



CITY OF PINOLE
COMMUNITY SERVICES COMMISSION MEETING

MINUTES
24 April 2019

1. CALL TO ORDER

The Community Services Commission Meeting was called to order at 5:02 p.m. and was held in the Fish Bowl Room in Pinole City Hall, 2131 Pear Street, Pinole, CA.

2. ROLL CALL

Commissioners Present:, Laurelle Martin, Darin Clark, and Debbie Ojeda

Commissioners Absent: Bob Kopp and Emily Ricketts

Staff Present: Maria Picazo- Recreation Manager

3. APPROVAL OF MINUTES

Action: Motion by Laurelle Martin to approve the minutes of April 3, 2019. Seconded by Debbie Ojeda. All in favor. Motion passed

3. CITIZENS TO BE HEARD

None

4. NEW BUSINESS

A. Announcements

None

B. Project Updates

Community Service Day, Saturday, May 18, 2019

The commissioners and staff reviewed the logistics and tasks for the upcoming event.

Staff created a schedule for the event and the commissioners provided feedback.

Commissioner Ojeda confirmed that three local businesses will provide food donations for breakfast and lunch.

Staff confirmed that Starbucks will donate coffee for the event.

Staff provided an update on event promotion.

Lawn signs and banner will go up on May 3rd

Flyers will be distributed to schools the week of May 6th

Event flyer and information has been posted on the city website and Next Door.

Flyers were distributed to city hall, senior center, youth center, tiny tots and library.



CITY OF PINOLE
COMMUNITY SERVICES COMMISSION MEETING

MINUTES
24 April 2019

5. OLD BUSINESS

A. Project list for Community Service Day

The commission reviewed the list of the proposed projects.

The commission discussed the volunteer needs of each project.

Staff will create a volunteer signup list based on the needs of each project.

Staff informed the commission that the the Friends of Pinole Creek Watershed will complete a project in the Pinole library's Native Plant Garden on the day of the event.

B. Supply list for Community Service Day

The list of supplies for each project site was confirmed.

Staff will email the supply list to the Public Works department.

6. ADJOURNMENT

The meeting was adjourned at 5:45 p.m. to the next regular Community Services Commission meeting on Wednesday, May 22, 2019 | 5:00-6:00PM.

Submitted by:

Maria Picazo
Recreation Manager

Approved by commissioners: May 22, 2019