



TRAFFIC AND PEDESTRIAN SAFETY COMMITTEE

Ben Doyle, Committee Member
Allison Carrillo, Committee Member
Krystle Pasco, Committee Member
John Robinson, Committee Member

TRAFFIC AND PEDESTRIAN SAFETY COMMITTEE (TAPS)

MEETING AGENDA

September 9, 2026

6:00 P.M.

Attend in Person: PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET

Attend VIA ZOOM TELECONFERENCE – Details provided below.

How to Submit Public Comments:

In Person:

Attend the meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the City Staff.

Via Zoom:

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

Join from a PC, Mac, iPad, iPhone or Android device:

<https://us02web.zoom.us/j/85670839226>

One tap mobile:

+1 (669) 900-6833,,85670839226# US (San Jose)

+1 (253) 215-8782,,85670839226# US (Tacoma)

Webinar ID: 856 7083 9226

By phone: US: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

International numbers available: <https://us02web.zoom.us/j/85670839226>

Written Comments:

All comments received before 3:00 pm on the day of the meeting will be posted on the City's website on the agenda page and provided to the Committee prior to the meeting. Written comments will not be read aloud during the meeting. Email comments to Public Works at PublicWorks@pinole.gov. Please indicate which item on the agenda you are commenting on in the subject line of your email.

OTHER WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. The Community TV Channel 26 schedule is published on the city's website at www.pinole.gov.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE at www.pinole.gov. Will remain archived on the site for five (5) years.

1. **Call To Order & Pledge of Allegiance**
2. **Roll Call**
3. **Approval of Minutes from the December 10, 2025 Meeting**
4. **Committee Member Reports & Communications**
 - a. Committee Reports
 - b. Announcements
 - c. Committee Requests for Future Agenda Items
5. **Citizens To Be Heard – For Items not on the Agenda**
6. **New Business**
 - a. Selection of Committee Chair and Vice Chair
 - b. List of Curb Ramp Locations – Project of FY 2025/26
 - c. Pavement Rehabilitation Road Segments – Project of FY 2025/26
 - d. Appian Way Overcrossing Closure
 - e. Safety Hazards & Unpaved Corridor at Pinole Middle School & Mann Dr
7. **Old Business**

None

 - a. For reporting issues within Caltrans right-of-way, please visit:
<https://csr.dot.ca.gov/>
 - b. For reporting issues within the City's right-of-way, please visit:
<https://www.pinole.gov/services/contact-us/report-a-problem/> and
complete the online form. Or email us at
pwservicerequests@pinole.gov
8. **Contacts For Reporting Traffic and Pedestrian Safety Issues**

TAPS Committee Contacts:

Ben Doyle, bdoyle@pinole.gov

Krystle Pasco, kpasco@pinole.gov

John Robinson, jrobinson@pinole.gov

Allison Carrillo, acarillo@pinole.gov
9. **Adjournment to the next meeting on December 9, 2026**

POSTED: Friday, September 4, 2026

TRAFFIC AND PEDESTRIAN SAFETY COMMITTEE (TAPS)
MEETING MINUTES
December 10, 2025

1. Call to Order and Pledge of Allegiance

The Committee meeting was held via a Zoom video conference and broadcast from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Committee Chair Faith Dunham-Sims chaired the meeting, and Management Analyst Leticia Andreas called the Committee Meeting to order at 6:05 pm. Chair Dunham-Sims led the Pledge of Allegiance.

2. Roll Call and Statement of Conflict

Committee Members Present

Ben Doyle, Committee Member
Faith Dunham-Sims, Chair
Kent Moriarty, Vice Chair

Committee Members Absent

Krystle Pasco, Committee Member

Staff Present

Heba El-Guindy, Public Works Director
Leticia Andreas, Management Analyst
Frank Dalao, Traffic Officer

Introduction of Pinole Police Department's Traffic Officer Frank Dalao

Officer Dalao introduced himself. He has been with the Pinole Police Department for 8 years and will serve the City as a predominantly motorcycle traffic officer.

3. Approval of Minutes of September 17, 2025, Meeting

Chair Dunham-Sims made a motion to approve the September 17, 2025, Minutes; seconded by Member Doyle; all approved; motion passed.

4. Committee Member Reports and Communications

Member Doyle requested a follow-up from the West Contra Costa School District regarding the drop off/ pickup situation at Pinole Middle School. Signs stating "no left turn" are consistently violated particularly at the entrance.

Director El-Guindy shared that an improvement plan was submitted to the Principal. The City is not authorized to make any improvements within the site itself but offered to help at the City's expense: 1) to improve circulation by having two aisles, one for drop off/pick-up and one for circulation to be able to weave in and out thereby facilitating movements; 2) to designate angled parking for accessible parking and for short-term parking to facilitate drop-off/pick-up of small children; and 3) designate the area under the solar panels for staff parking. Director El-Guindy will share an update with the Committee when the City concludes collaboration with the schools.

5. Citizens to be heard – for Items not on the Agenda

Citizen Bender was present and expressed his appreciation to Public Works and Director El-Guindy for addressing the road buckling at the John Street and San Pablo Avenue crosswalk with new paving.

6. New Business

- a. Director El-Guindy shared a zonal map for proactive maintenance operations with the agenda packet. This map was developed by the Department one month ago and has been published on the City's website. The maintenance zonal map was established to fall in line with the Capital Improvement Program budget to focus on potholing, improvements to signage and pavement markings to meet MUTCD requirements, and minor electric upgrades. Currently, Public Works is working on Zone 1 and has until the end of June 2026 to complete the work.

Director El-Guindy identified the Pinole Valley Road Landscaping and Lighting Assessment District including commercial developments to the north and south of I-80. Also noted the planned establishment of the residential Appian Village Lighting Assessment District.

An assessment district means that properties within the identified district areas contribute to the maintenance of lighting, traffic signals, landscaping, debris removal, graffiti removal, and administration fees. The paid rates are updated annually based on the CPI or 2% increase, whichever is higher. The rates are collected by the County with the property taxes, partially in December, partially in April and get reimbursed to the City.

Not part of the assessment district along Pinole Valley Road is the creek area. The creek is under the jurisdiction of Contra Costa County Flood Control. However, the creek section behind Mr. Zichichi's shopping center is within private property. Community Development and Public Works have been collaborating with the Friends of Pinole Creek to upgrade the trail area.

- b. Director El-Guindy presented a draft of TDA Article 3 Project Application Form. Public Works is hoping to have the opportunity for the community to discuss and support it. The minutes will be shared as part of the funding application. The funding request is \$140,000 in addition to our local match of \$25,000 for a total cost of \$165,000. Improvements included under this funding request are: 1) a new crosswalk across San Pablo Avenue at Fifth Avenue abutting to the Vista Woods senior housing equipped with RRFB (rectangular rapid flashing beacon) to safely connect the community members to the other side of the roadway, including access to the bus stop, along with the accessible curb ramps and rectangular, rapid flashing beacons; 2) signage and marking improvements along San Pablo Avenue between Third Avenue and Adam Court; and 3) reconfiguration of the center median. The RRFB funded by HSIP already planned for implementation across San Pablo Avenue at Third Avenue is being considered as part of the area safety improvements.

Chair Dunham-Sims inquired why a pedestrian activated signal (HAWK) was not considered early on. Flashing beacons are not nearly as effective as a HAWK signal. Elderly people cross four lanes of traffic which travel in excess of the speed limit. Director El-Guindy answered that

included will be enhancements to signage and pavement markings for a number of blocks to alert motorists. If the City does receive the funds, the timing of the RRFB will be set to accommodate longer duration for the pedestrians. A RRFB could be upgraded/replaced to a HAWK signal in future.

Director El-Guindy asked the Committee whether it supports this application. Some concerns were raised as to Vista Woods contributing to optimum safety installations; unless it is regulatory, the crosswalk and RRFB are merely a suggestion to motorists. The question was posed whether with new infrastructure installed, will there be enough room on the sidewalks for wheelchairs to pass? Director El-Guindy answered that San Pablo Avenue is an older part of the city and many locations do not meet ADA compliance. Public Works is applying for grants to improve San Pablo Avenue. Thirteen (13) ADA curb ramps have been installed this fiscal year. Public Works also received a grant under the County to evaluate San Pablo Avenue through the city of Pinole and the unincorporated areas. Teaming with the County is beneficial as San Pablo Avenue is a state route.

Vice Chair Moriarty inquired about the improvements at the Appian Village project. Director El-Guindy explained that new street lighting was constructed on Appian Way and Canyon Drive as well as sidewalk along the frontage. Appian Way abutting to the project site was resurfaced, along with a section of Mann Drive. Upgrades to the traffic signals at Appian Way/Canyon Drive. Traffic signal at the intersection of Appian Way/Mann Drive was replaced to meet current standards and was altered from a three-legged to a four-legged intersection to include the new project driveway. Also added that the push buttons at 18 traffic signals throughout the city will be upgraded to the new state standards regarding appropriate height and sounds for the visually impaired. Moreover, video detection and battery backup will be added to several city signals as part of a regional smart signals project.

Vice Chair Moriarty asked whether there were any improvements for bicycle movement in that area. Director El-Guindy responded that bicycle lanes were established on Appian Way.

Director El-Guindy posed a question to the Committee about the best way to communicate with them to sign letters of support for grants. The Committee responded that historically they have not been part of that process and suggested making the public aware of any grant applications and developments that are being pursued.

Public Comment opened

Resident Rafael Menis: For this particular subject, one of the check boxes on a grant itself might ask for the opinion of a Committee like TAPS. If a Brown Act body such as this Committee were to take action, there would have to be a public meeting. Emails would not be sufficient as the Brown Act would be violated.

Public Comment closed

Director El-Guindy clarified that letters of support are optional with most grant applications but could help with scoring. Holding a meeting would not be required and may be difficult given the short time frames of most grant programs.

Director El-Guindy added that for this particular TDA grant application, approval of the TAPS is needed. Chair Dunham-Sims made a motion that the TAPS Committee is in approval of the grant; seconded by Vice Chair Moriarty; all approved; motion passed.

- c. Director El-Guindy presented photos from the implementation of curb ramps at various intersections including four (4) at San Pablo Avenue and Fernandez Avenue; three (3) at Tennent Avenue and Park Street; two (2) at Mann Drive and Amend Street; one (1) at San Pablo Avenue and John Street; four (4) at Appian Way/Mann Drive; and one (1) at Appian Way/Canyon Drive. In addition, improvements to the crosswalk markings took place at some of the intersections. Curb ramps were also replaced mid-block on Fernandez Avenue near San Pablo Avenue and on San Pablo Avenue at Charles Street.

A database of curb ramps was established going back to 2022 which will be maintained going forward to add all upgrades within a year and illustrate them on a map.

7. Old Business

a. Traffic Calming Policy

Available on City's website at <https://www.pinoles.gov/engineering-administration/traffic-calming-policy>.

b. Traffic Issues submitted by Citizens

None.

c. List of Traffic Issues Discussed and Status

Full list of traffic issues previously discussed at:

<https://www.pinoles.gov/engineering-administration/traffic-and-pedestrian-safety-committee>.

d. Issues Related to CalTrans Right-Of-Way

Referenced the Caltrans link to submit any issues at: <https://csr.dot.ca.gov/>

e. Submit City of Pinole issues to: pwservicerequests@pinoles.gov, or online via the website's

"Report a Problem" link:

<https://www.pinoles.gov/services/contact-us/report-a-problem/>

8. TAPS Contacts

Contacts for reporting Traffic and Pedestrian Safety Issues:

Ben Doyle, bdoyle@pinoles.gov

Faith Dunham-Sims, fdsims@pinoles.gov

Kent Moriarty, kmoriarty@pinoles.gov

Krystle Pasco, kpasco@pinoles.gov

9. Adjournment

Chair Dunham-Sims adjourned the meeting at 6:56 pm to the next planned meeting on March 11, 2026.