



CITY OF PINOLE  
COMMUNITY SERVICES COMMISSION MEETING

**MINUTES**  
**3 April 2019**

**1. CALL TO ORDER**

The Community Services Commission Meeting was called to order at 5:05 p.m. and was held in the Fish Bowl Room in Pinole City Hall, 2131 Pear Street, Pinole, CA.

**2. ROLL CALL**

Commissioners Present: Bob Kopp, Laurelle Martin, Darin Clark, Emily Ricketts, and Debbie Ojeda

Staff Present: Maria Picazo- Recreation Manager

**3. CITIZENS TO BE HEARD**

None

**4. NEW BUSINESS**

**A. Announcements**

None

**B. Project Updates**

**Community Service Day, Saturday, May 18, 2019**

The Commission approved the 2019 flyer and project list.

Event promotion was discussed and staff informed the commission that the flyer and event information will be posted on the city website, PCTV and Next Door.

Flyers will be distributed to senior center, youth center, tiny tots, library, local groups, schools and businesses.

The Commission would like to order a reusable banner to advertise the event.

Incentive bags and lawn signs from 2018 will be reused for this event.

Staff informed the commission that PlaceWorks reached about setting up a table at Community Service Day during registration time. They are working on a new express bus route for WCCTAC (west contra costa transportation advisory committee), they want to gain community input on the bus route. The Commission welcomed the group and staff will follow up with PlaceWorks regarding the event.

Commissioner Kopp informed the group, he would not be present this year due to a family obligation. He said he would help distribute flyers and put up lawn signs in the community.

Commissioner Ojeda will follow up with local businesses regarding their food donations for breakfast and lunch.

The Commissioners will finalize the supply list and day of event details at the next meeting.



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**5. OLD BUSINESS**

**Coastal Cleanup Day**

Staff informed the commissioners that the date for Coastal Cleanup has been confirmed, the event will take place on Saturday, September 21, 2019.

Details for the event will be discussed at a future meeting after the Community Service Day event.

**Dumpster Day**

Staff informed the commissioners that the date for Dumpster Day has been confirmed with Republic, the event will take place on Saturday, October 5, 2019.

Details for the event will be discussed at a future meeting after the Community Service Day event.

**6. ADJOURNMENT**

The meeting was adjourned at 5:50 p.m. to the next regular Community Services Commission meeting on Wednesday, April 24, 2019 | 5:00-6:00PM.

**Submitted by:**

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**Maria Picazo**  
**Recreation Manager**

**Approved by commissioners: April 24, 2019**