proposes the subdivision of the lot into four new parcels and development of single family residences on each new parcel, and execution of a development agreement to make public improvements, including the extension of Hazel Street for roadway connection to Sunnyview Drive - West end of Hazel St.

Supplemental Information:**Budget:**

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	276		\$ 50,000				
	Developer		\$ 150,000				
	Subtotal	\$ -	\$ 200,000				
	Total Cost Estimate: \$ 200,000						

ROADS

RO1708 - Pinole Valley Road Improvements

Initial Project Start: July 1, 2020
Initial Project Completion: June 30, 2021
Revised Project Start: June 1, 2021
Revised Project Completion: June 30, 2022
Project Origin: Council Request
Multi-year Project: No



Description: As part of the high school construction project WCCUSD provided road improvements along the school frontage. Improvements to Pinole Valley Road - from Shea Dr. to Helena Ct. will extend the useful life of the pavement. The existing pavement score is high in this area, so a slurry seal may be the recommended treatment.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Engineering	200		\$ 5,000				
Construction	200		\$ 87,000				
Contingency	200		\$ 8,000				
	Subtotal		\$ 100,000				
	Total Cost Estimate: \$ 100,000						

ROADS

RO1709 - Pinole Valley Road Underground District

Initial Project Start:	July 1, 2017
Initial Project Completion:	June 30, 2021
Revised Project Start:	
Revised Project Completion:	June 30, 2022
Project Origin:	Council Request
Multi-year Project:	Yes



Description: The underground district will allow the City of Pinole to use Rule 20A credits, funds paid by PG&E to the PUC, to underground overhead utility lines. As part of the underground project, the City will need to add a streetlight that must be funded outside the Rule20A program. Project RO1708 will follow this project.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Construction	PGE	\$ 2,046,126	\$ 511,532				
	200		\$ 28,363				
	215	\$ 315,552					
	Subtotal	\$ 2,361,678	\$ 539,895				
	Total Cost Estimate: \$2,901,573						

ROADS

RO1710 - San Pablo Avenue Bridge over BNSF Railroad

Initial Project Start: July 1, 2017
Initial Project Completion: Beyond 5 year term
Revised Project Start:
Revised Project Completion: June 30, 2022
Project Origin: End of life cycle
Multi-year Project: Yes



Description: The San Pablo Avenue bridge over the Burlington Northern Santa Fe Railroad is an integral part of the area's transportation network. The age and condition assessment of the bridge supports replacement. The City was approved for initial funding from the Caltrans Highway Bridge Program (HBP). In February 2020, the City awarded a contract to a consultant for preliminary engineering (PE) to advance the project. The PE will be completed in two phases due to funding limitations. Completion of preliminary design is necessary to develop a final cost estimate for the project. Unfunded portions of this project appear in the Unfunded and Unprogrammed project list as Project UF027.

Supplemental Information: The total budget identified to complete the PE exceeds the amount of funding Caltrans committed to the project of the State's share in the current HBP.

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25 & FY2025-26	Beyond Proposed
PM	STMP	\$ 205,265	\$ 75,000	\$ 50,000	\$ 13,208		
Planning & Design	325	\$ 168,480	\$ (35,853)				
	STMP				\$ 191,710		
	HBP	\$ 154,720	\$ 591,588	\$ 44,265			
	UF				\$ 1,479,690		
Construction	STMP						\$ 1,078,025
	UF						\$34,102,975
	Subtotal	\$ 528,465	\$ 630,735	\$ 94,265	\$ 1,684,608		\$35,181,000
	Total Cost Estimate: \$38,119,073						

ROADS

RO1714 - Safety Improvements at Appian Way and Marlesta Rd. formerly known as HAWK at Appian Way and Marlesta Rd.

Initial Project Start: July 1, 2024
Initial Project Completion: June 30, 2025
Revised Project Start: July 1, 2020
Revised Project Completion: June 30, 2022
Project Origin: TAPS
Multi-year Project: Yes



Description: The key elements affecting the safety of pedestrians and cyclists at the Appian Way and Marlesta Way intersection is speed and reduced visibility of approaching traffic due to the topography of the project area. Safety improvements are required to improve crossing conditions for pedestrians and bicyclists. In February 2021, the City selected a Consultant to complete the preliminary engineering for this project.

Supplemental Information:

Budget:

	Fund	Prior Funding	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Design	325	\$ 2,114	\$ 32,223				
Construction	OBAG2		\$ 120,000				
	TDA		\$ 129,400				
	106		\$ 83,600				
Contingency	106		\$ 37,000				
	Subtotal	\$ 2,114	\$ 402,223				
	Total Cost Estimate: \$ 404,337						

**FIVE-YEAR CAPITAL IMPROVEMENT PLAN: FY 2021-22 THROUGH FY 2025-26
UNFUNDED AND UNPROGRAMMED PROJECTS**

#	Unfunded/Unprogrammed Projects
UF001	Railroad Avenue Bridge Removal and Replacement
UF002	Electric Vehicle Charging Stations in City lots
UF003	Parking lot resurfacing
UF004	LLAD Landscape Restoration and Improvement
UF005	Dog Park Restroom Replacement
UF006	Dog Park resurfacing and fencing improvements
UF007	Eucalyptus Grove Restoration
UF008	Fernandez Park Baseball grandstand improvement
UF009	Repave Trails
UF010	ADA Ramps
UF011	Appian Complete Streets
UF012	Bridge Maintenance
UF013	Installation of High intensity Activated crossWALK (HAWK)
UF014	Pavement Maintenance
UF015	I-80/Pinole Valley Rd. Interchange Improvements
UF016	Shale Hill Retaining wall and sidewalk gap
UF017	Sidewalks gaps
UF018	Signal System Upgrades
UF019	San Pablo Sewer Lift Station Upgrade
UF020	Sewer Collection Systemwide Rehabilitation
UF021	Tree Master Plan
UF022	San Pablo Avenue Bridge over BNSF Railroad
UF023	Installation of Solar at City Facilities
UF024	All weather access roads
UF025	San Pablo Avenue Bridge over BNSF Railroad

UF001 - Railroad Avenue Bridge Removal and Replacement

Project Information

The Contra Costa County Flood Control and Water Conservation District has advised removal of the Railroad Avenue Bridge. The bridge is a flood barrier. The first step is to determine if the City of Pinole is the responsible agency for this project.

Origin: Staff Recommendation

Budget Unit: Roads/Sanitary Sewer/Stormwater

Cost Estimate:

Potential Funding Sources:

UF002 - Electric Vehicle Charging Stations in City lots

Project Information

The City desires to promote and encourage the use of electric vehicles. With increased adoption of alternative fuel vehicles, the need for charging infrastructure is growing. The City wishes to install charging stations in city owned parking lots. The first step is to complete a load study at City owned parking lots to determine the electrical capacity at each site. There may be significant electrical upgrades necessary to install charging stations. Electrical capacity and siting determine ultimately determine the cost of each project. There are incentives available for the charging equipment.

Origin: Council Request

Budget Unit: Facilities

Cost Estimate:

Potential Funding Sources: Bay Area Air Quality Management District, West Contra Costa Transportation Authority, Marin Clean Energy

UF003 - Parking lot resurfacing

Project Information

This project is to maintain and enhance existing City owned parking facilities and infrastructure, to increase parking supply, and to support ongoing multi-modal and streetscape improvements. Improvements include saw cutting and demolition, pavement removal, earthwork, pavement installation, curb and gutter, striping, and signage.

Origin: Staff Recommendation

Budget Unit: Facilities

Cost Estimate:

Potential Funding Sources: Economic stimulus funding

UF004 - LLAD Landscape Restoration and Improvement

Project Information

The Pinole Valley Road Landscape and Lighting Assessment District was formed in 2008. The City installed various improvements on Pinole Valley Road between Henry Avenue and Ramona Street. The district provides maintenance to traffic signals, streetlights, median landscaping, irrigation for landscaping, electricity to traffic signals and streetlights, and graffiti removal. This project will maintain and restore turf, shrubs, plants and trees within the District.

Origin: LLAD Report

Budget Unit: LLAD

Cost Estimate:

Potential Funding Sources: Fund 345 & 348

UF005 - Dog Park Restroom Replacement

Project Information

The existing restroom located at the Dog Park is beyond its useful life and requires replacement.

Origin: Staff Recommendation

Budget Unit: Parks

Cost Estimate:

Potential Funding Sources: -

UF006 - Dog Park resurfacing and fencing improvements

Project Information

Resurfacing and fencing improvements

Origin: Staff Recommendation

Budget Unit: Parks

Cost Estimate:

Potential Funding Sources:

UF007 - Eucalyptus Grove Restoration

Project Information

The open space located between the Old Town area between John St. and Pinole Valley Road is forested with Eucalyptus trees. In 2014, a Safety Inspection was conducted by a consultant. A total of 8 trees were recommended for removal, and root crown excavation was recommended for 3 trees. 2 trees were determined to be hollow and recommended for further investigation to evaluate the level of internal decay. In 2018, the City hired a company to remove 20 Eucalyptus trees in the area. There are still many trees left and many of the prior trees were felled with the trunks remaining on site. This project will remove the remaining trees, both standing and, on the ground, and regreen this area with native trees.

Origin: Council Request

Budget Unit: Parks

Cost Estimate:

Potential Funding Sources:

UF008 - Fernandez Park Baseball grandstand improvement

Project Information

The current grandstand is aging and requires increased maintenance to maintain its serviceability.

Origin: Staff Recommendation

Budget Unit: Parks

Cost Estimate:

Potential Funding Sources:

UF009 - Repave Trails

Project Information

The City's goal is to develop safe, connected, and comfortable bicycle and pedestrian facilities for people of all ages and abilities. Repaving trails will enhance trail access from the City's roadway network to encourage alternative modes of transportation.

Origin: Staff Recommendation

Budget Unit: Parks

Cost Estimate:

Potential Funding Sources:

UF010 - ADA Ramps

Project Information

This project involves removing barriers to accessibility for persons using wheelchairs or other personal assistance devices and improving pedestrian accessibility and safety by reconstructing or upgrading curb ramps at various locations throughout the City.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF011 - Appian Complete Streets

Project Information

This project will provide continuous side-walks and bike lanes along Appian Way from San Pablo Dam Rd. in unincorporated El Sobrante to about 1500 lineal feet north of the city limit within the City of Pinole. The City will seek 2019 STMP funds from West Contra Costa Transportation Authority for preliminary design.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate: \$970,000

Potential Funding Sources: -

UF012 - Bridge Maintenance

Project Information

Maintenance of vehicular and pedestrian bridges as identified in the Caltrans Bridge Inspection Reports and Pedestrian Bridge Inspection Reports completed by Quincy Engineering, Inc.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF013 - Installation of High intensity Activated crossWALK (HAWK)

Project Information

A High Intensity Activated crossWALK (HAWK) beacon is a traffic control device used to stop road traffic and facilitate pedestrians to cross more safely. HAWKS are candidate treatments for roads with three or more lanes and generally have an annual average daily traffic above 9,000. HAWKS are considered for all midblock and intersection crossings where roadway speed limits are equal or greater than 40 mph. The safety of various crossings can be improved in Pinole through the installation of a HAWK.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF014 - Pavement Maintenance

Project Information

The City uses a pavement management software known as StreetSaver to strategize the most cost effective method to extend the pavement life. Pavement Maintenance is necessary to maintain the City's pavement network. Deferred maintenance results in increased costs over time.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate: \$42,000,000

Potential Funding Sources: Fund 200 and Fund 106

UF015 - I-80/ Pinole Valley Rd. Interchange Improvements

Project Information

This project will widen Pinole Valley Road ramp terminal intersections at I-80 to provide a dedicated right turn lane to the eastbound and westbound I-80 on ramps. This project will also provide crossing enhancements at the Pinole Valley Road and I-80 intersection.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate: \$10,959,000

Potential Funding Sources:

UF016 - Shale Hill Retaining wall and sidewalk gap

Project Information

Shale Hill is located on San Pablo Ave. near Oak Ridge Road. The cut slope above the pavement is comprised of shale which is loose and sloughs onto the road. There is no sidewalk in this area because the toe of the embankment is uncontrolled and there is inadequate space to accommodate a sidewalk. Staff has not been successful in securing grant funds for this project.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF017 - Sidewalk gaps

Project Information

This project will address sidewalk gaps by installing public sidewalks where sidewalks are missing on one or both sides of the street. This work will be coordinated with other construction projects. Sidewalk gaps often exist in places with site constraints (i.e. right of way, grade/slopes, or utility conflicts) or are adjacent to properties that have been required to provide sidewalks in the past due to land uses or ownerships. Locations for repair will be selected based on site conditions, pedestrian safety, and adjacent property attributes.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF018 - Signal System Upgrades

Project Information

This project will upgrade various aspects of the City's traffic signal system including: traffic signal controller equipment, vehicle detection, traffic signal arms and heads, battery backup systems, and communications systems to reduce congestion and improve safety for the Pinole community.

Origin: Staff Recommendation

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF019 - San Pablo Sewer Lift Station Upgrade

Project Information

This project involves upgrading the structural and electrical needs of the San Pablo Ave. lift station to address the safety and operational deficiencies.

Origin: Sanitary Sewer Master Plan

Budget Unit: Sewer

Cost Estimate:

Potential Funding Sources:

UF020 - Sewer Collection Systemwide Rehabilitation

Project Information

In 2020, the City contracted with a consultant to prepare a sanitary sewer collection system master plan. The Master Plan will provide condition assessment of sewer collection assets that will inform capital planning.

Origin: Sanitary Sewer Master Plan

Budget Unit: Sewer

Cost Estimate:

Potential Funding Sources:

UF021 - Tree Master Plan

Project Information

In 2019, the City Council established a Beautification Ad Hoc Committee to analyze options for, and to make recommendations to Council regarding clean-up and beautification projects in Pinole. Among other projects, the Committee recommended the development of a Tree Master Plan to inventory the existing trees, and to develop a plan for managing the tree inventory, including finding tree planting opportunities.

Origin: Beautification AdHoc Committee

Budget Unit:

Cost Estimate: \$375,000

Potential Funding Sources: Cal Fire Urban and Community Forestry Grant Program

UF022 - San Pablo Avenue Bridge over BNSF Railroad

Project Information

This project will replace the existing thirteen span reinforced concrete span structure over the Burlington Northern Santa Fe Railroad adjacent to San Pablo Avenue at the easterly limits of the City. On 02/18/20, Council awarded a contract to a Consultant to begin the preliminary engineering (PE) for this project (CIP Project RO1710). The PE will be completed in two phases due to funding limitations. The first phase was necessary to develop a final cost estimate to facilitate pursuing additional funding required to complete all phases including construction.

Origin: End of life cycle

Budget Unit: Roads

Cost Estimate: \$35,582,665

Potential Funding Sources: Fund 213, Fund 214, and Economic Stimulus funds.

UF023 - Installation of Solar at City Facilities

Project Information

This project involves procurement and installation of solar panels at City owned facilities to offset the City's electricity consumption and reduce the greenhouse gas impacts.

Origin: Council Request

Budget Unit: Facilities

Cost Estimate:

Potential Funding Sources:

UF024 - All access weather roads

Project Information

The General Plan, Chapter 8 discusses improvement of open space management to reduce wildfire risks. There is a desire to have improved, all-weather access roads through open space to improve access to and from Hercules and El Sobrante to shorten response times and improve mutual aid.

Origin: General Plan

Budget Unit: Roads

Cost Estimate:

Potential Funding Sources:

UF025 - Faria House Renovations

Project Information

The City has discussed the use and economic viability of the Faria House. Significant renovations are required to utilize the property for any purpose. In 2019, the City awarded a contract to a consultant to prepare design and specifications. The scope of work includes development of drawings and schematics of interior improvements, specifications for bidding, an evaluation of the structural engineering for the installation of an elevator for ADA access, and mechanical, electrical, plumbing design as part of the schematics. The consultant will provide the City with improvement costs.

Origin: Council Request

Budget Unit: Facilities/Economic Development

Cost Estimate:

Potential Funding Sources:

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CSW | ST 2

MEMORANDUM

PROJECT NO. 2130002.10

To: Misha Kaur – City of Pinole
From: Julia Harberson, CSW | ST2
CC: Robert Stevens, CSW | ST2
Date: January 31, 2022
Subject: FA1901 Parking Lot Design – Project Status

The purpose of this memorandum is to summarize the project progress and findings for the Parking Lot Design, City of Pinole Project FA1901.



Figure 1-Image of Project Site

Project History:

The City of Pinole acquired and demolished the Fowler House located at 2548 Charles Avenue, Figure 1. The parcel is surrounded by municipal parking lots which serve the Pinole Senior Center and Old Town

www.cswst2.com

January 31, 2022

Pinole. The City wishes to expand parking opportunities in the area by developing this parcel into a parking lot. The area is currently an extra lot with a dirt surface. The Old Town Pinole Parking & Pedestrian Safety Study (Study), March 2020, identified the need for efficient parking to support Old Town Pinole. The Study identified the Pinole Senior Center parking lot and the existing lot at 2560 Charles Avenue as supporting Old Town Pinole. The City identified the project site, between the two existing parking lots, as a possible location to increase parking within walking distance of the Old Town.

Design Specifications:

- Pavement structural section
- Striping
- Lighting
- Bicycle parking
- Electrical vehicle charging stations
- Stormwater capture and retention
- Drought resistant landscaping

Project Status:

CSW | ST2 has developed two (2) conceptual plans for maximizing the parking by combining the Pinole Senior Center parking lot with the 2548 Charles Avenue parcel. The first, identified as Full Buildout, incorporates all the elements identified in the design specifications. The second, identified as Alternative Design, applies a value engineering approach to the site layout and utilizes 2548 Charles Avenue as a gravel overflow lot. However, during development of the concept plans, the sites natural physical restraints (2538 Charles Avenue limited lot width) has resulted in a net increase of 19 to 20 parking stalls.

Below is a summary of the two concept plans, preliminary cost estimates and site plan variances required to implement the plans:

Full Buildout

The Full Buildout Site Plan, Attachment 1, addresses all required design specifications, with the site plan variances listed below. The design results in a net increase of 20 parking stalls. A schematic level cost estimate was performed for the site plan, Attachment 3.

Site Plan Variances

- Drive aisle width = 16'
- Parking stall width = 8.5'
- Parking stall length = 17'
- Circulation on Charles Avenue

Alternative Design

The Alternative Design Site Plan, Attachment 2, includes electrical vehicle charging stations. However, the design omits all other design specifications. Note that by installing gravel rock, which is permeable, the project no longer triggers stormwater capture and retention requirements. The design results in a net increase of 19 parking stalls, assuming an 80% efficiency of parking in the gravel lot. A schematic level cost estimate was prepared for the site plan, Attachment 4. Not included in the cost estimate is additional

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grant funding for installation of Electrical Vehicle (EV) charging stations. MCEv offers \$3,000 per Level 2 charging port for 2-20 ports. The project design includes five (5) EV parking stalls. As such, a grant of \$15,000 can be applied to each alternative. Further reduction in fee is possible, approximately \$92,850, with the omission of electrical vehicle charging stations and landscaping.

Site Plan Variances

- Drive aisle width = 16'
- Parking stall width = 8.5'
- Circulation on Charles Avenue

Per Stall Estimate:

Table 1 below, identifies the per stall schematic cost estimate for the scenarios described above.

Table 1

Scenario	Schematic Fee Estimate	Net Increase in Parking Stalls	Cost Per Stall
Full Buildout	\$428,260	20	\$ 21,413.00
Full Buildout with MCEv Funding	\$413,260	20	\$ 20,663.00
Alternative Design	\$294,379	19	\$ 15,493.63
Alternative Design with MCEv Funding	\$279,379	19	\$ 14,704.16
Alternative Design w/o EV Charging Station	\$201,529	19	\$ 10,606.79

Solar Consideration:

During development of the conceptual site plans, the City expressed interest in utilizing solar panels at the project site. Two scenarios have been considered, installing overhead panels in a carport fashion above the parking lot or installing panels on the Senior Center roof structure. Installation on the roof of the Senior Center will require further study by structural and electrical engineers to determine the buildings suitability.

To limit impact to parking stalls, a cantilevered panel layout, see Figure 2 below, would place a row of support columns and pier foundations at the center of the parking bay and support the panels. The conceptual solar layout would result in approximately 5,100 square feet of panel. On average, commercial solar panels are 78 inches by 39 inches (but can vary by manufacturer). As such, the available area for solar installation, with consideration for standard size in the available configuration, above the parking lot results in up to 114 solar panels. Commercial solar panels vary in production between 320 kilowatt (kW) and 435 kW at 20% efficiency. Total power generation is dependent upon the daily hours of exposure to direct sunlight.

The Schematic Cost Estimates, Attachments 3 and 4, do not include provisions for solar at this time. There would be a small incremental cost increase to make the parking lot solar ready. This would include installation of two conduits from the Senior Center to the future solar panels and either construction of the

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supporting pier foundations at time of parking lot construction, or ensuring the design allows for installation in the future. Additionally, provisions would need to be made for additional electrical equipment at the Senior Center. Note, the installation of the solar panels over the parking lot would result in the removal of the proposed trees.

Discussions with contractors, familiar with solar system installation, provided the rough order of magnitude (ROM) for solar installation of solar panels in the parking lot. The ROM estimate is shown in Table 2 below.

Table 2

Line Item	ROM Unit Cost	Quantity	ROM Cost
Piles	\$7,000/pile	4	\$28,000
Steel	\$30,000	1	\$30,000
Solar Panels	\$900/panel	114	\$102,600
Total			\$160,600

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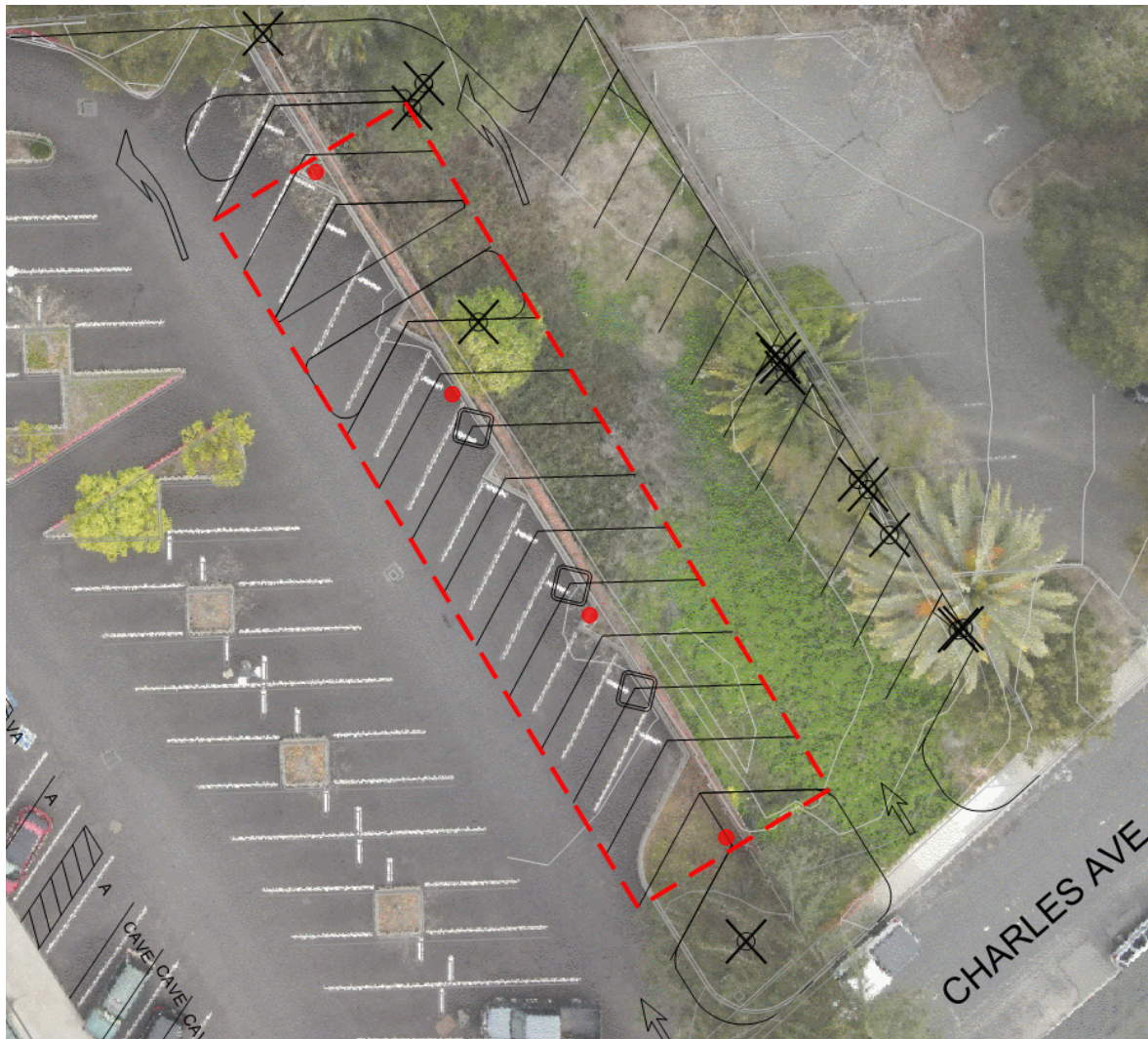


Figure 2 – Conceptual Solar Layout

Attachments:

1. Parking Lot Sketch – Full Buildout
2. Parking Lot Sketch – Alternative Design
3. Schematic Cost Estimate – Full Buildout
4. Schematic Cost Estimate – Alternative Design

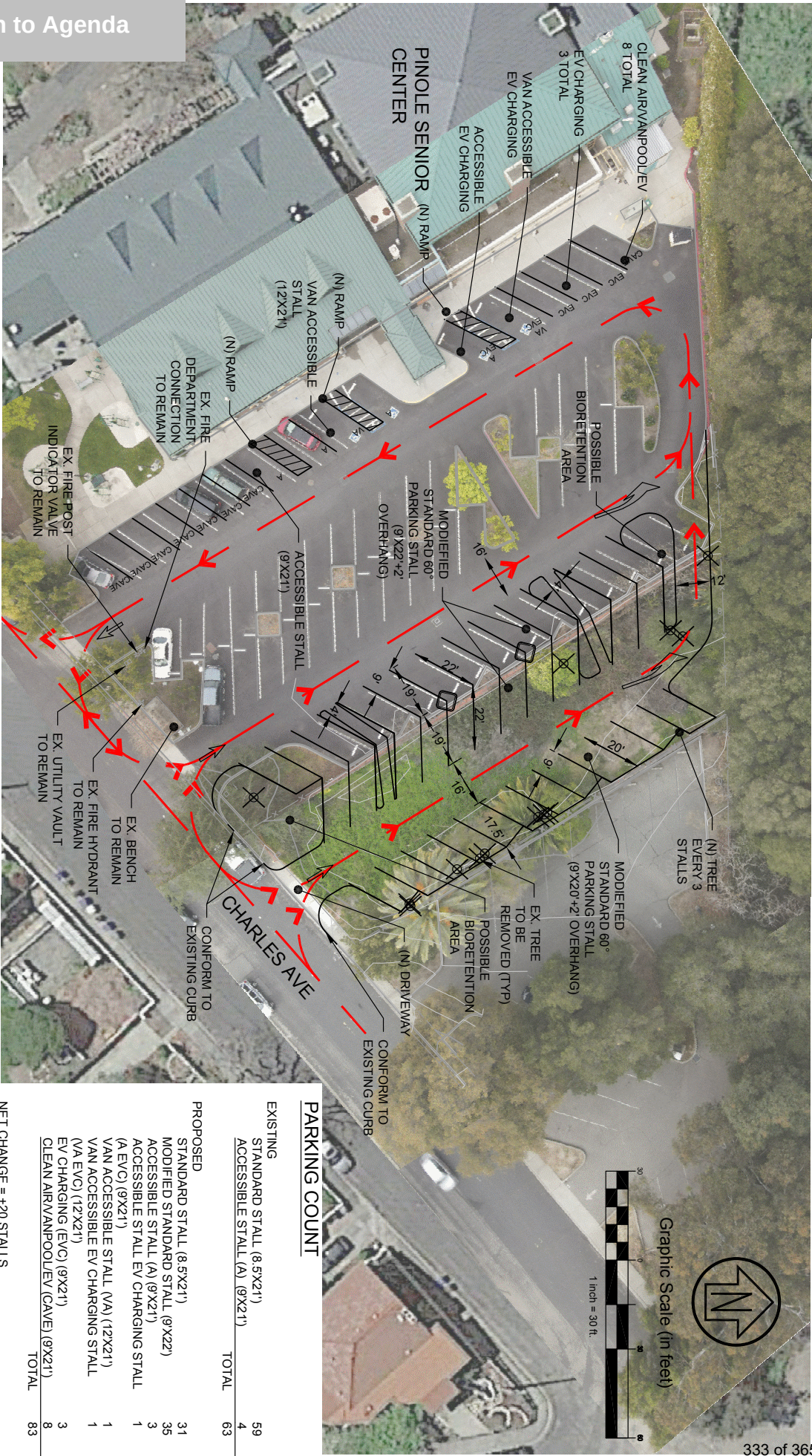
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ATTACHMENTS

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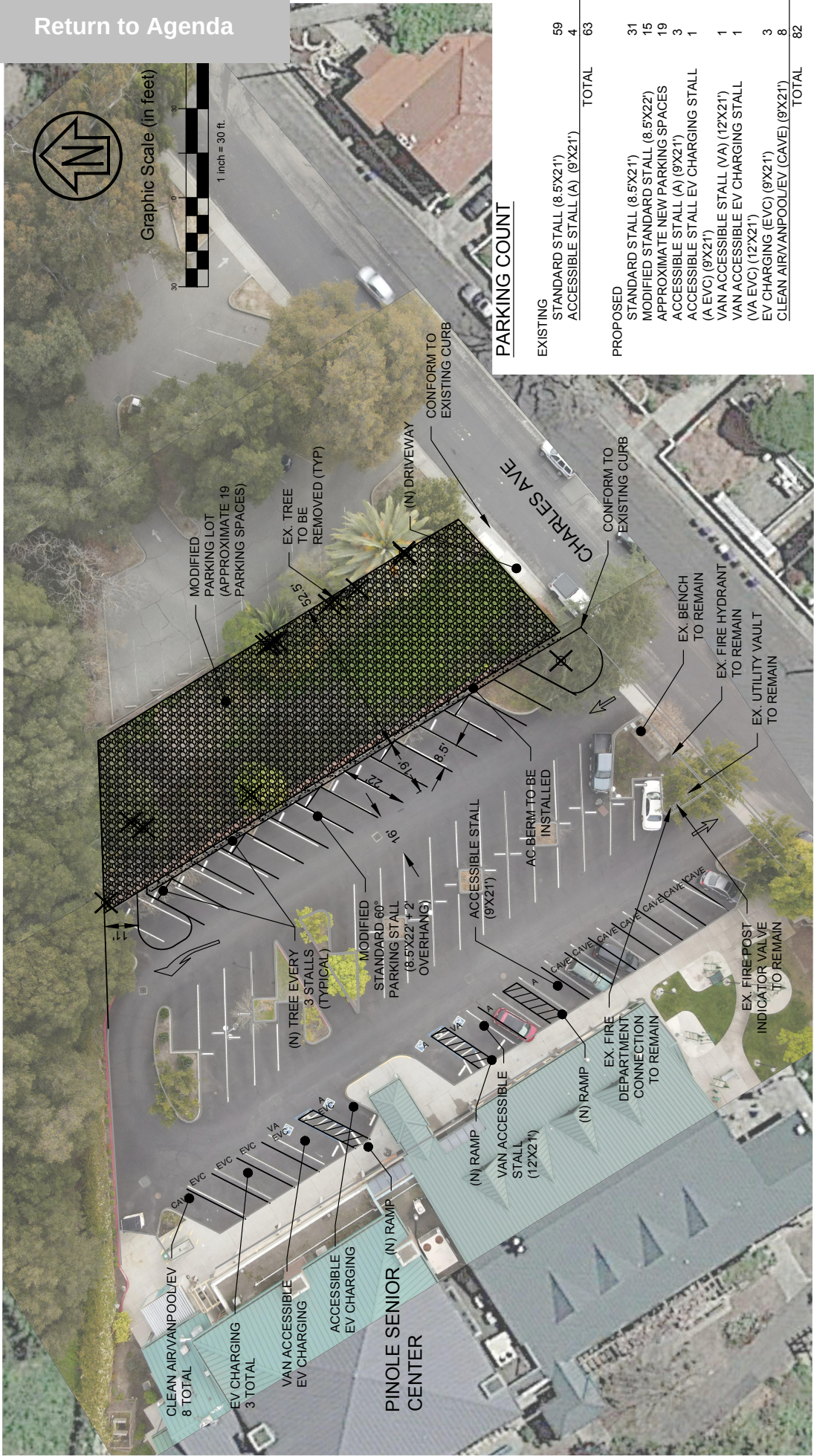
ATTACHMENT 1

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ATTACHMENT 2



PINOLE SENIOR CENTER
PARKING LOT SKETCH- ALTERNATIVE DESIGN
SCALE: 1"=30'

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ATTACHMENT 3

PINOLE PARKING LOT - COST ESTIMATE

Schematic Design - Full Buildout - 10/01/2021

ITEM	DESCRIPTION	QTY.	UNIT	UNIT COST	CONT.	AMOUNT
100	GENERAL CONDITIONS					
101	Mobilization/ Demobilization	1	LS	\$38,933	0%	\$38,933
102	Construction Layout	1	LS	\$ 10,000.00	10%	\$11,000
103	Water Pollution Control	1	LS	\$ 8,000.00	10%	\$8,800
			Task 100 Subtotal			\$58,733
200	DEMOLITION					
201	Clear and Grub	9,800	SF	\$ 0.95	10%	\$10,241
202	Tree Removal	12	EA	\$ 850.00	10%	\$11,220
203	Ramp Removal	2	EA	\$ 2,000.00	10%	\$4,400
204	Curb Removal	275	LF	\$ 5.00	10%	\$1,513
205	Curb and Gutter Removal	60	LF	\$ 10.00	10%	\$660
206	Sidewalk Removal	325	SF	\$ 5.00	10%	\$1,788
207	Striping Removal	700	LF	\$ 1.75	10%	\$1,348
			Task 200 Subtotal			\$31,169
300	EARTHWORK					
301	Import Fill	325	CY	\$ 100.00	15%	\$37,375
302	Fine Grading	8,000	SF	\$ 2.00	15%	\$18,400
			Task 300 Subtotal			\$55,775
400	PARKING LOT IMPROVEMENTS					
401	Concrete Curb	915	LF	\$ 50.00	10%	\$50,325
402	Concrete Curb & Gutter	60	LF	\$ 60.00	10%	\$3,960
403	Asphalt Pavement	100	TONS	\$ 150.00	10%	\$16,500
404	Aggregate Base	133	TONS	\$ 45.00	10%	\$6,600
405	Accessible Ramp	150	SF	\$ 25.00	10%	\$4,125
406	Concrete Sidewalk	220	SF	\$ 20.00	10%	\$4,840
407	Driveway Curb Cut	105	SF	\$ 30.00	10%	\$3,465
408	Pavement Striping and Markings	1	LS	\$ 10,000.00	10%	\$11,000
409	Traffic Signs	4	EA	\$ 500.00	10%	\$2,200
			Task 400 Subtotal			\$103,015
500	STORM DRAINAGE					
501	6" Storm Drain	150	LF	\$ 300.00	10%	\$49,500
502	Storm Drain Inlet	2	EA	\$ 3,500.00	10%	\$7,700
503	Subdrain	50	LF	\$ 35.00	10%	\$1,925
504	Class II Permeable	12	CY	\$ 250.00	10%	\$3,300
505	Rain Garden Soil	20	CY	\$ 90.00	15%	\$2,070
			Task 500 Subtotal			\$64,495
600	LANDSCAPE					
601	Soil Amendment	1,000	SF	\$ 5.00	15%	\$5,750
602	Trees	10	EA	\$ 900.00	15%	\$10,350
603	Planting	1,000	SF	\$ 3.00	15%	\$3,450
604	Mulch	15	CY	\$ 55.00	15%	\$949
605	Irrigation	1,000	SF	\$ 6.00	15%	\$6,900
			Task 600 Subtotal			\$27,399
700	ELECTRICAL					
701	Area Lights	5	LS	\$ 5,800.00	15%	\$33,350
702	EV Stations	5	EA	\$ 3,500.00	15%	\$20,125
703	Electrical Conduits and Conductors	500	LF	\$ 45.00	25%	\$28,125

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PINOLE PARKING LOT - COST ESTIMATE

Schematic Design - Full Buildout - 10/01/2021

ITEM	DESCRIPTION	QTY.	UNIT	UNIT COST	CONT.	AMOUNT
704	Breaker and Panel Upgrade	1	LS	\$ 4,500.00	35%	\$6,075
				Task 700 Subtotal		\$87,675
				Total Construction Cost (2021 Dollars):		\$428,260
				Total Construction Cost (2022 Dollars):		\$449,673

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ATTACHMENT 4

PINOLE PARKING LOT - COST ESTIMATE

Schematic Sketches - Alternative Design - 10/01/2021

ITEM	DESCRIPTION	QTY.	UNIT	UNIT COST	CONT.	AMOUNT
100	GENERAL CONDITIONS					
101	Mobilization/ Demobilization	1	LS	\$26,762	0%	\$26,762
102	Construction Layout	1	LS	\$ 5,000.00	10%	\$5,500
103	Water Pollution Control	1	LS	\$ 4,000.00	10%	\$4,400
			Task 100 Subtotal			\$36,662
200	DEMOLITION					
201	Clear and Grub	8,000	SF	\$ 0.95	10%	\$8,360
202	Tree Removal	12	EA	\$ 850.00	10%	\$11,220
203	Ramp Removal	2	EA	\$ 2,000.00	10%	\$4,400
204	Curb Removal	250	LF	\$ 5.00	10%	\$1,375
205	Curb and Gutter Removal	60	LF	\$ 10.00	10%	\$660
206	Sidewalk Removal	325	SF	\$ 5.00	10%	\$1,788
207	Striping Removal	700	LF	\$ 1.75	10%	\$1,348
			Task 200 Subtotal			\$29,150
300	EARTHWORK					
301	Import Fill	325	CY	\$ 100.00	15%	\$37,375
302	Fine Grading	300	SF	\$ 2.00	15%	\$690
			Task 300 Subtotal			\$38,065
400	PARKING LOT IMPROVEMENTS					
401	Concrete Curb	90	LF	\$ 50.00	10%	\$4,950
402	Concrete Curb & Gutter	15	LF	\$ 60.00	10%	\$990
403	Asphalt Pavement	8	TONS	\$ 150.00	10%	\$1,238
404	Aggregate Base	10	TONS	\$ 45.00	10%	\$495
405	Accessible Ramp	150	SF	\$ 25.00	10%	\$4,125
406	Concrete Sidewalk	220	SF	\$ 20.00	10%	\$4,840
407	Driveway Curb Cut	105	SF	\$ 30.00	10%	\$3,465
408	Pavement Striping and Markings	1	LS	\$ 3,000.00	10%	\$3,300
409	Rock Gravel	247	CY	\$ 250.00	10%	\$67,925
410	AC Berm	150	LF	\$ 25.00	10%	\$4,125
411	Traffic Signs	4	EA	\$ 500.00	10%	\$2,200
			Task 400 Subtotal			\$97,653
500	STORM DRAINAGE					
501	6" Storm Drain	0	LF	\$ 300.00	10%	\$0
502	Storm Drain Inlet	0	EA	\$ 3,500.00	10%	\$0
503	Subdrain	0	LF	\$ 35.00	10%	\$0
			Task 500 Subtotal			\$0
600	LANDSCAPE					
601	Soil Amendment	0	SF	\$ 5.00	15%	\$0
602	Trees	5	EA	\$ 900.00	15%	\$5,175
603	Planting	0	SF	\$ 3.00	15%	\$0
604	Mulch	0	CY	\$ 55.00	15%	\$0
605	Irrigation	0	SF	\$ 6.00	15%	\$0
			Task 600 Subtotal			\$5,175
700	ELECTRICAL					
701	Area Lights	5	LS	\$ 5,800.00	15%	\$33,350
702	EV Stations	5	EA	\$ 3,500.00	15%	\$20,125
703	Electrical Conduits and Conductors	500	LF	\$ 45.00	25%	\$28,125

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PINOLE PARKING LOT - COST ESTIMATE

Schematic Sketches - Alternative Design - 10/01/2021

ITEM	DESCRIPTION	QTY.	UNIT	UNIT COST	CONT.	AMOUNT
704	Breaker and Panel Upgrade	1	LS	\$ 4,500.00	35%	\$6,075
				Task 700 Subtotal		\$87,675
				Total Construction Cost (2021 Dollars):		\$294,379
				Total Construction Cost (2022 Dollars):		\$309,098



CITY COUNCIL REPORT

DATE: FEBRUARY 15, 2022

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: ERIC S. CASHER, CITY ATTORNEY
MARKISHA GUILLORY, FINANCE DIRECTOR

COPY: ANDREW MURRAY, CITY MANAGER

SUBJECT: PROVIDE DIRECTION ON POTENTIAL BALLOT MEASURE TO
BECOME A CHARTER CITY AND ENACT A REAL PROPERTY
TRANSFER TAX

RECOMMENDATION

Staff recommends that the City Council provide direction on a potential ballot measure to become a charter city and enact real property transfer tax.

BACKGROUND

Cities in California are organized as either general law cities or charter cities. General law cities derive their powers from general laws enacted by the Legislature, while charter cities derive their powers from the California Constitution and their own charters. Thus, general law cities are bound by the state's general laws. In contrast, the "home rule provision" of the California Constitution provides that charter cities have full authority over municipal affairs, and are only subject to laws regarding matters of statewide concern. The City of Pinole is currently a general law city.

A significant authority possessed by charter cities is the authority to impose a real property transfer tax ("RPTT") at an increased rate. Becoming a charter city requires approval by a majority of voters, as does any increase in the RPTT.

The City Council has considered the possibility of becoming a charter city at previous meetings in 2019 and early 2020. At its February 1, 2022 meeting, the City Council directed staff to schedule a future agenda item for a discussion of Pinole potentially becoming a charter city.

DISCUSSION

A. Charter City vs. General Law City

A general law city has the authority to act locally, but its acts must be consistent with all general laws adopted by the Legislature. In contrast, a charter city is only required

to act consistent with state laws regarding matters of statewide concern. A charter city may use its “home rule” authority to adopt laws regarding “municipal affairs” that vary from state laws. A city’s charter defines the structure of the city’s government and the scope of a city’s authority over municipal affairs. Some cities have very detailed charters, while other cities have charters that are limited in scope. Some charters specify that the city may exercise all powers a charter city has unless a power is expressly excluded by the charter, while other charters specify that a city may only authorize a power if expressly authorized by the charter. A city’s charter must be approved by the voters, as must any amendment to the charter.

There is no constitutional or statutory “list” of municipal affairs. Courts, not the Legislature, decide on a case-by-case basis what constitutes a municipal affair. However, what constitutes a municipal affair can change over time with changes in case law. Areas that the courts have said constitute municipal affairs include: the form of city government; local elections, including qualifications for office and public funding of campaigns; some aspects of zoning and land use; the process of contracting for public works; and the scope of authority related to fines, taxes and assessments.

A significant authority possessed by charter cities is the authority to impose a RPTT at an increased rate. A RPTT is a tax imposed on the deed, instrument, or writing by which interests in real property are transferred. Under the California Revenue and Taxation Code, general law cities may impose a RPTT of no more than \$.55 per \$1,000 of value on the property transferred (the County may also impose a RPTT equal to this rate). Pinole currently has a RPTT of the maximum allowed for general law cities of \$.55 per \$1,000 of value.

Charter cities are not subject to state law regarding RPTTs because RPTTs are deemed municipal affairs. As a result, charter cities may impose RPTTs at a rate higher than the maximum statutory rate of \$.55 per \$1,000. Many cities have adopted tiered RPTT rates, with higher rates for property valued at over a certain amount.

Below is a chart of the base RPTT rates applied in neighboring charter cities.

City	Tax (per thousand dollars)
Alameda	\$12.00
Albany	\$15.00
Berkeley	\$15.00
El Cerrito	\$12.00
Emeryville	\$12.00
Oakland	\$15.00
Piedmont	\$13.00
Richmond	\$7.00
San Leandro	\$11.00
Median	\$12.00

In FY 20-21, the City received \$119,253.61 from the existing RPTT. Adjusting the RPTT rate to \$10 per \$1,000 would have produced \$2,168,24 in FY 20-21. The exact amount the City receives can vary significantly from year-to-year based on changes in the real estate market. Additionally, if the City adopts an increased RPPT, the County will charge a 1-3% administrative fee in order to collect the tax on behalf of the City. Under state law and the California Constitution, cities cannot impose, increase or extend any tax unless the tax is approved by the voters. Accordingly, the increased RPTT would require a vote of the electorate.

B. Process of Becoming Charter City

Becoming a charter city requires approval by a majority of voters. The City Council may, on its own motion, propose a new charter and submit it directly to the voters for approval at the next established statewide general election. Most commonly, staff will prepare a draft charter for review, feedback, and refinement by the city council. However, some cities have appointed a council subcommittee, or a committee of councilmembers and the public, to recommend a draft charter to the city council for approval.

The City Council must vote to submit the proposed charter to the voters at least 88 days before the election. A proposed RPTT and charter could be submitted to the voters as one ballot measure. If the proposed RPTT is structured as a general tax, the measure would require approval from a simple majority (50%+1) of voters in order to pass. However, in that situation it would require a four-fifths (4/5) vote of the City Council to place the measure on the ballot.

Prior to approving submission of the charter to the voters, the City Council must hold at least two public hearings on the proposal of the charter and the content of the charter. There are special noticing requirements for these hearings. Under state law, August 5, 2022 is the last day to add a measure to the ballot. Based on this requirement, below is a summary of last dates for the Council to take the statutorily required steps:

First Public Hearing on Proposed Charter:	June 7, 2022
Second Public Hearing on Proposed Charter:	July 12, 2022
Council action to place Charter Measure on Ballot:	August 2, 2022

C. Community Engagement & Feedback

Most local jurisdictions that have become a charter city recently have conducted polling to gauge community interest before placing the measure on the ballot. Polling can also help identify the community's priorities about service needs and revenues. The City Council can direct staff to retain a pollster to conduct polling regarding a potential charter city measure. In addition, because becoming a charter city is a complicated issue that can easily cause confusion, many other jurisdictions have retained consultants to assist in public education efforts. In order for polling to be

timely conducted based on the schedule described above, a consultant would have to be retained very quickly.

The City Council also has the option of engaging in additional community engagement efforts regarding the possibility of becoming a charter city. Possible options for additional community engagement could include holding a special workshop that will provide information about the charter and RPTT to the community, or mailing information to residents about becoming a charter city and answering FAQs.

Staff asks that the City Council provide direction on the following:

- Does the Council want to proceed with considering a measure to become a charter city and enact a real property transfer tax?
- Does the Council want the City to retain a pollster and consultant to assist in the process?
- Does the Council want staff to prepare a draft charter for review at a future meeting?

FISCAL IMPACT

If the City Council decides to proceed with pursuing a measure to become a charter city, there will be a fiscal impact related to preparing a proposed charter and placing the measure on the ballot. Retaining a pollster and/or consultant for public education efforts will incur additional costs. If an increased RPTT is approved by the voters as part of a charter city measure, the additional revenue from the first year of the increased RPTT will greatly exceed these costs. However, it is uncertain whether voters will approve an increased RPTT.

ATTACHMENTS

None

5058047.1



CITY COUNCIL REPORT

12B

DATE: FEBRUARY 15, 2022

TO: MAYOR AND COUNCIL MEMBERS

FROM: MARKISHA GUILLORY, FINANCE DIRECTOR

SUBJECT: RECEIVE THE FISCAL YEAR (FY) 2021/22 MID-YEAR FINANCIAL REPORT AND ADOPT A RESOLUTION APPROVING BUDGET ADJUSTMENTS

RECOMMENDATION

City staff recommends that the City Council receive the Fiscal Year (FY) 2021/22 Mid-Year Financial Report and adopt a resolution approving related budget adjustments.

BACKGROUND

The City operates on an annual budget cycle. Through the budget, the City Council approves revenue estimates and authorizes City staff to expend the City's limited financial resources. The City Council adopts an original budget prior to the start of each fiscal year, then makes adjustments to the budget throughout the year to reflect changes in expected revenues and to increase or decrease expenditures to address changes in policy or operational priorities.

As one of the many activities that the City undertakes to help ensure its financial soundness, staff provides quarterly financial reports on the City's budget condition. Following the conclusion of the second quarter of the fiscal year (October through December), staff conducts a second quarter/mid-year budget review.

The mid-year review provides an in-depth assessment of the City's revenues and expenditures during the first half of the fiscal year (July through December). It helps determine whether the City is on track to meet the budget for the fiscal year or if adjustments are warranted. It also includes a projection of the fiscal year end results, which serve as the starting point for the development of next year's budget and the long-term financial forecast.

Staff has reviewed the City's budget results through the end of the second quarter. City revenues and expenditures are generally on track to match budgeted amounts. Staff does recommend some budget adjustments, which are discussed within this report and in Attachment A.

It is important to note that Pinole, like other communities, has been and continues to be impacted by the fiscal and health effects of COVID-19 and its subsequent variants. Fiscal impacts have been identified and noted in this mid-year report where applicable.

REVIEW & ANALYSIS

General Fund Analysis

The mid-year (“revised”) budget is primarily a status quo budget, meaning that while it includes some monetary adjustments, it does not include any fundamental changes to programs or service levels.

The FY 2021/22 adopted budget includes the use of General Fund unassigned fund balance for a net deficit of \$2.4 million. The City Council approved the use of a portion of the General Fund’s substantial unassigned fund balance to fund several new critical positions as well as several Council-directed initiatives.

The use of unassigned fund balance increased from \$2.4 million in the adopted budget to \$3.7 million in the revised budget largely due to the transfer out of \$949,715 from the General Fund to the General Reserve Fund. The transfer was made to meet the City’s Reserve Policy requirements. The General Reserve Fund, separate from the General Fund, has a balance of \$8.4 million. Going forward, the amount to be transferred to the Reserve will be programmed in the General Fund budget.

The City is projecting to end FY 2021/22 with a net deficit of \$3.9 million, with total revenues projected at \$17.5 million and expenditures at \$21.5 million. With mid-year budget adjustments, the General Fund unassigned fund balance is projected to be \$1.9 million at FY 2021/22 year-end. The balance does not include unassigned fund balances in the Measure S Funds (presented on page 6 of this report). The table below summarizes the General Fund budget.

General Fund	FY 2021/22 Original Budget	FY 2021/22 Revised Budget	FY 2021/22 YTD Actuals	FY 2021/22 YTD Actuals w/ Encumb.	% of Budget	Proposed Adjustments	FY 2021/22 Projected Year-End
Revenues	\$ 17,290,542	\$ 17,290,542	\$ 6,998,574	\$ 6,998,574	40%	\$ 259,187	\$ 17,549,729
Expenditures	19,694,153	21,013,979	9,315,267	9,382,111	44%	510,877	21,524,856
Net surplus/deficit	(2,403,611)	(3,723,437)	\$ (2,316,692)	\$ (2,383,536)			(3,975,127)
Beginning Fund Balance	5,937,352	5,937,352					5,937,352
Ending Fund Balance	\$ 3,533,741	\$ 2,213,915					\$ 1,962,225

General Fund Revenue

General Fund revenue through the second quarter was \$7.0 million, or 40% of the revised budget, compared to \$6.8 million at FY 2020/21 mid-year. General Fund revenues are not received evenly throughout the year, so revenue received through the second quarter is not expected to be 50% of the total budget. Staff projects that General Fund revenue will total \$17.5 million this fiscal year, approximately \$260,000 greater than currently budgeted.

Category	FY 2021/22 Original Budget	FY 2021/22 Revised Budget	FY 2021/22 YTD Actuals	% of Budget	Proposed Adjustments	Projected Year-End
Property Taxes	\$ 4,230,122	\$ 4,230,122	\$ 1,592,452	38%		\$ 4,230,122
Sales and Use Taxes	4,224,661	4,224,661	1,864,283	44%	259,187	4,483,848
Utility Users Tax	1,915,000	1,915,000	965,729	50%		1,915,000
Franchise Taxes	779,000	779,000	234,361	30%		779,000
Other Taxes: TOT	418,000	418,000	250,755	60%		418,000
Other Taxes: Business License	382,000	382,000	179,867	47%		382,000
Intergovernmental Taxes	2,082,883	2,082,883	1,028,682	49%		2,082,883
Public Safety Charges	1,339,796	1,339,796	743,724	56%		1,339,796
Total Other Revenue	1,065,394	1,065,394	138,723	13%		1,065,394
Revenue Total:	16,436,856	16,436,856	6,998,574	43%		16,696,043
Transfer In from Section 115 Trust	853,686	853,686	-	0%		853,686
Revenue/Sources Total:	\$ 17,290,542	\$ 17,290,542	\$ 6,998,574	40%	\$ 259,187	\$17,549,729

Property Tax

Property tax is received in December, April, and June of each year. The projected revenue for FY 2021/22 is \$4.4 million. Property tax revenue includes the City's 18.75% share of the basic 1% property tax rate, \$2.8 million. It also includes the Redevelopment Property Tax Trust Fund (RPTTF) revenue, \$1.2 million, which is revenue that has resulted from the dissolution of the former Pinole Redevelopment Agency and represents the shift from the Agency receiving tax increment revenue to the various taxing entities receiving the tax revenue. The RPTTF revenue will convert to "normal" property tax revenue when all of the former Agency's outstanding debt is paid off and the Successor Agency is formally dissolved. Dissolution is currently expected to occur sometime after the final debt service payment in FY 2023/24.

This category also includes unsecured property tax, supplemental property tax, and real property transfer tax. Total property tax receipts are at 38% of the revised budget, consistent with expectations and in line last year's actuals at mid-year. Therefore, staff is not recommending any adjustments.

Sales Tax

Sales tax for the General Fund was budgeted at \$4.2 million for FY 2021/22. Revenue received through the second quarter equaled \$1.9 million, or 44% of the revised budget. That did not include the payment that the City received for December due to timing. Revenue continues to rebound quicker than industry experts predicted. Sales tax revenues in a few of the major categories have returned to or exceeded pre-pandemic levels, notably casual dining and the general consumer good categories. Given the positive results and the continuing upward trend, staff is recommending an increase of \$259,187 in the General Fund sales tax budget. This is consistent with the most recent projections provided by the City's sales tax consultant, HdL.

It is important to note that the sales tax budget is set at 100% of HdL's projections. HdL builds in a certain amount of conservatism in their projections, actual receipts in prior years have aligned with HdL's projections, and the economy is rebounding more quickly than industry experts initially predicted.

All Other General Fund Revenue

Utility Users Tax (UUT) and franchise tax revenue, which is derived from utility customers, are at 50% and 30% of the revised budget, respectively, as of the end of the second quarter. Based on the normal timing of receipt of these revenues, staff expects these revenues to meet budget.

Other taxes include Transient Occupancy Tax (TOT) and business license tax revenues. TOT is at 60% of the revised budget. Compared to the second quarter of FY 2020/21, TOT is trending higher, which is primarily attributable to the rebound of travel and lodging. Business license revenues are at 47% of the revised budget; they are primarily received in December and January in line with the annual renewal process. Both revenue sources are expected to meet budget.

Intergovernmental taxes include the Property Tax In-Lieu of Motor Vehicle License Fee (VLF) of \$2.1 million and homeowner property tax relief of \$30,000. These funds are primarily received in January and April of each year. These revenues are trending at 49% of the revised budget.

Public safety charges, including police dispatch services provided to Hercules and San Pablo, are billed on a quarterly basis. Public safety revenue is at 56% of the revised budget due to the fourth quarter payment for FY 2020/21 being received in FY 2021/22. Otherwise, the revenue is on target with budget.

Other General Fund revenues include licenses and permits, fees, fines and forfeitures, charges for services, investment income, rental income, and other miscellaneous revenues. Total other revenue is at 13% of the revised budget due to the timing of receipts in the various categories.

A transfer from the City's Section 115 Pension Trust to the General Fund was budgeted for FY 2021/22 in the amount of \$853,686. The transfer amount will be determined, and possibly adjusted, at the end of the fiscal year based on the actual pension costs incurred for the year.

General Fund Expenditures

The City Council authorized expenditures in the amount \$19.7 million in the original FY 2021/22 General Fund budget. The City Council revised the budget in November 2021 to transfer funds to the General Reserve Fund; and to appropriate funds for the climate action plan, greenhouse gas inventory, and replacement of equipment and vehicles, thereby creating a revised expenditure budget of \$21.0 million. General Fund actual expenditures through the second quarter of FY 2021/22 totaled \$9.3 million, which is 43% of the revised budget before adjustments. At FY 2020/21 mid-year, expenditures were at 51% of the revised budget.

Category	FY 2021/22 Original Budget	FY 2021/22 Revised Budget	FY 2021/22 YTD Actuals	FY 2021/22 YTD Actuals w/ Encumb.	% of Budget	Proposed Adjustments	FY 2021/22 Projected Year-End
Salaries & Wages	\$ 9,084,353	\$ 8,995,053	\$4,095,608	\$4,095,608	46%	\$ 16,000	\$ 9,011,053
Benefits	5,829,863	5,829,863	2,598,559	\$2,598,559	45%		5,829,863
Professional/Admin Services	3,422,541	3,775,671	1,159,846	\$1,169,609	31%	65,746	3,841,417
Other Operating	286,311	286,311	125,070	\$ 125,070	44%		286,311
Materials and Supplies	184,200	184,200	126,568	\$ 126,568	69%	4,500	188,700
Interdepartmental Charges	(1,313,357)	(1,313,357)	(320,178)	\$ (320,178)	24%	6,000	(1,307,357)
Asset/Capital Outlay	921,180	782,461	3,989	\$ 61,070	1%		782,461
Debt Service	576,107	576,107	576,091	\$ 576,091	100%		576,107
Other Financing Uses/Transfers	702,955	1,897,670	949,715	\$ 949,715	50%	418,631	2,316,301
Expenditure Total:	\$ 19,694,153	\$ 21,013,979	\$9,315,267	\$9,382,111	44%	\$ 510,877	\$21,524,856

As shown in the expenditures table above, the actual expenditures in most categories are at or below 50% of the revised budget. Items of note are as follows:

- Salaries & Wages - Staff is recommending a \$16,000 increase in salaries & wages for stand-by pay that should have been but was not included in the Police Department's original budget.
- Professional/Admin Services - Staff is recommending an increase totaling \$65,746 for the following:
 - o Finance Department - \$11,955 to cover the difference in the cost of the cost allocation plan/user fee study (6,960); and financial forecasting software (4,995).
 - o Human Resources – \$25,000 for the remaining cost of contracts for personnel-related professional services.
 - o Police Department – \$28,791 for GPS software subscription (13,815), and Axon body camera storage subscription (\$14,976), both of which were not budgeted.
- Materials and Supplies - Staff is recommending an increase of \$4,500 in the Public Works Department to cover increasing fuel costs \$4,500.
- Interdepartmental Charges - Staff is recommending an increase of \$6,000 in the Public Works Department for Trakit software subscription.
- Transfers Out - Staff is recommending an increase of \$418,631 to transfer funds to the Recreation Department Fund to close the budget gap due to lower-than-budgeted program revenues.
- Other notes:
 - o The original budget for General Fund transfers out increased by \$1.2 million from the original budget to the revised budget. The increase was primarily attributable to a \$949,715 transfer to the General Reserve Fund to meet the Reserve Policy requirement of maintaining a balance equal to 50% of total General Fund expenditures. The transfer was made in the previous quarter.
 - o Materials and supplies are at 69% of budget because spending is not on a straight-line basis and fluctuates throughout the year.
 - o Debt service is at 100% of budget because the annual payment is made in full at the beginning of the fiscal year.

Measure S 2006 Fund (Fund 105)

Measure S 2006 is a voter-approved general purpose use tax levied at 0.5% on all retail sales. Revenue from Measure S 2006 has historically been allocated by the City Council to fund public safety programs. Measure S 2006 revenues are budgeted at \$2.1 million in FY 2021/22. Tax revenues through the second quarter are at 47% of the revised budget. Staff is recommending an increase of \$278,000 in the tax revenue budget consistent with updated projections from the City's sales tax consultant.

Measure S 2006	FY 2021/22 Original Budget	FY 2021/22 Revised Budget	FY 2021/22 YTD Actuals	% of Budget	Proposed Adjustments	FY 2021/22 Projected Year-End
Revenues	\$ 2,163,746	\$ 2,163,746	\$ 1,009,945	47%	\$ 278,000	\$ 2,441,746
Expenditures	2,528,352	2,559,352	1,171,459	46%		2,559,352
Net surplus/deficit	(364,606)	(395,606)	\$ (161,514)			(117,606)
Beginning Fund Balance	2,385,431	2,385,431				2,385,431
Ending Fund Balance	\$ 2,020,825	\$ 1,989,825				\$ 2,267,825

Measure S 2014 Fund (Fund 106)

Measure S 2014 is also a voter-approved general purpose use tax levied at 0.5% on all retail sales. Revenue from Measure S 2014 has historically been allocated by the City Council to address some of the City's operational and deferred capital improvement needs. Measure S 2014 revenues are budgeted at \$2.1 million in FY 2021/22 for tax collections and for interest earnings on fund balance. Tax revenues through the second quarter are at 46% of the revised budget based on the timing of sales payments to the City. Expenditures are trending lower due to the timing of spending for capital projects. Staff is recommending an increase of \$278,000 in the tax revenue budget consistent with updated projections from the City's sales tax consultant. Staff is also recommending an increase of \$7,207 in the expenditure budget in Community Services to appropriate funds not used in the prior fiscal year due to COVID. This appropriation will be used to replace appliances at the Senior Center.

Measure S 2014	FY 2021/22 Original Budget	FY 2021/22 Revised Budget	FY 2021/22 YTD Actuals	% of Budget	Proposed Adjustments	FY 2021/22 Projected Year-End
Revenues	\$ 2,173,000	\$ 2,173,000	\$ 1,003,635	46%	\$ 278,000	\$ 2,451,000
Expenditures	3,979,877	4,632,901	483,373	10%	7,207	4,640,108
Net surplus/deficit	(1,806,877)	(2,459,901)	\$ 520,262			(2,189,108)
Beginning Fund Balance	4,480,908	4,480,908				4,480,908
Ending Fund Balance	\$ 2,674,031	\$ 2,021,007				\$ 2,291,800

The unassigned fund balance of the General Fund, Measure S 2006 and Measure S 2014 combined is projected to be \$6.5 million at FY 2021/22 year-end.

Other Funds Analysis**Special Revenue Funds****Gas Tax Fund (Fund 200)**

The Gas Tax Fund accounts for revenue from State excise taxes on gasoline and diesel fuel sales (referred to as the Highway Users Tax Account (HUTA)) as well as revenue from the Road Repair and Accountability Act of 2017 (SB1) (referred to as the Road Maintenance and Rehabilitation Account (RMRA)). Gas Tax Fund resources are restricted for use in the construction and maintenance of public streets. These funds support both annual operating and capital projects. Revenues are at 45% of the revised budget and trending in line with the timing of receipt of funds from the State. Expenditures are at 22% of the revised budget and trending as expected due to the timing of road maintenance projects. Staff is not recommending any adjustments.

Public Safety Augmentation Fund (Fund 203)

The Public Safety Augmentation Fund (PSAF) accounts for monies allocated to the City by the County Auditor-Controller under Proposition 172 from the statewide 0.5% sales tax. These funds are used exclusively for public safety. The receipt of these funds is conditioned on Maintenance of Effort using base year FY 1992-93. Revenues in this fund are on trend with the revised budget at 57%. Expenditures are at 47% of the revised budget. Staff is not recommending any adjustments.

Supplemental Law Enforcement Services Fund (Fund 206)

The Supplemental Law Enforcement Services Fund (SLESF) holds funds received from the County under the AB 3229 which enacted the Citizens Option for Public Safety (COPS) Program. The funds are used to offset the personnel cost of several police officer positions. Revenues are at 85% of the revised budget. Expenditures are at 50% of the revised budget. Staff is not recommending any adjustments.

NPDES Storm Water Fund (Fund 207)

The NPDES Storm Water Fund accounts for assessments collected by the County via property tax bills pursuant to the National Pollutant Discharge Elimination System (NPDES) regulations, a federally mandated program. Assessments are levied at \$35 per Equivalent Runoff Unit (ERU). Revenue estimates are based on the number of ERU's multiplied by the adopted rate. Revenues are at 51% of the revised budget. Expenditures are at 36% of the revised budget. Staff is recommending an increase of \$17,000 in expenditures to cover upcoming NPDES compliance.

Recreation Department Fund (Fund 209)

The recreation programs of the Community Services Department have been and continue to be significantly impacted by the pandemic. These programs have not been

able fully re-open and can only operate on a limited basis to comply with health and safety guidelines. The original budget was based on fully re-opening programs in fall 2021, but due to the ongoing impacts of COVID-19, the programs that are offered have limited capacity. As of the second quarter, revenues are at 26% of the revised budget. Expenditures are 41% of the revised budget. Assuming that programs will continue to be limited through the remainder of FY 2021/22, staff is recommending a net decrease of \$224,656 in the revenue budget and a net decrease of \$125,658 in the expenditure budget. The Fund receives a transfer from the General Fund and Measure S 2014 to backfill operating shortfalls. Staff is recommending an additional transfer to the Fund from the General Fund in the amount of \$418,631 to close the budget gap due to lower-than-budgeted program revenues.

Building & Planning Fund (Fund 212)

The Building & Planning Fund collects fees for building permits and plan checks. Fees collected are used to cover the cost involved in inspections and plan checks performed. The FY 2021/22 adopted budget projected a net deficit of \$122,053, which has been revised to \$187,053 including adjustments. Revenues through the second quarter are at 21% of the revised budget and expenditures are at 27% of the revised budget. While the Fund currently shows a negative fund balance, it is projected to end the year with a zero balance. Staff is recommending an increase of \$305,000 in the expenditures budget for the following: \$85,000 for temporary staffing to assist with backlog of permits and building official duties; \$220,000 for Trakit software subscription.

Solid Waste Fund (Fund 214)

The Solid Waste Fund accounts for funds received from Republic Services, Inc. from a surcharge it assesses on customer rates for solid waste services. These funds are set aside for future solid waste capital projects and for a rate stabilization fund. Revenues are at 48% of the revised budget. Expenditures are at 30% of the revised budget. Staff is not recommending any adjustments.

Measure J Fund (Fund 215)

The Measure J Fund accounts for special sales tax revenues collected by the Contra Costa Transportation Authority (CCTA) and reapportioned to the cities for local street projects. The City must submit a checklist each year to confirm compliance with a Growth Management Program in order to receive these funds. Estimates of annual funding are provided by the CCTA, and jurisdiction allocations are based on a formula that considers both population and road mileage. Revenues are received in June of each year. Spending of these funds is dependent on the timing of capital projects. Revenue is trending higher and is at 119% of the revised budget; therefore, staff is recommending an increase of \$73,948 in the revenue budget to align with actual receipts. Expenditures are at 12% of the revised budget.

American Rescue Plan Act Fund (Fund 217)

The American Rescue Plan Act Fund accounts for the \$4.6 million allocated to the City from the federal government from the American Rescue Plan Act (ARPA) of 2021. The City received its first tranche of \$2.3 million in July 2021 and will receive the second tranche one year later. The funds are restricted for specific uses and will be appropriated by Council. To address some immediate needs of the community, the City Council approved an appropriation of \$300,000 to provide direct financial assistance to small businesses. The program is set to provide \$3,000 grants to up to 100 eligible small businesses. Staff is not recommending any adjustments.

Housing and Land Held for Resale Fund (Fund 285)

The Housing and Land Held for Resale Fund accounts for activities associated with administering housing programs of the former Pinole Redevelopment Agency, using Housing Set Aside funds, and providing affordable housing within the community. The Successor Agency to the Pinole Redevelopment Agency has a three-year agreement to repay the loan that the Pinole Redevelopment Agency's affordable housing fund had made to the Agency's general fund under the Supplemental Educational Revenue Augmentation Fund (SERAF). The payment is programmed in the budget and loan will be paid off in FY 2022/23. Staff is not recommending any adjustments.

Capital Project FundsCity Street Improvements (Fund 325)

The City Street Improvements Fund accounts for an annual \$250,000 transfer from Measure S 2014 for street improvement projects. Staff is recommending an increase of \$289,594 in the revenue budget to account for the following transportation-related grants: Bridge Replacement Grant, Transportation for Livable Communities Project Grant, and the Highway Bridge Program. The transfer from Measure S was not processed until the third quarter. Expenditures plus encumbrances are at 58% of the revised budget.

Arterial Streets Rehabilitation (Fund 377)

The Arterial Streets Rehabilitation Fund accounts for an annual \$250,000 transfer from Measure S 2014 for street rehabilitation projects. Actual revenues are not reflected because the transfer from Measure S was not processed until the third quarter. Expenditures plus encumbrances are at 6% of the revised budget. Staff is not recommending any adjustments.

Enterprise Funds

Sewer Enterprise Fund (Fund 500)

The Sewer Enterprise Fund accounts for fees charged to residents and businesses for sewer utilities. Fees are used to operate the Pinole-Hercules Wastewater Treatment Plant, which serves the Pinole and Hercules areas. Revenues are received with the property tax payments in December, April, and June. The Clean Water State Revolving Fund program provided funding for the City's 50% share of the upgrades to the treatment plant. For the second quarter, revenues are at 51% of the revised budget. Expenditures are at 37% of the revised budget. Staff is recommending an increase of \$70,000 in the expenditures budget for emergency project at Tennent and Pinon Avenue.

Cable Access TV Fund (Fund 505)

The Cable Access TV Fund accounts for revenue received from cable franchise fees (Public, Educational, and Governmental (PEG) access fees), video production and broadcast charges. PEG access fees are designated for equipment purchases. Transfers from the General Fund also help support the operating costs. Revenue is at 22% of the revised budget and expenditures are at 42% of the revised budget. Staff is not recommending any budget adjustments.

Information Systems Fund (Fund 525)

The Information Systems Fund is an internal service fund used to account for activities that provide technology goods or services to other City funds and departments on a cost-reimbursement basis. Revenue and expenditures are both at 34% of the revised budget. Staff is recommending an increase of \$220,000 in the revenue and expenditures budget for Trakit software for the Community Development Department.

Fiduciary Funds

Recognized Obligation Retirement Fund (Fund 750)

The Recognized Obligation Retirement Fund accounts for the close-out activities of the Successor Agency to the Pinole Redevelopment Agency. Pledged property tax revenues will continue to be provided to the City for timely payment of outstanding redevelopment bond debt obligations, to reimburse the City for administrative staff time up to \$250,000 per year, and other enforceable obligations in accordance with the Recognized Obligations Payment Schedule (ROPS). Staff is not recommending any budget adjustments.

FISCAL IMPACT

In this FY 2021/22 Mid-Year Budget Report, staff recommends budget adjustments as summarized below and described in detail in Attachment A. (The bracketed number related to each change references a corresponding entry in Attachment A.)

- Net increase in General Fund revenue of \$259,187, offset by a net increase in expenditures of \$510,877. [1] [2] [3] [4] [5] [6]
- Net increase in Measure S 2006 Fund revenue of \$278,000. [7]
- Net increase in Measure S 2014 Fund revenue of \$278,000, offset by a net increase in expenditures of \$7,207. [8] [9]
- Increase in NPDES Storm Water Fund expenditures of \$17,000. [10]
- Net increase in Recreation Fund revenue of \$193,975, offset by a net decrease in expenditures of \$125,658. [11] [12] [13]
- Increase in Building and Planning Fund expenditures of \$305,000. [14]
- Increase in Measure C/J Fund revenue of \$73,948. [15]
- Net increase in City Street Improvements Fund revenue of \$289,594. [16]
- Increase in Sewer Enterprise Fund expenditures of \$70,000. [17]
- Increase in Information Systems Fund of \$220,000, offset by an increase in expenditures of \$220,000. [18] [19]

ATTACHMENTS

Attachment A – FY 2021/22 Mid-Year Budget Review Summary by Fund

Attachment B – Resolution Adjusting Fiscal Year 2021/22 Budget



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For FY2021/22 Period Ending: 12/31/21

	Original Budget	Revised Budget	Proposed Adjustments	Amended Budget	YTD Actual	Encumbrances	Total	Variance Favorable (Unfavorable)	Percent Used	Projected Year-End	Notes
Fund: 100 - General Fund											
Revenue											
Property Taxes	4,230,122	4,230,122		4,230,122	1,592,452		1,592,452	(2,637,670)	38%	4,230,122	
Sales and Use Taxes	4,224,661	4,224,661	259,187	4,483,848	1,864,283		1,864,283	(2,619,565)	42%	4,483,848	[1]
Utility Users Tax	1,915,000	1,915,000		1,915,000	965,729		965,729	(949,271)	50%	1,915,000	
Franchise Taxes	779,000	779,000		779,000	234,361		234,361	(544,639)	30%	779,000	
Other Taxes: TOT	418,000	418,000		418,000	250,755		250,755	(167,245)	60%	418,000	
Other Taxes: Business License	382,000	382,000		382,000	179,867		179,867	(202,133)	47%	382,000	
Intergovernmental Taxes	2,082,883	2,082,883		2,082,883	1,028,682		1,028,682	(1,054,202)	49%	2,082,883	
Public Safety Charges	1,339,796	1,339,796		1,339,796	743,724		743,724	(596,072)	56%	1,339,796	
Total Other Revenue	1,065,394	1,065,394		1,065,394	138,723		138,723	(926,671)	13%	1,065,394	
Revenue Total:	16,436,856	16,436,856	259,187	16,696,043	6,998,574		6,998,574	(9,697,469)	42%	16,696,043	
Penison Trust 115 Transfer	853,686	853,686		853,686	-		-	(853,686)	0%	853,686	
Sources Total	17,290,542	17,290,542	259,187	17,549,729	6,998,574	-	6,998,574	(10,551,155)	40%	17,549,729	
Expenditures											
City Council Total:	176,609	176,609		176,609	93,998		93,998	82,611	53%	176,609	
City Manager Total:	562,708	586,538		586,538	214,754		214,754	371,784	37%	586,538	
City Clerk Total:	450,393	450,393		450,393	140,569		140,569	309,824	31%	450,393	
City Treasurer Total:	8,693	8,693		8,693	4,525		4,525	4,168	52%	8,693	
City Attorney Total:	310,200	310,200		310,200	173,771		173,771	136,429	56%	310,200	
Finance Department Total:	554,891	554,891	11,955	566,846	268,167		268,167	298,679	47%	566,846	[2]
Human Resources Total:	493,626	493,626	25,000	518,626	144,545		144,545	374,081	28%	518,626	[3]
Non-Departmental Total:	1,397,087	1,397,087		1,397,087	658,607		658,607	738,480	47%	1,397,087	
Total Administrative:	3,954,207	3,978,037	36,955	4,014,992	1,698,936	-	1,698,936	2,316,056	42%	4,014,992	
Police Department Total:	7,609,879	7,671,160	44,791	7,715,951	3,654,423	57,081	3,711,504	4,004,446	48%	7,715,951	[4]
Fire Department Total:	3,925,759	3,965,759		3,965,759	1,834,422		1,834,422	2,131,337	46%	3,965,759	
Total Public Safety:	11,535,638	11,636,919	44,791	11,681,710	5,488,845	57,081	5,545,926	6,135,784	47%	11,681,710	
Public Works Total:	2,128,337	2,128,337	10,500	2,138,837	446,282	9,763	456,045	1,682,793	21%	2,138,837	[5]
Community Development Total:	369,885	369,885		369,885	87,105		87,105	282,779	24%	369,885	
Community Services Total:	427,025	427,025		427,025	68,294		68,294	358,731	16%	427,025	
Debt Service:	576,107	576,107		576,107	576,091		576,091	16	100%	576,107	
Operating Transfer Out:	702,955	1,897,670	418,631	2,316,301	949,715		949,715	1,366,586	41%	2,316,301	[6]
General Fund Total:	19,694,153	21,013,979	510,877	21,524,856	9,315,267	66,844	9,382,111	(12,142,745)	44%	21,524,856	
General Fund Net Results	(2,403,611)	(3,723,437)	(251,690)	(3,975,127)	(2,316,693)	(66,844)	(2,383,537)	1,591,591	60%	(3,975,127)	
Fund Balance July 1, 2021	5,937,352	5,937,352		5,937,352	5,937,352						
Estimated Fund Balance June 30, 2022	3,533,741	2,213,915		1,962,225	3,620,659						

NOTES:

- [1] Increase budget to align with updated sales tax projections provided by sales tax consultant, HdL.
- [2] Increase for the difference in cost for cost allocation plan/user fee study (\$6,960) and financial forecasting software (\$4,995).
- [3] Increase to cover contractual costs for personnel-related professional services for the rest of the fiscal year.
- [4] Increase for Police GPS software subscription (\$13,815), Axon body camera storage software (\$14,976), and standby pay (\$16,000) all of which were not budgeted.
- [5] Increase for fuel costs (4,500) and Trakit software subscription (\$6,000).
- [6] Increase transfer out to Recreation Department Fund to close budget gap due to lower-than-budget program revenues.



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For FY2021/22 Period Ending: 12/31/21

Fund: 105 - Measure S -2006

	Original Budget	Revised Budget	Proposed Adjustments	Amended Budget	YTD Actual	Encumbrances	Total	Variance Favorable (Unfavorable)	Percent Used	Projected Year-End	Notes
Revenue											
Sales and Use Taxes	2,142,000	2,142,000	278,000	2,420,000	1,012,582		1,012,582	(1,407,418)	42%	2,420,000	[7]
Interest and Investment Income	20,000	20,000		20,000	(2,637)		(2,637)	(22,637)	-13%	20,000	
Total Other Revenue	1,746	1,746		1,746	-		-	(1,746)	0%	1,746	
Revenue Total:	2,163,746	2,163,746	278,000	2,441,746	1,009,945		1,009,945	(1,431,801)	41%	2,441,746	
Penison Trust 115 Transfer	-	-		-	-		-	-	0%	-	
Sources Total	2,163,746	2,163,746	278,000	2,441,746	1,009,945	-	1,009,945	(1,431,801)	41%	2,441,746	
Expenditures											
Finance Department Total:	2,450	2,450		2,450	-		-	2,450	0%	2,450	
Police Department Total:	1,844,668	1,875,668		1,875,668	838,695		838,695	1,036,973	45%	1,875,668	
Fire Department Total:	681,234	681,234		681,234	332,765		332,765	348,469	49%	681,234	
Expenditures Total:	2,528,352	2,559,352	-	2,559,352	1,171,459		1,171,459	1,387,893	46%	2,559,352	
Measure S -2006 Net Results:	(364,606)	(395,606)	278,000	(117,606)	(161,515)		(161,515)	(43,909)	137%	(117,606)	
Fund Balance July 1, 2021	2,385,431	2,385,431		2,385,431	2,385,431						
Estimated Fund Balance June 30, 2022	2,020,825	1,989,825		2,267,825	2,223,916						

Fund: 106 - Measure S-2014

Revenue											
Sales and Use Taxes	2,142,000	2,142,000	278,000	2,420,000	1,011,168		1,011,168	(1,408,832)	42%	2,420,000	[8]
Interest and Investment Income	30,000	30,000		30,000	(7,533)		(7,533)	(37,533)	-25%	30,000	
Reimbursements	1,000	1,000		1,000	-		-	(1,000)	0%	1,000	
Revenue Total:	2,173,000	2,173,000	278,000	2,451,000	1,003,635		1,003,635	(1,447,365)	41%	2,451,000	
Penison Trust 115 Transfer	-	-		-	-		-	-	0%	-	
Sources Total	2,173,000	2,173,000	278,000	2,451,000	1,003,635	-	1,003,635	(1,447,365)	41%	2,451,000	
Expenditures											
City Council Department Total:	5,900	5,900		5,900	-		-	5,900	0%	5,900	
Finance Department Total:	2,450	2,450		2,450	-		-	2,450	0%	2,450	
Information Systems Total:	102,600	102,600		102,600	-		-	102,600	0%	102,600	
Police Department Total:	305,807	305,807		305,807	50,606	37,769	88,375	217,432	29%	305,807	
Fire Department Total:	445,249	445,249		445,249	222,626		222,626	222,623	50%	445,249	
Public Works Total:	2,318,421	2,971,445		2,971,445	210,141	360,257	570,398	2,401,047	19%	2,971,445	
Community Development Total:	20,000	20,000		20,000	-		-	20,000	0%	20,000	
Community Services Total:	63,950	63,950	7,207	71,157	-		-	71,157	0%	71,157	[9]
Expenditures Total:	3,264,377	3,917,401	7,207	3,924,608	483,373	398,026	881,399	3,043,209	22%	3,924,608	
Operating Transfer Out:	715,500	715,500		715,500	-		-	715,500	0%	715,500	
Measure S-2014 Net Results:	(1,806,877)	(2,459,901)	270,793	(2,189,108)	520,262	(398,026)	122,237	2,311,345	-6%	(2,189,108)	
Fund Balance July 1, 2021	4,480,908	4,480,908		4,480,908	4,480,908						
Estimated Fund Balance June 30, 2022	2,674,031	2,021,007		2,291,800	5,001,171						

Fund: 150 - General Reserve

Revenue Total:	-	-		-	(46,104)		(46,104)	(46,104)	0%	149,855	
Transfer In Total:	-	949,715		949,715	949,715		949,715	-	100%	949,715	
General Reserve Net Results:	-	949,715	-	949,715	903,611		903,611	(46,104)	95%	1,099,570	
Fund Balance July 1, 2021	7,492,770	7,492,770		7,492,770	7,492,770						
Estimated Fund Balance June 30, 2022	7,492,770	8,442,485		8,442,485	8,396,381						

NOTES:

- [7] Increase budget to align with updated sales tax projections provided by sales tax consultant, HdL.
 [8] Increase budget to align with updated sales tax projections provided by sales tax consultant, HdL.
 [9] Increase to appropriate funds that were not used in the prior fiscal year to replace appliances at the Senior Center.



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	Original Budget	Revised Budget	Proposed Adjustments	Amended Budget	YTD Actual	Encumbrances	Total	Variance Favorable (Unfavorable)	Percent Used	Projected Year-End	Notes
Fund: 160 - Equipment Reserve											
Revenue											
Fire Department Total:	-	-		-			-	-	0%	-	
Public Works Total:	80,000	80,000		80,000	-	103,722	103,722	23,722	130%	103,722	
Community Development Total:	5,000	5,000		5,000	-		-	(5,000)	0%	5,000	
Revenue Total:	85,000	85,000	-	85,000	-		-	(85,000)	0%	108,722	
Expenditures											
Public Works Total:	274,000	274,000		274,000	36,476		36,476	237,524	13%	274,000	
Community Development Total:	5,000	5,000		5,000	-		-	5,000	0%	5,000	
Expenditures Total:	279,000	279,000		279,000	36,476		36,476	242,524	13%	279,000	
Equipment Reserve Net Results:	(194,000)	(194,000)		(194,000)	(36,476)		(36,476)	157,524	19%	(170,278)	
Fund Balance July 1, 2021	243,408	243,408		243,408	243,408						
Estimated Fund Balance June 30, 2022	49,408	49,408		49,408	206,932						
Fund: 200 - Gas Tax Fund											
Revenue Total:	919,303	919,303		919,303	412,046		412,046	507,257	45%	919,303	
Expenditures Total:	1,074,728	1,074,728		1,074,728	232,961		232,961	841,767	22%	1,074,728	
Gas Tax Fund Net Results:	(155,425)	(155,425)		(155,425)	179,085	-	179,085	334,510	-115%	(155,425)	
Fund Balance July 1, 2021	356,517	356,517		356,517	356,517						
Estimated Fund Balance June 30, 2022	201,092	201,092		201,092	535,602						
Fund: 201 - Restricted Real Estate Maintenance Fund											
Revenue Total:	39,991	39,991		39,991	475		475	39,516	1%	39,991	
Expenditures Total:	26,000	26,000		26,000	8,213		8,213	17,787	32%	26,000	
Restricted Real Estate Maint Fund Net Results:	13,991	13,991		13,991	(7,738)		(7,738)	(21,729)	-55%	13,991	
Fund Balance July 1, 2021	181,183	181,183		181,183	181,183						
Estimated Fund Balance June 30, 2022	195,175	195,175		195,175	173,445						
Fund: 203 - Public Safety Augmentation Fund											
Revenue Total:	172,766	172,766		172,766	98,399		98,399	(74,367)	57%	172,766	
Expenditures Total:	204,574	204,574		204,574	96,381		96,381	108,193	47%	204,574	
Public Safety Augmentation Fund Net Results:	(31,808)	(31,808)		(31,808)	2,018		2,018	33,826	-6%	(31,808)	
Fund Balance July 1, 2021	410,914	410,914		410,914	410,914						
Estimated Fund Balance June 30, 2022	379,106	379,106		379,106	412,932						
Fund: 205 - Traffic Safety Fund											
Revenue Total:	46,500	46,500		46,500	15,312		15,312	(31,188)	33%	46,500	
Expenditures Total:	20,261	20,261		20,261	4,422		4,422	15,839	22%	20,261	
Traffic Safety Fund Net Results:	26,239	26,239		26,239	10,890		10,890	(15,349)	42%	26,239	
Fund Balance July 1, 2021	234,979	234,979		234,979	234,979						
Estimated Fund Balance June 30, 2022	261,218	261,218		261,218	245,869						
Fund: 206 - Supplemental Law Enforcement Svc Fund											
Revenue Total:	158,327	158,327		158,327	133,827		133,827	(24,500)	85%	158,327	
Expenditures Total:	104,188	104,188		104,188	51,635		51,635	52,553	50%	104,188	
Sup Law Enforce Svc Fund Net Results:	54,139	54,139		54,139	82,193		82,193	28,054	152%	54,139	
Fund Balance July 1, 2021	328,953	328,953		328,953	328,953						
Estimated Fund Balance June 30, 2022	383,092	383,092		383,092	411,145						



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	Original Budget	Revised Budget	Proposed Adjustments	Amended Budget	YTD Actual	Encumbrances	Total	Variance Favorable (Unfavorable)	Percent Used	Projected Year-End	Notes
Fund: 207 - NPDES Storm Water Fund											
Revenue Total:	324,128	324,128		324,128	164,164		164,164	(159,964)	51%	324,128	
Expenditures Total:	420,685	420,685	17,000	437,685	150,183		150,183	287,502	34%	437,685	[10]
NPDES Storm Water Fund Net Results:	(96,557)	(96,557)		(96,557)	13,982		13,982	127,539	-14%	(96,557)	
Fund Balance July 1, 2021	1,853	1,853		1,853	1,853						
Estimated Fund Balance June 30, 2022	(94,704)	(94,704)		(94,704)	15,835						
Fund: 209 - Recreation Fund											
Revenue Total:	519,922	519,922	(224,656)	295,266	135,107		135,107	(160,159)	46%	295,266	[11]
Operating Transfers in:	673,331	673,331	418,631	1,091,962			-	(1,091,962)	0%	1,091,962	[12]
Sources Total	1,193,253	1,193,253	193,975	1,387,228	135,107	-	135,107	(1,252,121)	10%	1,387,228	
Expenditures Total:	1,542,048	1,542,048	(125,658)	1,416,390	630,402		630,402	785,988	45%	1,416,390	[13]
Recreation Fund Net Results:	(348,795)	(348,795)		(29,162)	(495,295)		(495,295)	(466,133)	1698%	(29,162)	
Fund Balance July 1, 2021	29,162	29,162		29,162	29,162						
Estimated Fund Balance June 30, 2022	(319,634)	(319,634)		(0)	(466,133)						
Fund: 212 - Building & Planning											
Revenue Total:	1,605,700	1,605,700		1,605,700	397,029		397,029	(1,208,671)	25%	1,605,700	
Operating Transfers in:	-	245,000		245,000	-		-	(245,000)	0%	245,000	
Sources Total	1,605,700	1,850,700	-	1,850,700	397,029	-	397,029	(1,453,671)	21%	1,850,700	
Expenditures Total:	1,727,753	1,972,753	305,000	2,277,753	556,975		556,975	1,720,778	24%	2,277,753	[14]
Building & Planning Net Results:	(122,053)	(122,053)	(305,000)	(427,053)	(159,946)		(159,946)	267,107	37%	(427,053)	
Fund Balance July 1, 2021	(134,313)	(134,313)		(134,313)	(134,313)						
Estimated Fund Balance June 30, 2022	(256,366)	(256,366)		(561,366)	(294,259)						
Fund: 213 - Refuse Management Fund											
Revenue Total:	66,060	66,060		66,060	30,517		30,517	(35,543)	46%	66,060	
Expenditures Total:	140,858	140,858		140,858	59,154		59,154	81,704	42%	140,858	
Refuse Management Fund Net Results:	(74,798)	(74,798)		(74,798)	(28,637)		(28,637)	46,161	38%	(74,798)	
Fund Balance July 1, 2021	192,376	192,376		192,376	192,376						
Estimated Fund Balance June 30, 2022	117,578	117,578		117,578	163,739						
Fund: 214 - Solid Waste Fund											
Revenue Total:	368,000	368,000		368,000	176,699		176,699	(191,301)	48%	368,000	
Expenditures Total:	761,445	761,445		761,445	140,407	88,417	228,824	532,621	30%	761,445	
Solid Waste Fund Net Results:	(393,445)	(393,445)		(393,445)	36,292		(52,125)	341,320	13%	(393,445)	
Fund Balance July 1, 2021	1,863,362	1,863,362		1,863,362	1,863,362						
Estimated Fund Balance June 30, 2022	1,469,917	1,469,917		1,469,917	1,899,654						
Fund: 215 - Measure C and J Fund											
Revenue Total:	398,147	398,147	73,948	472,095	472,095		472,095	(0)	100%	472,095	[15]
Expenditures Total:	937,189	937,189		937,189	110,146		110,146	827,043	12%	937,189	
Measure C and J Fund Net Results:	(539,042)	(539,042)		(539,042)	361,948		361,948	827,042	-67%	(465,094)	
Fund Balance July 1, 2021	2,057,182	2,057,182		2,057,182	2,057,182						
Estimated Fund Balance June 30, 2022	1,518,140	1,518,140		1,518,140	2,419,130						

NOTES:

- [10] Increase for upcoming NPDES compliance.
- [11] Decrease revenue due to lower-than-projected program revenues.
- [12] Increase transfer in from General Fund to close budget gap. Amount will be trued up based on the actual shortfall at year-end.
- [13] Decrease expenditures due to lower-than-projected program costs.
- [14] Increase expenditures for 4Leaf contract for temporary permit technician and building official (\$65,000), M-Group contract for temporary staffing (\$20,000), and Trakit subscription (\$220,000).
- [15] Increase budget to align with actual revenue received.



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City of Pinole, CA

For FY2021/22 Period Ending: 12/31/21

	Original Budget	Revised Budget	Proposed Adjustments	Amended Budget	YTD Actual	Encumbrances	Total	Variance Favorable (Unfavorable)	Percent Used	Projected Year-End	Notes
Fund: 216 - Rate Stabilization Fund											
Revenue Total:	-	-		-	17,203		17,203	17,203	0%	34,406	
Expenditures Total:	-	-		-	-		-	-	0%	-	
Rate Stabilization Fund Net Results:	-	-		-	17,203		17,203	17,203	0%	34,406	
Fund Balance July 1, 2021	184,676	184,676		184,676	184,676						
Estimated Fund Balance June 30, 2022	184,676	184,676		184,676	201,879						
Fund: 217 - American Rescue Plan Act Fund											
Revenue Total:	-	2,302,505		2,302,505	2,302,505		2,302,505	-	100%	2,302,505	
Expenditures Total:	-	300,000		300,000	58,415		58,415	241,585	19%	416,829	
American Rescue Plan Act Fund Net Results:	-	2,002,505		2,002,505	2,244,090		2,244,090	241,585	112%	1,885,676	
Fund Balance July 1, 2021	-	-		-	-						
Estimated Fund Balance June 30, 2022	-	2,002,505		2,002,505	2,244,090						
Fund: 225 - Asset Seizure-Adjudicated Fund											
Revenue Total:	-	-		-	(111)		(111)	(111)	0%	(222)	
Expenditures Total:	86,562	86,562		86,562	15,000		15,000	71,562	0%	86,562	
Asset Seizure-Adjudicated Fund Net Results:	(86,562)	(86,562)		(86,562)	(15,111)		(15,111)	71,451	0%	(86,784)	
Fund Balance July 1, 2021	87,341	87,341		87,341	87,341						
Estimated Fund Balance June 30, 2022	779	779		779	72,231						
Fund: 226 - CASp Certification and Training Fund											
Revenue Total:	-	-		-	4,166		4,166	4,166	0%	8,331	
Expenditures Total:	-	-		-	-		-	-	0%	-	
CASp Certification and Training Fund Net Results:	-	-		-	4,166		4,166	4,166	0%	8,331	
Fund Balance July 1, 2021	27,417	27,417		27,417	27,417						
Estimated Fund Balance June 30, 2022	27,417	27,417		27,417	31,583						
Fund: 275 - Parkland Dedication Fund											
Revenue Total:	-	-		-	(160)		(160)	(160)	0%	(320)	
Expenditures Total:	-	-		-	-		-	-	0%	-	
Parkland Dedication Fund Net Results:	-	-		-	(160)		(160)	(160)	0%	(320)	
Fund Balance July 1, 2021	104,448	104,448		104,448	104,448						
Estimated Fund Balance June 30, 2022	104,448	104,448		104,448	104,288						
Fund: 276 - Growth Impact Fund											
Revenue Total:	229,834	229,834		229,834	(198)		(198)	(230,032)	0%	229,834	
Expenditures Total:	258,000	258,000		258,000	11,225		11,225	246,775	4%	258,000	
Growth Impact Fund Net Results:	(28,166)	(28,166)		(28,166)	(11,423)		(11,423)	16,743	41%	(28,166)	
Fund Balance July 1, 2021	141,492	141,492		141,492	141,492						
Estimated Fund Balance June 30, 2022	113,326	113,326		113,326	130,069						



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For FY2021/22 Period Ending: 12/31/21

	Original Budget	Revised Budget	Proposed Adjustments	Amended Budget	YTD Actual	Encumbrances	Total	Variance Favorable (Unfavorable)	Percent Used	Projected Year-End	Notes
Fund: 285 - Housing Land Held for Resale											
Revenue Total:	1,733,692	1,733,692		1,733,692	(6,191)		(6,191)	(1,739,883)	0%	1,733,692	
Expenditures Total:	228,798	228,798		228,798	40,655		40,655	188,143	18%	228,798	
Housing Land Held for Resale Net Results:	1,504,894	1,504,894		1,504,894	(46,846)		(46,846)	(1,551,740)	-3%	1,504,894	
Fund Balance July 1, 2021	7,835,513	7,835,513		7,835,513	7,835,513						
Estimated Fund Balance June 30, 2022	9,340,407	9,340,407		9,340,407	7,788,667						
Fund: 310 - Lighting & Landscape Districts											
Revenue Total:	62,268	62,268		62,268	27,372		27,372	(34,896)	44%	62,268	
Expenditures Total:	62,125	62,125		62,125	12,503		12,503	49,622	20%	62,125	
Lighting & Landscape Districts Net Results:	143	143		143	14,869		14,869	14,726	10405%	143	
Fund Balance July 1, 2021	35,953	35,953		35,953	35,953						
Estimated Fund Balance June 30, 2022	36,095	36,095		36,095	50,822						
Fund: 317 - Pinole Valley Caretaker Fund											
Revenue Total:	15,000	15,000		15,000	-		-	(15,000)	0%	15,000	
Expenditures Total:	14,755	14,755		14,755	1,830		1,830	12,925	12%	14,755	
Pinole Valley Caretaker Fund Net Results:	245	245		245	(1,830)		(1,830)	(2,075)	-747%	245	
Fund Balance July 1, 2021	(327)	(327)		(327)	(327)						
Estimated Fund Balance June 30, 2022	(82)	(82)		(82)	(2,156)						
Fund: 324 - Public Facilities Fund											
Expenditures Total:	70,000	70,000		70,000	-		-	70,000	0%	70,000	
Public Facilities Fund Net Results:	(70,000)	(70,000)		(70,000)	-		-	70,000	0%	(70,000)	
Fund Balance July 1, 2021	541,649	541,649		541,649	541,649						
Estimated Fund Balance June 30, 2022	471,649	471,649		471,649	541,649						
Fund: 325 - City Street Improvements											
Revenue Total:	-	-	289,594	289,594	289,594		289,594	(0)	100%	289,594	[16]
Operating transfers in Total:	250,000	250,000		250,000	-		-	(250,000)	0%	250,000	
Sources Total:	250,000	250,000	289,594	539,594	289,594		289,594	(250,000)	54%	829,188	
Expenditures Total:	1,281,102	1,281,102	247,000	1,528,102	236,213	501,116	737,328	790,774	48%	1,528,102	
City Street Improvements Net Results:	(1,031,102)	(1,031,102)	42,594	(988,508)	53,381	501,116	(447,735)	540,773	45%	(698,914)	
Fund Balance July 1, 2021	1,246,864	1,246,864		1,246,864	1,246,864						
Estimated Fund Balance June 30, 2022	215,762	215,762		258,356	1,300,245						
Fund: 327 - Park Grants (Measure WW)											
Revenue Total:	-	-		-	(39)		(39)	(39)	0%	(78)	
Expenditures Total:	189,758	189,758		189,758	-		-	189,758	0%	189,758	
Park Grants (Measure WW) Net Results:	(189,758)	(189,758)		(189,758)	(39)		(39)	189,719	0%	(189,836)	
Fund Balance July 1, 2021	25,521	25,521		25,521	25,521						
Estimated Fund Balance June 30, 2022	(164,237)	(164,237)		(164,237)	25,482						
Fund: 377 - Arterial Streets Rehabilitation Fund											
Operating transfers in Total:	250,000	250,000		250,000	-		-	(250,000)	0%	250,000	
Expenditures Total:	775,297	775,297		775,297	7,566	40,318	47,884	727,413	6%	775,297	
Arterial Streets Rehabilitation Fund Net Results:	(525,297)	(525,297)		(525,297)	(7,566)	40,318	(47,884)	477,413	9%	(525,297)	
Fund Balance July 1, 2021	788,574	788,574		788,574	788,574						
Estimated Fund Balance June 30, 2022	263,277	263,277		263,277	781,009						

NOTES:

[16] Increase revenue for transportation-related grants received: Bridge Replacement Grant (\$156,960), Transportation for Livable Communities (\$131,183), Highway Bridge Program (\$1,451).



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For FY2021/22 Period Ending: 12/31/21

	Original Budget	Revised Budget	Proposed Adjustments	Amended Budget	YTD Actual	Encumbrances	Total	Variance Favorable (Unfavorable)	Percent Used	Projected Year-End	Notes
Fund: 500 - Sewer Enterprise Fund											
Revenue Total:	7,897,500	7,897,500		7,897,500	4,033,524		4,033,524	(3,863,976)	51%	7,897,500	
Penison Trust 115 Transfer	-	-		-	-		-	-	0%	-	
Sources Total	7,897,500	7,897,500		7,897,500	4,033,524		4,033,524	(3,863,976)	51%	7,897,500	
Expenditures Total:	9,265,093	9,265,093	70,000	9,335,093	2,978,887	473,432	3,452,318	5,882,774	37%	9,335,093	[17]
Sewer Enterprise Fund Net Results:	(1,367,593)	(1,367,593)	(70,000)	(1,437,593)	1,054,637	(473,432)	581,206	2,018,798	-40%	(1,437,593)	
Fund Balance July 1, 2021	21,399,210	21,399,210		21,399,210	21,399,210						
Estimated Fund Balance June 30, 2022	20,031,618	20,031,618		19,961,618	22,453,848						
Fund: 503 - Plant Expansion Fund											
Revenue Total:	-	-		-	505		505	505	0%	1,010	
Expenditures Total:	-	-		-	283,925		283,925	(283,925)	0%	567,851	
Plant Expansion Fund Net Results:	-	-		-	(283,420)		(283,420)	(283,420)	0%	(566,841)	
Fund Balance July 1, 2021	2,365,557	2,365,557		2,365,557	2,365,557						
Estimated Fund Balance June 30, 2022	2,365,557	2,365,557		2,365,557	2,082,137						
Fund: 505 - Cable Access TV											
Revenue Total:	374,928	374,928		374,928	83,541		83,541	(291,387)	22%	374,928	
Operating transfers in Total:	160,124	160,124		160,124	-		-	(160,124)	0%	160,124	
Sources Total	535,052	535,052		535,052	83,541		83,541	(451,511)	16%	535,052	
Expenditures Total:	570,765	570,765		570,765	211,750	27,974	239,724	331,041	42%	570,765	
Cable Access TV Net Results:	(35,713)	(35,713)		(35,713)	(128,209)		(128,209)	(120,470)	359%	(35,713)	
Fund Balance July 1, 2021	(3,132)	(3,132)		(3,132)	(3,132)						
Estimated Fund Balance June 30, 2022	(38,845)	(38,845)		(38,845)	(131,341)						
Fund: 525 - Information Systems											
Expenditures Total:	1,011,526	1,011,526	226,000	1,237,526	343,846		343,846	(893,680)	34%	1,237,526	[18]
Indirect cost allocations Total:	(1,011,526)	(1,011,526)	(226,000)	(1,237,526)	(342,843)		(342,843)	894,683	28%	(1,237,526)	[19]
Information Systems Net Results:	0	0		-	1,003		1,003	0	0%	-	
Fund Balance July 1, 2021	(196,169)	(196,169)		(196,169)	(196,169)						
Estimated Fund Balance June 30, 2022	(196,169)	(196,169)		(196,169)	(195,166)						
Fund: 700 - Pension Fund											
Revenue Total:	-	-		-	329,302		329,302	329,302	0%	771,572	
Expenditures Total:	-	-		-	44,539		44,539	(44,539)	0%	89,079	
Pension Fund Net Results:	-	-		-	284,762		284,762	284,762	0%	682,493	
Fund Balance July 1, 2021	19,442,495	19,442,495		19,442,495	19,442,495						
Estimated Fund Balance June 30, 2022	19,442,495	19,442,495		19,442,495	19,727,258						
Fund: 750 - Recognized Obligation Retirement Fund											
Revenue Total:	250,000	250,000		250,000			-	(250,000)	0%	250,000	
Expenditures Total:	194,899	194,899		194,899	106,752		106,752	88,147	55%	194,899	
Recognized Obligation Retirement Fund Net Results:	55,101	55,101		55,101	(106,752)		(106,752)	(161,853)	-194%	55,101	
Fund Balance July 1, 2021	5,245,258	5,245,258		5,245,258	5,245,258						
Estimated Fund Balance June 30, 2022	5,300,359	5,300,359		5,300,359	5,138,507						

NOTES:

- [17] Increase expenditures for emergency project at Tennent and Pinon Avenue.
- [18] Increase for Trakit software subscription for the Community Development Department and Public Works Department.
- [19] Increase in reimbursement credit for costs that will be charged to the Community Development Department and Public Works for the procurement of the Trakit software subscriptions.

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RESOLUTION NO. 2022-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, AMENDING THE CITY BUDGET FOR FISCAL YEAR 2021/22

WHEREAS, the City Council did adopt a Budget for City Operations by Resolution number 2021-51 on June 29, 2021; and

WHEREAS, the City Council did adopt adjustments to the City Operations Budget by Resolution number 2021-104 on November 16, 2021; and

WHEREAS, the Finance Director has presented proposed recommendations for amendment of the adopted budget for the City Operations for Fiscal Year 2021/22 as part of a Mid-Year Budget Review at the regular City Council Meeting held on February 15, 2022; and

WHEREAS, the City Council has considered these recommended changes, as to the matter of the City budget; and

WHEREAS, the City Council has solicited public input on the proposed amendments to the fiscal year 2021/22 City Operations Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pinole as follows:

Amendments to the budget and program of services for the City of Pinole for Fiscal Year 2021/22 commencing July 1, 2021 and ending June 30, 2022 are hereby approved and adopted, as set forth in Exhibit #1 (herein incorporated).

PASSED AND ADOPTED this 15th day of February 2022, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed and adopted on this **15th** day of **February, 2022**.

Heather Bell, CMC
City Clerk

FY 2021/22 Mid-Year Adjustments

Exhibit 1

General Fund (100)

Revenue	\$259,187
Expenditures	\$504,877

Measure S 2006 Fund (105)

Revenue	\$278,000
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Measure S 2014 Fund (106)

Revenue	\$278,000
Expenditures	\$7,207

NPDES Storm Water Fund (207)

Expenditures	\$17,000
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Recreation Fund (209)

Revenue	\$193,972
Expenditures	-\$125,658

Building & Planning Fund (212)

Expenditures	\$305,000
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Measure C/J Fund (215)

Revenue	\$78,948
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City Street Improvements

Revenue	\$289,594
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Sewer Enterprise Fund (500)

Expenditures	\$70,000
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Information Systems Fund (525)

Expenditure Credit	-\$226,000
Expenditures	\$226,000