CORONAVIRUS ADVISORY INFORMATION:

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CITY COUNCIL

Roy Swearingen, Mayor
Norma Martinez-Rubin, Mayor Pro Tem
Peter Murray, Council Member
Vincent Salimi, Council Member
Anthony Tave, Council Member

PINOLE CITY COUNCIL
SPECIAL MEETING
[1]AMENDED AGENDA

TUESDAY
December 8, 2020
VIA ZOOM TELECONFERENCE

6:00 P.M.

DUE TO THE STATE OF CALIFORNIA'S DECLARATION OF EMERGENCY – THIS MEETING IS BEING HELD PURSUANT TO AUTHORIZATION FROM GOVERNOR NEWSOM'S EXECUTIVE ORDERS – CITY COUNCIL AND COMMISSION MEETINGS ARE NO LONGER OPEN TO IN-PERSON ATTENDANCE.

SUBMIT PUBLIC COMMENTS TO CITY CLERK BEFORE OR DURING THE MEETING VIA EMAIL
hiopu@ci.pinole.ca.us
Comments received before the close of the public comment period for that item will be read into the record and limited to 3 minutes. Please include your full name, city of residence and agenda item you are commenting on. Any comments received after the close of the public comment period will be distributed to Council and relevant staff after the meeting and filed with the agenda packet .

WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. They are retelecast the following Thursday at 6:00 p.m. The Community TV Channel 26 schedule is published on the city's website at www.ci.pinole.ca.us.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, www.ci.pinole.ca.us. and remain archived on the site for five (5) years.

If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Iopu at (510) 724-8928 or hiopu@ci.pinole.ca.us .

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection on the City Website at www.ci.pinole.ca.us. You may also contact the City Clerk via e-mail at hiopu@ci.pinole.ca.us .

Ralph M. Brown Act. Gov. Code § 54950. *In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments thev have created.*

1 - Revised Item 9A to include Oath of Office for City Treasurer

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

2. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87105.

3. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamation – NONE
B. Presentations / Recognitions – NONE

4. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes, and is subject to modification by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

5. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

A. Resolution Confirming Continued Existence of Local Emergency **[Action: Adopt Resolution per Staff Recommendation (Iopu)]**

B. Receive the November 14, 2020 – December 4, 2020 List of Warrants in the Amount of $339,038.47 and the November 27, 2020 Payroll in the Amount of $408,592.46

6. COUNCIL REORGANIZATION & ELECTION MATTERS

A. Accepting and Declaring the Results of Canvass of the November 3, 2020 Municipal Election **[Action: Adopt Resolution (Iopu)]**

B. Proclamation of the City Council Expressing Appreciation for his Leadership as Mayor to Roy Swearingen and for his years of Public Service as Council Member

C. Remarks from Mayor Swearingen

D. Proclamation of the City Council Expressing Appreciation to Councilmember Peter Murray for his years of Public Service as Council Member

E. Remarks from Councilmember Murray

F. Certificate of Recognition from the City Council Expressing Appreciation to Debbie Long for her year of Public Service as Appointed City Treasurer

G. Remarks from Treasurer Long

7. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk.

NONE

8. OLD BUSINESS

NONE

9. NEW BUSINESS

A. Administer Oaths to Newly Elected Council Members and City Treasurer
[Action: Oaths Administered]

B. Selection of Mayor and Mayor Pro Tem
[Action: Nominate Officers & Adopt a Resolution of Appointment (Iopu)]

C. Administer Oaths to Mayor, Mayor Pro Tem Treasurer
[Action: Oaths Administered]

D. Comments by Newly Appointed Mayor

E. Approve Resolution Ratifying the Council Meeting Procedures approved under Council Resolution 2019-03
[Action: Provide Direction to City Clerk (Iopu)]

F. Review, Discuss and Appoint to the 2021 Council Committee Assignments List
[Action: Council Discretion to review, discuss and appoint Councilmembers (Iopu)]

10. REPORTS & COMMUNICATIONS

A. Mayor Report
1. Announcements

B. Mayoral & Council Appointments

C. City Council Committee Reports & Communications

D. Council Requests For Future Agenda Items

E. City Manager Report / Department Staff

F. City Attorney Report

11. ADJOURNMENT to the Regular City Council Meeting of December 15, 2020 in Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City's website, not less than 24 hours prior to the meeting date set forth on this agenda.

Heather Iopu, City Clerk
POSTED: December 3, 2020

CITY COUNCIL REPORT

5A

DATE: **DECEMBER 8, 2020**

TO: **HONORABLE MAYOR AND COUNCIL MEMBERS**

FROM: **ERIC CASHER, CITY ATTORNEY**

BY: ALEX MOG, ASSISTANT CITY ATTORNEY

SUBJECT: **RESOLUTION CONFIRMING CONTINUED EXISTENCE OF LOCAL EMERGENCY**

RECOMMENDATION

Staff recommends that the City Council adopt a resolution confirming the continued existence of a local emergency.

BACKGROUND & DISCUSSION

On March 18, 2020, the City Manager, acting as Director of Emergency Services, proclaimed a local emergency pursuant to California Government Code Section 8630 and Pinole Municipal Code Chapter 2.32. The emergency declaration was based on public health and safety concerns for persons and property within the City as a consequence of the global spread of novel coronavirus 2019 ("COVID-19"), including confirmed cases in Contra Costa County, as well as, the Contra Costa County Department of Health's shelter in place order dated March 16, 2020. The City Council subsequently adopted a resolution affirming the City Manager's emergency declaration.

The California Emergency Services Act requires the City Council to review the need for continuing the local emergency at least once every 60 days. Although the local emergency does not end until terminated by the City Council, the Pinole Municipal Code requires the City Council to periodically review the need for continuing the local emergency. The City Council has confirmed the continued existence of the local emergency multiple times since the emergency was first declared, most recently on November 17, 2020.

Community transmission of COVID-19 continues to occur, and the number of cases within Contra Costa County has continued to rise. There have now been over 25,000 cases of COVID-19 within the County and approximately 265 deaths. The rate of positive tests is increasing in the County, as well as throughout California. The daily number of individuals testing positive for COVID-19 in Contra Costa County is greater than at any other time since the start of the pandemic. In Pinole, the rate of new cases over the last 14 days is approximately 170 new cases per 100,000

people, and that rate continues to rise. Although Contra Costa County was briefly in the “moderate” and “substantial” tiers in the State’s four tier blueprint for a safer economy, it has been reclassified as being within the “widespread” tier due to the significant prevalence of COVID-19. The “widespread” tier, also known as the purple tier, is the strictest tier. This means that the State considers COVID-19 to be a serious risk to public safety.

Public health and safety concerns for persons and property within the City as a consequence of the global spread of novel coronavirus 2019 continue to exist.

If the proposed resolution is adopted, the City Council will confirm the continued existence of the local emergency. In accordance with state law and the Municipal Code, the City Council will review the emergency declaration periodically until the conditions warrant a termination of the emergency declaration.

FISCAL IMPACT

There is no direct fiscal impact from the adoption of the resolution ratifying a local emergency. However, the City will consider all options available to seek reimbursement for indirect expenses and fiscal impacts through the appropriate authorities.

ATTACHMENTS

A. Resolution Confirming Continued Existence of Local Emergency

ATTACHMENT A

RESOLUTION 2020-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE CONFIRMING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY DUE TO COVID-19

WHEREAS, Government Code Section 8630 and Pinole Municipal Code Section 2.32.060 authorize the Director of Emergency Service to proclaim a local emergency when conditions of disaster or extreme peril to the safety of persons and property within the territorial limits of a city exist if the City Council is not in session and provides that the City Council shall ratify the proclamation within seven days thereafter; and

WHEREAS, in accordance with Government Code Section 8630 and Pinole Code Section 2.32.060, the Director of Emergency Services proclaimed the existence of a local emergency caused by the Novel Coronavirus (COVID-19), a respiratory disease first identified in China that may result in serious illness or death that is easily transmissible from person to person, on March 18; and

WHEREAS, on March 24, the City Council ratified and confirmed the proclamation of the existence of a local emergency issued by the Director of Emergency Services; and

WHEREAS, pursuant to Government Code Section 8630 and Pinole Municipal Code Section 2.32.060, the City Council must periodically review the need for continuing the local emergency; and

WHEREAS, the conditions that prompted the original declaration of a local emergency continue to exist; and

WHEREAS, the recitals contained in Resolution No. 2020-13, adopted by the City Council on March 24, are incorporated into this Resolution as if stated herein; and

WHEREAS, there have now been over 25,000 cases of COVID-19 and approximately 265 deaths within the County; and

WHEREAS, the rate of new cases in Pinole over the last 14 days is approximately 170 per 100,000 people, and that rate continues to rise; and

WHEREAS, Contra Costa County is classified as being in the “widespread” tier in the State’s four tier blueprint for a safer economy, which is the strictest tier, due to the significant prevalence of COVID-19; and

WHEREAS, positivity rates for COVID-19 appear to be increasing significantly throughout California; and

WHEREAS, the daily number of individuals testing positive for COVID-19 in Contra Costa County is greater than at any other time since the start of the pandemic; and

WHEREAS, the public health and safety concerns for persons and property within the City as a consequence of the global spread of COVID-19 continue to exist; and

WHEREAS, in order to prevent the spread of COVID-19, the City and its residents must continue to take serious precautions; and

WHEREAS, the health, safety, and welfare of Pinole residents, businesses, visitors, and staff is of utmost importance to the City and additional future measures may be needed to protect the community; and

WHEREAS, the City may require additional assistance in the future, and a formal declaration of emergency allows the City to access resources in a timely manner in a timely fashion; and

WHEREAS, the City Council finds that conditions of extreme peril to the safety of persons and property within the territorial limits of the City related to COVID-19 pandemic continue in existence; and

WHEREAS, the City Council finds that extraordinary measures are required to protect the public health, safety, and of persons and property within the City that are or are likely to be beyond the control or capability of the services, personnel, equipment, and facilities of the City; and

WHEREAS, the City Council have continued existence of a local emergency periodically since it was first declared on March 18, 2020; and

WHEREAS, the City Council desires to confirm the continued existence of a local emergency within Pinole due to COVID-19.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Pinole hereby declares as follows:

1. The local emergency declared by Resolution No. 2020-13 due to the COVID-19 Pandemic continues to exist within the City of Pinole.

2. During the existence of the declared local emergency, the powers, functions, and duties of the City Manager, acting as Director of Emergency Services, and the emergency organization of this City shall be those prescribed by State law and by ordinances and resolutions of the City of Pinole.

3. The declaration of local emergency shall remain in effect until such time that the Council determines that the emergency conditions have been abated.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole held on the 8th day of December 2020 by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed and adopted on this 8th day of December 2020.

_____
Heather Iopu, CMC
City Clerk

Return to Agenda

5B
WARRANT LISTING
By Vendor Name

City of Pinole, CA

Payment Dates 11/14/2020 - 12/4/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 4LE00 - 4LEAF, INC.					
J3681X	95199	11/20/2020	100-231-42101	FIRE BUILDING INSPECTOR REBECCA LAURICELLA	16,590.00
				Vendor 4LE00 - 4LEAF, INC. Total:	**16,590.00**
Vendor: AIR10 - AIRGAS USA, LLC					
9975156433	95200	11/20/2020	100-231-42107	FIRE DEPT CYL MED LARGE AIR	76.57
				Vendor AIR10 - AIRGAS USA, LLC Total:	**76.57**
Vendor: AME47 - AMERINATIONAL COMMUNITY SERVICES, INC.					
20-00663	95201	11/20/2020	285-464-42101	MONTHLY SERVICE FEE	98.65
20-00663	95201	11/20/2020	750-463-42101	MONTHLY SERVICE FEE	61.15
				Vendor AME47 - AMERINATIONAL COMMUNITY SERVICES, INC. Total:	**159.80**
Vendor: ARA01 - ARAMARK UNIFORM SERVICES					
000705017398	95225	11/27/2020	500-641-44410	WPCP SERVICE FEE	15.27
000705026413	95225	11/27/2020	500-641-44410	WPCP SERVICE FEE	15.27
000705026414	95225	11/27/2020	500-641-44410	WPCP WEEKLY UNIFORM SERVICE	331.08
000705035417	95225	11/27/2020	500-641-44410	WPCP SERVICE CHARGE	15.27
22550295	95227	11/27/2020	100-343-44410	CORP YARD REUSABLE FACE MASK	420.30
22707261	95227	11/27/2020	100-345-42108	COPR YARD DENIM MESH BACK CAP EMBROIDERY	156.18
705017399	95225	11/27/2020	500-641-44410	WPCP UNIFOR WEEKLY SERVICE	383.09
705026416	95225	11/27/2020	100-231-42108	FIRE LAUNDRY SERVICE	114.86
705035418	95225	11/27/2020	500-641-44410	WPCP WEEKLY UNIFORM SERVICES	340.55
705044233	95225	11/27/2020	500-641-44410	WPCP SERVICE FEE	15.27
705044234	95225	11/27/2020	500-641-44410	WPCP WEEKLY UNIFORM SERVICE	340.53
705044236	95225	11/27/2020	100-231-42108	FIRE LAUNDRY SERVICE	132.45
705052957	95225	11/27/2020	500-641-44410	WPCP SERVICE FEE	15.27
705052958	95225	11/27/2020	500-641-44410	WPCP WEEKLY UNIFORM SERVICE	340.53
705061696	95225	11/27/2020	500-641-44410	WPCP SERVICE CHARGE	15.27
705061697	95225	11/27/2020	500-641-44410	WPCP WEEKLY UNIFORM SERVICE	340.53
705070391	95225	11/27/2020	500-641-44410	WPCP SERVICE CHARGE	15.27
705070392	95225	11/27/2020	500-641-44410	WPCP WEEKLY UNIFORM SERVICE	340.53
705078964	95225	11/27/2020	500-641-44410	WPCP SERVICE FEE	15.27
705078965	95225	11/27/2020	500-641-44410	WPCP WEEKLY UNIFORM SERVICE	362.23
705078966	95225	11/27/2020	100-231-42108	FIRE LAUNDRY SERVICE	132.45
705087550	95225	11/27/2020	500-641-44410	WPCP SERVICE FEE	15.27
705087551	95225	11/27/2020	500-641-44410	WPCP WEEKLY UNIFORM SERVICE	340.53
705096114	95225	11/27/2020	100-231-42108	FIRE LAUNDRY SERVICE	132.45
705104735	95225	11/27/2020	500-641-44410	WPCP SERVICE FEE	15.27
705104736	95225	11/27/2020	500-641-44410	WPCP WEEKLY UNIFORM SERVICE	340.53
705113284	95225	11/27/2020	500-641-44410	WPCP SERVICE FEE	15.27
705113285	95225	11/27/2020	500-641-44410	WPCP WEEKLY UNIFORM SERVICE	340.53
705113286	95225	11/27/2020	100-231-42108	FIRE LAUNDRY SERVICE	132.45
705121687	95225	11/27/2020	500-641-44410	WPCP SERVICE FEE	15.27

WARRANT LISTING **Payment Dates: 11/14/2020 - 12/4/2020**

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
705121688	95225	11/27/2020	500-641-44410	WPCP WEEKLY UNIFORM SERVICE	340.53
				Vendor ARA01 - ARAMARK UNIFORM SERVICES Total:	**5,545.57**
Vendor: ATT01 - AT&T					
000015598494	95202	11/20/2020	525-118-43101	PHONE BILL	1,289.66
0000156000270	95202	11/20/2020	525-118-43101	PHONE BILL	868.46
000015600271	95202	11/20/2020	525-118-43101	PHONE BILL	1,731.04
000015600272	95202	11/20/2020	525-118-43101	PHONE BILL	766.37
000015600273	95202	11/20/2020	525-118-43101	PHONE	265.38
000015600275	95202	11/20/2020	525-118-43101	PHONE BILL	178.52
000015600798	95202	11/20/2020	525-118-43101	PHONE BILL	209.10
000015639744	95270	12/04/2020	525-118-43101	IT-PD PHONE BILL 10/20-11/19/2020	2,180.54
000015800264	95202	11/20/2020	525-118-43101	PHONE BILL	696.82
102420	95203	11/20/2020	525-118-43101	INTERNET BILL	172.48
287274105793X10282020	95228	11/27/2020	215-341-43101	PW I-80 MOBILITY PROJECT	77.22
2872770957667X102820	95228	11/27/2020	215-341-43101	PW I-80 MOBILITY PROJECT	77.22
				Vendor ATT01 - AT&T Total:	**8,512.81**
Vendor: 2046 - ATHENA GRACE					
202-309-9776	95229	11/27/2020	100-221-42101	POLICE ONSITE SOCIAL INTELLIGENCE CONSULTING	3,500.00
				Vendor 2046 - ATHENA GRACE Total:	**3,500.00**
Vendor: 1144 - AXON ENTERPRISE, INC.					
SI-1696464	95271	12/04/2020	100-221-42514	AXON CAMERAS	1,544.05
				Vendor 1144 - AXON ENTERPRISE, INC. Total:	**1,544.05**
Vendor: BAY34 - BAY AREA NEWS GROUP- EAST BAY					
100120-103120STATEMENT	95204	11/20/2020	100-112-42514	LEGAL ADS	67.50
100120-103120STATEMENT	95204	11/20/2020	212-461-42514	LEGAL ADS	161.10
100120-103120STATEMENT	95204	11/20/2020	212-461-42514	LEGAL ADS	171.90
				Vendor BAY34 - BAY AREA NEWS GROUP- EAST BAY Total:	**400.50**
Vendor: LOW01 - BRIAN LOWRY					
11202020	95230	11/27/2020	100-117-41101	RETIREE MEDICAL REIMB DEC 2020	1.49
				Vendor LOW01 - BRIAN LOWRY Total:	**1.49**
Vendor: CAL04 - CALCON SYSTEMS,INC.					
47780	95231	11/27/2020	500-641-42107	WPCP ALARM DIALER SOFTWARE UPGRADE SERVICE CALL	6,575.67
				Vendor CAL04 - CALCON SYSTEMS,INC. Total:	**6,575.67**
Vendor: CAL01 - CALTEST ANALYTICAL LAB					
615575	95232	11/27/2020	500-641-44305	WPCP LAB SUPPLIES	4,758.40
				Vendor CAL01 - CALTEST ANALYTICAL LAB Total:	**4,758.40**
Vendor: CCP03 - CCP INDUSTRIES					
IN02650253	95233	11/27/2020	100-343-44410	CORP YARD FACE MASK, SAFETY GLASSES CLEAR LENS	154.21
IN02651270	95233	11/27/2020	100-343-44410	CORP YARD VESTS	93.82
IN02653078	95233	11/27/2020	500-641-44410	WPCP RAINSUIT YELLOW	79.68
				Vendor CCP03 - CCP INDUSTRIES Total:	**327.71**
Vendor: COM20 - COMCAST					
101420CH	95272	12/04/2020	100-117-43105	CABLE FOR CITY HALL BLDG 10/19-11/18/20	29.88
11012020	95234	11/27/2020	215-341-43101	PW I-80 CORRIDOR PROJECT	240.99
111420121320	95205	11/20/2020	100-231-43105	FIRE CABLE SERVICE NOV. 14-DEC. 13, 2020	10.68
111420CH	95272	12/04/2020	100-117-43105	CABLE FOR CITY HALL BLDG 11/19-12/18/20	34.63

WARRANT LISTING **Payment Dates: 11/14/2020 - 12/4/2020**

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
111620PD	95272	12/04/2020	100-221-42514	CABLE FOR PD 11/21-12/20/2020	176.20
				Vendor COM20 - COMCAST Total:	**492.38**
Vendor: CON45 - CONCORD GARDEN EQUIPMENT					
599678	95235	11/27/2020	100-345-42108	CORP YARD REPLACEMENT TOOLS	739.46
				Vendor CON45 - CONCORD GARDEN EQUIPMENT Total:	**739.46**
Vendor: CON44 - CONTINENTAL ELECTRIC					
CE11370	95206	11/20/2020	310-348-42108	PW PINOLE VALLEY ROD AND SHERWIN WILLIAM REPAIR	3,960.00
CE11371	95206	11/20/2020	310-347-42108	PW PINOLE VALLEY AT KAISER REPAIR	1,500.00
				Vendor CON44 - CONTINENTAL ELECTRIC Total:	**5,460.00**
Vendor: CON95 - CONTRA COSTA COUNTY TREASURER					
ASD M7016	95273	12/04/2020	100-117-42101	ANIMAL SVCS SECOND QTR INSTALLMENT 10/1-12/31/20	31,901.53
				Vendor CON95 - CONTRA COSTA COUNTY TREASURER Total:	**31,901.53**
Vendor: 1616 - CONTRA COSTA COUNTY					
13509	95207	11/20/2020	100-231-42106	TELECOMMUNICATIONS RADIO SERVICES JULY 2020	1,620.00
				Vendor 1616 - CONTRA COSTA COUNTY Total:	**1,620.00**
Vendor: COR12 - CORELOGIC SOLUTIONS LLC					
82048049	95208	11/20/2020	525-118-42510	REALQUEST INFORMATION	692.41
				Vendor COR12 - CORELOGIC SOLUTIONS LLC Total:	**692.41**
Vendor: CSI01 - CSI FORENSIC SUPPLY					
2612	95209	11/20/2020	100-222-42514	PD EVIDENCE SUPPLIES	308.89
				Vendor CSI01 - CSI FORENSIC SUPPLY Total:	**308.89**
Vendor: COO13 - DANA COOK					
11202020	95236	11/27/2020	100-117-41101	RETIREE MEDICAL REIMB DEC 2020	353.28
				Vendor COO13 - DANA COOK Total:	**353.28**
Vendor: HUG01 - DANNY HUGHES					
11202020	95237	11/27/2020	100-117-41101	RETIRE MEDICAL REIMB DEC 2020	0.48
				Vendor HUG01 - DANNY HUGHES Total:	**0.48**
Vendor: DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE					
476827	95210	11/20/2020	100-221-42101	BACK GROUND CHECKS	132.00
476827	95210	11/20/2020	100-221-42110	BACK GROUND CHECKS	49.00
				Vendor DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE Total:	**181.00**
Vendor: 1913 - DRT GRADING + PAVING, INC.					
201946	95274	12/04/2020	106-343-47201	PARKING LOT MAINTENANCE POST OFFICE	43,260.00
				Vendor 1913 - DRT GRADING + PAVING, INC. Total:	**43,260.00**
Vendor: 1634 - EAGLE EYE ENGRAVING					
2020-0549	95211	11/20/2020	100-110-42201	GOLD PLATE FOR COUNCIL	50.17
				Vendor 1634 - EAGLE EYE ENGRAVING Total:	**50.17**
Vendor: EAS27 - EAST BAY REGIONAL COMM SYSTEM AUTHORITY					
202100270	95275	12/04/2020	100-221-42101	OPERATING/SERVICE PYMNTS PD RADIOS 7/1/20-6/30/21	34,020.00
202100270	95275	12/04/2020	100-222-42101	OPERATING/SERVICE PYMNTS PD RADIOS 7/1/20-6/30/21	2,700.00
202100270	95275	12/04/2020	100-223-42101	OPERATING/SERVICE PYMNTS PD RADIOS 7/1/20-6/30/21	2,700.00
202100270	95275	12/04/2020	100-231-42101	OPERATING/SERVICE PYMNTS PD RADIOS 7/1/20-6/30/21	15,660.00
202100270	95275	12/04/2020	100-343-42101	OPERATING/SERVICE PYMNTS PD RADIOS 7/1/20-6/30/21	3,240.00
				Vendor EAS27 - EAST BAY REGIONAL COMM SYSTEM AUTHORITY Total:	**58,320.00**

WARRANT LISTING **Payment Dates: 11/14/2020 - 12/4/2020**

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: EBM01 - EBMUD					
391199110420	95238	11/27/2020	500-642-43102	05005 HYDRAND PERMIT-CONSTRUCTION	695.62
				Vendor EBM01 - EBMUD Total:	**695.62**
Vendor: 1655 - ENDRESS + HAUSER, INC.					
6002162857	95239	11/27/2020	500-641-42107	WPCP ECOFIT ADAPTERSET	344.43
6002163144	95239	11/27/2020	500-641-42107	WPCP O-RING VITON	15.05
6002166076	95239	11/27/2020	500-641-42107	WPCP MEMBRANE KIT NITRATE AMMONIUM	1,155.23
6002169859	95239	11/27/2020	500-641-42107	WPCP ORBISINT MEMOSENS	571.73
6002170156	95239	11/27/2020	500-641-42107	WPCP ORBISINT CPS 11	386.92
				Vendor 1655 - ENDRESS + HAUSER, INC. Total:	**2,473.36**
Vendor: FOR02 - FORENSIC SERVICES DIVISION					
PINPD-2010	95276	12/04/2020	100-222-42101	ALCOHOL & FORENSIC TESTING OCT 2020	2,313.00
				Vendor FOR02 - FORENSIC SERVICES DIVISION Total:	**2,313.00**
Vendor: 1979 - GALAXY PRESS					
33868	95277	12/04/2020	100-222-42201	PD WARNING PARKING CITATION TAG	1,011.64
				Vendor 1979 - GALAXY PRESS Total:	**1,011.64**
Vendor: GAT07 - GATEWAY PINOLE VISTA, LLC					
11202020	95240	11/27/2020	201-343-42513	DEC. 2020 LEASE PAYMENT FOR PINOLE VISTA CROSSING	100.00
				Vendor GAT07 - GATEWAY PINOLE VISTA, LLC Total:	**100.00**
Vendor: GLO08 - GLOBALSTAR					
000000007051917	95212	11/20/2020	525-118-43101	TELECOMMUNICATIONS	110.37
				Vendor GLO08 - GLOBALSTAR Total:	**110.37**
Vendor: GRA03 - GRAINGER					
958052014	95241	11/27/2020	500-641-42107	WPCP PEGBRD PANEL 24"	166.22
9699684248	95241	11/27/2020	500-641-42107	WPCP SET COLLAR ASSEMBLY FOR 6NZ26	22.90
CM0000556	95241	11/27/2020	500-641-42107	WPCP PEGBRD PANEL 24"	-166.22
				Vendor GRA03 - GRAINGER Total:	**22.90**
Vendor: KEN14 - GREG KENNEDY RN					
88	95213	11/20/2020	100-231-42101	FIRE EMS CQI DUTIES	2,000.00
				Vendor KEN14 - GREG KENNEDY RN Total:	**2,000.00**
Vendor: HOM01 - HOME DEPOT CREDIT SERVICE					
STATEMENT10212020	95242	11/27/2020	100-345-42107	VARIOUS DEPARTMENT SUPPLIES	110.93
STATEMENT10212020	95242	11/27/2020	100-345-42108	VARIOUS DEPARTMENT SUPPLIES	516.61
STATEMENT10212020	95242	11/27/2020	207-344-42107	VARIOUS DEPARTMENT SUPPLIES	35.71
STATEMENT10212020	95242	11/27/2020	209-553-42108	VARIOUS DEPARTMENT SUPPLIES	15.16
STATEMENT10212020	95242	11/27/2020	500-641-42107	VARIOUS DEPARTMENT SUPPLIES	43.11
				Vendor HOM01 - HOME DEPOT CREDIT SERVICE Total:	**721.52**
Vendor: 1368 - INTERACTIVE RESOURCES, INC.					
182218	95243	11/27/2020	100-117-42101	FARIA HOUSE	240.00
				Vendor 1368 - INTERACTIVE RESOURCES, INC. Total:	**240.00**
Vendor: JWE01 - J. W. ENTERPRISES - NORTH					
226924	95278	12/04/2020	100-117-42511	PORTABLE TOILET RENTAL 10/22-11/18-20	137.70
				Vendor JWE01 - J. W. ENTERPRISES - NORTH Total:	**137.70**

WARRANT LISTING **Payment Dates: 11/14/2020 - 12/4/2020**

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: MEL05 - JAMES MELVIN					
11202020	95244	11/27/2020	100-117-41101	RETIREE MEDICAL REIMB DEC 2020	138.60
				Vendor MEL05 - JAMES MELVIN Total:	**138.60**
Vendor: PAR01 - JAMES PARROTT					
11202020	95245	11/27/2020	100-117-41101	RETIREE MEDICAL REIMB DEC 2020	0.24
				Vendor PAR01 - JAMES PARROTT Total:	**0.24**
Vendor: 1490 - JEREMY FROLICK					
11162020	95246	11/27/2020	500-641-42301	WPCP WASTE WATER COURSE FOR OPERATOR JEREMY	116.55
				Vendor 1490 - JEREMY FROLICK Total:	**116.55**
Vendor: HAR29 - JOHN HARDESTER					
112020	95247	11/27/2020	100-117-41101	RETIREE MEDICAL REIMB DEC 2020	0.48
				Vendor HAR29 - JOHN HARDESTER Total:	**0.48**
Vendor: 1410 - JON ROBERTS					
11192020	95248	11/27/2020	100-221-44301	POLICE FUEL PUM AT CORP YARD BROKEN	35.00
				Vendor 1410 - JON ROBERTS Total:	**35.00**
Vendor: MIS01 - JULIAN MISRA					
11202020	95249	11/27/2020	100-117-41101	RETIREE MEDICAL REIMB DEC 2020	376.00
				Vendor MIS01 - JULIAN MISRA Total:	**376.00**
Vendor: TAM04 - KEN TAMPLEN					
107379	95214	11/20/2020	100-231-42512	FIRE WEED ABATEMENT	2,450.25
				Vendor TAM04 - KEN TAMPLEN Total:	**2,450.25**
Vendor: COP02 - KENETH COPPO					
11202020	95250	11/27/2020	100-117-41101	RETIREE MEDICAL REIMB DEC 2020	1,204.19
				Vendor COP02 - KENETH COPPO Total:	**1,204.19**
Vendor: KEN09 - KENNEDY AND ASSOCIATES, INC.					
20-281	95279	12/04/2020	212-462-42101	1289 PVR SOIL MIX REVIEW BP19-0408	116.50
20-282	95279	12/04/2020	207-344-42101	PROFESSIONAL SVCS FOR NPDES	343.50
				Vendor KEN09 - KENNEDY AND ASSOCIATES, INC. Total:	**460.00**
Vendor: 2044 - KINGDOM CONCRETE					
BP20-0155 11022020	95215	11/20/2020	212-461-34113	REFUND FO FEES PAID AS PERMIT HAS BEEN WITHDRAWN	42.50
BP20-0155 11022020	95215	11/20/2020	212-462-33210	REFUND FO FEES PAID AS PERMIT HAS BEEN WITHDRAWN	202.30
BP20-0155 11022020	95215	11/20/2020	212-462-34217	REFUND FO FEES PAID AS PERMIT HAS BEEN WITHDRAWN	17.00
				Vendor 2044 - KINGDOM CONCRETE Total:	**261.80**
Vendor: BRE09 - KYLE BRECKENRIDGE					
11232020	95251	11/27/2020	100-221-42302	POLICE FTO COURSE 12/6-12/18	1,224.85
11232020	95251	11/27/2020	100-221-42303	POLICE FTO COURSE 12/6-12/18	540.00
				Vendor BRE09 - KYLE BRECKENRIDGE Total:	**1,764.85**
Vendor: LAR04 - LARRY WALKER ASSOCIATES					
00243.10-33	95280	12/04/2020	500-641-42101	NPDES PERMIT REISSUE & REGULATORY ASSISTANCE	272.00
				Vendor LAR04 - LARRY WALKER ASSOCIATES Total:	**272.00**

WARRANT LISTING **Payment Dates: 11/14/2020 - 12/4/2020**

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 1606 - LEFTA SYSTEMS					
2624	95281	12/04/2020	105-221-42510	INTERNAL AFFAIRS ANNUAL SUBSCRIPTION	6,000.00
				Vendor 1606 - LEFTA SYSTEMS Total:	**6,000.00**
Vendor: BRU10 - LINDA BRUNS					
11202020	95252	11/27/2020	100-117-41101	RETIREE MEDICAL REIMB DEC 2020	102.17
				Vendor BRU10 - LINDA BRUNS Total:	**102.17**
Vendor: 1566 - MANAGEMENT PARTNERS, INC.					
INV08630	95216	11/20/2020	106-110-42101	TEAMBUILDING AND STRATEGIC	5,900.00
INV08821	95282	12/04/2020	100-117-42101	PINOLE CITY MANAGER PERFORMANCE REVIEW 2020	7,500.00
				Vendor 1566 - MANAGEMENT PARTNERS, INC. Total:	**13,400.00**
Vendor: DRA01 - MARY DRAZBA					
11202020	95253	11/27/2020	100-117-41101	RETIREE MEDICAL REIMB DEC 2020	201.46
				Vendor DRA01 - MARY DRAZBA Total:	**201.46**
Vendor: ROB21 - MARY ROBERTS					
11202020	95254	11/27/2020	100-117-41101	RETIREE MEDICARE REIMBURSEMENT DEC 2020	320.70
				Vendor ROB21 - MARY ROBERTS Total:	**320.70**
Vendor: 1115 - MICHELLE FITZER					
112020-1	95255	11/27/2020	100-117-41101	MEDICARE REIMB 2020 DEC	202.40
11202020	95255	11/27/2020	100-117-41101	RETIREE MEDICARE REIMB DEC. 2020	12.20
				Vendor 1115 - MICHELLE FITZER Total:	**214.60**
Vendor: 2024 - MV CHENG & ASSOCIATES, INC.					
10/31/2020	95256	11/27/2020	100-115-42101	FINANCE INTERIM FINANCE DIRECTOR SERVICES	19,406.25
				Vendor 2024 - MV CHENG & ASSOCIATES, INC. Total:	**19,406.25**
Vendor: MYE01 - MYERS STEVENS & TOOHEY CO					
1350674	95283	12/04/2020	100-221-41008	NOV LONG TERM DISABILITY PD	504.90
1350674	95283	12/04/2020	100-223-41008	NOV LONG TERM DISABILITY PD	258.00
1350674	95283	12/04/2020	105-221-41008	NOV LONG TERM DISABILITY PD	207.90
1350674	95283	12/04/2020	204-227-41008	NOV LONG TERM DISABILITY PD	29.70
				Vendor MYE01 - MYERS STEVENS & TOOHEY CO Total:	**1,000.50**
Vendor: OFF10 - OFFICE OF THE SHERIFF-CORONER- CCC					
CL 19/20	95217	11/20/2020	100-223-42106	CLETS FISCAL YEAR ANNUAL FEE	1,942.70
				Vendor OFF10 - OFFICE OF THE SHERIFF-CORONER- CCC Total:	**1,942.70**
Vendor: OTI01 - OTIS ELEVATOR COMPANY					
100400144915	95257	11/27/2020	209-554-42108	YOUTH CENTER MONTHLY ELEVATOR SERVICE	95.88
100400144915	95257	11/27/2020	505-119-42108	YOUTH CENTER MONTHLY ELEVATOR SERVICE	95.88
				Vendor OTI01 - OTIS ELEVATOR COMPANY Total:	**191.76**
Vendor: CLA17 - PAUL CLANCY					
11202020	95258	11/27/2020	100-117-41101	RETIREE MEDICAL REIMB DEC 2020	123.46
				Vendor CLA17 - PAUL CLANCY Total:	**123.46**
Vendor: PGE01 - PG&E					
0887-411032020	95259	11/27/2020	200-342-43103	PINON AVE & SAN PABLO AVE TRAFFIC SIGNAL	74.57

WARRANT LISTING **Payment Dates: 11/14/2020 - 12/4/2020**

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
11801-311082020	95259	11/27/2020	209-553-43103	2454 SIMAS AVE REC CTR & POOL	12.77
2182-111022020	95259	11/27/2020	200-342-43103	OAKRIDGE/SAN PABLO AVE TRAFFIC SIGNAL	64.58
3834-811052020	95259	11/27/2020	100-231-43103	3790 PINOLE VALLEY RD FIRESTATION	41.16
				Vendor PGE01 - PG&E Total:	**193.08**
Vendor: 1744 - POLICE EXECUTIVE RESEARCH FORUM					
6493	95260	11/27/2020	100-221-42401	POLICE MEMBERSHIP RENEWAL THROUGH DEC. 2021	200.00
				Vendor 1744 - POLICE EXECUTIVE RESEARCH FORUM Total:	**200.00**
Vendor: 1009 - PRECISION IT CONSULTING					
11177	95284	12/04/2020	525-118-42101	PROFESSIONAL SVCS FOR OCTOBER 2020	12,500.00
11177	95284	12/04/2020	525-118-42105	PROFESSIONAL SVCS FOR OCTOBER 2020	820.00
11177	95284	12/04/2020	525-118-42106	PROFESSIONAL SVCS FOR OCTOBER 2020	298.20
11177	95284	12/04/2020	525-118-42106	PROFESSIONAL SVCS FOR OCTOBER 2020	995.00
11177	95284	12/04/2020	525-118-42106	PROFESSIONAL SVCS FOR OCTOBER 2020	80.30
11189	95284	12/04/2020	525-118-42510	AGREEMENT PRECISION 360 OFFICE 365 SOFTWARE LIC	2,792.00
				Vendor 1009 - PRECISION IT CONSULTING Total:	**17,485.50**
Vendor: PRO18 - PROTECTION 1 / ADT					
110120	95285	12/04/2020	209-553-42108	TINY TOTS ALARM SVC 11/24-12/23/20	78.45
				Vendor PRO18 - PROTECTION 1 / ADT Total:	**78.45**
Vendor: 2045 - QUALITY ENGINEERING SOLUTIONS, INC.					
P20-3303-01	95218	11/20/2020	500-641-42101	WPCP PAVEMENT CONDITIONS SURVEYS AND LIFE ANALYSIS	3,250.00
				Vendor 2045 - QUALITY ENGINEERING SOLUTIONS, INC. Total:	**3,250.00**
Vendor: RED05 - RED CLOUD, INC.					
43792	95219	11/20/2020	100-231-47104	FIRE MOTOROLA APX8500 ALL BAND ANTENNA	519.60
				Vendor RED05 - RED CLOUD, INC. Total:	**519.60**
Vendor: ROS08 - RSG, INC.					
I006459	95261	11/27/2020	750-463-42101	REAL ESTATE OPEN LISTING BROKER SERVICES	2,430.00
I006550	95220	11/20/2020	285-464-42101	RED. AFFORDABLE HOUSING RFP AND DEVELOPER	495.00
I006566	95220	11/20/2020	285-464-42101	REDEVELOPMENT HOUSING COMPLIANCE MONITORING YEAR 4	1,000.00
I006602	95261	11/27/2020	750-463-42101	REAL ESTATE OPEN LISTING BROKER SERVICES	6,140.46
				Vendor ROS08 - RSG, INC. Total:	**10,065.46**
Vendor: J&O01 - RUBBER DUST INC.					
135801	95262	11/27/2020	100-231-42107	FIRE TIRE REPLACEMENT	1,855.02
				Vendor J&O01 - RUBBER DUST INC. Total:	**1,855.02**
Vendor: 1679 - SAFEBUILT, LLC					
PIN-20331	95263	11/27/2020	100-231-42101	FIRE AND BUILDING REVIEW	1,710.00
PIN-20331	95263	11/27/2020	212-462-42101	FIRE AND BUILDING REVIEW	4,875.47
PIN-20430	95221	11/20/2020	212-462-42101	BLDG PLAN CHECKING	2,951.64
PIN-20630	95221	11/20/2020	100-231-42101	FIRE AND PLANNING PROESSIONAL SERVICES	1,230.00
PIN-20630	95221	11/20/2020	212-462-42101	FIRE AND PLANNING PROESSIONAL SERVICES	464.10

WARRANT LISTING **Payment Dates: 11/14/2020 - 12/4/2020**

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
PIN-20930	95221	11/20/2020	100-231-42101	PLANNING AND FIRE PROFESSIONAL SERVICE	1,830.00
PIN-20930	95221	11/20/2020	212-462-42101	PLANNING AND FIRE PROFESSIONAL SERVICE	6,738.81
				Vendor 1679 - SAFEBUILT, LLC Total:	**19,800.02**
Vendor: 1982 - SHAPE INCORPORATED					
127661	95264	11/27/2020	500-641-42107	WPCP ROD PIN LABOR REBUILD	2,978.16
127662	95264	11/27/2020	500-641-42107	WPCP REBUILD LABOR PUMP	660.00
127663	95264	11/27/2020	500-641-42107	WPCP SCUM PUMP	870.72
127712	95264	11/27/2020	500-641-42107	WPCP ROTOR STATOR	5,512.76
				Vendor 1982 - SHAPE INCORPORATED Total:	**10,021.64**
Vendor: 1714 - SHERRI D. LEWIS					
PC03PINOLE-FY2021	95265	11/27/2020	212-461-42514	PLANNING COMMISSION MINUTES TAKER 092820	525.00
PC04PINOLEFY2021	95265	11/27/2020	212-461-42514	PLANNING COMMISSION MINUTE TAKER	900.00
				Vendor 1714 - SHERRI D. LEWIS Total:	**1,425.00**
Vendor: STA56 - STAILING S&S RV REPAIRS					
6515-801	95286	12/04/2020	100-221-42107	PD 2019 FORD-801 BRAKES	808.54
6541	95266	11/27/2020	100-221-42107	POLICE LOAD TEST BATTERY	164.50
				Vendor STA56 - STAILING S&S RV REPAIRS Total:	**973.04**
Vendor: STR06 - STRANDBERG ASSOCIATES					
1402	95267	11/27/2020	500-641-42101	WPCP ENGINEERING SERVICES PREVENTION CONTROL SPCC	3,000.00
1405	95267	11/27/2020	500-641-42101	WPCP TITLE 22 INSPECTIONS	3,000.00
				Vendor STR06 - STRANDBERG ASSOCIATES Total:	**6,000.00**
Vendor: KRI01 - TERRI KRIEGER					
11202020	95268	11/27/2020	100-117-41101	RETIREE MEDICARE REIMB DEC 2020	202.40
				Vendor KRI01 - TERRI KRIEGER Total:	**202.40**
Vendor: TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA					
263397-202010-1	95222	11/20/2020	525-118-42510	PROF SERVICES	91.00
				Vendor TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA Total:	**91.00**
Vendor: USB06 - US BANK					
427357462	95223	11/20/2020	525-118-42107	COPIER SERVICES	5,191.12
				Vendor USB06 - US BANK Total:	**5,191.12**
Vendor: VER02 - VERIZON WIRELESS					
9862898827	95224	11/20/2020	525-118-43101	WIRELESS SERVICES	4,808.45
9867091469	95287	12/04/2020	525-118-43101	PHONE/MONITORS PD/FD 10/16-11/15/2020	4,892.30
				Vendor VER02 - VERIZON WIRELESS Total:	**9,700.75**
Vendor: 1520 - WEX BANK					
68457871	95269	11/27/2020	100-221-44301	POLICE FUEL PURCHASE	110.00
				Vendor 1520 - WEX BANK Total:	**110.00**
Vendor: XER01 - XEROX CORPORATION					
011916377	95288	12/04/2020	525-118-42107	XEROX AGREEMENT CITY HALL 1ST FLOOR OCTOBER 2020	288.02
011916378	95288	12/04/2020	525-118-42107	XEROX AGREEMENT SENIOR CENTER OCTOBER 2020	213.68
011916379	95288	12/04/2020	525-118-42107	XEROX AGREEMENT PYC OCTOBER 2020	192.85
				Vendor XER01 - XEROX CORPORATION Total:	**694.55**
				Grand Total:	**339,038.47**

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	168,519.93
105 - Measure S -2006	6,207.90
106 - MEASURE S-2014	49,160.00
200 - Gas Tax Fund	139.15
201 - Restricted Real Estate Maintenance Fund	100.00
204 - Police Grants	29.70
207 - NPDES Storm Water Fund	379.21
209 - Recreation Fund	202.26
212 - Building & Planning	17,166.32
215 - Measure C and J Fund	395.43
285 - Housing Land Held for Resale	1,593.65
310 - Lighting & Landscape Districts	5,460.00
500 - Sewer Enterprise Fund	38,633.36
505 - Cable Access TV	95.88
525 - Information Systems	42,324.07
750 - Recognized Obligation Retirement Fund	8,631.61
Grand Total:	**339,038.47**

Account Summary

Account Number	Account Name	Payment Amount
100-110-42201	Office Expense	50.17
100-112-42514	Admin Exp/Special Depart	67.50
100-115-42101	Prof Svcs/Professional Ser…	19,406.25
100-117-41101	Retiree Benefits/Medical-…	3,239.55
100-117-42101	Prof Svcs/Professional Ser…	39,641.53
100-117-42511	Admin Exp/Equipment Re…	137.70
100-117-43105	Utilities/Cable	64.51
100-221-41008	Emp Benefits/Long Term …	504.90
100-221-42101	Prof Svcs/Professional Ser…	37,652.00
100-221-42107	Prof Svcs/Equipment Mai…	973.04
100-221-42110	Prof Svcs/Fingerprinting	49.00
100-221-42302	Travel & Training/Mileage,..	1,224.85
100-221-42303	Travel & Training/Meal Al…	540.00
100-221-42401	Dues & Pub/Memberships	200.00
100-221-42514	Admin Exp/Special Depart	1,720.25
100-221-44301	Other Materials Supp/Fuel	145.00
100-222-42101	Prof Svcs/Professional Ser…	5,013.00
100-222-42201	Office Expense	1,011.64
100-222-42514	Admin Exp/Special Depart	308.89
100-223-41008	Emp Benefits/Long Term …	258.00
100-223-42101	Prof Svcs/Professional Ser…	2,700.00
100-223-42106	Prof Svcs/Software Maint…	1,942.70
100-231-42101	Prof Svcs/Professional Ser…	39,020.00
100-231-42106	Prof Svcs/Software Maint…	1,620.00
100-231-42107	Prof Svcs/Equipment Mai…	1,931.59
100-231-42108	Prof Svcs/Building-Structu…	644.66
100-231-42512	Admin Exp/Abatement	2,450.25
100-231-43103	Utilities/Electricity & Pow…	41.16
100-231-43105	Utilities/Cable	10.68
100-231-47104	FF&E/Vehicles	519.60
100-343-42101	Prof Svcs/Professional Ser…	3,240.00
100-343-44410	Safety Clothing	668.33
100-345-42107	Prof Svcs/Equipment Mai…	110.93
100-345-42108	Prof Svcs/Building-Structu…	1,412.25
105-221-41008	Emp Benefits/Long Term …	207.90
105-221-42510	Admin Exp/Software Purch	6,000.00
106-110-42101	Prof Svcs/Professional Ser…	5,900.00

Account Summary

Account Number	Account Name	Payment Amount
106-343-47201	Improvements/Building	43,260.00
200-342-43103	Utilities/Electricity & Pow…	139.15
201-343-42513	Admin Exp/Rent	100.00
204-227-41008	Emp Benefits/Long Term …	29.70
207-344-42101	Prof Svcs/Professional Ser…	343.50
207-344-42107	Prof Svcs/Equipment Mai…	35.71
209-553-42108	Prof Svcs/Building-Structu…	93.61
209-553-43103	Utilities/Electricity & Pow…	12.77
209-554-42108	Prof Svcs/Building-Structu…	95.88
212-461-34113	Review Fees/Gen-Specific…	42.50
212-461-42514	Admin Exp/Special Depart	1,758.00
212-462-33210	Permits/Building Permit	202.30
212-462-34217	Fees/Permit Automate-Te…	17.00
212-462-42101	Prof Svcs/Professional Ser…	15,146.52
215-341-43101	Utilities/Telephone	395.43
285-464-42101	Prof Svcs/Professional Ser…	1,593.65
310-347-42108	Prof Svcs/Building-Structu…	1,500.00
310-348-42108	Prof Svcs/Building-Structu…	3,960.00
500-641-42101	Prof Svcs/Professional Ser…	9,522.00
500-641-42107	Prof Svcs/Equipment Mai…	19,136.68
500-641-42301	Travel & Training/Conf-Re…	116.55
500-641-44305	Other Materials Supp/Lab…	4,758.40
500-641-44410	Safety Clothing	4,404.11
500-642-43102	Utilities/Water	695.62
505-119-42108	Prof Svcs/Building-Structu…	95.88
525-118-42101	Prof Svcs/Professional Ser…	12,500.00
525-118-42105	Prof Svcs/Network Maint…	820.00
525-118-42106	Prof Svcs/Software Maint…	1,373.50
525-118-42107	Prof Svcs/Equipment Mai…	5,885.67
525-118-42510	Admin Exp/Software Purch	3,575.41
525-118-43101	Utilities/Telephone	18,169.49
750-463-42101	Prof Svcs/Professional Ser…	8,631.61
	Grand Total:	**339,038.47**

Project Account Summary

Project Account Key	Payment Amount
None	339,038.47
Grand Total:	**339,038.47**

Approved by:_____ Date:12/3/2020

Return to Agenda

CITY COUNCIL REPORT

6A

DATE: **DECEMBER 8, 2020**

TO: **MAYOR AND CITY COUNCIL**

FROM: **HEATHER IOPU, CITY CLERK**

SUBJECT: **ACCEPTING AND DECLARING THE RESULTS OF THE CANVASS OF THE NOVEMBER 3, 2020 MUNCIPAL ELECTION**

RECOMMENDATION

It is recommended that the City Council adopt a resolution accepting the results of the November 3, 2020 regular municipal election, conducted by Contra Costa County Clerk-Recorder's office and providing for the appointments to the offices of this City that were to be elected on November 3, 2020.

BACKGROUND

Consolidation of election services with Contra Costa County was ordered by the Council under Resolution 2020-42 on June 16, 2020, pursuant to State Elections Code 10400.

By State statute, the County must complete the certification of the election results no later than 28 days following the election. Following certification of the election results, the City Council is required to adopt a resolution accepting the election results pursuant to California Election Code section 10263. The Certificate of the Results of the Canvass and the pages containing Pinole's results are provided as Exhibit A to the Attachment A. Attachment A is the resolution formally accepting the certified election results.

FISCAL IMPACT

The invoice from the County to the City for election services has not been received to date. The County provided an estimate of $1.75 per registered voter. Pinole's current registered voter population, per the Contra Costa County's Official Election Results report is 12,403. Based on the count, the estimated cost would be $21,705, plus other publication and printing costs borne directly by the City of Pinole.

ATTACHMENTS

Attachment A: Draft Resolution
: Exhibit A - 2020 Certified Election Results

ATTACHMENT A

RESOLUTION NO. 2020-XX

A RESOLUTION OF THE CITY OF PINOLE IN THE MATTER OF THE CANVASS OF THE RETURNS OF THE REGULAR MUNICIPAL ELECTION OF NOVEMBER 3, 2020 AND DECLARATION OF THE RESULTS

WHEREAS, elections were held and conducted in the City of Pinole on Tuesday, November 3, 2020 as required by the laws of the State of California; and

WHEREAS, said elections were consolidated with the statewide General Election under the provisions of the Pinole Municipal Code Section 1.05.010; and

WHEREAS, the notice of said election was duly and legally given and the County Clerk Certification of Election results of the two Council Member seats and City Treasurer are attached hereto as Exhibit "A" and submitted to the City Council for acceptance at the meeting of December 8, 2020; and

WHEREAS, said election was held and conducted, votes cast thereat received and canvassed, and the returns thereof made and declared in time, form, and manner required by the Elections Code of the State of California governing elections by cities of General Law Class; and

WHEREAS, the Council of the City of Pinole met during a meeting held virtually and broadcast from the Pinole Council Chamber, 2131 Pear Street, Pinole, California, on Tuesday, December 8, 2020 to declare the official results of said election as shown in Exhibit "A" attached hereto.

NOW, THEREFORE, BE IT RESOLVED that Devin Murphy and Maureen Toms were elected to serve as Council Members of the Pinole City Council for a four-year term, as determined by the following votes:

Devin Murphy	**6,631**	**54.68%**
Maureen Toms	**5,496**	**45.32%**
Total Votes Cast For Council Race	***12,127***	

BE IT FURTHER RESOLVED that Roy Swearingen was elected to serve as City Treasurer for a four-year term, as determined by the following votes:

Roy Swearingen	**5,099**	**58.58%**
Rafael Menis	**3,606**	**41.42%**
Total Votes Cast For City Treasurer Race	***8,705***	

ATTACHMENT A

BE IT FURTHER RESOLVED that the attached is a true and correct canvass of said General Municipal Election held on the 3rd day of November 2020 and the official results thereof.

PASSED AND ADOPTED this **8th** day of **December 2020** by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

_____
Heather Iopu, CMC
City Clerk

EXHIBIT A

CERTIFICATE OF COUNTY CLERK AS TO THE RESULTS OF THE CANVASS OF THE

CITY OF PINOLE

NOVEMBER 3, 2020 GENERAL ELECTION

State of California)
) ss.
County of Contra Costa)

I, DEBORAH COOPER, County Clerk in and for the County of Contra Costa, State of California, do hereby certify that, pursuant to the provisions of the Elections Code, I did canvass the returns of the votes cast in the **City of Pinole** in said county at the General Election held on November 3, 2020 for said city candidates submitted to the vote of the voters. I further certify that the statement of the votes cast, to which this certificate is attached, shows the whole number of votes cast in said City and each respective precinct therein, and that the totals of the respective columns and the totals as shown for each candidate are full, true and correct.

WITNESS my hand and official seal this 30th day of November, 2020.

DEBORAH COOPER, County Clerk

By: Rosa Mena
Rosa Mena, Deputy Clerk

CITY OF PINOLE, MEMBER, CITY COUNCIL (Vote for 2)

**** - *Insufficient Turnout to Protect Voter Privacy*

Precinct Portion	Times Cast	Registered Voters	MAUREEN TOMS	DEVIN MURPHY	Total Votes
County					
Contra Costa					
PINL102 0					
Vote By Mail	777	1,026	381	513	894
In-Person	81	1,026	37	55	92
Total	858	1,026	418	568	986
PINL103 0					
Vote By Mail	900	1,264	438	593	1,031
In-Person	91	1,264	29	57	86
Total	991	1,264	467	650	1,117
PINL104 0					
Vote By Mail	676	974	321	440	761
In-Person	78	974	29	41	70
Total	754	974	350	481	831
PINL105 0					
Vote By Mail	940	1,259	471	635	1,106
In-Person	65	1,259	29	42	71
Total	1,005	1,259	500	677	1,177
PINL106 0					
Vote By Mail	754	979	414	494	908
In-Person	43	979	19	22	41
Total	797	979	433	516	949
PINL107 0					
Vote By Mail	629	826	326	418	744
In-Person	61	826	35	34	69
Total	690	826	361	452	813
PINL108 0					
Vote By Mail	964	1,225	524	609	1,133
In-Person	62	1,225	24	36	60
Total	1,026	1,225	548	645	1,193

Return to Agenda

Precinct Portion	Times Cast	Registered Voters
PINL109 0		
Vote By Mail	634	845
In-Person	49	845
Total	683	845
PINL110 0		
Vote By Mail	1,039	1,309
In-Person	70	1,309
Total	1,109	1,309
PINL111 0		
Vote By Mail	919	1,143
In-Person	69	1,143
Total	988	1,143
PINL112 0		
Vote By Mail	914	1,141
In-Person	87	1,141
Total	1,001	1,141
PINL801 0		
Vote By Mail	14	17
In-Person	1	17
Total	15	17
PINL802 0		
Vote By Mail	240	296
In-Person	5	296
Total	245	296
PINL803 0		
Vote By Mail	76	99
In-Person	5	99
Total	81	99
Contra Costa - Total	10,243	12,403

Precinct Portion	MAUREEN TOMS		DEVIN MURPHY		Total Votes
PINL109 0					
Vote By Mail	354		414		768
In-Person	16		30		46
Total	370		444		814
PINL110 0					
Vote By Mail	617		632		1,249
In-Person	40		40		80
Total	657		672		1,329
PINL111 0					
Vote By Mail	579		616		1,195
In-Person	35		49		84
Total	614		665		1,279
PINL112 0					
Vote By Mail	561		583		1,144
In-Person	39		58		97
Total	600		641		1,241
PINL801 0					
Vote By Mail	4		7		11
In-Person	****	****	****	****	****
Total	4		7		11
PINL802 0					
Vote By Mail	130		156		286
In-Person	****	****	****	****	****
Total	131		157		288
PINL803 0					
Vote By Mail	40		52		92
In-Person	****	****	****	****	****
Total	43		56		99
Contra Costa - Total	5,496		6,631		12,127

Precinct Portion	Times Cast	Registered Voters
Cumulative		
Cumulative		
Vote By Mail	0	0
In-Person	0	0
Total	0	0
Cumulative - Total	0	0
County - Total	10,243	12,403

Precinct Portion	MAUREEN TOMS	DEVIN MURPHY	Total Votes
Cumulative			
Cumulative			
Vote By Mail	0	0	0
In-Person	0	0	0
Total	0	0	0
Cumulative - Total	0	0	0
County - Total	5,496	6,631	12,127

CITY OF PINOLE, CITY TREASURER (Vote for 1)

**** - *Insufficient Turnout to Protect Voter Privacy*

Precinct Portion	Times Cast	Registered Voters	ROY V. SWEARINGEN	RAFAEL MENIS	Total Votes
County					
Contra Costa					
PINL102 0					
Vote By Mail	777	1,026	421	232	653
In-Person	81	1,026	43	30	73
Total	858	1,026	464	262	726
PINL103 0					
Vote By Mail	900	1,264	432	321	753
In-Person	91	1,264	36	34	70
Total	991	1,264	468	355	823
PINL104 0					
Vote By Mail	676	974	353	227	580
In-Person	78	974	34	24	58
Total	754	974	387	251	638
PINL105 0					
Vote By Mail	940	1,259	454	349	803
In-Person	65	1,259	23	24	47
Total	1,005	1,259	477	373	850
PINL106 0					
Vote By Mail	754	979	409	253	662
In-Person	43	979	19	13	32
Total	797	979	428	266	694
PINL107 0					
Vote By Mail	629	826	302	233	535
In-Person	61	826	19	31	50
Total	690	826	321	264	585
PINL108 0					
Vote By Mail	964	1,225	506	306	812
In-Person	62	1,225	26	19	45
Total	1,026	1,225	532	325	857

Precinct Portion	Times Cast	Registered Voters
PINL109 0		
Vote By Mail	634	845
In-Person	49	845
Total	683	845
PINL110 0		
Vote By Mail	1,039	1,309
In-Person	70	1,309
Total	1,109	1,309
PINL111 0		
Vote By Mail	919	1,143
In-Person	69	1,143
Total	988	1,143
PINL112 0		
Vote By Mail	914	1,141
In-Person	87	1,141
Total	1,001	1,141
PINL801 0		
Vote By Mail	14	17
In-Person	1	17
Total	15	17
PINL802 0		
Vote By Mail	240	296
In-Person	5	296
Total	245	296
PINL803 0		
Vote By Mail	76	99
In-Person	5	99
Total	81	99
Contra Costa - Total	10,243	12,403

Precinct Portion	ROY V. SWEARINGEN		RAFAEL MENIS		Total Votes
PINL109 0					
Vote By Mail	312		232		544
In-Person	16		22		38
Total	328		254		582
PINL110 0					
Vote By Mail	538		346		884
In-Person	33		26		59
Total	571		372		943
PINL111 0					
Vote By Mail	401		399		800
In-Person	24		34		58
Total	425		433		858
PINL112 0					
Vote By Mail	480		317		797
In-Person	43		21		64
Total	523		338		861
PINL801 0					
Vote By Mail	2		5		7
In-Person	****	****	****	****	****
Total	2		5		7
PINL802 0					
Vote By Mail	138		75		213
In-Person	****	****	****	****	****
Total	139		77		216
PINL803 0					
Vote By Mail	32		29		61
In-Person	****	****	****	****	****
Total	34		31		65
Contra Costa - Total	5,099		3,606		8,705

Precinct Portion	Times Cast	Registered Voters
Cumulative		
Cumulative		
Vote By Mail	0	0
In-Person	0	0
Total	0	0
Cumulative - Total	0	0
County - Total	10,243	12,403

Precinct Portion	ROY V. SWEARINGEN	RAFAEL MENIS	Total Votes
Cumulative			
Cumulative			
Vote By Mail	0	0	0
In-Person	0	0	0
Total	0	0	0
Cumulative - Total	0	0	0
County - Total	5,099	3,606	8,705

CITY COUNCIL REPORT

9B

DATE: **DECEMBER 8, 2020**

TO: **MAYOR AND COUNCIL MEMBERS**

FROM: **HEATHER IOPU, CITY CLERK**

SUBJECT: **SELECTION OF MAYOR AND MAYOR PRO TEM**

RECOMMENDATION

1. By minute order, approve the 2020 Council Rotation Schedule.

2. Nominate the Mayor and Mayor Pro Tem and Appoint by Resolution.

BACKGROUND

The City Council has a long-standing tradition, approved by resolution, to select a Mayor and Mayor Pro Tem on a rotation basis, prioritized by receipt of the highest votes in the prior election, pursuant to the current Rotation Schedule. The rotation procedure is based on the number of votes received by each member in the prior election.

Resolution 2010-87 requires the City Clerk to prepare and maintain a current rotation schedule, recording the Mayoral ascension, following each Municipal election. The rotation schedule, based on the 2018 Municipal Election of officers is contained as Attachment C.

After the Council has selected the Mayor and Mayor Pro Tem, the Council should document into the record, by minute order, the new Mayor Rotation Schedule, which will include the two new members. Following the directive in Resolution 2010-87, a new Rotation Schedule has been prepared and is included as Attachment D (based on certified results of the November 3, 2020 election).

FISCAL IMPACT

There is no fiscal impact associated with this action.

ATTACHMENTS

Attachment A: Draft Resolution of Appointment of Mayor & Mayor ProTem
Attachment B: Resolution 2010-87
Attachment C: 2018 Mayoral Rotation Schedule
Attachment D: 2020 Mayoral Rotation Schedule

ATTACHMENT A

RESOLUTION NO. 2020-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE APPROVING THE APPOINTMENT OF THE MAYOR AND MAYOR PRO TEM

WHEREAS, the City Council adopted Resolution No. 2010-87 regarding procedures for selecting the Mayor and Mayor Pro Tem each year; and

WHEREAS, the City Clerk has maintained a Mayoral List in accordance with Resolution No. 2010-87; and

WHEREAS, per Resolution No. 2010-87, when the office of Mayor is vacated for any reason, the Mayor Pro Tem listed on the then-current Mayoral List shall succeed to the office of Mayor; and

WHEREAS, Mayor Swearingen's one-year term as Mayor is expiring and Mayor Swearingen will be vacating the office of Mayor; and

WHEREAS, per Resolution No. 2010-87, Mayor Pro Tem Martinez-Rubin shall succeed to the office of Mayor, and vacate the office of Mayor Pro Tem; and

WHEREAS, per Resolution No. 2010-87, when the office of Mayor Pro Tem is vacated for any reason, the next Council Member listed on the then-current Mayoral List shall succeed to the office of Mayor Pro Tem; and

WHEREAS, per the procedure laid out in Resolution No. 2010-87, Council Member Salimi is the next Council Member listed, and therefore shall succeed to the office of Mayor Pro Tem;

WHEREAS, Council Member **Salimi** was nominated to the office of Mayor Pro Tem; and

WHEREAS, Council Member **Martinez-Rubin** was nominated to the office of Mayor of the City of Pinole; and

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Pinole voted as documented below, and does hereby appoint the aforementioned officers to the offices of Mayor and Mayor Pro Tem; and

BE IT FURTHER RESOLVED that the Mayor and Mayor Pro Tem also serve as the Chair and Vice Chair of the Pinole Successor Agency to the Former Redevelopment Agency of the City of Pinole; and

BE IT FURTHER RESOLVED that the City Clerk is directed to administer the Oath of Office to the new officers.

ATTACHMENT A

PASSED AND ADOPTED this **8th** day of **December 2020,** by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on this 8th day of December 2020.

_____
Heather Iopu, CMC
City Clerk

Return to Agenda

RESOLUTION 2010-87
PROCUEDURES FOR SELECTING MAYOR & MAYOR PRO TEM
REAFFIRMATION OF THE MAYORAL ROTATION SCHEDULE APPROVED IN 2003

WHEREAS, the City Council of the City of Pinole adopted Resolution 3211 on February 6, 1996 concerning the procedure for selecting the Mayor and the Mayor Pro Tempore; and:

WHEREAS, the City Council of the City of Pinole adopted Resolution 3285 on December 17, 1996, concerning the procedure for selecting the Mayor and the Mayor Pro Tempore; and

WHEREAS, the City Council of the City of Pinole adopted Resolution 109-2000 on February 15, 2000, concerning the procedure for selecting the Mayor and the Mayor Pro Tempore; and

WHEREAS, the City Council of the City of Pinole adopted Resolution 179-2003, amending the procedure for selecting the Mayor and the Mayor Pro Tempore; and

WHEREAS, the City Council of the City of Pinole adopted a minute order action on January 19, 2009 concerning the procedure for selecting the Mayor and the Mayor Pro Tempore; and

WHEREAS, the City Council of the City of Pinole intends to adopt a single resolution to ratify the actions and reaffirm the former procedure (Resolution 109-2000) for selection of the Mayor and Mayor Pro Tempore;

NOW, therefore, the City Council of the City of Pinole does hereby resolve as follows:

It is in the best interest of the City of Pinole that the councilmembers that shall serve as Mayor and Mayor Pro Tempore are selected by the City Council annually according to a system of succession that permits the Mayor and Mayor Pro Tempore to gain sufficient experience prior to assuming their respective offices. It is appropriate to base such succession on rotation, seniority and election results in accordance with the following:

1. Mayoral List. The City Clerk shall maintain a Mayoral List in accordance with this Resolution. The City Clerk shall update the Mayoral List for Council affirmation, following each council election and council vacancy that occurs. The Mayoral List in effect as of the adoption date of this Resolution is attached as Exhibit A to this Resolution.

2. Succession Generally. When a position on the Mayoral List is vacated for any reason, except as otherwise provided in this Resolution, the next councilmember listed on the Mayoral List shall succeed to the vacant position in accordance with the Mayoral List and this Resolution.

3. Succession to Mayor. When the office of Mayor is vacated for any reason, the Mayor Pro Tempore listed on the then-current Mayoral List shall succeed to the office of Mayor.

4. Succession to the Office of Mayor Pro Tempore. When the office of Mayor Pro-tempore is vacated for any reason, the next councilmember listed on the then-current Mayoral List shall succeed to the office of Mayor Pro Tempore.

Return to Agenda

ment of the Outgoing Mayor on the Mayoral List. The name of the outgoing Mayor shall be placed at the end of the Mayoral List, unless the outgoing Mayor is **re-**elected **(in that election year),** in which case, Section 6 shall apply.

6. Placement of Newly Elected Councilmembers on the Mayoral List. The names of the highest vote getters among newly elected councilmembers (incumbent or non-incumbent) shall be placed on the Mayoral List after incumbent councilmembers in order of most votes received, but before the outgoing Mayor unless the outgoing mayor is re-elected at the same election, in which case the outgoing Mayor shall also be placed on the list in order of votes received.

7. Placement on the Mayoral List of Non-Incumbent Councilmembers Newly Elected **or Appointed** to Fill Vacancies. Non-incumbent councilmembers newly elected **or appointed** to fill vacancies on the City Council shall be placed last on the Mayoral List~~, but above the outgoing Mayor, if any,~~ at the time the vacancy is filled.

8. Councilmembers' Right to Decline the Offices of Mayor and Mayor Pro Tempore. Councilmembers may decline to succeed to the office of Mayor or Mayor Pro Tempore pursuant to the Mayoral List and this Resolution. When a councilmember so declines to succeed to such office, such office shall pass to the next councilmember listed on the Mayoral List that is eligible pursuant to this Resolution to succeed to such office. The names of councilmembers that so decline to succeed to the office of Mayor or Mayor Pro Tempore shall be placed on the Mayoral List immediately following the name of the councilmember that succeeds to such office, notwithstanding any other provision of this Resolution.

9. Removal of Mayor by Council Vote. Councilmembers that have succeeded to the office of Mayor in accordance with the Mayoral List and this Resolution may be removed from that office by a majority vote of the full Council. Such removed Mayor shall be treated the same as an outgoing Mayor for purposes of the Mayoral List and this Resolution.

This resolution supercedes Resolutions 3211 and 3285, 109-2000, and 179-2003, and any prior minute order actions, which are hereby repealed and of no further force or effect.

THE FOREGOING RESOLUTION WAS ADOPTED this 19th day of **October 2010,** by the following vote:

AYES:	COUNCILMEMBERS:	Banuelos, Fujita, Long, Murray, Swearingen
NOES:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None

Patricia Athenour

Patricia Athenour, MMC
City Clerk

EXHIBIT A to Resolution 2010-87
MAYOR ROTATION LIST
October 19, 2010

Current Status

LONG	SWEARINGEN	MURRAY	FUJITA	BANUELOS
(2nd place vote recipient in Feb 08 Vacancy /Recall Election)	*(2nd highest vote recipient in Nov 4, 2008 Election- 1 time switch with Murray per 1/13/2009 minute order*	*(Outgoing Mayor in 12/2008, & highest vote recipient in Nov 4, 2008 Election)*	Served ½ year term as Mayor in May 2008, when Horton resigned as Mayor	Appointed August 18, 2008, fill vacancy from Horton's Council resignation 7/21/08
December 2009-2010	**December 2010-2011**	**December 2011 - 2012**	**December 2011-2012**	**December 2012-2013**

POST NOVEMBER 2, 2010 ELECTION

SWEARINGEN	MURRAY	New member	New member	**2 NEWLY ELECTED MEMBERS FROM NOVEMBER 2012 ELECTION ADDED TO CHART FOR ROTATION BEGINNING DECEMBER 2014**	New member
(2nd highest vote recipient in Nov 4, 2008 Election- 1 time switch with Murray per 1/13/2009 minute order	*(Outgoing Mayor in 12/2008, & highest vote recipient in Nov 4, 2008 Election)*	Highest vote getter in 2010 election **Term Dec 2010-Dec 2014**	2nd Highest vote getter in 2010 Election **Term Dec 2010-Dec 2014**		3rd Highest vote getter in 2010 election – will never ascend to Mayor unless re-elected in Nov 2012 as 1st or 2nd highest **Term Dec 2010-Dec 2014**
December 2010-2011	**December 2011 - 2012**	**December 2012-2013**	**December 2013-2014**		**December 2014-2015**

Return to Agenda

2018 MAYORAL ROTATION LIST
Procedure Approved by Resolution 2010-87;
Pursuant to the 2016 Election and Proposed for the 2018 Election results
Received Accepted by the City Council:

ATTACHMENT C

APPROVED 2018 MAYORAL ROTATION

MURRAY	SWEARINGEN	3 NEWLY ELECTED MEMBERS FROM NOVEMBER 2018 ELECTION ADDED TO CHART FOR ROTATION BEGINNING DECEMBER 2020	MARTINEZ-RUBIN	SALIMI	FUTURE ROTATION DETERMINED
Established by highest # of votes in 11/6/2012 Election	Established by 2nd highest # of votes in 11/6/2012 Election		Established by highest # of votes in 11/6/2018 Election	Established by 2nd highest # of votes in 11/6/2018 Election	By the highest votes received in the November 2020 Election
Office Term:	**Office Term:**		**Office Term:**	**Office Term:**	**Office Term:**
12/2016 – 12/2020	12/2016 – 12/2020		12/2018 – 12/2022	12/2018 – 12/2022	12/2020-12/2024
Mayor Term:	**Mayor Term:**		**Mayor Term:**	**Mayor Term:**	**Mayor Term:**
December	December		December	December	December
2018-2019	2019-2020		2020-2021	2021-2022	2022-2023

Return to Agenda

2018 MAYORAL ROTATION LIST
Procedure Approved by Resolution 2010-87;
Pursuant to the 2016 Election and Proposed for the 2018 Election results
Received Accepted by the City Council:

ATTACHMENT D

2020 MAYORAL ROTATION SCHEDULE

MARTINEZ-RUBIN	SALIMI		MURPHY	TOMS	TAVE	FUTURE ROTATION DETERMINED
Established by highest # of votes in 11/6/2018 Election	Established by 2nd highest # of votes in 11/6/2018 Election	**2 NEWLY ELECTED MEMBERS FROM NOVEMBER 2020 ELECTION ADDED TO CHART FOR ROTATION BEGINNING DECEMBER 2022**	Established by highest # of votes in 11/3/2020 Election	Established by 2nd highest # of votes in 11/3/2020 Election	Elected 11/6/2018	By the highest votes received in the November 2024 Election
Office Term:	**Office Term:**		**Office Term:**	**Office Term:**	**Office Term:**	**Office Term:**
12/2018 – 12/2022	12/2018 – 12/2022		12/2020 – 12/2024	12/2020 – 12/2024	12/2018 – 12/2022	12/2024-12/2028
Mayor Term:	**Mayor Term:**		**Mayor Term:**	**Mayor Term:**	**Mayor Term:**	**Mayor Term:**
December	December		December	December	Only as needed	December
2020-2021	2021-2022		2022-2023	2023-2024	upon vacancy	2024-2025

CITY COUNCIL REPORT

9E

DATE: **DECEMBER 8, 2020**

TO: **MAYOR AND COUNCIL MEMBERS**

FROM: **HEATHER IOPU, CITY CLERK**

SUBJECT: **APPROVE RESOLUTION RATIFYING THE COUNCIL MEETING PROCEDURES APPROVED UNDER COUNCIL RESOLUTION 2019-03**

RECOMMENDATION

It is recommended that the City Council approve a resolution ratifying the Council Meeting Procedures.

BACKGROUND

Procedures for conducting Council meetings, publication and posting of the Agenda, and the Agenda format are set by resolution. The resolution is amended as necessary, based on procedural changes approved by Council.

The current procedures are contained in Resolution 2019-03 (Attachment B) which were approved on February 5, 2019.

It is discretionary should the Council wish to make changes. The current agenda meets the legal requirements, functions adequately in its current state, contains all the necessary categories, and is compliant with the Brown Act.

Staff has attached a draft Resolution for Council approval. There are no proposed changes indicated. If the Council desires to make changes you may adopt the Resolution with amendments discussed during the meeting.

FISCAL IMPACT

There is no fiscal impact associated with amending or reaffirming the Council meeting procedures.

ATTACHMENTS:

A. Draft Resolution 2020-XX
B. Resolution 2019-03

ATTACHMENT A

RESOLUTION NO. 2020-XX

RESOLUTION OF THE CITY COUNCIL OF PINOLE, CALIFORNIA, AMENDING AND SETTING FORTH COUNCIL MEETING PROCEDURES FOR THE PREPARATION AND POSTING OF AGENDAS AND THE CONDUCT OF MEETINGS

The Pinole City Council hereby repeals all prior resolutions related to the conduct of meetings, including Resolution 103-2003; 178-2003, 2005-02, 2007-07, 2007-86, 2008-74, 2009-124, 2012-08, 2012-127, 2014-67, and 2015-109, 2016-100, 2017-13, 2017-72, 2018-113, 2019-03 and resolves as follows:

1. Regular Meetings. Pursuant to Section 2.12.010 of the Municipal Code, a regular meeting of the Pinole City Council shall be held at 6:00 p.m. on the first and third Tuesdays of every month at the Council Chambers, 2131 Pear Street in Pinole, California. Items are placed on the agenda under the respective section headings. Public Hearings are scheduled to commence on or around 7 p.m. pursuant to the Municipal Code.

2. Closed Sessions of the Pinole City Council will customarily be held at 6 p.m. before the regular business items on the City Council agenda. The Closed Session is scheduled to be concluded by or before 7 p.m. If all business cannot be completed during that time, the items will either be held over to the next meeting, or Council may convene back into Closed Session following all the business items that evening.

3. Posting of Meeting Agenda. At least seventy-two (72) hours before a regular meeting, and twenty-four (24) hours before a special meeting of the City Council, the City Clerk shall post on the bulletin board located outside of City Hall, the agenda containing a brief general description of each item of business to be transacted or discussed at the meeting.

4. Council Action Limited. The Council shall not take action on any item not appearing on the posted agenda unless:

A. It is determined by a two-thirds (2/3) vote of the Council, or if less than two-thirds (2/3) of the Council is present, the unanimous vote of the members present, that the need to take action arose after the posting of the agenda.
B. It is determined by a majority vote of the Council that an emergency situation as described in Government Code Section 54956.5 necessitated prompt action due to the disruption or threatened disruption of public facilities.
C. The item was posted for a prior meeting less than five (5) days previously and continued to the meeting where action is being taken.

5. Posting Notices for Special Meetings. The call and notice of special meetings shall be posted at least twenty-four (24) hours on the bulletin board located outside of City Hall.

6. Agenda Preparation Deadline. Cut-off time for placing items on the agenda shall be Wednesday, thirteen days preceding each regular Tuesday meeting, with the final agenda to be prepared by 5:00 pm of the Thursday preceding the meeting.

7. Order of Business. Promptly at the hour appointed for each regular meeting, the members of the Council, the City Clerk, City Attorney and City Manager, the Police Chief or his designee and such other staff members as are necessary shall assemble in the Council Chambers or some other publicly announced location. A statement of conflict must be disclosed by an official who has a conflict prior to consideration of the decision by publicly identifying in detail the financial interest that causes the conflict; recusing himself /herself from discussion and voting, and leaving the room until the decision has been reached (GC Section 87200).

ATTACHMENT A

AGENDA FORMAT

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

2. ROLL CALL, CITY CLERK REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87105.

3. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session *item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.*

EXAMPLES:

A. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to GC §54597.6
City Labor Negotiator:
Employee Organizations:

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to GC §54597
Public Employee Performance Evaluation:

OPEN SESSION WILL COMMENCE UPON COMPLETION OF CLOSED SESSION DISCUSSIONS, WHICH MAY OCCUR BEFORE 7:00 PM

4. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

5. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda*. The time limit is 3 minutes for City Council items, and is subject to modification by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.*

6. RECOGNITIONS / PRESENTATIONS / COMMUNITY ANNOUNCEMENTS

A. Proclamations
B. Presentations/Recognitions

7. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

8. PUBLIC HEARINGS

*Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk****. An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.***

9. OLD BUSINESS

ATTACHMENT A

AGENDA FORMAT

10. NEW BUSINESS

11. REPORTS & COMMUNICATIONS

A. Mayor
   1. Announcements

B. Mayoral and Council Appointments

C. City Council Reports and Communications

D. Council Requests for future agenda items

E. City Manager and Department Staff

F. City Attorney Report

12. ADJOURNMENT

END OF AGENDA FORMAT

ATTACHMENT A

ORDER OF BUSINESS

The foregoing order of business may be suspended at any Council meeting by a majority vote of the members in attendance.

1. Approval of Minutes. A true copy of the minutes of proceedings of regular and special meetings not theretofore approved, as the same shall be entered in the journal of proceedings, shall be provided by the City Clerk to each Council member at least twenty-four (24) hours before regular meetings. Unless otherwise ordered by the Council, the City Clerk shall prepare and produce action minutes of the meetings, which may be approved without a public reading of the same. The minutes as approved by the Council shall be the permanent official record of the proceedings of the City Council.

2. Tape Recordings. Council meetings are televised live on Pinole's Local Community Access Channel (Channel 26). Tape recordings of Council meetings are kept in order to assist in the preparation of minutes. After the prepared minutes have been approved, video tape recordings shall be retained pursuant to the Citywide Records Retention Policy.

3. Rules of Order. The following definitions and rules shall govern the proceedings and order of business of the Council:

a. Reports. Under the item of business entitled "Reports", the Council may receive reports from Council members or the City Manager, which are intended to be limited to approximately two (2) minutes from each individual.

b. Consent Calendar. Items listed under the "Consent Calendar" are considered to be routine and noncontroversial and will be enacted, approved, received or adopted by one motion in the form as shown on the agenda. A member of the public or Council member(s) wishing to comment on an item, may do so before action is taken. If an item is removed from the Consent Calendar for discussion or response to questions, the items shall be removed from the Consent Calendar, and an action taken to approve the balance of the Consent Calendar. Immediately following, the items removed for discussion should be considered separately for action by Council.

c. Citizens To Be Heard. Members of the public may address the Council on any item of interest that is within the jurisdiction of the Council. Individuals who want to speak should complete a card giving his/her name and the item number or description. Individuals will be heard during the Council's consideration of the item. If the item is not listed on the agenda, describe the subject matter on the card and it will be called under Citizens to be Heard, (Public Comment). Time limit is 3 minutes, subject to modification by the Mayor. Individuals may not share or offer time to another speaker.

d. Public Hearings shall consist of matters wherein published notice has been given and where public hearings are required by law and such matters as the Council may deem necessary or desirable to schedule for public hearings. Anyone wishing to speak regarding a Public Hearing should fill out a speaker card prior to the completion of the staff presentation and submit it to the City Clerk. Individuals may not share or offer time to another speaker. The order of business for Public Hearings is as follows:

ATTACHMENT A

I. All persons wishing to speak for or against a matter which has been set for Public Hearing are requested to complete a card giving his/her name and address, and to hand the card to the City Clerk as early as possible in the meeting. The cards can be found on the Clerk's desk or on a table located in the back of the Council Chambers.

II. The speakers shall address remarks to and through the Mayor.

III. Persons addressing the Council shall state their name, the city in which they reside, the interest they represent, if any, and shall state on which side of the argument they wish to be heard

IV. Prior to opening the Public Hearing, the Mayor may request a staff report and presentation.

V. All persons wishing to be heard shall confine their remarks to the merits of the matter being considered and shall refrain from references to personalities.

VI. Applicant/Appellant (10 minutes), subject to adjustment by the Mayor - The applicant or his/her representative shall first address the Council and shall, in his/her first address, state all relevant reasons and present all relevant evidence on behalf of the application.

VII. Opponent (5 minutes), subject to adjustment by the Mayor – The primary opponent representative to a project/application shall address the Council second and shall state all relevant reasons and present all relevant evidence on behalf of the opposition.

VIII. The Mayor shall next request the Clerk to read or acknowledge any written communication received on the application.

IX. Public Comments will be (3 minutes per speaker), subject to adjustment by the Mayor. Any persons wishing to speak either in favor of, in opposition to, or simply to comment on the application shall next be recognized by the Mayor in the order in which they present themselves.

X. After all persons desiring to speak on the application have completed their presentation and any written communications have been acknowledged, the applicant will be permitted 5 minutes to close the argument by presenting matter in rebuttal on presentation made in opposition to the application.

XI. If the applicant, in rebuttal, presents <u>new</u> evidence not covered in the original presentation, persons who have previously spoken on the application may be granted an opportunity to comment on the <u>new</u> evidence only.

XII. The applicant shall have the right to close the argument.

XIII. The Public Hearing shall then be concluded on the part of the public and brought to the Council level for discussion and decision. There is no further comment permitted from the audience unless requested by the Council.

XIV. In matters set for Public Hearing before the City Council, the Mayor reserves the right to limit the length of time for argument.

e. Appeals. Appeals shall be presented to the Council through the City Clerk and/or as required by law. Persons other than parties to the appeal may speak only by permission of the Council. The process for appellant/opposition speakers shall be the same as outlined above for Public Hearings.

f. Public Discussion

I. Permission - Any person addressing the Council shall first secure the permission of the presiding officer.
II. Not A Debate - Public discussion should not be used to elicit a debate between Council members or staff and the public.
III. Time Limits - The Council may establish time limits for the consideration of any agenda item as well as establish an overall time period for the consideration of any matter.
IV. Public Discussion During Council Deliberation - Public discussion shall be allowed following the staff report and Council questions and discussion. Speakers shall be allowed three minutes each, subject to modification by the Mayor.
V. Limit on Public Discussion After Motion to Terminate Deliberation - No discussion shall be permitted after a motion, which would terminate further deliberation, has been adopted.

4. Council Deliberation.

I. Presiding Officer May Deliberate - The Mayor may deliberate from the chair, subject only to such limitations of deliberation as are by these rules imposed on all members, and shall not be deprived of any of the rights and privileges as a member of the Council by reason of his/her acting as the Mayor.

II. Getting the Floor - Improper References to be Avoided - Every member desiring to speak shall address the Mayor, and upon recognition shall confine himself/herself to the question under deliberation, avoiding negative references to personalities and indecorous language.

ATTACHMENT A

III. Interruptions - A Council member, once recognized, shall not be interrupted when speaking unless it is to call said member to order, or as herein otherwise provided. If a member, while speaking, be called to order, said member shall cease speaking until the question or order be determined, and if in order, said member shall be permitted to proceed.

IV. Motion to Reconsider - A motion to reconsider any action taken by the Council may be made only on the date such action was taken or the next meeting of the Council. Such motion must be made by one who voted on the prevailing side, and may be made at any time or while a member has the floor and have precedence over all other motions; it shall be debatable. Nothing herein shall be construed to prevent any member of the Council from making or remaking the same other motion at a subsequent meeting of the Council or a motion to rescind.

V. Repeal or Amendment of Action Requiring More Than a Majority Vote - Any ordinance or resolution which is passed or adopted and which, as part of its terms, requires more than a majority vote of the Council in order to pass, a motion pursuant to such an ordinance or resolution shall require a vote of the same percent of the Council to repeal or amend the ordinance or resolution.

VI. Motion to Table - A motion to lay on the table is not debatable and shall preclude all amendments or deliberation of the subject under consideration. If the motion shall prevail, the consideration of the subject may be resumed only upon a motion of a member voting with the majority.

VII. Motion to Call for Question or Continue to a Date Specific - A motion to call for the question or continue the matter to a specific date shall preclude all amendments to or deliberation of the subject under consideration and is not debatable.

VIII. Statement of Position - When a motion to call for the question is adopted, each member of the Council may briefly state his/her position on the matter before roll call or call for the next item of business.

IX. Privilege of Closing Deliberation - The Council member moving the adoption of an ordinance or resolution shall have the privilege of closing the deliberations or making the final statement. Further, it shall be the privilege of the Mayor to close debate where the Mayor determines that further debate is not advancing deliberations.

X. Division of Question - If the question contains two (2) or more divisible propositions, the presiding officer may, and upon request of a member

ATTACHMENT A

shall, divide the same.

XI. Second Required - All motions except for nominations and a point of order shall require a second.

XII. Miscellaneous - All other matters not covered by these rules shall be decided by a majority of the Council. Roberts' Rules of Order may be used for guidance. Further, this Resolution supersedes any prior resolutions relating to the conduct of Council meetings.

5. Future Agenda Items – Items/topics requested by a Council member to be scheduled for future discussion shall be first raised at a Council meeting under this Agenda section and approved by a majority vote.

6. Meetings will be adjourned at 11:00 p.m., unless Council approves a motion to extend the meeting to address specific items not yet taken up on the agenda.

PASSED AND ADOPTED this **8th** day of **December 2020**, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed and adopted on this 8th day of December, 2020.

_____
Heather Iopu, CMC
City Clerk

ATTACHMENT B

RESOLUTION NO. 2019-03

RESOLUTION OF THE CITY COUNCIL OF PINOLE, CALIFORNIA, AMENDING AND SETTING FORTH COUNCIL MEETING PROCEDURES FOR THE PREPARATION AND POSTING OF AGENDAS AND THE CONDUCT OF MEETINGS

The Pinole City Council hereby repeals all prior resolutions related to the conduct of meetings, including Resolution 103-2003; 178-2003, 2005-02, 2007-07, 2007-86, 2008-74, 2009-124, 2012-08, 2012-127, 2014-67, and 2015-109, 2016-100, 2017-13, 2017-72, **2018-113** and resolves as follows:

1. Regular Meetings. Pursuant to Section 2.12.010 of the Municipal Code, a regular meeting of the Pinole City Council shall be held at 6:00 p.m. on the first and third Tuesdays of every month at the Council Chambers, 2131 Pear Street in Pinole, California. Items are placed on the agenda under the respective section headings. Public Hearings are scheduled to commence on or around 7 p.m. pursuant to the Municipal Code.

2. Closed Sessions of the Pinole City Council will customarily be held at 6 p.m. before the regular business items on the City Council agenda. The Closed Session is scheduled to be concluded by or before 7 p.m. If all business cannot be completed during that time, the items will either be held over to the next meeting, or Council may convene back into Closed Session following all the business items that evening.

3. Posting of Meeting Agenda. At least seventy-two (72) hours before a regular meeting, and twenty-four (24) hours before a special meeting of the City Council, the City Clerk shall post on the bulletin board located outside of City Hall, the agenda containing a brief general description of each item of business to be transacted or discussed at the meeting.

4. Council Action Limited. The Council shall not take action on any item not appearing on the posted agenda unless:

A. It is determined by a two-thirds (2/3) vote of the Council, or if less than two-thirds (2/3) of the Council is present, the unanimous vote of the members present, that the need to take action arose after the posting of the agenda.
B. It is determined by a majority vote of the Council that an emergency situation as described in Government Code Section 54956.5 necessitated prompt action due to the disruption or threatened disruption of public facilities.
C. The item was posted for a prior meeting less than five (5) days previously and continued to the meeting where action is being taken.

5. Posting Notices for Special Meetings. The call and notice of special meetings shall be posted at least twenty-four (24) hours on the bulletin board located outside of City Hall.

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AGENDA FORMAT

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

2. ROLL CALL, CITY CLERK REPORT & STATEMENT OF CONFLICT

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3. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session *item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.*

EXAMPLES:

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Pursuant to GC §54597.6
City Labor Negotiator:
Employee Organizations:

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Pursuant to GC §54597
Public Employee Performance Evaluation:

OPEN SESSION WILL COMMENCE UPON COMPLETION OF CLOSED SESSION DISCUSSIONS, WHICH MAY OCCUR BEFORE 7:00 PM

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A. Proclamations
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AGENDA FORMAT

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   1. Announcements

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END OF AGENDA FORMAT

ORDER OF BUSINESS

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II. The speakers shall address remarks to and through the Mayor.

III. Persons addressing the Council shall state their name, the city in which they reside, the interest they represent, if any, and shall state on which side of the argument they wish to be heard

IV. Prior to opening the Public Hearing, the Mayor may request a staff report and presentation.

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XII. The applicant shall have the right to close the argument.

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II. Getting the Floor - Improper References to be Avoided - Every member desiring to speak shall address the Mayor, and upon recognition shall confine himself/herself to the question under deliberation, avoiding negative references to personalities and indecorous language.

III. Interruptions - A Council member, once recognized, shall not be interrupted when speaking unless it is to call said member to order, or as herein otherwise provided. If a member, while speaking, be called to order, said member shall cease speaking until the question or order be determined, and if in order, said member shall be permitted to proceed.

IV. Motion to Reconsider - A motion to reconsider any action taken by the Council may be made only on the date such action was taken or the next meeting of the Council. Such motion must be made by one who voted on the prevailing side, and may be made at any time or while a member has the floor and have precedence over all other motions; it shall be debatable. Nothing herein shall be construed to prevent any member of the Council from making or remaking the same other motion at a subsequent meeting of the Council or a motion to rescind.

V. Repeal or Amendment of Action Requiring More Than a Majority Vote - Any ordinance or resolution which is passed or adopted and which, as part of its terms, requires more than a majority vote of the Council in order to pass, a motion pursuant to such an ordinance or resolution shall require a vote of the same percent of the Council to repeal or amend the ordinance or resolution.

VI. Motion to Table - A motion to lay on the table is not debatable and shall preclude all amendments or deliberation of the subject under consideration. If the motion shall prevail, the consideration of the subject may be resumed only upon a motion of a member voting with the majority.

VII. Motion to Call for Question or Continue to a Date Specific - A motion to call for the question or continue the matter to a specific date shall preclude all amendments to or deliberation of the subject under consideration and is not debatable.

VIII. Statement of Position - When a motion to call for the question is adopted, each member of the Council may briefly state his/her position on the matter before roll call or call for the next item of business.

IX. Privilege of Closing Deliberation - The Council member moving the adoption of an ordinance or resolution shall have the privilege of closing the deliberations or making the final statement. Further, it shall be the privilege of the Mayor to close debate where the Mayor determines that further debate is not advancing deliberations.

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XI. Second Required - All motions except for nominations and a point of order shall require a second.

XII. Miscellaneous - All other matters not covered by these rules shall be decided by a majority of the Council. Roberts' Rules of Order may be used for guidance. Further, this Resolution supersedes any prior resolutions relating to the conduct of Council meetings.

5. Future Agenda Items – Items/topics requested by a Council member to be scheduled for future discussion shall be first raised at a Council meeting under this Agenda section and approved by a majority vote.

6. Meetings will be adjourned at 11:00 p.m., unless Council approves a motion to extend the meeting to address specific items not yet taken up on the agenda.

PASSED AND ADOPTED this **5th** day of **February 2019**, by the following vote:

AYES:	COUNCILMEMBERS: **Martinez-Rubin, Murray, Salimi, Swearingen, Tave**
NOES:	COUNCILMEMBERS: **None**
ABSENT:	COUNCILMEMBERS: **None**
ABSTAIN:	COUNCILMEMBERS: **None**

I hereby certify that the foregoing resolution was introduced, passed and adopted on this 5th day of February, 2019.

Patricia Athenour, MMC
Interim City Clerk

CITY COUNCIL REPORT

9F

DATE: **DECEMBER 8, 2020**

TO: **MAYOR AND COUNCIL MEMBERS**

FROM: **HEATHER IOPU, CITY CLERK**

SUBJECT: **REVIEW AND PROVIDE DIRECTION ON APPOINTMENT OF COUNCIL MEMBERS TO COMMITTEES**

RECOMMENDATION

City staff recommends that the City Council review the list of interagency organizations and City Council subcommittees to which the Council appoints members and provide direction to staff on updated appointments for 2021.

BACKGROUND

Prior to the beginning of each calendar year, the City Council reviews and updates its appointment of members to various interagency organizations and Council subcommittees. The Mayor traditionally leads the Council in a discussion to reaffirm or reappoint members to the committees. The list of appointments was last updated on December 3, 2019 following the last Council reorganization.

REVIEW AND ANALYSIS

Attached is the draft 2021 Council Assignments list.

Changes to the list include the removal of the following subcommittees as they have completed their charge and a report was shared with the full City Council at a regular meeting.

Item 10:	2020 Fowler House Re-Use Committee
Item 11:	Ad-Hoc Committee Faria House Reuse (Added 2020)
Item 12.	Ad Hoc Committee for Recycling/Beautification Projects (Added 2020)
Item 16:	Pinole Assisted Living Community (PALC) Board
Item 18.	Strategic Plan Ad Hoc Subcommittee (Added 2020)

Additionally, the list was re-ordered into subcategories.

All amendments to the appointments on this list, are subject to Council discretion except those noted in 7, 8, 9, and 13, including appointments to Ad-hoc subcommittees that have been approved during the year.

Staff will make any changes directed at the Council meeting of December 8, 2020, and an updated list with a resolution for approval by the City Council will appear on the agenda of the next City Council meeting, December 15, 2020.

Following approval of the list, a copy will be provided to the Council and to the respective outside agencies regarding any changes affecting their board composition. Council assignments are also uploaded on the City Council webpage.

FISCAL IMPACT

There are no fiscal impacts associated with this action.

ATTACHMENT

Attachment A: Draft 2021 Council Committee Assignment List

2021 COUNCIL ASSIGNMENTS – DRAFT FOR REVIEW

Revised & Approved: Scheduled for Council review and discussion at 12/8 meeting and final approval at 12/15 meeting.

JOINT POWERS AUTHORITIES AND OTHER INTERAGENCY REGULATORY BODIES OF WHICH THE CITY IS A MEMBER

1. **ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG)**
   Meetings: Spring General Assembly, / Fall General Assembly Dates TBD
   Delegate Attendance Mandatory at the 2 Annual Assembly Meetings
   Ex. Board meets 3rd Thursdays @ 7 p.m. in Jan., Mar., July, Sept. & Nov.
   Contact: Clerk of the Board: Fred Castro (415) 820-7913
   Delegate: Alternate:
   NOTE: Membership Reinstated in FY 2015- Approved September 2015

2. **MARIN CLEAN ENERGY (MCE)**
   Meetings: 3rd Thursday of every month at 7:00 p.m.
   Location: Rotational locations
   Contact: Darlene Jackson, Board Clerk and Executive Assistant (415) 464-6032
   Delegate: Alternate:

3. **PINOLE / HERCULES WASTEWATER SUBCOMMITTEE**
   Meetings: Quarterly meetings required by the original agreement - currently conduct monthly meetings on 1st Thursday at 8:30 a.m.
   Location: Location alternates between cities
   Delegates: Alternate:

4. **WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY (WCCIWMA, "RECYCLEMORE")**
   Meetings: Meets monthly – 2nd Thursday at 7:00 p.m.
   Location: San Pablo City Hall Council Chambers, One Alvarado Square, San Pablo
   Contact: 510-215-3125 Executive Director: Peter Holtzclaw
   Delegate: Alternate:

5. **WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE (WCCTAC)**
   Meetings: Meets monthly - Last Friday of every month from 8 a.m. to 10 a.m.
   Location: El Cerrito City Hall
   Contact: Staff Person: 510-210-5933, 510-210-5931
   Delegate: Alternate:

6. **WESTERN CONTRA COSTA TRANSIT AUTHORITY ("WESTCAT")**
   Meetings: 2nd Thursday monthly at 6:30 p.m. *(amended 5/6/09)*
   Location: Pinole Council Chambers, 2131 Pear Street
   Contact: Staff: Mica McFadden - 724-3331 ex. 113
   Delegate: Alternate:

INTERAGENCY COLLABORATION BODIES OF WHICH THE CITY IS A MEMBER

7. **CONTRA COSTA MAYORS CONFERENCE**
   Meetings: First Thursday of each month at 6:30 p.m.
   Location: Rotational locations
   Delegate: (Mayor) Alternate: (Mayor Pro Tem)

8. **EAST BAY DIVISION, LEAGUE OF CALIFORNIA CITIES**
   Meetings: 4th Thursday of every other month, except August & December
   Board Meeting 6:30 p.m. / General Membership: 7:00 p.m.
   Location: Rotational locations
   Contact: Dawn Abrahamson, (925) 989-5674
   Delegate: (Mayor) Alternate: (Mayor Pro Tem)

9. **WEST COUNTY MAYORS AND SUPERVISORS ASSOCIATION**
   Meetings: 4th Thursday, monthly at 8:30 a.m.
   Location: Rotational: Jan – June (Hercules) July – December (Richmond)
   Contact: Hercules – Lori Martin
   Delegate: (Mayor) Alternate: (Mayor Pro Tem)

SUBCOMMITTEES OF THE PINOLE CITY COUNCIL

~~10. **2020 FOWLER HOUSE RE-USE COMMITTEE**~~
(limited duration / specific focus)
Meetings: TBD
Attendees: Swearingen/Murray

~~11. **AD HOC COMMITTEE FARIA HOUSE REUSE**~~
Delegate: Murray/Tave
Created: June 16, 2020, Resolution 2020-59

~~12. **AD HOC COMMITTEE FOR RECYCLING/BEAUTIFICATION PROJECTS**~~
Delegate: Martinez-Rubin/Salimi
Created: October 1, 2019

13. **FINANCE SUBCOMMITTEE:**
   Meetings: Meet Quarterly/As Needed
   Delegates: Mayor, Mayor Pro Tem & City Treasurer
   Contact: City Manager, Assistant City Manager, Finance Director, & City Clerk
   Created: *(Res. 2005-15)*

14. **HONORING/PLAQUES NAMING AD-HOC SUBCOMMITTEE**
   (limited duration / specific focus)
   Meetings: TBD
   Attendees:
   Created: November 1, 2016

15. **MUNICIPAL CODE AD-HOC SUBCOMMITTEE**
   (limited duration / specific focus)
   Meetings: TBD
   Attendees:

~~ASSISTED LIVING BOARD (PALC)~~

Meetings: 4th Wednesday, monthly at 5 p.m.
Location: Pinole Senior Village
Delegate: Murray (appointee of the former Pinole Redevelopment Agency)
Salimi (Council appointee)

17. **PLANNING COMMISSION INTERVIEW AD-HOC SUBCOMMITTEE**
(limited duration / specific focus)
Attendees:

18. ~~**STRATEGIC PLAN AD HOC SUBCOMMITTEE**~~
(limited duration / specific focus)
Attendees: Murray / Tave
Created: August 20, 2019