



CITY COUNCIL
Anthony Tave, Mayor
Devin T. Murphy, Mayor Pro Tem
Maureen Toms, Council Member
Cameron Sasai, Council Member
Norma Martinez-Rubin, Council Member

PINOLE CITY COUNCIL MEETING AGENDA

**May 5, 2026
5:30 PM**

**Attend in Person: PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET
OR
Attend VIA ZOOM TELECONFERENCE – Details provided below**

**CLOSED SESSION IS ANTICIPATED TO CONCLUDE AT APPROXIMATELY 8:00 PM - PUBLIC
PORTION OF THE AGENDA WILL RESSUME AT THE CONCLUSION OF THE CLOSED SESSION.**

How to Submit Public Comments:

In Person:

Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the City Clerk.

Via Zoom:

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can [test your connection to Zoom by clicking here](#). Zoom also allows you to join the meeting by phone.

From a PC, Mac, iPad, iPhone or Android:

<https://us02web.zoom.us/j/89335000272>

Webinar ID: 893 3500 0272

By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak (subject to modification by the Mayor)
- Speakers will be muted until their opportunity to provide public comment.

When the Mayor opens the comment period for the item you wish to speak on, please use the “raise hand” feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide and press *6 to unmute. To comment with your video enabled, please let the City Clerk know you would like to turn your camera on once you are called to speak.

Written Comments:

All comments received **before 3:00 pm the day of the meeting** will be posted on the City’s website on the agenda page ([Agenda Page Link](#)) and provided to the City Council prior to the meeting. Written comments will not be read aloud during the meeting. **Email comments to comment@pinole.gov** Please indicate which item on the agenda

you are commenting on in the subject line of your email.

OTHER WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 28 and CHANNEL 1070. Meetings are broadcast again the following week on channel 1070 (previously channel 26). The Pinole Community TV program schedule is published on the City's website at www.Pinole.gov/PCTV

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, www.Pinole.gov/PCTV. Meeting videos remain archived on the site for five (5) years. Pinole Community TV can also be streamed live from Roku, Apple TV, or Amazon Fire.

TEMPORARY NOTICE: Some Comcast subscribers may also be able to see PCTV Government Media programming on Channel 30 while we work through an FCC must-carry requirement.

If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Bell-Spears at [\(510\) 724-8928](tel:5107248928) or hbelle@pinole.gov.

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection on the City Website at www.pinole.gov. You may also contact the City Clerk via e-mail at hbelle@pinole.gov.

Ralph M. Brown Act. Gov. Code § 54950. In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

2. LAND ACKNOWLEDGMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present, and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK’S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov’t Code § 87105.

4. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Gov. Code § 54956.9(d)(2) or (d)(3)

Number of Potential Cases: 1

B. PUBLIC EMPLOYEE APPOINTMENT

Gov. Code § 54957

Title: City Manager

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

6. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS

7. REPORTS & COMMUNICATIONS

A. Mayor Report

- 1. Announcements

B. Mayoral & Council Appointments

C. City Council Committee Reports & Communications

D. Council Requests for Future Agenda Items

E. City Manager Report / Department Staff

F. City Attorney Report

8. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations

1. Public Service Recognition Week
2. Municipal Clerk's Week
3. Economic Development Week
4. Police Officer's Week and Peace Officer's Memorial Day

B. Presentations

1. None

9. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of the Regular City Council Meeting on April 21, 2026.
- B. Receive the April 18, 2026 – May 1, 2026 – List of Warrants in the Amount of \$336,379.33 and the April 24, 2026 Payroll in the amount of \$569,787.48.

10. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. **An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.**

- A. Conduct a public hearing and adopt a resolution, pursuant to Government Code Section 4217 and its required findings: (1) Approving a single-source energy services contract with Serious Controls for the installation of two battery energy storage systems at the Pinole Youth Center and the Pinole Tiny Tots/Swim Center and (2) designating the City Manager as the authorized signatory for all agreements and associated documents, which are currently pending approval by the Federal Department of Energy, to complete these installations fully funded with Marin Clean Energy pass-through federal funds. **Action: Continue to May 19, 2026 per Staff Recommendation (Lilly Whalen)**

11. OLD BUSINESS

- A. None

12. NEW BUSINESS

- A. Preliminary Proposed Fiscal Year (FY) 2026/27 Operating and Capital Budget **Action: Receive a Report (Markisha Guillory)**

B. Preliminary Proposed Five-Year Capital Improvement Plan for Fiscal Year 2026/27 through Fiscal Year 2030/31 **Action: Receive a Report (Heba El-Guindy)**

13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)

Open only to members of the public who did not speak under the first Citizens to Be Heard, Agenda Item 6 **Citizens may speak under any item not listed on the Agenda.** The time limit is 3 minutes for City Council items and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

14. ADJOURNMENT to the Regular City Council Meeting of May 19, 2026 in Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

Heather Bell-Spears, CMC
City Clerk

POSTED: Friday, May 1, 2026 at 12:30 pm



Proclamation

PUBLIC SERVICE RECOGNITION WEEK **May 3-9, 2026**

***WHEREAS**, Americans are served every single day by public servants at the federal, state, county, and city levels. These individuals do the work that keeps our nation working; and across our nation, public employees take not only positions, but oaths; and*

***WHEREAS**, Public Service Recognition Week is a time set aside each year to honor all individuals who serve our nation as federal, state, county, and local government employees; and*

***WHEREAS**, many public servants risk their lives each day in service to the people of our communities, as well as operate our public facilities and provide the diverse services desired by the American people with integrity and efficiency; and*

***WHEREAS**, public servants provide institutional knowledge, experience, and continuity that supports the long-term sustainability of our community assets and organizational history; and*

***WHEREAS**, here in our city, our staff promotes and sustains the high quality of life in Pinole, and in partnership with our community delivers cost-effective services in a personal, responsive, and innovative manner; and*

***WHEREAS**, the City of Pinole has 102 dedicated regular employees, of which 20% have over one decade of continuous service to our community, and of those employees, 40% have over two decades of continuous service to our community; and*

***WHEREAS**, in 2025, the following City of Pinole employees celebrated milestone years of service.*

Markisha Guillory – 5 years
Mike Howe – 5 years
Andre Roberts – 5 years
Charlene Davis – 10 years

Matt Jones – 10 years
Patrick Bowie – 20 years
Ana Avila – 25 years

***NOW, THEREFORE, I, ANTHONY TAVE**, the Mayor of the City of Pinole do hereby proclaim that May 3, 2026, to May 9, 2026, is **Public Service Recognition Week**. All citizens are encouraged to recognize the accomplishments and contributions of government employees at all levels — federal, state, county, and city — and especially our City of Pinole employees.*



ANTHONY TAVE

MAYOR of the City of Pinole

Dated: May 5, 2026





Proclamation

57th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK MAY 3 - 9, 2026

WHEREAS, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, The Office of the Professional Municipal Clerk is the oldest among public servants; and

WHEREAS, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, The Professional Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

*NOW, THEREFORE, I, ANTHONY TAVE, Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the City of Pinole, proudly recognize the week of **MAY 3 THROUGH 9, 2026, as PROFESSIONAL MUNICIPAL CLERKS WEEK**, and further extend appreciation to our Professional Municipal Clerk, Heather Bell-Spears, Professional Municipal Deputy City Clerk, Roxane Stone, and Administrative Assistant, Olivia Tucker-Rojo, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

ANTHONY TAVE
MAYOR of the City of Pinole



Dated: May 5, 2026



Proclamation

ECONOMIC DEVELOPMENT WEEK MAY 4-8, 2026

WHEREAS, economic development is a critical component of vibrant, resilient, and inclusive communities, with more than 100,000 economic development professionals worldwide working to create, retain, and expand high-quality job opportunities and support long-term equitable growth; and

WHEREAS, economic development helps build strong neighborhoods, promotes sustainability, enhances quality of life, and generates a robust tax base that supports essential public services; and

WHEREAS, economic development professionals work in rural, suburban, and urban settings across the public and private sectors—including cities, counties, chambers of commerce, universities, public-private partnerships, and nonprofit organizations—helping communities grow and thrive; and

WHEREAS, economic developers serve as collaborative stewards and bridge-builders, uniting stakeholders such as residents, businesses, elected leaders, industry partners, and educational institutions to advance workforce development, investment, infrastructure, innovation, and community prosperity; and

WHEREAS, in the City of Pinole, the Economic Development Division, established in 2021, implements the City's Economic Development Strategy to attract and retain businesses, support small business growth, activate underutilized sites, and promote a thriving and resilient local economy; and

WHEREAS, since 1926, the International Economic Development Council has led the profession globally, promoting equitable, inclusive, and sustainable economic advancement through education, advocacy, and innovation; and

WHEREAS, the success of economic development in Pinole is strengthened by strong partnerships among local businesses, community organizations, regional agencies, and City leadership, all working together to foster innovation, attract investment, and create a prosperous future for residents.

NOW, THEREFORE, I, ANTHONY TAVE, Mayor of the City of Pinole, County of Contra Costa, State of California, do hereby proclaim the week of **May 4 through May 8, 2026, as ECONOMIC DEVELOPMENT WEEK in the City of Pinole and encourage all community members to recognize the significant contributions that economic development professionals make to the well-being and vitality of our city.**

ANTHONY TAVE
MAYOR of the City of Pinole





Proclamation

**POLICE OFFICER WEEK
MAY 11-17, 2026
PEACE OFFICER'S MEMORIAL DAY
MAY 15, 2026**

WHEREAS, there are over 750,000 law enforcement officers serving in communities across the United States, including our current 24 sworn members of the Pinole Police Department; and

WHEREAS, in a Resolution approved by the United States Congress in 1962, the President is authorized and requested to issue proclamations designating May 15th of each year as Peace Officers' Memorial Day in honor of Federal, State, and municipal officers who have been killed or disabled in the line of duty, and designating in each year the calendar week during which May 15 occurs as Police Week; and

WHEREAS, the members of the Pinole Police Department play an essential role in safeguarding the rights and freedoms of the residents of the City of Pinole; and

WHEREAS, three Pinole Peace Officers, Constable Arthur McDonald, Officer John M. Sellers, and Officer Floyd H. Swartz, made the ultimate sacrifice – their lives – to protect the citizens of our City; and

WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their police department, agency, and that members of our police department recognize their duty to serve the people of our City by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation.

*NOW, THEREFORE, I, ANTHONY TAVE, Mayor of the City of Pinole, County of Contra Costa, State of California, call upon all citizens of the City of Pinole and upon all patriotic, civic and educational organizations to observe the week of **May 11 - 17** as **POLICE OFFICER WEEK**, commemorating law enforcement officers in our community and across the nation, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities.*

*I further call upon all citizens of the City of Pinole to observe **May 15, 2026**, as **PEACE OFFICERS' MEMORIAL DAY** in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice to their community or have been disabled in the performance of duty. Let us also recognize and pay respect to the survivors of our fallen heroes.*

ANTHONY TAVE
MAYOR of the City of Pinole



Dated: May 5, 2026

**CITY COUNCIL MEETING
MINUTES
April 21, 2026**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

The City Council Meeting was held in a hybrid format (in-person and via Zoom videoconference and broadcast) from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Tave called the Regular Meeting of the City Council to order at 5:30 p.m. and led the Pledge of Allegiance.

2. LAND ACKNOWLEDGEMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov. Code § 87105.

A. COUNCILMEMBERS PRESENT

Anthony Tave, Mayor
Devin T. Murphy, Mayor Pro Tem
Norma Martinez-Rubin, Council Member
Cameron Sasai, Council Member
Maureen Toms, Council Member

B. STAFF PRESENT

Garrett Evans, Interim City Manager
Heather Bell-Spears, City Clerk
Eric Casher, City Attorney
Heba El-Guindy, Public Works Director
David Hanham, Planning Manager
Roxane Stone, Deputy City Clerk

City Clerk Heather Bell-Spears announced the agenda had been posted on April 16, 2026 at 3:00 p.m. with all legally required written notices. The agenda packet had been amended to include supplemental materials for Items 7(b)(2) and 7(b)(3) and a correction memo had been issued for Item 9E.

Those materials and any written comments received in advance of the meeting, had been distributed to the City Council and staff, posted to the City website and made available to the public to view in the Council Chambers.

Following an inquiry, the Council reported there were no conflicts with any items on the agenda.

Mayor Tave reported that Item 4B would be considered at the end of the meeting and any reportable items or actions would be reported at the next City Council meeting. The City Council convened into Closed Session for Item 4A at this time.

4. CONVENE TO A CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Gov. Code §54956.8

Property: APN: 430-330-027, 2860 Pinole Valley Road

Agency Negotiators: Interim City Manager Garrett Evans, City Attorney Eric Casher

Negotiating Parties: Frank and Joe Zichichi

Under Negotiation: Price & Terms

B. PUBLIC EMPLOYEE APPOINTMENT

Gov. Code §54957

Title: City Manager

PUBLIC COMMENTS OPENED

Deputy City Clerk Roxane Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

At 6:15 p.m., Mayor Tave reconvened the meeting into open session. There was no report from the Closed Session for Item 4A.

6. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

Peter Murray stated he did not support an Elected Mayor. He urged self-reflection and commented that in the past Councilmembers had determined the nature of how they manifested oneself dealing with problems and the situation of the City of Pinole as a society. Members of the City Council may have to bargain to get their concerns on the table since an Elected Mayor would be the Mayor's agenda, and equal voices on the City Council would slip away.

Mr. Murray suggested there was a good chance the City Council may not work as a group or think collaboratively anymore. He asked whether this was what the City Council wanted, asked who was being appeased with an Elected Mayor, understood one person pushed this item hard, but asked why a City Council member would put their seat in a position where it would not mean anything. He asked the City Council to consider this action which may have repercussions in the future. He had been present when individuals ascended to the Mayor's ceremonial seat when they suddenly transformed to an "all in charge, dictating Mayor, full of themselves going after staff while limiting Council information to their own agenda and more." He emphasized the City Council had serious deficit spending problems that must be solved.

Rafael Menis reported on the current rate of COVID-19 and Influenza A in the community, with overall data for the state on the Centers for Disease Control and Prevention (CDC) website showing wastewater viral activity levels being low at the present time, although for COVID-19 there were a few wastewater sites not in Contra Costa County, but nearby in Marin and Alameda Counties, which had shown some elevated levels but a low risk. He encouraged people to take precautions as they feel necessary and get vaccinated and boosted on the appropriate schedule. He also announced a protest would be held on April 25, 2026 between 11:00 a.m. and Noon at the intersection of Tennent and San Pablo Avenues, and reported that on May 1, 2026, a General Strike was planned. At that time, people were encouraged not to go to work, school, or purchase anything as part of a general protest for one day in honor of International Worker's Day, and due to the situation where more drastic protests were necessary.

Mr. Menis added he received a comment from a member of the public stating there was a coyote acting in a threatening manner towards them repeatedly over several days and there were concerns with the illumination levels near the Sprouts/bus stop area. He asked who he should reach out to assist that person with protective measures or improve lighting in the area referenced. He also received some comments requesting improved public lighting at Bay Front Park near the sewage plant.

Debbie Long reported she was a life-long conservative Democratic and her comments were in no way maligning the Democratic Party. She commented for several meetings, beginning with the ballot measure for an Elected Mayor now known as Measure D, it had been clear that the City Council majority, especially Council member Sasai and Mayor Pro Tem Murphy, were not interested in anything anyone had to say. She reported an individual sent her information regarding the Contra Costa Young Democrats Club, for which both the Mayor Pro Tem, Council member Sasai and some of the City's Planning Commissioners were members. To be part of the organization members must be younger than 36-years of age. She read the organization supported policies, some defined as a manifesto, which included limiting the public comment period during city meetings to no more than one and a half minutes per commentor, per agenda item; the opinion that excessively long public comments allowed older demographic groups to dominate local conversations and delay important government deliberations; accepting public input through public comment periods at a city meeting heavily favored older, retired, incumbent homeowners who had the time and resources to attend long city meetings on weeknights, and as a result, jurisdictions in Contra Costa County overwhelming received public input from groups that were unrepresentative of their communities.

According to the Young Democrats Club and by proxy, both Mayor Pro Tem Murphy and Council member Sasai, older people were not worth representing their communities, which Ms. Long found to be discrimination at its finest and ageism, supported by at least two Council members and perhaps a violation of the Constitution as it related to free speech. She noted that Mayor Pro Tem Murphy prior to being on the City Council, under Citizens to be Heard in April 2018, said “You old people need to step down for the younger generation.” She found that made it more understandable why Mayor Pro Tem Murphy pushed for an Elected Mayor. One of the things he would be in control of was the agenda and public comment and he could fulfill one of the policies of the Young Democrats Club, and shut up the older generation. There was much more in the information she had been provided she would speak of at a later meeting, since as an older citizen, she would not want to further delay this important government deliberation. She urged everyone to vote no on Measure D.

Jennifer Horn spoke against Measure D, which would be on the ballot on June 2, 2026, and which called for a change of the governing structure of the City from a five-member City Council with a Rotating Mayor to a four-member Council and an Elected Mayor. When she had last spoke on the item, she urged Pinole voters to vote no on Measure D since there was no good apparent reason for the change. She questioned changing something that had been in place for over 100-years, that was not an apparent concern of Pinole voters and continued to work well to serve the Pinole community. Proponents of Measure D should be able to articulate a reason for the change, although the proponents had not done this and there was no reason in the voter education materials or on the ballot, which was odd that three members of the City Council voted to spend \$57,000 to place the measure on the ballot, but articulated no good reason or no reason at all, why this expenditure and the measure were necessary. She also urged a no vote on Measure D since the impact of the measure on the City’s finances was unknown because if it passed while an Elected Mayor’s salary and benefits could be the same as a Council member’s salary that could change at any time. There were no current guidelines in place for determining when to make that change, or whether there would be any limits on the amount of the salary, other than the knowledge the City Council would have the authority to set the Mayor’s salary.

Ms. Horn commented three members of the City Council voted to triple the amount of their travel budget and these same three City Council members voted to spend \$57,000 to place the measure on the ballot, which reason they could not articulate. She asked what would happen if Measure D passed and there would then be an unlimited authority to set the Elected Mayor’s salary. She feared for the City, which was the reason she would vote no on Measure D, and since she wanted the City Council to refocus and spend the City’s limited resources on the true concerns of Pinole voters; roads, parks and public safety. She read into the record a quote from the Earth Team as part of a future presentation, “If it still works, keep it.” She suggested the current government structure still worked and should be kept as is.

Gregg Klein representing Pinole Community Players, asked whether the Community Playhouse could be added to the municipal signs located in downtown Pinole. The Community Playhouse building had been in place for 30-years, Pinole Community Players had been in existence for 40-years providing community services and education in the Pinole community. The Pinole Young Actors Program had been in place for 58-years, having served approximately 20,000 young people during that time period. Since people were unaware where the Community Playhouse was located, he hoped to get assistance from the City to add its name to the bottom of the municipal signs in downtown Pinole.

Ben Nakamura-Bush, Pinole Community Players, Board Member, reported the group had recently partaken in the Easter Egg Hunt at Fernandez Park with their cast for You're a Good Man Charlie Brown, and had been astounded by the number of people unaware the theater existed. The Board discussed the issue and planned to place drama masks in the front of their building as a way of communicating to the public that they were a theater without using written language. The City of Lafayette Town Hall Theatre Company used similar images in the front of its iconic location. He understood there was an opportunity with the City to advertise on City banners, which would be positive for Pinole Community Players to be able to advertise different shows. The banners could be placed in different spaces along Pinole Valley and San Pablo Avenue and at the Farmer's Market. Pinole Community Players was challenged getting out the word about its productions, and wanted to sustain the theater for continued community enjoyment. He hoped to get assistance from the City to make that happen.

William Horton expressed his opposition to Measure D for a directly Elected Mayor, which was not needed, a waste of \$57,000, and would impact residents' quality of life. The City's budget affected residents' daily lives through police, fire, parks and streets, and the effort for a directly Elected Mayor was attempting to fix a problem that did not exist. He suggested the current mayoral rotation was the most effective way of sharing responsibilities and the most democratic way to elect Council members. The current process did not need to be changed or improved. If Measure D passed, there would still be four Council members and one Mayor, who would have to solve budget deficit problems, but they would have decreased the budget by \$57,000 and made the deficit problem worse.

Sheila Grist opposed Measure B, a planned county tax and Measure D, for an Elected Mayor in the City of Pinole. She understood the City Council was also considering a future ballot measure to increase sales taxes.

Mayor Tave rearranged the meeting agenda and moved to Item 8(a), Recognitions/Presentations/Community Events at this time.

8. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations

1. Earth Day

The City Council read into the record a proclamation recognizing April 22, 2026 as Earth Day and presented the proclamation to the Pinole Valley High School (PVHS) Earth Team.

Laila Fong, Gabriela Ornelas, Aniyah Williams, Sanaii Mims, Leonardo Palacios Oseguera, Dominique Acosta, David Ramos, Ileana Miranda-Uch, Irvin Zarza, Mia Ryan, Avery Phillips, Camila Castillo Perdomo, members of the PVHS Earth Team, provided a PowerPoint presentation on the Climate Literacy Framework, which included an overview of Earth Team's Sustainable Youth Internship program and its objectives; knowledge and core issues; local relevance; action steps to be taken to provide affordable sustainable options, student implementation; resources and tools needed to take action and evaluation and feedback.

Mayor Tave thanked PVHS Earth Team for the presentation and encouraged them to continue their civic engagement.

Responding to questions from the City Council, PVHS Earth Team Members clarified the following:

- Tire Road Wear Particles (TRPs) were defined as when a vehicle tire rubbed against the roadway and where small micro plastics and particles from the tires rubbed off, which occurred with low tire pressure, potentially impacting creeks and wildlife. (Martinez-Rubin)
- PVHS Earth Team currently was an independent after-school internship program, which did not currently collaborate with other clubs at PVHS, but there were two volunteer-based clubs at PVHS that could be invited to join Earth Team's program, to push the goal of spreading climate literacy. Acknowledged the recommendation to keep in mind what was being learned today that could be applied in the future, and a suggestion to consider the application of science careers, such as public health. (Martinez-Rubin)
- PVHS did not have proper recycling, few trash or recycling bins, with students having little knowledge how to properly recycle. There were also few janitors with a lot of trash accumulated; however, there was a class offered titled Environmental Systems in Societies, an advanced class students had to sign up for and Earth Team recognized the need to encourage students to join and learn about climate literacy. Currently, there were no classes offered at PVHS that supported environmental literacy, but students could learn about climate literacy by joining Earth Team. (Sasai)

2. Dolores Huerta Day

The City Council read into the record a proclamation recognizing April, 10, 2026 as Dolores Huerta Day.

Council member Sasai thanked the City Council for recognizing Dolores Huerta Day for the first time in the City of Pinole and City Clerk Bell-Spears for the inclusion of the Filipino Farmworkers in the proclamation language. He reported he had met Ms. Huerta personally a few times and recognized the farmworkers movement was bigger than one person. He expressed his appreciation to all farmworkers.

PUBLIC COMMENTS OPENED

Deputy City Clerk Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

B. Presentations

1. Planning Commission Chair Sandoval Presentation: Resolution No. 25-08 – Appian 80 Development Ideas and Concepts

Planning Manager David Hanham introduced Planning Commission Chair Gabriel Sandoval. He also provided a brief overview of the Appian 80 Shopping Center located at 1401 Tara Hills Drive, the former Safeway Center, which had previous development entitlements until 2023. The property had new owners and the Planning Commission had directed staff to bring back different ideas for future development. After multiple discussions, the Planning Commission recommended ideas and concepts for the property for the City Council to consider as part of any future development.

Gabriel Sandoval, Chair of the Pinole Planning Commission, provided a PowerPoint presentation on the Appian 80 Development Ideas and Concepts, as proposed by the Planning Commission, which included an overview of the site at 1401 Tara Hills Drive and the background of the parcel. In April 2025, in response to concerns and feedback from the community regarding the parcel, the Planning Commission discussed the parcel at length, leading to the creation of a draft resolution of development ideas and concepts for the Appian 80 Shopping Center. The resolution proposed mixed use development, including specific design considerations, access and transportation, market and commercial opportunities and potential strategies, and encouraged the City Council to seek community benefits through developer agreements, including green space, community space, partnerships with schools, and Project Labor Agreements (PLAs) and consideration of a commercial land vacancy fee, since a fee could be a very targeted approach for large vacant parcels when there was no project involved and which may be one tool to encourage development. Information was also provided on recent press about new shopping centers in the Bay Area.

Mr. Hanham stated that Planning Commission Resolution 25-08, with Exhibit A, Development Ideas and Concepts had also been included in the agenda packet for City Council consideration.

Responding to questions from the City Council, Planning Commission Chair Sandoval and Planning Manager Hanham clarified the following:

- The developer/owner of the Appian 80 property had not been involved or provided feedback or comments to the Planning Commission when the development ideas and concepts had been discussed; however, Balboa Retail Partners had been invited to attend the meetings. Staff understood someone from Balboa Retail Partners listened to a couple of the Planning Commission meetings but had not participated in-person. (Toms)
- The Community Development Director and Planning Manager had been working with the property owner to learn of the status of the property, but had yet to see a plan. The property owner had also been noticed of the April 21, 2026 City Council meeting. (Toms)
- The Planning Commission Ad Hoc Committee was not involved in this process. (Sasai)
- A commercial land vacancy fee was clarified with the Planning Commission's intent that it was not necessarily to be imposed as a tax, or something that would have to go to the voters, but a fee for vacant parcels that were over a specific square footage in size, to be determined by the City Council or staff. As an example, if the former Safeway site had 50,000 square feet, there could be a specific fee when there were no plans or action from a developer or owner after a specific amount of time, with a fee imposed for a vacant building or parcel.

When something was proposed for development of that parcel, however the future policy may be determined, the fee could be waived as the parcel /building was going through the process. Another example was in a case where permits were pulled no fee would be imposed, but if the property sat vacant for three years, as an example, a fee could be imposed. (Sasai)

- The Planning Commission had not gone into depth on what a potential vacancy fee would entail, nor had it discussed what other cities had done, other than discussing the need to avoid a parcel tax as many cities had done for large anchor tenant developments. The Planning Commission may consider the details of a potential vacancy fee at a later date if that was something the City Council would like to see. (Sasai)
- Acknowledged appreciation for the time and effort staff and the Planning Commission had spent on the Development Ideas and Concepts for the Appian 80 Shopping Center. (Sasai)
- The Planning Commission decided to consider a resolution to forward to the City Council for consideration, with the knowledge the City Council was the final decision maker for any project. Having evaluated the options, the Planning Commission decided to adopt a resolution with findings to be forwarded to the City Council. The Planning Commission had discussed this topic for almost a year, which led to the resolution since the Planning Commission wanted the City Council to know it was ready to do what was needed for the parcel, and for the City Council to consider the recommendations as part of any future development. (Martinez-Rubin)

Council member Martinez-Rubin stated for the record, she had a telephone call with Alison Warner, Managing Director, Balboa Retail Partners, owner of the Appian 80 property, who was aware of this presentation and who had informed her generally that she [Ms. Warner] had been in discussions with staff over the past three years or so, and there were a number of different steps that had to be taken before the property could be developed.

Council member Martinez-Rubin was aware that the examples provided in the PowerPoint presentation probably presented different circumstances with regard to ownership of the parcels, which was a significant situation that needed to be resolved before a single owner could proceed.

Council member Martinez-Rubin added that Ms. Warner also informed her that Balboa Retail Partners was working on preparing a potential presentation that was more fully prepared to the City Council when the time came, but again a number of steps needed to be taken first, including addressing easement agreements in place and consideration that some of the businesses were open for business. Also at some point, there had been environmental concerns associated with some of the businesses that had been in the center in the past. She suggested it would be important to have someone representing the developer present to allow a better understanding about what was doable versus a wish list.

Planning Commission Chair Sandoval described the Planning Commission's development ideas and concepts as more of a wish list and prescription for the City Council, with a high-level overview the Planning Commission sought and which the developer/owner could consider.

Continuing to respond to questions from the City Council, Planning Manager Hanham and Planning Commission Chair Sandoval clarified:

- The property at 1401 Tara Hills Drive, in the area of Appian Way, would allow a maximum of five stories at 50 feet in height; however, if an affordable housing project was proposed that used a density bonus, as an example, there was the ability to waive standards and request concessions to allow the buildings to be taller. (Martinez-Rubin)
- A commercial land vacancy fee would depend on how the fee was set up and depending on how the fee was scheduled and limits set, there would need to be a lot of discussion how the fee would take place. In some cities if a major tenant (Walmart or Target around 65,000 square feet or larger, and in this case Safeway and CVS buildings were close in size), was vacant for a long period of time, and after a certain period of time, there could be a fee charged to the property owner to fill the site. As long as the property remained vacant, the city could continue to charge a fee. Once the vacancy was filled, ownership was changed, or something else was done to trigger the delay of the fee, that would have to be set up in the fee process to be put together. The incentive was to have the buildings occupied so the fee was not in play, or the property owner in the process of selling the building, in which case tenants may come in right after, all depending on the parameters of how the fee was set up. The Appian 80 Shopping Center included the out buildings on the corner of Appian Way and Tara Hills, with the Hillsborough property the majority of the property, which included Bank of America, Safeway, CVS, and a Chinese restaurant, all of which comprised 12.7 acres. (Martinez-Rubin)

PUBLIC COMMENTS OPENED

Deputy City Clerk Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

Mayor Tave thanked Planning Commission Chair Sandoval and Planning Manager Hanham for the presentation. The City Council returned to Item 7 at this time.

7. REPORTS & COMMUNICATIONS

- A. Mayor Report: None
 - 1. Announcements: None
- B. Mayoral & Council Appointments
 - 1. Traffic and Pedestrian Safety Committee

Interim City Manager Evans introduced the item and thanked John Robinson for applying to the Traffic and Pedestrian Safety Committee (TAPS).

City Clerk Bell-Spears presented the staff report dated April 21, 2026, and asked that the City Council, by Minute Order, consider the Interview Subcommittee recommendation and approve John Robinson to the Traffic and Pedestrian Safety Committee.

Council member Martinez-Rubin thanked Mr. Robinson for his interest in the TAPS.

Council member Sasai understood two vacancies would remain on the TAPS.

City Clerk Bell-Spears reported the most recent vacancy was cause for concern since the TAPS did not have a quorum for the body to meet. There had been two applications, but one had withdrawn. Recruitment had been reopened with applications being accepted and there had been interest from one person who would go through the process.

ACTION: Motion by Council members Toms/Mayor Pro Tem Murphy to appoint John Robinson to the Traffic and Pedestrian Safety Committee for a term of two-years, to expire on April 21, 2028.

Vote:	Passed	5-0
	Ayes:	Tave, Murphy, Martinez-Rubin, Sasai, Toms
	Noes:	None
	Abstain:	None
	Absent:	None

2. Cannabis Ad Hoc Subcommittee

Interim City Manager Evans reported during the March 24, 2026 Special City Council meeting, the City Council directed staff to return with the creation of a Cannabis Ad Hoc Subcommittee regarding the creation of potential Commercial Cannabis Districts in Pinole, which required more analyses before returning to the City Council including zoning, buffer requirements, community workshops and outreach, consumer use and impacts, types of permits, restorative justice efforts, revenue opportunities and ongoing costs to implement a potential cannabis program.

The Cannabis Ad Hoc Subcommittee would, with supportive analyses, recommend to the full City Council the number, types and areas available in Pinole for Commercial Cannabis. Staff recommended the City Council appoint a subcommittee of two Council members for the creation of the Cannabis Ad Hoc Subcommittee.

Council members Martinez-Rubin and Sasai expressed interest in serving on the Cannabis Ad Hoc Subcommittee.

ACTION: Motion by Council member Toms/Mayor Pro Tem Murphy to appoint Council members Martinez-Rubin and Sasai to the Cannabis Ad Hoc Subcommittee.

Vote:	Passed	5-0
	Ayes:	Tave, Murphy, Martinez-Rubin, Sasai, Toms
	Noes:	None
	Abstain:	None
	Absent:	None

3. Infrastructure and Transportation Ad Hoc Subcommittee

Interim City Manager Evans reported the City had an extensive Five-Year Capital Improvement Program (CIP), with the most recent CIP including 50 projects with an estimated cost at \$93.7 million. Within the CIP, there were nine facility improvements, five park improvements, eleven sanitary sewer improvements, three storm water improvements, 17 street improvements and five infrastructure assessments. There was need for an Ad Hoc Subcommittee to address the growing transportation concerns, pursuit of grant opportunities and collaboration with neighboring cities and agencies, with the ad hoc subcommittee to emphasize the whole City approach to transportation and public improvements. Staff recommended the City Council appoint an Infrastructure and Transportation Ad Hoc Subcommittee comprised of two Council members.

Mayor Tave and Council member Toms expressed interest in serving on the Infrastructure and Transportation Ad Hoc Subcommittee.

Council member Sasai asked if the purpose of the Infrastructure and Transportation Ad Hoc Subcommittee was to receive reports and bring that information back to the community, recommend policy or provide direction to staff.

Interim City Manager Evans explained the goal of the Infrastructure and Transportation Ad Hoc Subcommittee would be to review the CIP, status of the projects and potentially recommend new projects as appropriate with priorities, with the full City Council to make a decision.

ACTION: Motion by Mayor Tave/Mayor Pro Tem Murphy to appoint Mayor Tave and Council member Toms to the Infrastructure and Transportation Ad Hoc Subcommittee.

Vote:	Passed	5-0
	Ayes:	Tave, Murphy, Martinez-Rubin, Sasai, Toms
	Noes:	None
	Abstain:	None
	Absent:	None

C. City Council Committee Reports & Communications

Council member Martinez-Rubin reported she attended a WestCAT Board of Directors meeting, with the Board having extended the contract of General Manager Rob Thompson for another year and announced funds had been rolled over from prior years, to provide free transportation as part of the Summer Youth Free Rides Program and free weekend rides for all passengers. She also attended the Wastewater Subcommittee meeting, with consideration of the meeting time and day of the week where staff was narrowing down Wednesdays with the meeting dates to be determined for the remainder of the year, and with no sewer connections reported for the cities of Hercules or Pinole. There had also been a preview of the Hercules-Pinole Wastewater Treatment Plant Operating and Capital Budgets to allow for feedback from those in attendance.

Council member Martinez-Rubin also reported a property management firm had contacted residents due to coyotes in the area. She learned it was pup-rearing season, which was why coyotes were coming down to populated areas. Residents were asked not to contact the Contra Costa County Animal Services about any sightings since coyotes were not hunted animals.

Residents were also asked not to contact the Department of Fish and Wildlife, but if there was contact between a human and a coyote, anyone could contact the Pinole Police Department (PPD). Coyote sightings could also be reported to bayareacoyote.org, an educational research organization that believed in the co-existence of coyotes and humans and who provided preventative information to prevent coyotes from getting close to front and rear yards, which could be done by not leaving food items outside, caring for pets and ensuring they were not outside unsupervised, and make loud noises to scare away coyotes.

Mayor Pro Tem Murphy reported he had been appointed to the National League of Cities Finance, Administration and Intergovernmental Relations Committee, which recently held two meetings focused on federal fiscal policies and impacts on local governments. The committee also heard a presentation from the Bipartisan Policy Center, which highlighted the ongoing importance of preserving tax exempt municipal bonds. He urged the City to remain vigilant about those types of bonds since any changes could affect cities like Pinole, and funding infrastructure and long-term capital projects. The committee would continue to advocate to streamline the Federal Grants Act, to simplify and improve access to federal funding for local governments, with Pinole having received up to \$6 million from the federal government and it needed a process to ensure the process was simplified.

Mayor Pro Tem Murphy also reported the U.S. Senate ROAD to Housing Act included several provisions, which had already been approved and were heading to the House, to incentivize housing production through performance based funding and creation of new tools like the Innovation Fund, along with the Whole Homes Repair Pilot Program, to support local housing development and rehabilitation while also prioritizing housing investment in opportunity zones, such as along I-80, benefitting communities working to expand their housing supply. The next committee meeting would be held on May 21, 2026.

Mayor Pro Tem Murphy also reported he served on the East Bay Economic Development Alliance, representing the Contra Costa Mayors and also served on the Legislative Committee, which was actively supporting bills in the state legislature that strengthened and sustained the small business community, with updates to be shared online and with the City Council. Local small business owners were asked to reach out directly to learn more about the work of the Alliance.

Mayor Pro Tem Murphy added that during the Marin Clean Energy (MCE) Board of Directors meeting, the Board approved a 14 percent reduction in electricity generation rates, aligning the rates with PG&E. MCE also approved a temporary bill credit throughout 2026 to help offset rising costs along with an additional \$10 million investment in the MCE Cares Credit Program, which provided direct bill relief to income qualifying residents and small businesses. He urged residents to check out the mce.org website and aim to apply for the MCE Cares Credit, and asked City staff to post the information in The Pulse. Additionally, National Public Safety Telecommunications Worker's Week was closing out this week and he took the opportunity to express his appreciation to PPD dispatchers for their professionalism and dedication to the City's public safety system.

Council member Sasai reported he attended the WestCAT Board of Directors meeting and he too commented on the Summer Youth Free Rides Program and free weekend rides for all passengers, with staff targeting May 11 or May 18, 2026 to start the programming that would run through the end of July.

Council member Toms reported she attended an East Bay Wildfire Government Coalition Subcommittee meeting, to discuss items to be worked on this year. The subcommittee would review the work that would have to happen in order to respond to the Zone Zero regulations expected to be adopted on May 23, 2026 by the Board of Forestry, which would impact a small geographic area of the City of Pinole, along the ridgeline where the High Fire Severity Zones were located. In other areas in El Sobrante and in the East Bay Hills near the City of Berkeley and East Richmond Heights and Kensington, the regulations would eliminate combustible buildings, fences, landscaping in an area of zero to five feet from a home. She also attended the Wastewater Subcommittee meeting, and commented the flow numbers had always shown Pinole higher even though it had fewer structures and homes than the City of Hercules, a reminder of the City's aging infrastructure and ground water infiltration into the piping system, which was then treated.

Council member Toms also attended Earth Walk festivities and recognized all of the work that staff did in preparing for the event and she also recognized all of the City's partners that participated including the Pinole Garden Club, Friends of Pinole Creek Watershed, non-profits who helped with energy savings, Pinole Artisans, Earth Team and others. She reported that PVHS would host Special Olympics for school programs on April 23 and 24, 2026, with elementary and middle schools on April 23 and the PVHS and transition programs on April 24, 2026.

D. Council Requests for Future Agenda Items

ACTION: Motion by Council member Sasai/Mayor Pro Tem Murphy for the City Council to receive a presentation regarding the City's Opioid Settlement Funds, including available opportunities to appropriate the funds, examples of effective approaches other jurisdictions had taken with those funds and any challenges that could be considered in this process.

Vote:	Passed	5-0
	Ayes:	Tave, Murphy, Martinez-Rubin, Sasai, Toms
	Noes:	None
	Abstain:	None
	Absent:	None

E. City Manager Report / Department Staff

Interim City Manager Evans reported that Item 9F would be removed from the Consent Calendar to return at a later date. Also, the PPD would host a DUI/Drugs Checkpoint on May 1, 2026 with other participating agencies including the cities of Hercules, San Pablo and El Cerrito and Kensington as part of the Cannabis Tax Fund Grant Program.

F. City Attorney Report: None

PUBLIC COMMENTS OPENED (Items 7A through 7F)

Deputy City Clerk Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

9. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of the Special City Council Meeting on March 31, 2026 and the Regular City Council Meeting on April 7, 2026.
- B. Receive the April 4, 2026 – April 17, 2026 List of Warrants in the Amount of \$1,091,610.70 and the April 10, 2026 Payroll in the Amount of \$572,445.92.
- C. Adopt a Resolution Approving the Memorandum of Understanding Between the West Contra Costa Integrated Waste Management Authority and the City of Pinole Regarding Implementation of SB 1383 Regulations and Workplan. **Action: Adopt Resolution per Staff Recommendation (Heba El-Guindy)**
- D. Adopt a Resolution to Fix the Employer's Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act with Respect to Pinole Police Employees' Association (PPEA). **Action: Adopt Resolution per Staff Recommendation (Stacy Shell)**
- E. Adopt a Resolution to Approve the Purchase of Police Department Vehicles for Fiscal Year 2025/26. **Action: Adopt Resolution per Staff Recommendation (Melissa Klawuhn, Justin Rogers)**
- F. *Adopt a Resolution Authorizing Acceptance of \$299,495 from the Caltrans Clean California Local Grant Program and Designating the City Manager as the City's Authorized Signatory for Grant Agreement Execution. **Action: Adopt Resolution per Staff Recommendation (Lilly Whalen, Kapil Amin)***
- ITEM REMOVED FROM THE CONSENT CALENDAR TO RETURN AT A LATER DATE*
- G. Adopt a Resolution Approving the Amended and Restated Contra Costa Clean Water Program Agreement (July 1, 2026 – June 30, 2041). **Action: Adopt Resolution per Staff Recommendation (Heba El-Guindy)**
- H. Adopt a Resolution Approving the Purchase of a Z23slt Force Vehicle for \$76,295.61, a 2025 Ford Super Duty F-350 DRW Truck for \$57,511.69 and a 2026 Ford Super Duty F-250 SRW Truck for \$58,369.89. **Action: Adopt Resolution per Staff Recommendation (Heba El-Guindy)**
- I. SB 1216 Letter of Support. **Action: Approve Letter per Staff Recommendation (Garrett Evans)**

Mayor Tave requested Item 9E be pulled from the Consent Calendar for a separate vote since he would not be participating in the item.

Council member Sasai requested Item 9I be pulled from the Consent Calendar for discussion.

PUBLIC COMMENTS OPENED

Rafael Menis provided the following comments on the Consent Calendar:

- Item 9D, commented at some points there was reference to 2026 premiums and at other points reference to 2025 premiums, and asked whether the adjustment would be to the 2025 values or to the 2026 values.
- Item 9G, asked whether the City knew whether the future anticipated fiscal impact of the new agreement was anticipated to be greater or less for the City of Pinole than the prior agreement.
- Item 9F, found it a great idea and was pleased the City was able to receive funding over and above what the grant agency was offering in the first place, given the City was trying to work towards diversity, equity and inclusion by including the community, working on an equitable basis to improve outcomes for traditionally disadvantaged communities and working towards inclusion making the area that the garden and path would be going through better for everyone. Asked whether it would be possible once the park site was created to deed it over to the Confederated Tribes of Lisjan or another group, as part of the City's ongoing process of building improved ties with the native community.
- Item 9H, asked whether more detail could be provided in future presentations since there was a lot of detail as part of a prior presentation on how the various vehicles for the PPD were built out, sources of expenses and capabilities of the vehicle models whereas the agenda item only showed the costs.
- Item 9I, noted in the past when there had been Letters of Support, the text of the bill the City Council was being asked to support had also been attached to the staff report, which would be worthwhile to include in the future benefitting the City Council and the public.
- Item 9E, understood there was a correction memorandum that had been prepared and rather than two there would be one support vehicle. Asked whether there had originally been a misprint or had the PPD changed its budget request.

PUBLIC COMMENTS CLOSED

Interim City Manager Evans asked that staff be able to respond to the inquiries in writing, to be shared with the City Council and the community.

For Item 9I, Council member Sasai explained he had pulled the item to thank the City Council for considering the Letter of Support for Senate Bill (SB) 1216. He had been asked by Senator Christopher Cabaldon to give testimony in the Senate Housing Committee this afternoon, but the bill was no longer active and had been pulled by the author.

While the bill was no longer needed, Council member Sasai asked the City Council to amend the Letter of Support, to still express support for the concept and two-year process for the reintroduction of the bill.

ACTION: Motion by Council members Toms/Martinez-Rubin to approve Consent Calendar Items 9A through 9D and Items 9G through 9H, as shown.

Vote: Passed 5-0
Ayes: Tave, Murphy, Martinez-Rubin, Sasai, Toms
Noes: None
Abstain: None
Absent: None

ACTION: Motion by Council member Sasai/Mayor Pro Tem Murphy to approve Consent Calendar Item 9I, subject to the amendments requested.

Vote: Passed 5-0
Ayes: Tave, Murphy, Martinez-Rubin, Sasai, Toms
Noes: None
Abstain: None
Absent: None

ACTION: Motion by Council member Toms/Martinez-Rubin to approve Consent Calendar Item 9E, as shown.

Vote: Passed 4-0-1
Ayes: Murphy, Martinez-Rubin, Sasai, Toms
Noes: None
Abstain: Tave
Absent: None

10. PUBLIC HEARINGS: None

11. OLD BUSINESS: None

12. NEW BUSINESS

A. Overview of Options for Adoption of Wage Theft Ordinance. Action: Report and Provide Direction. (Eric Casher)

City Attorney Eric Casher provided a PowerPoint presentation on the Overview of Local Wage Theft Ordinances, which included the background of wage theft, an employer's failure to pay wages owed to employees; the state and legal framework; regulations through business license process; regulation through construction projects and the fiscal impact.

City Attorney Casher asked the City Council to receive the report and provide direction to staff on drafting a local wage theft ordinance.

Responding to questions from the City Council, City Attorney Casher clarified the following:

- If a private employer was violating minimum wage law, that was a grievance an employee would have against an employer. There was currently no City oversight for those private standards, although there was language in the City's business license application and renewal process, where a business would need to attest to the fact they were complying with the Pinole Municipal Code (PMC) and all laws and regulations of the City. Staff acknowledged the City was not doing anything to oversee that regulation. If an employer was violating minimum wage laws for construction projects, as an example, and if there was a prevailing wage violation, the State Department of Industrial Relations (DIR) had a complaint process where complaints may be filed and cases opened. If a city had a wage theft ordinance in place the ordinance would be in addition to, and not in place of anything done at the state level.

Offering another example, if there was a prevailing wage violation, a subcontractor on a construction project may file a complaint with the DIR which would open a case, investigate the violation and issue a fine at that level. If the City of Pinole had a Wage Theft Ordinance in place, in response to a wage theft violation, it could choose not to issue a Certificate of Completion or impose a fine, if included in the ordinance.

The ordinances that cities adopted typically tried to keep it low on the administrative side, with the ordinance to require an acknowledgment or affidavit that the contractor would attest to being in compliance. If the contractor was found to be in violation, the DIR would file a violation notice and notify the City that the contractor was subject to a violation, and the contractor would have to report that to the City. (Toms)

- If a project involved the use of federal funds, a contractor must comply with the Davis-Bacon Act, which required contractors and subcontractors on federally funded or assisted construction projects over \$2,000 to pay laborers and mechanics no less than the locally prevailing wages and fringe benefits. The federal government had its own requirements for federal prevailing wages, and the State of California had its own prevailing wages regulated through the DIR. (Toms)
- Acknowledged the City of San Jose had its own labor compliance project with City staff who issued violation notices and imposed fines for violations of payment of prevailing wages. A city had the ability to set a different prevailing wage rate for different trades, while the state and federal government could have their own rates, and staff confirmed a city could have a higher rate. There could be an instance where a violation at the city level did not violate state or federal law, and staff acknowledged there could be some overlap. (Toms)
- The business license process was more of an administrative burden given the number of business license applications the City of Pinole received and getting that affidavit requirement for every business license that was submitted and for every renewal, but the affidavit was limited to construction projects. (Sasai)

- If the City Council considered a Wage Theft Ordinance that was narrowly tailored to construction projects, it would be less of an administrative burden given there were fewer such projects. (Sasai)
- Many city ordinances were similar in nature. As an example, the Wage Theft Ordinance for the City of South San Francisco was similar to other cities with a focus on the construction aspect, with most of the ordinances focused on business license issuance or the construction piece. The City of San Jose's ordinance focused on construction, which was less labor intensive and less administrative intensive. (Sasai)
- The City of South San Francisco's administrative costs were unknown, and staff could reach out to their City Attorney to gather that information. Anecdotally, some cities had fully staffed, large departments that administered this type of program like the City of San Jose. Staff would have to research cities the size of Pinole to determine the level of staffing and associated costs, but could pull that information if the City Council decided to move forward with an ordinance. (Sasai)
- Acknowledged concern a complaint had been reported at a City Council meeting by the Northern California Carpenter's Union in 2025, about alleged wage theft related to a project in Pinole. Acknowledged a request that input from the Union be provided on this topic. (Sasai)
- The City of Pinole did not have a Prevailing Wage Ordinance, but any Public Works project was required to pay prevailing wages pursuant to California Labor Code 1720, which applied to all public projects and which included a monetary threshold. (Martinez-Rubin)
- The presentation was made at the direction of the City Council, with an overview provided. The City Attorney was familiar with some of the other ordinances in other cities; again there were enforcement agencies at the state and federal levels to enforce prevailing wages, and the cities that tended to adopt those standards wanted to do something more, such as create a higher standard/threshold for compliance for prevailing wage amounts and the like, and tended to involve larger cities than Pinole, like the cities of San Francisco and San Jose. (Martinez-Rubin)
- Defined minimum wage as set by state law for any and all employment; prevailing wages were unique to construction projects and the trades, and depending on the trade, there were different wage rates that needed to be paid for the different trades on a publicly funded construction project. (Martinez-Rubin)

PUBLIC COMMENTS OPENED

Rafael Menis asked whether there was a way to get data from the state broken out by region to see where wage theft was concentrated; occurred frequently in Pinole; reported or underreported; occurred particularly in one industry and in a particular union area; was in retail or a particular subfield and where the problem was the greatest. Identifying that information would help the City Council see where it should focus the ordinance.

Mr. Menis added that if the problem was more general and not targeted to any given sector, it made sense to have it be a business license requirement, but if more targeted to one specific sector like construction, it made sense to have rules around construction and issuing Certificates of Occupancy. Having more data on prevalence and on category would also be helpful. He also asked how this would apply to minors, in that he was aware that a number of times, some minimum wage laws only applied partially to minors between the ages of 16 and 18, which had a lower rate and sometimes children were assigned random chores and not paid or paid in an amount that would be below the equivalent minimum wage. He asked whether the wage theft laws only applied to adults that would fall under the protection of minimum wage laws, or apply to all persons.

Richard Cossel asked whether wage theft was really a problem in Pinole since no one seemed to know if it was a problem. He expressed concern the City Council may create some administrative function that would cost money for a problem that may not exist or it could create a problem since once it became an administrative function it was possible someone may use it as leverage against an employer, with the City stuck with investigating the matter costing money. He found this was something that larger cities had in place, cities that were larger than Pinole, and where wage theft may be prevalent. He asked whether there were any examples of wage theft in Pinole other than the reference to a comment from a year ago. He reiterated the City may be creating an administrative nightmare that would impact the City for no reason and it made no sense.

PUBLIC COMMENTS CLOSED

Council member Toms suggested the development of an ordinance, spending funds for staff time to create an ordinance, and giving staff one more thing to administer when staff had to tighten belts and focus on the mission to issue building permits, plan check, issue building licenses and the like, would only add another layer to what City staff would be responsible for, when a state agency currently did the very same thing. She stated the City did not need to duplicate services that were already available, and if the City needed to notify employees of their rights and provide a phone number for the state, that was something that could be made available. She did not see the City needed its own ordinance and duplicate something the state already did. Also, the City did not know the status of the individual who complained about wage theft in Pinole or the remedy for resolution. Again, this would just add another layer of unnecessary bureaucracy. She thanked staff for the presentation and would like to see the City Council move on without creating an ordinance.

Council member Martinez-Rubin understood the interest in wanting to protect workers, but she did not know just yet the need for the ordinance and whether there was a problem in Pinole. She recommended the item be tabled and since there was no system in place it was unknown whether or not there was a problem with underreporting. At this time, she could not support moving forward with the ordinance.

Council member Sasai thanked his colleagues for their thoughtful questions and concerns about duplication with state and federal agencies, and while some may see this as administrative work that would take away capacity from other staff work, in his opinion, it was always great to strengthen local worker laws and ensure workers were supported and resourced. He was frustrated with the idea that just because Pinole was of a certain size, it was somehow excluded from policy problems like this.

Council member Sasai stated there was construction happening in Pinole with more to come in the future given the City's Regional Housing Needs Allocation (RHNA) goals. He emphasized that wage theft was prevalent in the state and he read data statewide that 41 percent of workers had experienced wage theft and non-compliance with labor laws. He commented that along with minimum wage and prevailing wage compliance, there were also issues with employers forcing employees to work off the clock, with a lot of education that needed to happen with workers in terms of their rights, which was why the legislature was pushing for language access and continuing to strengthen labor laws. He found the more the City engaged in these discussions and pushed local laws like this, the more capacity to hold employers accountable for misconduct, which was a good thing. He asked the City Attorney about the anticipated administrative costs and time associated with the ordinance. He suggested this was an opportunity for a local wage theft ordinance and he strongly supported moving forward with the ordinance.

Mayor Tave asked whether the ordinance would serve as an intermediate step before going to the state and making a complaint, which could be resolved between the employee and the employer, but when it reached the state it would become an actionable penalty from the state. He asked if that could be outlined in the ordinance.

City Attorney Casher commented it was difficult to say since most of the ordinances he had reviewed had an affidavit or acknowledgement form with a level of self-reporting on the part of the employer, which required knowledge of a violation of hourly wage laws or violation of prevailing wages, which would have to be reported. Oftentimes, when employers received notice from the state of a violation they paid right away or paid the amount in arrears to the employee where employers could report a resolution to the situation and cities would not refuse to use a business license since the violation had been cured. If not, a business license would not be issued. Oftentimes, employers would not know that they were not giving someone a meal and a rest break, as examples, and it was not an issue until brought to their attention.

Mayor Tave asked whether the ordinance would outline some of that information and how the employer would be presented the ordinance with acknowledgement of receipt.

City Attorney Casher hoped that most employers were aware of the requirements. The ordinance would add that additional acknowledgement. Currently, business license applicants were required to acknowledge and agree to comply with all aspects of the PMC, and by having the ordinance, it provided an additional reminder of the labor standards that would be enforced by the City and the state. There could also be a public education component, with communicating out the requirements of the ordinance, providing information to employers of the requirements, with much of this information available on state websites, although information to ensure business owners and employers understood the requirements was important.

Mayor Pro Tem Murphy commented that in 2022, the City Council received a presentation from the DIR and this was a great opportunity to create an understanding. He would like the City Council to have staff invite a representative from the DIR to provide answers to the City Council. He was okay with staff moving forward in an endeavor to create an ordinance and inform more of the resources the state provided. He was aware staff was also working on a Beekeeping Ordinance that did not seem to be an issue for the City Council, and in this case, the City could have some information that could also align with the development of this ordinance.

Mayor Pro Tem Murphy was uncertain of the status of the Beekeeping Ordinance, but suggested in this case, a representative from the state agency could be invited to answer questions about who in Pinole was impacted, where they were impacted, and provide data from Contra Costa County for those who lived/worked in Pinole or in Contra Costa County. He imagined all of the programs from the DIR could be elevated through that presentation.

Council member Martinez-Rubin commented on the differences between not knowing something and proceeding with something that was proposed without the knowledge for the need for the ordinance, and she emphasized the City did not have data that supported that at this point. What had come out of the presentation, was there were a number of labor rights organizations that existed, such as the DIR and others, with the City's role of being supportive of the work those organizations focused on and they had information in place that could be provided to employers. In the interest of being altruistic and creating policy, she stated the City sometimes forgot there were other organizations that had already built and had as a mission the very things the City was interested in supporting for the public, in this case employee rights, with the DIR, the Worker Rights Consortium and other information that could be made available to employees of any sector, rather than having another layer of regulation and an ordinance that would overlap and duplicate work already in place and which the City may not have the capacity to support in an ongoing manner.

Council member Martinez-Rubin supported information posted on the City website in the area that had information on business development/licenses, where the listing of the labor relations and employee rights organizations could be linked and with the public to have more awareness of the information available about employment rights or the rights of employees.

Mayor Tave would like information posted on the City website and was also intrigued with what data was available from the DIR, which could help to inform the ordinance. He would support a motion to have the DIR provide a presentation to the City Council with information related to the City of Pinole and the region, which was the most practical thing to do at this point, to understand the data in Contra Costa County. He suggested that data would help tailor the ordinance more to the practices in Pinole or the bad actors that may be in Pinole. He otherwise suggested wage theft was underreported, with a lot of money left on the table for workers, with workers taken advantage of in this scenario. He would like to know more about cases in the area.

Council member Sasai suggested all of these ideas could be acted on simultaneously. He had spoken to the City Attorney at length about this issue, there were a number of model policies available for wage theft ordinances and it could be copied, pasted and tailored to fit the City's needs, a light lift for the City Attorney's Office. He commented that challenges were anticipated with ordinances and he referenced the immigration policy, which had been adopted in December 2025, where they had anecdotal data, and data of fear within the community and they still acted on the ordinance. The more development was spurred in Pinole, the more housing and commercial development would be constructed. Given the prevalence of wage theft, there may be some occurrences of wage theft in Pinole. He was aware the City Council strongly supported labor, had passed a citywide Project Labor Agreement (PLA) a few years back, and this ordinance was consistent and aligned with those values. Because of that, he found there was no harm with moving forward with this statute.

Council member Sasai offered a motion to direct the City Attorney's Office to come back with a draft ordinance and tie that to the issuance of the final building permits as well as Certificates of Occupancy.

On the motion, Mayor Pro Tem Murphy asked that the motion be amended to include an invitation to the DIR for a presentation to the City Council.

Council member Martinez-Rubin commented that whether there was an ordinance or not, general information was lacking on the City website about employee rights, with some of the labor organizations that someone could Google and identify a listing of the area organizations available that had a specialty to work with employees and inform them to heighten the awareness of their rights.

Mayor Pro Tem Murphy seconded the motion, with the additions.

Council member Toms stated she could not support the motion with the direction to start an ordinance. She could support information on the City website, contact information for state agencies that could protect employees and could support inviting someone from the DIR, but absent those steps first, it was too soon to move forward and draft an ordinance.

ACTION: Motion by Council member Sasai/Mayor Pro Tem Murphy to direct the City Attorney's Office to come back with a draft ordinance and tie that to the issuance of the final building permits as well as Certificates of Occupancy; and include an invitation to the Department of Industrial Relations for a presentation to the City Council and include information on the City website about labor organizations and employee rights.

Vote:	Passed	3-2
	Ayes:	Tave, Murphy, Sasai
	Noes:	Martinez-Rubin, Toms
	Abstain:	None
	Absent:	None

B. Adopt Resolution Approving the City's Active Transportation Plan. Action: Adopt Resolution per Staff Recommendation (Heba El-Guindy)

Interim City Manager Evans introduced the item to approve the City's Active Transportation Plan (ATP), a living document, if approved, would be reviewed from time to time to ensure it was up to date utilizing Best Practices and include input from the community.

Public Works Director Heba El-Guindy provided a PowerPoint presentation on the ATP which included an overview of the main plan goals; types of bicycle facilities; recommended bicycle network improvements; proposed concepts for San Pablo Avenue, Pinole Valley Road, Appian Way and Fitzgerald Drive; recommended pedestrian network improvements with sample improvements provided; non-infrastructure improvements; community outreach and engagement and the staff recommendations to adopt a resolution approving the City's ATP, with the following additions:

- Repeat reference of Bicycle Boulevard as a Class III bikeway with example signage and Marking.
- Show on the recommended bikeways map the existing Class III bikeway on Pinole Valley Road between Ellerhorst Street and San Pablo Avenue.
- Reference the NACTO 2025 Urban Bikeway Design Guide.
- Reference the Caltrans 2025 Bay Area Bike Plan Update and the 2024 Bicycle Best Practices.

Responding to questions from the City Council, Interim City Manager Evans and Public Works Director El-Guindy clarified the following:

- Acknowledged appreciation for City staff and the work with all stakeholders, including implementation of some proposals from recent correspondence from Bike East Bay; acknowledged the ATP needed to be approved at this time in order to qualify for upcoming grants the City would like to apply for with a May deadline, and if the ATP was brought back for more public comment it would allow the City Council to converse with policy experts. The deadline for the Safe Streets and Roads for All (SS4A) Grant was May 26, 2026. Staff could pursue the application, which had already started, with the assumption the ATP would be approved before that date, with two City Council meetings scheduled prior to May 26, 2026, although the City Council meeting of May 5, 2026 would be mostly dedicated to the budget and the Five-Year CIP. (Sasai)
- The ATP could be continued to the second City Council meeting in May, as a Consent Calendar Item or it could involve a second presentation. As long as the ATP was approved prior to the May 26, 2026 grant deadline, the City could submit the application after the ATP was approved. As another option after deliberation, if the City Council approved the ATP at this meeting, staff could return with specific focus and make amendments to the ATP over the next couple of months. Ideally, staff sought City Council feedback on the type of community consultation it would like staff to pursue, with staff prepared to bring back the ATP whenever convenient for the City Council. Acknowledged a recommendation for the ATP to be brought back for amendments. (Sasai)

PUBLIC COMMENTS OPENED

Dani Lanis, Advocacy Manager, Bike East Bay, a 54-year non-profit organization working in Contra Costa and Alameda Counties. Bike East Bay mobilized by bike to create thriving communities that were joyful, safe and inclusive via educational programs with free publicly available classes and community events such as Bike to Wherever Day, to be held on May 14, 2026. Everyone was invited to bike that day. Flyers were available where the code could be scanned for places to ride. He asked the City Council to approve the ATP on a conditional basis enabling staff to reference it in the short term for grant applications. Given the ATP would shape critical infrastructure and traffic safety decisions for the next five to ten years, it was currently insufficient for those needs.

Bike East Bay acknowledged the ATP had been in development for a long time, but asked that the City Council schedule another review of the ATP in six months, or specifically defined period to allow staff to address remaining omissions and concerns and bring the ATP to a more complete state via a revision that the City could confidently implement moving forward. He reported a similar issue had occurred in the City of Pleasant Hill in 2023, which jurisdiction had an incomplete final plan that had been rushed to completion. In that case, Bike East Bay worked with Pleasant Hill City staff and local stakeholders to pause and address the issues, with Pleasant Hill ending up with a more favorable outcome. Bike East Bay had been working with Pleasant Hill City staff on implementation opportunities since that time and would like the same level of confidence and support for the Pinole ATP, but it was not quite there yet.

Rafael Menis provided the following comments on the ATP:

- Page 276 of 533 of the agenda packet, Goal 1, Performance Measure 1.1a of the ATP, which was an explicit City priority to close gaps in walkways and bikeways, particularly in disadvantaged communities. Noted there were some sidewalk gaps in the community that had been mentioned for some time which had not been resolved given there was no plan to address it as a whole and cohesive network.
- Page 278 of 533 of the agenda packet, Objective 3.3, asked whether the goals were feasible, particularly Performance Measure 3.3c, *increase walking and bicycling share of trips 50 percent by 2030*. Asked whether that meant 50 percent of the existing rate or 50 percent of overall trips. Also, asked how many areas would need to be upgraded to LTS 1 or 2 to meet Performance Measure 3.3b, as shown on Page 278 of 533 of the agenda packet.
- Page 293 of 533 of the agenda packet, many of the City's General Plan elements had been referenced with the exception of the Environmental Justice Element which should be included.
- Page 305 of 533 of the agenda packet, found it odd that Class III bike lanes were effectively speaking the least protected, with Class IV separated, Class I joined pedestrian and biking and Class II was clearly labeled bike lanes.
- Page 336 of 533 of the agenda packet, Sidewalk #5 had been highlighted as being just beyond 500 feet of two pedestrian fatal or severe injury collisions, and it seemed as if that could be an area where partial scoring of the safety measures would be worthwhile.

PUBLIC COMMENTS CLOSED

Council member Sasai agreed with some of the stakeholders that just painting bikeways in Pinole was insufficient. The City Council recently received a presentation from the PPD around collision data in Pinole, and he noted the Appian Way and Fitzgerald Drive intersection was terrible. He had been involved in a car accident in the intersection two years ago, and the person who hit him was speeding at 40 miles per hour (MPH) in a 35 MPH corridor. He recommended that any corridor that had more than a 35 MPH speed limit should have protected bikeways since vehicles were traveling too fast and in the instance of a drunk or distracted driver, there had to be a way to ensure protection for both bicyclists and pedestrians.

Council member Sasai wanted the ATP to be as strong on that issue as possible, to ensure there were connected Class IV Protected Bikeways in all of the major corridors in the City. He supported the ATP as is, to be revisited as part of a Special Meeting of the City Council given the improvements that could be considered that could slow down a regular meeting. Given the upcoming budget season, he recommended the ATP be brought back around July or August.

Interim City Manager Evans suggested the ATP could be brought back during a meeting in July, which could coincide with a strategic meeting with the new City Manager, and be a topic that could be brought up with the City Council. A workshop was an excellent suggestion for the ATP.

ACTION: Motion by Council member Sasai/Mayor Tave to adopt a resolution approving the City’s Active Transportation Plan with the following additions:

- **Repeat reference of Bicycle Boulevard as a Class III bikeway with example signage and marking.**
- **Show on the recommended bikeways map the existing Class III bikeway on Pinole Valley Road between Ellerhorst Street and San Pablo Avenue.**
- **Reference the NACTO 2025 Urban Bikeway Design Guide.**
- **Reference the Caltrans 2025 Bay Area Bike Plan Update and the 2024 Bicycle Best Practices.**
- **The ATP to come back to the City Council for a Special Meeting in July to revisit the ATP.**

Vote: **Passed** **5-0**
 Ayes: **Tave, Murphy, Martinez-Rubin, Sasai, Toms**
 Noes: **None**
 Abstain: **None**
 Absent: **None**

C. SB 707 – Public Meeting Disruption Policy. Action: Adopt Policy per Staff Recommendation (Heather Bell-Spears)

City Clerk Bell-Spears presented the staff report dated April 21, 2026. She recommended the City Council adopt a resolution approving the Public Meeting Disruption Policy.

PUBLIC COMMENTS OPENED

City Clerk Bell-Spears reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

ACTION: Motion by Mayor Pro Tem Murphy/Council member Sasai to adopt a resolution approving the Public Meeting Disruption Policy.

Vote:	Passed	5-0
	Ayes:	Tave, Murphy, Martinez-Rubin, Sasai, Toms
	Noes:	None
	Abstain:	None
	Absent:	None

13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)

Only open to members of the public who did not speak under the first Citizens to be Heard, Agenda Item 6.

Citizens may speak under any item not listed on the Agenda. *The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.*

Anthony Vossbrink requested the City Council formally improve the security of Bay Front Park for public health, safety and quality of life reasons and due to issues that had occurred in the past, with several vehicles being broken into and people had been assaulted in and around the Bay Front Park Trail, at the foot of Tennent Avenue. He asked that the City Council consider infrastructure improvements given that several Council members ran for office on public safety issues. He wanted to see two light emitting diode (LED) light poles in and around the front and center of the parking lot, or the trail across from the trailhead and restrooms, and two security cameras attached to the light poles so that the area could be monitored, as well as two new park signs to show the hours of operation for the park and identify safety issues. He also requested the City Council review banners for the Pinole Library to identify the work being done at the library and to provide information related to the use of the tennis courts.

Mayor Tave reported that on April 17 and 19, 2026 his niece, Malia Tave, competed in the 2026 No Dinx/NCVA Far Western National Qualifier (Girls Volleyball) and her team Ignite VBCF Ignite 13 won the top seed to go to the nationals in Minneapolis, MN, and recognized her achievement.

Mayor Tave reported the City Council would reconvene in Closed Session for Item 4B and would adjourn to a Special City Council meeting on May 2, 2026 in Remembrance of Amber Swartz.

14. CONVENE back to Closed Session for Item 4B and **ADJOURN** to the Special City Council Meeting of May 2, 2026 in Remembrance of Amber Swartz.

At 9:47 p.m., Mayor Tave convened back to Closed Session for Item 4B and adjourned to a Special City Council Meeting on May 2, 2026 in Remembrance of Amber Swartz.

Submitted by:

Heather Bell-Spears CMC
City Clerk
Approved by City Council:

WARRANT LISTING

By Vendor Name



City of Pinole, CA

Payment Dates 4/18/2026 - 5/1/2026

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2477 - ALIZA KING					
04272026	109800	05/01/2026	100-223-42201	CTO TRAINING MEALS AND REIMBUR MILEAGE TOLL	20.56
04272026	109800	05/01/2026	100-223-42302	CTO TRAINING MEALS AND REIMBUR MILEAGE TOLL	532.50
04272026	109800	05/01/2026	100-223-42303	CTO TRAINING MEALS AND REIMBUR MILEAGE TOLL	115.00
Vendor 2477 - ALIZA KING Total:					668.06
Vendor: AME41 - AMERICAN LEGAL PUBLISHING					
50374	109801	05/01/2026	100-112-42101	SUPPLEMENT PAGES RE-EDITED PAGES	2,508.13
Vendor AME41 - AMERICAN LEGAL PUBLISHING Total:					2,508.13
Vendor: ATT01 - AT&T					
000025086673	109802	05/01/2026	525-118-43101	MIS PHONE	3,103.75
Vendor ATT01 - AT&T Total:					3,103.75
Vendor: DUG01 - BARRY DUGGAN					
04152026	109748	04/24/2026	100-221-42302	TOLL PAYMENTS REIMBURSEMENT	42.50
04152026-1	109748	04/24/2026	100-221-42303	BRINC DRONE EVENT MEALS REIMBURSEMENT	140.00
Vendor DUG01 - BARRY DUGGAN Total:					182.50
Vendor: BAY29 - BAY POWER LLC					
3637	109803	05/01/2026	500-641-42107	CONSULTING SERVICES TRUCK WPCP	741.10
Vendor BAY29 - BAY POWER LLC Total:					741.10
Vendor: BIR05 - BIRITE FOODSERVICE DISTRIBUTORS					
7216227	109749	04/24/2026	209-552-43804	FOOD PROGRAM PSC	1,185.69
7216228	109749	04/24/2026	209-552-43804	FOOD PROGRAM PSC	169.35
7216229	109749	04/24/2026	209-552-42108	FOOD PROGRAM PSC	487.11
7220537	109804	05/01/2026	209-552-43804	FOOD PROGRAM PSC	43.31
7220860	109804	05/01/2026	209-552-43804	FOOD PROGRAM PSC	1,139.65
7220861	109804	05/01/2026	209-552-43813	FOOD PROGRAM PSC	540.36
7220862	109804	05/01/2026	209-552-42108	FOOD PROGRAM PSC	229.59
7222016	109804	05/01/2026	209-552-43813	FOOD PROGRAM PSC	39.18
Vendor BIR05 - BIRITE FOODSERVICE DISTRIBUTORS Total:					3,834.24
Vendor: CDW01 - CDW GOVERNMENT INC.					
AI5RH1P	109750	04/24/2026	100-221-47104	PANASONIC VEHICLE DOCK TOUGHBOOK PD	1,087.49
AI5RH1P	109750	04/24/2026	160-221-47104	PANASONIC VEHICLE DOCK TOUGHBOOK PD	1,087.50
AI5RH1P	109750	04/24/2026	206-227-47104	PANASONIC VEHICLE DOCK TOUGHBOOK PD	1,087.49
AI77D1V	109805	05/01/2026	525-118-42101	EMAIL SECURITY MIGRATION CITYWIDE	8,590.97
ZR01218235	109750	04/24/2026	525-118-42510	NGE O365 041026-05092026	3,463.94
ZR01218236	109750	04/24/2026	525-118-42510	NGE VISIO P2 04102026-05092026	239.36
ZR01218237	109750	04/24/2026	525-118-42510	NGE INTUNE 04102026-05092026	7.52
ZR01218238	109750	04/24/2026	525-118-42510	NGE ENTRA 04102026-05092026	10.26
Vendor CDW01 - CDW GOVERNMENT INC. Total:					15,574.53

WARRANT LISTING

Payment Dates: 4/18/2026 - 5/1/2026

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2869 - CHEMTEX					
29139	109751	04/24/2026	500-641-42107	WATER TREATMENT SERVICE WPCP	350.00
Vendor 2869 - CHEMTEX Total:					350.00
Vendor: 3205 - CHRIS GRANILLO ART					
140	109752	04/24/2026	209-551-42515	PAINTED BARREL CLEAN ENERGY THEME	700.00
Vendor 3205 - CHRIS GRANILLO ART Total:					700.00
Vendor: CIT08 - CITY MECHANICAL, INC					
123915	109753	04/24/2026	100-343-42108	HVAC POST OFFICE	1,205.50
124224	109753	04/24/2026	106-343-47201	HVAC PUBLIC SAFETY BLDG	1,410.00
124235	109753	04/24/2026	500-641-42107	HVAC CORP YARD	1,650.00
124235	109753	04/24/2026	500-641-42108	HVAC CORP YARD	5,055.83
124324	109753	04/24/2026	100-343-42108	HVAC CITY HALL	667.50
124326	109753	04/24/2026	209-552-42108	HVAC PSC	686.51
Vendor CIT08 - CITY MECHANICAL, INC Total:					10,675.34
Vendor: ORI01 - CITY OF ORINDA					
04272026	109806	05/01/2026	100-111-42301	MAYOR'S CONFERENCE TICKET 05172026	80.00
Vendor ORI01 - CITY OF ORINDA Total:					80.00
Vendor: CIV01 - CIVIC CENTER TOWING- TRANSPORT- ROAD SERVICE					
572933	109807	05/01/2026	100-221-42107	TOWING SERVICES PD	137.50
Vendor CIV01 - CIVIC CENTER TOWING- TRANSPORT- ROAD SERVICE Total:					137.50
Vendor: 2405 - CLIENTFIRST CONSULTING GROUP, LLC.					
19373	109808	05/01/2026	525-118-42101	LAND MGMT SYSTEM FEB. 2026	4,461.26
Vendor 2405 - CLIENTFIRST CONSULTING GROUP, LLC. Total:					4,461.26
Vendor: COM20 - COMCAST					
0050719-04032026	109754	04/24/2026	100-222-43105	CABLE PD 0406-05062026	18.24
0210511-04162026	109809	05/01/2026	100-222-43105	CABLE PD	251.01
0419492-04022026	109809	05/01/2026	525-118-43106	INTERNET SWIM CENTER	224.67
Vendor COM20 - COMCAST Total:					493.92
Vendor: 1727 - CONTRA COSTA COUNTY LIBRARY					
PNLQ2 25-26 MTCE	109755	04/24/2026	100-560-42101	FACILITIES MAINT OCTOBER 1, 2025-DEC. 31, 2025	44,751.36
Vendor 1727 - CONTRA COSTA COUNTY LIBRARY Total:					44,751.36
Vendor: CON95 - CONTRA COSTA COUNTY TREASURER					
R26-001125	109756	04/24/2026	100-561-42101	ANIMAL SERVICES JAN.1- MARCH 31, 2026	56,609.00
Vendor CON95 - CONTRA COSTA COUNTY TREASURER Total:					56,609.00
Vendor: 1445 - CORTEZ TIRES AND AUTO REPAIR					
31861	109810	05/01/2026	100-221-42107	PREMIER BRAKE PACKAGE	1,424.74
31921	109757	04/24/2026	100-221-42107	PATROL CAR 809 CAR UNIT 851 SPARK PLUGS DRIVE BELT AIR FILTER	1,463.08
Vendor 1445 - CORTEZ TIRES AND AUTO REPAIR Total:					2,887.82
Vendor: 2696 - CRANETECH, INC.					
INV140927	109811	05/01/2026	500-641-42107	PERFORMED ANNUAL CRANE INSPECTION WPCP	1,320.00
Vendor 2696 - CRANETECH, INC. Total:					1,320.00
Vendor: CRE04 - CREATIVE SUPPORTS, INC					
36517	109758	04/24/2026	209-551-42201	CHAIR, MONITOR RISER AND CHAIRMAT	996.65
Vendor CRE04 - CREATIVE SUPPORTS, INC Total:					996.65
Vendor: 2424 - CROCKETT AWARD & TROPHY SERVICES					
0957048	109759	04/24/2026	100-111-42201	NAME PLATES	46.54
Vendor 2424 - CROCKETT AWARD & TROPHY SERVICES Total:					46.54

WARRANT LISTING

Payment Dates: 4/18/2026 - 5/1/2026

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2080 - CSW-STUBER-STROEH ENGINEERING GROUP INC					
2603050	109812	05/01/2026	106-342-47205	RO2302 SAFETY IMPROVEMENTS	2,395.20
Vendor 2080 - CSW-STUBER-STROEH ENGINEERING GROUP INC Total:					2,395.20
Vendor: DAS02 - DASH MEDICAL GLOVES, INC.					
INV1349826	109760	04/24/2026	100-221-42514	GLOVES FOR EVIDENCE PD	277.17
Vendor DAS02 - DASH MEDICAL GLOVES, INC. Total:					277.17
Vendor: 3004 - DIANA GALINDO					
04202026	109761	04/24/2026	100-221-42302	MILEAGE REIMBURSEMENT POLICE ACADEMY	392.00
Vendor 3004 - DIANA GALINDO Total:					392.00
Vendor: 1443 - DIESEL DIRECT WEST, INC.					
87198364	109762	04/24/2026	100-10601	GASOLINE UNL	2,349.65
Vendor 1443 - DIESEL DIRECT WEST, INC. Total:					2,349.65
Vendor: 3207 - DIVERSIFIED MANAGEMENT GROUP					
69938	109763	04/24/2026	100-116-42102	JOB ACCOMMODATION SERVICES PD	775.00
Vendor 3207 - DIVERSIFIED MANAGEMENT GROUP Total:					775.00
Vendor: 2682 - EAN SERVICES, LLC					
108018428030	109764	04/24/2026	100-221-42514	CAR RENTAL PD	211.99
476160389	109813	05/01/2026	100-221-42514	RENTAL CAR SAN DIEGO INTL AIRPORT	501.62
Vendor 2682 - EAN SERVICES, LLC Total:					713.61
Vendor: EBM01 - EBMUD					
435748-04172026	109765	04/24/2026	209-553-43102	2454 SIMAS AVE-TINY TOTS	15.03
435748-04172026	109765	04/24/2026	209-557-43102	2454 SIMAS AVE-TINY TOTS	485.83
Vendor EBM01 - EBMUD Total:					500.86
Vendor: 2768 - EDWARD WARREN					
03312026	109766	04/24/2026	100-221-42303	MEAL REIMBURSEMENT BRINC DRONE TRAINING	140.00
Vendor 2768 - EDWARD WARREN Total:					140.00
Vendor: ELE01 - ELECTRONIC INNOVATIONS, INC.					
56707	109767	04/24/2026	500-641-42107	SERVICE LABOR AT WPCP GATE	330.00
Vendor ELE01 - ELECTRONIC INNOVATIONS, INC. Total:					330.00
Vendor: 2853 - EVERON, LLC					
160419776	109768	04/24/2026	209-554-42108	ALARM SERVICES PYC	270.00
160722155	109768	04/24/2026	209-553-42108	ALARM SERVICES TINY TOTS	120.70
160775898	109769	04/24/2026	209-552-42108	ALARM SERVICES PSC	166.16
Vendor 2853 - EVERON, LLC Total:					556.86
Vendor: 2930 - FAIRFIELD CHEVROLET					
89143	109814	05/01/2026	100-221-42107	PRISIONER BARS TIRE PRESSURE MAINTENANCE	372.96
Vendor 2930 - FAIRFIELD CHEVROLET Total:					372.96
Vendor: 2457 - GEOLINKS					
BD0278178	109815	05/01/2026	525-118-43106	INTERNET CLEAR FIBER WPCP	499.00
Vendor 2457 - GEOLINKS Total:					499.00
Vendor: GRA03 - GRAINGER					
9889796950	109816	05/01/2026	500-641-44305	BOD BOTTLE WPCP	614.28
Vendor GRA03 - GRAINGER Total:					614.28
Vendor: HAC01 - HACH COMPANY					
14956043	109817	05/01/2026	500-641-44305	FILTER GLASS WPCP	434.66
Vendor HAC01 - HACH COMPANY Total:					434.66
Vendor: HDL01 - HDL COREN AND CONE					
SIN058927	109770	04/24/2026	100-115-42101	PROPERTY TAX JAN-MARCH 2026	2,409.96

WARRANT LISTING

Payment Dates: 4/18/2026 - 5/1/2026

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
SIN062670	109818	05/01/2026	100-115-42101	CONTRACT SERVICE PROPERTY TAX APRIL-JUNE 2026	2,479.85
Vendor HDL01 - HDL COREN AND CONE Total:					4,889.81
Vendor: 1630 - JOHN AND CLAIRE INVESTIGATIONS					
1794	109771	04/24/2026	100-221-42101	POLICE OFFICER BACKGROUND PADILLA	1,800.00
1795	109819	05/01/2026	100-221-42101	POLICE OFFICER BACKGROUND	1,828.00
Vendor 1630 - JOHN AND CLAIRE INVESTIGATIONS Total:					3,628.00
Vendor: 2977 - JOSE A. VARGAS					
04202026	109772	04/24/2026	209-552-38112	SECURITY SERVICES RENTAL 050926 PSC	1,260.00
04262026	109820	05/01/2026	209-552-38112	SECURITY SERVICES GUARD RENTAL 05232026	630.00
04272026-1	109820	05/01/2026	209-554-38112	SECURITY SERVICES GUARDS 05232026 PYC	600.00
Vendor 2977 - JOSE A. VARGAS Total:					2,490.00
Vendor: KEL09 - KELLER CANYON LANDFILL					
4212-000034914	109773	04/24/2026	500-641-44302	SLUDGE REMOVAL WPCP	5,410.20
Vendor KEL09 - KELLER CANYON LANDFILL Total:					5,410.20
Vendor: KNO03 - KNORR SYSTEMS,INC.					
298220	109774	04/24/2026	209-557-42108	POOL CHEMICALS	2,712.87
Vendor KNO03 - KNORR SYSTEMS,INC. Total:					2,712.87
Vendor: 1253 - LIL' FROG CREATIONS					
1302	109775	04/24/2026	209-551-42514	PRINTED NOW HIRING BANNERS	303.05
Vendor 1253 - LIL' FROG CREATIONS Total:					303.05
Vendor: 3213 - MELLOW HOUSE MUSIC/RECORDINGS					
042026	109821	05/01/2026	209-552-43813	BAND FOR THE SPRING FLING PSC	200.00
Vendor 3213 - MELLOW HOUSE MUSIC/RECORDINGS Total:					200.00
Vendor: MUN07 - MUNICIPAL POOLING AUTH.					
INV004946	109776	04/24/2026	100-221-46201	UNMET LIABILITY DEDUCTIBLE 0326	640.00
INV004963	109822	05/01/2026	100-110-41005	EAP 4/26-6/26	54.21
INV004963	109822	05/01/2026	100-111-41005	EAP 4/26-6/26	32.53
INV004963	109822	05/01/2026	100-112-41005	EAP 4/26-6/26	32.53
INV004963	109822	05/01/2026	100-113-41005	EAP 4/26-6/26	10.84
INV004963	109822	05/01/2026	100-115-41005	EAP 4/26-6/26	32.53
INV004963	109822	05/01/2026	100-116-41005	EAP 4/26-6/26	32.53
INV004963	109822	05/01/2026	100-221-41005	EAP 4/26-6/26	260.22
INV004963	109822	05/01/2026	100-222-41005	EAP 4/26-6/26	54.21
INV004963	109822	05/01/2026	100-223-41005	EAP 4/26-6/26	119.27
INV004963	109822	05/01/2026	100-341-41005	EAP 4/26-6/26	54.21
INV004963	109822	05/01/2026	100-343-41005	EAP 4/26-6/26	97.58
INV004963	109822	05/01/2026	100-465-41005	EAP 4/26-6/26	10.84
INV004963	109822	05/01/2026	209-551-41005	EAP 4/26-6/26	21.69
INV004963	109822	05/01/2026	209-552-41005	EAP 4/26-6/26	32.53
INV004963	109822	05/01/2026	209-553-41005	EAP 4/26-6/26	10.84
INV004963	109822	05/01/2026	209-554-41005	EAP 4/26-6/26	10.84
INV004963	109822	05/01/2026	212-461-41005	EAP 4/26-6/26	32.53
INV004963	109822	05/01/2026	212-462-41005	EAP 4/26-6/26	32.53
INV004963	109822	05/01/2026	500-641-41005	EAP 4/26-6/26	108.43
INV004963	109822	05/01/2026	500-642-41005	EAP 4/26-6/26	21.69
INV004963	109822	05/01/2026	505-119-41005	EAP 4/26-6/26	21.69
INV004963	109822	05/01/2026	525-118-41005	EAP 4/26-6/26	21.68
Vendor MUN07 - MUNICIPAL POOLING AUTH. Total:					1,745.95

WARRANT LISTING

Payment Dates: 4/18/2026 - 5/1/2026

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 3212 - NICHOLS CONSULTING					
2026- 9807659-01	109823	05/01/2026	100-222-42101	PREPARATION S890 STATE MANDATED COST	3,600.00
Vendor 3212 - NICHOLS CONSULTING Total:					3,600.00
Vendor: 2896 - NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSILTANTS					
318561	109777	04/24/2026	500-642-47201	SANITARY SEWER REHAB MATERIAL TESTING	1,210.00
Vendor 2896 - NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSILTANTS Total:					1,210.00
Vendor: OTI01 - OTIS ELEVATOR COMPANY					
100402303493	109778	04/24/2026	100-343-42108	MAINTENANCE SERVICE MAY 2026 CH	138.29
100402303515	109778	04/24/2026	100-222-42108	MAINTENANCE SERVICE MAY2026 PUBLIC SAFETY BLDG	138.01
Vendor OTI01 - OTIS ELEVATOR COMPANY Total:					276.30
Vendor: 2470 - P&A GROUP					
F87765033024	109779	04/24/2026	100-116-42101	MONTHLY ADMIN FEE JAN. 2026	114.55
F87765034398	109779	04/24/2026	100-116-42101	MONTHLY ADMIN FEE FEB. 2026	114.55
F87765035816	109779	04/24/2026	100-116-42101	MONTHLY ADMIN FEE MARCH 2026	114.55
F87765037237	109779	04/24/2026	100-116-42101	MONTHLY ADMIN FEE APRIL 2026	114.55
Vendor 2470 - P&A GROUP Total:					458.20
Vendor: 3083 - PACE SYSTEMS, INC.					
IN00076471	109780	04/24/2026	100-222-42106	PACE SCHEDULER SOFTWARE ANNUAL 06302026-06302027	2,963.25
Vendor 3083 - PACE SYSTEMS, INC. Total:					2,963.25
Vendor: 1469 - PAN-PACIFIC SUPPLY COMPANY					
29620079	109781	04/24/2026	500-641-44306	VERTICAL IN LINE PUMP WPCP	6,576.03
Vendor 1469 - PAN-PACIFIC SUPPLY COMPANY Total:					6,576.03
Vendor: 3204 - PARK PLACE TECHNOLOGIES, LLC					
PUSA10090207755	109782	04/24/2026	525-118-42101	MAINTENANCE CONTRACT	2,306.28
Vendor 3204 - PARK PLACE TECHNOLOGIES, LLC Total:					2,306.28
Vendor: PGE01 - PG&E					
0466-04162026	109783	04/24/2026	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	136.32
0466-04162026	109783	04/24/2026	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	204.48
0498-04102026	109783	04/24/2026	100-231-43103	3790 PINOLE VALLEY RD FIRESTATION	1,381.77
1462-04142026	109783	04/24/2026	209-552-43103	2500 CHARLES ST SENIOR CENTER	332.53
1801-04092026	109783	04/24/2026	209-553-43103	2454 SIMAS AVE REC CTR & POOL	67.04
3850-04162026	109783	04/24/2026	107-345-43103	601 TENNENT AVE CARETAKER'S SHED	59.68
Vendor PGE01 - PG&E Total:					2,181.82
Vendor: PIN01 - PINOLE POLICE ASSOCIATION					
04272026	109824	05/01/2026	100-20402	RE-ISSUE STALE DATE CHECKS	18,385.61
Vendor PIN01 - PINOLE POLICE ASSOCIATION Total:					18,385.61
Vendor: 1009 - PRECISION IT CONSULTING					
15933	109825	05/01/2026	525-118-42101	REMOTE SUPPORT JAN. AND FEB. 2026	3,212.50
Vendor 1009 - PRECISION IT CONSULTING Total:					3,212.50
Vendor: 2388 - PRESTIGE PRINTING AND GRAPHICS					
108844	109826	05/01/2026	100-115-42201	#10 WINDOW ENVELOPES	1,113.23
Vendor 2388 - PRESTIGE PRINTING AND GRAPHICS Total:					1,113.23

WARRANT LISTING

Payment Dates: 4/18/2026 - 5/1/2026

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 3210 - RAIN'S PLATES, LLC					
64	109784	04/24/2026	209-551-42515	VEGAN BITES AND BEVERAGE FOR EARTH WALK	2,000.00
Vendor 3210 - RAIN'S PLATES, LLC Total:					2,000.00
Vendor: 2783 - READYFRESH					
06D6709787258	109785	04/24/2026	500-641-42201	WATER FOR WPCP	151.30
16D6708050237	109785	04/24/2026	100-111-42201	WATER FOR CH	83.93
Vendor 2783 - READYFRESH Total:					235.23
Vendor: 2817 - REDWOOD PUBLIC LAW, LLP					
15769	109786	04/24/2026	100-465-46126	GENERAL SERVICES CODE ENFORCEMENT LABOR	945.50
18133	109786	04/24/2026	100-20011	GENERAL SERVICES HR	6,674.00
19943	109786	04/24/2026	100-20011	CITY ATTORNEY SERVICES	21,749.23
19944	109786	04/24/2026	100-20011	CITY COUNCIL MEETINGS	2,816.00
19945	109786	04/24/2026	100-20011	FARIA HOUSE DISPOSITION	6,117.00
19946	109786	04/24/2026	100-20011	GENERAL SERVICES CITY CLERK	248.50
19947	109786	04/24/2026	100-20011	GENERAL SERVICES CODE ENFORCEMENT	630.00
19948	109786	04/24/2026	100-20011	GENERAL SERVICES COMMUNITY DEVELOPMENT	2,399.00
19949	109786	04/24/2026	100-20011	GENERAL SERVICES FINANCE	1,155.00
19951	109786	04/24/2026	100-20011	GENERAL SERVICES PUBLIC WORKS	3,585.50
19952	109786	04/24/2026	100-20011	PUBLIC RECORDS ACT	142.00
19953	109786	04/24/2026	100-20011	RISK MANAGEMENT	4,314.27
20061	109786	04/24/2026	100-20011	FIRE	177.50
Vendor 2817 - REDWOOD PUBLIC LAW, LLP Total:					50,953.50
Vendor: 2646 - ROADS SAFE TRAFFIC SYSTEMS, INC.					
268219	109787	04/24/2026	200-342-47205	WHITE ALUMINUM SIGS	290.84
Vendor 2646 - ROADS SAFE TRAFFIC SYSTEMS, INC. Total:					290.84
Vendor: ROC11 - ROCKWELL SOLUTIONS					
3779	109827	05/01/2026	500-641-44306	CUTTER NUT IMPELLER WPCP	4,814.29
Vendor ROC11 - ROCKWELL SOLUTIONS Total:					4,814.29
Vendor: 3136 - SAFE AIR FAST ENVIRONMENTAL LLC					
260303-11T	109788	04/24/2026	100-343-42514	ASB AND LEAD SURVEY INSPECTION	640.00
260319-11T	109788	04/24/2026	100-343-42514	MODL AIR CLEARANCE	610.00
Vendor 3136 - SAFE AIR FAST ENVIRONMENTAL LLC Total:					1,250.00
Vendor: 1714 - SHERRI D. LEWIS					
CC019PINOLE-FY2025/26	109789	04/24/2026	100-112-42101	PREPARE MINUTES CC MEETING 03242026	1,105.00
CC022PINOLE-FY2025/26	109828	05/01/2026	100-112-42101	PREPARE CITY COUNCIL MINUTES 04212026	935.00
Vendor 1714 - SHERRI D. LEWIS Total:					2,040.00
Vendor: 2632 - SHIPLEY POOL SERVICE					
15000	109790	04/24/2026	209-557-42108	MONTHLY POOL SERVICE FEB. 2026	3,741.45
15223	109790	04/24/2026	209-557-42108	MONTHLY POOL SERVICE MARCH 2026	3,636.50
Vendor 2632 - SHIPLEY POOL SERVICE Total:					7,377.95
Vendor: 2657 - SHRED CITY, LLC					
23977042026	109829	05/01/2026	100-112-42101	SHREDDING CITY CLERK	125.00
23979042026	109829	05/01/2026	100-221-42101	SHREDDING AND MEDIA CD PD	225.00
Vendor 2657 - SHRED CITY, LLC Total:					350.00
Vendor: SYA01 - SYAR INDUSTRIES, LLC.					
6096443	109791	04/24/2026	105-342-47205	POWER PATCH TON	779.32
Vendor SYA01 - SYAR INDUSTRIES, LLC. Total:					779.32

WARRANT LISTING

Payment Dates: 4/18/2026 - 5/1/2026

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 3187 - TROY OVIATT					
04142026	109792	04/24/2026	100-221-42303	POST MGMT COURSE REIMBUR MEALS	272.00
04142026-1	109792	04/24/2026	100-221-42303	POST MGMT COURSE MEAL REIMBUR	59.00
Vendor 3187 - TROY OVIATT Total:					331.00
Vendor: 2347 - UNION PACIFIC RAILROAD COMPANY					
90156688	109793	04/24/2026	325-342-47205	PEDESTRIAN IMPROVEMENTS AT TENNENT	1,311.44
90159599	109793	04/24/2026	325-342-47205	PEDESTRIAN IMPROVEMENTS AT TENNENT	1,466.95
90159600	109793	04/24/2026	325-342-47205	PEDESTRIAN IMPROVEMENTS AT TENNENT	2,059.24
Vendor 2347 - UNION PACIFIC RAILROAD COMPANY Total:					4,837.63
Vendor: USP02 - UNITED STATES POSTAL SVC					
686623576	109794	04/24/2026	209-552-43809	POSTAGE FOR MAY NEWSLETTER PSC	210.94
Vendor USP02 - UNITED STATES POSTAL SVC Total:					210.94
Vendor: UNI38 - UNIVAR USA INC					
53809471	109795	04/24/2026	500-641-44303	SOD HYPO LIQUICHLOR WPCP	16,617.89
Vendor UNI38 - UNIVAR USA INC Total:					16,617.89
Vendor: UNI07 - UNIVERSAL BUILDING SVCS.					
24827	109830	05/01/2026	209-554-42108	JANITORIAL SUPPLIES PYC	172.55
Vendor UNI07 - UNIVERSAL BUILDING SVCS. Total:					172.55
Vendor: 3125 - VERONICA DUARTE DE CASTRO					
04202026	109796	04/24/2026	100-116-42504	FOOD PURCHASED FOR POLICE OFFICER TRAIN INTERVIEWS	14.93
Vendor 3125 - VERONICA DUARTE DE CASTRO Total:					14.93
Vendor: 3185 - WATURA NORTH AMERICA, INC.					
RD4VTDKP-0001	109797	04/24/2026	500-641-42301	PLATFORM ACCESS YEARLY SUBSCRIPTION	2,100.00
Vendor 3185 - WATURA NORTH AMERICA, INC. Total:					2,100.00
Vendor: 3208 - WBA CONSULTING AND INVESTIGATIONS, LLC					
2648	109798	04/24/2026	100-116-42301	CONSULTING SERVICES	5,625.00
Vendor 3208 - WBA CONSULTING AND INVESTIGATIONS, LLC Total:					5,625.00
Vendor: 2697 - WEST YOST & ASSOCIATES, INC.					
2066397	109799	04/24/2026	106-344-42101	STORM DRAIN MASTER PLAN CONSULTING	12,242.21
Vendor 2697 - WEST YOST & ASSOCIATES, INC. Total:					12,242.21
Grand Total:					336,379.33

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	214,897.07
105 - Measure S -2006	779.32
106 - MEASURE S-2014	16,047.41
107 - Measure I	59.68
160 - EQUIPMENT RESERVE	1,087.50
200 - Gas Tax Fund	290.84
206 - Supplemental Law Enforcement Svc Fund	1,087.49
209 - Recreation Fund	23,354.27
212 - Building & Planning	65.06
325 - City Street Improvements	4,837.63
500 - Sewer Enterprise Fund	47,505.70
505 - Cable Access TV	226.17
525 - Information Systems	26,141.19
Grand Total:	336,379.33

Account Summary


Account Number	Account Name	Payment Amount
100-10601	Gas Tanks/Corp Yard	2,349.65
100-110-41005	Emp Benefits/Employee...	54.21
100-111-41005	Emp Benefits/Employee...	32.53
100-111-42201	Office Expense	130.47
100-111-42301	Travel & Training/Conf-R...	80.00
100-112-41005	Emp Benefits/Employee...	32.53
100-112-42101	Prof Svcs/Professional Se..	4,673.13
100-113-41005	Emp Benefits/Employee...	10.84
100-115-41005	Emp Benefits/Employee...	32.53
100-115-42101	Prof Svcs/Professional Se..	4,889.81
100-115-42201	Office Expense	1,113.23
100-116-41005	Emp Benefits/Employee...	32.53
100-116-42101	Prof Svcs/Professional Se..	458.20
100-116-42102	Prof Svcs/Attorney Servi...	775.00
100-116-42301	Travel & Training/Conf-R...	5,625.00
100-116-42504	Admin Exp/Recruitment ...	14.93
100-20011	Accounts Payable/Miscel...	50,008.00
100-20402	Deferred Rev/Unclaimed...	18,385.61
100-221-41005	Emp Benefits/Employee...	260.22
100-221-42101	Prof Svcs/Professional Se..	3,853.00
100-221-42107	Prof Svcs/Equipment Ma...	3,398.28
100-221-42302	Travel & Training/Milea...	434.50
100-221-42303	Travel & Training/Meal A..	611.00
100-221-42514	Admin Exp/Special Depa...	990.78
100-221-46201	Insurance/General Liabili...	640.00
100-221-47104	FF&E/Vehicles	1,087.49
100-222-41005	Emp Benefits/Employee...	54.21
100-222-42101	Prof Svcs/Professional Se..	3,600.00
100-222-42106	Prof Svcs/Software Main...	2,963.25
100-222-42108	Prof Svcs/Building-Struc...	138.01
100-222-43105	Utilities/Cable	269.25
100-223-41005	Emp Benefits/Employee...	119.27
100-223-42201	Office Expense	20.56
100-223-42302	Travel & Training/Milea...	532.50
100-223-42303	Travel & Training/Meal A..	115.00
100-231-43103	Utilities/Electricity & Po...	1,381.77
100-341-41005	Emp Benefits/Employee...	54.21
100-343-41005	Emp Benefits/Employee...	97.58
100-343-42108	Prof Svcs/Building-Struc...	2,011.29
100-343-42514	Admin Exp/Special Depa...	1,250.00

Account Summary

Account Number	Account Name	Payment Amount
100-465-41005	Emp Benefits/Employee...	10.84
100-465-46126	Legal Charges	945.50
100-560-42101	Prof Svcs/Professional Se..	44,751.36
100-561-42101	Prof Svcs/Professional Se..	56,609.00
105-342-47205	Improvements/Streets	779.32
106-342-47205	Improvements/Streets	2,395.20
106-343-47201	Improvements/Building	1,410.00
106-344-42101	Prof Svcs/Professional Se..	12,242.21
107-345-43103	Utilities/Electricity & Po...	59.68
160-221-47104	FF&E/Vehicles	1,087.50
200-342-47205	Improvements/Streets	290.84
206-227-47104	FF&E/Vehicles	1,087.49
209-551-41005	Emp Benefits/Employee...	21.69
209-551-42201	Office Expense	996.65
209-551-42514	Admin Exp/Special Depa...	303.05
209-551-42515	Admin Exp/Special Events	2,700.00
209-552-38112	Rental Income/Facility R...	1,890.00
209-552-41005	Emp Benefits/Employee...	32.53
209-552-42108	Prof Svcs/Building-Struc...	1,569.37
209-552-43103	Utilities/Electricity & Po...	332.53
209-552-43804	Program Cost/Food Prog...	2,538.00
209-552-43809	Program Cost/Newsletter	210.94
209-552-43813	Program Cost/Members...	779.54
209-553-41005	Emp Benefits/Employee...	10.84
209-553-42108	Prof Svcs/Building-Struc...	120.70
209-553-43102	Utilities/Water	15.03
209-553-43103	Utilities/Electricity & Po...	67.04
209-554-38112	Rental Income/Facility R...	600.00
209-554-41005	Emp Benefits/Employee...	10.84
209-554-42108	Prof Svcs/Building-Struc...	442.55
209-554-43103	Utilities/Electricity & Po...	136.32
209-557-42108	Prof Svcs/Building-Struc...	10,090.82
209-557-43102	Utilities/Water	485.83
212-461-41005	Emp Benefits/Employee...	32.53
212-462-41005	Emp Benefits/Employee...	32.53
325-342-47205	Improvements/Streets	4,837.63
500-641-41005	Emp Benefits/Employee...	108.43
500-641-42107	Prof Svcs/Equipment Ma...	4,391.10
500-641-42108	Prof Svcs/Building-Struc...	5,055.83
500-641-42201	Office Expense	151.30
500-641-42301	Travel & Training/Conf-R...	2,100.00
500-641-44302	Other Materials Supp/Sl...	5,410.20
500-641-44303	Other Materials Supp/C...	16,617.89
500-641-44305	Other Materials Supp/La...	1,048.94
500-641-44306	Other Materials Supp/M...	11,390.32
500-642-41005	Emp Benefits/Employee...	21.69
500-642-47201	Improvements/Building	1,210.00
505-119-41005	Emp Benefits/Employee...	21.69
505-119-43103	Utilities/Electricity & Po...	204.48
525-118-41005	Emp Benefits/Employee...	21.68
525-118-42101	Prof Svcs/Professional Se..	18,571.01
525-118-42510	Admin Exp/Software Pur...	3,721.08
525-118-43101	Utilities/Telephone	3,103.75
525-118-43106	Utilities/Internet	723.67
	Grand Total:	336,379.33

Project Account Summary

Project Account Key	Payment Amount
None	324,368.85
10022147104ET2301	1,087.49
10534247205RO2401	779.32
10634247205RO2302	2,395.20
10634347201FA1702	1,410.00
20034247205RO2301	290.84
32534247205RO1902	4,837.63
50064247201SS2401	<u>1,210.00</u>
Grand Total:	336,379.33

APPROVED BY: 
DATE: 4/28/2026



CITY COUNCIL REPORT

12.A.

DATE: MAY 5, 2026
TO: MAYOR AND COUNCIL MEMBERS
FROM: Markisha Guillory, Finance Director, 510-724-9823, MGuillory@pinole.gov
SUBJECT: PRELIMINARY PROPOSED FISCAL YEAR (FY) 2026/27 OPERATING AND CAPITAL BUDGET

RECOMMENDATION

Staff recommends that the City Council review the Preliminary Proposed Fiscal Year (FY) 2026/27 Operating and Capital Budget and provide direction to staff for changes to incorporate into the next draft of the document, the Revised Proposed version.

BACKGROUND

The City operates on an annual budget cycle. Through the budget, the City Council approves revenue estimates and authorizes staff to expend the City's financial resources. Staff is responsible for preparing a proposed budget for City Council's consideration, modification, and adoption.

As noted above, the City goes through an annual process of developing a budget for the upcoming fiscal year. The City's budget development process is considered an "incremental" budget process, meaning that the budget for the upcoming year is developed based on the current year's budget and includes incremental changes. Staff takes the following steps to create the Preliminary Proposed budget:

- Finance Department will use the current FY 2026/27 budget, which incorporates any mid-year changes approved by the City Council, as the starting point;
- Finance Department creates a "baseline budget" for FY 2026/27 by taking the ongoing revenues and expenditures included in the current FY 2026/27 budget and factor in known or assumed changes, which departments confirm, to ongoing revenues and expenditures for FY 2026/27 (i.e., forecasted changes to different revenue streams, general inflation, known changes to debt service, etc.);
- Departments submit requests for changes from the baseline budget to address proposed special projects or increased service levels; and
- Finance Department and City Manager consider department requests for changes to the baseline budget and prepare a Preliminary Proposed budget for the City Council's consideration.

Staff presented the draft preliminary proposed long-term financial forecast and General Fund budget to the Finance Subcommittee on April 29, 2026. The Subcommittee reviewed the preliminary budget as part of the long-term financial forecast, as well as the budget reduction

scenarios prepared by each department and provided feedback.

The Preliminary Proposed FY 2026/27 Operating and Capital Budget document (Attachment A) maps out the City's financial and operational plans for the fiscal year.

The budget development process is an iterative process, so it is expected that updates will be made to each version as we continue to refine the budget, until adoption.

REVIEW AND ANALYSIS

The first step in the annual budget development process is for staff to create a "baseline" budget for the upcoming fiscal year. The baseline budget for the upcoming fiscal year (FY 2026/27, in this case) contains all of the ongoing revenue and expenditure items from the current budget (FY 2025/26) adjusted for known or anticipated changes in economic conditions, costs of goods and services, contractual agreements, etc. Staff uses the baseline budget to then develop the proposed budget for the upcoming fiscal year.

The City's revenues and expenditures are partitioned into different "funds" to ensure that revenues that are intended for specific purposes are expended accordingly. The City's main fund, the General Fund, accounts for all of the City's general revenues and supports most of the City's core services, such as police, community development, community services and recreation, and street and facility maintenance. The General Fund includes revenue from Measure S 2006, Measure S 2014, and Measure I 2024. General Fund resources can be spent on many different City activities. Because the General Fund is the largest fund and most flexible pool of City resources, it is the focus of the City's budget. The City has other operating funds that account for revenues that are restricted for specific services and associated expenditures. These include the Recreation Fund, the Building and Planning Fund, the Pinole Community Television (PCTV) Fund, and the Sewer Enterprise Fund.

Staff is required by the City's Financial Policy on a Structurally Balanced Budget to create a proposed General Fund operating budget that is structurally balanced, meaning that ongoing revenues equal or exceed ongoing expenditures.

General Fund Preliminary Proposed Baseline Budget

The Preliminary Proposed FY 2026/27 General Fund baseline budget includes recurring General Fund revenues, such as the tax revenues, charges for services, and other revenues. Revenues have been adjusted to reflect growth rate assumptions. Recurring General Fund expenditures have also been adjusted. This includes increases in the salaries/wages to account for salary increases, increases in benefits consistent with updated rates, and inflationary increases in operations and maintenance. The baseline budget assumes no change in current staffing and service levels. The baseline budget illustrates whether, if the City maintains its current revenue mechanisms and staffing and service levels, the budget would be balanced or not. It is a public finance best practice, and a goal of the City's Financial Policy on a Structurally Balanced Budget, to create a proposed General Fund operating and capital budget that is structurally balanced, meaning that ongoing revenues equal or exceed ongoing expenditures.

At this point, the FY 2026/27 General Fund baseline budget indicates that it is not structurally balanced with estimated ongoing revenues of \$32.5 million and estimated ongoing expenditures of

\$33.3 million. This results in an estimated deficit of \$852,225, or 3% of the budget. At the direction of the Council, staff have prepared budget reduction scenarios at 3%, 6%, and 10% levels (Attachment B) for consideration.

The deficit increases to \$4.4 million when excluding the \$3.4 million transfer from the Section 115 Trust. This funding source is now considered one-time revenue, as the trust is expected to be fully depleted by FY 2029/30 if the City continues withdrawals under the current formula.

Staff have developed the Preliminary Proposed Long-term Financial Forecast (Attachment C), incorporating the “Yellow Brick Road” model. The model outlines a pathway of potential measures to reduce projected deficits through the annual budget process. In addition, it treats the Section 115 Trust transfer as one-time revenue, highlighting the actual structural deficits.

One-time revenues and one-time expenditures for operating and capital improvements are not included in the baseline budget projection.

Table 1 below compares the adopted FY 2025/26 baseline budget to the preliminary proposed FY 2026/27 baseline budget. Following the table are descriptions of the components that are included in the FY 2026/27 the preliminary proposed baseline budget.

Table 1 – Comparison of FY 2025/26 and FY 2026/27 General Fund Baseline Budget

	FY 2025/26	FY 2026/27		
	Adopted Budget	Proposed Budget	\$ Change	% Change
Revenues				
Property Taxes	\$ 6,698,790	\$ 6,771,860	\$ 73,070	1%
Sales and Use Taxes	4,567,189	4,695,780	128,591	3%
Sales and Use Taxes - Measure S 2006	2,599,000	2,672,000	73,000	3%
Sales and Use Taxes - Measure S 2014	2,599,000	2,672,000	73,000	3%
Sales and Use Taxes - Measure I 2024	2,599,000	2,672,000	73,000	0%
Utility Users Taxes (UUT)	2,345,000	2,737,490	392,490	17%
Franchise Taxes	850,000	832,000	(18,000)	-2%
Transient Occupancy Tax (TOT)	400,000	350,000	(50,000)	-13%
Business License Tax	469,200	460,000	(9,200)	-2%
Intergovernmental Taxes	2,513,149	2,579,433	66,284	3%
Permits	301,700	328,000	26,300	9%
Fees	132,309	111,734	(20,575)	-16%
Charges for Services	1,861,497	1,926,047	64,550	3%
Other Revenues	366,619	238,480	(128,139)	-35%
Transfers In - Section 115 Trust	3,235,445	3,432,745	197,300	6%
Total Revenues	31,537,898	32,479,569	941,672	3%
Expenditures				
Salaries and Wages	10,526,279	11,024,586	498,307	5%
Benefits - PERS	4,437,115	4,866,595	429,480	10%
Benefits - Other Benefits	3,741,236	4,066,917	325,681	9%
Professional Services	2,051,914	2,154,632	102,718	5%
Fire Services Contract	6,115,941	6,579,529	463,588	8%
Fire-Related City Obligations	745,616	814,051	68,435	9%
Other Operating	378,156	381,506	3,350	1%
Materials and Supplies	184,998	223,200	38,202	21%
Interdepartmental Charges	(665,537)	(642,580)	22,957	-3%
Capital Outlay	191,440	189,440	(2,000)	-1%
Debt Service	653,545	678,546	25,001	4%
Transfers Out - Operating Subsidy	3,176,407	2,995,373	(181,034)	-6%
Total Expenditures	31,537,110	33,331,794	1,794,684	6%
Net Surplus/(Deficit)	\$ 788	\$ (852,225)		

General Fund Revenues

Property Tax

Property tax is an ad valorem tax imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property). The fixed statutory rate is 1% of assessed valuation of which the City of Pinole receives approximately 19%. Assessed value is based on the 1975 property values with subsequent increases limited to 2% or CPI growth, whichever is lower.

Property tax consists of four components—secured (basic, unsecured, supplemental, and property transfer tax). The preliminary proposed budget assumes a 1% growth rate. The growth rate is low because the total amount received in the previous fiscal year was higher due to the formal closure of the Successor Agency. Excluding this one-time allocation, the growth rate is

4%.

Sales Tax

Sales tax is imposed on taxable goods and services purchased from the following industry groups: autos and transportation, building and construction, business and industry, food and drugs, fuel and service stations, general consumer goods, restaurants and hotels, and online. The overall sales tax rate on purchases made in Pinole is now 10.25% as voters passed an additional half-cent sales tax (Measure I) during the November 2024 election. Of that amount, the City receives the statewide standard 1% (referred to as the Bradley Burns sales tax) plus 0.5% due to Measure S 2006, 0.5% due to Measure S 2014, and 0.5% due to Measure I 2024. The preliminary budget assumes a 3% growth rate, consistent with projections provided by HdL, the City's sales tax consultant.

Utility Users Tax

Utility Users' Tax (UUT) is levied in accordance with Chapter 3.26 of the Municipal Code, amended in 2018 which levies an 8% tax on the value public utilities services consumed within the City limits for electricity, natural gas, and telecommunications. Low-income households are eligible for exemption from payment. The Electorate ratified renewal of the taxing authority in November 2018 with no sunset date. The preliminary proposed budget assumes a 17% growth rate, compared to the previous year's adopted budget. However, staff projects the actual revenue exceed the budget based on the trends. The electricity segment in particular continues to increase substantially year over year.

Franchise Tax

Franchise tax is levied on public utilities and other corporations that use the public right of way to furnish gas (PG&E) (1%), electric (PG&E) (2%), refuse (Republic Services) (10%), and cable television (Comcast and AT&T) (5%) to citizens living within the City's boundaries. The various fees are delineated in franchise agreements and are paid directly to the city by these franchisees. The preliminary proposed budget assumes a -2% growth rate based on past trends, which continue to show overall declines. While the gas, electricity, and refuse segments are projected to grow slightly, the increases are offset by decreases in the cable segment as consumers continue shifting away from traditional cable services.

Intergovernmental Taxes

Motor vehicle in-lieu fee (VLF) is the City's share of motor vehicle license fees levied, collected and apportioned by the State. VLF is a tax on the ownership of registered motor vehicles which takes the place of taxation of this personal property. The VLF is paid annually at the time vehicle licenses are renewed based on current value adjusted for depreciation. The preliminary budget assumes a 3% growth rate, consistent with projections provided by HdL, the City's property tax consultant.

Transient Occupancy Tax

Transient occupancy tax (TOT) is a 10% tax levied by the City for the privilege of occupying quarters on a transient basis. This tax is imposed upon persons staying 30 days or less in a motel

or lodging facility. The preliminary proposed budget assumes a -13% growth rate based on past trends, which have shown continuous declines.

Business License Tax

Business license tax is assessed on all businesses doing business within City limits in accordance with Municipal Code Title 5. The City charges business license tax in accordance with the provisions of Government Code 37101. Pinole's tax is computed based on a flat tax (currently \$168) per year combined with a variable tax component based on the number of employees. The preliminary proposed budget assumes a -2% growth rate based on past trends.

Charges for Services

Charges for services is comprised of public safety charges which are received for dispatch services provided to the cities of Hercules and San Pablo under an Intergovernmental Service Sharing agreement. A portion of the costs of this activity are reimbursed by the City of Hercules and City of San Pablo. Under the current agreement, the City's recovers approximately 67% of the activity's budget. The preliminary proposed budget assumes a 3% growth rate based on budgeted expenditures.

Permits

Permits consist of various permits, including sidewalk, grading, and encroachment permits. The preliminary proposed budget assumes a 9% growth rate. This is primarily due to the projected growth in encroachment permits, consistent with past trends.

Fees

Fees consist of various fees mostly related to permits, including rental inspection, technology, administrative fees, abatement, and code enforcement fees. The preliminary proposed budget assumes a -16% growth rate. This is primarily due to a projected decrease in code enforcement fees, consistent with past trends.

Other Revenues

Other revenue consists of all other revenue sources, including fines and forfeitures, interest income, grants, and other miscellaneous revenue. These revenues are projected primarily using past trend analysis. The preliminary proposed budget assumes a -35% growth rate. The reduction is mostly due to a projected decrease in rental income and investment earnings.

Transfers In

The transfer in comes from the Pension Section 115 Trust to offset the increase in pension costs in the General Fund. The amount transferred is based on the difference between the City's base year (FY 2018/19) contribution toward employee pensions and the forecasted required City contribution in the budget year.

General Fund Expenditures

Salaries & Wages

Salary and wage expenditures in the baseline budget are computed based on the City's current staffing level of 117.6 full-time equivalents (FTEs), the same as the previous fiscal year. The preliminary proposed budget assumes a 5% growth rate and includes a 3% across-the-board cost-of-living (COLA) increase (based on the previous fiscal year) and step increases for staff who have not reached the top of their job classification's salary range. Also, the baseline budget includes a vacancy savings factor of \$150,000 to account for estimated cost savings resulting from unfilled positions.

Benefits

Retirement benefits are the City's annual required contribution as determined by the most recent actuarial valuation reports as of July 2025 provided by the California Public Employees' Retirement System (CalPERS). The preliminary proposed budget assumes a 10% growth rate and reflects the estimated cost net of the required employer contribution minus employee contributions.

Under current labor agreements, employees contribute the 8% required employee contribution. Classic members contribute an additional 7% toward the required employer contribution, for a total of 15% for classic members

Other benefits include employee medical, dental, and vision coverage; workers' compensation; and others. The preliminary proposed budget assumes a 9% growth rate, based primarily on industry trends and rates established by benefit providers. The most significant increases are in medical and workers' compensation costs.

Professional Services

Professional services include consulting and administrative services, building and equipment maintenance, office expenses, travel & training, and various other professional services. Contracted services provided by other government agencies, including the Contra Costa County Fire Protection District (CCCFPD) for fire services and County animal and library services, are included in this category. The preliminary proposed budget assumes a 5% growth rate based cost escalators.

Other Operating

Other operating expenditures include water, electricity & power, and cable utility costs. The preliminary proposed budget assumes a 1% growth rate based past trends.

Materials and Supplies

Materials and supplies include fuel, maintenance supplies, and safety equipment. The preliminary proposed budget assumes a 21% growth rate based on higher costs of these items.

Interdepartmental Charges

Interdepartmental charges include administrative charges and reimbursements for services provided by one City department to another, such as finance, human resources, information technology, and legal services. This category also includes general liability insurance premiums. The preliminary proposed budget assumes a -3% growth rate primarily based on higher insurance premiums, which offset the reimbursements.

Asset/Capital Outlay

Capital outlay includes non-major asset acquisition and improvements, such as computer equipment and furniture. The preliminary proposed budget assumes a 1% growth rate, based on departments' planned purchases of these items.

Major capital improvements are detailed in the City's Five-Year Capital Improvement Plan for FY 2026/27– FY 2030/31.

Debt Service

Debt service includes the payment of principal and interest on the 2006 pension obligation bonds (POBs) that were issued to finance the City's unfunded accrued actuarial liability with CalPERS. The required annual payment is based on the long-term debt obligation schedule and goes through FY 2035/36.

Transfers Out

The preliminary proposed Operating Budget includes the transfer of funds from the General Fund and Measure S to other funds, including the Recreation Fund, the Pinole Community Television (PCTV) Fund, and the Building and Planning Fund. These transfers help stabilize the budgets in those areas as their operating costs are not fully cost recoverable. This category also includes a flat annual transfer of \$150,000 to the Equipment Reserve for equipment and vehicle replacement.

Other Operating Funds Preliminary Proposed Budgets

The following funds are the City's other main operating funds outside of the General Fund, which include the Recreation Fund, Building and Planning Fund, Pinole Community Television (PCTV) Fund, and Sewer Enterprise Fund.

Recreation Fund

The Recreation Department Fund accounts for funds primarily received from fees for participation in recreational programs. Transfers from the General Fund also help support the operating costs. The preliminary proposed budget includes total revenues of \$598,650 and a General Fund transfer in of \$1,847,064, and total expenditures of \$2,445,714.

Table 2 – Comparison of FY 2025/26 and FY 2026/27 Recreation Fund Budget

	FY 2025/26	FY 2026/27		
	Adopted Budget	Proposed Budget	\$ Change	% Change
Revenues				
Licenses & Permits	250	250	-	0%
Fees	30,000	30,500	500	2%
Charges for Services	387,900	462,400	74,500	19%
Miscellaneous Revenue	155,413	105,500	(49,913)	-32%
Transfers In - From General Fund	1,750,050	1,847,064	97,014	6%
Total Revenues	2,323,613	2,445,714	122,102	5%
Expenditures				
Salaries and Wages	986,653	1,040,195	53,542	5%
Benefits	433,076	473,880	40,804	9%
Professional Services	482,227	511,265	29,038	6%
Other Operating	191,736	206,036	14,300	7%
Materials and Supplies	10,050	10,050	-	0%
Interdepartmental Charges	184,870	169,288	(15,582)	-8%
Capital Outlay	35,000	35,000	-	0%
Total Expenditures	2,323,613	2,445,714	122,102	5%
Net Surplus/(Deficit)	\$ (0)	\$ (0)		

Building and Planning Fund

The Building & Planning Fund accounts for funds received from fees and permits for building and planning services. Fees are collected to recover the cost primarily related to inspections and plan checks performed. The preliminary proposed budget includes total revenues of \$3,166,174 and a General Fund transfer of \$490,805, and total expenditures of \$3,517,273. The General Fund subsidy supports the Planning division as it is unable to recover the full cost of planning services. Building services are fully cost recoverable.

Table 3 – Comparison of FY 2025/26 and FY 2026/27 Building and Planning Fund Budget

	FY 2025/26	FY 2026/27		
	Adopted Budget	Proposed Budget	\$ Change	% Change
Revenues				
Grants	\$ 442,800	\$ 1,310,690	\$ 867,890	196%
Licenses & Permits	506,011	740,419	234,408	46%
Fees	852,866	1,080,605	227,739	27%
Fines and Forfeitures	30,000	30,000	-	0%
Miscellaneous Revenue	4,460	4,460	-	0%
Transfers In - From General Fund	908,095	490,805	(417,290)	-46%
Total Revenues	2,744,232	3,656,979	912,747	33%
Expenditures				
Salaries and Wages	1,125,970	1,174,452	48,482	4%
Benefits	535,616	558,313	22,697	4%
Professional Services	926,899	1,598,656	671,757	72%
Other Operating	6,050	8,250	2,200	36%
Materials and Supplies	1,900	1,300	(600)	-32%
Interdepartmental Charges	145,797	174,302	28,505	20%
Capital Outlay	2,000	2,000	-	0%
Total Expenditures	2,744,232	3,517,273	773,041	28%
Net Surplus/(Deficit)	\$ (0)	\$ 139,706		

Pinole Community Television (PCTV) Fund

The PCTV Fund accounts for revenue received from cable franchise fees, video production and broadcast charges, and Public, Educational, and Governmental (PEG) access fees, and charges for services. PEG access fees are designated for equipment purchases. Transfers from the General Fund also help support operating costs. The preliminary proposed budget includes total revenues of \$198,347 (most of which comes from internal departments for broadcast services) and a General Fund transfer of \$477,504, and total expenditures of \$675,851.

Table 4 – Comparison of FY 2025/26 and FY 2026/27 PCTV Fund Budget

	FY 2025/26 Adopted Budget	FY 2026/27 Proposed Budget	\$ Change	% Change
Revenues				
Franchise Taxes	\$ 26,486	\$ 12,092	\$ (14,394)	-54%
Charges for Services	168,840	180,255	11,415	7%
Miscellaneous Revenue	-	6,000	6,000	0%
Transfers In	457,762	477,504	19,742	4%
Total Revenues	653,088	675,851	22,763	3%
Expenditures				
Salaries and Wages	252,008	266,788	14,780	6%
Benefits	239,500	259,352	19,852	8%
Professional Services	40,451	41,830	1,379	3%
Other Operating	6,818	9,018	2,200	32%
Materials and Supplies	350	350	-	0%
Interdepartmental Charges	64,607	61,710	(2,897)	-4%
Capital Outlay	49,355	36,805	(12,550)	-25%
Total Expenditures	653,088	675,851	22,764	3%
Net Surplus/(Deficit)	\$ 0	\$ (0)		

Sewer Enterprise Fund

The Sewer Enterprise Fund accounts for fees charged to residents and businesses for sewer utilities. Fees are used to operate the Pinole-Hercules Wastewater Treatment Plant, which serves the Pinole and Hercules areas. Revenue from charges for services are received with the property tax assessments in December, April, and June; and monthly from the City of Hercules for its share of wastewater treatment costs.

The preliminary proposed budget includes total revenues of \$13,035,506 and total expenditures of \$16,000,864. This fund includes both operating and capital improvement expenditures. Ongoing revenues are sufficient to cover ongoing expenditures. Capital improvement expenditures are funded by both annual revenues and available fund balance of approximately \$17 million in the Sewer Enterprise Fund, which has accumulated over several fiscal years. To note, Hercules' share of charges for services decreased from the previous fiscal year primarily because several capital projects in the Capital Improvement Plan (CIP), for which Hercules share 50% of the costs, are scheduled to begin in later years.

Table 5 – Comparison of FY 2025/26 and FY 2026/27 Sewer Enterprise Fund Budget

	FY 2025/26 Adopted Budget	FY 2026/27 Proposed Budget	\$ Change	% Change
Revenues				
Charges for Services	\$ 6,557,281	\$ 7,395,883	\$ 838,602	13%
Charges for Services - Hercules Share	\$ 6,178,225	\$ 4,808,901	\$ (1,369,324)	-22%
Investment Income	300,000	300,000	-	0%
Total Revenues	13,035,506	12,504,784	(530,722)	-4%
Expenditures				
Salaries and Wages	1,904,585	2,037,939	133,354	7%
Benefits	1,151,537	1,229,154	77,617	7%
Professional Services	973,464	1,105,650	132,186	14%
Other Operating	873,500	923,500	50,000	6%
Materials and Supplies	1,493,000	1,518,000	25,000	2%
Interdepartmental Charges	1,040,221	1,128,832	88,611	9%
Capital Outlay	29,181,597	6,446,597	(22,735,000)	-78%
Debt Service	1,611,568	1,611,192	(376)	0%
Total Expenditures	38,229,472	16,000,864	(22,228,608)	-58%
Net Surplus/(Deficit)	\$ (25,193,966)	\$ (3,496,080)		

Next Steps

Staff will receive direction from the City Council on any changes to the budget for incorporation into the Revised Proposed Budget, which will be presented on June 2, 2026.

FISCAL IMPACT

The City Council's review and direction of the Preliminary Proposed Budget does not, in itself, have any fiscal impact. The fiscal impacts of the budget are detailed within the budget document.

ATTACHMENTS

- A. Preliminary Proposed FY 2026/27 Operating and Capital Budget
- B. Department Budget Reduction Scenarios
- C. Preliminary Proposed Long-Term Financial Forecast

CITY OF PINOLE



Fiscal Year 2026/27

OPERATING AND CAPITAL BUDGET

Preliminary Proposed Budget - May 5, 2026

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FISCAL YEAR (FY) 2026/27 OPERATING AND CAPITAL BUDGET

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Executive Summary

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EXECUTIVE SUMMARY

The City operates on an annual budget cycle. Through the budget, the City Council approves revenue estimates and authorizes City staff to expend the City's limited financial resources. City staff is responsible for preparing a proposed budget for City Council's consideration.

The Preliminary Proposed Fiscal Year (FY) 2026/27 Operating and Capital Budget was created through a collaborative, iterative process involving the City Council, community, and City staff in its creation. The budget development process is more fully described in the Budget Development Process section below.

The Fiscal Year (FY) 2026/27 Operating and Capital Budget is primarily a status quo budget, meaning that it does not include any major changes to City programs or services.

The City's all funds revenue in the Preliminary Proposed Fiscal Year (FY) 2026/27 Operating and Capital Budget is approximately \$64.5 million, and all funds expenditures total approximately \$74.1 million. The budget projection assumes a net use of fund balance of \$40.6 million across all funds. The majority of this use of fund balance is for several large, multi-year capital improvement projects, notably in the Sewer Enterprise Fund. The Revenue and Expenditure Summaries, along with the following department sections, provide detailed information for each fund.

The General Fund (including Measure S 2006, Measure S 2014, and Measure I 2024 Funds) baseline revenue is approximately \$32.5 million, and General Fund baseline expenditures are approximately \$33.3 million. This results in a budget gap of \$852,225, which staff is working to close.

The General Fund budget may include funding for one-time items and several Capital Improvement Plan (CIP) projects; however staff is exploring other options to avoid reducing the General Fund unassigned fund balance.

It is a public finance best practice, and a goal of the City's Financial Policy on a Structurally Balanced Budget, to create a proposed General Fund operating budget that is structurally balanced, meaning that ongoing revenues equal or exceed ongoing expenditures.

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Background

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ELECTED OFFICIALS



Anthony Tave
Mayor



Devin Murphy
Mayor Pro Tempore



Maureen Toms
Council Member



Norma Martinez-Rubin
Council Member



Cameron Sasai
Council Member



Roy Searingen
City Treasurer

DEPARTMENT HEADS

Interim City Manager	Garrett Evans
City Attorney (Contract	Eric Casher
City Clerk	Heather Bell
Community Development Director	Lilly Whalen
Community Services Director	Andrea Dwyer
Finance Director	Markisha Guillory
Human Resources Director	Stacy Shell
Police Chief	Melissa Klawuhn
Public Works Director	Heba El-Guindy

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CITY OF PINOLE STRATEGIC PLAN 2020-2025

In February 2020, the City of Pinole adopted a Strategic Plan 2020 – 2025. The Strategic Plan established the following vision, mission, and goals for the City, as well as 22 specific “strategies” (special projects), to be completed over a five-year timeframe, that would help the City achieve the goals.

VISION

Pinole is a safe, vibrant, and innovative community with small town charm and high quality of life.

MISSION

Pinole will be efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

GOALS

1. **Safe and Resilient Pinole:** Develop and communicate resilience through quality public safety service delivery, property maintenance policies and practices, and disciplined investment in community assets.
2. **Financially Stable Pinole:** Ensure the financial health and long-term sustainability of the City.
3. **Vibrant and Beautiful Pinole:** Facilitate a thriving community through development policies and proactive relationship building.
4. **High Performance Pinole:** Build an organization culture that is efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

The City Council held a special strategic planning meeting on April 29, 2023 during which it reaffirmed the vision, mission, and goals of the Strategic Plan and made some adjustments to some strategies.

PROFILE OF THE CITY

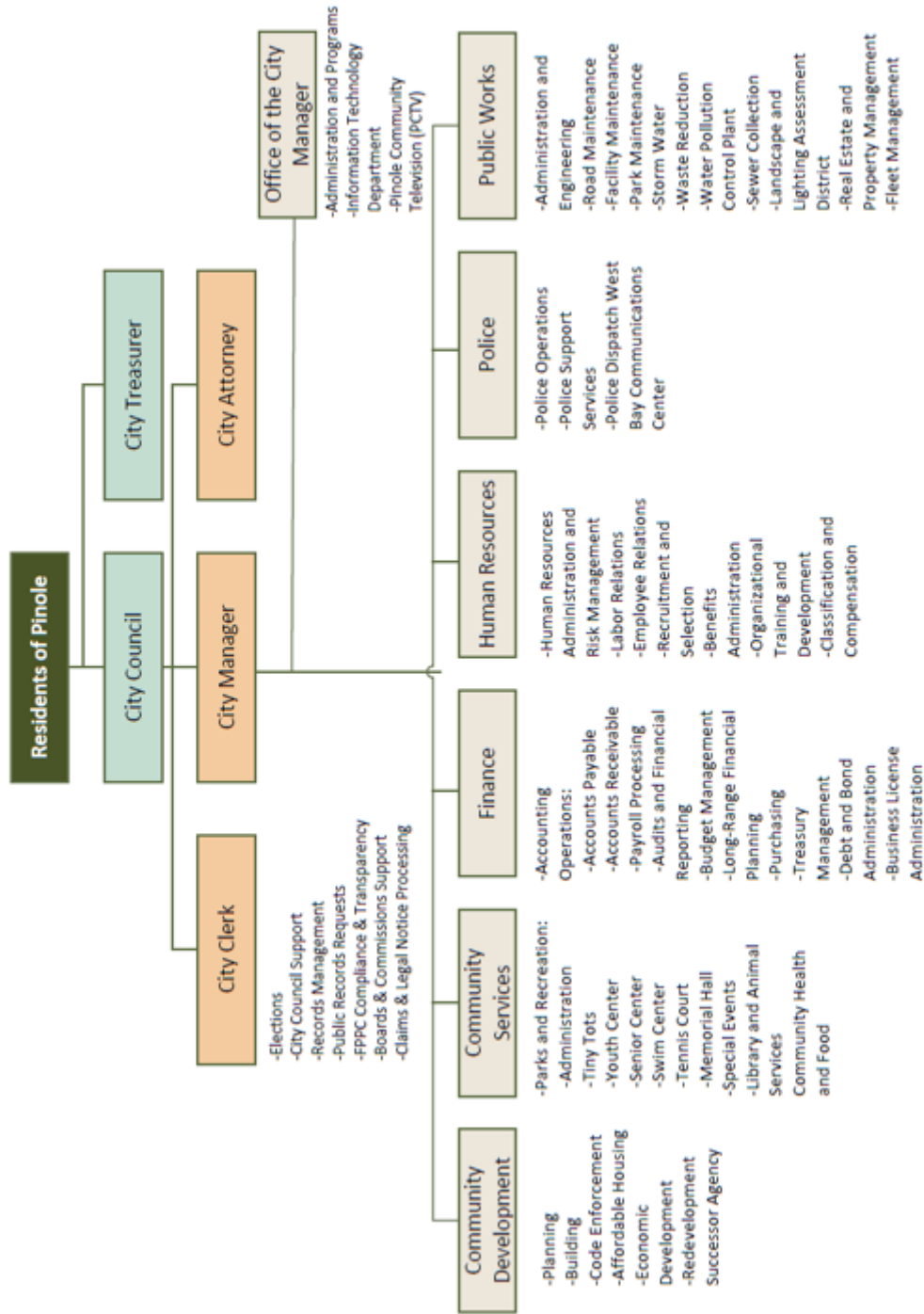
The City is primarily a residential community located in the San Francisco Bay Area on the shores of San Pablo Bay in West Contra Costa County. Highway Interstate 80, which traverses Pinole, connects the San Francisco/Oakland metropolitan area with Sacramento and points east. Pinole is linked to central Contra Costa County which includes the cities of Martinez, Concord, and Pleasant Hill by State Route 4 which begins just north of Pinole and connects with Interstate 680. There are approximately four-square miles of land included in Pinole's boundary. The City's population on January 1, 2024 was 18,192, according to the California Department of Finance.

The City of Pinole is a general law city that was incorporated on June 25, 1903. The City operates under a Council-Manager form of operation, whereby policies of the City Council are administered by a City Manager who is appointed by the City Council. All municipal departments operate under the supervision of the City Manager. The Council consists of five members who are elected at large for four-year overlapping terms. The Council elects one of the Council members to serve as Mayor each year.

The City is a full-service city that provides the following services: public safety (police), public works, community services (including recreation and Pinole community television), community development, and general administration services.



ORGANIZATIONAL STRUCTURE



Note: The Contra Costa County Fire Protection District provides fire safety services to Pinole residents.

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Budget Development Process and Budget Award

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BUDGET DEVELOPMENT PROCESS

The City's budget is created through a collaborative, iterative process involving the City Council, community, and City staff. The City's budget development process is considered an "incremental" budget process, meaning that the budget for the upcoming year is developed based on the current year's budget and includes incremental changes.

City staff takes the following steps to create the budget:

- Finance Department uses the current budget, which incorporates any mid-year changes approved by the City Council, as the starting point;
- Finance Department creates a "baseline budget" for the upcoming year by taking the ongoing revenues and expenditures included in the current budget and factoring in known or assumed changes to revenues and expenditures (i.e., forecasted changes to different revenue streams, general inflation, known changes to debt service, etc.);
- Departments review and confirm the known and assumed changes incorporated into the baseline budget;
- Departments submit requests for changes from the baseline budget to address proposed special projects or increased service levels;
- Finance Department and City Manager consider department requests for changes to the baseline budget and prepare a Preliminary Proposed budget for the Finance Subcommittee and/or City Council's consideration;
- Finance Department incorporates changes and prepares the Revised Proposed budget for the Finance Subcommittee and/or City Council's consideration;
- City Manager and Finance Department incorporates any final changes as necessary and submits the Final Proposed Budget to the City Council for adoption.

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KEY MILESTONES OF THE DEVELOPMENT OF THE BUDGET AND CIP FOR FY 2026/27

March 20, 2026

- Department Proposed FY 2026/27 Budget Requests due to Finance

April 28, 2026

- Finance Subcommittee Meeting
 - Draft FY 2026/27 General Fund Baseline Budget
 - Draft FY 2026/27 - FY 2030/31 Five-Year Capital Improvement Plan (CIP)

March-April, 2026

- Budget Review Meetings
 - City Manager and Finance Department meet with Department Directors to review and discuss proposed budgets

May 5, 2026

- City Council Meeting
 - Preliminary Proposed FY 2026/27 Operating and Capital Budget
 - Preliminary Proposed FY FY 2026/27 - FY 2030/31 Five-Year Capital Improvement Plan (CIP)

May 19, 2023

- City Council Meeting
 - Revised Proposed FY 2026/27 Operating and Capital Budget
 - Revised Proposed FY 2026/27 Five-Year Capital Improvement Plan (CIP)

June 2, 2026

- City Council Meeting
 - Adopt Final Proposed FY 2026/27 Operating and Capital Budget
 - Adopt Final Proposed FY 2026/27 Five-Year Capital Improvement Plan (CIP)
 - Adopt FY 2026/27 Appropriations Limit

July 1, 2026

- FY 2026/27 Adopted Budget Implemented

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BUDGET AWARD

The City received its twelfth consecutive Operating Budget Excellence Award from the California Society of Municipal Finance Officers (CSMFO) for its FY 2026/26 budget. The City previously received the Meritorious Award for its FY 2005/06 through FY 2010/11 budgets, and Outstanding Financial Reporting for its FY 1995/96 through FY 2000/01 budgets. The award reflects the commitment of the City to meeting the highest principles of government budgeting. To receive this award, the City had to satisfy nationally recognized guidelines for effective budget presentation.



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Revenue and Expenditure Summaries

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REVENUE AND EXPENDITURE SUMMARIES

The City’s General Fund accounts for all general revenues received by the City. The General Fund supports various City operations, including primarily public safety. The City also has numerous other funds that account for revenue received and expended for specific purposes.

GENERAL FUND REVENUE

The major revenue sources for the General Fund are property tax, sales tax, utility users’ tax, intergovernmental tax, franchise fees, business license tax, and transient occupancy tax. The City’s Finance Department creates the estimates of these General Fund revenues for the budget using economic information obtained from several sources, including the State of California, Contra Costa County, and third-party consultants. Estimates of revenues generated by City departments are prepared by the respective department with assistance from the Finance Department. Each of these revenue sources is described in detail below.

Total General Fund (including Measure S 2006, Measure S 2014, and Measure I 2024 Funds) revenue is projected to be \$32.5 million, including transfers in, as summarized below.

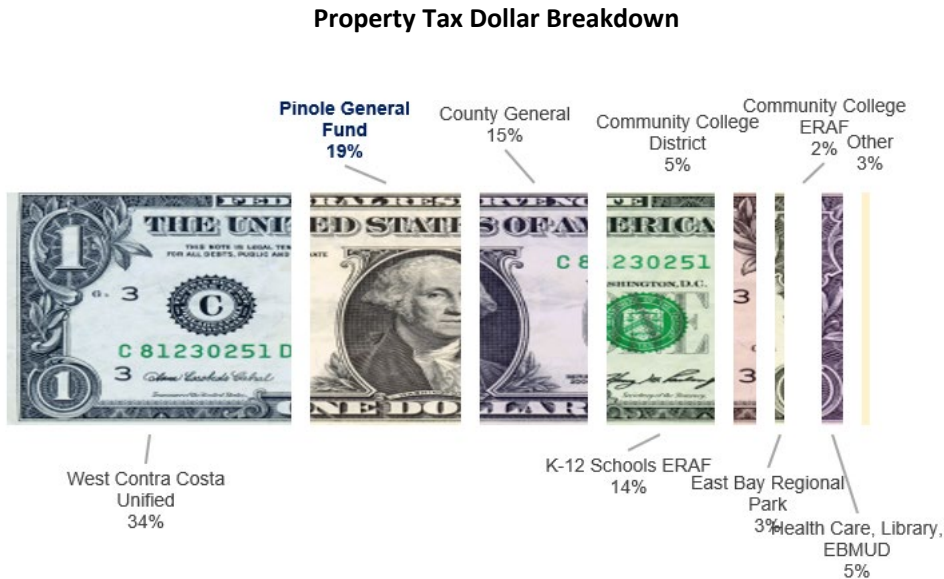
Revenue Category	FY 2026/27 Budget	% Total Budget
Property Taxes	\$6,771,860	21%
Sales and Use Taxes	4,695,780	14%
Sales and Use Taxes - Measure S 2006 and 2014, Measure I 2024	8,016,000	25%
Utility Users Tax	2,737,490	8%
Franchise Taxes	832,000	3%
Transient Occupancy Tax	350,000	1%
Business License Tax	467,140	1%
Intergovernmental Taxes	2,722,773	8%
Permits	328,000	1%
Fees	128,134	0%
Public Safety Charges	1,926,047	6%
Other Revenues	71,600	0%
Transfers In	3,432,745	11%
Total	\$32,479,569	

Property Tax

Property tax is an ad valorem tax imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property). The fixed statutory rate is 1% of assessed valuation of which the City of Pinole receives approximately 19%. Assessed value is based on the 1975 property values with subsequent increases limited to 2% or CPI growth, whichever is lower.

Property tax consists of four components—secured (basic, unsecured, supplemental, and property transfer tax). The preliminary proposed budget assumes a 1% growth rate. The growth rate is low because the total amount received in the previous fiscal year was higher due to the formal closure of the Successor Agency. Excluding this one-time allocation, the growth rate is 4%.

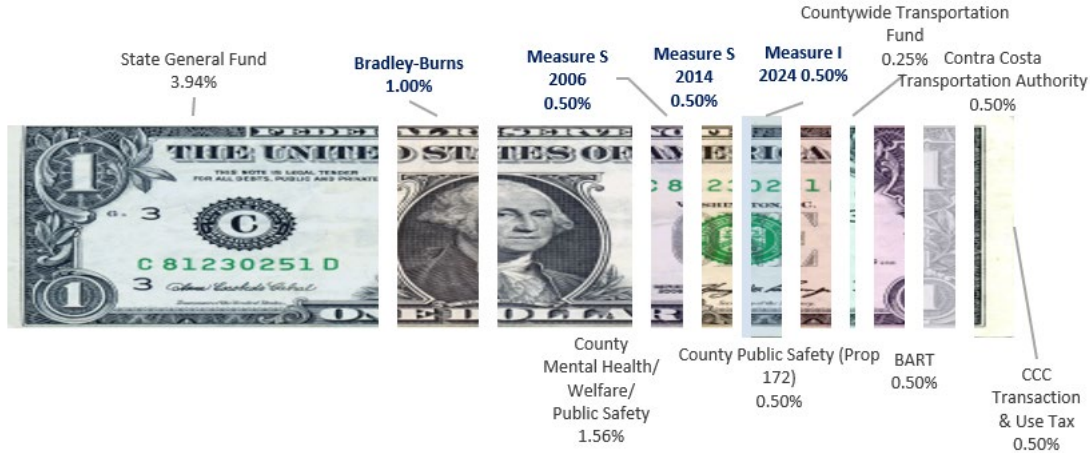
The chart below illustrates the breakdown of the agencies that receive the property tax dollar.



Sales Tax

Sales tax is imposed on taxable goods and services purchased from the following industry groups: autos and transportation, building and construction, business and industry, food and drugs, fuel and service stations, general consumer goods, restaurants and hotels, and online. The overall sales tax rate on purchases made in Pinole is now 10.25% as voters passed an additional half-cent sales tax (Measure I) during the November 2024 election. Of that amount, the City receives the statewide standard 1% (referred to as the Bradley Burns sales tax) plus 0.5% due to Measure S 2006, 0.5% due to Measure S 2014, and 0.5% due to Measure I 2024. The preliminary budget assumes a 3% growth rate, consistent with projections provided by HdL, the City's sales tax consultant.

Sales Tax Dollar Breakdown



Utility Users' Tax

Utility Users' Tax (UUT) of 8% tax is levied on the value public utilities services consumed within the City limits for electricity, natural gas, and telecommunications. Low-income households are eligible for exemption from payment. The Electorate ratified renewal of the taxing authority in November 2018 with no sunset date. The preliminary proposed budget assumes a 17% growth rate, compared to the previous year's adopted budget. However, staff projects the actual revenue exceed the budget based on the trends. The electricity segment in particular continues to increase substantially year over year.

Franchise Tax

Franchise tax is levied on public utilities and other corporations that use the public right of way to furnish gas (PG&E) (1%), electric (PG&E) (2%), refuse (Republic Services) (10%), and cable television (Comcast and AT&T) (5%) to citizens living within the City's boundaries. The various fees are delineated in franchise agreements and are paid directly to the city by these franchisees. The preliminary proposed budget assumes a -2% growth rate based on past trends, which continue to show overall declines. While the gas, electricity, and refuse segments are projected to grow slightly, the increases are offset by decreases in the cable segment as consumers continue shifting away from traditional cable services.

Business License Tax

Business license tax is assessed on all businesses doing business within City limits. Pinole's tax is computed based on a flat tax (currently \$168) per year combined with a variable tax component based on the number of employees. The preliminary proposed budget assumes a -2% growth rate based on past trends.

Transient Occupancy Tax

Transient occupancy tax (TOT) is a 10% tax levied by the City for the privilege of occupying quarters on a transient basis. This tax is imposed upon persons staying 30 days or less in a motel or lodging facility. The preliminary proposed budget assumes a -13% growth rate based on past trends, which have shown continuous declines.

Intergovernmental Tax

Motor vehicle in-lieu fee (VLF) is the City's share of motor vehicle license fees levied, collected and apportioned by the State. VLF is a tax on the ownership of registered motor vehicles which takes the place of taxation of this personal property. The VLF is paid annually at the time vehicle licenses are renewed based on current value adjusted for depreciation. The preliminary budget assumes a 3% growth rate, consistent with projections provided by HdL, the City's property tax consultant.

Charges for Services

Charges for services is comprised of public safety charges which are received for dispatch services provided to the cities of Hercules and San Pablo under an Intergovernmental Service Sharing agreement. A portion of the costs of this activity are reimbursed by the City of Hercules and City of San Pablo. Under the current agreement, the City's recovers approximately 67% of the activity's budget. The preliminary proposed budget assumes a 3% growth rate based on budgeted expenditures.

Permits

Permits consist of various permits, including sidewalk, grading, and encroachment permits. The preliminary proposed budget assumes a 9% growth rate. This is primarily due to the projected growth in encroachment permits, consistent with past trends.

Fees

Fees consist of various fees mostly related to permits, including rental inspection, technology, administrative fees, abatement, and code enforcement fees. The preliminary proposed budget assumes a -16% growth rate. This is primarily due to a projected decrease in code enforcement fees, consistent with past trends.

Other Revenues

Other revenue consists of all other revenue sources, including fines and forfeitures, interest income, grants, and other miscellaneous revenue. These revenues are projected primarily using past trend analysis. The preliminary proposed budget assumes a -35% growth rate. The reduction is mostly due to a projected decrease in rental income and investment earnings.

Transfers In

The transfer in comes from the Pension Section 115 Trust to offset the increase in pension costs in the General Fund. The amount transferred is based on the difference between the City's base year (FY 2018/19) contribution toward employee pensions and the forecasted required City contribution in the budget year.

GENERAL FUND EXPENDITURES

General Fund revenues are not restricted to any specific use and can be expended on any allowable municipal purpose. For FY 2026/27, total General Fund expenditures are projected to be \$34.8 million, including one-time expenditures and transfers out, as summarized below.

Expenditure Category	FY 2026/27 Budget	% Total Budget
Salaries and Wages	\$11,024,586	32%
Employee Benefits	8,933,512	26%
Professional/Admin Services	3,373,281	10%
Contra Costa County Fire Protection District	6,377,731	18%
Other Operating	381,506	1%
Materials and Supplies	223,200	1%
Interdepartmental Charges	-642,580	-2%
Capital Outlay	1,436,440	4%
Debt Service	678,546	2%
Transfers Out	2,995,373	9%
Total	\$34,781,594	

Salaries and Wages

Salary and wage expenditures in the baseline budget are computed based on the City's current staffing level of 117.6 full-time equivalents (FTEs), the same as the previous fiscal year. The preliminary proposed budget assumes a 5% growth rate and includes a 3% across-the-board cost-of-living (COLA) increase (based on the previous fiscal year) and step increases for staff who have not reached the top of their job classification's salary range. Also, the baseline budget includes a vacancy savings factor of \$150,000 to account for estimated cost savings resulting from unfilled positions.

Employee Benefits

Retirement benefits are the City's annual required contribution as determined by the most recent actuarial valuation reports as of July 2025 provided by the California Public Employees' Retirement System (CalPERS). The preliminary proposed budget assumes a 10% growth rate and reflects the estimated cost net of the required employer contribution minus employee contributions.

Under current labor agreements, employees contribute the 8% required employee contribution. Classic members contribute an additional 7% toward the required employer contribution, for a total of 15% for classic members

Other benefits include employee medical, dental, and vision coverage; workers' compensation; and others. The preliminary proposed budget assumes a 9% growth rate, based primarily on industry trends and rates established by benefit providers. The most significant increases are in medical and workers' compensation costs.

Professional and Administrative Services

Professional services include consulting and administrative services, building and equipment maintenance, office expenses, travel & training, and various other professional services. Contracted services provided by other government agencies, including the Contra Costa County Fire Protection District (CCCFPD) for fire services and County animal and library services, are included in this category. The preliminary proposed budget assumes a 5% growth rate based cost escalators.

Other Operating

Other operating expenditures include water, electricity & power, and cable utility costs. The preliminary proposed budget assumes a 1% growth rate based past trends.

Materials and Supplies

Materials and supplies include fuel, maintenance supplies, and safety equipment. The preliminary proposed budget assumes a 21% growth rate based on higher costs of these items.

Interdepartmental Charges

Interdepartmental charges include administrative charges and reimbursements for services provided by one City department to another, such as finance, human resources, information technology, and legal services. This category also includes general liability insurance premiums. The preliminary proposed budget assumes a -3% growth rate primarily based on higher insurance premiums, which offset the reimbursements.

Asset/Capital Outlay

Capital outlay includes non-major asset acquisition and improvements, such as computer equipment and furniture. The preliminary proposed budget assumes a 1% growth rate, based on department planned purchases of these items.

Major capital improvements are detailed in the City's Five-Year Capital Improvement Plan for FY 2026/27– FY 2030/31.

Debt Service

Debt service includes the payment of principal and interest on the 2006 pension obligation bonds (POBs) that were issued to finance the City's unfunded accrued actuarial liability with CalPERS. The required annual payment is based on the long-term debt obligation schedule and goes through FY 2035/36.

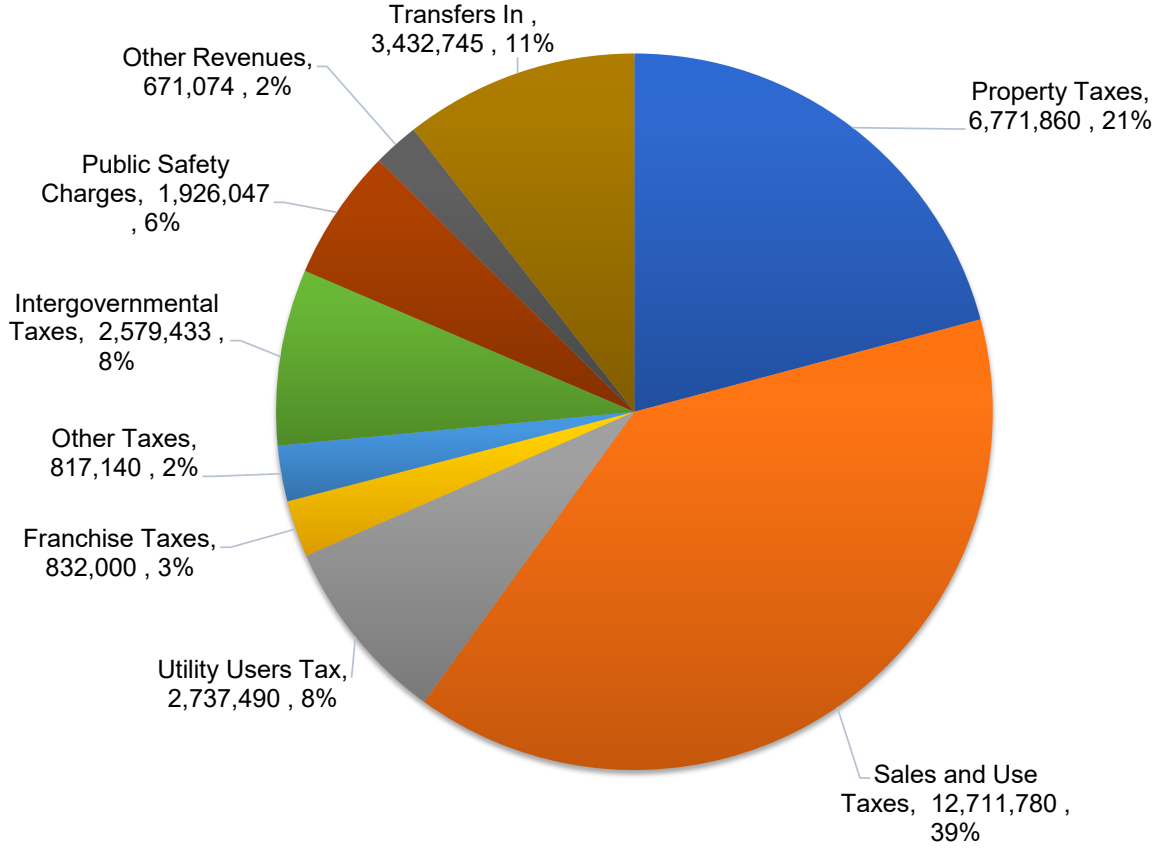
Transfers Out

The preliminary proposed Operating Budget includes the transfer of funds from the General Fund and Measure S to other funds, including the Recreation Fund, the Pinole Community Television (PCTV) Fund, and the Building and Planning Fund. These transfers help stabilize the budgets in those areas as their operating costs are not fully cost recoverable. This category also includes a flat annual transfer of \$150,000 to the Equipment Reserve for equipment and vehicle replacement.

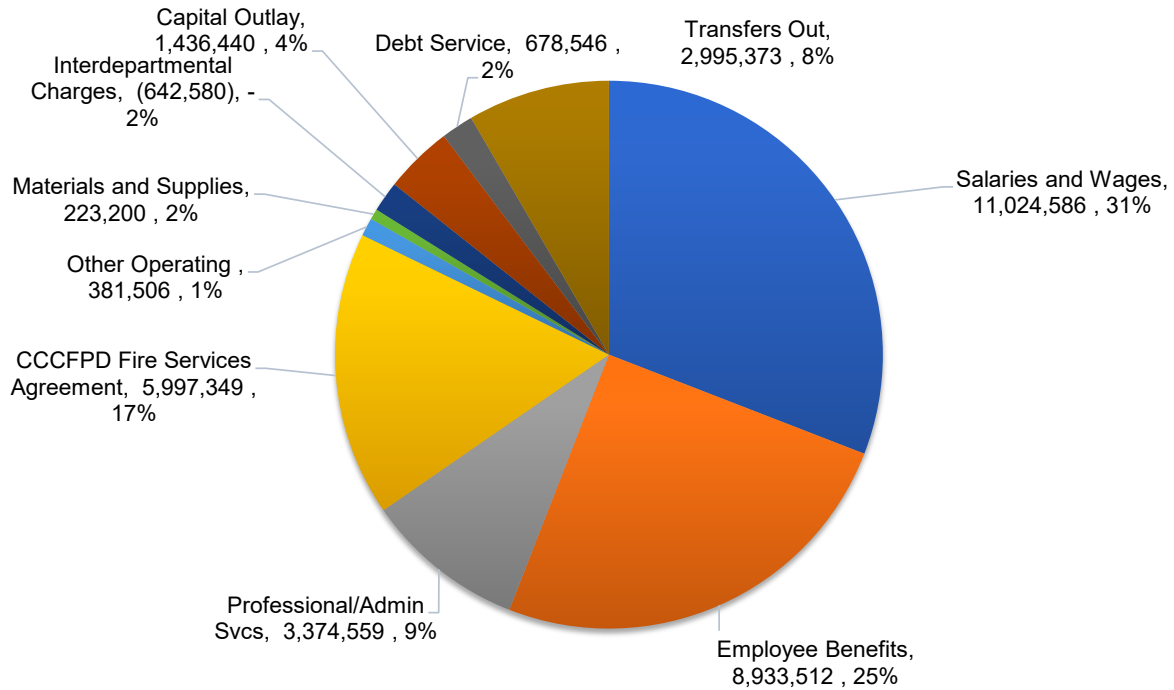
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GENERAL FUND (Including Measure S 2006, 2014 and Measure I)	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget
Revenue by Category					
311 - Property Taxes	5,055,790	5,948,810	6,209,280	6,698,790	6,771,860
312 - Sales and Use Taxes	9,328,351	9,430,219	10,065,999	12,364,189	12,711,780
313 - Utility Users Tax	2,312,830	2,445,715	2,657,156	2,345,000	2,737,490
314 - Franchise Taxes	875,058	901,208	910,745	850,000	832,000
315 - Other Taxes	898,797	846,439	809,233	876,172	817,140
321 - Intergovernmental Taxes	2,247,072	2,346,237	2,431,824	2,513,149	2,579,433
322 - Federal Grants	-	129,788	37,653	-	-
323 - State Grants	43,442	36,194	111,260	73,022	143,340
324 - Other Grants	43,793	50,913	47,913	72,025	-
332 - Permits	190,687	324,534	323,314	301,700	328,000
341 - Review Fees	50,279	22,875	847	25,500	-
342 - Other Fees	56,772	113,399	118,951	64,809	72,234
343 - Abatement Fees	30,193	22,539	23,891	42,000	39,500
351 - Fines and Forfeiture	17,579	29,716	34,535	15,550	16,400
361 - Public Safety Charges	1,598,997	1,834,100	1,960,443	1,861,497	1,926,047
370 - Interest and Investment Income	211,725	173,488	(8,620)	100,000	55,000
381 - Rental Income	95,432	86,084	93,218	81,450	-
383 - Reimbursements	20,133	78,831	25,192	11,500	10,500
384 - Other Revenue	5,969	13,045	21,607	5,100	5,100
392 - Proceeds from Sale of Property	12,080	139	1,327	1,000	1,000
393 - Loan/Bond Proceeds	91,907	-	-	-	-
399 - Transfers In from Section 115 Trust	2,160,519	2,231,793	3,778,488	3,235,445	3,432,745
399 - Transfers In from ARPA Fund	4,071,404	-	-	-	-
Revenue Total	29,418,810	27,066,064	29,654,257	31,537,898	32,479,569
Expenditures by Category					
40 - Salaries and Wages	11,006,433	10,113,758	10,502,468	10,512,964	11,024,586
41 - Employee Benefits	6,884,786	6,843,838	7,574,306	8,178,351	8,933,512
42 - Professional/Administrative Services	5,686,957	9,049,450	8,911,300	9,497,355	9,751,012
43 - Other Operating Expenses	359,085	426,472	459,971	378,156	381,506
44 - Materials and Supplies	291,123	223,342	221,279	184,998	223,200
46 - Interfund/Interdepartmental Charges	(505,978)	(578,056)	(264,317)	(634,171)	(642,580)
47 - Asset Acquisition, Improvement, Disposal	596,527	1,633,513	628,451	1,136,440	1,436,440
48 - Debt Service	617,582	635,769	660,669	653,545	678,546
49 - Transfers Out	2,654,750	3,210,114	3,205,258	3,176,407	2,995,373
Expenditures Total	27,591,266	31,558,201	31,899,385	33,084,045	34,781,594
Expenditures by Department					
10 - City Council	209,697	227,194	178,856	252,450	281,852
11 - City Manager	567,995	535,472	633,498	525,938	520,080
12 - City Clerk	511,112	615,496	748,427	733,895	845,035
13 - City Treasurer	8,268	9,681	10,474	9,990	9,992
14 - City Attorney	330,354	229,817	397,701	305,965	368,340
15 - Finance Department	661,743	957,421	1,024,563	1,058,744	1,040,325
16 - Human Resources	749,748	831,985	955,950	979,223	1,012,931
17 - Non-Departmental	4,673,970	5,437,314	5,600,097	5,128,503	5,302,438
18 - Information Systems	-	-	-	-	-
22 - Police Department	10,267,281	11,662,505	12,031,541	12,758,655	13,304,527
23 - Fire Department	6,687,185	6,108,651	6,403,874	6,742,965	7,393,580
34 - Public Works	2,160,055	4,069,879	2,949,186	3,461,275	3,586,912
46 - Community Development	398,605	547,007	556,231	678,774	652,710
55 - Community Services	365,253	325,779	408,987	447,667	462,872
64 - Sewer	-	-	-	-	-
Expenditures Total	27,591,266	31,558,201	31,899,385	33,084,045	34,781,594
Net Operating Results	1,827,544	(4,492,136)	(2,245,128)	(1,546,147)	(2,302,025)

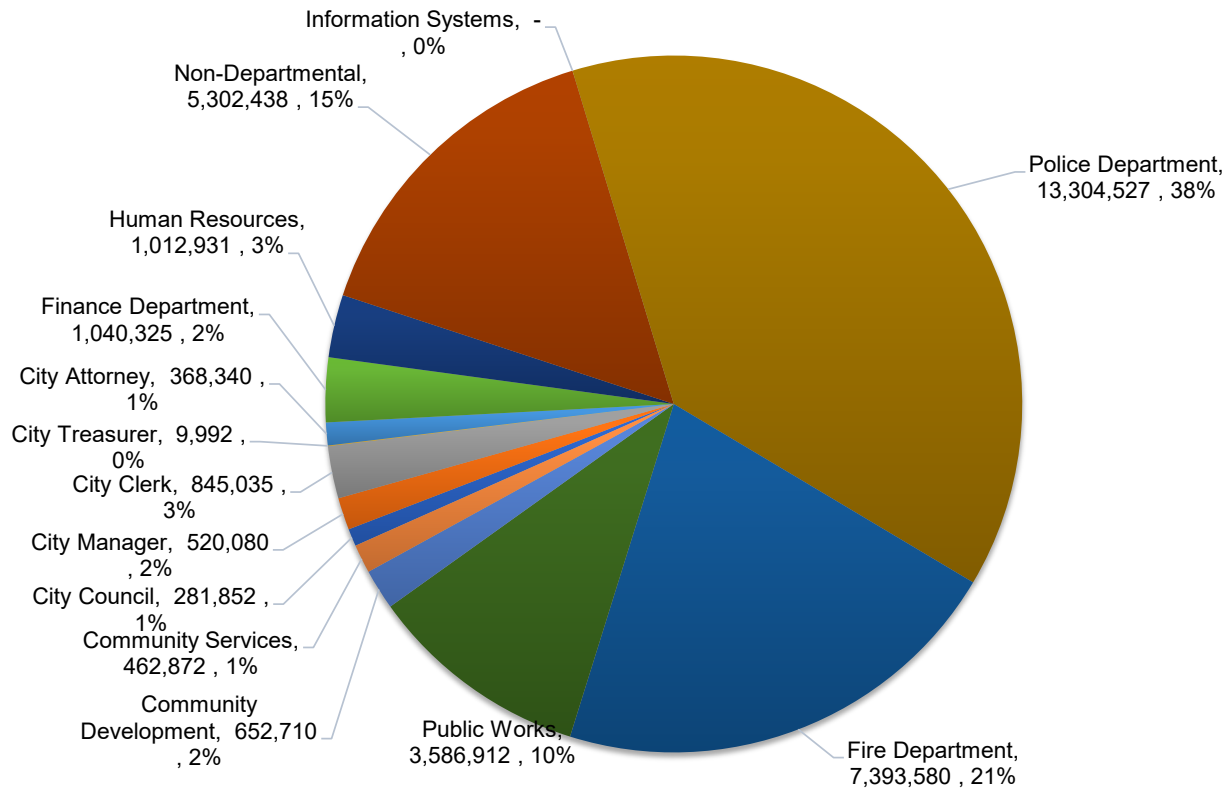
General Fund Revenue by Type: \$32,479,569



General Fund Expenditures by Type: \$34,781,594



General Fund Expendiures by Department: \$34,781,594



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MAJOR NON-GENERAL FUNDS

Aside from the General Fund, the City also maintains special revenue funds, capital project funds, and enterprise funds. These funds generate revenue from many sources, such as taxes, charges for services, and user fees. Below find descriptions of the major Non-General Funds.

Special Revenue Funds

Gas Tax Fund - 200

The Gas Tax Fund accounts for the Highway Users Tax Account (HUTA) State imposed excise taxes on gasoline and diesel fuel sales within the City Limits. These taxes are distributed primarily on the basis of population pursuant to formulas specified in Streets and Highways Code Sections 2105, 2106, 2107, 2107.5, and Section 2103. As a result of the Road Repair and Accountability Act of 2017 (SB1 Beall), funds received as part of the Road Maintenance and Rehabilitation Account (RMRA) Section 2106 are also accounted for in this fund. Gas Tax funds are restricted for use in the construction, improvement, and maintenance of public streets. These funds support both annual operating and capital projects related to streets. It is common for funds that support capital projects to accrue significant fund balances over multiple years while cities save resources over time to invest in large projects, which have greater economies of scale.

Recreation Fund - 209

The Recreation Fund accounts for program fees, fundraising proceeds, and donations for Recreation programs. Resources are used towards staffing and maintenance costs to operate the programs. The fund receives a transfer in from the General Fund to offset a recurring operating loss.

Building and Planning Fund - 212

The Building and Planning Fund accounts for fees collected for building permits and plan check fees. Fees collected are used to cover the cost involved in plan checks and inspections performed. The last fee study conducted recommended changes to the City's building and planning fees, which has increased revenue. The fund receives a transfer in from the General Fund to offset a recurring operating loss.

Solid Waste Fund – 214

The Solid Waste Fund accounts for funds received from Republic Services, Inc. from a surcharge it assesses on customer rates for solid waste services. These funds are set aside for future solid waste capital projects and for a rate stabilization fund.

Measure C/J Fund - 215

The Measure C/J Fund accounts for special override sales tax revenues collected by the Contra Costa Transportation Authority (CCTA) and reapportioned to the cities for local street projects. The City must submit a checklist each year to confirm compliance with a Growth Management Program to maintain eligibility for the funds. Estimates of annual funding are provided by the CCTA, and jurisdiction allocations are based on a formula split (50/50) between population and road mileage. It is common for funds that support capital projects to accrue significant fund balances over multiple years while cities save resources over time to invest in large projects, which have greater economies of scale.

Growth Impact Fund – 276

The Growth Impact Fund accounts for development fees collected to mitigate the impact of new development. Specifically, it provides for the expansion, design, construction, or upgrade to facilities, roadways, and equipment. The City collects impact fees for police, fire protection, municipal, community, wastewater, roadways, and drainage.

Housing Assets Fund – 285

The Housing Assets Fund accounts for resources related to the affordable housing activities and portfolio of the former Redevelopment Agency. Funds must be expended for housing activities. The fund balance has increased in recent years due to the repayment of a significant loan due to the fund.

Capital Project Funds

City Street Improvements Fund – 325

The City Street Improvements Fund received a transfer of \$250,000 per year from Measure S 2014 to fund road maintenance projects and has a substantial fund balance due to the accumulation of unspent funds from prior fiscal years.

Arterial Streets Rehabilitation Fund - 377

The Arterial Streets Rehabilitation Fund received a transfer of \$250,000 per year from the Measure S 2014 to fund road rehabilitation projects and has a substantial fund balance due to the accumulation of unspent funds from prior fiscal years.

Enterprise Funds

Sewer Enterprise Fund -500

The Sewer Enterprise Fund accounts for fees charged to residents and businesses for sewer service provided by the City's Wastewater Treatment Plant (WWTP). Sewer user fees are charged in the amount specified by City Council Resolution (Section 13.04.040 PMC). Fees are used to operate, maintain, and renew the WWTP. The cost of operations is shared between the two cities using a cost sharing formula based on sewage inflows by each city.

Pinole Community Television (PCTV) Fund - 505

The Pinole Community Television (PCTV) Fund accounts for revenues and expenditures related to the operation of PCTV. Revenue is received from video production charges to other cities, Public, Educational, and Governmental (PEG) access fees, and an operating subsidy from the General Fund. PEG fees are designated for equipment purchases.

Information Systems -525

The Information Systems Fund is an internal service fund used to account for activities that provide technology goods or services to other City funds and departments on a cost-reimbursement basis. The budget includes funding for routine operating activities as well as special initiatives identified in the City's Information Technology Plan.

Fiduciary Funds

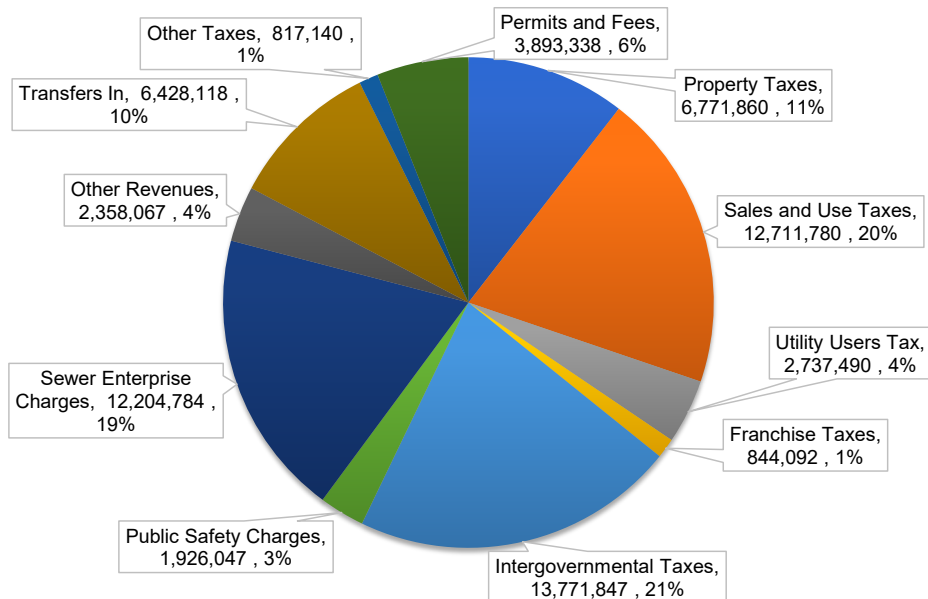
Pension Fund – 700

The Pension Fund accounts for funds in the City's Section 115 trust, funded with one-time General Fund resources, to offset growth in the City's annual required contribution to CalPERS pension. The remaining assets in the trust are invested and earn interest income.

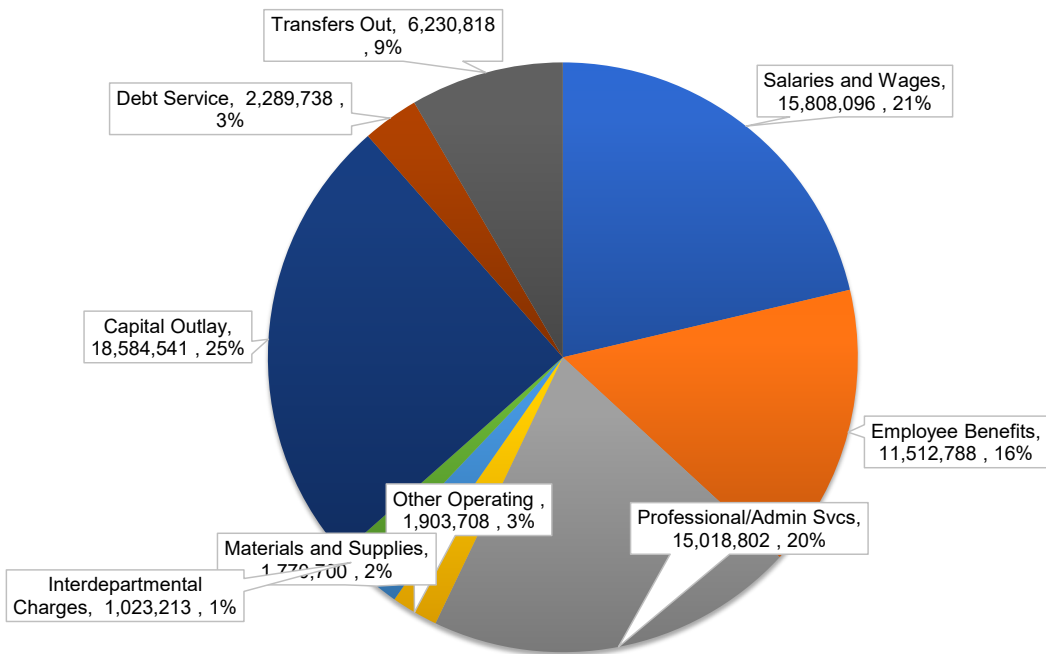
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ALL FUNDS	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Actuals	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget
Revenue by Category					
311 - Property Taxes	5,055,790	5,948,810	6,209,280	6,698,790	6,771,860
312 - Sales and Use Taxes	9,328,351	9,430,219	10,065,999	12,364,189	12,711,780
313 - Utility Users Tax	2,312,830	2,445,715	2,657,156	2,345,000	2,737,490
314 - Franchise Taxes	893,814	918,135	924,311	876,486	844,092
315 - Other Taxes	898,797	846,439	809,233	876,172	817,140
321 - Intergovernmental Taxes	3,701,389	3,867,073	4,008,405	4,118,354	4,222,065
322 - Federal Grants	4,857,566	378,855	535,997	41,394	1,205,878
323 - State Grants	312,655	786,382	454,616	1,723,501	2,743,266
324 - Other Grants	128,346	595,567	643,500	2,137,552	5,600,638
332 - Permits	687,955	952,518	813,643	807,961	1,068,669
341 - Review Fees	567,490	507,729	337,777	502,855	595,959
342 - Other Fees	273,501	390,127	602,345	473,495	579,955
343 - Abatement Fees	30,193	22,539	23,891	42,000	39,500
344 - Impact Fees	577,792	28,017	-	1,459,000	1,609,255
351 - Fines and Forfeiture	52,592	83,186	95,658	66,050	66,900
361 - Public Safety Charges	1,598,997	1,834,100	1,960,443	1,861,497	1,926,047
363 - Sewer Enterprise Charges	7,831,703	8,072,292	8,806,616	12,735,506	12,204,784
364 - Recreation Charges	413,497	421,472	516,466	387,900	462,400
365 - Cable TV Charges	277,903	192,464	160,458	159,840	177,755
366 - Other Charges	-	-	-	9,000	2,500
370 - Interest and Investment Income	1,910,982	3,763,858	3,591,933	1,396,000	1,444,000
381 - Rental Income	116,688	111,946	149,842	230,779	148,816
383 - Reimbursements	455,269	584,664	568,058	152,383	25,636
384 - Other Revenue	25,215	36,238	209,543	67,460	24,060
392 - Proceeds from Sale of Property	944,423	9,746	1,327	1,000	1,000
393 - Loan/Bond Proceeds	178,562	138,127	126,837	5,000	5,000
399 - Transfers In	8,886,673	5,441,907	6,383,746	8,810,852	6,428,118
Revenue Total	52,318,973	47,808,126	50,657,080	60,350,015	64,464,564
Expenditures by Category					
40 - Salaries and Wages	13,990,485	13,616,899	14,238,040	15,004,082	15,808,096
41 - Employee Benefits	7,465,419	8,458,454	9,624,213	10,597,549	11,512,788
42 - Professional/Administrative Services	9,041,346	11,859,033	11,925,566	13,699,537	15,018,802
43 - Other Operating Expenses	1,952,203	2,217,282	2,191,733	1,840,576	1,903,708
44 - Materials and Supplies	1,409,785	1,282,203	1,265,033	1,708,098	1,770,700
46 - Interfund/Interdepartmental Charges	786,349	947,072	1,114,668	1,035,133	1,023,213
47 - Asset Acquisition, Improvement, Disposal	3,294,566	4,536,516	3,270,917	40,393,072	18,584,541
48 - Debt Service	1,405,682	1,311,798	1,321,413	2,264,737	2,289,738
49 - Transfers Out	8,886,672	5,441,907	6,383,746	8,811,852	6,230,818
Expenditures Total	48,232,508	49,671,165	51,335,328	95,354,635	74,142,403
Expenditures by Department					
10 - City Council	209,697	227,194	178,856	252,450	281,852
11 - City Manager	567,995	535,472	633,498	525,938	520,080
12 - City Clerk	511,112	615,496	748,427	733,895	845,035
13 - City Treasurer	8,268	9,681	10,474	9,990	9,992
14 - City Attorney	330,354	229,817	397,701	305,965	368,340
15 - Finance Department	739,907	1,032,662	1,096,257	1,123,744	1,105,325
16 - Human Resources	749,748	831,985	955,950	979,223	1,012,931
17 - Non-Departmental	10,946,547	7,697,607	8,803,105	10,771,448	8,545,383
18 - Information Systems	77,892	126,215	58,798	21	(7)
19 - Cable Access TV	502,606	555,518	611,267	653,088	675,851
22 - Police Department	10,614,182	12,483,720	12,766,882	13,806,602	14,225,738
23 - Fire Department	6,687,185	6,108,651	6,403,874	6,742,965	7,393,580
34 - Public Works	4,128,470	6,223,825	5,221,588	14,685,463	15,705,401
46 - Community Development	3,887,809	3,427,516	3,083,741	3,770,968	4,550,950
55 - Community Services	1,940,328	2,219,864	2,797,786	2,763,780	2,901,086
64 - Sewer	6,330,406	7,345,942	7,567,125	38,229,096	16,000,864
	48,232,508	49,671,165	51,335,328	95,354,635	74,142,403
Net Operating Results	4,086,466	(1,863,039)	(678,248)	(35,004,620)	(9,677,839)

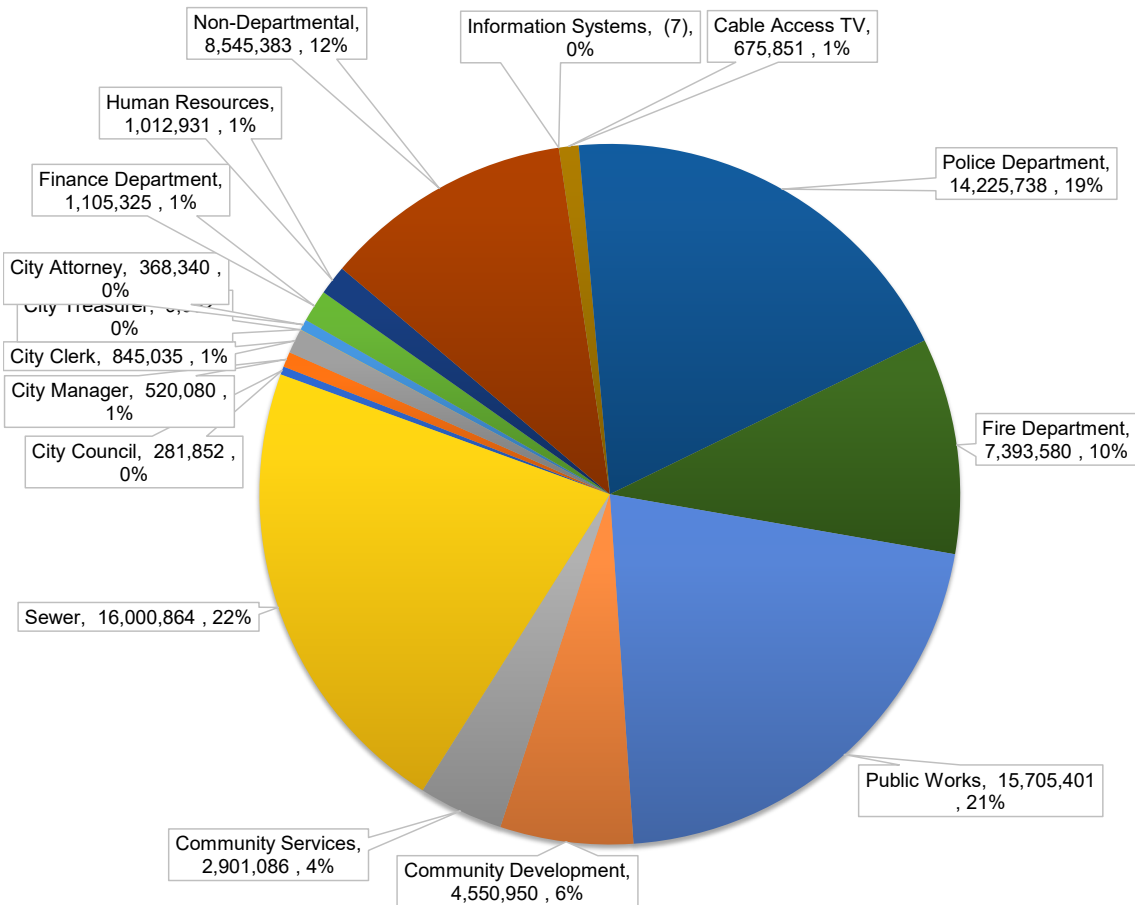
All Funds Revenue by Category: \$64,464,564



All Funds Expenditures by Category: \$74,142,403



All Funds Expenditures by Department: \$74,142,403



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	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Original Budget	FY 2025/26 Revised Budget	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Projected Year-end	FY 2026/27 Proposed	Prop to Rev Percent Change
General Fund (including Measure S 2006, 2014 and Measure I)									
Revenue									
311 - Property Taxes	5,055,790	5,948,810	6,209,280	6,698,790	6,698,790	2,277,380	6,698,790	6,771,860	1%
<i>Basic 1% Property Tax</i>	<i>3,145,151</i>	<i>4,038,170</i>	<i>4,298,640</i>	<i>5,207,839</i>	<i>5,207,839</i>	<i>937,504</i>	<i>5,207,839</i>	<i>4,372,398</i>	-16%
<i>RPTTF and Passthrough Payments</i>	<i>1,910,639</i>	<i>1,910,639</i>	<i>1,910,639</i>	<i>1,490,951</i>	<i>1,490,951</i>	<i>1,339,876</i>	<i>1,490,951</i>	<i>2,399,462</i>	61%
312 - Sales and Use Taxes	4,396,002	4,411,000	4,483,714	4,567,189	4,567,189	2,719,972	4,567,189	4,695,780	3%
312 - Sales and Use Taxes- Measure S 2006	2,467,529	2,510,464	2,488,123	2,599,000	2,599,000	1,494,706	2,599,000	2,672,000	3%
312 - Sales and Use Taxes- Measure S 2014	2,464,819	2,508,755	2,481,928	2,599,000	2,599,000	1,494,848	2,599,000	2,672,000	3%
312 - Sales and Use Taxes- Measure I	-	-	612,234	2,599,000	2,599,000	1,486,432	2,599,000	2,672,000	100%
313 - Utility Users Tax	2,312,830	2,445,715	2,657,156	2,345,000	2,345,000	1,874,480	2,345,000	2,737,490	17%
314 - Franchise Taxes	875,058	901,208	910,745	850,000	850,000	381,877	850,000	832,000	-2%
315 - Other Taxes	898,797	846,439	809,233	876,172	876,172	607,974	876,172	817,140	-7%
<i>Other Tax/Transient Occupancy Tax</i>	<i>456,288</i>	<i>378,622</i>	<i>322,889</i>	<i>400,000</i>	<i>400,000</i>	<i>159,634</i>	<i>400,000</i>	<i>350,000</i>	-13%
<i>Other Tax/Business License</i>	<i>442,509</i>	<i>467,817</i>	<i>486,344</i>	<i>476,172</i>	<i>476,172</i>	<i>448,341</i>	<i>476,172</i>	<i>467,140</i>	-2%
321 - Intergovernmental Taxes	2,247,072	2,346,237	2,431,824	2,513,149	2,513,149	1,258,382	2,513,149	2,579,433	3%
322 - Federal Grants	-	129,788	37,653	-	-	163,128	-	-	0%
323 - State Grants	43,442	36,194	111,260	73,022	73,022	109,629	73,022	143,340	96%
324 - Other Grants	43,793	50,913	47,913	72,025	72,025	-	72,025	-	-100%
332 - Permits	190,687	324,534	323,314	301,700	301,700	350,382	301,700	328,000	9%
341 - Review Fees	50,279	22,875	847	25,500	25,500	14,961	25,500	-	-100%
342 - Other Fees	56,772	113,399	118,951	64,809	64,809	73,077	64,809	72,234	11%
343 - Abatement Fees	30,193	22,539	23,891	42,000	42,000	40,979	42,000	39,500	-6%
351 - Fines and Forfeiture	17,579	29,716	34,535	15,550	15,550	12,815	15,550	16,400	5%
361 - Public Safety Charges	30,148	30,216	1,924	30,500	30,500	2,281	30,500	3,500	-89%
<i>361 - Public Safety Charges/Dispatch</i>	<i>1,568,849</i>	<i>1,803,884</i>	<i>1,958,519</i>	<i>1,830,997</i>	<i>1,830,997</i>	<i>1,039,413</i>	<i>1,830,997</i>	<i>1,922,547</i>	5%
370 - Interest and Investment Income	211,725	173,488	(8,620)	100,000	100,000	8,657	100,000	55,000	-45%
381 - Rental Income	95,432	86,084	93,218	81,450	81,450	65,324	81,450	-	-100%
383 - Reimbursements	20,133	78,831	25,192	11,500	11,500	53,508	11,500	10,500	-9%
384 - Other Revenue	5,969	13,045	21,607	5,100	5,100	12,949	5,100	5,100	0%
392 - Proceeds from Sale of Property	12,080	139	1,327	1,000	1,000	215	1,000	1,000	0%
393 - Loan/Bond Proceeds	91,907	-	-	-	-	-	-	-	0%
Revenue Total	23,186,887	24,834,271	25,875,769	28,302,453	28,302,453	15,543,370	28,302,453	29,046,824	3%
399 - Transfers In	-	-	-	-	-	-	-	-	0%
399 - Transfers In from Section 115 Pension Fund	2,160,519	2,231,793	3,778,488	3,235,445	3,235,445	-	3,235,445	3,432,745	6%
399 - Transfers In from ARPA Fund	4,071,404	-	-	-	-	-	-	-	0%
Sources Total	29,418,810	27,066,064	29,654,257	31,537,898	31,537,898	15,543,370	31,537,898	32,479,569	3%
Fund: 100 - General Fund									
Expenditures									
Division: 110 - City Council Total:	200,496	227,194	178,856	252,450	252,450	118,339	252,450	281,852	12%
Division: 111 - City Manager Total:	567,995	535,472	633,498	535,563	525,938	441,222	525,938	520,080	-1%
Division: 112 - City Clerk Total:	511,112	615,496	748,427	733,895	733,895	559,520	733,895	845,035	15%
Division: 113 - City Treasurer Total:	8,268	9,681	10,474	9,990	9,990	6,422	9,990	9,992	0%
Division: 114 - City Attorney Total:	330,354	229,817	397,701	305,965	305,965	416,756	305,965	368,340	20%
<i>114 - City Attorney Services</i>	<i>899,583</i>	<i>662,442</i>	<i>612,278</i>	<i>598,565</i>	<i>598,565</i>	<i>540,840</i>	<i>598,565</i>	<i>616,520</i>	3%
<i>114 - City Attorney Indirect Cost Allocations</i>	<i>(569,229)</i>	<i>(432,626)</i>	<i>(214,577)</i>	<i>(292,600)</i>	<i>(292,600)</i>	<i>(124,084)</i>	<i>(292,600)</i>	<i>(248,180)</i>	-15%
Division: 115 - Finance Department Total:	657,774	956,068	1,023,243	1,020,844	1,053,844	817,801	1,053,844	1,035,425	-2%
Division: 116 - Human Resources Total:	749,748	831,985	955,950	965,908	979,223	685,170	979,223	1,012,931	3%
Division: 117 - General Government Total:	1,420,199	1,611,760	1,754,418	1,298,551	1,298,551	1,051,248	1,298,551	1,628,519	25%
Administrative Total	4,445,947	5,017,472	5,702,568	5,123,167	5,159,857	4,096,477	5,159,857	5,702,174	11%
Division: 221 - Police Operations Total:	5,034,933	6,250,517	6,923,155	5,823,820	5,823,820	3,809,619	5,823,820	5,330,724	-8%
Division: 222 - Police Support Services Total:	1,416,777	1,519,190	1,399,287	1,468,835	1,468,835	990,817	1,468,835	2,084,865	42%
Division: 223 - Dispatch WBCC Total:	2,379,569	2,498,316	2,628,213	2,740,771	2,740,771	1,947,563	2,740,771	2,780,441	1%
Division: 231 - Fire Total:	5,045,833	4,384,514	3,645,753	3,202,461	3,202,461	2,460,123	3,202,461	3,502,633	9%
Public Safety Total	13,877,112	14,652,536	14,596,408	13,235,887	13,235,887	9,208,122	13,235,887	13,698,663	3%
Division: 341 - Administration/Engineering Total:	408,987	736,873	457,917	402,553	398,863	270,395	398,863	427,013	7%
Division: 342 - Road Maintenance Total:	152,163	225,539	367,974	30,000	61,366	11,306	61,366	-	-100%
Division: 343 - Facility Maintenance Total:	650,885	760,139	821,871	715,330	715,330	628,158	715,330	774,768	8%
Division: 345 - Park Maintenance Total:	291,821	358,808	485,092	-	-	39,884	-	-	100%
Public Works Total	1,503,855	2,081,358	2,132,854	1,147,883	1,175,559	949,743	1,175,559	1,201,781	2%
Division: 461 - Planning Total:	65,951	10,249	10,915	12,387	12,387	8,765	12,387	13,295	7%
Division: 465 - Code Enforcement Total:	226,172	260,334	415,635	418,050	453,050	211,669	453,050	500,041	10%
Division: 466 - Economic Development Total:	106,482	266,424	86,394	159,705	159,705	69,834	159,705	119,374	-25%
Community Development Total	398,605	537,007	512,945	590,142	625,142	290,267	625,142	632,710	1%
Division: 551 - Recreation Admin Total:	352,653	1,816	2,481	3,500	3,500	1,303	3,500	2,000	-43%
Division: 560 - Library Services Total:	-	158,796	198,455	202,430	202,430	62,857	202,430	200,000	-1%
Division: 561 - Animal Control Services Total:	-	164,428	199,216	226,437	226,437	95,466	226,437	245,572	8%
Recreation Total	352,653	325,040	400,152	432,367	432,367	159,627	432,367	447,572	4%
481 - Debt Service	599,021	615,440	640,421	653,545	653,545	650,981	653,545	678,546	4%
Sub-Total	21,177,193	23,228,854	23,985,349	21,182,991	21,282,357	15,355,217	21,282,357	22,361,446	5%
499 - Transfers Out	1,936,750	1,657,275	1,377,800	2,592,907	2,592,907	-	2,592,907	2,581,873	0%
Expenditure Total:	23,113,943	24,886,129	25,363,149	23,775,898	23,875,264	15,355,217	23,875,264	24,943,319	4%

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Original Budget	FY 2025/26 Revised Budget	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Projected Year-end	FY 2026/27 Proposed	Prop to Rev Percent Change
Fund: 105 - Measure S 2006 Fund									
Expenditures									
Division: 115 - Finance Department Total:	1,534	377	60	2,450	2,450	5,869	2,450	2,450	0%
Division: 117 - General Government Total:	-	-	150,000	-	845,720	795,994	845,720	905,710	0%
Division: 221 - Police Operations Total:	1,289,148	1,252,499	962,070	845,720	-	-	-	-	0%
Division: 231 - Fire Total:	899,363	755,412	1,430,079	1,772,580	1,772,580	1,377,054	1,772,580	1,948,032	10%
Division: 342 - Road Maintenance Total:	-	-	-	350,000	350,000	531	350,000	350,000	0%
Division: 343 - Facility Maintenance Total:	-	-	-	-	-	-	-	-	0%
Expenditure Total:	2,190,045	2,008,287	2,542,209	2,970,750	2,970,750	2,179,448	2,970,750	3,206,192	8%
Fund: 106 - Measure S 2014 Fund									
Expenditures									
Division: 110 - City Council Total:	9,202	-	-	-	-	-	-	-	0%
Division: 115 - Finance Department Total:	2,434	977	1,260	2,450	2,450	6,463	2,450	2,450	0%
Division: 117 - General Government Total:	718,000	1,552,839	1,077,458	283,500	283,500	-	283,500	283,500	0%
Division: 118 - Information Systems Total:	-	-	-	-	-	-	-	-	0%
Administrative Total	729,636	1,553,816	1,078,718	285,950	285,950	6,463	285,950	285,950	0%
Division: 221 - Police Operations Total:	37,269	23,759	-	-	-	-	-	-	0%
Division: 222 - Police Support Services Total:	109,585	118,225	115,617	127,055	127,055	17,122	127,055	139,250	10%
Division: 231 - Fire Total:	741,990	968,725	1,328,041	1,767,924	1,767,924	1,373,437	1,767,924	1,942,915	10%
Public Safety Total	888,843	1,110,709	1,443,658	1,894,979	1,894,979	1,390,559	1,894,979	2,082,165	10%
Division: 341 - Administration/Engineering Total:	70,569	64,578	108,373	219,653	219,653	72,071	219,653	218,870	0%
Division: 342 - Road Maintenance Total:	87,133	569,334	141,304	198,858	348,858	76,573	348,858	307,690	-12%
Division: 343 - Facility Maintenance Total:	229,730	413,795	405,359	174,260	174,260	81,057	174,260	531,261	205%
Division: 344 - NPDES Storm Drain Total:	2,626	424,751	133,150	543,937	543,937	127,769	543,937	345,000	-37%
Division: 345 - Park Maintenance Total:	266,143	516,063	27,649	110,000	110,000	20,250	110,000	110,000	0%
Division: 642 - Sewer Collections Total:	-	-	-	-	-	-	-	-	0%
Public Works Total	656,200	1,988,521	815,835	1,246,708	1,396,708	377,720	1,396,708	1,512,821	8%
Division: 465 - Code Enforcement Total:	-	-	-	-	-	-	-	-	0%
Division: 466 - Economic Development Total:	-	10,000	43,286	20,000	53,632	24,035	53,632	20,000	-63%
Community Development Total	-	10,000	43,286	20,000	53,632	24,035	53,632	20,000	0%
Division: 551 - Recreation Administration Total:	-	-	8,834	-	-	-	-	-	0%
Division: 552 - Senior Center Total:	12,600	-	-	-	-	-	-	-	0%
Division: 553 - Tiny Tots Total:	-	739	-	15,300	15,300	718	15,300	15,300	0%
Division: 554 - Youth Center Total:	-	-	-	-	-	-	-	-	0%
Recreation Total	12,600	739	8,834	15,300	15,300	718	15,300	15,300	0%
Expenditure Total:	2,287,278	4,663,784	3,390,331	3,462,937	3,646,569	1,799,495	3,646,569	3,916,236	7%
Fund: 107 - Measure I Fund									
Expenditures									
Division: 115 - Finance Department Total:	-	-	-	-	-	900	-	-	0%
Division: 117 - General Government Total:	-	-	600,000	300,000	300,000	-	300,000	130,000	-57%
Division: 221 - Police Operations Total:	-	-	3,200	1,752,454	1,752,454	1,179,098	1,752,454	2,063,537	18%
Division: 342 - Road Maintenance Total:	-	-	497	182,752	182,752	85,937	182,752	145,397	-20%
Division: 345 - Park Maintenance Total:	-	-	-	356,256	356,256	264,956	356,256	376,913	6%
Expenditure Total:	-	-	603,696	2,591,462	2,591,462	1,530,891	2,591,462	2,715,847	5%
General Fund, Measure S and Measure I Expenditure To	27,591,266	31,558,201	31,899,385	32,801,047	33,084,045	20,865,050	33,084,045	34,781,594	5%
General Fund, Measure S and Measure I Net Results	1,827,544	(4,492,136)	(2,245,128)	(1,263,149)	(1,546,147)	(5,321,680)	(1,546,147)	(2,302,025)	
Fund Balance, July 1	10,643,321	12,470,865	7,978,729	5,733,601	5,733,601		5,733,601	4,187,453	
Fund Balance, June 30	12,470,865	7,978,729	5,733,601	4,470,451	4,187,453		4,187,453	1,885,428	
Fund: 150 - General Reserve Fund									
Revenue									
370 - Interest and Investment Income	181,770	476,241	485,089	300,000	300,000	225,616	300,000	300,000	0%
399 - Transfers In	650,925	764,520	-	-	-	-	-	-	0%
Revenue Total:	832,695	1,240,761	485,089	300,000	300,000	225,616	300,000	300,000	0%
Expenditures - Transfers Out									
Expenditure Total:	-	-	843,790	2,400,000	2,400,000	-	2,400,000	-	0%
Fund: 150 - General Reserve Net Results	832,695	1,240,761	(358,701)	(2,100,000)	(2,100,000)	225,616	(2,100,000)	300,000	
Fund Balance, July 1	8,192,602	9,025,297	10,266,059	9,907,357	9,907,357		9,907,357	7,807,357	
Fund Balance, June 30	9,025,297	10,266,059	9,907,357	7,807,357	7,807,357		7,807,357	8,107,357	

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Original Budget	FY 2025/26 Revised Budget	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Projected Year-end	FY 2026/27 Proposed	Prop to Rev Percent Change
Fund: 160 - Equipment Reserve Fund									
Revenue									
383 - Reimbursements	-	-	-	-	68,747	68,747	68,747	-	0%
392 - Proceeds from Sale of Property	-	-	-	-	-	-	-	-	0%
399 - Transfers In	85,000	150,000	150,000	150,000	150,000	-	150,000	150,000	0%
Revenue Total:	85,000	150,000	150,000	150,000	218,747	68,747	218,747	150,000	-31%
Expenditures									
Division: 221 - Police Operations Total:	-	-	-	-	89,819	-	89,819	-	0%
Division: 341 - Admin and Engineering Total:	-	44,853	7,234	-	-	-	-	-	0%
Division: 342 - Road Maintenance Total:	39,434	-	150,632	120,000	120,000	-	120,000	120,000	0%
Division: 345 - Park Maintenance Total:	-	13,099	69,950	80,000	80,000	-	80,000	80,000	0%
Division: 461 - Planning Total:	-	-	-	-	5,000	-	5,000	5,000	0%
Division: 462 - Building Inspection Total:	-	-	47,744	-	-	-	-	-	0%
Division: 551 - Recreation Administration Total:	-	-	23,872	-	-	-	-	-	0%
Expenditure Total:	39,434	57,952	299,432	200,000	294,819	-	294,819	205,000	-30%
Fund: 160 - EQUIPMENT RESERVE Net Results	45,566	92,048	(149,432)	(50,000)	(76,072)	68,747	(76,072)	(55,000)	
Fund Balance, July 1	241,166	286,732	378,780	229,348	229,348		229,348	153,276	
Fund Balance, June 30	286,732	378,780	229,348	179,348	153,276		153,276	98,276	
Fund: 200 - Gas Tax Fund									
Revenue									
321 - Intergovernmental Taxes	905,449	1,008,910	1,050,778	1,055,938	1,055,938	653,501	1,055,938	1,087,930	3%
370 - Interest and Investment Income	19,555	66,310	93,339	5,000	5,000	32,494	5,000	40,000	700%
383 - Reimbursements	1,417	3,737	49,432	7,636	7,636	26,318	7,636	7,636	0%
Revenue Total:	926,420	1,078,957	1,193,549	1,068,574	1,068,574	712,312	1,068,574	1,135,566	6%
Expenditures									
Division: 341 - Administration/Engineering Total:	4,889	-	-	-	-	-	-	-	0%
Division: 342 - Road Maintenance Total:	518,964	621,769	594,509	2,512,167	2,512,167	525,571	2,512,167	2,535,917	1%
Expenditure Total:	523,854	621,769	594,509	2,512,167	2,512,167	525,571	2,512,167	2,535,917	1%
Fund: 200 - Gas Tax Fund Net Results	402,567	457,189	599,041	(1,443,593)	(1,443,593)	186,741	(1,443,593)	(1,400,351)	
Fund Balance, July 1	729,304	1,131,871	1,589,059	2,188,100	2,188,100		2,188,100	744,507	
Fund Balance, June 30	1,131,871	1,589,059	2,188,100	744,507	744,507		744,507	(655,844)	
Fund: 201 - Restricted Real Estate Maintenance Fund									
Revenue									
342 - Other Fees	475	-	-	3,175	3,175	-	3,175	3,175	0%
381 - Rental Income	-	-	-	36,816	36,816	-	36,816	36,816	0%
384 - Other Revenue	-	-	-	-	-	-	-	-	0%
Revenue Total:	475	-	-	39,991	39,991	-	39,991	39,991	0%
Expenditures									
Division: 343 - Facility Maintenance Total:	17,110	14,808	17,228	26,000	26,000	11,807	26,000	26,000	0%
Expenditure Total:	17,110	14,808	17,228	26,000	26,000	11,807	26,000	26,000	0%
Fund: 201 - Restricted RE Maintenance Fund Net Result	(16,635)	(14,808)	(17,228)	13,991	13,991	(11,807)	13,991	13,991	
Fund Balance, July 1	164,881	148,246	133,438	116,210	116,210		116,210	130,201	
Fund Balance, June 30	148,246	133,438	116,210	130,201	130,201		130,201	144,192	
Fund: 203 - Public Safety Augmentation Fund									
Revenue									
321 - Intergovernmental Taxes	239,924	216,797	233,909	239,584	239,584	156,828	239,584	239,430	0%
370 - Interest and Investment Income	11,244	24,561	9,352	10,000	10,000	273	10,000	1,000	-90%
Revenue Total:	251,169	241,358	243,262	249,584	249,584	157,101	249,584	240,430	-4%
Expenditures									
Division: 221 - Police Operations Total:	187,468	462,287	466,627	613,388	613,388	440,272	613,388	288,663	-53%
Expenditure Total:	187,468	462,287	466,627	613,388	613,388	440,272	613,388	288,663	-53%
Fund: 203 - Public Safety Augmentation Fund Net Result	63,701	(220,928)	(223,365)	(363,804)	(363,804)	(283,170)	(363,804)	(48,233)	
Fund Balance, July 1	517,190	580,891	359,962	136,597	136,597		136,597	(227,207)	
Fund Balance, June 30	580,891	359,962	136,597	(227,207)	(227,207)		(227,207)	(275,440)	
Fund: 204 - Police Grants Fund									
Revenue									
322 - Federal Grants	-	-	-	-	-	-	-	144,484	100%
323 - State Grants	-	252	-	-	-	-	-	138,136	100%
Revenue Total:	-	252	-	-	-	-	-	282,620	100%
399 - Transfers In	-	-	-	-	-	-	-	-	0%
Sources Total	-	252	-	-	-	-	-	282,620	100%
Expenditures									
Division: 227 - Police Grants Total:	-	-	-	-	-	56,960	-	282,619	100%
Expenditure Total:	-	-	-	-	-	56,960	-	282,619	100%
Fund: 204 - Police Grants Net Results	-	252	-	-	-	(56,960)	-	1	
Fund Balance, July 1	68,927	68,927	69,179	69,179	69,179		69,179	69,179	
Fund Balance, June 30	68,927	69,179	69,179	69,179	69,179		69,179	69,180	

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Original Budget	FY 2025/26 Revised Budget	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Projected Year-end	FY 2026/27 Proposed	Prop to Rev Percent Change
Fund: 205 - Traffic Safety Fund									
Revenue									
351 - Fines and Forfeiture	26,111	20,434	19,078	20,500	20,500	12,262	20,500	20,500	0%
370 - Interest and Investment Income	5,703	15,575	15,098	4,000	4,000	4,561	4,000	4,000	0%
384 - Other Revenue	-	112	-	-	-	-	-	-	0%
Revenue Total:	31,814	36,121	34,176	24,500	24,500	16,823	24,500	24,500	0%
Expenditures									
Division: 227 - Police Grants Total:	10,028	13,457	15,566	22,191	22,191	8,820	22,191	22,452	1%
Division: 342 - Road Maintenance Total:	-	5,685	775	35,000	35,000	-	35,000	35,000	0%
Expenditure Total:	10,028	19,142	16,341	57,191	57,191	8,820	57,191	57,452	0%
Fund: 205 - Traffic Safety Fund Net Results	21,785	16,980	17,835	(32,691)	(32,691)	8,003	(32,691)	(32,952)	
Fund Balance, July 1	251,826	273,611	290,591	308,426	308,426		308,426	275,735	
Fund Balance, June 30	273,611	290,591	308,426	275,735	275,735		275,735	242,783	
Fund: 206 - Supplemental Law Enforcement Svc Fund									
Revenue									
323 - State Grants	165,271	186,159	194,663	180,000	180,000	207,033	180,000	215,000	19%
370 - Interest and Investment Income	9,848	23,680	14,904	5,000	5,000	4,116	5,000	5,000	0%
Revenue Total:	175,119	209,838	209,567	185,000	185,000	211,149	185,000	220,000	19%
Expenditures									
Division: 227 - Police Grants Total:	127,057	326,357	253,148	303,281	303,281	149,814	303,281	308,208	2%
Expenditure Total:	127,057	326,357	253,148	303,281	303,281	149,814	303,281	308,208	2%
Fund: 206 - Supplemental Law Enforcement Svc Fund N	48,062	(116,518)	(43,581)	(118,281)	(118,281)	61,335	(118,281)	(88,208)	
Fund Balance, July 1	372,015	420,077	303,558	259,977	259,977		259,977	141,696	
Fund Balance, June 30	420,077	303,558	259,977	141,696	141,696		141,696	53,488	
Fund: 207 - NPDES Storm Water Fund									
Revenue									
321 - Intergovernmental Taxes	256,688	237,448	232,332	253,272	253,272	178,553	253,272	253,272	0%
332 - Permits	1,200	2,600	-	-	-	663	-	-	0%
370 - Interest and Investment Income	(819)	107	147	-	-	-	-	-	0%
399 - Transfers In	75,433	-	-	-	-	-	-	-	0%
Revenue Total:	332,502	240,155	232,480	253,272	253,272	179,216	253,272	253,272	0%
Expenditures									
Division: 117 - General Government Total:	-	-	-	-	-	0	-	-	0%
Division: 342 - Road Maintenance Total:	-	13,680.50	7,191.57	8,081	8,081	5,703	8,081	8,591	6%
Division: 344 - NPDES Storm Drain Total:	293,563	350,102	435,395	377,550	377,550	278,492	377,550	404,563	7%
Expenditure Total:	293,563	363,782	442,587	385,631	385,631	284,194	385,631	413,154	7%
Fund: 207 - NPDES Storm Water Fund Net Results	38,938	(123,627)	(210,107)	(132,359)	(132,359)	(104,979)	(132,359)	(159,882)	
Fund Balance, July 1	(38,938)	0	(123,627)	(333,734)	(333,734)		(333,734)	(466,093)	
Fund Balance, June 30	0	(123,627)	(333,734)	(466,093)	(466,093)		(466,093)	(625,975)	
Fund: 209 - Recreation Fund									
Revenue									
Division: 551 - Recreation Administration Total:	18,330	56,728	263,306	94,463	94,463	19,399	94,463	2,450	-97%
Division: 552 - Senior Center Total:	172,373	183,935	214,083	241,100	241,100	152,043	241,100	158,200	-34%
Division: 553 - Tiny Tots Total:	123,524	109,163	153,745	110,500	110,500	133,380	110,500	110,500	0%
Division: 554 - Youth Center Total:	8,752	29,384	102,006	44,500	44,500	67,056	44,500	75,000	69%
Division: 555 - Day Camp Total:	20,123	3,500	-	-	-	-	-	-	0%
Division: 556 - Performing Arts Total:	5,399	5,399	-	-	-	-	-	-	0%
Division: 557 - Swim Center Total:	108,666	128,329	107,591	83,000	83,000	41,990	83,000	83,000	0%
Division: 558 - Memorial Hall Total:	-	-	6,701	-	-	6,933	-	8,000	0%
Division: 559 - Tennis Total:	110	-	-	-	-	-	-	-	0%
Division: 562 - Facility Rentals Total:	-	-	-	-	-	-	-	116,500	0%
Division: 563 - Recreation Classes Total:	-	-	-	-	-	-	-	45,000	0%
Revenue Total:	457,276	516,338	847,432	573,563	573,563	420,801	573,563	598,650	4%
399 - Transfers In	1,098,343	1,392,318	1,520,969	1,750,050	1,750,050	-	1,750,050	1,847,064	6%
399 - Transfers In from Section 115 Pension Fund	-	-	-	-	-	-	-	-	0%
Sources Total	1,555,619	1,908,656	2,368,401	2,323,613	2,323,613	420,801	2,323,613	2,445,714	5%
Expenditures									
Division: 117 - General Government Total:	7,068	7,338	8,049	7,500	7,500	4,839	7,500	7,500	0%
Division: 551 - Recreation Administration Total:	538,111	707,670	1,076,750	923,673	923,673	685,239	923,673	967,179	5%
Division: 552 - Senior Center Total:	500,492	541,257	534,487	565,670	565,670	410,116	565,670	536,145	-5%
Division: 553 - Tiny Tots Total:	159,932	201,018	246,069	263,367	263,367	174,890	263,367	244,151	-7%
Division: 554 - Youth Center Total:	149,571	213,611	303,842	343,042	343,042	177,486	343,042	319,423	-7%
Division: 555 - Day Camp Total:	33,561	90	-	-	-	-	-	-	0%
Division: 556 - Performing Arts Total:	109	-	-	-	-	-	-	-	0%
Division: 557 - Swim Center Total:	181,576	226,884	203,780	220,360	220,360	177,029	220,360	227,750	3%
Division: 558 - Memorial Hall Total:	7,173	3,554	-	-	-	-	-	25,500	0%
Division: 559 - Tennis Total:	4,550	-	-	-	-	107	-	-	0%
Division: 562 - Facility Rentals Total:	-	-	-	-	-	-	-	88,066	100%
Division: 563 - Recreation Classes Total:	-	-	-	-	-	-	-	30,000	100%
Expenditure Total:	1,582,143	1,901,423	2,372,977	2,323,613	2,323,613	1,629,706	2,323,613	2,445,714	5%
Fund: 209 - Recreation Fund Net Results	(26,524)	7,233	(4,576)	(0)	(0)	(1,208,904)	(0)	(0)	
Fund Balance, July 1	5,488	(21,036)	(13,803)	(18,379)	(18,379)		(18,379)	(18,379)	
Fund Balance, June 30	(21,036)	(13,803)	(18,379)	(18,379)	(18,379)		(18,379)	(18,379)	

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Original Budget	FY 2025/26 Revised Budget	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Projected Year-end	FY 2026/27 Proposed	Prop to Rev Percent Change
Fund: 212 - Building & Planning Fund									
Revenue									
322 - Federal Grants	-	-	350,000	-	-	310	-	-	0%
323 - State Grants	-	-	40,000	442,800	442,800	-	442,800	1,310,690	0%
324 - Other Grants	20,000	225,000	1,360	-	-	8,355	-	-	0%
332 - Permits	-	2,421	488,478	506,011	506,011	428,980	506,011	740,419	0%
341 - Review Fees	496,068	625,075	336,930	477,355	477,355	225,598	477,355	595,959	25%
342 - Other Fees	517,211	484,854	432,238	375,511	375,511	214,079	375,511	474,046	26%
343 - Abatement Fees	192,423	252,810	-	-	-	-	-	-	0%
344 - Impact Fees	402	816	-	-	-	325	-	10,600	#DIV/0!
351 - Fines and Forfeitures	8,902	32,809	41,652	30,000	30,000	26,332	30,000	30,000	0%
370 - Interest and Investment Income	(18,196)	(2,735)	500	-	-	8,451	-	-	0%
383 - Reimbursements	32	-	-	-	-	17,367	-	-	0%
384 - Other Revenue	-	15	-	4,460	4,460	390	4,460	4,460	0%
Revenue Total:	1,216,842	1,621,063	1,691,159	1,836,137	1,836,137	930,186	1,836,137	3,166,174	72%
399 - Transfers In	-	67,000	-	908,095	908,095	-	908,095	490,805	-46%
Sources Total	1,216,842	1,688,063	1,691,159	2,744,232	2,744,232	930,186	2,744,232	3,656,979	33%
Expenditures									
Division: 461 - Planning Total:	1,097,149	952,129	777,828	1,264,879	1,264,879	659,148	1,264,879	2,089,603	65%
Division: 462 - Building Inspection Total:	1,113,151	1,326,417	1,232,615	1,479,353	1,479,353	867,969	1,479,353	1,402,670	-5%
Expenditure Total:	2,210,300	2,278,545	2,010,443	2,744,232	2,744,232	1,527,117	2,744,232	3,492,273	27%
Fund: 212 - Building & Planning Net Results	(993,458)	(590,482)	(319,284)	(0)	(0)	(596,932)	(0)	164,706	
Fund Balance, July 1	(642,738)	(1,636,197)	(2,226,679)	(2,545,963)	(2,545,963)		(2,545,963)	(2,545,964)	
Fund Balance, June 30	(1,636,197)	(2,226,679)	(2,545,963)	(2,545,964)	(2,545,964)		(2,545,964)	(2,381,258)	
Fund: 213 - Refuse Management Fund									
Revenue									
323 - State Grants	66,948	62,080	66,971	60,060	60,060	46,127	60,060	60,060	0%
370 - Interest and Investment Income	2,213	2,986	90	6,000	6,000	-	6,000	6,000	0%
392 - Proceeds from Sale of Property	-	-	-	-	-	-	-	-	0%
Revenue Total:	69,162	65,066	67,061	66,060	66,060	46,127	66,060	66,060	0%
Expenditures									
Division: 341 - Administration/Engineering Total:	-	-	-	-	-	-	-	-	-
Division: 346 - Waste Reduction Total:	122,104	131,547	131,958	189,710	189,710	107,934	189,710	179,630	-5%
Expenditure Total:	122,104	131,547	131,958	189,710	189,710	107,934	189,710	179,630	-5%
Fund: 213 - Refuse Management Fund Net Results	(52,942)	(66,481)	(64,896)	(123,650)	(123,650)	(61,807)	(123,650)	(113,570)	
Fund Balance, July 1	150,843	97,901	31,420	(33,476)	(33,476)		(33,476)	(157,126)	
Fund Balance, June 30	97,901	31,420	(33,476)	(157,126)	(157,126)		(157,126)	(270,696)	
Fund: 214 - Solid Waste Fund									
Revenue									
323 - State Grants	-	75,000	-	-	-	-	-	-	0%
344 - Impact Fees	-	-	-	-	1,459,000	971,264	1,459,000	1,461,600	0%
370 - Interest and Investment Income	48,433	140,233	155,294	8,000	8,000	52,111	8,000	75,000	838%
383 - Reimbursements	433,111	460,096	476,894	360,000	57,000	57,000	57,000	-	-100%
Revenue Total:	481,543	675,329	632,187	368,000	1,524,000	1,080,375	1,524,000	1,536,600	1%
Expenditures									
Division: 341 - Administration/Engineering Total:	-	-	57,935	-	-	16,804	-	-	0%
Division: 342 - Road Maintenance Total:	182,952	108,328	128,352	177,241	177,241	158,345	177,241	340,536	92%
Division: 345 - Parks Maintenance Total:	13,001	-	-	-	-	-	-	-	0%
Division: 346 - Waste Reduction Total:	-	-	54,823	-	-	1,859	-	-	0%
Expenditure Total:	195,954	108,328	241,109	177,241	177,241	177,008	177,241	340,536	92%
Fund: 214 - Solid Waste Fund Net Results	285,590	567,001	391,078	190,759	1,346,759	903,367	1,346,759	1,196,064	
Fund Balance, July 1	2,063,224	2,348,814	2,915,814	3,306,892	3,306,892		3,306,892	4,653,651	
Fund Balance, June 30	2,348,814	2,915,814	3,306,892	3,497,651	4,653,651		4,653,651	5,849,715	
Fund: 215 - Measure C and J Fund									
Revenue									
322 - Federal Grants	27,825	166,373	115,802	-	-	-	-	-	0%
323 - State Grants	-	-	-	967,619	967,619	-	967,619	637,000	-34%
324 - Other Grants	21,965	473,827	436,601	421,638	421,638	459,840	421,638	421,638	0%
370 - Interest and Investment Income	40,587	94,071	113,177	8,000	8,000	35,060	8,000	8,000	0%
Revenue Total:	90,377	734,271	665,580	1,397,257	1,397,257	494,900	1,397,257	1,066,638	-24%
Expenditures									
Division: 117 - General Government Total:	-	-	-	-	-	-	-	-	0%
Division: 341 - Administration/Engineering Total:	134,615	118,289	146,848	196,123	196,123	106,550	196,123	206,716	5%
Division: 342 - Road Maintenance Total:	138,839	401,159	98,505	993,609	993,609	88,131	993,609	995,400	0%
Division: 343 - Facility Maintenance Total:	-	-	-	2,000	2,000	-	2,000	2,000	0%
Expenditure Total:	273,454	519,448	245,352	1,191,732	1,191,732	194,681	1,191,732	1,204,116	1%
Fund: 215 - Measure C and J Fund Net Results	(183,077)	214,823	420,228	205,525	205,525	300,219	205,525	(137,478)	
Fund Balance, July 1	2,325,449	2,142,372	2,357,194	2,777,422	2,777,422		2,777,422	2,982,947	
Fund Balance, June 30	2,142,372	2,357,194	2,777,422	2,982,947	2,982,947		2,982,947	2,845,469	

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Original Budget	FY 2025/26 Revised Budget	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Projected Year-end	FY 2026/27 Proposed	Prop to Rev Percent Change
Fund: 216 - Rate Stabilization Fund									
Revenue									
370 - Interest and Investment Income	4,403	11,685	11,168	-	-	3,365	-	-	0%
383 - Reimbursements	-	-	-	-	-	-	-	-	0%
399 - Transfers In	-	-	-	-	-	-	-	-	0%
Revenue Total:	4,403	11,685	11,168	-	-	3,365	-	-	0%
Expenditures									
Division: 117 - General Government Total:	-	-	-	-	-	-	-	-	0%
Expenditure Total:	-	-	-	-	-	-	-	-	0%
Fund: 216 - Rate Stabilization Fund Net Results	4,403	11,685	11,168	-	-	3,365	-	-	0%
Fund Balance, July 1	199,959	204,362	216,047	227,215	227,215		227,215	227,215	
Fund Balance, June 30	204,362	216,047	227,215	227,215	227,215		227,215	227,215	
Fund: 217 - American Rescue Plan Act Fund									
Revenue									
322 - Federal Grants	4,071,404	-	-	-	-	-	-	-	0%
Revenue Total:	4,071,404	-	-	-	-	-	-	-	0%
Expenditures									
Division: 117 - General Government Total:	4,071,404	-	-	-	-	-	-	-	0%
Expenditure Total:	4,071,404	-	-	-	-	-	-	-	0%
Fund: 217 - American Rescue Plan Act Fund Net Results	-	-	-	-	-	-	-	-	0%
Fund Balance, July 1	-	-	-	-	-		-	-	
Fund Balance, June 30	-	-	-	-	-		-	-	
Fund: 225 - Asset Seizure-Adjudicated Fund									
Revenue									
351 - Fines and Forfeiture	-	226	393	-	-	-	-	-	0%
370 - Interest and Investment Income	869	1,626	1,027	-	-	313	-	-	0%
Revenue Total:	869	1,852	1,420	-	-	313	-	-	0%
Expenditures									
Division: 221 - Police Operations Total:	22,348	19,114	-	19,268	19,268	-	19,268	19,268	0%
Expenditure Total:	22,348	19,114	-	19,268	19,268	-	19,268	19,268	0%
Fund: 225 - Asset Seizure-Adjudicated Fund Net Results	(21,479)	(17,262)	1,420	(19,268)	(19,268)	313	(19,268)	(19,268)	
Fund Balance, July 1	57,576	36,097	18,835	20,255	20,255		20,255	987	
Fund Balance, June 30	36,097	18,835	20,255	987	987		987	(18,281)	
Fund: 226 - CASp Certification and Training Fund									
Revenue									
342 - Other Fees	7,355	7,535	7,790	-	-	7,294	-	-	0%
Revenue Total:	7,355	7,535	7,790	-	-	7,294	-	-	0%
Expenditures									
Division: 462 - Building Total:	-	1,040	398	-	-	-	-	-	0%
Expenditure Total:	-	1,040	398	-	-	-	-	-	0%
Fund: 226 - CASp Certification and Training Fund Net Results	7,355	6,495	7,392	-	-	7,294	-	-	
Fund Balance, July 1	35,590	42,945	49,440	56,831	56,831		56,831	56,831	
Fund Balance, June 30	42,945	49,440	56,831	56,831	56,831		56,831	56,831	
Fund: 275 - Parkland Dedication Fund									
Revenue									
344 - Impact Fees	-	-	-	-	-	-	-	-	0%
370 - Interest and Investment Income	766	(290)	6	-	-	2	-	-	0%
399 - Transfers In	22,294	-	-	-	-	-	-	-	0%
Revenue Total:	23,060	(290)	6	-	-	2	-	-	0%
Expenditures									
Division: 344 - NPDES Storm Drain Total:	-	-	-	-	-	-	-	-	0%
Division: 345 - Park Maintenance Total:	-	-	-	-	-	-	-	-	0%
Expenditure Total:	-	-	-	-	-	-	-	-	0%
Fund: 275 - Parkland Dedication Fund Net Results	23,060	(290)	6	-	-	2	-	-	
Fund Balance, July 1	(22,653)	407	116	122	122		122	122	
Fund Balance, June 30	407	116	122	122	122		122	122	
Fund: 276 - Growth Impact Fund									
Revenue									
344 - Impact Fees	577,389	27,201	-	-	-	10,817	-	137,055	0%
370 - Interest and Investment Income	60,820	194,306	178,624	-	-	51,139	-	-	0%
Revenue Total:	638,210	221,508	178,624	-	-	61,956	-	137,055	0%
Expenditures									
Division: 342 - Road Maintenance Total:	-	-	-	100,000	100,000	-	100,000	100,000	100%
Division: 343 - Facility Maintenance Total:	-	-	220,000	1,236,000	1,236,000	231,481	1,236,000	1,354,000	10%
Division: 344 - NPDES Storm Drain Total:	-	57,982	-	-	-	-	-	-	0%
Division: 345 - Park Maintenance Total:	-	-	-	1,100,000	1,100,000	8,200	1,100,000	1,300,000	18%
Division: 642 - Sewer Collection Total:	-	-	-	-	-	-	-	-	0%
Expenditure Total:	-	57,982	220,000	2,436,000	2,436,000	239,681	2,436,000	2,754,000	13%
Fund: 276 - Growth Impact Fund Net Results	638,210	163,526	(41,376)	(2,436,000)	(2,436,000)	(177,725)	(2,436,000)	(2,616,945)	
Fund Balance, July 1	2,701,825	3,340,035	3,503,561	3,462,185	3,462,185		3,462,185	1,026,185	
Fund Balance, June 30	3,340,035	3,503,561	3,462,185	1,026,185	1,026,185		1,026,185	(1,590,760)	

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Original Budget	FY 2025/26 Revised Budget	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Projected Year-end	FY 2026/27 Proposed	Prop to Rev Percent Change
Fund: 285 - Housing Assets Fund									
Revenue									
323 - State Grants	-	-	-	-	-	650,000	-	-	0%
370 - Interest and Investment Income	111,176	188,166	176,892	50,000	50,000	53,290	50,000	50,000	0%
381 - Rental Income	-	-	-	-	-	-	-	-	0%
384 - Other Revenue	10,305	1,324	-	-	-	356	-	-	0%
392 - Proceeds from Sale of Property	932,344	-	-	-	-	-	-	-	0%
393 - Loan/Bond Proceeds	12,867	11,912	-	5,000	5,000	-	5,000	5,000	0%
Revenue Total:	1,066,692	201,402	176,892	55,000	55,000	703,646	55,000	55,000	0%
Expenditures									
Division: 461 - Planning Total:	50,289	56,689	52,369	57,693	57,693	42,369	57,693	102,478	78%
Division: 464 - Housing Administration Total:	558,818	80,662	141,223	285,268	285,268	86,917	285,268	298,490	5%
Expenditure Total:	609,107	137,350	193,592	342,961	342,961	129,286	342,961	400,968	17%
Fund: 285 - Housing Assets for Resale Net Results	457,585	64,052	(16,699)	(287,961)	(287,961)	574,360	(287,961)	(345,968)	
Fund Balance, July 1	7,746,133	8,203,718	8,267,770	8,251,071	8,251,071	8,251,071	7,963,110	7,963,110	
Fund Balance, June 30	8,203,718	8,267,770	8,251,071	7,963,110	7,963,110	7,963,110	7,617,142	7,617,142	
Fund: 310 - Lighting & Landscape District Fund									
Revenue									
321 - Intergovernmental Taxes	52,256	57,680	59,561	56,411	56,411	14,357	56,411	62,000	10%
383 - Reimbursements	-	-	-	7,500	7,500	-	7,500	7,500	0%
Revenue Total:	52,256	57,680	59,561	63,911	63,911	14,357	63,911	69,500	9%
Expenditures									
Division: 347 - Landscape & Lighting PVR North Total:	30,498	17,179	23,059	39,795	39,795	15,511	39,795	39,795	0%
Division: 348 - Landscape & Lighting PVR South Total:	16,186	12,906	13,726	45,380	45,380	7,564	45,380	45,380	0%
Expenditure Total:	46,684	30,085	36,785	85,175	85,175	23,075	85,175	85,175	0%
Fund: 310 - Lighting & Landscape Districts Net Results	5,572	27,595	22,776	(21,264)	(21,264)	(8,718)	(21,264)	(15,675)	
Fund Balance, July 1	43,110	48,682	76,278	99,054	99,054	99,054	99,054	77,790	
Fund Balance, June 30	48,682	76,278	99,054	77,790	77,790	77,790	62,115	62,115	
Fund: 317 - Pinole Valley Caretaker Fund									
Revenue									
381 - Rental Income	-	-	-	15,000	15,000	-	15,000	15,000	0%
Revenue Total:	-	-	-	15,000	15,000	-	15,000	15,000	0%
Expenditures									
Division: 345 - Park Maintenance Total:	-	-	-	14,989	14,989	-	14,989	15,001	0%
Expenditure Total:	-	-	-	14,989	14,989	-	14,989	15,001	0%
Fund: 317 - Pinole Valley Caretaker Fund Net Results	-	-	-	11	11	-	11	(1)	
Fund Balance, July 1	(983)	(983)	(983)	(983)	(983)	(983)	(983)	(972)	
Fund Balance, June 30	(983)	(983)	(983)	(972)	(972)	(972)	(972)	(972)	
Fund: 324 - Public Facilities Fund									
Expenditures									
Division: 343 - Facility Maintenance Total:	-	-	-	502,000	502,000	32	502,000	502,000	0%
Division: 345 - Park Maintenance Total:	-	-	-	-	-	-	-	-	0%
Expenditure Total:	-	-	-	502,000	502,000	32	502,000	502,000	0%
Fund: 324 - Public Facilities Fund Net Results	-	-	-	(502,000)	(502,000)	(32)	(502,000)	(502,000)	
Fund Balance, July 1	541,649	541,649	541,649	541,649	541,649	541,649	39,649	39,649	
Fund Balance, June 30	541,649	541,649	541,649	39,649	39,649	39,649	(462,351)	(462,351)	
Fund: 325 - City Street Improvements Fund									
Revenue									
322 - Federal Grants	216,875	50,247	32,541	41,394	41,394	13,044	41,394	41,394	0%
323 - State Grants	16,993	-	-	-	-	-	-	-	0%
324 - Other Grants	62,587	68,406	157,626	1,643,889	1,643,889	86,081	1,643,889	5,179,000	215%
332 - Permits	-	152	381	-	-	216	-	-	0%
351 - Fines and Forfeiture	-	-	-	-	-	-	-	-	0%
383 - Reimbursements	-	-	-	-	-	-	-	-	0%
399 - Transfers In	250,000	250,000	250,000	-	-	-	-	-	0%
Revenue Total:	546,455	368,805	440,549	1,685,283	1,685,283	99,341	1,685,283	5,220,394	210%
Expenditures									
Division: 342 - Road Maintenance Total:	182,662	234,310	114,282	2,907,583	2,907,583	280,954	2,907,583	3,267,000	12%
Expenditure Total:	182,662	234,310	114,282	2,907,583	2,907,583	280,954	2,907,583	3,267,000	12%
Fund: 325 - City Street Improvements Net Results	363,793	134,495	326,267	(1,222,300)	(1,222,300)	(181,612)	(1,222,300)	1,953,394	
Fund Balance, July 1	1,552,990	1,916,783	2,051,278	2,377,545	2,377,545	2,377,545	1,155,245	1,155,245	
Fund Balance, June 30	1,916,783	2,051,278	2,377,545	1,155,245	1,155,245	1,155,245	3,108,639	3,108,639	

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Original Budget	FY 2025/26 Revised Budget	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Projected Year-end	FY 2026/27 Proposed	Prop to Rev Percent Change
Fund: 327 - Parks Grants (Measure WW) Fund									
Revenue									
323 - State Grants	-	170,588	-	-	-	-	-	-	0%
370 - Interest and Investment Income	(283)	1,647	176	-	-	51	51	-	0%
Revenue Total:	(283)	172,235	176	-	-	51	51	-	0%
Expenditures									
Division: 345 - Park Maintenance Total:	193,383	183	-	-	-	-	-	-	0%
Expenditure Total:	193,383	183	-	-	-	-	-	-	0%
Fund: 327 - Parks Grants (Measure WW) Fund Net Result	(193,666)	172,052	176	-	-	51	51	-	0%
Fund Balance, July 1	25,236	(168,430)	3,622	3,798	3,798	3,798	3,798	3,849	
Fund Balance, June 30	(168,430)	3,622	3,798	3,798	3,798	3,798	3,849	3,849	
Fund: 377 - Arterial Streets Rehabilitation Fund									
Revenue									
322 - Federal Grants	541,463	-	-	-	-	-	-	1,020,000	0%
323 - State Grants	-	-	-	-	-	-	-	239,040	0%
399 - Transfers In	250,000	250,000	250,000	-	-	-	-	-	0%
Revenue Total:	791,463	250,000	250,000	-	-	-	-	1,259,040	0%
Expenditures									
Division: 342 - Road Maintenance Total:	80,213	8,066	-	560,960	560,960	-	560,960	560,960	0%
Expenditure Total:	80,213	8,066	-	560,960	560,960	-	560,960	560,960	0%
Fund: 377 - Arterial Streets Rehabilitation Fund Net Result	711,250	241,934	250,000	(560,960)	(560,960)	-	(560,960)	698,080	0%
Fund Balance, July 1	49,887	761,137	1,003,070	1,253,070	1,253,070	1,253,070	1,253,070	692,110	
Fund Balance, June 30	761,137	1,003,070	1,253,070	692,110	692,110	692,110	692,110	1,390,190	
Fund: 500 - Sewer Enterprise Fund									
Revenue									
322 - Federal Grants	-	32,447	-	-	-	-	-	-	0%
363 - Sewer Enterprise Charges	7,831,703	8,072,292	8,806,616	12,735,506	12,735,506	5,182,960	12,735,506	12,204,784	-4%
370 - Interest and Investment Income	401,683	995,766	986,146	300,000	300,000	236,661	300,000	300,000	0%
383 - Reimbursements	-	42,000	16,541	-	-	-	-	-	0%
384 - Other Revenue	-	-	-	-	-	-	-	-	0%
392 - Proceeds from Sale of Property	-	9,608	-	-	-	-	-	-	0%
Revenue Total:	8,233,386	9,152,112	9,809,303	13,035,506	13,035,506	5,419,621	13,035,506	12,504,784	-4%
399 - Transfers In from Section 115 Pension Fund	-	-	-	-	-	-	-	-	0%
Sources Total	8,233,386	9,152,112	9,809,303	13,035,506	13,035,506	5,419,621	13,035,506	12,504,784	-4%
Expense									
Division: 117 - General Government Total:	33,588	21,162	16,471	-	-	10,780	-	-	0%
Division: 641 - Sewer Treatment Plant/Shared Total:	3,774,932	4,722,179	5,122,387	12,349,900	12,349,900	3,593,370	12,349,900	9,685,132	-22%
Division: 642 - Sewer Collections Total:	1,332,177	1,448,928	1,292,452	24,183,004	24,183,004	3,256,464	24,183,004	4,619,540	-81%
Division: 643 - Sewer Projects/Shared Total:	-	-	-	85,000	85,000	-	85,000	85,000	100%
Division: 644 - WPCP Equipment/Debt Service Total:	576,372	554,420	531,870	1,611,192	1,611,192	522,008	1,611,192	1,611,192	0%
Expense Total:	5,717,069	6,746,688	6,963,179	38,229,096	38,229,096	7,382,622	38,229,096	16,000,864	-58%
Fund: 500 - Sewer Enterprise Fund Net Results	2,516,317	2,405,424	2,846,124	(25,193,590)	(25,193,590)	(1,963,001)	(25,193,590)	(3,496,080)	
Fund Balance, July 1	16,672,310	19,188,628	21,594,052	24,440,176	24,440,176	24,440,176	24,440,176	(753,414)	
Fund Balance, June 30	19,188,628	21,594,052	24,440,176	(753,414)	(753,414)	(753,414)	(753,414)	(4,249,494)	
Fund: 505 - Cable Access TV Fund									
Revenue									
314 - Franchise Taxes	18,756	16,928	13,567	26,486	26,486	6,046	26,486	12,092	-54%
365 - Cable TV Charges	277,903	192,464	160,458	159,840	159,840	40,659	159,840	177,755	11%
366 - Other Charges	-	-	-	9,000	9,000	-	9,000	2,500	100%
370 - Interest and Investment Income	-	-	-	-	-	-	-	-	0%
384 - Other Revenue	-	390	150	90,500	-	50	-	6,000	100%
399 - Transfers In	222,755	336,276	434,289	367,262	367,262	-	367,262	477,504	30%
Revenue Total:	519,414	546,058	608,464	653,088	562,588	46,755	562,588	675,851	20%
399 - Transfers In from Section 115 Pension Fund	-	-	-	-	-	-	-	-	0%
Sources Total	519,414	546,058	608,464	653,088	562,588	46,755	562,588	675,851	20%
Expense									
Division: 119 - Cable Access TV Total:	346,275	377,870	611,267	653,088	653,088	411,490	653,088	675,851	3%
Division: 120 - Cable Access-Community Services Total:	72	150	-	-	-	-	-	-	0%
Division: 121 - Cable Access-Contract Services Total:	156,258	177,499	-	-	-	-	-	-	0%
Expense Total:	502,606	555,518	611,267	653,088	653,088	411,490	653,088	675,851	3%
Fund: 505 - Cable Access TV Net Results	16,808	(9,461)	(2,803)	0	(90,500)	(364,735)	(90,500)	(0)	
Fund Balance, July 1	(5,227)	11,581	2,121	(682)	(682)	(682)	(682)	(91,182)	
Fund Balance, June 30	11,581	2,121	(682)	(682)	(91,182)	(91,182)	(91,182)	(91,182)	
Fund: 525 - Information Systems Fund									
Revenue									
393 - Debt Proceeds	73,788	126,215	126,837	-	-	-	-	-	0%
399 - Transfers In	-	-	-	-	-	-	-	-	0%
Sources Total	73,788	126,215	126,837	-	-	-	-	-	0%
Expense									
Division: 118 - Information Systems Total:	1,277,727	1,709,302	1,458,840	1,577,546	1,577,566	834,601	1,577,566	1,691,820	7%
461 - Indirect cost allocations	(1,199,835)	(1,583,088)	(1,400,432)	(1,577,546)	(1,577,546)	(574,053)	(1,577,546)	(1,691,826)	7%
Expense Total:	77,892	126,215	58,408	0	21	260,548	21	(7)	0%
Fund: 525 - Information Systems Net Results:	(4,104)	0	68,429	(0)	(21)	(260,548)	(21)	7	
Fund Balance, July 1	585	(3,519)	(3,519)	64,910	64,910	64,910	64,910	64,889	
Fund Balance, June 30	(3,519)	(3,519)	64,910	64,909	64,889	64,889	64,889	64,889	

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Original Budget	FY 2025/26 Revised Budget	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Projected Year-end	FY 2026/27 Proposed	Prop to Rev Percent Change
Fund: 700 - Pension Fund									
Revenue									
370 - Interest and Investment Income	820,773	1,264,903	1,264,160	600,000	600,000	1,297,965	600,000	600,000	0%
399 - Transfers In	-	-	-	2,400,000	2,400,000	-	2,400,000	-	0%
Revenue Total:	820,773	1,264,903	1,264,160	3,000,000	3,000,000	1,297,965	3,000,000	600,000	-80%
Expense									
Division: 115 - Finance Total:	78,164	75,241	71,694	65,000	65,000	47,004	65,000	65,000	0%
Division: 117 - General Government Total:	-	-	-	-	-	-	-	-	0%
Sub-Total:	78,164	75,241	71,694	65,000	65,000	47,004	65,000	65,000	0%
499 - Transfers Out	2,160,518	2,231,793	2,334,698	3,235,445	3,235,445	-	3,235,445	3,235,445	0%
Expense Total:	2,238,682	2,307,034	2,406,392	3,300,445	3,300,445	47,004	3,300,445	3,300,445	0%
Fund: 700 - Pension Fund Net Results	(1,417,910)	(1,042,131)	(1,142,232)	2,935,000	(300,445)	1,250,961	(300,445)	(2,700,445)	
Fund Balance, July 1	16,045,223	14,627,313	13,585,182	12,442,950	12,442,950		12,442,950	12,142,505	
Fund Balance, June 30	14,627,313	13,585,182	12,442,950	15,377,950	12,142,505		12,142,505	9,442,060	
Fund: 750 - Recognized Obligation Retirement Fund									
Revenue									
311 - Property Taxes	4,753,505	145,458	-	-	-	-	-	-	0%
370 - Interest and Investment Income	48,474	86,195	90,228	-	-	17,493	-	-	0%
392 - Proceeds from Sale of Property	-	-	-	-	-	-	-	-	0%
393 - Loan/Bond Proceeds	-	-	-	-	-	-	-	-	0%
399 - Transfers In	-	-	-	-	-	(1,820,036)	-	-	0%
Revenue Total:	4,801,979	231,653	90,228	-	-	(1,802,543)	-	-	0%
Expense									
Division: 463 - Successor Agency to RDA Total:	669,797	463,573	275,334	-	-	76,760	-	-	0%
Expense Total:	669,797	463,573	275,334	-	-	76,760	-	-	0%
Fund: 750 - Recognized Obligation Retirement Fund Net	4,132,182	(231,920)	(185,107)	-	-	(1,879,303)	-	-	

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BUDGETED POSITIONS

Through the budget, the City Council authorizes the City's hiring of employees to fill positions. Below find a table illustrating the positions included in the FY 2026/27 budget.

Department	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27
CITY MANAGER					
City Manager	1.00	1.00	1.00	1.00	1.00
Communications Director	0.00	0.00	0.00	1.00	1.00
Information Systems Manager	0.00	0.00	0.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	0.00	0.00
Administrative Assistant	1.00	0.20	0.20	0.00	0.00
Total Full-Time Equivalents (FTEs)	3.00	2.20	2.20	3.00	3.00
CITY CLERK					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	3.00	3.00	3.00	3.00	3.00
FINANCE DEPARTMENT					
Finance Director	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.00	0.00	1.00	1.00	1.00
Accountant	1.00	1.00	0.00	0.00	0.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00
Accounting Technician, <i>part-time</i>	0.48	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.75	0.75	1.00	1.00
Total Full-Time Equivalents (FTEs)	3.48	3.75	3.75	4.00	4.00
HUMAN RESOURCES					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	0.00	0.00	0.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00	0.00	0.00
Administrative Assistant	0.00	0.05	0.05	0.00	0.00
Total Full-Time Equivalents (FTEs)	3.00	3.05	3.05	3.00	3.00
POLICE DEPARTMENT					
SWORN					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00
Police Sergeant	7.00	7.00	6.00	6.00	6.00
Police Officer	20.00	20.00	20.00	20.00	20.00
Sub-total Sworn	30.00	30.00	29.00	29.00	29.00
NON-SWORN					
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Community Safety Specialist	1.00	1.00	1.00	1.00	1.00
Community Service Officer	2.00	2.00	2.00	2.00	2.00
Crossing Guards, <i>part-time/temporary</i>	0.25	0.25	0.25	0.25	0.25
Dispatcher	10.00	10.00	10.00	10.00	10.00
Lead Dispatcher	2.00	2.00	2.00	2.00	2.00
Police Property Specialist	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	2.00	2.00	2.00	2.00	2.00
Sub-total Non-Sworn	19.25	19.25	19.25	19.25	19.25
Total Full-Time Equivalents (FTEs)	49.25	49.25	48.25	48.25	48.25

Department	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27
FIRE DEPARTMENT					
SWORN					
Fire Chief	1.00	0.00	0.00	0.00	0.00
Battalion Chief	1.00	0.00	0.00	0.00	0.00
Fire Captain	5.00	0.00	0.00	0.00	0.00
Fire Engineer	3.00	0.00	0.00	0.00	0.00
Fire Fighter/Paramedic	6.00	0.00	0.00	0.00	0.00
Fire Fighter	0.00	0.00	0.00	0.00	0.00
Sub-total Sworn	16.00	0.00	0.00	0.00	0.00
NON-SWORN					
Management Analyst	1.00	0.00	0.00	0.00	0.00
Sub-total Non-Sworn	1.00	0.00	0.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	17.00	0.00	0.00	0.00	0.00
PUBLIC WORKS					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Development Services Director/City Engineer	0.00	0.00	0.00	0.00	0.00
Senior Project Manager	0.00	0.00	0.00	0.00	0.00
Capital Improvement and Environmental Program Manager	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Junior Engineer	0.00	0.00	0.00	1.00	1.00
Public Works Specialist	2.00	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator (Shared with CDD)	0.50	0.50	0.00	0.00	0.00
Public Works Manager	1.00	1.00	1.00	1.00	1.00
Public Works Maintenance Supervisor	3.00	3.00	3.00	3.00	3.00
Public Works Maintenance Workers	8.00	8.00	8.00	8.00	8.00
Park Caretaker	0.25	0.25	0.25	0.25	0.25
Treatment Plant Manager	1.00	1.00	1.00	1.00	1.00
Water Pollution Control Plant Operation Supervisor	1.00	1.00	1.00	1.00	1.00
WWTP Senior Operator	1.00	1.00	1.00	1.00	1.00
WWTP Operator	4.00	4.00	4.00	4.00	4.00
Laboratory Analyst II	1.00	1.00	1.00	1.00	1.00
Laboratory Technician I	1.00	1.00	1.00	1.00	1.00
WWTP Senior Maintenance Mechanic	0.00	0.00	1.00	1.00	1.00
WWTP Maintenance Mechanic	2.00	2.00	1.00	1.00	1.00
Water Pollution Control Plant Intern	0.48	0.48	0.48	0.48	0.48
Total Full-Time Equivalents (FTEs)	30.23	30.23	29.73	30.73	30.73
COMMUNITY DEVELOPMENT					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Associate Planner	0.00	0.00	1.00	1.00	1.00
Sustainability Coordinator	0.00	0.00	0.00	1.00	1.00
Senior Building Inspector	0.00	0.00	0.00	0.00	0.00
Building Official	1.00	1.00	1.00	1.00	1.00
Building Inspector	0.00	0.00	0.00	0.00	0.00
Building Inspector I/II	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	0.00	0.00	0.00	0.00	0.00
Code Enforcement Officer I/II	1.00	1.00	1.00	1.00	1.00
Permit Technician	0.00	0.00	0.00	0.00	0.00
Permit Technician I/II/III	2.00	2.00	2.00	2.00	2.00
Administrative Coordinator (Shared with Public Works)	0.50	0.50	0.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	7.50	7.50	8.00	9.00	9.00

Department	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27
COMMUNITY SERVICES DEPARTMENT					
RECREATION					
Community Services Director	1.00	1.00	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00	1.00	1.00
Food Services Specialist	0.00	0.00	0.75	0.75	0.75
Cook, <i>part-time/regular</i>	0.75	0.75	0.00	0.00	0.00
Recreation Coordinator	3.50	3.50	3.50	4.00	4.00
Recreation Leader	2.88	2.88	3.51	3.51	3.51
Recreation Leader [Tiny Tots]	1.13	1.13	0.00	0.00	0.00
Rental Facility Custodian, <i>part-time/temporary</i>	1.65	1.65	1.65	1.65	1.65
Senior Recreation Leader	1.50	1.50	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	13.40	13.40	13.41	13.91	13.91
PINOLE COMMUNITY TELEVISION (PCTV)					
Cable Access Coordinator	1.00	1.00	1.00	1.00	1.00
Cable Access Technician	1.00	1.00	1.00	1.00	1.00
Cable Equipment Operators	0.75	0.75	0.75	0.75	0.75
Total Full-Time Equivalents (FTEs)	2.75	2.75	2.75	2.75	2.75
GRAND TOTAL ALL DEPARTMENTS	132.61	115.13	114.14	117.64	117.64

Labor Cost Allocations (\$)

Position Title	Total Wages and Benefits	General Fund 100	Sewer Enterprise (WTP) Fund 500	Sewer Enterprise (Corp Yard) Fund 500	PCTY 505	Information Systems Fund 525	Housing Admin Fund 205	Gas Tax Fund 200	Building Fund 212	Measure "S-2014" Fund 106	Measure I Fund 107	PSAF Fund 203	SLESF Fund 206	Storm Water Fund 207	Recreation Fund	Refuse Mgmt Fund 213	Solid Waste Fund 214	Measure "J" Fund 215	Total
100-110 Council Members (5)	132,037	99,073	-	33,024	-	-	-	-	-	-	-	-	-	-	-	-	-	-	132,037
100-111 City Manager	381,902	229,141	19,095	95,475	-	-	19,095	-	19,095	-	-	-	-	-	-	-	-	-	381,902
100-111 Communications Director	277,754	222,203	-	-	55,551	-	-	-	-	-	-	-	-	-	-	-	-	-	277,754
100-113 Treasurer	5,108	3,831	-	1,277	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,108
100-115 Finance Director	506,954	405,563	76,043	-	-	-	25,348	-	-	-	-	-	-	-	-	-	-	-	506,954
100-115 Senior Accountant	207,030	175,975	31,054	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	207,030
100-115 Accounting Specialist	147,240	125,154	22,086	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	147,240
100-115 Admin Assistant	222,511	222,511	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	222,511
100-116 HR Analyst	175,191	157,672	17,519	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	175,191
100-116 HR Director	484,830	436,347	48,483	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	484,830
100-116 HR Specialist	125,729	113,156	12,573	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	125,729
100-221 Police Officer	213,601	98,256	-	-	-	-	-	-	-	-	-	450,405	115,344	-	-	-	-	-	213,601
100-221 Police Officer (2)	450,405	-	-	-	-	-	-	-	-	-	-	450,405	-	-	-	-	-	-	450,405
100-221 Police Officer (Canine)	226,271	168,347	-	-	-	-	-	-	-	-	-	67,863	-	-	-	-	-	-	226,271
100-341 PW Director	339,056	84,764	67,871	50,858	-	-	-	33,916	-	33,916	-	-	-	16,953	-	33,916	16,953	-	339,056
100-341 Junior Engineer	132,254	-	13,225	19,888	-	-	-	-	-	66,127	-	-	-	-	-	-	-	-	132,254
100-341 PW Specialist (2)	332,227	66,445	-	-	-	-	-	49,834	66,445	-	-	-	-	33,223	-	33,223	-	-	332,227
100-341 Capital Improvement Manager	219,190	-	21,919	-	-	-	-	-	-	43,838	-	-	-	10,960	-	21,919	-	-	219,190
100-341 Management Analyst	171,615	34,363	-	17,161	-	-	-	34,363	-	42,954	-	-	-	8,591	-	-	34,363	-	171,615
100-342 PW Maint. Supervisor	164,457	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	32,891	32,891	164,457
100-343 Public Works Manager	372,117	186,059	-	74,423	-	-	-	37,212	-	-	-	-	-	55,818	-	18,606	-	-	372,117
100-343 PW Maint. Supervisor	292,940	131,823	-	73,235	-	-	14,947	-	-	-	-	-	-	98,988	-	14,947	-	-	292,940
100-343 Maintenance Workers (4)	571,255	171,376	-	114,251	-	-	-	65,688	-	-	-	-	-	85,668	-	28,583	-	-	571,255
100-343 Maintenance Worker (1)	106,261	-	-	-	-	-	-	-	-	106,261	-	-	-	-	-	-	-	-	106,261
100-343 Maintenance Worker (1)	129,473	64,736	-	-	-	-	-	-	-	64,736	-	-	-	-	-	-	-	-	129,473
212-461 Community Dev. Director	512,392	153,718	-	-	-	-	102,478	-	256,196	-	-	-	-	-	-	-	-	-	512,392
212-461 Planning Manager	285,901	13,295	-	239,311	-	-	13,295	-	-	-	-	-	-	-	-	-	-	-	285,901
212-462 Permit Technician III	153,735	-	-	-	-	-	-	-	153,735	-	-	-	-	-	-	-	-	-	153,735
212-462 Permit Technician I	127,553	-	-	-	-	-	-	-	127,553	-	-	-	-	-	-	-	-	-	127,553
500-642 PW Maint. Supervisor	269,271	-	201,909	-	-	-	-	13,461	-	-	-	-	-	26,921	-	13,461	-	-	269,271
500-642 Maintenance Workers (2)	306,133	-	229,599	-	-	-	-	15,307	-	-	-	-	-	30,613	-	15,307	-	-	306,133
525-118 Information Technology Manager	206,707	188,494	16,537	12,402	10,335	-	-	-	10,335	-	-	-	-	-	-	18,604	-	-	206,707
525-118 Information Technology Technician	109,374	73,291	8,750	6,952	5,469	-	-	-	5,469	-	-	-	-	-	-	9,844	-	-	109,374
TOTAL	\$ 8,338,613	\$ 3,585,594	\$ 355,095	\$ 1,045,972	\$ 15,804	\$ 55,551	\$ 160,276	\$ 284,417	\$ 878,740	\$ 357,822	\$ 36,674	\$ 450,405	\$ 183,208	\$ 327,354	\$ 28,447	\$ 179,630	\$ 117,086	\$ 235,208	\$ 8,338,613
PERCENT OF TOTAL		43%	4%	13%	0%	1%	2%	3%	11%	4%	1%	5%	2%	4%	0%	2%	1%	3%	100%

Department Budgets

This section contains detailed information for the City's organizational units, its departments. The budget summaries illustrate how the City's various funding sources are allocated to individual departments to fund their specific activities and programs.

The department sections are arranged in the following order:

- Elected Officials
 - City Council
 - City Treasurer
- Appointed Officials
 - City Manager
 - City Attorney
 - City Clerk
- Administration
 - Finance
 - Human Resources
- Public Safety
 - Police
 - Fire
- Public Works
- Community Development
- Community Services
- General Government

The following information is provided below in each department budget section:

- Mission;
- Major services and functions;
- FY 2026/27 key accomplishments;
- FY 2026/27 key priorities and projects;
- Significant special projects for FY 2027/28 – FY 2030/31;
- Major changes in FY 2026/27 budget;
- Position summary;
- Budget summaries at the department and division levels; and
- Major non-personnel expense details.

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CITY COUNCIL

Mission

The mission of the City Council is to use the tools at its disposal to create a safe, healthy, and prosperous community. In February 2020, the City Council adopted the City of Pinole Strategic Plan 2020 – 2025, which contained the following vision, mission, and goals for the City.

Vision

Pinole is a safe, vibrant, and innovative community with small town charm and high quality of

Mission

Pinole will be efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

Goals

1. Safe and Resilient
2. Financially Stable
3. Vibrant and Beautiful
4. High Performance

Major Services and Functions

The primary role of the City Council is to create local laws to support a safe, healthy, and prosperous community. The City Council also creates a vision and goals for the community, approves policies for the conduct of municipal affairs, and appropriates City funds through the budget process to support City programs and services. The City Council holds regularly scheduled meetings, hearings, and study sessions to receive citizens' input and conduct the City's business in a public forum. Council Members represent the City at local, regional, and State organizations. The five-member City Council is elected at large and serves four-year overlapping terms. The City Council appoints one of its members to serve as the Mayor each year. The City Council also serves as the governing body of the Successor Agency to the Pinole Redevelopment Agency ("Successor Agency"), and appoints members of the community to serve on various boards and commissions. The City Council appoints three City officers: the City Manager, City Attorney, and City Clerk.

FY 2025/26 Key Accomplishments

- Recognized numerous individuals, community organizations, and causes for their contributions to Pinole and society
- Analyzed and approved a new five-year fire and emergency medical service agreement with the Contra Costa County Fire Protection District ("Con Fire")

- Researched a potential local ballot measure to transition to a charter city and establish an increased real property transfer tax (RPTT)
- Approved an Economic Development Strategy
- Approved a Communication and Engagement Plan
- Adopted a new City of Pinole Local Roadway Safety Plan (LRSP)
- Approved a new 223-unit multifamily housing development on Fitzgerald Avenue ("Pinole Vista" apartment complex)
- Approved a preliminary design for the replacement of the San Pablo Avenue bridge between Pinole and Hercules
- Provided direction on and authorized the submittal of the draft 2023-2031 Housing Element Update
- Provided direction to staff on new City events, such as a Pinole Pride (civic/anniversary and LBGT) event in June 2023
- Provided direction on safety improvements on the Tennent Avenue corridor
- Established a Project Labor Agreement (PLA) Ad Hoc Subcommittee
- Improved the capital planning process by providing direction to staff on a capital projects prioritization methodology
- Authorized the sale of surplus City properties
- Adopted resolutions taking positions on key policy issues
- Adopted ordinances changing City laws on certain key issues
- Appropriated funding for a new Property and Facilities Master Plan
- Provided funding and direction on transportation safety capital projects

FY 2026/27 Key Priorities and Projects

- Create new or updated ordinances to support a safe, healthy, and prosperous community
- Continue to recognize individuals, organizations, and causes through proclamations and resolutions
- Continue to advocate for the City in regional and State policy matters
- Continue to review and approve City policies and service models that will improve City efficiency and effectiveness
- Provide leadership and oversight of the implementation of the Strategic Plan
- Consider development applications that will improve the community
- Provide direction and adopt updates to the City General Plan Safety and Health and Environmental Justice elements
- Create an updated Long-Term Financial Plan that determines how to address the City's unfunded liabilities
- Establish a process to quickly respond to advocacy opportunities regarding proposed State legislation
- Direct staff on the redevelopment of "Community Corner" (lot at the corner of San Pablo Avenue and Tennent)
- Review City's use of its Section 115 Pension Trust
- Continue to expand relationships with elected officials in neighboring cities, special districts, and at the State and federal levels

Significant Special Projects for FY 2027/28 through FY 2030/31

- Create new or updated ordinances to support a safe, healthy, and prosperous community

Major Changes in FY 2026/27 Budget

There are no major changes in the FY 2026/27 budget compared to the FY 2025/26 budget.

Position Summary

There are no staff positions budgeted for the City Council department. Support to the City Council is provided by City staff budgeted in other departments, such as the City Manager, City Attorney, City Clerk, and others.

CITY COUNCIL BUDGET SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	217,993	169,654	118,339	252,450	281,852	29,402	10%
Measure S 2014 - 106	9,202	9,202	-	-	-	-	0%
Total	227,194	178,856	118,339	252,450	281,852	29,402	10%
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages -401	33,883	38,907	31,311	43,050	43,050	-	0%
Employee Benefits - 410	49,760	58,269	46,798	61,219	100,397	39,178	39%
Total Personnel	83,643	97,176	78,109	104,269	143,447	39,178	27%
Services and Supplies							
Professional & Administrative Services - 42	142,558	97,354	58,013	167,005	167,005	-	0%
Other Operating Expenses -43	1,632	1,728	1,054	1,375	1,375	-	0%
Total Services and Supplies	144,189	99,082	59,067	168,380	168,380	-	0%
Capital Outlay							
Asset Acquisition/Improvement - 47	15,000	-	-	-	-	-	0%
Total Capital Outlay	15,000	-	-	-	-	-	0%
Indirect Cost Allocations							
Administrative Credits - 46121	(18,525)	(19,821)	(22,225)	(23,224)	(33,024)	(9,800)	30%
General Liability Insurance - 46201	2,887	2,418	3,388	3,025	3,049	24	1%
Total Indirect Cost Allocations	(15,638)	(17,403)	(18,837)	(20,199)	(29,975)	(9,776)	33%
Total	227,194	178,856	118,339	252,450	281,852	29,402	10%
EXPENDITURES BY PROGRAM							
City Council - 110	227,194	178,856	118,339	252,450	281,852	29,402	10%
Total	227,194	178,856	118,339	252,450	281,852	29,402	10%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26		FY 2026/27
42101 Professional Services		\$ 10,000	\$	10,000
City Council Retreat/Planning Workshop	\$ 10,000			
42201 Office Expense		\$ 1,200	\$	1,200
4230X Travel and Training		\$ 64,130	\$	64,130
ABAG Delegate	\$ 250			
CCC Mayor's Conference monthly dinners (24 @ \$70)	1,680			
Council Member 1 Discretionary Travel/Training Allocation	12,000			
Council Member 2 Discretionary Travel/Training Allocation	12,000			
Council Member 3 Discretionary Travel/Training Allocation	12,000			
Council Member 4 Discretionary Travel/Training Allocation	12,000			
East Bay Division meetings (12 @ \$50)	600			
Mayor Discretionary Travel/Training Allocation	12,000			
Mayor travel expenses	600			
Other identified City sponsored events	250			
Various dinners/award ceremonies	750			
42401 Memberships		\$ 23,485	\$	23,485
ABAG dues	\$ 5,500			
Contra Costa Mayor's Conference membership & exp.	1,400			
LAFCO dues	6,300			
League of CA Cities	7,685			
League of California Cities East Bay Division	400			
National League of Cities	1,700			
Other Memberships	500			
42514 Special Department Expense		\$ 68,190	\$	68,190
City Council meetings recorded by PCTV	\$ 56,490			
Mayoral Celebration expense	400			
Misc. supplies and food for meetings	1,000			
Other special department expenses	1,000			
Stipends for High School Student Internship Program (up to 2)	8,700			
West County Mayor's Breakfast meetings	600			
Total Professional/Administrative Services				\$ 167,005
4310X Utilities		\$ 1,375	\$	1,375
Gas/Electric	\$ 1,300			
Water	75			

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CITY TREASURER

Mission

The mission of the City Treasurer is to, in collaboration with the Finance Director, ensure that all City funds are received, deposited, disbursed, and invested effectively in accordance with the City's Investment Policy and Generally Accepted Accounting Principles (GAAP).

Major Services and Functions

The City Treasurer provides input to the Finance Director on quarterly investment reports that the Finance Director creates for the City Council. The reports include reconciled bank balances, the type and amount of investments and deposits of City funds, the institution in which these deposits are made, market values, maturity dates, and rates of interest. In addition, the City Treasurer reviews the weekly check run and is one of the authorized City counter signatories of checks in an amount of \$5,000 or greater. The City's Investment Policy prioritizes safety, liquidity, and yield. The City Treasurer is an elected position and serves a

FY 2025/26 Key Accomplishments

- Collaborated with the Finance Director to provide quarterly investment reports to the City Council and to achieve the Investment Policy priorities of safety, liquidity, and yield
- Collaborated with the Finance Director to ensure that all City funds were received, deposited, disbursed, and invested effectively in accordance with the City's Investment Policy

FY 2026/27 Key Priorities and Projects

- Continue to collaborate with the Finance Director on investment management and treasury functions

Major Changes in FY 2026/27 Budget

There are no major changes in the FY 2026/27 budget compared to the FY 2025/26 budget.

Position Summary

There are no staff positions budgeted for the City Treasurer department. Support to the City Treasurer is provided by City staff budgeted in other departments, primarily the Finance Department.

CITY TREASURER BUDGET SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	9,681	10,474	6,422	9,990	9,992	2	0%
Total	9,681	10,474	6,422	9,990	9,992	2	0%
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	3,024	3,010	2,182	3,000	3,000	-	0%
Employee Benefits - 410	7,552	7,812	5,227	7,295	7,297	2	0%
Total Personnel	10,576	10,822	7,409	10,295	10,297	2	0%
Services and Supplies							
Professional & Administrative Services - 42	697	618	863	760	760	-	0%
Total Services and Supplies	697	618	863	760	760	-	0%
Indirect Cost Allocations							
Admin Credits - 46121	(1,849)	(1,181)	(2,086)	(1,276)	(1,277)	(1)	0%
General Liability Insurance - 46201	257	215	236	211	212	1	0%
Total Indirect Cost Allocations	(1,592)	(966)	(1,850)	(1,065)	(1,065)	-	0%
Total	9,681	10,474	6,422	9,990	9,992	2	0%
EXPENDITURES BY PROGRAM							
City Treasurer - 113	9,681	10,474	6,422	9,990	9,992	2	0%
Total	9,681	10,474	6,422	9,990	9,992	2	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42301 Travel & Training	\$ 400	\$ 400
Misc. training	\$ 400	
42401 Memberships	\$ 110	\$ 110
CSMFO Dues	\$ 110	
42506 Bonds	\$ 250	\$ 250
Bond for City Treasurer position	\$ 250	
Total Professional/Administrative Services		\$ 760

CITY MANAGER

The City Manager department is comprised of the following divisions:

- Administration and Programs; and
- Information Technology; and
- Communications (includes Pinole Community Television)

Mission

The mission of the City Manager's office (department) is to support the City Council in its policy development and to lead all City staff and operations to ensure efficient and effective service delivery.

Major Services and Functions

The City of Pinole is organized under a "council-manager" form of operation. This form of operations consists of an elected City Council that is responsible for policymaking and a professional City Manager, appointed by the Council, who is responsible for carrying out the policies of the Council and leading City operations. In addition to leading City operations, the City Manager's office

- Communication and engagement
- Intergovernmental relations
- Information technology
- Strategic planning and organizational assessment

The Information Technology Division maintains hardware and software throughout the City organization. The Division collaborates with other City departments to conduct business process re-engineering and to select and implement appropriate technology to meet City needs. The Division manages information services citywide. The City is in the process of transitioning from using a private firm for managed IT services to an internal IT Department. The

FY 2025/26 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Supported the City Council in its development of policy on key community
- Supported City departments in the implementation of a number of process improvements and new policies
- Worked with local, regional, State, and federal agencies to advance
- Created written policies and procedures on numerous administrative
- Launched a new website, City Seal, logo and branding guidelines
- Implemented a new voice over internet protocol (VOIP) phone system

Strategic Plan Strategies

- Implemented many IT projects, including significantly improving network
- Continues to expand communication and engagement with the community through the use of new tools and techniques
- Increased engagement with community and civic organizations,
- Launched a new website Content Management System (CMS) and mobile

FY 2026/27 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Complete the transition to an Internal IT Department
- Continue developing innovative strategies for communication and
- Develop Real Estate/Property Master Plan Strategy
- Create additional revenue proposals for Council's approval and direction
- Launch Citizen's Academy

Strategic Plan Strategies

- Complete the Strategic Plan strategy of developing an interagency legislative advocacy program (Goal 4, Strategy 7)
- Complete priority projects as outlined in the 2021/22-2025/26 Information

Significant Special Projects for FY 2027/28 through FY 2030/31

- Complete Strategic Plan strategies
- Support Pinole Community Television in the implementation of its PCTV
- Implement a Citizens Academy

Major Changes in FY 2026/27 Budget

The City Manager Department has reduced its Professional Services budget across all its divisions due to bringing several services in-house. The Information Technology division budget includes a number of projects identified in the City's IT Plan, as well as new one-time and ongoing operational costs associated with the transition to an internal IT Department.

Also, the Administrative Assistant position has been fully allocated to the Finance Department beginning FY 2025/26.

Position Summary

Position	2022/23	2023/24	2024/25	2025/26	2026/27
City Manager	1	1	1	1	1
Communications Director	0	0	0	1	1
Information Technology Manager	0	0	0	1	1
Information Technology Technician	0	0	0	0	0
Assistant to the City Manager	1	1	1	0	0
Administrative Assistant	1	0.2	0.2	0	0
Total	3	2.2	2.2	3	3

CITY MANAGER BUDGET SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	535,472	633,498	441,222	525,938	520,080	(5,858)	-1%
Total	535,472	633,498	441,222	525,938	520,080	(5,858)	-1%
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	549,274	529,783	402,389	455,981	473,400	17,419	4%
Overtime - 402	4,686	4,242	-	-	-	-	0%
Employee Benefits - 410	202,877	207,127	98,802	145,569	152,724	7,155	5%
Total Personnel	756,837	741,152	501,190	601,550	626,124	24,574	4%
Services and Supplies							
Professional & Administrative Services - 42	85,637	129,353	29,599	95,380	80,275	(15,105)	-19%
Other operating Expenses - 43	2,224	2,360	1,446	1,675	1,675	-	0%
Total Services and Supplies	87,862	131,713	31,046	97,055	81,950	(15,105)	-18%
Indirect Cost Allocations							
Admin Credits - 46121	(351,673)	(277,442)	(127,112)	(205,383)	(221,526)	(16,143)	7%
General Liability Insurance - 46201	42,230	38,075	36,099	32,716	33,532	816	2%
Total Internal Cost Allocations	(309,443)	(239,367)	(91,013)	(172,667)	(187,994)	(15,327)	8%
Capital Outlay							
Asset Acquisition/Improvement - 47	216	-	-	-	-	-	0%
Total Capital Outlay	216	-	-	-	-	-	0%
Total	535,472	633,498	441,222	525,938	520,080	(5,858)	-1%
EXPENDITURES BY PROGRAM							
City Manager - 111	535,472	633,498	441,222	525,938	520,080	(5,858)	-1%
Total	535,472	633,498	441,222	525,938	520,080	(5,858)	-1%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 40,000	\$ 40,000
Communication and Engagement Consulting	\$ 40,000	
42107 Equipment Maintenance	\$ 100	\$ 100
	\$ 100	

42201 Office Expense		\$ 40,955	\$ 22,450
Copier Supplies	\$ 1,000		
Marketing/Outreach Materials (branded)	2,000		
Mass Mailing Services	10,250		
Misc Office Expense	800		
Office Supplies	8,000		
42203 UPS/FedEx/Misc Shipping	400		

4230X Travel and Training		\$ 7,300	\$ 10,700
3CMA Conference	\$ 800		
Mayor's Conference monthly dinners	600		
MISAC Conference	3,000		
Miscellaneous Meetings	1,700		
Other Misc. Training	2,200		
League of Cities or other training related travel	2,400		

42401 Memberships		\$ 4,275	\$ 4,275
3CMA Membership	\$ 400		
Bay Area News Group Subscription	550		
CAPIO Membership	200		
CCC Public Managers Association	500		
CCMF Membership	200		
ICMA Membership	2,150		
MISAC Membership	200		
Municipal Management Association (MMANC)	75		

42506 Bonds		\$ 350	\$ 350
Bonds (CM & ACM)	\$ 350		

42514 Special Department Expense		\$ 2,400	\$ 2,400
Flowers for funerals and Special Occations	\$ 300		
Miscellaneous	2,000		
Notary Fees and Supplies	100		

Total Professional/Administrative Services \$ 80,275

4310X Utilities		\$ 1,675	\$ 1,675
43103 Gas/Electric	\$ 1,500		
43102 Water	175		

INFORMATION SYSTEMS BUDGET SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	965,862	951,536	338,887	974,162	1,050,398	76,236	7%
Recreation Fund - 209	85,005	113,540	29,463	93,637	69,860	(23,777)	-34%
Building and Planning Fund - 212	376,581	217,900	78,895	213,810	192,916	(20,895)	-11%
Sewer Enterprise Fund - 500	106,538	122,813	29,179	116,502	95,381	(21,121)	-22%
Cable Access TV Fund - 505	84,680	37,960	8,597	36,667	32,289	(4,378)	-14%
Total	1,618,665	1,443,748	485,020	1,434,779	1,440,843	6,065	0%
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	-	3,430	117,883	201,362	243,388	42,026	17%
Overtime - 402	-	-	-	-	-	-	0%
Employee Benefits - 410	-	390	28,008	56,575	55,644	(931)	-2%
Total Personnel	-	3,820	145,891	257,937	299,032	41,095	14%
Services and Supplies							
Professional & Administrative Services - 42	762,926	902,739	500,114	954,059	1,047,086	93,026	9%
Other Operating Expenses - 43	250,896	195,844	95,288	168,618	159,700	(8,918)	-6%
Total Services and Supplies	1,013,822	1,098,582	595,402	1,122,677	1,206,786	84,108	7%
Capital Outlay							
Asset Acquisition/Improvement - 47*	576,293	227,954	93,307	196,952	186,002	(10,950)	-6%
Total Capital Outlay	576,293	227,954	93,307	196,952	186,002	(10,950)	-6%
Debt Service							
Debt Principal - 48101	111,927	126,599	-	-	-	-	0%
Debt Interest - 48102	7,261	2,275	-	-	-	-	0%
Total Debt Service	119,188	128,874	-	-	-	-	0%
Indirect Cost Allocations							
Administrative Credits - 46121	-	-	(136,076)	(204,638)	(316,082)	(111,444)	35%
Administrative Debits - 46122	35,577	40,955	36,153	52,149	55,551	3,402	6%
General Liability - 46201	-	-	10,890	9,722	17,048	7,326	43%
Information Systems (IS) Charges - 46124	(1,618,665)	(1,441,387)	(485,020)	(1,434,779)	(1,448,343)	(13,565)	1%
Total Indirect Cost Allocations	(1,583,088)	(1,400,432)	(574,053)	(1,577,546)	(1,691,826)	(114,281)	7%
Total	126,215	58,798	260,548	21	(7)	(28)	0%
EXPENDITURES BY PROGRAM							
Information Systems - 118	1,625,692	1,371,311	745,568	1,434,779	1,448,343	13,565	1%
Total	1,625,692	1,371,311	745,568	1,434,779	1,448,343	13,565	1%

*See CIP

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27
42101 Professional Services		\$ 358,400	\$ 162,400
ClientFirst Trackit Support	\$ 25,000		
Digitizing Records Citywide	40,000		
Ewaste Disposal	2,400		
Fiber Evaluation	25,000		
Misc. IT Consulting/projects/assessment (carryover)	30,000		
Network Infrastructure/upgrades	30,000		
Website Improvements and Customer Integration	10,000		
42105 Network Maintenance		\$ 113,548	\$ 217,183
Network servers and hardware maintenance, including professional callouts.			
5-year Firewall Maintenance for City Hall	\$ 20,507		
5-year Firewall Maintenance for Public Safety	45,000		
5-year Firewall Maintenance for WPCP/CY	12,000		
CAD/RMS San Pablo	16,000		
Cloud Storage for Backups	7,000		
Data Backup Protection	60,000		
Endpoint Protection for Workstations & Servers	12,500		
RAN Cal-ID Contra Costa County	38,115		
Website Annual Hosting	6,061		
42106 Software Maintenance		\$ 271,472	\$ 352,106
AutoCAD	10,750		
BlueBeam Annual Maintenance	1,820		
CAD/RMS	20,000		
Comms Video Editing Software	1,085		
Community Development (TrackIT) Annual	52,073		
Critical Reach maintenance	580		
Email Spam Filter	10,000		
ESRI ArcGIS	30,850		
FileOnQ Support & maintenance	4,700		
GovInvest Labor Module	10,500		
GreenHalo (Waste Tracking)	2,940		
Laserfiche Annual Maintenance/License	16,148		
Lexipol Daily Training Bulletins	4,244		
NeoGov (Applicant Tracking and Onboarding)	16,000		
OpenGov	16,000		
PACE Scheduling Software	3,200		
Public Records Management (GovQA)	6,180		
Public Input Engagement Software	17,034		
RecDesk Software	5,850		
Rental Registry Software- Tolemi	39,780		
RS Means Data	2,142		
Tyler Incode License & Maintenance	71,000		
Versatile Express & Retention Support (Zasio)	4,505		
Vigilant Solutions Software	4,725		
42107 Equipment Maintenance		\$ 33,121	\$ 43,060
Copier Lease and Maintenance (Xerox)	\$ 35,000		
Mailing System Meter Lease (Pitney Bowes)	2,060		
Printer Repair Service	1,000		
Stancil Voice Recorder Maintenance	5,000		

42203 Shipping and Mailing

Citywide Postage & Shipping	\$ 16,000		\$ 18,110		\$ 18,110
Postage Equipment	2,110				

42510 Software Purchase & Subscriptions

Adobe Acrobat	\$ 10,000		\$ 159,409		\$ 254,227
Agenda Management Software	19,500				
AI Solution Citywide	2,000				
Axon Body Worn Camera Program	46,300				
Axon Fleet In-Car Camera System	47,703				
Canva Teams Subscription	1,500				
Copware Site License	300				
Crossroads (e-cite/analytics)	17,900				
Cybersecurity Phishing Simulation and Training	2,400				
DocuSign Subscription	24,000				
IT Opts Management Software	16,000				
Livescan maintenance	1,200				
Microsoft 365 Subscription	44,228				
Microsoft Visio	3,000				
Mobile Device management (MDM)	3,000				
Pinole Municode	500				
Realquest maintenance	9,000				
Transunion	2,100				
YouTube Premier subscriptions	336				
Zoom Licenses (21 users, 4 webinar)	3,260				

Total Professional/Administrative Services \$ 1,047,086

43101 Communications

AT&T voice service	\$ 18,000		\$ 168,618		\$ 159,700
Verizon cell service	71,400				
VOIP Telecom Service	36,000				
43105 Cable	2,500				
43106 Citywide Internet Services	28,800				
43106 Internet service for the Corp Yard	3,000				

47102 Computer Equipment

Conference Room/Lobby Monitors and Computers	\$ 11,452		\$ 196,952		\$ 186,002
City Hall Server Replacement	30,000				
Firewall for City Hall	4,750				
Firewall for WPCP/CY	2,300				
Firewall for Public Safety	9,400				
Network Infrastructure Upgrades	30,000				
New WIFI AP's for City Hall	3,500				
New WIFI Ap's for Senior Center	2,800				
New WIFI Ap's for YC/PCTV	1,800				
Panic Buttons/Security System	20,000				
PC Replacement Equipment Fund	20,000				
PC Replacement	25,000				
Refresh EOC	25,000				

INFORMATION SYSTEMS CHARGES FOR COMMUNICATION & TECHNOLOGY

46124 IS Charges for Communication & Technology

		\$ (19,976)		\$ (1,434,779)		\$ (1,448,343)
Finance	[100-115]	(339,505)				
General Government	[100-117]	(443,506)				
Police Services	[100-222]	(86,730)				
Police Dispatch	[100-223]	(158,143)				
Public Works	[100-341]	(10,038)				
Code Enforcement	[100-465]	(69,860)				
Community Services	[209-551]	(6,555)				
Planning	[212-461]	(186,361)				
Development Services	[212-462]	(52,689)				
Sewer WPCP	[500-641]	(42,692)				
Sewer Collection (CY)	[500-642]	(32,289)				
PCTV	[505-119]					

PINOLE COMMUNITY TELEVISION

The PINOLE COMMUNITY TELEVISION is a division of the City Manager's Office. PCTV is comprised of the following subdivisions:

- Administration and Programs: and
- Public Broadcasting

Mission

The mission of Pinole Community Television (PCTV) is to enhance civic engagement, government transparency, and community storytelling through accessible media resources. We provide high-quality video production, broadcasting, and digital media services to support the City of Pinole, local agencies, and community organizations in sharing important information, public meetings, and local stories. Through hands-on training and production opportunities, PCTV empowers community members to stay informed, engage in local government, and contribute to a vibrant, connected community.

Major Services and Functions

PCTV operates the City's public, educational, and governmental (PEG) cable television program, which involves broadcasting the City's public meetings and recording, producing, and broadcasting a limited number of significant community events on the local television channels dedicated by City's franchise cable television providers: Comcast (channels 26 and 28) and AT&T Uverse (channel 99 submenu Pinole Community TV).

Through PEG, PCTV broadcasts content to the community on its dedicated local cable channels, and via live stream on the City website, mobile app, and internet streaming channels: Roku, Amazon Fire, and Apple TV. The division supports the community by broadcasting content that is accessible, independent from political and commercial influence, and distinctively local. PCTV holds a key role in broadcasting important public safety information, and in the event of an emergency, through our regional broadcast systems.

PCTV provides high quality audio, visual, and production services to City departments. PCTV is responsible for the operation, maintenance and storage of the portable movie screen that is used for movies in the park events. PCTV frequently works with the City Manager department on communications-related services and projects.

PCTV has service agreements with other public agencies (El Cerrito, Westcat) to record, produce, and broadcast those agencies' public meetings. In addition, the division also provides recording and production services to private parties on a fee for service basis.

As part of a renewed department strategy, PCTV is evolving into a dynamic hub for local media, civic engagement, and community connection. Expanding beyond traditional government broadcasts, PCTV will provide a diverse range of services, including local news coverage, community-driven content, and public access programming. By integrating professional video production, digital media resources, and workforce development opportunities, PCTV will support local businesses, organizations, and residents in sharing their stories and staying informed.

The department generates revenue primarily through internal billing of services provided to City departments, franchise fees, contract service fees, and donations. PCTV is in the process of identifying additional sources of revenue, such as equipment rentals, sponsorships, grant funding and partnerships.

FY 2025/26 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- PCTV staff continues to maintain operations.
- Completed a community needs assessment (PCTV Survey); gathered feedback from over 170 participants to identify broadcast, programming, community media, production (and other) services and programs desired by the community.
- Initiated the development of a PCTV Strategy using in-house staff.
- Successfully implemented Master Control Automation system and Closed Captioning.
- Successfully developed the Pinole Community TV application, with streaming available on Roku, Amazon Fire, and Apple TV.
- Continues to provide quality drone photo and video documentation of Pinole.
- Completed the conversion of the Pinole Council Chambers to High-Definition (HD) quality.
- Completed another full year of The Beat of Pinole a Mayoral update broadcast and continued production of monthly episodes.
- Managed the resources to facilitate the Movies in the Park.
- Completed E-waste disposal of obsolete tools.
 - Covered and broadcasted the Fourth of July Celebration, National Night Out, Tree Lighting cerer
- Reviewed and updated hourly rates and fees. Established a fee list for equipment rentals and services.

Strategic Plan Strategies

- Continues to support and enhance the Communication and Engagement Plan.

FY 2026/27 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Maintain PCTV's on air status and coverage of Pinole Government meetings.
- Hire and train cable technicians.
- Continue to replace obsolete equipment and dispose of e-waste
- Complete the PCTV Strategy to define mission, activities, staffing, equipment, and fee structure.
- Ensure accessibility compliance for both cable and web streaming content.

Strategic Plan Strategies

- Provide media (photography and videography) services to the City of Pinole to enhance

Significant Special Projects for FY 2027/28 through FY 2030/31

- Begin implementation of the PCTV Strategy, which will include:
 - Community-focused service delivery model
 - Sponsorship Program
 - Volunteer and Internship Programs
 - Fiscally sustainable programs and funding
 - Improved access to community media and local government
- Facilitate the projector/screen replacement and camera in the council chambers.

Major Changes in FY 2026/27 Budget

The exponential need to replace costly equipment that has far outlived its useful life expectancy prompted PCTV to create the FY 2024/25 budget by sourcing unused PEG funds that date back to 2016. PEG funds are either franchise equipment funds or PEG fees that were not expended for PEG uses in prior years, but are designated to be used specifically for Public, Educational, or Governmental access related expenses.

Last year, PCTV created a three-year equipment plan to fund the conversion to HD and replace items that have outlived their useful life expectancy. The plan includes the upgrading of the display wall or projector screen to a video display wall system, replacement of the Character Generators (graphics for live coverage, meetings), wireless audio systems for the Chambers, updated assisted listening systems meeting the ADA requirements, editing tools, a variety of HD components, and more. The plan also includes enhancements to mobile production equipment that will improve coverage of City and community events and allow for ease of use for public access in alignment with the PCTV Strategy.

PCTV has reconciled revenue entries to reflect the current client base which has resulted in decreased revenue projections for FY 2024/25. PCTV has developed a service agreement template that can be used for fee-for-service requests that will allow for greater flexibility for future clients. PCTV is also working to add value to its existing services by expanding viewership to internet streaming channels (such as Apple TV) and by providing high-definition and high-quality video production with newer equipment.

Position Summary

Position	2022/23	2023/24	2024/25	2025/26	2026/27
Cable Access Coordinator	1	1	1	1	1
Cable Access Technician	1	1	1	1	1
Cable Equipment Operators, PT/Temp	0.75	0.75	0.75	0.75	0.75
Total	2.75	2.75	2.75	2.75	2.75

CABLE ACCESS TV

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
Cable Access Television Fund - 505	555,518	611,267	411,490	653,088	675,851	22,764	3%
Total	555,518	611,267	411,490	653,088	675,851	22,764	3%
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages -401	233,840	223,413	181,481	247,964	262,703	14,739	6%
Overtime - 402	1,255	1,392	2,168	4,044	4,085	41	1%
Employee Benefits - 410	184,493	212,408	166,006	239,500	259,352	19,852	8%
Total Personnel	419,589	437,213	349,654	491,508	526,140	34,632	7%
Services and Supplies							
Professional & Administrative Services - 42	4,724	8,963	16,454	40,451	41,830	1,379	3%
Other Operating Expenses - 43	6,727	11,428	11,219	6,818	9,018	2,200	24%
Materials & Supplies - 44	-	-	84	350	350	-	0%
Total Services and Supplies	11,451	20,391	27,757	47,618	51,197	3,579	7%
Capital Outlay							
Asset Acquisition/Improvement - 47	2,075	97,612	328	49,355	36,805	(12,550)	-34%
Total Capital Outlay	2,075	97,612	328	49,355	36,805	(12,550)	-34%
Indirect Cost Allocations							
Admin Credits - 46121	(157,411)	-	-	-	(5,280)	(5,280)	0%
Admin Debits - 46122	176,869	-	6,804	10,232	15,804	5,572	35%
IS Charges - 46124	84,680	37,960	8,597	36,667	32,289	(4,378)	-14%
Legal Charges - 46126	-	-	-	-	-	-	0%
General Liability Insurance -46201	18,266	18,091	18,351	17,708	18,897	1,189	6%
Total Indirect Cost Allocations	122,404	56,050	33,751	64,607	61,710	(2,897)	-5%
Total	555,518	611,267	411,490	653,088	675,851	22,764	3%
EXPENDITURES BY PROGRAM							
Cable Access Television	555,518	611,267	411,490	653,088	675,851	22,764	3%
Total	555,518	611,267	411,490	653,088	675,851	22,764	3%

[1] PEG funded

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 12,000	\$ 8,000
PCTV tech Strategies and Development	\$ 8,000	
42106 Software Maintenance	\$ 5,940	\$ 5,940
Telvue subscription	\$ 5,940	

42107 Equipment Maintenance		\$ 3,516	\$ 3,516
Equipment repair	\$ 422		
Equipment repair parts	2,813		
Loaner equipment	281		

42108 Maintenance Structure/Imp		\$ 2,721	\$ 3,900
Cleaning supplies	\$ 500		
Elevator maintenance	2,600		
HVAC maintenance	800		

42201 Office Expense		\$ 520	\$ 1,320
Drinking Water	\$ 500		
Office supplies/expense	520		
Water Cooler	300		

4230X Travel and Training		\$ 6,373	\$ 6,373
Alliance for Community Media Convention	\$ 5,467		
NAB Convention for two employees	-		
Other Travel and Training	906		

42514 Special Department Expense		\$ 9,380	\$ 12,780
Closed Captioning	\$ 3,575		
Misc. specialized supplies	1,191		
Other special department expenses	4,014		
WCAG and SB707 expenses	4,000		

Total Professional/Administrative Services \$ 41,830

4310X Utilities		\$ 5,517	\$ 7,717
43103 Gas and Electric	\$ 5,002		
43102 Water	515		
43105 Cable	2,200		

43201 Property Taxes		\$ 1,301	\$ 1,301
	\$ 1,301		

44301 Fuel		\$ 350	\$ 350
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47101 Equipment		\$47,350	\$ 34,800
Mobile live broadcast system updates	\$ 15,800		
Replace and pdate 2 high end 4K cameras	9,000		
Studio Control room updates	5,000		
Update field audio mixer	5,000		

47103 Furniture		\$2,005	\$ 2,005
Office desk chairs	\$ 605		
Studio furniture	1,400		

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CITY ATTORNEY

Mission

The mission of the City Attorney is to provide quality, comprehensive legal representation to

Major Services and Functions

The City Attorney is the Chief Legal Officer for the City. The City Attorney provides legal advice to the City Council, City officials, and staff. The City Attorney prepares and reviews ordinances, resolutions, and contracts for City Council consideration, and represents the City in legal actions, both affirmative claims and defense of claims brought against the City. The City Attorney also serves as general counsel for the Successor Agency for the Redevelopment Agency. The City Attorney plays a key role in risk management for the City of Pinole advising on legal compliance and best practices to limit liability for the City. The City Attorney prepares

FY 2025/26 Key Accomplishments

- Advised the City on legal process, special legislation and requirements for sales tax ballot measure and successful passage and implementation of Measure I.
- Assisted in preparation of ordinances, Zoning Code updates and resolutions to implement
- Provided legal assistance and advice in labor negotiations, grievances, employment, benefits, and HR related issues, and onboarding of new City Manager.
- Managed and coordinated City defense, and affirmative litigation, to advance claims
- Provide legal advice and representation to the City on development projects including multi-family housing developments, Pinole Shores II, and the sale of former RDA properties.
- Advised City on code enforcement actions and abatement warrants.
- Provide training on ethics, conflicts of interest and election related issues to the City

FY 2026/27 Special Projects

- Assist with the negotiation of solid waste Franchise Agreement and related Prop 218
- Advise City Manager and City Council on options for City revenue measures.
- Provide legal assistance and advice in labor negotiations, grievances, employment, benefits, and HR related issues, as well as liability avoidance management practices.
- Provide legal advice and representation to the City on development projects including multi-family housing developments, Pinole Shores II, and the sale of former RDA properties.
- Advise City on code enforcement processes and procedures.
- Provide training on ethics, conflicts of interest and election related issues to the City

Significant Special Projects for FY 2027/28 through FY 2030/31

- Continue to update the Pinole Municipal Code to comply with evolving legal requirements, best practices, and City Council directives.

- Provided advice and counsel regarding compliance with new State laws to facilitate the development of housing, and assist the City with completion of the updated Housing Element.

Major Changes in FY 2026/27 Budget

Anticipating the amount of legal services needed by the City in any given year is difficult. The rates for City Attorney legal services are as set forth in the contract approved by the City Council on March 5, 2024. Some legal costs incurred by the City are reimbursed to the General Fund and are not reflected in the proposed budget. Those include, but are not limited to, code enforcement, development projects and property dispositions, and successful defense

Position Summary

No personnel are directly assigned to this department. Legal services are provided to the City by a private law firm on a contract basis.

CITY ATTORNEY BUDGET SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	229,817	397,701	416,756	305,965	368,340	62,375	17%
Total	229,817	397,701	416,756	305,965	368,340	62,375	17%

EXPENDITURES BY CATEGORY

Legal Services							
Attorney Services - 42102	662,442	612,278	540,840	598,565	616,520	17,955	3%
Total Legal Services	662,442	612,278	540,840	598,565	616,520	17,955	3%

Indirect Cost Allocations

Administrative Credits - 46121	(432,626)	(214,577)	(124,084)	(292,600)	(248,180)	44,420	-18%
Total Indirect Cost Allocations	(432,626)	(214,577)	(124,084)	(292,600)	(248,180)	44,420	-18%
Total	229,817	397,701	416,756	305,965	368,340	62,375	17%

EXPENDITURES BY PROGRAM

City Attorney - 114	229,817	397,701	416,756	305,965	368,340	62,375	17%
Total	229,817	397,701	416,756	305,965	368,340	62,375	17%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42102 Attorney Services - General Fund	\$ 598,565	\$ 616,520
General legal services for FY 2026/27	\$616,520	

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CITY CLERK

Mission

The City Clerk's mission is to fulfill the role as elections official, legislative administrator, and records manager for the City in an efficient, professional, and friendly manner; to provide outstanding support to the Council throughout the legislative process; and to serve the citizens of Pinole as an accessible and responsive representative of transparent and open government.

Major Services and Functions

The City Clerk is an appointed officer by the City Council and is responsible for preparing agenda packets, producing the official records of Council decisions, maximizing public access to municipal government, ensuring transparency to the public, and is the official custodian of the records of the City. The City Clerk serves as the Elections Official of the City and conducts all City elections; acts as a Compliance Officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. Some specific functions of the City Clerk's office include the following:

- Provide accurate and timely minutes for the City Council and Finance Subcommittee
- City Council and Finance Sub-Committee agenda packet management
- Serve as Elections Official and conduct all City elections in compliance with the CA Elections Code
- Coordinate Citywide Records Management Program and conduct semi-annual audit
- Streamline the paperless filing and electronic submission of Form 700 for FPPC filers
- Administration of the City's Public Records Act Program
- Codification of Pinole municipal code
- Provide excellent customer service to members of the community & staff

FY 2025/26 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Implemented online filing system for financial disclosure forms required by the FPPC (Campaign and Code-Designated Filers)
- Improved recruitment tools for Boards & Commissions
- Created and delivered training program for Commission staff liaisons and Commissioners
- Revamped the Citywide Records Management program including adopting an updated retention schedule
- Implemented new City-wide Retention Schedule and worked with all departments to improve records practices
- Facilitated a citywide records management event focused on organizing files and destruction of outdated records in
- Updated City Clerk Department administrative policies and procedures
- Oversaw and facilitated response to city-wide public records requests
- Conducted recruitment process for various City advisory commissions and regional bodies
- Maintained the City Council legislative record including processing of 99 resolutions, 6 ordinances and 59 proclamations

FY 2026/27 Key Priorities and Projects

- Improve citywide electronic records management
- Work with IT to improve model used for internal staff shared records, Intranet pages, and implement new model citywide
- Develop and provide ongoing training to staff on all records management policies and tools

Significant Special Projects for FY 2027/28 through FY 2030/31

- Improve City-wide Records Management Program by working with departments to assess needs, digitize records, and improve retention and destruction practices

Major Changes in FY 2026/27 Budget

The City Clerk budget for FY 2026/27 does not include any significant changes relative to the FY 2025/26 budget.

Position Summary

Position	2022/23	2023/24	2024/25	2025/26	2026/27
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Total	3	3	3	3	3

CITY CLERK BUDGET SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	615,496	748,427	559,520	733,045	845,035	111,990	13%
Total	615,496	748,427	559,520	733,045	845,035	111,990	13%
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	388,219	416,966	312,174	409,363	432,041	22,678	5%
Employee Benefits- 410	174,302	208,180	163,115	209,258	295,882	86,624	29%
Total Personnel	562,521	625,145	475,289	618,621	727,923	109,302	15%
Services and Supplies							
Professional &Administrative Services - 42	45,736	92,346	51,630	84,060	84,560	500	1%
Other Operating Expenses - 43	2,415	2,561	1,567	1,600	1,950	350	18%
Total Services and Supplies	48,151	94,907	53,196	85,660	86,510	850	1%
Capital Outlay							
Asset Acquisition/Improvement - 47	15,627	-	-	-	-	-	0%
Total Capital Outlay	15,627	-	-	-	-	-	0%
Indirect Cost Allocations							
Admin Credits - 46121	(40,999)	-	-	-	-	-	0%
Admin Debits - 46122	-	-	-	-	-	-	0%
General Liability Insurance - 46201	30,194	28,375	31,035	28,764	30,602	1,838	6%
Total Internal Cost Allocations	(10,804)	28,375	31,035	28,764	30,602	1,838	6%
Total	615,496	748,427	559,520	733,045	845,035	111,990	13%
EXPENDITURES BY PROGRAM							
City Clerk - 112	615,496	748,427	559,520	733,045	845,035	111,990	13%
Total	615,496	748,427	559,520	733,045	845,035	111,990	13%

MAJOR NON-PERSONNEL EXPENSE DETAILS

FY 2025/26 FY 2026/27

42101 Professional Services		\$ 40,350	\$ 40,350
Citywide historical records project support	\$ 11,300		
Meeting minutes transcription	20,000		
Netfile- Campaign Filing & Commission Support	7,050		
Pinole Municipal Code codification and update	2,000		
42201 Office Expense		\$ 1,600	\$ 1,600
Misc. office expenses & proclamations and certificates	\$1,600		
4230X Travel and Training		\$ 12,225	\$ 12,725
CCAC Annual Conference (2)	\$ 1,050		
City Clerk's New Law/Election Seminar/Misc. Training (2)	2,400		
IIMC Annual Conference	675		
Regional Trainings (CCAC) (4)	500		
Technical Training for Clerks	1,500		
42302 Travel expense/Mileage	6,000		
42303 Meal allowance	600		
42401 Memberships		\$ 1,210	\$ 1,210
CCAC Dues (2)	\$ 520		
IIMC Member Dues (2)	540		
MMANC Member dues (2)	150		
42506 Bonds		\$ 175	\$ 175
42514 Special Department Expense		\$ 28,500	\$ 28,500
Boards & Commissions Recognition Event	\$ 3,500		
Election	22,500		
Public Notices	2,500		
	Total Professional/Administrative Services		\$ 84,560
4310X Utilities		\$ 1,950	\$ 1,950
Gas/Electric	\$ 1,800		
Water	150		

FINANCE

Mission

The mission of the Finance Department is to oversee the overall financial management of the City. Its core function is to safeguard the financial position by providing the City Council, City Management, staff, and the public with financial information necessary to support sound financial decision-making and to ensure appropriate procedures are in place to protect the City's financial assets. This mission is carried out through the timely and effective preparation of the Annual Comprehensive Financial Report, Budget, quarterly financial and investment reports, and the implementation of adequate financial controls.

Major Services and Functions

The Finance Department is responsible for accounting operations including accounts payable, accounts receivable, payroll processing, and financial audits; budget management and long-range financial planning; purchasing; treasury management; debt and bond administration; and business license administration.

FY 2025/26 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Adopted annual budget by June 30th
- Coordinated formal dissolution of the Successor Agency and closed the Fund
- Received California Society of Municipal Finance Officers Budget Excellence Award
- Received Government Finance Officers Association Excellence in Financial Reporting Award
- Received an unqualified opinion for annual financial statements
- Developed and published the financial transparency dashboard
- Coordinated selection of a consultant to conduct polling for potential ballot measures and presenting results
- Completed the draft comprehensive accounting manual

Strategic Plan Strategies

- Assisted with identifying and analyzing potential revenue generating opportunities

FY 2026/27 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Implement automated accounts payable process

Strategic Plan Strategies

- Assist with developing a long-term approach to funding infrastructure improvements

Significant Special Projects for FY 2027/28 through FY 2030/31

- Continue implementing long-term fiscal sustainability measures

Major Changes in FY 2026/27 Budget

There are no major changes for FY 2026/27

Position Summary

Position	2022/23	2023/24	2024/25	2025/26	2026/27
Finance Director	1	1	1	1	1
Accountant	1	1	1	1	1
Accounting Specialist	1	1	1	1	1
Accounting Technician, <i>PT</i>	0.48	0	0	0	0
Administrative Assistant	0	0.75	0.75	1	1
Total	3.48	3.75	3.75	4	4

FINANCE BUDGET SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	956,068	1,023,243	818,701	1,053,844	1,035,425	(18,419)	-2%
Measure S 2006 - 105	377	60	5,869	2,450	2,450	-	0%
Measure S 2014 - 106	977	1,260	6,463	2,450	2,450	-	0%
Measure S 2014 - 107	-	-	900	-	-	-	0%
Pension Fund - 700	75,241	71,694	47,004	65,000	65,000	-	0%
Total	1,032,662	1,096,257	878,937	1,123,744	1,105,325	(18,419)	-2%

EXPENDITURES BY CATEGORY

Personnel

Salaries & Wages - 401	465,866	517,235	464,200	593,278	644,800	51,522	8%
Overtime - 402	1,062	-	1,212	2,500	2,652	152	6%
Employee Benefits - 410	189,256	228,911	262,649	345,337	391,443	46,106	12%
Total Personnel	656,184	746,147	728,061	941,115	1,038,895	97,780	9%

Services and Supplies

Professional & Administrative Services - 42	343,209	297,813	197,451	256,695	184,820	(71,875)	-39%
Other Operating Expenses - 43	6,091	6,462	3,959	5,500	6,050	550	9%
Total Services and Supplies	349,300	304,275	201,410	262,195	190,870	(71,325)	-37%

Capital Outlay

Asset Acquisition/Improvement - 47	487	-	-	-	-	-	0%
Total Capital Outlay	487	-	-	-	-	-	0%

Indirect Cost Allocations

Admin Credits - 46121	(180,003)	(131,130)	(106,808)	(139,450)	(188,756)	(49,306)	26%
Admin Debits - 46122	126,931	121,545	-	-	-	-	0%
Information Systems (IS) Charges - 46124	30,764	16,279	5,739	9,033	9,476	443	5%
Legal Charges - 46126	12,854	4,581	5,962	10,000	10,000	-	0%
Insurance General Liability - 46201	36,144	34,560	43,673	40,851	44,840	3,989	9%
Total Indirect Cost Allocations	26,691	45,835	(51,434)	(79,566)	(124,440)	(44,874)	36%

Total	1,032,662	1,096,257	878,037	1,123,744	1,105,325	(18,419)	-2%
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EXPENDITURES BY PROGRAM

Finance - 115	1,032,662	1,096,257	878,037	1,123,744	1,105,325	(18,419)	-2%
Total	1,032,662	1,096,257	878,037	1,123,744	1,105,325	(18,419)	-2%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27
42101 Professional Services		\$ 138,505	\$ 75,805
Auditing services	\$ 45,000		
Brinks Armored Car service	4,200		
CA Municipal Statistics (ACFR schedule)	500		
GASB 68 PERS Reports	1,750		
HDL Property Tax Analysis	9,350		
HDL Sales Tax Analysis	7,500		
OPEB Valuation Report	2,000		
Preparation of State Controller's reports	5,505		

42201 Office Expense		\$	7,580	\$	8,505
Check stock	\$	2,200			
Miscellaneous office expenses		2,500			
Paper folding machine for mass mailing		800			
Printing services		1,680			
Year-end tax forms		1,325			
42203 Shipping & Mailing		\$	5,000	\$	3,000
Mass mailing	\$	3,000			
4230x Travel and Training		\$	2,100	\$	4,000
Staff training	\$	4,000			
		-			
42401 Memberships		\$	710	\$	710
CMTA dues	\$	95			
CSMFO dues		225			
GFOA dues		190			
ICMA dues		200			
42501 Bank Fees		\$	20,000	\$	20,000
Mechanics Bank and Bank of the West fees	\$	20,000			
42506 Admin Exp/Bonds		\$	250	\$	250
Bonds	\$	250			
42510 Software Subscription		\$	11,995	\$	1,995
GovInvest labor module	\$	-			
Long-term financial forecast model		1,995			
42514 Special Department Expense		\$	655	\$	655
GFOA ACFR review and certification	\$	505			
CSMFO budget review and award		150			
Total Professional/Administrative Services				\$	114,920
4310X Utilities		\$	5,500	\$	6,050
43102 Water	\$	550			
43103 Electricity & Power		5,500			

MEASURE S - 2006 FUND - 105

42101 Professional Services		\$	2,450	\$	2,450
Measure S Audit (105)	\$	1,200			
Sales Tax Analysis		1,250			

MEASURE S - 2014 FUND - 106

42101 Professional Services		\$	2,450	\$	2,450
Measure S Audit (106)	\$	1,200			
Sales Tax Analysis		1,250			

PENSION FUND - 700

42501 Bank Fees		\$	65,000	\$	65,000
Bank fees	\$	65,000			

HUMAN RESOURCES

The Human Resources Department is comprised of the following divisions:

- Human Resources Management; and
- Risk Management

Mission

The mission of the Human Resources Department is to support the City of Pinole by providing comprehensive and timely human resources and risk management services. It has the responsibility for developing and implementing innovative strategies and programs that enhance the work experience for our employees. Its objective is to attract, develop, motivate, and retain the best-qualified employees whose diversity and skills contribute to and sustain the City of Pinole as a quality organization.

Major Services and Functions

- **Human Resources Administration and Risk Management**- Provides support and strategic planning services to employees and departments in the development of organizational objectives; provides interpretation of City and department policies; reviews and evaluates work methods and procedures for improving organizational performance, enhancing services, and meeting goals. Administers the City's risk management programs including general and employment liability and workers' compensation for on-the-job injuries.
- **Labor Relations**- Represents the City Council and City Manager on all labor negotiation and grievance matters with bargaining unit representatives of recognized employee organizations.
- **Employee Relations**- Provides guidance and counseling to employees; initiates, conducts and/or oversees investigations relative to disciplinary actions and complaints for City departments.
- **Recruitment and Selection**- Assists in the administration of the City's Civil Service Merit System; facilitates selection procedures that produce diverse and skilled applicant pools; assures that all recruitment, hiring, placements, transfers, and promotions are made based on individual qualifications for the position.
- **Benefits Administration**- Provides exceptional and affordable employee benefits for retirement, medical, dental, vision, wellness and safety, and employee assistance to attract and retain a qualified and highly skilled workforce.
- **Organizational Training and Development**- Coordinates City-wide training including safety, mandated, educational, and development programs for City staff.
- **Classification and Compensation**- Plans and conducts classification and organization studies; develops classification specifications; designs compensation systems that support and reinforce the City's long-range objectives as well as the culture, climate, and behaviors needed for the organization to be effective.

FY 2025/26 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Conducted approximately 33 recruitments – 15% increase from FY 2024/25; reviewed over 1451
- Conducted three (3) classification studies through job analysis.
- Updated/Created seven (7) classification specifications.
- Facilitated the executive search recruitment efforts and onboarding for the City Manager.
- Facilitated six (6) workplace investigations.
- Initiated labor negotiations for successor memorandums of understanding for two bargaining units
- Implemented an online new employee orientation/onboarding platform.
- Updated Proper Utilization of Independent Contractors Administrative Policy.
- Planned, coordinated, and facilitated numerous events for the City's Public Service Employee Recognition Week.

- Planned, coordinated, and facilitated numerous wellness events and workshops for City staff.
- Onboarded and trained new Human Resources Technician.

Strategic Plan Strategies

- Continued implementation of the City's Employee Talent Management Plan in accordance with the City's Strategic Plan.

FY 2026/27 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Implement successor memorandums of understanding for three bargaining units and one unrep
- Digitize all personnel, benefits, workers' compensation files.
- Develop a supervisory academy in partnership with other cities in West County.
- Implement "stay" interviews with annual performance evaluation process.
- Establish a succession planning/mentoring process.
- Examine performance appraisal framework and goal planning for professional development.
- Implement outreach effort to increase employee knowledge of benefit offerings and value.
- Develop safety emergency action plans for identified workplace risks.
- Review OPEB obligations and alternatives to support the City's fiscal sustainability.
- Continue to perform a comprehensive review and updating of key City personnel rules and policies

Strategic Plan Strategies

- Implement the recommendations of the Communication and Engagement Plan relative to employees.

Significant Special Projects for FY 2027/28 through FY 2030/31

- Human Resources will implement the Employee Talent Management Plan to attract and retain high-quality employees and develop their skills.

- In partnership with the City Manager’s Office, Human Resources will develop and implement a Cultural and Leadership Initiative.

Major Changes in FY 2026/27 Budget

The Human Resources Department budget for FY 2026/27 does not include any significant changes relative to the FY 2025/26 budget.

Position Summary

Position	2022/23	2023/24	2024/25	2025/26	2026/27
Human Resources Director	1	1	1	1	1
Human Resources Analyst	1	1	1	1	1
Human Resources Technician	1	1	1	0	1
Human Resources Specialist	0	0	0	1	0
Administrative Assistant	0	0.05	0.05	0	0
Total	3	3.05	3.05	3	3

HUMAN RESOURCES BUDGET SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	831,985	955,950	685,170	979,223	1,012,931	33,708	3%
Total	831,985	955,950	685,170	979,223	1,012,931	33,708	3%
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	434,041	461,024	358,416	468,716	491,130	22,414	5%
Overtime - 402	552	527	-	500	500	-	0%
Employee Benefits - 410	210,646	246,063	190,554	268,676	260,316	(8,360)	-3%
Total Personnel	645,239	707,614	548,970	737,892	751,946	14,054	2%
Services and Supplies							
Professional & Administrative Services - 42	169,576	247,713	120,808	214,145	234,007	19,862	8%
Other Operating Expenses - 43	1,800	1,910	1,172	1,750	1,750	-	0%
Total Services and Supplies	171,375	249,624	121,980	215,895	235,757	19,862	8%
Capital Outlay							
Asset Acquisition/Improvement - 47	317	728	-	-	-	-	0%
Total Capital Outlay	317	728	-	-	-	-	0%
Indirect Cost Allocations							
Administrative Credits - 46121	(61,330)	(69,519)	(54,943)	(77,028)	(78,575)	(1,547)	2%
Administrative Debits - 46122	8,462	8,103	-	-	-	-	0%
Legal Charges - 46126	32,879	27,650	33,531	30,000	30,000	-	0%
General Liability Insurance - 46201	35,043	31,751	35,632	72,464	73,803	1,339	2%
Total Indirect Cost Allocations	15,055	(2,016)	14,219	25,436	25,228	(208)	-1%
Total	831,985	955,950	685,170	979,223	1,012,931	33,708	3%
EXPENDITURES BY PROGRAM							
Human Resources - 116	831,985	955,950	685,170	979,223	1,012,931	33,708	3%
Total	831,985	955,950	685,170	979,223	1,012,931	33,708	3%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26		FY 2026/27
42101 Professional Services		\$ 96,420	\$	97,472
Affordable Care Act Reporting to IRS	\$ 3,000			
Annual Performance Evaluations (CM)	16,000			
Bilingual Evaluation/Testing	1,000			
Contingencies - Employee Benefits	3,000			
Document Shredding	1,000			
Drug Screening/Fit for Duty/DOT Exams	8,488			
Employee Benefits Broker	25,000			
HRA (Retiree Medical) Admin Fees	1,000			
Labor negotiator (IEDA)	27,584			
Pre-employ Backgrounds/Degree & License Verify	2,000			
Random Drug Testing - DOT	6,400			
Section 125 FSA/DCAP & Commuter Admin Fees	3,000			
42102 Attorney Services		\$ 10,000	\$	40,000
Burke, Williams, Sorensen (ERMA)	\$ 30,000			
Employment Law Advisement (LCW)	5,000			
Tax and Employee Benefit Advisement	5,000			
42110 Fingerprinting		\$ 3,000	\$	3,000
Fingerprinting/DOJ/FBI	\$ 3,000			
42201 Office Expense		\$ 1,000	\$	1,000
Miscellaneous Office Supplies	\$1,000			
4230X Travel and Training		\$ 34,135	\$	34,398
Citywide EAP Workshops (2)	\$ 3,000			
Citywide Professional Development (2)	3,000			
Contingencies - Citywide Training (2)	3,000			
Executive Team Development/Retreat	10,000			
HR Staff Professional Development	9,018			
Leadership Academy	2,500			
Mileage: NorCal, MMANC, CalPELRA (2), LCW (4)	3,680			
Meal Allowance: NorCal, MMANC, CalPELRA (2), LCW (4)	200			
42401 Memberships		\$ 700	\$	2,200
CalPELRA	\$ 1,500			
MMANC	200			
SHRM	500			
42504 Recruitment Cost		\$ 26,815	\$	13,500
Recruitment Advertising	\$ 3,000			
Recruitment Exams/Testing	10,500			
42506 Bond		\$ 200	\$	200
Bond	\$ 200			
42510 Software Purchases		\$ 12,000	\$	12,000
Compensation Survey & Analysis Software GovInvest	\$ 12,000			
42514 Special Department Expense		\$ 29,875	\$	30,237
Annual Public Service Employee Appreciation	\$ 4,867			
Condolence Flowers/Donations (20)	3,000			
Employee Polos (110)	6,270			
Employee Wellness/Safety Fair/BBQ	2,300			

POLICE

The Police Department is comprised of the following divisions (referred to as “bureaus”):

- Operations
- Support Services

Mission

The Pinole Police Department is committed to ensuring a safe community by providing exemplary law enforcement service while engaging our citizens with Honor, Integrity, Professionalism, and Respect.

Major Services and Functions

- Police Operations include the Patrol Division, the Criminal Investigations Division, and specialty units such as the Traffic Unit, K9 Unit, UAS (drone) Unit, Community Services Officers, and Crime Scene Investigation.
- Support Services provides administrative and operational support, including front counter services, crime prevention outreach, evidence management, training, and fleet and equipment maintenance.
- The West Bay Communications Center (WBCC) offers police dispatch services for the Cities of Pinole, Hercules, and San Pablo. These cities share dispatch costs based on a usage-based cost allocation formula. The dispatch center is housed in the Pinole Police Department, and dispatch staff are employees of the City of Pinole.

FY 2025/26 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Expanded the department’s in-house training instructor cadre, increasing training availability while reducing reliance on outside vendors and lowering POST training costs.
- Ongoing participation in regional public safety coordination efforts with neighboring jurisdictions and Contra Costa County agencies.
- Enhanced the department’s drone program with the purchase of two indoor drones.
- Added AXON fleet cameras to all patrol vehicles for increased transparency.
- Brought the Community of Pinole innovative and progressive engagement opportunities.
- Continued our community outreach efforts with a special Halloween-themed event, which was our largest and best attended to date, and Project HOPE-Homeless Intervention.
- Reimplemented the Traffic Officer special assignment.

- Contracted with Contra Costa County's Coordinated Outreach Referral and Engagement (CORE) services for field outreach for housing and connection to community resources.

FY 2026/27 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Continue to enhance training capacity to meet the industry's best standards.
- Improve retention and recruitment efforts to attract and retain the new generational workforce.
- Bolster existing community outreach events and broaden the program with new opportunities.
- Maintain an ongoing contract with CORE to ensure our unsheltered population has access to community-based resources and referrals.
- Expand the UAS (drone) program to enhance our abilities to provide the community of Pinole with effective and efficient police services.
- Seek alternate funding to replace end-of-life mobile and portable radios.
- Modify Police Department fees to align with industry standards.
- Prioritize applications for grant funding opportunities to supplement the operating budget for equipment, training, and personnel costs.
- Organize and manage three grants awarded in FY 25-26 that focused on traffic safety, marijuana impairment, and firearms safety.
- Review and analyze the implementation of law enforcement technologies for efficient and effective operations, including data collection/analysis and crime prevention.

Strategic Plan Strategies

- Update and finalize the Emergency Operations Plan (EOP).
- Stand up a working Emergency Operations Center (EOC).
- Implement a CERT program.

Significant Special Projects for FY 2027/28 through FY 2030/31

- Prioritize effective organizational wellness programs to improve the quality of life for employees while strengthening the relationship with the community through exemplary law enforcement service.
- Implement police reform measures as required by legislation.
- Further implement Next Gen 911 in coordination with the California Office of Emergency Services (CalOES).
- Complete the second phase of the facility rehabilitation of the Public Safety Building.

Major Changes in FY 2026/27 Budget

There are two notable changes in the FY 2026/27 budget relative to the FY 2025/26 budget:

- A multi-year, scalable project to replace portable police radios at a total cost of \$405,000.
- Additional funding of \$1,630,505 over five years to lease the Police Department vehicle fleet. This project is scalable down to \$1,062,623.20 over five years to lease patrol vehicles only.

Position Summary

Position	2022/23	2023/24	2024/25	2025/26	2026/27
Police Chief	1	1	1	1	1
Police Commander	2	2	2	2	2
Police Sergeant	7	7	6	6	6
Police Officer	20	20	19	19	19
Administrative Assistant	1	1	1	1	1
Community Safety Specialist	1	1	1	1	1
Community Services Officer	2	2	2	2	2
Crossing Guards, <i>part-time/temporary</i>	0.25	0.25	0.25	0.25	0.25
Dispatcher	10	10	10.25	10.25	10.25
Lead Dispatcher	2	2	2	2	2
Police Property Specialist	1	1	1	1	1
Police Records Specialist	2	2	2	2	2
Total	49.25	49.25	46.5	47.5	47.5

POLICE BUDGET SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	10,268,023	10,950,655	6,747,999	10,033,426	10,196,027	162,602	2%
Measure S 2006 - 105	1,252,499	962,070	795,994	845,720	905,710	59,990	7%
Measure S 2014 - 106	141,984	115,617	17,122	127,055	139,250	12,195	9%
Measure I Fund - 107	-	3,200	1,179,098	1,752,454	2,063,537	311,083	0%
Equipment Reserve Fund - 160	-	-	-	89,819	-	(89,819)	0%
Public Safety Augmentation Fund - 203	462,287	466,627	440,272	613,388	288,663	(324,725)	-112%
Police Grants Fund - 204	-	-	56,960	-	282,619	282,619	100%
Traffic Safety Fund - 205	13,457	15,566	8,820	22,191	22,452	-	0%
Supplemental Law Enforcement Services Fund - 206	326,357	253,148	149,814	303,281	308,208	4,927	2%
Asset Seizure Adjudicated Fund - 225	19,114	-	-	19,268	19,268	-	0%
Total	12,483,720	12,766,882	9,396,079	13,806,602	14,225,735	419,133	3%
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	6,071,251	6,035,604	4,360,800	6,527,960	6,538,507	10,547	0%
Overtime - 402	607,756	782,289	569,698	501,514	584,731	83,217	14%
Employee Benefits - 410	3,644,299	3,943,700	3,047,209	4,512,302	4,778,693	266,391	6%
Total Personnel	10,323,306	10,761,594	7,977,707	11,541,776	11,901,931	360,155	3%
Services and Supplies							
Professional & Administrative Services - 42	718,499	643,086	491,621	654,094	603,275	(50,819)	-8%
Other Operating Expenses - 43	126,635	120,578	76,992	98,250	98,250	-	0%
Materials & Supplies - 44	109,969	103,165	54,188	87,000	87,000	-	0%
Total Services and Supplies	955,103	866,828	622,801	839,344	788,525	(50,819)	-6%
Capital Outlay							
Asset Acquisition/Improvement - 47	298,009	145,831	144,192	413,495	386,047	(27,448)	-7%
Total Capital Outlay	298,009	145,831	144,192	413,495	386,047	(27,448)	-7%
Debt Service							
Debt Principal and interest - 48	20,329	20,248	-	-	-	-	0%
Total Debt Service	20,329	20,248	-	-	-	-	0%
Indirect Cost Allocations							
Administrative Credits - 46	(639,879)	(720,380)	(619,613)	(776,147)	(997,246)	(221,099)	22%
Administrative Debits - 46	639,879	720,380	677,014	845,724	1,104,715	258,991	23%
IS Charges - 46	398,846	413,664	120,471	439,841	530,236	90,395	17%
Legal Charges - 46	34,225	38,192	15,356	20,000	20,000	-	0%
General Liability Insurance - 46	453,901	520,525	458,150	482,569	491,527	8,958	2%
Total Indirect Cost Allocations	886,972	972,381	651,378	1,011,987	1,149,232	137,245	12%
Total	12,483,720	12,766,882	9,396,079	13,806,602	14,225,735	419,133	3%
EXPENDITURES BY PROGRAM							
Police Operations - 221	8,008,175	8,355,052	6,224,983	9,144,469	8,607,902	-	0%
Police Support Services -222	1,637,414	1,514,904	1,007,939	1,595,890	2,224,114	-	0%
Police West Bay Communications Center - 223	2,498,316	2,628,213	1,947,563	2,740,771	2,780,439	39,669	1%
Police Grants Program - 227	339,814	268,714	215,594	325,472	613,279	287,807	47%
Total	12,483,720	12,766,882	9,396,079	13,806,602	14,225,735	419,133	3%

**GENERAL FUND - 100
POLICE OPERATIONS - 221**

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Personnel						\$ Change	% Change
Salaries & Wages - 401	3,656,396	3,773,766	2,266,393	3,262,208	3,198,966	(63,242)	-2%
Overtime - 402	374,735	503,266	262,934	255,169	283,581	28,412	10%
Employee Benefits - 410	2,060,408	2,556,605	1,363,632	2,471,080	2,281,697	(189,383)	-8%
Total Salary & Benefits	6,091,539	6,833,637	3,892,958	5,988,457	5,764,244	(224,213)	-4%
Services and Supplies							
Professional & Administrative Services - 42	397,925	331,026	240,999	254,032	206,316	(47,716)	-23%
Materials & Supplies - 44	109,423	102,197	52,771	85,500	85,500	-	0%
Total Services and Supplies	507,349	433,223	293,770	339,532	291,816	(47,716)	-16%
Debt Service							
Debit Principal - 48101	15,662	16,701	-	-	-	-	0%
Debt Interest - 48102	4,667	3,547	-	-	-	-	0%
Total Debt	20,329	20,248	-	-	-	-	0%
Capital Outlay							
Asset Acquisition/Improvement - 47	(16,844)	(9,040)	3,280	9,240	9,240	-	0%
Total Capital Outlay	(16,844)	(9,040)	3,280	9,240	9,240	-	0%
Indirect Cost Allocations							
Administrative Credits - 46121	(639,879)	(720,380)	(619,613)	(776,147)	(997,246)	(221,099)	22%
Legal Charges - 46126	34,225	38,192	15,356	20,000	20,000	-	0%
General Liability Insurance - 46201	253,798	327,274	223,867	242,738	242,670	(68)	0%
Total Indirect Cost Allocations	(351,856)	(354,913)	(380,390)	(513,409)	(734,576)	(221,167)	30%
Total	6,250,517	6,923,155	3,809,619	5,823,820	5,330,724	(493,096)	-9%
Asset Seizure-Adjudicated - 225							
Professional & Administrative Services - 42	19,114	-	-	19,268	19,268	-	0%
Asset Acquisition/Improvement - 47	-	-	-	-	-	-	-
Total	19,114	-	-	19,268	19,268	-	0%
MEASURE S-2006 FUND - 105							
Salaries & Wages - 401	494,747	421,739	220,443	339,933	294,773	(45,160)	-15%
Overtime - 402	27,754	6,987	15,696	50,977	31,918	(19,059)	-60%
Employee Benefits - 410	665,167	487,177	535,111	423,829	550,921	127,092	23%
Professional & Administrative Services - 42	14	-	-	-	-	-	0%
General Liability Insurance - 46201	64,816	46,167	24,744	30,981	28,098	(2,883)	-10%
Total Measure S-2006 Fund	1,252,499	962,070	795,994	845,720	905,710	59,990	7%
MEASURE S-2014 FUND - 106							
Asset Acquisition/Improvement - 47	23,759	-	-	-	-	-	0%
Total Measure S-2014 Fund	23,759	-	-	-	-	-	0%
MEASURE I FUND 107							
Salaries & Wages - 401	-	2,645	490,948	964,900	1,023,933	59,033	6%
Overtime - 402	-	159	123,810	5,651	56,507	50,856	90%
Employee Benefits - 410	-	396	496,601	714,371	910,109	195,738	22%
General Liability Insurance - 46201	-	-	67,738	67,532	72,988	5,456	7%
Total Measure I Fund	-	3,200	1,179,098	1,752,454	2,063,537	311,083	15%

PUBLIC SAFETY AUGMENTATION FUND - 203

Professional & Administrative Services - 42	-	7,456	3,382	20,000	20,000	-	0%
Administrative Debits - 46122	357,936	408,876	351,087	413,852	247,723	(166,129)	-67%
Asset Acquisition/Improvement - 47	104,350	50,295	85,803	179,536	20,940	(158,596)	-757%
Total Public Safety Fund	462,287	466,627	440,272	613,388	288,663	(324,725)	-112%

EQUIPMENT RESERVE FUND - 160

Asset Acquisition/Improvement - 47	-	-	-	89,819	-	(89,819)	0%
Total Equipment Reserve Fund	-	-	-	89,819	-	(89,819)	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27
42101 Professional Services		\$ 54,712	\$ 16,000
Applicant Processing/Recruiting	\$ 16,000		
EBRCSA Contract - Radios (63)	-		
42106 Software Maintenance		\$ 29,945	\$ 6,000
Lexipol Daily Training Bulletins	\$ -		
Starchase GPS	-		
The Police One Academy Training	6,000		
Vigilant Solutions Software	-		
42107 Equipment Maintenance		\$ 65,100	\$ 65,100
Vehicle Maintenance	\$ 19,000		
Vehicle Repairs	41,000		
Vehicle Washing	5,100		
4230X Travel and Training		\$ 75,800	\$ 90,776
Firearms Range Rental	\$ 10,800		
State of CA -- P.O.S.T.	30,000		
42302 Mileage, Toll, Parking	10,000		
42303 Meal Allowance	4,976		
42304 Officer Wellness Training	35,000		
42401 Memberships		\$ 3,175	\$ 3,140
CA Crime Prevention Officers Assn	\$ 120		
CA Peace Officers Assn.	320		
CA Police Chief's Assn.	800		
County Police Chiefs' Assn.	1,500		
International Assn. of Police Chiefs	200		
Police Executive Research Forum	200		
42514 Special Department Expense		\$ 25,300	\$ 25,300
Ammunition and firearm repair	\$ 9,800		
Crime Scene Processing/Field Testing Supplies	7,300		
Miscellaneous Supplies	8,200		
Total Professional/Administrative Services		\$ 206,316	
44301 Fuel		\$ 73,000	\$ 73,000
44410 Safety Clothing		\$ 12,500	\$ 12,500
Part-time employee uniforms	\$ 3,500		
Protective Vests	9,000		
4710X Equipment		\$ 9,240	\$ 9,240
Ballistic Shield (47105)	\$ 2,500		
Patrol Rifle (47105)	1,840		
Tablets and Docking (47106)	4,900		

GENERAL FUND - 100
POLICE SUPPORT SERVICES - 222

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	485,037	382,745	325,292	465,010	493,029	28,019	6%
Overtime - 402	28,678	30,024	14,964	-	15,000	15,000	0%
Employee Benefits - 410	258,254	226,620	163,022	222,640	303,746	81,106	27%
Total Salary & Benefits	771,968	639,389	503,279	687,650	811,775	124,125	15%
Services and Supplies							
Professional & Administrative Services - 42	259,398	257,252	236,091	289,699	311,861	22,162	7%
Other Operating Expenses - 43	105,864	100,802	64,460	82,050	82,050	-	0%
Materials & Supplies - 44	546	968	1,417	1,500	1,500	-	0%
Total Services and Supplies	365,808	359,022	301,968	373,249	395,411	22,162	6%
Capital Outlay							
Asset Acquisition/Improvement - 47	2,800	27,250	(2,203)	2,400	2,400	-	0%
Total Capital Outlay	2,800	27,250	(2,203)	2,400	2,400	-	0%
Indirect Cost Allocations							
Administrative Debits - 46122	-	-	46,266	-	396,850	396,850	100%
IS Charges - 46124	342,740	339,258	105,436	373,051	443,506	70,455	16%
General Liability Insurance - 46201	35,874	34,367	36,071	32,485	34,922	2,437	7%
Total Indirect Cost Allocations	378,613	373,625	187,774	405,536	875,278	469,742	54%
Total	1,519,190	1,399,287	990,817	1,468,835	2,084,864	616,029	30%
MEASURE S-2014 FUND - 106							
Salaries & Wages - 401	95,817	92,939	3,930	102,478	84,396	(18,082)	-21%
Employee Benefits - 410	15,456	15,872	6,082	17,882	48,876	30,994	63%
General Liability Insurance - 46201	6,951	6,805	7,110	6,695	5,978	(717)	-12%
	118,225	115,617	17,122	127,055	139,250	12,195	9%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 164,914	\$ 203,706
Children's interview center	\$ 3,500	
Contra Costa County Jail fees	49,600	
County Crime Lab Services	58,000	
Crime Analysis	10,000	
EBCRSA contract - 5 radios	43,056	
Family Justice Center	500	
Miscellaneous Professional Services	4,050	
SART Exams	5,000	
Video Surveillance System	30,000	
42106 Software Maintenance	\$ 16,630	\$ -
CAD/RMS	\$ -	
Scheduling Software	-	

42107 Equipment Maintenance \$ 7,050 \$ 7,050 Department Budgets-Police

Crime prevention vehicle maintenance	\$ 1,000
Radio Repairs	250
Vehicle Maintenance	4,000
Vehicle Repairs	1,500
Vehicle Washing	300

42108 Maintenance Structure/Imp \$ 23,445 \$ 23,445

Bldg. Maintenance	\$ 1,075
Elevator Service (NEC)	650
Fire Extinguisher Replacement	380
HVAC Maintenance (City Mechanical)	1,850
Janitorial Service (UBS)	17,365
Janitorial Supplies (UBS)	1,700
Pest control (Western Exterminator)	425

42201 Office Expense \$ 44,520 \$ 44,520

CERT Program Supplies	\$ 20,000
Community outreach office expenses	5,000
Copier Supplies	500
Office Supplies	12,720
Postage & Equipment (Pitney)	3,000
Printing Services (Concord)	800
Printing Services (Eagle)	2,500

42301 Travel and Training \$ 10,100 \$ 10,100

Conferences (CALNENA)	\$1,000
Meetings	500
Non-POST training	5,600
POST training	3,000

42401 Memberships \$ 420 \$ 420

C.A.P.E.	\$ 45
California Criminal Justice	75
CLEARs	50
IAPE	50
Nat'l Emergency Number Assn	200

42501 Bank Fees \$ 1,000 \$ 1,000

42514 Special Department Expense \$ 21,620 \$ 21,620

Community outreach promotional items	\$ 5,000
Crime scene supplies	5,700
GSR processing	5,335
Lab supplies, mandated processing material	375
Misc. special department expenses	4,710
Photographic supplies	500

Total Professional/Administrative Fees \$ 311,861

4310X Utilities \$ 82,050 \$ 82,050

Electricity & Gas (PG&E)	\$ 75,000
Water (EBMUD)	5,000
Cable	2,050

44410 Safety Clothing \$ 1,500 \$ 1,500

Aramark Uniform Service	
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4710X Equipment \$ 2,400 \$ 2,400

Alex Clark Room Transformation (carryforward)		Fiscal Year (FY) 2026/27 Operating and Capital Budget
Fax Machine	\$ 2,000	Department Budgets-Police
	400	

GENERAL FUND - 100
POLICE DISPATCH WEST BAY COMMUNICATIONS CENTER - 223

EXPENDITURE SUMMARY

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2025/26	FY 2026/27	Prop to Rev	Prop to Rev
	Actual	Actual	Actual	Revised	Proposed	\$ Change	% Change
			Thru Mar-26	Budget	Budget		
Personnel							
Salaries & Wages - 401	1,330,687	1,352,958	1,047,622	1,384,851	1,434,622	49,771	3%
Overtime - 402	176,590	237,674	151,744	189,717	197,725	8,008	4%
Employee Benefits - 410	643,813	655,864	482,288	661,292	682,102	20,810	3%
Total Salary & Benefits	2,151,090	2,246,496	1,681,654	2,235,860	2,314,449	78,589	3%
Services and Supplies							
Professional & Administrative Services - 42	39,048	47,351	9,649	66,795	33,795	(33,000)	-98%
Other Operating Expenses - 43	20,771	19,776	12,532	16,200	16,200	-	0%
Materials & Supplies - 44	-	-	-	-	-	-	-
Total Services and Supplies	59,819	67,127	22,181	82,995	49,995	(33,000)	-66%
Capital Outlay							
Asset Acquisition/Improvement - 47	17,698	262	1,002	-	-	-	0%
Total Capital Outlay	17,698	262	1,002	-	-	-	0%
Indirect Cost Allocations							
Administrative Debits - 46122	121,831	134,606	129,746	253,591	223,017	(30,574)	-14%
IS Charges - 46124	56,106	74,406	15,035	66,790	86,730	19,940	23%
Legal Charges - 46126	-	-	-	-	-	-	-
General Liability Insurance - 46201	91,772	105,315	97,944	101,535	106,249	4,714	4%
Total Indirect Cost Allocations	269,710	314,327	242,726	421,916	415,996	(5,920)	-1%
Total	2,498,316	2,628,213	1,947,563	2,740,771	2,780,439	39,669	1%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27
42101 Professional Services		\$ 9,645	\$ 9,645
800 MHz radio system maintenance	\$ 4,265		
EBCRSA Contract - 5 radios	2,880		
Language Interpretation Services	2,500		
42105 Network Maintenance		\$ 16,000	\$ -
CAD/RMS (Moved to IT)	\$ -		
42106 Software Maintenance		\$ 12,000	\$ -
CAD/RMS (Moved to IT)	\$ -		
42107 Equipment Maintenance		\$ 9,000	\$ 4,000
Dispatch headset/cord replacement	\$ 1,265		
General equipment maintenance	2,735		
Stencil maintenance	-		
42108 Maintenance Structure/Imp		\$ 6,500	\$ 6,500
Elevator Service	\$ 127		
HVAC Maintenance	241		
Janitorial Services	5,318		
Janitorial Supplies	757		
Pest Control Service	56		
42201 Office Expense		\$ 2,000	\$ 2,000
General Office Supplies	\$ 2,000		
4230X Travel and Training		\$ 10,000	\$ 10,000
Non-POST training	\$1,500		
Meetings associated with dispatch function	500		
Conference attendance for APCO, PSAP, CLEWOA	1,000		
POST training	3,000		
Dispatcher Training	4,000		
42401 Memberships		\$ 150	\$ 150
WBCC portion of costs for APCO and CLEWOA participation.	\$ 150		
42514 Special Department Expense		\$ 1,500	\$ 1,500
DOJ fingerprints and background investigations on applicants.	\$ 1,500		
Total Professional/Administrative Services		\$	33,795
4310X Utilities		\$ 16,200	\$ 16,200
43103 Electricity & Gas (PG&E)	\$ 15,000		
43102 Water (EBMUD)	1,200		
43105 Cable	-		

**TRAFFIC SAFETY FUND - 205
POLICE GRANTS PROGRAM - 227**

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	8,567	8,812	6,172	8,580	8,788	208	2%
Overtime - 402	-	-	-	-	-	-	0%
Employee Benefits- 410	1,201	1,165	472	1,208	1,242	34	3%
Total Salary & Benefits	9,767	9,977	6,644	9,788	10,030	242	2%
Services and Supplies							
Professional & Administrative Services - 42	3,000	-	1,500	4,300	4,300	-	0%
Total Services and Supplies	3,000	-	1,500	4,300	4,300	-	0%
Capital Outlay							
Asset Acquisition/Improvement - 47	-	4,992	-	7,500	7,500	-	0%
Total Capital Outlay	-	4,992	-	7,500	7,500	-	0%
Indirect Cost Allocations							
General Liability Insurance- 46201	689	596	675	603	622	19	3%
Total Indirect Cost Allocations	689	596	675	603	622	19	3%
Total Traffic Safety Fund	13,457	15,566	8,820	22,191	22,452	261	1%

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND - 206

Overtime - 402	-	4,180	549	-	-	-	0%
Administrative Debits - 46122	160,112	176,898	148,305	178,281	183,208	4,927	3%
Asset Acquisition/Improvement - 47	166,245	72,070	960	125,000	125,000	-	0%
Total SLESF Fund	326,357	253,148	149,814	303,281	308,208	4,927	2%

POLICE GRANTS FUND - 204

Professional & Administrative Services - 42	-	-	-	-	7,735	7,735	100%
Administrative Debits - 46128	-	-	1,610	-	53,917	53,917	100%
Asset Acquisition/Improvement - 47	-	-	55,350	-	220,967	220,967	100%
Total Police Grants Fund	-	-	56,960	-	282,619	282,619	100%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
TRAFFIC SAFETY FUND - 205		
42107 Equipment Maintenance	\$ 2,000	\$ 2,000
Lidar repair & Supplies	\$ 2,000	
42514 Special Department Expense	\$ 2,300	\$ 2,300
Citation printing	\$ 2,300	
Total Professional/Administrative Services	\$ 4,300	
47101 Equipment	\$ 7,500	\$ 7,500
Repair/Replace Traffic Cameras	\$ 7,500	

SUPPLEMENTAL LAW ENFORCEMENT SERVICE FUND - 206

4710X EQUIPMENT		\$ 30,000	\$ 30,000
47101 Drone Program (<i>carryover</i>)	\$ 30,000		
47104 VEHICLES		\$ 95,000	\$ 95,000
Replace 1 vehicle per year	\$ 95,000		

FIRE

The City of Pinole Fire Department provided fire protection and emergency medical services to the community for many decades. The department partnered through automatic aid with the Contra Costa County Fire Protection District (CCCYPD) and the Rodeo-Hercules Fire Protection District (RHFPD) to function as a battalion serving this region. CCCYPD Dispatch coordinated the three agencies' responses to incidents in the area.

After many years of considering different service models, in October 2022, the City entered into a five-year agreement with CCCYPD through which CCCYPD would provide fire protection and emergency medical services in Pinole beginning on March 1, 2023 by operating Pinole Fire Station 73 (downtown) and Fire Station 74 (in Pinole Valley). This arrangement is made possible by the County's contribution of \$2 million annually from Measure X proceeds.

Pinole residents and businesses can receive emergency assistance as before by dialing 9-1-1.

Residents and businesses can get additional information about fire and emergency medical services from CCCYPD using the contact information below.

Contra Costa County Fire Protection District
Administrative Offices
4005 Port Chicago Highway, Suite 250
Concord, CA 94520
General Phone: (925) 941-3300
General Email: info@cccypd.org
Website: www.cccypd.org

The City continues to be responsible for wildfire mitigation on City-owned property and Code Enforcement of City requirements regarding defensible space and weed abatement.

FIRE BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	4,384,514	3,645,753	2,460,123	3,202,461	3,502,633	300,172	9%
Measure S 2006 - 105	755,412	1,430,079	1,377,054	1,772,580	1,948,032	175,452	9%
Measure S 2014 - 106	968,725	1,328,041	1,373,437	1,767,924	1,942,915	174,991	9%
Total	6,108,651	6,403,874	5,210,613	6,742,965	7,393,580	650,615	9%
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	41,953	0	0	-	-	-	0%
Overtime - 402	-	-	-	-	-	-	0%
Employee Benefits - 410	422,984	478,980	371,065	546,595	619,051	72,456	12%
Total Personnel	464,937	478,980	371,065	546,595	619,051	72,456	12%
Services and Supplies							
Professional & Administrative Services - 42	5,470,723	5,791,583	4,719,966	6,092,349	6,674,529	582,180	9%
Other Operating Expenses - 43	110,114	109,066	74,403	95,000	95,000	-	0%
Materials & Supplies - 44	1,976	1,085	29	-	-	-	0%
Total Services and Supplies	5,582,813	5,901,733	4,794,398	6,187,349	6,769,529	582,180	9%
Capital Outlay							
Asset Acquisition/Improvement - 47	45,428	-	-	-	-	-	0%
Total Capital Outlay	45,428	-	-	-	-	-	0%
Indirect Cost Allocations							
IS Charges - 46	10,170	21,137	120	4,021	3,000	(1,021)	-100%
Legal Charges - 46	5,304	2,024	-	5,000	2,000	(3,000)	-150%
General Liability Insurance - 46	-	-	-	-	-	-	0%
Total Indirect Cost Allocations	15,473	23,160	120	9,021	5,000	(4,021)	-80%
Total	6,108,651	6,403,874	5,165,584	6,742,965	7,393,580	650,615	9%
EXPENDITURES BY PROGRAM							
Fire Operations - 231	6,108,651	6,403,874	5,210,613	6,742,965	7,393,580	650,615	9%
Total	6,108,651	6,403,874	5,210,613	6,742,965	7,393,580	650,615	9%

**GENERAL FUND - 100
FIRE OPERATIONS - 231**

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	-	-	-	-	-	-	0%
Overtime - 402	-	-	-	-	-	-	0%
Employee Benefits - 410	412,323	478,930	416,095	546,595	619,051	72,456	12%
Total Salary & Benefits	412,323	478,930	416,095	546,595	619,051	72,456	12%
Services and Supplies							
Professional & Administrative Services - 42	3,799,200	3,033,513	1,969,476	2,551,845	2,783,582	231,737	8%
Other Operating Expenses -43	110,114	109,066	74,403	95,000	95,000	-	0%
Materials & Supplies - 44	1,976	1,085	29	-	-	-	0%
Total Services and Supplies	3,911,290	3,143,664	2,043,908	2,646,845	2,878,582	231,737	8%
Capital Outlay							
Asset Acquisition/Improvement - 47	45,428	-	-	-	-	-	0%
Total Capital Outlay	45,428	-	-	-	-	-	0%
Indirect Cost Allocations							
IS Charges - 46124	10,170	21,137	120	4,021	3,000	(1,021)	-34%
Legal Services - 46126	5,304	2,024	-	5,000	2,000	(3,000)	-150%
General Liability Insurance - 46201	-	-	-	-	-	-	0%
Total Indirect Cost Allocations	15,473	23,160	120	9,021	5,000	(4,021)	-80%
Total	4,384,514	3,645,753	2,460,123	3,202,461	3,502,633	300,172	9%
MEASURE S-2006 FUND - 105							
Salaries & Wages - 401	265	-	-	-	-	-	0%
Overtime - 402	-	-	-	-	-	-	0%
Employee Benefits - 410	177	51	-	-	-	-	0%
Professional & Administrative Services - 42	754,969	1,430,029	1,377,054	1,772,580	1,948,032	175,452	9%
Asset Acquisition/Improvement - 47	-	-	-	-	-	-	0%
General Liability Insurance - 46201	-	-	-	-	-	-	0%
Total	755,412	1,430,079	1,377,054	1,772,580	1,948,032	175,452	9%
MEASURE S-2014 FUND - 106							
Salaries & Wages - 401	41,688	-	-	-	-	-	0%
Employee Benefits - 410	10,484	-	-	-	-	-	0%
Professional & Administrative Services - 42	916,554	1,328,041	1,373,437	1,767,924	1,942,915	174,991	9%
Materials & Supplies - 44	-	-	-	-	-	-	0%
Asset Acquisition/Improvement - 47	-	-	-	-	-	-	0%
General Liability Insurance - 46201	-	-	-	-	-	-	0%
Total	968,725	1,328,041	1,373,437	1,767,924	1,942,915	174,991	9%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27
42101 Professional Services		\$ 2,456,845	\$ 2,688,582
CCFPD Fire Services Contract	\$ 2,486,784		
Dispatch Center Allocation	201,798		
42108 Maintenance Structure/Imp		\$ 20,000	\$ 20,000
Building Maintenance	\$ 20,000		
42512 Weed Abatement		\$ 75,000	\$ 75,000
Increased abatement for brush removal (City Property)	\$ 70,300		
Weed Abatement campaign (private property)	4,700		
	Total Professional/Administrative Services		\$ 2,783,582
4310X Utilities		\$ 95,000	\$ 95,000
43103 PG&E	\$ 80,000		
43102 EBMUD	15,000		
 MEASURE S-2006 FUND - 105			
42101 Professional Services		\$ 1,772,580	\$ 1,948,032
CCCFPD Fire Services Contract	\$ 1,948,032		
	Total Professional/Administrative Services		\$ 1,948,032
 MEASURE S-2014 FUND - 106			
42101 Professional Services		\$ 1,767,924	\$ 1,942,915
CCCFPD Fire Services Contract	\$ 1,942,915		
	Total Professional/Administrative Services		\$ 1,942,915

PUBLIC WORKS

The Public Works Department is comprised of the following divisions:

- Administration and Engineering
- Road Maintenance
- Facility Maintenance
- Park Maintenance
- Storm Water
- Environmental Services
- Water Pollution Control Plant (also referred to as the Wastewater Treatment Plant (WWTP))
- Sewer Collection
- Landscape and Lighting Assessment District
- Real Estate and Property Management
- Fleet Management

Mission

The Public Works Department designs, constructs, and maintains the City's capital assets, operates the wastewater collection system and treatment plant, and manages the City's properties and fleet. Capital assets include roads and bridges, parks and open space, city vehicles and equipment, streetlights and traffic signals, and buildings and structures.

Major Services and Functions

The Administration and Engineering Division provides leadership and support to oversee the design and construction of infrastructure. The division develops the City's Capital Improvement Plan (CIP) and oversees the construction of capital projects, which are mostly performed by private construction companies. Staff in this division also serves as the City Engineer and City Surveyor for development projects including the issuance of permits affecting the public right-of-way.

The Road Maintenance Division protects, repairs, and maintains the City's street system , which includes pavement, medians, street trees, landscaping, traffic signs, pavement markings, streetlights, curbs, and sidewalks. This division performs light maintenance of streets, including pothole repair, patch paving, and crack sealing. Heavy duty maintenance is performed by private contractors as capital projects. The City has an agreement with the County through which the County maintains the traffic signals in the City.

The Facility Maintenance Division maintains all of the actively used buildings and properties owned by the City. Building maintenance includes landscape maintenance, janitorial service, maintenance of heating and ventilation systems, maintenance of all mechanical aspects of the buildings, general building maintenance, and making improvements as needed.

The Park Maintenance Division is responsible for maintaining 428.56 acres of park area contained within the City's 15 parks. Park spaces provide a variety of outdoor venues that include the swimming pools, skate park, soccer fields, baseball diamonds, neighborhood play areas, dog park, creek path, and park pedestrian bridges. Maintenance includes all work necessary to keep the public park areas safe, clean, and operating efficiently, including maintaining park structures, landscaping, lighting, play equipment, parking areas, and irrigation systems. This team also performs vegetation management at some open space areas.

The Storm Water Division operates the City's storm water collection system, which consists of a network of pipes, manholes, and inlets, and operates programs to reduce the intrusion of pollution into the storm water system. The Regional Water Quality Control Board regulates storm water discharges from municipal storm drains under the National Pollutant Discharge Elimination System (NPDES) program and issued a NPDES permit in November 2016 to the region. The City of Pinole works with the Contra Costa Clean Water Program (CCCWP) for regional permit administration. This program is funded by the stormwater benefit assessment. The Equivalent Runoff cost associated with the implementation of this program for 2025/26 remains at \$35 (the maximum allowed amount). Assessment fees are collected as part of annual property tax collection. The City of Pinole implements street sweeping, storm drain cleaning, and maintenance to protect the cleanliness of stormwater.

The Environmental Services Division encourages and promotes recycling, source reduction, and reuse in accordance with the mandates of the California Integrated Waste Management Act of 1989 (Assembly Bill 939). The City of Pinole, in partnership with the Cities of Hercules, El Cerrito, San Pablo, Richmond, and unincorporated areas of West County, participate in a joint powers authority known as West Contra Costa Integrated Waste Management Authority (WCCIWMA), also known as RecycleMore. The City of Pinole partners with the City's franchise waste management company, Republic Services, to meet its obligations under the Waste Reduction Program. Under the arrangement, the City is responsible for overseeing Republic's contract provision of solid waste collection to Pinole residents and businesses. RecycleMore is responsible for waste reduction education, household hazardous waste collection events, and some compliance reporting on behalf of the City; and Republic Services is responsible for actual collections, processing, and disposal at landfill. The City receives funding for waste reduction activities. The Environmental Services Division coordinates efforts with local community groups (i.e., Friends of the Pinole Creek and Earth Team and PVHS Ocean conservation club) and provides support for community cleanup events.

The Water Pollution Control Plant (WPCP) Division is responsible for the operation of the Pinole-Hercules Water Pollution Control Plant. The WPCP, also referred to as the Wastewater Treatment Plant (WWTP), treats the wastewater of most of the City of Pinole and the City of Hercules. The fully treated effluent is discharged into San Pablo Bay and must meet permit required water quality standards. The Regional Water Quality Control Board regulates wastewater discharges from the WPCP under the National Pollutant Discharge Elimination System (NPDES) program. The City completed a \$50 million dollar capital improvement project to upgrade the WPCP in 2020. The WPCP is jointly owned by the City of Pinole and the City of Hercules.

The Sewer Collection Division operates the wastewater (sewer) collection system, which is a network of pipes that transports wastewater from its point of origin at residences and businesses throughout most of the City to the WPCP. The City of Pinole is only responsible for the operation of the wastewater collection system that serves the City of Pinole. Hercules is responsible for the operation of the wastewater collection system that serves the City of Hercules.

The Landscape and Lighting Assessment District (LLAD) services the City's one LLAD, which is composed of two zones that cover sections of Pinole Valley Road. The LLAD was formed by a vote of the property owners. Property owners are charged (assessed) a fee each year to raise funding for the operation, maintenance, and upgrade of capital infrastructure in the LLAD.

The Real Estate and Property Management Division was formed in FY 2021/22 to centralize responsibility for management of the City's real estate holdings. The City owns a number of properties on which City buildings, parks, parking lots, and open space are located. The City is in the process of cataloging and assessing the condition of its real property holdings such that it can perform thoughtful long-term planning for, and management of these assets.

The Fleet Management Division was formed in FY 2021/22 to centralize responsibility for the City's vehicle fleet and major pieces of equipment.

FY 2025/26 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Performed repairs of the City pools including repairs of the water heating system to allow their re-opening in
- Performed repairs at the various City parks including repairs of the overhead lights at the Fernandez Park.
- Treated gravity at multiple locations including at private properties to assist our community members.
- Headworks Odor Control Unit was repaired and the drain line manhole that incurred hydrogen sulfide damage was coated.

- Hired the Public Works Director and a new Maintenance Worker to fill vacancies. Also scheduled to hire the Public Works Specialist to fill the vacancy by the end of June 2025.

- Installed high-capacity solar trash bins at select locations.
- Expanded the use of the Beehive asset management system.
- Placed approximately 18 tons of asphalt, crack sealed approximately 2600 linear feet road surface and refreshed approximately 30 locations of pavement markings.
- Placed over 50 tons of temporary road repair material for pothole repair.
- Put into service the Spyder remote mower and completed approximately 75 acres of mowing with new mowing equipment.
- Received new hybrid bucket truck and two Chevrolet Bolt EUV all electric vehicles for Fleet augmentation.
- Completed Pavement Condition Report as part of PTAP 24.
- Installed lights in the street trees in Old Town for the 2024 holiday season and installed holiday road swags.
- Oversaw contractors work on various upgrades to City facilities including roof repairs of the Senior Center.
- Continues to serve our community on a daily basis. For example, handled a total of 455 service requests during the months of February and March covering roads, parks, illegal dumping, fleet, facilities, and stormwater/flooding.

Strategic Plan Strategies

- Continued the Strategic Plan strategy of conducting asset condition assessments of some City capital asset types- Awarded contract to complete a Storm Drain Master Plan and Recycled Water Feasibility Study (Goal 1, Strategy 1) (CIP Project)

Capital Improvement Plan (CIP) Projects

- Continued pedestrian improvement project at railroad crossing at Tennent Avenue.
- Completed design of the Sanitary Sewer Rehabilitation (Phase 1 and Phase 2), with construction of Phase 1 planned to be completed by the end of FY 2024/25.
- Advanced the San Pablo Avenue bridge project – with completion of the project’s environmental review under CEQA and NEPA by the end of September 2025.
 - Development of the Active Transportation Plan with planned City Council consideration in June 2025 (IN
- Applied for, and the City was awarded a CalRecycle grant in the amount of \$75,000 being used for the purchase of multi-use waste receptacles and education efforts.
- Continue to perform daily inspections associated with capital and development projects. During the month of March, for example, 167 inspections were conducted and 34 permits were issued covering grading, private sewer lateral, utilities encroachment, and transportation.

Other Council-Directed Special Projects

- Continued disposal and/or visioning for surplus City property.
- Completed community engagement for “Community Corner”.
- Adopted citywide project labor agreement (PLA)

FY 2026/27 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Fill Associate Engineer and Capital/Environmental Program Manager positions.
- Negotiate and complete successor waste collection franchise agreement.
- Purchase and install two new blowers at the Wastewater Treatment Plant.
- Complete the Plant's Laboratory Remodel project.
- Select a design engineer for the Effluent Outfall project and begin design work.
- Trialing new YSI Nutrient Probes and investigating options for aeration basin analysis in preparation for future increased NPDES permit regulations for Nutrient removal.
- Taking down the in-service aeration basin for cleaning and inspection and putting the existing standby aeration basin in-service.
- Expand the use and data input of Beehive asset management system.
- Expand asphalt installation to repair existing potholes.
- Expand vegetation management with the use of City's mowing equipment.
- Explore the use of biological methods for rodent control.
- Design and construct the EV charging infrastructure and purchase electric vehicles to replace current inefficient
- Partner with community members and sports organizations to accomplish sports field improvements.
- Upgrade of the City Pools.
- Pursue grant funds to develop Complete Streets Design Guidelines, update of the City's ADA Transition Plan, a

Capital Improvement Plan (CIP) Projects/Annual Programs

- Complete Active Transportation Plan.
- Annual Pavement Rehabilitation Program. Annual Upgrade of City Parks.
- Annual Upgrade of City Streetlighting.
- Annual Upgrade of City Traffic Signals.
- Annual Upgrade of Signing and Pavement Markings.
- Annual Repair/Replacement of City Sidewalks.
- Annual ADA Upgrades including Curb Ramps.
- Sanitary Sewer Rehabilitation.
- Design and construction of Bay Trail Gap closure - Pedestrian improvements at Railroad crossing at Tennent Avenue.
- Recycled water feasibility assessment.
- Effluent Outfall.
- Secondary Clarifier - Center Column Rehabilitation.
- Complete the environmental review and perform design of the San Pablo Ave replacement bridge.
- Complete traffic safety improvements at various intersections.

Other Council-Directed Special Projects

- Disposal and/or visioning for surplus City property.

Significant Special Projects for FY 2027/28 through FY 2030/31

- Continue through the design and commencement of construction of the San Pablo Avenue Bridge Replacement.
- Complete sewer collection system improvements per Sanitary Sewer Master Plan.
- Seek funding opportunities for pavement maintenance and restoration, and pursue various treatment techniques to increase the useful life of City roads.

- Integrate facilities into the asset management software to accurately identify cost associated to maintain each facility.
- Continue and expand use Beehive to document and schedule work orders.
- Prepare for our next NPDES permit process.
- Perform follow-up assessment of trash management efforts.
- Continue with the various annual programs to gradually improve the City's infrastructure including parks and roads, along with enhancements to safety conditions.

Major Changes in FY 2026/27 Budget

The Public Works Department budget for FY 2025/26 includes several major CIP projects changes relative to the FY 2024/25 budget. There is no significant change to the operations budget for the department. The FY 2025/26 – 2029/30 CIP contains 45 capital improvement projects and 5 infrastructure assessments that are scheduled to be undertaken over the five-year timeframe and are fully or partially funded. The CIP also includes information for various unfunded projects.

Position Summary

Position	2022/23	2023/24	2024/25	2025/26	2026/27
Public Works Director	1	1	1	1	1
Development Services Director/City Engineer	0	0	0	0	0
Senior Project Manager	0	0	0	0	0
Capital Improvement and Environmental Program Manager	1	1	1	1	1
Associate Civil Engineer	1	1	0	1	1
Junior Civil Engineer	0	0	1	1	1
Public Works Specialist	2	2	2	2	2
Management Analyst	1	1	1	1	1
Administrative Coordinator	0.5	0.5	0	0	0
Public Works Manager	1	1	1	1	1
Public Works Maintenance Supervisor	3	3	3	3	3
Public Works Maintenance Workers	8	8	8	8	8
Park Caretaker	0.25	0.25	0.25	0.25	0.25
Treatment Plant Manager	1	1	1	1	1
WPCP Operations Supervisor	1	1	1	1	1
WWTP Senior Operator	1	1	1	1	1
WWTP Operator	4	4	4	4	4
Laboratory Analyst II	1	1	1	1	1
Laboratory Technician I	1	1	1	1	1
WWTP Senior Maintenance Mechanic	0	0	1	1	1
WWTP Maintenance Mechanic	2	2	1	1	1
WPCP Intern	0.48	0.48	0.48	0.48	0.48
Total	30.23	30.23	29.73	30.73	30.73

PUBLIC WORKS BUDGET SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	2,081,358	2,132,854	949,743	1,175,559	1,201,781	26,222	2%
Measure S 2014 - 105	-	-	531	350,000	350,000	-	0%
Measure S 2014 - 106	1,988,521	815,835	377,720	1,396,708	1,512,821	116,113	8%
Measure I - 107	-	497	350,892	539,008	522,310	-	
Equipment Reserve Fund - 160	57,952	227,817	-	200,000	200,000	-	0%
Gas Tax Fund - 200	621,769	594,509	525,571	2,512,167	2,535,917	23,750	1%
Restricted Real Estate Maintenance Fund - 201	14,808	17,228	11,807	26,000	26,000	-	0%
Traffic Safety Fund - 205	5,685	775	-	35,000	35,000	-	0%
Stormwater Fund - 207	363,782	442,587	284,194	385,631	413,154	27,523	7%
AB939 Refuse Management Fund - 213	131,547	131,958	107,934	189,710	179,630	(10,080)	-6%
Solid Waste Fund - 214	108,328	241,109	177,008	177,241	340,536	163,295	48%
Measure J Fund - 215	519,448	245,352	194,681	1,191,732	1,204,116	12,384	1%
Growth Impact Fund - 276	57,982	220,000	239,681	2,436,000	2,754,000	318,000	12%
Lighting and Landscaping District - 310	30,085	36,785	23,075	85,175	85,175	-	0%
PV Park Caretaker Fund - 317	-	-	-	14,989	15,001	12	0%
Public Facilities Fund - 324	-	-	32	502,000	502,000	-	0%
City Streets Improvement Fund - 325	234,310	114,282	280,954	2,907,583	3,267,000	359,417	11%
Park Grants (Measure WW) - 327	-	-	-	-	-	-	0%
Arterial Street Rehabilitation - 377	8,066	-	-	560,960	560,960	-	0%
Sewer Enterprise Fund - 500	6,725,526	6,946,708	7,371,842	38,229,472	16,000,864	(22,228,608)	-139%
Sewer Enterprise Plant Expansion - 503	620,415	620,415	-	-	-	-	0%
Total	13,569,583	12,788,712	10,895,665	52,914,935	31,706,265	(21,208,670)	-67%
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	3,047,857	3,210,500	2,510,838	3,561,662	3,825,658	263,996	7%
Overtime - 402	54,320	92,044	60,020	39,928	42,306	2,378	6%
Employee Benefits - 410	1,389,904	1,758,574	1,350,826	1,999,511	2,135,953	136,442	6%
Total Personnel	4,492,081	5,061,118	3,921,685	5,601,101	6,003,917	402,816	7%
Services and Supplies							
Professional & Administrative Services - 42	1,719,509	1,467,735	793,971	2,255,425	2,311,879	56,454	2%
Other Operating Expenses - 43	1,460,175	1,477,547	1,005,541	1,243,254	1,293,254	50,000	4%
Materials & Supplies - 44	1,159,619	1,148,490	833,031	1,604,500	1,669,500	65,000	4%
Total Services and Supplies	4,339,303	4,093,772	2,632,542	5,103,179	5,274,633	171,454	3%
Capital Outlay							
Asset Acquisition/Improvement - 47	2,272,326	1,230,569	3,224,779	39,648,970	17,891,387	(21,757,583)	-122%
Total Capital Outlay	2,272,326	1,230,569	3,224,779	39,648,970	17,891,387	(21,757,583)	-122%
Indirect Cost Allocations							
Administrative Credits - 46	(1,634,275)	(1,775,068)	(1,452,439)	(2,143,427)	(2,321,314)	(177,887)	8%
Administrative Debits - 46	1,864,884	2,019,170	1,679,535	2,510,798	2,658,744	147,946	6%
IS Charges - 46	274,528	269,948	71,354	268,389	253,524	(14,865)	-6%
Legal Charges - 46	111,134	50,814	26,980	63,600	61,100	(2,500)	-4%
General Liability Insurance - 46	271,824	303,562	269,222	250,757	273,082	22,325	8%
Total Indirect Cost Allocations	888,096	868,427	594,652	950,117	925,136	(24,981)	-3%
Debt Service							
Debt Principal - 48101	0	-	372,000	1,064,678	1,089,184	24,506	2%
Debt Interest - 48102	554,419	531,870	150,008	546,890	522,008	(24,882)	-5%
Total Debt Service	554,420	531,870	522,008	1,611,568	1,611,192	(376)	0%
Depreciation							
Depreciation Expense - 47401	1,023,357	1,002,956	-	-	-	-	0%
Total Depreciation	1,023,357	1,002,956	-	-	-	-	0%
Total	13,569,583	12,788,712	10,895,665	52,914,935	31,706,265	(21,208,670)	-67%
EXPENDITURES BY PROGRAM							
Administration & Engineering - 341	964,593	778,307	465,820	814,639	852,599	37,960	4%
Road maintenance - 342	2,187,871	1,604,022	1,233,051	8,357,617	8,766,491	408,874	5%
Facility Maintenance - 343	1,188,741	1,464,458	952,535	2,655,590	3,190,029	534,439	17%
NPDES Storm Water - 344	832,834	568,545	406,261	921,487	749,563	(171,924)	-23%
Park Maintenance - 345	887,970	582,691	333,290	1,661,245	1,881,914	220,669	12%
Waste Reduction - 346	131,547	186,780	109,793	189,710	179,630	(10,080)	-6%
Pinole Valley Lighting & Landscaping 347-348	30,085	36,785	23,075	85,175	85,175	-	0%
Sewer Treatment Plant - 641	4,722,179	5,122,387	3,593,370	12,349,900	9,685,132	(2,664,768)	-28%
Sewer Collection - 642	1,448,928	1,292,452	3,256,464	24,183,004	4,619,540	-	0%
Sewer Projects -Shared - 643	620,415	620,415	-	85,000	85,000	-	0%
WPCP/Equipment & Debt Svc. (Pinole Only) - 644	554,420	531,870	522,008	1,611,568	1,611,192	(376)	0%
Total	13,569,583	12,788,712	10,895,665	52,914,935	31,706,265	(21,208,670)	-67%

GENERAL FUND - 100
PUBLIC WORKS - ADMINISTRATION & ENGINEERING - 341

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Personnel							
Salary & Wages - 401	581,218	606,965	505,954	794,161	864,495	70,334	8%
Overtime - 402	189	263	272	87	268	181	68%
Employee Benefits - 410	176,635	178,022	136,528	269,526	268,908	(618)	0%
Total Salary & Benefits	758,042	785,250	642,754	1,063,774	1,133,671	69,897	6%
Services and Supplies							
Professional & Administrative Services - 42	301,594	28,749	27,805	59,125	53,815	(5,310)	-10%
Materials & Supplies - 44	147	-	-	-	-	-	0%
Total Services and Supplies	301,741	28,749	27,805	59,125	53,815	(5,310)	-10%
Capital Outlay							
Asset Acquisition/Improvement - 47	361	1,400	232	2,500	2,500	-	0%
Total Capital Outlay	361	1,400	232	2,500	2,500	-	0%
Indirect Cost Allocations							
Administrative Credits - 46121	(588,795)	(620,417)	(525,606)	(956,437)	(1,012,112)	(55,675)	6%
Admin Debits - 46122	10,445	-	12,247	14,325	22,126	7,801	35%
IS Charges - 46124	167,991	147,135	42,175	151,887	158,143	6,256	4%
Legal Charges - 46126	23,330	33,269	8,803	8,000	8,000	-	0%
General Liability Insurance - 46201	63,760	82,531	61,986	55,689	60,870	5,181	9%
Total Indirect Cost Allocations	(323,270)	(357,481)	(400,396)	(726,536)	(762,973)	(36,437)	5%
Total	736,873	457,917	270,395	398,863	427,013	28,150	7%
MEASURE S - 2014 FUND - 106							
Professional & Administrative Services - 42	19,793	23,462	-	75,000	75,000	-	0%
Administrative Debits - 46122	44,785	84,911	72,071	144,653	143,870	(783)	-1%
Total Measure S - 2014 Fund - 106	64,578	108,373	72,071	219,653	218,870	(783)	0%
EQUIPMENT RESERVE FUND - 160							
Asset Acquisition/Improvement - 47	44,853	7,234	-	-	-	-	0%
Total Equipment Reserve Fund - 160	44,853	7,234	-	-	-	-	0%
MEASURE J FUND - 215							
Other Operating Expenses - 43	1,152	131	89	4,400	4,400	-	0%
Administrative Debits - 46122	117,137	146,717	106,461	191,723	202,316	10,593	5%
Total Measure J Fund - 215	118,289	146,848	106,550	196,123	206,716	10,593	5%
SOLID WASTE FUND - 214							
Professional & Administrative Services - 42	-	51,000	-	-	-	-	0%
Legal Charges - 46126	-	6,935	16,804	-	-	-	0%
Total Refuse Management Fund - 213	-	57,935	16,804	-	-	-	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 25,000	\$ 29,000
General engineering services	\$ 25,000	

PCTV quarterly TAPS subcommittee meeting

4,000

42107 Equipment Maintenance \$ 3,000 \$ 3,000
 Maintenance of office equipment. \$ 3,000

42201 Office Expense \$ 2,500 \$ 2,500
 General office supplies \$ 2,500

4230X Travel and Training \$ 6,750 \$ 6,750
 Conference Registration \$ 3,000
 42302 Mileage Air & Hotel 3,000
 42303 Meal Allowance 750

42401 Memberships \$ 1,200 \$ 1,200
 American Public Works Association (APWA) \$ 225
 Professional License Renewal 975

42504 Recruitment Costs \$ - \$ 3,690
 \$ 3,690

42506 Bonds \$ 175 \$ 175
 \$ 175

42510 Software Purchase \$ 18,000 \$ 5,000
 GoGov or Similar \$ 5,000

42515 Special Events \$ 2,500 \$ 2,500
 Coastal Cleanup \$ 2,000
 Dumpster Day 500

Total Professional/Administrative Services \$ 53,815

47103 Furniture \$ 2,500 \$ 2,500
 Furniture \$ 2,500

Measure S-2014 Fund - 106

42101 Professional Services \$ 75,000 \$ 75,000
 On-call consultants for capital projects \$ 75,000

MEASURE J FUND - 215

4310X Utilities \$ 4,400 \$ 4,400
 43101 Telephone \$ 4,000
 43103 Electricity & Power 400

GAS TAX FUND - 200
ROAD MAINTENANCE - 342

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	89,988	117,555	142,054	125,500	125,500	-	0%
Other Operating Expenses - 43	244,660	267,549	180,671	181,000	181,000	-	0%
Materials & Supplies - 44	1,291	1,249	1,267	2,000	2,000	-	0%
Total Services and Supplies	335,939	386,353	323,992	308,500	308,500	-	0%
Capital Outlay							
Asset Acquisition/Improvement - 47*	65,036	68	6,472	1,935,000	1,935,000	-	0%
Total Capital Outlay	65,036	68	6,472	1,935,000	1,935,000	-	0%
Indirect Cost Allocations							
Administrative Debits - 46122	220,794	207,766	195,108	260,667	284,417	23,750	8%
Legal Charges - 46126	-	321	-	8,000	8,000	-	0%
Total Indirect Cost Allocations	220,794	208,087	195,108	268,667	292,417	23,750	8%
Total	621,769	594,509	525,571	2,512,167	2,535,917	23,750	8%
GENERAL FUND - 100							
Salary & Wages - 401	102,940	123,163	-	-	-	-	0%
Overtime - 402	530	696	-	-	-	-	0%
Employee Benefits - 410	16,406	17,918	47	0	-	-	0%
Professional & Administrative Services - 42	154,626	30,189	2,296	30,000	-	(30,000)	-100%
Materials & Supplies - 44	6,001	9,036	1,623	-	-	-	0%
Asset Acquisition/Improvements - 47*	-	257,178	-	-	-	-	0%
Admin Credits - 46121	(102,001)	(113,147)	-	-	-	-	0%
Administrative Debits - 46122	27,929	29,822	8,540	31,366	-	(31,366)	-100%
Legal charges - 46126	-	-	-	-	-	-	0%
General Liability Insurance - 46201	19,109	13,121	(1,200)	-	-	-	0%
Total General Fund	225,539	367,974	11,306	61,366	-	(61,366)	-100%
MEASURE S 2006 - 105							
Asset Acquisition/Improvement - 47	-	-	531	350,000	350,000	-	0%
Total Measure S Fund - 105	-	-	531	350,000	350,000	-	0%
MEASURE S - 2014 FUND - 106							
Professional & Administrative Services - 42	-	-	-	-	-	-	-100%
Administrative Debits - 46122	106,059	133,540	73,532	98,858	107,690	8,832	8%
Asset Acquisition/Improvement - 47*	463,275	7,765	3,041	250,000	200,000	(50,000)	-25%
Total Measure S - 2014	569,334	141,304	76,573	348,858	307,690	(41,168)	-13%
EQUIPMENT RESERVE FUND - 160							
Asset Acquisition/Improvement - 47	-	150,632	-	120,000	120,000	-	0%
Total Equipment Reserve Fund - 160	-	150,632	-	120,000	120,000	-	0%
Traffic Safety Fund - 205							
Professional & Administrative Services - 42	5,685	775	-	35,000	35,000	-	0%
Total Traffic Safety Fund	5,685	775	-	35,000	35,000	-	0%
NPDES Storm Water Fund - 207							
Admin Debits - 46122	13,681	7,192	5,703	8,081	8,591	510	6%
Total NPDES Storm Water Fund	13,681	7,192	5,703	8,081	8,591	510	6%
SOLID WASTE FUND - 214							
Professional & Administrative Services - 42	21,344	41,040	100,520	60,000	216,450	156,450	72%
Materials & Supplies - 44	-	-	-	7,000	7,000	-	0%

	Fiscal Year (FY) 2026/27 Operating and Capital Budget						
	Operating Budget	Capital Budget	Public Works	Public Works	Public Works	Public Works	Public Works
Admin Debits - 46122	79,924	87,312	57,825	110,241	117,986	-	0%
Legal Charges - 46126	7,061	-	-	-	-	-	0%
Asset Acquisition/Improvement -47*	-	-	-	-	-	-	0%
Total Solid Waste Fund	108,328	128,352	158,345	177,241	340,536	163,295	48%
MEASURE C AND J FUND - 215							
Professional & Administrative Services - 42	59,494	60,611	63,123	51,899	51,899	-	0%
Admin Debits - 46122	25,500	26,065	23,358	31,100	32,891	1,791	5%
Asset Acquisition/Improvement - 47*	316,165	11,828	1,650	910,610	910,610	-	0%
Total Measure J Fund	401,159	98,505	88,131	993,609	995,400	1,791	0%
City Streets Improvements Fund - 325							
Professional & Administrative Services - 42	-	-	-	100,000	100,000	-	0%
Asset Acquisition/Improvement - 47*	234,310	114,282	280,954	2,807,583	3,167,000	359,417	11%
Total City Streets Improvements	234,310	114,282	280,954	2,907,583	3,267,000	359,417	11%
Arterial Streets Rehabilitation Fund - 377							
Asset Acquisition/Improvement - 47*	8,066	-	-	560,960	560,960	-	0%
Total Arterial Streets Rehab Fund	8,066	-	-	560,960	560,960	-	0%

*See CIP

Growth Impact Fund - 276

Asset Acquisition/Improvement - 47*	-	-	-	100,000	100,000	-	0%
Total Growth Impact Fund	-	-	-	100,000	100,000	-	0%

MEASURE I FUND - 107

Salary & Wages - 401	-	427	94,994	124,975	132,135	7,160	5%
Overtime - 402	-	30	4,969	588	620	32	5%
Employee Benefits - 410	-	39	16,662	21,568	22,808	1,240	5%
Professional & Administrative Services - 42	-	-	12,893	10,800	19,615	8,815	45%
Materials & Supplies - 44	-	-	1,047	20,000	20,000	-	0%
Admin Credits - 46121	-	-	(70,074)	(93,219)	(98,674)	(5,455)	6%
Administrative Debits - 46122	-	-	16,193	49,804	-	(49,804)	-100%
Asset Acquisition/Improvement - 47*	-	-	-	40,000	40,000	-	0%
General Liability Insurance - 46201	-	-	9,254	8,236	8,893	657	7%
Total General Fund	-	497	85,937	182,752	145,397	(37,355)	-26%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27
42101 Professional Services		\$ 101,000	\$ 101,000
Audit Services	\$ 1,000		
General engineering survey contract	10,000		
Professional engineering support	20,000		
Traffic and signal maintenance	70,000		
42108 Maintenance Structure/Imp		\$ 20,000	\$ 20,000
Hardware supplies and median maintenance	\$ 20,000		
42514 Special Department Expense		\$ 4,500	\$ 4,500
CCTA congestion management plan administration	\$ 4,500		
Pinole's share of CTA Congestion Management Plan administrative costs.			
Total Professional/Administrative Services			\$ 125,500
4310X Utilities		\$ 181,000	\$ 181,000
Electricity costs for street lights, traffic lights and controls			
Electricity & Gas (PG&E)	\$ 180,000		
EBMUD median irrigation	1,000		
44301 Fuel		\$ 2,000	\$ 2,000
Fuel	\$ 2,000		
47205 Improvements/Streets		\$ 1,935,000	\$ 1,935,000
Pothole Repair Program	\$ 40,000		
Roadway Stripping Program	15,000		
RO2102 Tennent Ave. Rehabilitation	380,000		
RO2301 Roadway Rehabilitation	1,500,000		
 General Fund 100			
42101 Professional Services		\$ 30,000	\$ 8,815
PCTV Services	\$ 8,815		
 MEASURE S - 2006 FUND - 105			
47205 Street Improvements		\$ 350,000	\$ 350,000
RO2401 Road Maintenance Reparis	\$ 350,000		
 MEASURE S - 2014 FUND - 106			
42108 Maintenance Structure/Imp		\$ -	\$ -
Pedestrian Bridge inspections & Maintenance (carryover)	-		

		Fiscal Year (FY) 2026/27 Operating and Capital Budget	
		Department Budgets-Public Works	
47204 Improvements/Sidewalk	\$	-	\$
Sidewalk Improvements	\$ -		
47205 Improvements/Streets	\$	250,000	\$ 200,000
RO1710 San Pablo Ave. Bridge Replacement	\$ 200,000		
Traffic Sign Replacement	-		
TRAFFIC SAFETY FUND - 205			
42101 Professional Services	\$	35,000	\$ 35,000
Speed Survey	\$ 35,000		
SOLID WASTE FUND - 214			
42101 Professional Services	\$	16,450	\$ 16,450
Professional Services	\$ 16,450		
42514 Special Department Expense	\$	43,550	\$ 200,000
Rate Stabilization	\$ 200,000		
44306 Maintenance Supplies	\$	7,000	\$ 7,000
SB1383 OWR1 grant supplies	\$ 7,000		
MEASURE J FUND - 215			
42401 Memberships	\$	51,899	\$ 51,899
WCCTAC Dues	\$ 51,899		
47204 Improvements/Sidewalks	\$	12,031	\$ 12,031
Sidewalk Maintenance Program	\$ 12,031		
47205 Improvements/Streets	\$	898,579	\$ 898,579
Miscellaneous Roadway Repair	\$ 15,000		
RO1710 San Pablo Ave. Bridge Replacement	133,579		
RO2301 Road Rehabilitation	750,000		
Road Maintenance Fund - 325			
42101 Professional Services	\$	100,000	\$ 100,000
IN2105 Appian Way Complete Streets Project	100,000		
47205 Improvements/Streets	\$	2,807,583	\$ 3,167,000
RO1710 San Pablo Ave Bridge over BNSF	\$ 200,000		
RO2102 Tennent Ave. Rehabilitation	267,000		
RO2301 Road Rehabilitation	500,000		
RO2302 Safety Improvements on Arterial Roadways	200,000		
RO2303 Pinole Smart Signals	100,000		
RO2401 Road Maintenance Repairs	350,000		
RO2402 Sidewalk Rehab. Program	200,000		
RO2501 Accessibility Improvements Project	150,000		
RO2502 Pinole Signals Upgrade	200,000		
RO2503 City Streetlights Upgrade	250,000		
RO2504 Pavement Marking and Signage Upgrades	100,000		
RO2505 Safe Routes to Schools	100,000		
RO2506 Traffic Calming Program	200,000		
RO2507 ADA Transition Plan Update	350,000		

Arterial Streets Rehabilitation Fund - 377

47205 Improvements/Streets		\$	560,960	\$	560,960
RO2301 Safety Improvements on Arterial Roadways	\$ 110,960				
RO2502 Pinole Signals Upgrade	200,000				
RO2503 City Streetlights Upgrade	250,000				

Growth Impact Fund - 276

47205 Improvements/Streets		\$	100,000	\$	100,000
RO2303 Pinole Smart Signals	\$ 100,000				

Measure I Fund - 107

42101 Professional Services		\$	-	\$	8,815
PCTV Services	\$ 8,815				

42107 Equipment Maintenance

Equipment Maintenance	\$ 8,000	\$	8,000	\$	8,000
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42514 Special Department Expense

Special department expense	\$ 2,800	\$	2,800	\$	2,800
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44306 Maintenance Supplies

Maintenance Supplies	\$ 20,000	\$	20,000	\$	20,000
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4720x Improvements

47204-Sidewalk Improvements	\$ 20,000	\$	40,000	\$	40,000
47205-Traffic Sign Replacement	20,000				

**GENERAL FUND - 100
 PUBLIC WORKS - FACILITY MAINTENANCE - 343**

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	707,567	774,830	657,097	764,739	818,280	53,541	7%
Overtime - 402	22,890	48,556	24,013	495	2,267	1,772	78%
Employee Benefits - 410	462,431	547,871	439,867	555,194	613,392	58,198	9%
Total Salary & Benefits	1,192,888	1,371,257	1,120,977	1,320,428	1,433,939	113,511	8%
Services and Supplies							
Professional & Administrative Services - 42	170,687	180,967	117,862	166,700	176,950	10,250	6%
Other Operating Expenses - 43	53,507	60,770	32,590	53,000	53,000	-	0%
Materials & Supplies - 44	81,153	75,156	54,540	73,200	88,200	15,000	17%
Total Services and Supplies	305,347	316,893	204,992	292,900	318,150	25,250	8%
Capital Outlay							
Asset Acquisition/Improvement - 47*	27,213	5,860	-	12,000	12,000	-	0%
Total Capital Outlay	27,213	5,860	-	12,000	12,000	-	0%
Indirect Cost Allocations							
Administrative Credits - 46121	(823,661)	(926,045)	(755,513)	(963,768)	(1,047,442)	(83,674)	8%
Administrative Debits - 46122	-	-	-	-	-	-	0%
Legal Charges 46126	165	132	-	-	-	-	0%
General Liability Insurance - 46201	58,187	53,775	57,701	53,770	58,121	4,351	7%
Total Indirect Cost Allocations	(765,309)	(872,138)	(697,812)	(909,998)	(989,321)	(79,323)	8%
Total	760,139	821,871	628,158	715,330	774,768	59,438	8%
MEASURE S - 2014 FUND - 106							
Professional & Administrative Services - 42	86,149	7,420	1,424	0	0	-	0%
Administrative Debits - 46122	66,613	97,291	79,633	99,260	106,261	7,001	7%
Asset Acquisition/Improvement - 47*	261,033	300,648	-	75,000	425,000	350,000	82%
Total Measure S - 2014 Fund	413,795	405,359	81,057	174,260	531,261	357,001	67%
RESTRICTED REAL ESTATE MAINTENANCE FUND - 201							
Professional & Administrative Services - 42	7,238	10,417	7,591	10,000	10,000	-	0%
Other Operating Expenses - 43	7,570	6,811	4,217	11,000	11,000	-	0%
Legal Charges - 46126	-	-	-	5,000	5,000	-	0%
Total Restricted Real Estate Maint.	14,808	17,228	11,807	26,000	26,000	-	0%
MEASURE J FUND - 215							
Legal Charges - 46126	-	-	-	2,000	2,000	-	0%
Total Measure J Fund - 215	-	-	-	2,000	2,000	-	0%
GROWTH IMPACT FUND - 276							
Asset Acquisition/Improvement - 47	-	220,000	231,481	1,236,000	1,354,000	118,000	9%
Total Growth Impact Fund 276	-	220,000	231,481	1,236,000	1,354,000	118,000	9%
PUBLIC FACILITIES FUND - 324							
Asset Acquisition/Improvement - 47	-	-	32	502,000	502,000	-	0%
Total Public Facilities Fund	-	-	32	502,000	502,000	-	0%

*See CIP

MAJOR NON-PERSONNEL EXPENSE DETAILS

FY 2025/26 FY 2026/27

42101 Professional Services		\$ 3,500	\$ 3,500
EBRCSA Professional Support	\$ 3,500		
42107 Equipment Maintenance		\$ 40,000	\$ 50,000
Vehicle maintenance and repair	\$ 50,000		
42108 Maintenance/Structure Imp		\$ 87,000	\$ 87,000
City Hall improvements to planting/landscaping	\$ 20,000		
Elevator maintenance	800		
Heating and air repair	16,000		
Janitorial service and supplies	13,000		
Landscape maintenance	3,000		
Lighting supplies	500		
Memorial Hall Maint.e, Pest Control & Sanitary Supplies (<i>moved from Comm S</i>)	11,000		
Misc. hardware and maintenance	1,000		
Pest control and weed control	10,700		
Public facilities deferred maintenance	11,000		
42201 Office Expense		\$ 5,000	\$ 5,000
	\$ 5,000		
4230X Travel and Training		\$ 16,750	\$ 16,750
Technical training	\$ 15,000		
Mileage, Air & Hotel	1,500		
Meal Allowance	250		
42401 Memberships		\$ 750	\$ 1,000
M.S.A. (Maintenance Superintendents Association)	\$ 1,000		
42511 Equipment Rental		\$ 10,000	\$ 10,000
This is used to rent infrequently used equipment.	\$ 10,000		
42513 Rent		\$ 2,700	\$ 2,700
Tennent Ave Parking lot. 401-142-012 (AT&T)	\$ 2,700		
42514 Special Department Expense		\$ 1,000	\$ 1,000
	\$ 1,000		
Total Professional/Administrative Services			\$ 176,950
4310X Utilities		\$ 49,000	\$ 49,000
Gas/Electricity	\$ 34,500		
Memorial Hall Electricity (<i>moved from Comm Svcs.</i>)	500		
Water	11,500		
Memorial Hall Water (<i>moved from Comm Svcs.</i>)	2,500		
43201 Property Tax		\$ 4,000	\$ 4,000
44301 Fuel		\$ 8,200	\$ 8,200
44306 Maintenance Supplies		\$ 45,000	\$ 60,000
44410 Safety Clothing		\$ 20,000	\$ 20,000
The worker classifications in this division are supplied:	\$ 20,000		
Uniforms, coveralls, and foul weather gear			

47101 Equipment \$ **12,000** \$ **12,000** Department Budgets-Public Works

Miscellaneous Equipment \$ 12,000

MEASURE S - 2014 FUND - 105

47201 Improvements \$ - \$ -

FA1901 Senior Center Auxiliary Parking Lot \$ -

MEASURE S - 2014 FUND - 106

47201 Improvements/Building \$ **75,000** \$ **425,000**

FA1702 Citywide Roof Repairs and Replacement \$ -

FA2601 Corporation Yard Improvement Project 400,000

FA2501 Zero-Emission Vehicle/EV Charging Infrastructure 25,000

RESTRICTED REAL ESTATE MAINTENANCE FUND - 201

42108 Maintenance/Structure Imp \$ **10,000** \$ **10,000**

Materials to maintain facilities owned by the former Redevelopment Agency. \$ 10,000

4310X Utilities \$ **11,000** \$ **11,000**

Gas/Electricity \$ 5,000

Water 6,000

MEASURE J FUND - 215

47202 Improvements/Landscape-Medians \$ **2,000** \$ **2,000**

Sign Replacement Program \$ 2,000

GROWTH IMPACT FUND - 276

47201 Improvements/Building \$ **1,236,000** \$ **1,354,000**

FA2401 Tiny Tots Flooring and Painting \$ 250,000

FA1702 Citywide Roof Repairs and Replacement 238,000

FA1703 City Hall Modernization 300,000

FA2202 Senior Center Modernization 148,000

FA2501 EV Charging Infrastructure 118,000

FA2502 Upgrade of City Pools 300,000

PUBLIC FACILITIES FUND - 324

47201 Improvements/Building \$ **502,000** \$ **502,000**

FA1702 Citywide Roof Repairs and Replacement \$ 362,000

FA2302 Plum St. Parking Lot Improvements 140,000

STORM WATER FUND - 207

PUBLIC WORKS - National Pollution Discharge Elimination Systems (NPDES) STORM WATER - 344

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	77,555	153,633	48,433	71,000	71,000	-	0%
Other Operating Expenses - 43	-	-	-	-	-	-	0%
Materials & Supplies - 44	11,369	21,783	14,543	8,800	8,800	-	0%
Total Services and Supplies	88,924	175,417	62,976	79,800	79,800	-	0%
Indirect Cost Allocations							
Administrative Debits - 46122	261,178	256,353	215,264	291,750	318,763	27,013	8%
Legal Charges - 46126	-	3,626	252	6,000	6,000	-	0%
Total Indirect Cost Allocations	261,178	259,978	215,516	297,750	324,763	27,013	8%
Total	350,102	435,395	278,492	377,550	404,563	27,013	7%
MEASURE S-2014 FUND - 106							
Professional & Administrative Services - 42	86,726	128,590	12,634	273,937	75,000	(198,937)	-265%
Asset Acquisition/Improvement - 47*	338,025	4,560	115,135	270,000	270,000	-	0%
Total Measure S-2014	424,751	133,150	127,769	543,937	345,000	(198,937)	-58%
Growth Impact Fund - 276							
Asset Acquisition/Improvement - 47*	57,982	-	-	-	-	-	-100%
Total Growth Impact Fund - 276	57,982	-	-	-	-	-	-100%

*See CIP

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 15,000	\$ 15,000
Contract support for Clean Water and NPDES	\$ 5,000	
Support for MRP 3.0	10,000	
42107 Equipment Maintenance	\$ 20,000	\$ 20,000
Storm drain, trash capture, street sweeper	\$ 20,000	
42108 Building Structure Maintenance	\$ 15,000	\$ 15,000
Trash capture devices	\$ 5,000	
Lumber and supplies	10,000	
4220X Office Expenses	\$ 1,000	\$ 1,000
42201 Miscellaneous office expenses	\$ 500	
42202 Printing and Binding	500	
42514 Special Departmental Expense	\$ 20,000	\$ 20,000
Storm Event Sand Pile	\$ 8,000	
NPDES Annual Permit	12,000	

44301 Fuel	\$	8,000	\$	8,000
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44410 Safety Clothing	\$	800	\$	800
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MEASURE S-2014 FUND - 106

42101 Professional Services	\$	273,937	\$	75,000
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IN1703 Storm Drainage Master Plan	\$	75,000		
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47206 Improvements/Storm Drains	\$	270,000	\$	270,000
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SW2401 Storm Drain Creek Discharge	\$	120,000		
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SW2501 Stormwater Upgrade & Trash Capture		150,000		
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Growth Impact Fund 276

47206 Improvements/Storm Drains	\$	-	\$	-
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SW1901 Hazel Street Gap Closure (sunnyview)	\$	-		
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GENERAL FUND - 100
PUBLIC WORKS - PARK MAINTENANCE - 345

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	123,406	177,952	29,876	-	-	-	0%
Other Operating Expenses - 43	102,495	133,827	-	-	-	-	0%
Materials & Supplies - 44	23,665	32,365	10,008	-	-	-	0%
Total Services and Supplies	249,566	344,144	39,884	-	-	-	0%
Capital Outlay							
Asset Acquisition/Improvement - 47*	1,283	(2,216)	-	-	-	-	0%
Total Capital Outlay	1,283	(2,216)	-	-	-	-	0%
Indirect Cost Allocations							
Administrative Debits - 46122	107,958	116,314	-	-	-	-	0%
Legal Charges - 46126	-	-	-	-	-	-	0%
General Liability Insurance - 46201	-	26,850	-	-	-	-	0%
Total Indirect Cost Allocations	107,958	143,164	-	-	-	-	0%
Total	358,808	485,092	39,884	-	-	-	0%
MEASURE S-2014 FUND - 106							
Professional & Administrative Services - 42	-	2,979	-	-	-	-	0%
Legal Services - 46126	78,967	-	-	-	-	-	0%
Asset Acquisition/Improvement - 47*	437,097	24,670	20,250	110,000	110,000	-	0%
Total Measure S-2014 Fund - 106	516,063	27,649	20,250	110,000	110,000	-	0%
Growth Impact Fund - 276							
Asset Acquisition/Improvement - 47	-	-	8,200	1,100,000	1,300,000	200,000	15%
Total Growth Impact Fund	-	-	8,200	1,100,000	1,300,000	200,000	15%
PV PARK CARETAKER FUND - 317							
Salaries & Wages - 401	-	-	-	11,960	11,960	-	0%
Employee Benefits - 410	-	-	-	1,686	1,691	5	0%
Professional & Administrative Services - 42	-	-	-	-	-	-	0%
Other Operating Expenses -43	-	-	-	503	503	-	0%
General Liability Insurance - 46201	-	-	-	840	847	7	1%
Total PV Park Caretaker Fund - 317	-	-	-	14,989	15,001	12	0%
Park Grants (Measure WW) - 327							
Asset Acquisition/Improvement - 47*	183	-	-	-	-	-	0%
Total Park Grants Fund - 327	183	-	-	-	-	-	0%
*See CIP							
EQUIPMENT RESERVE FUND - 160							
Asset Acquisition/Improvement - 47	13,099	69,950	-	80,000	80,000	-	0%
Total Equipment Reserve Fund - 160	13,099	69,950	-	80,000	80,000	-	0%

MEASURE I FUND - 107

Professional & Administrative Services - 42	-	-	65,195	134,000	139,500	5,500	4%
Other Operating Expenses - 43	-	-	78,939	103,156	103,156	-	0%
Materials & Supplies - 44	-	-	25,489	500	25,500	25,000	98%
Administrative Debits - 46122	-	-	95,333	118,600	128,007	9,407	7%
Administrative Credits - 46127	-	-	-	-	(19,250)	(19,250)	100%
Total Measure I Fund - 107	-	-	264,956	356,256	376,913	20,657	5%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27	
42107 Equipment Maintenance		\$ -	\$ -	*
Off road equipment maintenance	\$ -			
42108 Maintenance/Structure Imp		\$ -	\$ -	*
Park Maintenance	\$ -			
Tennis Court Maintenance				
42401 Memberships		\$ -	\$ -	*
CAPCA (California Agricultural Production	\$ -			
42511 Equipment Rental		\$ -	\$ -	*
Cost to rent infrequently used equipment.	\$ -			
Total Professional/Administrative Services			\$ -	

4310X Utilities		\$ -	\$ -	*
Gas/Electricity	\$ -			
Water	0			
43201 Property Tax		\$ -	\$ -	*
44301 Fuel		\$ -	\$ -	*
*Expenditures moved to Measure I fund 107 commencing FY2025/26				

MEASURE S-2014 FUND - 106

47103 FF&E/Furniture		\$ 5,000	\$ 5,000
Annual Bench/Table repairs & Replacement	\$ 5,000		

47203 Improvements/Parks		\$ 105,000	\$ 105,000
Annual Resod at two parks	\$ 10,000		
Public Tree Maintenance	45,000		
Replace Chips/Rubber Matting at various Parks	50,000		

Growth Impact Fund - 276

47203 Improvements/Parks		\$ 1,100,000	\$ 1,300,000
Dog Park Renovations	\$ 20,000		
PA1901 Pinole Valley Park Soccer Field	250,000		
PA2202 Skate Park Rehabilitation	200,000		
PA2401 Fernandez Park Improvements	480,000		
PA2501 Improvements to City Parks	200,000		
Park Lighting Project	50,000		
PVP West/Savage Field	100,000		

Public Facilities Fund - 324

47203 Improvements/Parks			\$ -	\$ -
Annual Building Maintenance program	\$ -			

Equipment Reserve Fund -160

47104 Vehicles			\$ 80,000	\$ 80,000
Replace 2 vehicles per year	\$ 30,000			
Replace heavy equipment reserve	50,000			

Measure I Fund - 107

42107 Equipment Maintenance			\$ 7,500	\$ 10,000 *
Off road equipment maintenance	\$ 10,000			

42108 Maintenance/Structure Imp			\$ 120,500	\$ 120,500 *
Park Maintenance	\$ 120,000			
Tennis Court Maintenance	500			

42401 Memberships			\$ 1,000	\$ 1,000 *
CAPCA (California Agricultural Production Consultants Association)	\$ 370			
P.A.P.A. (Pest Applicators Association)	30			
Other memberships	600			

42511 Equipment Rental			\$ 5,000	\$ 8,000 *
Cost to rent infrequently used equipment.	\$ 8,000			

Total Professional/Administrative Services **\$ 139,500**

4310X Utilities			\$ 103,000	\$ 103,000 *
Gas/Electricity	\$ 5,000			
Tennis Ct. Gas/Electricity (moved from Comm Svcs.)	3,000			
Water	94,500			
Tennis Ct. Water (moved from Comm Svcs.)	500			

43201 Property Tax			\$ 156	\$ 156 *
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44301 Fuel			\$ 500	\$ 500 *
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44306 Maintenance Supplies			\$ -	\$ 25,000 *
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*Moved from the general fund commencing FY2025/26.

AB 939 REFUSE MANAGEMENT FUND - 213
WASTE REDUCTION - 346

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	-	-	-	22,500	-	(22,500)	-100%
Other Operating Expenses -43	-	-	-	-	-	-	0%
Total Services and Supplies	-	-	-	22,500	-	(22,500)	-100%
Indirect Cost Allocations							
Administrative Debits - 46122	131,547	128,250	107,934	164,710	179,630	14,920	8%
Legal Services - 46126	-	3,708	-	2,500	-	(2,500)	-100%
Total Indirect Cost Allocations	131,547	131,958	107,934	167,210	179,630	12,420	7%
Transfers Out - 49901	-	-	-	-	-	-	0%
Total	131,547	131,958	107,934	189,710	179,630	(10,080)	-6%
Solid Waste Fund - 214							
Asset Acquisition/Improvement - 47*	-	54,823	1,859	-	-	-	0%
Total Solid Waste Fund - 214	-	54,823	1,859	-	-	-	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 10,000	\$ -
Consulting Services	\$ -	-
42514 Special Department Expense	\$ 12,500	\$ -
Litter pick up services	\$ -	-

LIGHTING & LANDSCAPE DISTRICTS FUND - 310
PUBLIC WORKS - ZONE A, PINOLE VALLEY ROAD NORTH - 347
PUBLIC WORKS - ZONE B, PINOLE VALLEY ROAD SOUTH - 348

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	11,951	14,916	10,999	56,500	56,500	-	0%
Other Operating Expenses - 43	13,794	17,502	10,955	16,695	16,695	-	0%
Total Services and Supplies	25,746	32,418	21,954	73,195	73,195	-	0%
Capital Outlay							
Asset Acquisition/Improvement - 47	-	-	-	5,720	5,720	-	0%
Total Capital Outlay	-	-	-	5,720	5,720	-	0%
Indirect Cost Allocations							
Administrative Debits - 46122	4,160	4,160	-	4,160	4,160	-	0%
Legal Charges - 46126	179	207	1,121	2,100	2,100	-	0%
Total Indirect Cost Allocations	4,339	4,367	1,121	6,260	6,260	-	0%
Total	30,085	36,785	23,075	85,175	85,175	-	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27
42101 Professional Services		\$ 18,000	\$ 18,000
Contra Costa County traffic signal maintenance - Zone A	\$ 10,000		
Cal Trans traffic signal maintenance - Zone A	2,000		
Contra Costa County traffic signal maintenance - Zone B	5,000		
Cal Trans traffic signal maintenance - Zone B	1,000		
42108 Maintenance Structures/Imp		\$ 38,500	\$ 38,500
Caltrans Traffic Signal Maintenance - Zone A	3,000		
Contra Costa county Public Works Traffic Signal - Zone A	8,000		
Labor, materials and equipment for maintenance - Zone A	1,000		
Pacific Site Management - Zone A	1,500		
Caltrans Traffic Signal Maintenance - Zone B	3,500		
Contra Costa county Public Works Traffic Signal - Zone B	5,500		
Labor, materials and equipment for maintenance - Zone B	15,000		
Pacific Site Management - Zone B	1,000		
Total Professional/Administrative Services		\$ 56,500	
4310X Utilities		\$ 16,695	\$ 16,695
Water (EBMUD) - Zone A	\$ 3,800		
Electricity & Power - Zone A	4,765		
Water (EBMUD) - Zone B	2,800		
Electricity & Power - Zone B	5,330		
47202 Kaiser Medians		\$ 5,720	\$ 5,720
Capital Replacement Fund- Zone A	\$ 2,600		
PG&E Street and highway lighting - Zone B	\$ 3,120		

**SEWER ENTERPRISE FUND - 500
SEWER TREATMENT PLANT - 641**

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	1,348,890	1,452,744	1,092,172	1,568,445	1,688,411	119,966	7%
Overtime - 402	21,805	31,908	28,608	36,387	36,092	(295)	-1%
Employee Benefits - 410	553,676	845,354	626,608	932,083	969,721	37,638	4%
Total Personnel	1,924,370	2,330,005	1,747,388	2,536,915	2,694,224	157,309	6%
Services and Supplies							
Professional & Administrative Services - 42	126,332	194,809	95,172	236,814	369,000	132,186	36%
Other Operating Expenses - 43	1,022,509	974,328	687,522	860,000	910,000	50,000	5%
Materials & Supplies - 44	1,011,467	981,383	704,020	1,472,000	1,492,000	20,000	1%
Total Services and Supplies	2,160,309	2,150,520	1,486,714	2,568,814	2,771,000	202,186	7%
Capital Outlay							
Asset Acquisition/Improvement - 47*	2,800	(1,827)	-	6,721,597	3,641,597	(3,080,000)	-85%
Total Capital Outlay	2,800	(1,827)	-	6,721,597	3,641,597	(3,080,000)	-85%
Indirect Cost Allocations							
Administrative Debits - 46122	231,802	254,860	222,401	328,175	388,472	60,297	16%
IS Charges - 46124	62,062	72,337	16,563	67,734	52,689	(15,045)	-29%
Legal Charges - 46126	-	-	-	15,000	15,000	-	0%
General Liability Insurance - 46201	108,914	105,098	120,303	111,665	122,150	10,485	9%
Total Indirect Cost Allocations	402,777	432,295	359,268	522,574	578,311	55,737	10%
Depreciation							
Depreciation Expense - 47401	231,922	211,393	-	-	-	-	0%
Total Depreciation	231,922	211,393	-	-	-	-	0%
Total	4,722,179	5,122,387	3,593,370	12,349,900	9,685,132	(2,664,768)	-28%

*See CIP

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27
42101 Professional Services		\$ 45,814	\$ 90,000
Engineering Contract Services	\$ 45,000		
PCTV quarterly subcommittee meeting	4,000		
Railroad Ave. bridge right of way study	30,000		
RO2102 Tennent Ave. Rehabilitation	1,000		
Sewer rate review	10,000		
42107 Equipment Maintenance		\$ 70,000	\$ 110,000
Equipment service	\$ 110,000		
42108 Maintenance Structure/Imp		\$ 48,000	\$ 78,000
Janitorial services	\$ 10,000		
Various structure refurbishment	68,000		

42109 Compliance Inspections		\$ 20,000	\$ 20,000
Public outreach materials	10,000		
Sampling and analysis	10,000		
42201 Office Expense		\$ 7,000	\$ 10,000
Miscellaneous office supplies	\$ 10,000		
4230X Travel and Training		\$ 16,000	\$ 31,000
42301 State Certified operators training	\$ 5,000		
42301 Class B Driver License Training	7,000		
42301 Conferences and Training	15,000		
42302 Mileage, Air	3,000		
42303 Meal Allowance	1,000		
42401 Memberships		\$ 20,000	\$ 20,000
Bay Area Clean Water Assoc.(BACWA)	\$ 12,000		
Joint CWEA/WEF membership	4,000		
Technical publications	4,000		
42511 Equipment Rental		\$ 10,000	\$ 10,000
	\$ 10,000		
Total Professional/Administrative Services			\$ 369,000
4310X Utilities		\$ 860,000	\$ 910,000
PG&E	\$ 900,000		
EBMUD	10,000		
Total Other Operating Expenses			\$ 910,000
44301 Fuel		\$ 20,000	\$ 20,000
44302 Sludge Removal		\$ 310,000	\$ 310,000
Digester Cleaning	\$ 130,000		
Sludge Disposal to Landfill	180,000		
44303 Chemicals		\$ 700,000	\$ 700,000
Chemicals for Plant Operations	\$ 700,000		
44304 Permit Fees		\$ 129,000	\$ 129,000
BAAQMD	\$ 16,000		
BACQA	16,000		
NPDES permit fee renewal	75,000		
Regional Monitoring of Metals (SFEI)	22,000		
44305 Laboratory Operations		\$ 100,000	\$ 100,000
Accelerated Chronic Toxicity Testing	\$ 15,000		
Laboratory supplies	85,000		
44306 Maintenance Supplies		\$ 180,000	\$ 200,000
	\$ 200,000		
44410 Safety Clothing		\$ 33,000	\$ 33,000
Laundry service for uniforms, safety shoes/boots, gloves, etc.	\$ 33,000		
Total Materials and Supplies			\$ 1,492,000

47101 Equipment

Depreciation- Pinole only	\$ 340,000
Blower Replacement	120,000

47104 Vehicles

WPCP Staff Vehicle	\$ 75,000
Portable self priming pump	125,000

47201 Improvements/Building

Boiler Rehabilitation	\$ 45,000
Centrifuge Feed Pump Replacement	50,000
Digester Feed Pump Replacement	75,000
Energy Recovery Building and Admin Roof	80,000
IN2103 Recycled Water Feasibility	80,000
Misc. Plant Improvements	75,000
SCADA System Upgrade	45,000
SS2002 Water Pollution Control Plant Lab Remodel	200,000
SS2101 Second Clarifier - Center Column Rehabilitation	425,000
SS2102 Air Release Valve Replacement	50,000
SS2203 Effluent Outfall Project Design	1,500,000
SS2406 WPCP Solar and Battery	250,000

47205 Improvements/Street

RO2102 Tennent Ave. Rehabilitation	106,597
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\$ 175,000 \$ 200,000

\$ 5,820,000 \$ 2,875,000

\$ 106,597 \$ 106,597

42108 Maintenance Structure/Imp		\$ 2,500	\$ 2,500	\$ 2,500
	\$ 2,500			
42201 Office Expense		\$ 150	\$ 150	\$ 150
Office supplies, includes reprinting of map books.	\$ 150			
42301 Travel and Training		\$ 1,000	\$ 1,000	\$ 1,000
Technical training programs for sewer maintenance, confined space entry and street safety procedures.	\$ 1,000			
42401 Memberships		\$ 1,000	\$ 1,000	\$ 1,000
Joint CWEA/WEF membership	\$ 765			
Technical publications	\$ 235			
42510 Software Purchase		\$ 12,000	\$ 12,000	\$ 12,000
Asset Management Software-annual license fee	\$ 12,000			
42511 Equipment Rent		\$ 5,000	\$ 5,000	\$ 5,000
	\$ 5,000			
42514 Special Department Expense		\$ 30,000	\$ 30,000	\$ 30,000
Maintenance materials (asphalt, concrete, pipe, hardware, etc.)	\$ 30,000			
				\$ 736,650
Total Professional/Administrative Services				
4310X Utilities		\$ 13,500	\$ 13,500	\$ 13,500
PG&E	\$ 9,000			
EBMUD	4,500			
44301 Fuel		\$ 8,000	\$ 8,000	\$ 8,000
44304 Permit Fee		\$ 3,000	\$ 3,000	\$ 3,000
SWRCB Permit Fee	\$ 3,000			
44410 Safety Clothing		\$ 10,000	\$ 15,000	\$ 15,000
Uniforms, coveralls, foul weather gear, gloves	\$ 15,000			
47104 Vehicles		\$ 70,000	\$ 70,000	\$ 70,000
PW Operations and Maintenance Service Truck	70,000			
47201 Improvements		\$ 22,305,000	\$ 2,650,000	\$ 2,650,000
SS1702 Sewer Pump Rehab	\$ 1,000,000			
SS2407 Private Sewer Lateral Program	150,000			
SS2402 Pinon 3 Sewer Capacity	1,000,000			
Tennent Trunk Sewer Upsize	500,000			
Growth Impact Fund - 276				
47207 Improvements/Sewer Lines		\$ -	\$ -	\$ -
SS2201 Sanitary Sewer Rehabilitation	\$ -			

SEWER ENTERPRISE PLANT EXPANSION FUND - 503
SEWER PROJECTS - SHARED - 643

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Depreciation							
Depreciation Expense - 47401	620,415	620,415	-	-	-	-	0%
Total Depreciation	620,415	620,415	-	-	-	-	0%
Total	620,415	620,415	-	-	-	-	0%

SEWER ENTERPRISE FUND - 500

Asset Acquisition/Improvement - 47	-	-	-	85,000	85,000	-	0%
Total Sewer Enterprise Fund - 500	-	-	-	85,000	85,000	-	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
Sewer Enterprise Fund - 500		
47104 FF&E/Vehicles	\$ 85,000	\$ 85,000
Replace aging WWTP service Truck with EV	\$ 85,000	

SEWER ENTERPRISE FUND - 500
WPCP / EQUIPMENT AND DEBT SERVICE (PINOLE ONLY) - 644

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Debt Service							
Debt Principal - 48101	0	-	372,000	1,064,678	1,089,184	24,506	2%
Debt Interest - 48102	554,419	531,870	150,008	546,890	522,008	(24,882)	-5%
Total Debt Service	554,420	531,870	522,008	1,611,568	1,611,192	(376)	0%
Total	554,420	531,870	522,008	1,611,568	1,611,192	(376)	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
4810X Wastewater Revenue Bonds, Series 2016	\$ 524,568	\$ 524,568
48101 - Principal	\$ 374,560	
48102 - Interest	150,008	
4810X 2016 Clean Water State Revolving fund loan	\$ 1,086,624	\$ 1,086,624
48101 - Principal	\$ 714,624	
48102 - Interest	372,000	

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COMMUNITY DEVELOPMENT

The Community Development Department is comprised of the following divisions:

- Planning;
- Building;
- Code Enforcement;
- Affordable Housing; and
- Economic Development

Mission

The mission of the Community Development Department is to guide orderly growth and development in Pinole, consistent with the General Plan and priorities of the City Council, and to protect the quality of life, health, safety, and welfare of residents.

Major Services and Functions

The Planning Division administers and implements the General Plan and Zoning Code for the City. It processes land use and development applications, which include use permits, design review requests, and subdivisions. The Planning Division seeks to deliver on its mission with the highest regard for time, accuracy, completion, customer satisfaction, and overall well-being of the City consistent with local, State, and federal laws. Planning staff participate in multi-modal transportation and circulation planning. The Planning Division also leads the planning and implementation of sustainability initiatives and projects, ensuring alignment with the City's long-term environmental and policy goals.

The Building Division issues building permits and provides building, electrical, mechanical, plumbing, Title-24, and accessibility inspections for new construction, additions, and alterations of commercial, residential, and public projects to ensure a safe environment for the Pinole community. The division also performs rental housing inspections on a recurring basis and business license inspections on an as-needed basis. The division investigates citizens' complaints pertaining to construction code compliance and/or health and safety issues in a prompt and courteous manner.

The Code Enforcement Division investigates and addresses citizens' complaints of health and safety issues. These issues include blight and graffiti, abandoned vehicles, and illegal dumping. The division is complaint driven and maintains a proactive environment to help solve community problems in a collaborative and effective manner.

The Affordable Housing Division functions include ensuring that facilities that have received City financial assistance to create affordable housing units comply with affordability agreements and investing limited City affordable housing resources to provide affordable housing units and support to the homeless.

The Economic Development Division was instituted in FY 2021/22. It coordinates with the City Manager department to create economic development strategies for the City and is responsible for carrying out those strategies.

FY 2025/26 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Streamlined records management by digitizing and organizing thousands of planning and building documents, including 129 large format plan sets, more than 30 oversized maps, and six boxes of resolutions and minutes, and securely disposing of outdated hardcopy materials.

- Executed a comprehensive document destruction and recycling process, eliminating 85 resolutions, 119 permit sets, 17 planning folders, and multiple material boards, resulting in more than 10 bins of confidential shredding and recycling while maintaining compliance and data integrity.
- Closed out operations of the Redevelopment Successor Agency after completing all obligation payments.
- Refined forms, policies, and procedures related to building and planning permits and code enforcement
- Collaborated with the Finance Department to update the user fee study and ensure accurate cost recovery for services.
- Secured up to \$340,000 in MCE grant funding to install backup batteries at the Youth Center and Tiny Tots/Swim Center to support load shifting during peak energy hours.
- Supported a Planning Policy Intern in advancing Planning and Sustainability initiatives.
- Finalized draft Objective Design and Development Standards and scheduled Planning Commission and City Council hearings for Spring 2026.
- Finalized draft outdoor dining and parklet regulations and scheduled hearings for Spring 2026.
- Advanced Climate Action and Adaptation Plan (CAAP) implementation—supported by a \$700,000 California Energy Commission grant—by developing and releasing RFPs for an all electric concierge service (with vendor selected for Spring 2026 launch) and a municipal decarbonization plan, and by partnering with the County to relaunch the Pinole Energy Enhancement Rebate Program (PEER) to maintain local energy efficiency rebates.
- Launched the Brownfields Alliance coalition with Contra Costa County, released an RFQ for environmental consulting services, and identified priority sites for remediation under the EPA Brownfields Grant.
- Developed and adopted multiple Year 2 and Year 3 Housing Element programs, including Zoning Ordinance updates, the Pinole Accessible Living Program, and an ADU/JADU Amnesty Program.
- Secured approximately \$750,000 in SB 1 funding for sea level rise preparedness efforts with the City of Hercules, and pursued additional grants to support community engagement and data collection for the multi jurisdictional adaptation plan.
- Adopted an updated General Plan Safety Element and a new Health and Environmental Justice Element.
- Partnered with the County Sheriff's Office of Emergency Services to adopt Pinole's local annex of the Countywide Hazard Mitigation Plan.
- Partnered with the City Manager's Office and ConFire to adopt new Fire Hazard Severity Zone maps.
- Established and hired a Sustainability Project Manager to lead implementation of the CAAP, the Single Use Plastics Ordinance, the Active Transportation Plan, the Environmentally Preferable Purchasing Policy, and related sustainability initiatives.
- Recruited and hired an Associate Planner to expand in house capacity and reduce reliance on contract staffing.
- Continued CAAP implementation by drafting and conducting outreach on reach codes for electrification, two way AC requirements, stricter energy standards, and a long term natural gas phase out plan.
- Continued partnership with the Metropolitan Transportation Commission to advance the \$952,000 project to install EV charging stations at public facilities.
- Issued 396 construction permits valued at more than \$22 million during the first two and a half quarters of FY 2025/26, including \$10 million for the Appian Village project.
- Conducted 1,669 inspections across all major building disciplines, including rental housing safety inspections, during the first two and a half quarters of FY 2025/26.
- Issued building permits for the first phase (five buildings) of the 154 unit Appian Village condominium project at 2151 Appian Way.
- Issued a Certificate of Occupancy for Vista Woods Apartments, a 179 unit 100% affordable senior housing development.
- Established and launched the Pinole Accessible Living (PAL) Program—supported by a \$2,500 AARP grant—by delivering an eight part expert led workshop series to help residents improve home safety, accessibility, and independence for aging in place.

- Recruited for the vacant Building Inspector I/II position.
- Launched an automated compliance and instant permitting portal for electrification and weatherization projects—funded by MCE—with built in code compliance checks for EV charging, heat pumps, HVAC systems, reroofing, and service panel upgrades.
- Continued implementation of the GreenHalo waste tracking platform, automating verification and documentation for 26 construction projects.
- Modernized the Residential Health and Safety Inspection Program by implementing new software, achieving a full cost recovery staffing model, securing authorization for a new inspector, and adopting updated fees.
- Adopted the 2025 California Building Code and local amendments for 2026–2028.
- Secured a \$309,000 three year California Department of Justice grant to support tobacco retailer enforcement, including decoy operations, retailer education, and compliance activities.
- Opened 256 and closed 288 code enforcement cases and performed 676 inspections during the first two and a half quarters of FY 2025/26.
- Developed and distributed new brochures—Code Enforcement in Pinole, Do I Need a Building Permit?, and Sidewalk Dining Regulations—to improve public understanding and compliance.
- Continued use of a Body Worn Camera for Code Enforcement to support transparency and respectful public interaction.
- Ensured compliance with tobacco retailer application requirements and enforced flavored tobacco restrictions across all 21 retailers.
- Continued partnership with the Police Department to enforce code requirements for massage establishments.
- Conducted proactive seasonal weed abatement activities with support from temporary staff.
- Advanced affordable housing initiatives under the Partnership for the Bay’s Future capacity grant by securing software and completing a rental program fee study, preparing a draft in lieu fee structure, and collecting community input through surveys and planned workshops.
- Leveraged the Partnership for the Bay’s Future capacity grant to secure \$50,000 from BAHFA for bond counsel to draft a social impact bond ordinance and initiated developer focus groups to inform the Housing Policy Guide.
- Contracted with Contra Costa Health Services’ CORE team to provide outreach, engagement, and stabilization services for individuals experiencing homelessness, including connections to health care, basic needs, and permanent housing.
- Supported two paid Housing Policy Interns in conducting outreach, managing developer engagement, promoting ADU and affordability incentives, performing neighborhood level outreach, researching best practices, and assisting with data analysis and reporting.
- Supported one paid GIS Intern in cleaning up permit addressing data and creating an online City real estate database.
- Conducted annual monitoring of 322 deed restricted affordable units to ensure compliance with income and affordability requirements.
- Launched the “Business Spotlight” and “Made in Pinole” features in The Pulse to highlight established and new businesses and showcase locally made products.
- Supported downtown activation efforts under the Economic Development Strategy by sponsoring business led Art Walk and Taste of Pinole events.

Other Council-Directed Special Projects

- Developed and adopted an ordinance prohibiting new or expanded service stations, conducted community outreach, and secured Planning Commission recommendation and City Council approval.
- Partnered with the City Manager’s Office to support the fourth year of Earth Month programming and activities.

- Continued administration of the Pinole Perks Community Gift Card program for its fourth year to support local businesses.
- Adopted a Council resolution transitioning all municipal accounts from Light Green to Deep Green under the MCE program, advancing a CAAP action item.
- Provided technical assistance to businesses through consultant support to ensure compliance with the Single Use Plastic Foodware and Bag Reduction Ordinance.
- Initiated review of a Façade Improvement Program framework for future Council consideration.
- Began development of research for options for a modern beekeeping ordinance for future Council consideration.

FY 2026/27 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Implement 6th Cycle Housing Element programs, including hosting a fair housing and tenants' rights workshop, finalizing the Affordable Housing Fund Policy Guide, and evaluating in lieu fee options.
- Launch the Social Impact Bond program and begin rehabilitation and repositioning of vacant homes for first time homebuyers, including units offered at Below Market Rate.
- Engage property owners and affordable housing developers to preserve or extend the affordability of units at risk of expiration within the next 10 years, using Housing Successor funds.
- Implement and support the redesigned Residential Health and Safety Rental Inspection Program, including recruitment of a Residential Health and Safety Inspector.
- Continue partnership with Contra Costa County to issue Pinole Energy Enhancement Rebates funded through the California Energy Commission grant.
- Launch a no permit fee heat pump water heater/HVAC permitting program funded by the California Energy Commission to support building electrification.
- Launch the following grant funded CAAP initiatives: Green Workforce Development, Municipal Building Decarbonization Planning, Water Heater Loaner Program, design of the PV system for the Wastewater Treatment Plant, Infrastructure and Capacity Feasibility Study, Permitting Compliance Program, and establishment of a revolving loan fund to support climate goals.
- Advance a CAAP directed initiative to adopt an ordinance banning gas/diesel off road vehicles.
- Continue engagement with the EPA Brownfields Grant Coalition to support private property brownfield remediation in Pinole.
- Conduct minor decoy operations, retailer education, and compliance enforcement in partnership with the Police Department under the \$309,000 three year CA DOJ tobacco retailer enforcement grant.
- Continue administering the Pinole Perks Community Gift Card program and evaluate opportunities to expand its reach and impact.
- Support downtown activation efforts under Major Initiative 5 of the Economic Development Strategy by sponsoring business led Night Markets, First Fridays, and arts and culture programming at Community Corner.
- Pursue establishment of a part time, limited term Economic Development Project Manager position using the historic \$80,000 economic development budget allocation.
- Advance CAAP implementation by adopting reach codes for electrification, two way AC requirements, stricter energy standards, and a long term natural gas phase out plan.
- Advance implementation of the \$952,000 MTC grant funded project to install EV charging stations at public facilities.
- Advance implementation of the approximately \$700,000 SB 1 OPC grant to support sea level rise planning in partnership with the City of Hercules.
- Continue supporting the Housing Fellow under the Partnership for the Bay's Future capacity grant through December 2026.
- Pursue additional grant funding to support implementation of the Economic Development Strategy and CAAP initiatives.

- Contract with ECHO Housing to provide fair housing services to the community over the next five years.
- Conduct an update to the community wide and municipal greenhouse gas emissions inventory as required under the CAAP.
- Oversee the transition of all municipal accounts to MCE Deep Green service.
- Perform inspections and process building permits for major development projects, including phases 2 and 3 of Appian Village (154 condominiums) and Pinole Shores II (120,000 square foot industrial building).
- Continue education, outreach, and enforcement related to the Single Use Plastics Ordinance.
- Engage summer interns to support Housing Element Programs 3 and 9 by conducting outreach to affordable and special needs housing developers and promoting development incentives.
- Study development of a class series for the Associate Planner position to support succession planning within the Division.
- Continue working with the owner of Pinole Square (Tara Hills Safeway) to advance site redevelopment.
- Continue evaluating updates to the General Plan, Specific Plan, Zoning Ordinance, and Old Town Design Guidelines.
- Foster a business friendly environment that encourages investment and supports local businesses.
- Implement Year Three and Year Four actions of the Economic Development Strategy.

Other Council-Directed Special Projects

- Conduct research and seek City Council direction on a modern beekeeping ordinance.
- Conduct research and seek City Council direction on a Façade Improvement Program.
- Complete research on options for adopting just cause eviction regulations.
- Implement a City of Pinole job fair.
- Develop recommendations for Old Town wayfinding signage.
- Conduct an EV charging station feasibility study.

Significant Special Projects for FY 2027/28 through FY 2030/31

- Continue to make progress on Housing Element programs
- Continue to make progress on Economic Development Strategy action items
- Monitor the need, if applicable, to update the entire General Plan and Three Corridors Specific Plan
- Seek grant opportunities to help Pinole create a stronger “sense of place”

Major Changes in FY 2026/27 Budget

The Community Development Department budget for FY 2026/27 includes the addition of the Housing Inspector position approved by the Council in FY25/26 to manage the Residential Health and Safety Inspection Program, and continue to nurture stability, collegiality, and teamwork with coworkers, internal and external customers.

Position Summary

Position	2022/23	2023/24	2024/25	2025/26	2026/27
Community Development Director	1	1	1	1	1
Planning Manager	1	1	1	1	1
Senior Building Inspector	0	0	0	0	0
Building Official	1	1	1	1	1
Building Inspector	0	0	0	0	0
Building Inspector I/II	1	1	1	2	2
Code Enforcement Officer	0	0	0	0	0
Code Enforcement Officer I/II	1	1	1	1	1
Permit Technician	0	0	0	0	0
Permit Technician I/II/III	2	2	2	2	2
Administrative Coordinator (shared with Public Works)	0.5	0.5	0	0	0
Planner I/II/III	0.6	0.6	1	1	1
Sustainability Fellow	1	1	0	0	0
Project Manager - Sustainability (Limited Term)	0	0	1	0	0
Sustainability Coordinator	0	0	0	1	1
Total	9.1	9.1	9	10	10

COMMUNITY DEVELOPMENT BUDGET SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	537,007	512,945	290,267	625,142	632,710	7,568	1%
Measure S 2014 - 106	10,000	43,286	24,035	53,632	20,000	-	0%
Equipment Reserve Fund - 160	-	47,744	-	5,000	5,000	(47,744)	-955%
Building and Planning - 212	2,278,545	2,010,443	1,527,117	2,744,232	3,517,273	773,041	22%
CASp Certification and Training Fund - 226	1,040	398	-	-	-	-	0%
Housing Assets for Resale - 285	137,350	193,592	129,286	342,961	400,968	58,007	14%
Recognized Obligation Retirement Fund - 750	205,481	19,664	12,842	-	-	-	0%
Total	3,169,424	2,828,071	1,983,548	3,770,968	4,575,950	804,983	18%

EXPENDITURES BY CATEGORY

Personnel							
Salaries & Wages - 401	919,836	1,058,371	825,378	1,222,002	1,276,651	54,649	4%
Overtime - 402	16,876	2,123	6,866	34,605	49,299	14,694	30%
Employee Benefits - 410	410,727	485,346	378,620	589,636	616,176	26,540	4%
Total Personnel	1,347,439	1,545,840	1,210,865	1,846,243	1,942,126	95,883	5%

Services and Supplies

Professional & Administrative Services - 42	952,852	756,733	459,862	1,371,455	2,038,417	666,962	33%
Other Operating Expenses - 43	11,391	12,075	7,380	8,150	10,350	2,200	21%
Materials & Supplies - 44	2,810	1,620	142	6,198	3,800	(2,398)	-63%
Total Services and Supplies	967,053	770,428	467,385	1,385,803	2,052,567	666,764	32%

Capital Outlay

Asset Acquisition/Improvement - 47	2,456	48,339	554	32,000	32,000	(22,744)	-71%
Total Capital Outlay	2,456	48,339	554	32,000	32,000	-	0%

Indirect Cost Allocations

Administrative Credits - 46	(357,076)	(406,838)	(327,800)	(450,054)	(481,206)	(31,152)	6%
Administrative Debits - 46	609,873	491,225	415,827	579,806	676,634	96,828	14%
IS Charges - 46	393,936	225,900	82,364	218,927	202,953	(15,973)	-8%
Legal Charges - 46	121,806	81,874	38,575	70,000	58,000	(12,000)	-21%
General Liability Insurance - 46	83,938	71,304	95,778	88,243	92,877	4,634	5%
Total Indirect Cost Allocations	852,477	463,464	304,745	506,922	549,258	42,336	8%

Total

3,169,424	2,828,071	1,983,548	3,770,968	4,575,950	804,983	18%
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EXPENDITURES BY PROGRAM

Development Services Planning - 461	1,019,067	841,112	710,282	1,339,959	2,210,376	69,366	3%
Development Services Building - 462	1,327,457	1,280,757	867,969	1,479,353	1,427,670	(34,668)	-2%
Successor Agency to the Pinole Redevelopment - 463	205,481	19,664	12,842	-	-	-	0%
Housing Administration - 464	80,662	141,223	86,917	285,268	298,490	13,222	4%
Code Enforcement - 465	260,334	415,635	211,669	453,050	500,041	38,039	8%
Economic Development - 466	276,424	129,680	93,869	213,337	139,374	(73,963)	-53%
Total	3,169,424	2,828,071	1,983,548	3,770,968	4,575,950	804,983	18%

BUILDING & PLANNING FUND - 212
DEVELOPMENT SERVICES - PLANNING - 461

EXPENDITURE SUMMARY

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2025/26	FY 2026/27	Prop to Rev	Prop to Rev
	Actual	Actual	Actual	Revised	Proposed	\$ Change	% Change
			Thru Mar-26	Budget	Budget		
Personnel							
Salaries & Wages - 401	390,297	409,525	372,683	620,317	658,934	38,617	6%
Employee Benefits - 410	220,962	263,198	245,176	363,153	376,828	13,675	4%
Total Salary & Benefits	611,259	672,724	617,859	983,470	1,035,762	52,292	5%
Services and Supplies							
Professional & Administrative Services - 42	437,968	324,496	214,226	528,869	1,265,886	737,017	58%
Other Operating Expenses - 43	2,615	2,772	1,694	1,550	2,650	1,100	42%
Materials & Supplies - 44	2,055	1,148	142	1,000	1,000	-	0%
Total Services and Supplies	442,638	328,416	216,062	531,419	1,269,536	738,117	58%
Capital Outlay							
Asset Acquisition/Improvement - 47	-	-	554	2,000	2,000	-	0%
Total Capital Outlay	-	-	554	2,000	2,000	-	0%
Indirect Cost Allocations							
Administrative Credits - 46121	(285,047)	(349,135)	(282,335)	(385,357)	(410,884)	(25,527)	6%
Administrative Debits - 46122	58,033	57,703	45,466	64,697	119,962	55,265	46%
IS Charges - 46124	38,473	16,960	3,514	5,116	6,555	1,439	22%
Legal Charges - 46126	53,562	21,370	9,417	20,000	20,000	-	0%
General Liability Insurance - 46201	33,211	29,790	48,611	43,534	46,673	3,139	7%
Total Indirect Cost Allocations	(101,768)	(223,311)	(175,327)	(252,010)	(217,694)	34,315	-16%
Total Building and Planning Fund	952,129	777,828	659,148	1,264,879	2,089,603	824,724	39%
GENERAL FUND - 100							
Professional & Administrative Services - 42	-	-	-	-	-	-	-100%
Administrative Debits - 46122	10,249	10,915	8,765	12,387	13,295	908	-100%
Total General Fund	10,249	10,915	8,765	12,387	13,295	908	-100%
Housing Fund - 285							
Administrative Debits - 46122	56,689	52,369	42,369	57,693	102,478	44,785	44%
Total Housing Fund	56,689	52,369	42,369	57,693	102,478	44,785	44%
Equipment Reserve Fund - 160							
Asset Acquisition/Improvement - 47	-	-	-	5,000	5,000	-	0%
Total Equipment Reserve Fund	-	-	-	5,000	5,000	-	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 97,750	\$ 86,750
CAAP Action:Muni & Comm GHG Inventory	\$ 30,000	
ECHO Fair Housing Services (HE Programs 20 & 21)	17,000	
Front Porch/Home Match Servies (HE Program 11)	21,250	
PC Meeting Minute Preparation	8,000	
Summer Interns- Housing Element Implementation	10,000	
Translation Services	500	

4220X Office Expense		\$ 16,000	\$ 16,000
42201 Miscellaneous office supplies	\$ 1,000		
42202 Housing Element Implementation Print Materials	5,000		
42202 Printing Notifications to the Community	5,000		
42202 Workshop CAAP gas/diesel off-road	600		
42203 Mailing Notifications to the Community	5,000		
4230X Travel and Training		\$ 16,425	\$ 16,500
42301 California APA Annual Conference (2)	\$ 1,200		
42301 League- PC Conference (5 Commissioners)	2,900		
42301 League- PC Conference (Staff) (2)	1,450		
42302 CA APA Conference Mileage, Toll, Air & Hotel (2)	2,000		
42302 CA League PC Conference Mileage, Toll, Air & Hotel (7)	6,000		
42302 CA Climate and Energy Collaboration Forum	1,000		
42303 CA APA Conference Meal Allowance	400		
42303 CA Climate and Energy Collaborative Forum	150		
42303 CA League of Cities PC Conference Meal Allowance	1,400		
42401 Memberships		\$ 1,782	\$ 2,990
American Planning Assoc (APA) (2)	\$ 1,386		
CA Chapter APA Dues (2)	554		
Urban Sustainability Directors Network	1,050		
42504 Recruitment Costs		\$ 200	\$ 200
	200		
42514 Special Department Expense		\$ 396,712	\$ 1,142,845
Cal Recycle Grant: H2O refill stations	\$ 10,000		
CEC Grant: Building Performance Standards	28,300		
CEC Grant: Cost-Effectiveness study	42,500		
CEC Grant: Design outreach materials	15,000		
CEC Grant: Green Workforce Development	55,000		
CEC Grant: HP WH & HVAC Permit Fee Waiver	40,000		
CEC Grant: Municipal Building Decarb	75,000		
CEC Grant: Permitting Compliance Program	20,000		
CEC Grant: Printing Costs	6,000		
CEC Grant: Revolving Fund Set up	10,000		
CEC Grant: Water Heater Loaner Prgm	15,000		
CEC Grant: WWTP PV Design	121,664		
Clean CA Grant: Creekside Pk workforce partner compliance	266,438		
MTC Grant: EV Charging pre-construction	28,571		
OPC SB1 Grant (Sea Level Rise Year 1)	337,960		
OPC SB1 Grant (SLR, passthrough to Hercules)	28,012		
Publishing legal notices (fees collected)	10,000		
SB1383 Grant: Outreach Materials	3,400		
Traffic Studies & CEQA Assistance (cost recovery)	30,000		
		Total Professional/Administrative Services	\$ 1,265,886
4310X Utilities		\$ 1,550	\$ 2,650
PG&E	\$ 2,500		
EBMUD	150		
44301 Fuel		\$ 1,000	\$ 1,000
Equipment Reserve Fund - 160			
47104 Vehicles		\$ 5,000	\$ 5,000
Vehicles	\$ 5,000		

BUILDING & PLANNING FUND - 212
DEVELOPMENT SERVICES - BUILDING DIVISION - 462

EXPENDITURE SUMMARY

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2025/26	FY 2026/27	Prop to Rev	Prop to Rev
	Actual	Actual	Actual Thru Mar-26	Revised Budget	Proposed Budget	\$ Change	% Change
Personnel							
Salaries & Wages - 401	439,200	479,988	395,803	500,589	510,476	9,887	2%
Overtime - 402	1,791	40	46	5,064	5,042	(22)	0%
Employee Benefits - 410	145,721	157,596	101,316	172,463	181,485	9,022	5%
Total Salary & Benefits	586,712	637,623	497,165	678,116	697,003	18,887	3%
Services and Supplies							
Professional & Administrative Services - 42	236,604	239,948	138,243	398,030	332,770	(65,260)	-20%
Other Operating Expenses - 43	6,603	7,000	4,280	4,500	5,600	1,100	20%
Materials & Supplies - 44	325	-	-	900	300	(600)	-200%
Total Services and Supplies	243,533	246,949	142,523	403,430	338,670	(64,760)	-19%
Capital Outlay							
Asset Acquisition/Improvement - 47	2,456	45	-	-	-	-	0%
Total Capital Outlay	2,456	45	-	-	-	-	0%
Indirect Cost Allocations							
Administrative Credits - 46121	(72,029)	(57,703)	(45,466)	(64,697)	(70,322)	(5,625)	8%
Administrative Debits - 46122	175,456	158,516	146,942	208,280	229,443	21,163	9%
IS Charges - 46124	338,107	200,940	75,380	208,694	186,361	(22,334)	-12%
Legal Charges - 46126	8,909	11,759	12,198	10,000	10,000	-	0%
General Liability Insurance - 46201	43,273	34,487	39,227	35,530	36,515	985	3%
Total Indirect Cost Allocations	493,716	347,998	228,282	397,807	391,997	(5,811)	-1%
Total	1,326,417	1,232,615	867,969	1,479,353	1,427,670	(51,684)	-4%
Equipment Reserve Fund - 160							
Asset Acquisition/Improvement - 47	-	47,744	-	-	-	-	0%
Total Equipment Reserve Fund	-	47,744	-	-	-	-	0%
CASp Certification and Training Fund - 226							
Professional & Administrative Services - 42	1,040	398	-	-	-	-	0%
Total CASp Certification and Training	1,040	398	-	-	-	-	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 345,000	\$ 20,500
Backfill Inspector and tech staff	\$ 20,000	
Translation Services	500	
42106 Software Maintenance	\$ -	\$ 25,000
GIS Maintenance	\$ 25,000	
42107 Equipment Maintenance	\$ 1,000	\$ -
Equipment and vehicle maintenance	\$ -	
42108 Building-Structure Maintenance	\$ 1,000	\$ -
42201 Office Expense	\$ 1,000	\$ 3,000

Brochure Printing	\$ 2,000		
Routine office expenses	1,000		
4230X Travel and Training		\$ 11,800	\$ 11,040
42301 CALBO Business Meeting (Spring)	\$ 515		
42301 CALBO Education Week (Fall)	3,825		
42301 Other Educational/Training	500		
42302 CALBO Business Meeting Air & Hotel	1,200		
42302 CALBO Education Week Hotel	3,750		
42302 CALBO Education Week Parking and Mileage	500		
42303 Travel and Training/Meal Allowance	750		
42401 Memberships		\$ 800	\$ 800
California Building Officials (CALBO)	\$ 260		
Electrical Inspectors IAEI	120		
Mechanical and Plumbing Officials (IAMPO)	250		
ICC (General & Local)	170		
42402 Subscriptions		\$ 2,430	\$ 830
CALDAG (AD) Publication	\$ 80		
Construction Costing Publications	500		
Permit Tech Publications	250		
42501 Bank Fees		\$ 5,000	\$ 5,000
Credit card charges	\$ 5,000		
42510 Software Purchase		\$ 30,000	\$ -
Rental Registry Software	\$ -		
42514 Special Departmental		\$ -	\$ 266,600
Appian Village PC Phase 2 Cost Recovery	\$ 58,500		
Contract PC (Pinole Shores II) Cost Recovery	104,100		
Routine Plan Check Cost Recovery	104,000		
Total Professional/Administrative Services			\$ 332,770
4310X Utilities		\$ 4,500	\$ 5,600
PG&E	\$ 5,000		
EBMUD	600		
44301 Fuel		\$ -	\$ 300
Small tools	\$ 300		
44410 Safety Clothing		\$ 900	\$ -
Small tools	\$ -		
Uniform	-		
47107 Furniture		\$ -	\$ -
Ergonomic Chairs	\$ 1,000		
Standing Desk	1,000		
47106 Computer Equipment (not-capitalized)		\$ -	\$ -
Tablet for Inspector	\$ -		

**RECOGNIZED OBLIGATION RETIREMENT FUND - 750
 SUCCESSOR AGENCY TO THE PINOLE REDEVELOPMENT AGENCY - 463**

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	14,946	8,019	8,277	-	-	-	0%
Other Operating Expenses - 43	-	-	-	-	-	-	0%
Total Services and Supplies	14,946	8,019	8,277	-	-	-	0%
Indirect Cost Allocations							
Administrative Debits - 46122	167,532	-	-	-	-	-	0%
Legal Charges - 46126	23,004	11,645	4,565	-	-	-	0%
Total Indirect Cost Allocations	190,536	11,645	4,565	-	-	-	0%
Total	205,481	19,664	12,842	-	-	-	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services		
Amerinational Loan Servicing	\$ -	\$ -
Auditing Services	-	-
Bond Indenture Fees	-	-
HDL Financial Reporting	-	-

HOUSING ASSETS FUND - 285
HOUSING ADMINISTRATION - 464

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	30,203	86,246	44,439	184,115	205,652	21,537	10%
Other Operating Expenses - 43	2,173	2,303	1,407	2,100	2,100	-	0%
Total Services and Supplies	32,376	88,549	45,846	186,215	207,752	21,537	10%
Indirect Cost Allocations							
Administrative Debits - 46122	43,881	45,888	38,118	54,053	57,738	3,685	6%
Legal Charges - 46126	4,405	6,786	2,954	20,000	8,000	(12,000)	-150%
Asset Acquisition/Improvement - 47	-	-	-	25,000	25,000	-	100%
Total Indirect Cost Allocations	48,286	52,674	41,071	99,053	90,738	(8,315)	-9%
Total	80,662	141,223	86,917	285,268	298,490	13,222	4%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 184,115	\$ 205,652
Affordable Housing Loan Coordination (resale/refi)	\$ 8,000	
Affordable Housing NOFA	88,645	
Compliance Monitoring (26-27)	38,495	
CORE Contract (Rapid Rehousing/Unhoused Services)	51,537	
ECHO Fair Housing (HE Program 20&21)	3,000	
Front Porch/Home Match Services (HE Program 11)	3,750	
Housing Fund Consultation Services	5,500	
Housing Successor Annual Report	6,725	
4310X Utilities	\$ 2,100	\$ 2,100
PG&E	\$ 2,000	
EBMUD	100	

GENERAL FUND - 100
CODE ENFORCEMENT - 465

EXPENDITURE SUMMARY

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2025/26	FY 2026/27	Prop to Rev	Prop to Rev
	Actual	Actual	Actual	Revised	Proposed	\$ Change	% Change
			Thru Mar-26	Budget	Budget		
Personnel							
Salaries & Wages - 401	90,340	168,858	56,892	101,096	107,241	6,145	6%
Overtime - 402	15,085	2,084	6,820	29,541	44,257	14,716	33%
Employee Benefits - 410	44,044	64,552	32,129	54,020	57,863	3,843	7%
Total Salary & Benefits	149,468	235,493	95,841	184,657	209,361	24,704	12%
Services and Supplies							
Professional & Administrative Services - 42	50,575	24,678	6,708	109,605	120,355	10,750	9%
Materials & Supplies - 44	430	472	-	4,298	2,500	(1,798)	-72%
Total Services and Supplies	51,005	25,150	6,708	113,903	122,855	8,952	7%
Capital Outlay							
Asset Acquisition/Improvement - 47	-	550	-	-	-	-	0%
Total Capital Outlay	-	550	-	-	-	-	0%
Indirect Cost Allocations							
Administrative Debits - 46122	3,551	109,101	88,268	120,195	128,098	7,903	6%
IS Charges - 46124	17,355	8,000	3,469	5,116	10,038	4,922	49%
Legal Charges - 46126	31,501	30,315	9,442	20,000	20,000	-	0%
General Liability Insurance - 46201	7,454	7,026	7,941	9,179	9,689	510	5%
Total Indirect Cost Allocations	59,861	154,442	109,120	154,490	167,825	13,335	8%
Total	260,334	415,635	211,669	453,050	500,041	46,991	9%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 63,480	\$ 44,500
Contract Seasonal Weed Abatement Officer	\$ 35,000	
Show Cause Hearings	9,000	
Translation Services	500	
4220X Office Expense	\$ 8,000	\$ 8,700
42201 Misc. Office Expense	\$ 1,000	
42202 DOJ Grant: Retailer Ed		
Materials/Toolkit	\$ 700	
42202 Fire Seasonal Postcard	5,000	
42202 General Educational Materials	2,000	
4230X Travel & Training	\$ 6,900	\$ 6,850
42301 CEOSF Conference/Training Registration	\$ 500	
42301 ICC Conference/Training Registration	250	
42301 WICED Conference/Training Registration	250	
42302 AACE Lodging and Travel	2,000	
42302 CACEO Lodging and Travel	2,000	
42302 CEOSF Lodging and Travel/Trainings	600	
42302 WICED Lodging and Travel	750	
42303 Meal Allowance	500	

Fiscal Year (FY) 2026/27 Operating and Capital Budget
 Department Budgets-Community Development

42401 Memberships		\$ 1,225	\$ 1,025
AACE Membership	\$ 75		
CACEO Membership	100		
CEOSF Membership	100		
WICED Membership	750		
42512 Abatement		\$ 30,000	\$ 30,000
Abatement Services	\$ 30,000		
42514 Special Departmental		\$ -	\$ 29,280
DOJ Tob. Grant: Buy Money	\$ 100		

**GENERAL FUND - 100
 ECONOMIC DEVELOPMENT - 466**

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	171,516	29,662	23,934	97,204	93,754	(3,450)	-4%
Total Services and Supplies	171,516	29,662	23,934	97,204	93,754	(3,450)	-4%
Indirect Cost Allocations							
Administrative Debits - 46122	94,481	56,733	45,900	62,501	25,620	(36,881)	-144%
Legal Charges - 46126	426	-	-	-	-	-	0%
Total Indirect Cost Allocations	94,907	56,733	45,900	62,501	25,620	(36,881)	-144%
Total	266,424	86,394	69,834	159,705	119,374	(40,331)	-34%
MEASURE S - 2014 FUND - 106							
Professional & Administrative Services - 42	10,000	43,286	24,035	53,632	20,000	(33,632)	-168%
Total	10,000	43,286	24,035	53,632	20,000	(33,632)	-168%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 85,000	\$ 80,000
Economic Development - Staff Support	\$ 80,000	
Economic Development CRM Software	0	
4230X Travel and Training	\$ 3,745	\$ 3,795
42301 CALED Annual Training Conference Registration	\$ 695	
42301 ICSC Registration	1,100	
42302 CALED Air/Hotel	1,000	
42302 ICSC Hotel/Air	1,000	
42401 Memberships	\$ 6,459	\$ 7,959
CALED Annual Membership	\$ 350	
Chamber of Commerce Community Champion Sponsorship	2,500	
Chamber of Commerce Job Fair Sponsorship	1,500	
East Bay EDA	3,409	
Inter'l Council of Shopping Centers	200	
42403 Advertising	\$ 2,000	\$ 2,000
Advertising (general and industry-specific)	\$ 2,000	
Marketing Materials	-	
Printing & Postage	-	
MEASURE S - 2014 FUND - 106		
42101 Professional Services	\$ 53,632	\$ 20,000
Business Development/Community Help Reserve	\$ 10,000	
Revitalization Reserve	10,000	
<i>(Moved from Planning Division FY23/24)</i>		

COMMUNITY SERVICES

The City of Pinole is dedicated to enhancing community well-being and quality of life through a wide array of programs, facilities, and services that support residents of all ages. The City's Recreation, Library, and Animal Services Divisions work collaboratively to provide inclusive and engaging opportunities that foster community pride, wellness, and lifelong learning. The Community Services Department is comprised of the following divisions and services:

- Recreation
 - Administration
 - Community Events
 - Contra Costa County Library
 - Animal Services
 - Recreation Classes
 - Pacific Coast & Farmers Market Association
 - Tiny Tots
 - Youth Center
 - Senior Center
 - Swim Center
 - Facility & Parks
 - Field and Courts

Mission

The mission of the Community Services Department is to enrich the lives of the diverse Pinole community by providing high-quality recreation and quality of life programs for residents of all ages.

Major Services and Functions

Recreation Division

The Recreation Division offers diverse programming and services that support youth development, active living, cultural enrichment, and community connection. Services are delivered through the following program areas:

Administration

The City hosts a variety of community-wide events throughout the year to bring residents together, celebrate local culture, and strengthen neighborhood connections. Events such as seasonal festivals, outdoor movie nights, parades, and holiday celebrations are family-friendly and inclusive for all ages. The division contracts with local organizations to provide animal, library, and farmers market services. The administration division also provides services through contracts for youth, adult, and senior activities and programs. The Library and Animal Services Division oversees the agreements that the City has with the County Library and County Animal Services through which the County provides library and animal services in Pinole. Public library services in the City are provided by the Contra Costa County Library system. (Just one city in the County, Richmond, has its own municipal library system.) The County provides library services to residents of Pinole at the Pinole branch library located on Pinole Valley Road. The branch library building was constructed by and is owned by the County. The County provides a baseline level of weekly open hours and charges the City for the maintenance of the building. (Most other cities in the County have constructed their own building to house their branch library.) The County Animal Services Department provides animal control services to the City's residents, for which the County charges the City a fee.

Tiny Tots

This early childhood program offers a safe, nurturing environment in a dedicated facility for preschool-aged children to learn, socialize, and grow. Through structured play, creative activities, and early learning curriculum, the Tiny Tots program supports school readiness and developmental milestones.

Youth Center

The Youth Center provides a supervised, welcoming space for local teens and pre-teens to engage in after-school and school break activities, enrichment programs, leadership development, and recreational opportunities. The center also promotes positive social interaction.

Senior Center

The Senior Center offers a vibrant hub for adults aged 50 and over to stay active, connected, and engaged. Programs include fitness classes, wellness services, hobby groups, social events, and nutritional meal services, all aimed at promoting independence and healthy aging.

Swim Center

The Swim Center serves as a community resource for aquatic recreation, swim lessons, fitness programs, and swim team training. The facility supports water safety education and provides access to swimming for youth and adult age groups. The Swim Center is owned by the city. The City currently contracts with the Pinole Seals for them to program programs and lessons. The Pinole Seals open the pool for community use during spring and summer months and conducts practices of their swim team.

Facility Rentals

The City provides access to a variety of indoor and outdoor spaces for public and private use, including community rooms, banquet halls, and park picnic sites. Facility rentals are available for events such as weddings, meetings, celebrations, and recreational programs. In addition, the division oversees the City's Memorial Hall building which is used as a theater space for educational programs run by the Pinole Community Players community theater group as well as the Players' theatric productions. The city leases the building to the Players for these uses.

□ Parks

Pinole maintains a network of public parks that offer green space, playgrounds, picnic areas, walking trails, and open areas for community gatherings. Parks are designed to enhance outdoor recreation and environmental appreciation. This division includes park rules and policies, park reservations, and park maintenance and development.

□ Fields and Courts

The City provides athletic fields and courts to support organized sports leagues, recreational play, and fitness activities. Facilities include baseball and soccer fields, basketball and tennis courts, and multi-use areas maintained for safety and quality use.

FY 2025/26 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Increased enrollment in the Tiny Tots early childhood program.
- Upgraded and improved the control system at the Swim Center to enhance operations and user experience.
- Updated Park rules and replaced signage at all parks.
- Expanded community event offerings with the addition of the Holiday Breakfast, Glow Pinole, and the Shop and Stroll feature during the Tree Lighting celebration.
- Partnered with the West Contra Costa Youth Soccer League to secure a significant donation for the rehabilitation of the Wright Soccer Field at Pinole Valley Park.
- Expanded program offerings and activities for youth, adults, and seniors to better meet community needs.
- Reopened City facilities for public rentals and community programming following pandemic-related closures.
- Increased field rentals through amenity improvements, including upgraded lighting and field maintenance at Fernandez Park.
- Enhanced safety and visibility at Fernandez Park by trimming trees and improving sightlines for park users.
- Streamlined the registration process to provide easier and more accessible enrollment for community programs and services.
- Successfully filled the Community Services Coordinator position at the Senior Center to support senior programs and services.
- Responded promptly to roof leaks at the Senior Center by issuing an emergency contract and completing a full roof replacement.
- Replaced the failing HVAC system at the Senior Center, restoring proper climate control and ensuring a comfortable environment for facility users.

Capital Improvement Plan (CIP) Projects

- FA2202 Senior Center Modernization was completed with the roof replacement and HVAC system.
- PA1901 Pinole Valley Park Soccer Field Rehabilitation was completed with the community donation received by West Contra Costa Youth Soccer League.

FY 2026/27 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

Continue partnership with the Contra Costa and Solano Food Bank to provide food resources to the community.

Fill vacant positions throughout the department.

- Continue to review and expand community events to increase participation.
- Resume special luncheons at the Senior Center.
- Increase youth programming in partnership with the local schools.
- Increase contract classes for youth, adult, and senior offerings.
- Collaborate with local organizations to expand programs and services.
- Repair tiny tot facility by replacing floor and building.

Capital Improvement Plan (CIP) Projects

- Swim Center Upgrades
- Tiny Tot Floor and Painting
- Senior Center Flooring Upgrade

Significant Special Projects for FY 2027/28 through FY 2030/31

- Implement new recreation registration software.
- Improvements to Dog Park
- Improvement to Caretakers House
- Tiny Tot Building Improvements
- Swim Center Pump Room Projects
- Senior Center Flooring Project and Improvements

Major Changes in FY 2026/27 Budget

The Community Services Department budget for FY 2026/27 does not include any significant changes relative to the FY 2025/26 budget.

Position Summary

Position	2022/23	2023/24	2024/25	2025/26	2026/27
Community Services Director	1	1	1	1	1
Recreation Manager	1	1	1	1	1
Food Services Specialist	0	0	0.75	0.75	0.75
Cook, <i>part-time/regular</i>	0.75	0.75	0	0	0
Recreation Coordinator	3.5	3.5	3.5	4	4
Recreation Leader	2.88	2.88	3.51	4.77	4.77
Recreation Leader (Tiny Tots)	1.13	1.13	0	0	0
Rental Facility Custodian, <i>part-time/temporary</i>	1.65	1.65	1.65	1.98	1.98
Senior Recreation Leader	1.5	1.5	2	0.47	0.47
Total	13.41	13.41	13.41	13.97	13.97

COMMUNITY SERVICES BUDGET SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	325,040	400,014	159,627	432,367	447,572	15,205	3%
Measure S 2014 - 106	739	8,834	718	15,300	15,300	-	0%
Equipment Reserve Fund - 160	-	23,872	-	-	-	-	0%
Recreation Fund - 209	1,894,085	2,364,928	1,624,866	2,316,113	2,438,214	122,102	5%
Total	2,219,864	2,797,648	1,785,211	2,763,780	2,901,086	137,307	5%

EXPENDITURES BY CATEGORY

Personnel

Salaries & Wages - 401	741,348	855,219	678,330	986,653	1,040,195	53,542	5%
Overtime - 402	0	1,959	3,414	0	0	-	0%
Employee Benefits - 410	299,306	375,905	290,203	425,576	466,380	40,804	9%
Total Personnel	1,040,654	1,233,083	971,947	1,412,229	1,506,575	94,346	6%

Services and Supplies

Professional & Administrative Services - 42	772,328	876,892	525,023	914,594	958,837	44,243	5%
Other Operating Expenses - 43	217,623	229,465	142,364	191,736	206,036	14,300	7%
Materials & Supplies - 44	7,829	10,673	8,604	10,050	10,050	-	0%
Total Services and Supplies	997,779	1,117,030	675,991	1,116,380	1,174,923	58,543	5%

Capital Outlay

Asset Acquisition/Improvement - 47	29,070	261,258	17,607	50,300	50,300	-	0%
Total Capital Outlay	29,070	261,258	17,607	50,300	50,300	-	0%

Indirect Cost Allocations

Administrative Credits - 46	(19,458)	-	-	-	(7,905)	-	0%
Administrative Debits - 46	-	-	12,247	18,417	28,447	-	0%
IS Charges - 46	85,005	113,540	29,463	93,637	69,860	(23,777)	-34%
Legal Charges - 46	14,137	5,902	2,010	4,500	6,100	-	0%
General Liability Insurance - 46	72,676	66,836	75,946	68,316	72,786	4,470	6%
Total Indirect Cost Allocations	152,360	186,277	119,666	184,870	169,288	(19,307)	-11%

Total

2,219,864	2,797,648	1,785,211	2,763,780	2,901,086	137,307	5%
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EXPENDITURES BY PROGRAM

Recreation Administration - 551	709,486	1,111,937	686,542	927,173	969,179	42,006	4%
Senior Center - 552	541,257	534,487	410,116	565,670	536,145	(29,525)	-6%
Tiny Tots - 553	201,757	246,069	175,608	278,667	259,451	(19,216)	-7%
Youth Center - 554	213,701	303,842	177,486	343,042	319,423	(23,619)	-7%
Swim Center - 557	226,884	203,780	177,029	220,360	227,750	7,390	3%
Memorial Hall - 558	3,554	-	-	-	25,500	25,500	0%
Tennis - 559	-	-	107	-	-	-	0%
Library Services - 560	158,796	198,317	62,857	202,430	200,000	(2,430)	-1%
Animal Control Services - 561	164,428	199,216	95,466	226,437	245,572	19,135	8%
Facility Rentals - 562	-	-	-	-	88,066	88,066	100%
Recreation Classes - 563	-	-	-	-	30,000	30,000	100%
Total	2,219,864	2,797,648	1,785,211	2,763,780	2,901,086	137,307	5%

RECREATION FUND - 209
RECREATION ADMINISTRATION - 551

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	370,943	426,580	339,420	424,413	461,422	37,009	8%
Employee Benefits - 410	124,130	205,604	171,631	222,879	257,307	34,428	13%
Total Personnel	495,073	632,185	511,051	647,292	718,729	71,437	10%
Services and Supplies							
Professional & Administrative Services - 42	105,095	127,822	98,415	133,011	120,811	(12,200)	-10%
Materials and Supplies - 44	25	-	-	-	-	-	0%
Total Services and Supplies	105,121	127,822	98,415	133,011	120,811	(12,200)	-10%
Indirect Cost Allocations							
Admin Debits - 46122	-	-	12,247	18,417	28,447	10,030	0%
Admin Credits - 46121	(19,458)	-	-	-	(5,841)	(5,841)	0%
IS Charges - 46124	85,005	113,540	29,463	93,637	69,860	(23,777)	-34%
Legal Charges - 46126	10,472	5,306	789	2,000	3,000	1,000	33%
General Liability Insurance - 46201	31,391	28,447	32,469	29,316	32,173	2,857	9%
Total Indirect Cost Allocations	107,411	147,293	74,968	143,370	127,639	(15,731)	-12%
Capital Outlay							
Asset Acquisition/Improvement - 47	66	169,450	805	-	-	-	-100%
Total Capital Outlay	66	169,450	805	-	-	-	-100%
Total	707,670	1,076,750	685,239	923,673	967,179	43,506	4%
General Fund 100							
Professional & Administrative Services - 42	1,816	2,481	1,303	3,500	2,000	(1,500)	-75%
Total General Fund	1,816	2,481	1,303	3,500	2,000	(1,500)	-75%
Measure S-2014 Fund - 106							
Asset Acquisition/Improvement - 47	-	8,834	-	-	-	-	0%
Total Measure S-2014 Fund	-	8,834	-	-	-	-	0%
Equipment Reserve Fund 160							
Asset Acquisition/Improvement - 47	-	23,872	-	-	-	-	0%
Total Equipment Reserve Fund	-	23,872	-	-	-	-	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27
42101 Professional Services		\$ 1,181	\$ 1,181
Broadcast Music/ASCAP Services	\$ 1,181		
42201 Office Expense		\$ 1,500	\$ 1,500
Office Supplies	\$ 1,500		
4230X Travel, Training & Meeting Costs		\$ 13,300	\$ 13,300
Travel & Training/Conf-Registration	\$ 6,500		
Travel & Training/Mileage, Air	6,000		
Travel & Training/Meal Allowance	800		
42401 Memberships		\$ 1,030	\$ 1,030
CPRS Memberships (2)	\$ 330		
NRPA Membership	700		
42501 Bank Fees		\$ -	\$ -
42510 Software purchase		\$ 3,200	\$ 1,000
Department Software	\$ 1,000		
42514 Special Department Expense		\$ 24,600	\$ 24,600
Activity Guide, Postcard, Postage	\$ 20,000		
Event Table Materials	2,000		
Postage Machine	100		
Staff and volunteer T-Shirts	2,500		
42515 Special Events		\$ 88,200	\$ 78,200
City's Support to the Annual Car Show	\$ 30,000		
Community Service Day	2,000		
Egg Hunt	7,000		
Expenses for Movies and Sounds in the Park	12,000		
Floating Pumpkin Patch	1,000		
Glow Pinole	1,200		
Holiday Breakfast	2,500		
Other related expenses for events or Commissions	500		
Pride Event	10,000		
Tree Lighting	10,000		
United Against Hate Week	500		
Veteran's Day Ceremony	1,500		
General Fund 100			
42511 Equipment Rent		\$ 3,500	\$ 2,000
Restroom Services Farmers Market & PVP	\$ 2,000		

RECREATION FUND - 209
SENIOR CENTER - 552

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	161,286	151,189	164,470	222,102	238,946	16,844	7%
Overtime - 402	-	568	1,660	-	-	-	0%
Employee Benefits - 410	68,512	45,495	37,624	61,621	66,573	4,952	7%
Total Personnel	229,797	197,252	203,753	283,723	305,519	21,796	7%
Services and Supplies							
Professional & Administrative Services - 42	80,850	77,512	72,947	109,255	48,515	(60,740)	-125%
Other Operating Expenses - 43	188,469	198,432	110,445	151,286	159,286	8,000	5%
Materials & Supplies - 44	3,580	4,222	3,360	4,800	4,800	-	0%
Total Services and Supplies	272,899	280,166	186,752	265,341	212,601	(52,740)	-25%
Capital Outlay							
Asset Acquisition/Improvement - 47	20,884	40,631	1,740	-	-	-	0%
Total Capital Outlay	20,884	40,631	1,740	-	-	-	0%
Indirect Cost Allocations							
Legal Charges - 46126	781	596	390	1,000	1,100	100	9%
General Liability Insurance - 46201	16,896	15,842	17,481	15,606	16,925	1,319	8%
Total Indirect Cost Allocations	17,677	16,438	17,871	16,606	18,025	1,419	8%
Total	541,257	534,487	410,116	565,670	536,145	(29,525)	-6%

MEASURE S - 2014 FUND - 106

Professional & Administrative Services - 42	-	-	-	-	-	-	0%
Asset Acquisition/Improvement - 47	-	-	-	-	-	-	0%
Total	-	-	-	-	-	-	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 36,200	\$ 16,200
Staff Training	2,000	
Tour Payment-Senior Trips	13,500	
Westcat Tickets	700	
42107 Equipment Maintenance	\$ 22,200	\$ 22,200
Center Maint. Snack Bar	\$ 1,000	
Fire extinguisher maintenance and inspection fee	1,000	
Kitchen Maintenance: Replacement	13,400	
Pool Table Maintenance	2,400	
Refrigerator/freezer maintenance	2,000	
Trap Service	2,400	

42108 Maintenance Structure/Imp		\$ 40,740	\$ -
Electrical Supplies	\$ -		
HVAC Service	-		
Janitorial	-		
Key Pad/Alarm Service	-		
Landscape Maintenance	-		
Pest Control Services	-		
Plumbing Supplies	-		
Sanitary/Cleaning Supplies	-		
42201 Office Expense		\$ 6,000	\$ 6,000
42201 Office supplies, paper flyers, and tickets	\$ 2,000		
42202 Printing & Binding	4,000		
4230X Travel & Training		\$ 200	\$ 200
Annual Conferences and Trainings	\$ 200		
Travel & Training/Mileage, Air	-		
Travel & Training/Meal Allowance	-		
42401 Memberships		\$ 165	\$ 165
CPRS Membership	\$ 165		
42501 Bank Fee		\$ -	\$ -
42510 Software Purchase		\$ -	\$ -
Zoom	\$ -		
42514 Special Department Expense		\$ -	\$ -
Inspection fees	\$ -		
42515 Special Events		\$ 3,750	\$ 3,750
Holiday Craft Fair	\$ 750		
Misc. Events	3,000		
		Total Professional/Administrative Services	\$ 48,515
4310X Utilities		\$ 67,000	\$ 75,000
Gas and Electric	\$ 55,000		
Water	20,000		
4320X Taxes		\$ 10,756	\$ 10,756
Taxes/Property Tax	\$ 10,756		
43802 Class Fees		\$ -	\$ -
Instructor Fees	\$ -		
43803 Personal Service		\$ -	\$ -
WestCat tickets (reimbursed when sold)	\$ -		
43804 Food Program		\$ 65,000	\$ 65,000
Food Expense	\$ 50,160		
Kitchen Maintenance	13,400		
Snack Bar	1,440		
43805 Travel		\$ -	\$ -
American Stage Tour Payment	\$ -		

Premier Tour Payment	-		
43808 Gift Shop Sales	\$ -	\$ -	
43809 Newsletter	\$ 3,550	\$ 3,550	
Newsletter monthly postage	\$ 3,250		
Newsletter annual bulk mail	300		
43810 Center Maintenance	\$ -	\$ -	
Center deep clean	\$ -		
Kitchen janitorial service (12)	-		
Misc. center maintenance	-		
Trap Service	-		
43811 Supplies	\$ -	\$ -	
Misc. Program Supplies & PPE	\$ -		
43813 Membership Events	\$ 4,980	\$ 4,980	
	\$ 4,980		
Total Other Operating Expenses			\$ 159,286
44304 Permit Fee	\$ 2,800	\$ 2,800	
Health Permit	\$ 2,800		
44306 Maintenance Supplies	\$ 2,000	\$ 2,000	
	\$ 2,000		
4710X Furniture Fixtures & Equipment	\$ -	\$ -	
47101 SC Renovation Project: Kitchen Equipment Replacement (<i>carryforwa</i>	\$ -		
47105 Other Misc. Equipment	-		
47105 2 Laptops and Scanner for Front Desk	-		
47201 Improvements/Building	\$ -	\$ -	
SC Renovation Project: Main Hall Flooring (<i>carryforward</i>)	\$ -		

RECREATION FUND - 209
TINY TOTS - 553

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	105,634	139,648	88,295	141,247	141,060	(187)	0%
Overtime - 402	-	417	323	-	-	-	0%
Employee Benefits - 410	54,761	67,295	57,974	76,017	83,098	7,081	9%
Total Personnel	160,395	207,360	146,592	217,264	224,158	6,894	3%
Services and Supplies							
Professional & Administrative Services - 42	28,521	28,119	14,429	33,434	7,634	(25,800)	-338%
Other Operating Expenses - 43	1,833	2,247	1,652	2,750	2,250	(500)	-22%
Materials and Supplies - 44	141	205	1,875	-	-	-	-100%
Total Services and Supplies	30,495	30,571	17,956	36,184	9,884	(26,300)	-266%
Capital Outlay							
Asset Acquisition/Improvement - 47	424	-	-	-	-	-	-100%
Total Capital Outlay	424	-	-	-	-	-	-100%
Indirect Cost Allocations							
Legal Charges - 46126	1,064	-	-	500	500	-	0%
General Liability Insurance - 46201	8,641	8,138	10,341	9,419	9,609	190	2%
Total Indirect Cost Allocations	9,705	8,138	10,341	9,919	10,109	190	2%
Total	201,018	246,069	174,890	263,367	244,151	(19,216)	-8%
MEASURE S - 2014 FUND - 106							
Asset Acquisition/Improvement - 47	739	-	718	15,300	15,300	-	0%
Total	739	-	718	15,300	15,300	-	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42107 Equipment Maintenance	\$ 400	\$ 400
Copier and other equipment maintenance	\$ 400	
42108 Maintenance Structure/Imp	\$ 22,250	\$ -
Alarm Monitoring	\$ -	
Building Maintenance	-	
Countertops	-	
HVAC Maintenance	-	
Janitorial (3 times weekly and annual deep clean)	-	
Landscape Maintenance	-	
Pest Control	-	
Playground Wood Chip Refreshment (Spring)	-	

42201 Office Expense **\$ 2,650** ~~\$ 2,800~~ **\$ 2,650** ~~\$ 2,800~~ Community Services

Toner, ink, other office supplies \$ 2,000

4230X Travel & Training **\$ 2,900** **\$ -**

Annual Conferences and Trainings \$ -
 CPRS Airfare 0
 CPRS Hotel 0
 Travel & Training/Meal Allowance 0

42401 Memberships **\$ 234** **\$ 234**

CPRS Membership \$ 165
 NAEYC Membership 69

42501 Bank Fees **\$ -** **\$ -**

42514 Special Department Expense **\$ 5,000** **\$ 5,000**

Holiday paper and craft supplies \$ 650
 Paper and craft supplies 1,850
 Toy replacement 2,000
 T-Shirt fundraiser 500

Total Professional/Administrative Services **\$ 7,634**

4310X Utilities **\$ 2,750** **\$ 2,250**

Gas and Electric \$ 2,000
 Water 250

43201 Property Tax **\$ -** **\$ -**

44306 Maintenance Supplies **\$ -** **\$ -**

Misc. Maintenance Supplies \$ -

4710X Furniture Fixtures & Equipment **\$ -** **\$ -**

42101 Alarm System Upgrade \$ -

MEASURE S - 2014 FUND - 106

47103 FF&E/Furniture **\$ 2,400** **\$ 2,400**

Tiny Tots outdoor shade (carryforward) \$ 2,400

47201 Improvements/Building **\$ 12,900** **\$ 12,900**

Restroom Walls/Floor Repair/Replace (carryforward) \$ 11,000
 Tiny Tots Countertop (carryforward) 1,900

**RECREATION FUND - 209
 YOUTH CENTER - 554**

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	103,486	137,802	86,145	198,891	198,767	(124)	0%
Overtime - 402	-	974	1,431	-	-	-	0%
Employee Benefits - 410	51,904	57,510	22,974	65,059	59,402	(5,657)	-10%
Total Personnel	155,389	196,287	110,550	263,950	258,169	(5,781)	-2%
Services and Supplies							
Professional & Administrative Services - 42	37,056	66,583	28,796	39,417	19,675	(19,742)	-100%
Other Operating Expenses - 43	4,673	11,409	6,710	7,700	9,000	1,300	14%
Materials & Supplies - 44	220	2,170	1,432	2,500	2,500	-	0%
Total Services and Supplies	41,949	80,161	36,937	49,617	31,175	(18,442)	-59%
Capital Outlay							
Asset Acquisition/Improvement - 47	438	12,986	14,345	15,000	15,000	-	0%
Total Capital Outlay	438	12,986	14,345	15,000	15,000	-	0%
Indirect Cost Allocations							
Administrative Credits - 46121	-	-	-	-	-	-	0%
Administrative Debits - 46122	-	-	-	-	-	-	0%
Legal Charges - 46126	177	-	-	500	1,000	500	0%
General Liability Insurance - 46201	15,747	14,409	15,654	13,975	14,079	104	1%
Total Indirect Cost Allocations	15,924	14,409	15,654	14,475	15,079	604	4%
Total	213,701	303,842	177,486	343,042	319,423	(23,619)	-7%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27
42101 Professional Services		\$ 5,000	\$ 5,000
Youth Camp Instructors	\$ 5,000		
42107 Equipment Maintenance		\$ 1,300	\$ 1,300
Other Vehicle Maintenance	\$ 1,000		
Oil Changes (4)	300		

42108 Maintenance Structure/Imp

Building Maintenance	\$ -
Elevator Service call	-
Fire Extinguisher Maintenance	-
Fire Sprinkler Inspection	-
HVAC City Mechanical	-
Janitorial Service (12)	-
Janitorial supplies	-
JanPro floor cleaning	-
Misc. other supplies	-
State annual fire inspection	-
Western Exterminator Pest Control (4)	-

42201 Office Expense

Miscellaneous Office Supplies	\$ 500
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4230X Travel and Training

Annual Conferences and Trainings	\$ 2,500
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42401 Memberships

CPRS Membership	\$ 375
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42501 Bank Fees

Credit Card Transaction Fees	\$ -
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42514 Special Department Expense

\$ 10,000

Total Professional/Administrative Services \$ 19,675

4310X Utilities

Gas and Electric	\$ 7,500
Water	300

42301 Property Taxes

\$ 1,200 \$ 1,200

Total Other Operating Expenses \$ 9,000

44301 Fuel

Youth Camp Fuel	\$ 100
Youth Center Fuel	400

\$ 500 \$ 500

44304 Permit Fee

Health Permit	\$ 2,000
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\$ 2,000 \$ 2,000

47201 Improvements/Building

Replacement of vinyl floor at Youth Center <i>(carryforward)</i>	\$ 15,000
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\$ 15,000 \$ 15,000

**RECREATION FUND - 209
 SWIM CENTER - 557**

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	192,212	176,842	150,810	167,110	174,500	7,390	4%
Other Operating Expenses - 43	22,647	17,377	23,557	30,000	30,000	-	0%
Materials & Supplies - 44	3,862	4,076	1,937	2,750	2,750	-	0%
Total Services and Supplies	218,722	198,295	176,304	199,860	207,250	7,390	4%
Capital Outlay							
Asset Acquisition/Improvement - 47	6,519	5,485	-	20,000	20,000	-	0%
Total Capital Outlay	6,519	5,485	-	20,000	20,000	-	0%
Indirect Cost Allocations							
Legal Charges - 46126	1,643	-	725	500	500	-	0%
Total Indirect Cost Allocations	1,643	-	725	500	500	-	0%
Total	226,884	203,780	177,029	220,360	227,750	7,390	4%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 99,500	\$ 99,500
Swim Center Operations Contract	\$ 99,500	
42108 Maintenance Structure/Imp	\$ 67,610	\$ 75,000
Annual Fire Sprinkler Inspection	\$ 341	
Janitorial	8,800	
Landscape Maintenance	3,080	
Pest Control	1,100	
Pool Maintenance	45,179	
Pool Supplies	16,500	
42501 Bank Fees	\$ -	\$ -
Credit Card Processing Fees	\$ -	
Total Professional/Administrative Services	\$ 174,500	
4310X Utilities	\$ 26,000	\$ 26,000
43103 Gas and Electric	\$ 19,000	
43102 Water	7,000	
43201 Property Taxes	\$ 4,000	\$ 4,000
44304 Permit Fee	\$ 2,750	\$ 2,750
Health Permits	\$ 2,750	
47103 FF&E/Equipment	\$ 20,000	\$ 20,000
Outdoor Furniture Replacement	\$ 20,000	

**RECREATION FUND - 209
 MEMORIAL HALL - 558**

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	3,554	-	-	-	20,000	20,000	0%
Other Operating Expenses - 43	-	-	-	-	5,500	5,500	0%
Legal Charges - 46126	-	-	-	-	-	-	0%
Total Services and Supplies	3,554	-	-	-	25,500	25,500	0%
Total	3,554	-	-	-	25,500	25,500	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27
42108 Maintenance Structure/Imp		\$ -	\$ 20,000
Building Maintenance	\$ 20,000		
Misc. Maintenance	-		
Pest Control	-		
Plumbing Supplies	-		
Sanitary Supplies	-		
<i>(Moved to Facilities division effective FY23/24)</i>			
42501 Bank Fees		\$ -	\$ -
<i>(Moved to division 551 effective FY23/24)</i>			
Total Professional/Administrative Services			\$ 20,000
4310X Utilities		\$ -	\$ 5,500
Gas and Electric	\$ 2,500		
Water	3,000		
<i>(Moved to Facilities division effective FY23/24)</i>			

RECREATION FUND - 209
TENNIS - 559

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	-	-	-	-	-	-	0%
Legal Charges - 46126	-	-	107	-	-	-	0%
Total Services and Supplies	-	-	107	-	-	-	0%
Total	-	-	107	-	-	-	0%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27
42108 Maintenance Structure/Imp		\$ -	\$ -
Building Maintenance	\$ -		
<i>(Moved to Facilities division effective FY23/24)</i>			
42501 Bank Fees		\$ -	\$ -
Credit Card Processing Fees	\$ -		
<i>(Moved to division 551 effective FY23/24)</i>			
4310X Utilities		\$ -	\$ -
Gas and Electric	\$ -		
Water	-		
<i>(Moved to Facilities division effective FY23/24)</i>			

GENERAL FUND - 100
LIBRARY SERVICES - 560

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	158,796	198,317	62,857	202,430	200,000	(2,430)	-1%
Total Services and Supplies	158,796	198,317	62,857	202,430	200,000	(2,430)	-1%
Total	158,796	198,317	62,857	202,430	200,000	(2,430)	-1%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 202,430	\$ 200,000
Library Services reimbursement agreement - 40 base	\$ 200,000	

GENERAL FUND - 100
ANIMAL CONTROL SERVICES - 561

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	164,428	199,216	95,466	226,437	245,572	19,135	8%
Total Services and Supplies	164,428	199,216	95,466	226,437	245,572	19,135	8%
Total	164,428	199,216	95,466	226,437	245,572	19,135	8%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services	\$ 226,437	\$ 245,572
Animal Control Services \$13.45 per capita	\$ 245,572	

RECREATION FUND - 209
FACILITY RENTALS - 562

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	-	-	-	-	90,130	90,130	100%
Admin Credits - 46	-	-	-	-	(2,064)	(2,064)	100%
Total Services and Supplies	-	-	-	-	88,066	88,066	100%
Total	-	-	-	-	88,066	88,066	100%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42108 Building-Structure Maintenance		
Building Maintenance	\$ 90,130	\$ -
Total Professional/Administrative Services		\$ 90,130

RECREATION FUND - 209
RECREATION CLASSES - 563

EXPENDITURE SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	-	-	-	-	30,000	30,000	100%
Admin Credits - 46	-	-	-	-	-	-	0%
Total Services and Supplies	-	-	-	-	30,000	30,000	100%
Total	-	-	-	-	30,000	30,000	100%

MAJOR NON-PERSONNEL EXPENSE DETAILS

	FY 2025/26	FY 2026/27
42101 Professional Services		
Instructor Contracts	\$ 30,000	\$ -
Total Professional/Administrative Services		\$ 30,000

GENERAL GOVERNMENT

Mission

The mission of General Government is to appropriate funds for general City administrative overhead costs.

Major Services and Functions

The General Government Department is a department established in the City's accounting system to provide a clearing house for payment of certain debt that is not tied to another specific department and accounting of cost recovery for internal services. As currently organized, the department does not perform any services.

FY 2025/26 Key Accomplishments

- Account for debt service payments, retiree medical reimbursement, and internal transfers

FY 2026/27 Key Priorities and Projects

- Continue to account for internal service functions

Major Changes in FY 2026/27 Budget

There are not any major changes to the General Government department budget for FY 2026/27.

Position Summary

There are no positions budgeted in the General Government department.

GENERAL GOVERNMENT BUDGET SUMMARY

	FY 2023/24 Actual	FY 2024/25 Actual	FY 2025/26 Actual Thru Mar-26	FY 2025/26 Revised Budget	FY 2026/27 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	3,884,475	3,772,639	1,702,229	-	-	-	#DIV/0!
Measure S 2006 - 105	-	150,000	-	-	-	-	0%
Measure S 2014 - 106	1,552,839	1,077,458	-	283,500	283,500	-	0%
Measure I - 107	-	600,000	-	300,000	130,000	(170,000)	-131%
General Reserve Fund - 150	-	843,790	-	2,400,000	-	(2,400,000)	0%
Recreation Fund - 209	7,338	8,049	4,839	7,500	7,500	-	0%
Measure J - 215	-	-	-	-	-	-	0%
Sewer Enterprise Fund - 500	21,162	16,471	10,780	-	-	-	0%
Pension Fund - 700	-	-	-	-	-	-	0%
Total	5,465,814	6,468,407	1,717,849	2,991,000	421,000	(2,570,000)	-610%
EXPENDITURES BY CATEGORY							
Personnel							
Salary Savings - 405	-	-	-	(300,000)	(150,000)	150,000	0%
Employee Benefits - 410	5,935	-	1,903	(200,000)	(100,000)	100,000	0%
Med Insurance/Retirement - 411	1,266,413	1,412,549	856,677	1,390,500	1,473,480	82,980	6%
Total Personnel	1,272,348	1,412,549	858,579	890,500	1,223,480	332,980	27%
Services and Supplies							
Professional & Administrative Services - 42	7,617	361	5,579	-	-	-	0%
Other Operating Expenses - 43	19,559	20,708	12,665	16,500	19,300	2,800	15%
Total Services and Supplies	27,176	21,069	18,244	16,500	19,300	2,800	15%
Capital Outlay							
Asset Acquisition/Improvement - 47	-	-	-	-	-	-	0%
Total Capital Outlay	-	-	-	-	-	-	0%
Debt Service							
Debt Principal - 48101	209,220	204,848	195,585	195,585	191,228	(4,357)	-2%
Debt Interest - 48102	402,675	432,058	454,415	454,415	483,773	29,358	6%
Cost of Issuance - 48103	3,545	3,515	981	3,545	3,545	-	0%
Total Debt Service	615,440	640,421	650,981	653,545	678,546	25,001	4%
Indirect Cost Allocations							
Information Systems (IS) Charges - 46	340,736	345,321	166,912	364,263	339,505	(24,758)	-7%
Admin Debits - 46122	-	-	23,133	34,788	53,734	18,946	35%
General Liability Insurance - 46201	-	-	-	-	-	-	0%
Total Indirect Cost Allocations	340,736	345,321	190,045	399,051	393,239	(5,812)	-1%
Operating Transfers Out - 49901	3,210,114	4,049,048	-	5,576,407	2,995,373	(2,581,034)	-86%
Total	5,465,814	6,468,407	1,717,849	7,536,003	5,309,938	(2,226,065)	-42%
EXPENDITURES BY PROGRAM							
General Government - 117	5,465,814	6,468,407	1,717,849	7,536,003	5,309,938	(2,226,065)	-42%
Total	5,465,814	6,468,407	1,717,849	7,536,003	5,309,938	(2,226,065)	-42%

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2025/26	FY 2026/27
4310X Utilities		\$ 16,500	\$ 19,300
43105 Comcast	\$ -		
43102 Water	1,300		
43103 Gas/Electric	18,000		
48101 Debt Principal		\$ 195,585	\$ 191,228
Pension Obligation Bond principal	\$ 191,228		
48102 Debt Interest		\$ 454,415	\$ 483,773
Pension Obligation Bond interest	\$ 483,773		
49901 Transfers Out		\$ 2,592,907	\$ 2,581,873
Appian Village LLA - General Benefit	\$ 30,000		
PCTV operating contribution	422,504		
Planning Division operating contribution	490,805		
Rec: Car Show/City events	72,800		
Recreation operating contribution	1,565,764		

MEASURE S - 2014 FUND - 106

49901 Transfers Out		\$ 283,500	\$ 283,500
Cable TV Contribution	\$ 55,000		
Recreation-Cinema in the Park	2,500		
Recreation-Community Service Commission	4,000		
Recreation-Summer Sounds in the Park	4,500		
Recreation-Swim Center Contribution	65,000		
Recreation-Tree Lighting	2,500		
Reserve to replace 2 PW vehicles per year	30,000		
Reserves to replace heavy equipment	115,000		
Reserves to replace 2 Dev Svcs vehicles per year	5,000		

MEASURE I FUND - 107

49901 Transfers Out		\$ 300,000	\$ 130,000
Tsfr to Recreation Fund	\$ 130,000		

GENERAL RESERVE FUND- 150

49901 Transfers Out		\$ 2,400,000	\$ -
General Fund	\$ -		

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SCHEDULE OF TRANSFERS

The General Fund provides annual contributions to the Recreation, Pinole Community Television (PCTV), and Planning and Building funds to fund any operational deficiencies. Only the amounts necessary to fund operations are transferred towards the end of the fiscal year. Special community events, such as the annual tree lighting, are also funded by Measure S 2014.

FY 2026-27 Schedule of Transfers

FUND #	DESCRIPTION	TRANSFER-OUT ACCOUNT #	AMOUNT	FUND #	DESCRIPTION	TRANSFER-IN ACCOUNT #	PURPOSE
100	General Fund	100-117-49901	30,000				Appian Village LLAD General Benefit
100	General Fund	100-117-49901	422,504	505	Cable Television Fund	505-119-39901	Cable Television contribution [1]
100	General Fund	100-117-49901	1,565,764	209	Recreation Fund	209-551-39901	Recreation operating contribution [1]
100	General Fund	100-117-49901	72,800	209	Recreation Fund	209-551-39901	Recreation contribution for special events
100	General Fund	100-117-49901	490,805	212	Building and Planning	212-461-39901	Planning and Building operating contribution
	Subtotal Transfers from the General Fund		<u>2,581,873</u>				
106	Measure S 2014 Fund	106-117-49901	65,000	209	Recreation Fund	209-557-39901	Swim Center contribution [1]
106	Measure S 2014 Fund	106-117-49901	55,000	505	Cable Television Fund	505-119-39901	Cable Television contribution [1]
106	Measure S 2014 Fund	106-117-49901	13,500	209	Recreation Fund	209-551-39901	Recreation: Cinema, Community Service, Summer Sounds, Tree Lighting.
106	Measure S 2014 Fund	106-117-49901	30,000	160	Equipment Reserve Fund	160-345-39901	Reserves to replace 2 vehicles per year
106	Measure S 2014 Fund	106-117-49901	115,000	160	Equipment Reserve Fund	160-345-39901	Reserves to replace heavy equipment
106	Measure S 2014 Fund	106-117-49901	5,000	160	Equipment Reserve Fund	160-461-39901	Reserves to replace 2 vehicles per year
	Subtotal Transfers from Measure S 2014		<u>283,500</u>				
107	Measure I Fund	107-117-49901	130,000	209	Recreation Fund	209-551-39901	Recreation operating contribution [1]
	Subtotal Transfers from Measure S 2014		<u>130,000</u>				
150	General Reserve Fund	150-117-49901	-	100	General Fund	700-117-39901	Transfer from General Reserve
	Subtotal Transfers from other funds		<u>-</u>				
700	Pension Fund	700-000-49901	3,235,445	100	General Fund	100-117-39901	Transfer from Pension Trust
	Subtotal Transfers from other funds		<u>3,235,445</u>				
	Grand total Transfers		<u>6,230,818</u>				

NOTES:

[1] Only enough to balance Fund will be transferred.

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Debt Obligations

A best practice in public finance is to show the City's debt obligations in its budget. The City has just three long-term debt obligations, other than those of the Redevelopment Successor Agency.

Pension Obligation Bonds

On June 1, 2006, the City Council authorized the issuance of \$16,800,000 of Taxable Pension Obligation Bonds, 2006 Series A-2 (Capital Appreciation Bonds). The bonds in the aggregate principal of \$6,214,630 were issued to raise funds, presumably at a lower cost, to pay down the City's unfunded accrued actuarial liability with CalPERS. The bonds bear compounded interest which is due semi-annually on June 1 and December 1 through 2036. Principal payments are due annually on June 1 through 2036. The debt structure does not allow the bonds to be retired any earlier than 2036. In accordance with Section 4.01 (a) of the Trust Agreement, the City is required to deposit with the Trustee on or before August 1 of each year the annual amount for the upcoming fiscal year ending June 30. The bonds are secured with an insurance policy.

Bonds payable debt service requirements for governmental activities are shown below:

For the Year Ending, June 30	Principal	Interest
2026	195,585	454,415
2027	191,228	483,773
2028	186,704	513,296
2029	180,806	539,194
2030	174,958	565,042
*2031-2035	808,705	3,291,295
2036	148,202	751,798
	\$1,886,188	\$6,598,813

2016 Wastewater Revenue Refunding Bonds

On June 30, 2016, the City of Pinole issued an \$8,251,000 Wastewater Revenue Refunding Bond (Bank Qualified) to redeem its 2006 Wastewater Revenue Bonds which were issued to finance certain capital improvements to the City's wastewater system. The bonds bear annual interest at 2.95% which is payable semi-annually on March 1 and September 1 of each year through 2036. Principal payments are due annually beginning on September 1, 2016 through 2036. The bond is secured with pledged net wastewater revenues.

Bonds payable debt service requirements for business-type activities are shown below:

<u>For the Year Ending, June 30</u>	<u>Principal</u>	<u>Interest</u>
2026	372,000	150,008
2027	381,000	138,901
2028	395,000	127,455
2029	404,000	115,670
2030	416,000	103,575
2031-2035	2,287,000	322,656
2036-2037	1,016,000	30,238
	<u>\$5,271,000</u>	<u>\$988,503</u>

2016 Clean Water State Revolving Fund

In May 2016, the City entered into a loan agreement with the State of California Water Resources Control Board to provide funding for its 50% share of upgrades to the Pinole-Hercules Wastewater Pollution Control Plant to achieve compliance with Regional Water Quality Board NPDES. Funds are drawn on the agreement as work is completed up to a maximum amount of \$26.7 million plus any construction period interest. The loan accrues interest at a rate of 1.7 percent annually. Annual principal payments are due each July 1, commencing July 1, 2020. Final payment is due July 2049. Net revenues, defined as all sewer enterprise fund revenues less operations and maintenance costs (excluding depreciation and amortization expenses), are pledged for future debt service. As of June 30, 2026, the total debt outstanding on the loan is \$22,032,956.

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>
2026	714,624	374,560
2027	726,772	362,412
2028	739,127	350,057
2029	751,693	337,491
2030	764,471	324,713
2031-2035	4,021,772	1,424,147
2036-2040	4,375,445	1,070,475
2041-2045	4,760,220	685,700
2046-2050	5,178,832	267,089
	<u>\$22,032,956</u>	<u>\$5,196,644</u>

Appendix

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ACCOUNTING AND BUDGET BASIS

It is a public finance best practice for the City's budget to describe the City's accounting basis and fund structure.

The City maintains its accounting records in accordance with Generally Accepted Accounting Principles (GAAP) and standards established by the Governmental Accounting Standards Board (GASB). Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized when both measurable and available. Expenditures are recognized when the liability is incurred. Debt service obligations are appropriated when due.

Proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recognized when earned and expenses when the liability is incurred regardless of timing of related cash flows.

The basis of budgeting is consistent with the basis of accounting discussed above. Appropriations that are budgeted and not expensed at the end of the year lapse and revert to fund balance.

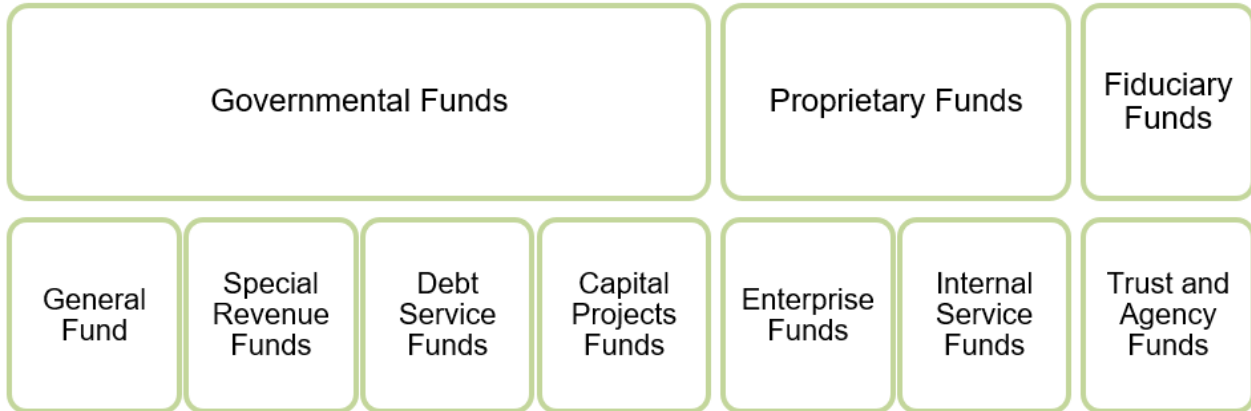
MONITORING THE BUDGET

Once adopted, the budget becomes the main internal control document used to monitor and manage the City's financial position. The City's budget level of control is executed at the fund level set by the City's governing body. Requests for budget amendments are presented to the City Council and are enacted by resolution. Managers can transfer funds within their respective departments with the approval of the City Manager. Financial reports that highlight revenue and expenditure variances, some of which may require adjustments to the budget, are presented to City Council for consideration and adoption on a quarterly basis.

FUND STRUCTURE

The City uses funds to report its current financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid in financial management by segregating transactions related to certain governmental functions of activities. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

City of Pinole



GOVERNMENTAL FUNDS

General Funds are used to account for all the general revenues of the City not specifically levied or collected for other City funds and the related expenditures.

Fund Number Name

100	General Fund
105	Measure S 2006 Fund
106	Measure S 2014 Fund
150	General Reserve Fund
160	Equipment Reserve Fund

Special revenue funds used to account for proceeds that are legally restricted for specific purposes.

Fund Number Name

200	Gas Tax Fund
201	Restricted Real Estate Maintenance Fund
203	Public Safety Augmentation Fund
204	Police Grants Fund
205	Traffic Safety Fund
206	Supplemental Law Enforcement Services Fund
207	Storm Water Fund
209	Recreation Fund
212	Building & Planning Fund
213	Refuse Management Fund
214	Solid Waste Fund
215	Measure J Fund
217	American Rescue Plan Act (ARPA) Fund
225	Asset Seizure-Adjudicated Fund

275	Parkland Dedication Fund
276	Growth Impact Fund
285	Housing Assets for Resale

Capital projects funds are used to account for financial resources for the acquisition or construction of facilities and other capital assets.

<i>Fund Number Name</i>	
310	Lighting and Landscape District Fund
324	Public Facilities Fund
325	City Street Improvements
327	Parks Grants Fund
377	Arterial Rehabilitation

PROPRIETARY FUNDS

Enterprise funds are used to account for goods or services from business-type activities, such as fees charged to external users.

<i>Fund Number Name</i>	
500	Sewer Enterprise Fund
505	Cable Access TV Fund

Internal service funds are used to account for activities that provide goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments on a cost-reimbursement basis.

<i>Fund Number Name</i>	
525	Information Systems Fund

FIDUCIARY FUNDS

Agency funds are used to maintain records of assets and financial activities on behalf of a third party or set aside in an external trust fund for restricted purposes.

<i>Fund Number Name</i>	
700	Section 115 Pension Trust Fund
750	Redevelopment Obligation Retirement Fund

The City receives revenue from numerous sources that are used for various expenditures for City purposes. The following are descriptions of each of the City’s revenue sources as well as the assumptions used to develop the budget projection.

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GLOSSARY

Appropriation - An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

Assessed Valuation - A dollar value placed on real estate or other property by the County as a basis for levying property taxes.

Assessments- Levies that pay for improvements directly benefiting their property.

Audit - A view of the City's accounts by an independent auditing firm to substantiate fiscal year-end fund, salaries, reserves, and cash on hand.

Beginning/Ending (Unappropriated) Fund Balance - Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year's expenditures/expenses. This is not necessarily cash on hand.

Bond - A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, together with periodic interest at a special rate. There are two types of bonds: General Obligation and Revenue.

Budget - A fiscal plan of financial operation listing an estimate of proposed applications or expenditures/expenses and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council.

Capital Improvement - A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of same.

Capital Improvement Program - A financial plan of proposed capital improvement projects with single-and multiple-year capital expenditures/expenses.

Capital Outlay - A budget appropriation category which budgets all equipment having an estimated useful life of over one year.

City Manager's Transmittal Letter - A general discussion of the budget. The letter contains an explanation of principal budget items and summaries.

CPI - Consumer Price Index; measure of inflation in an area of consumer products.

Debt Service - Payment of the principal and interest on an obligation resulting from the issuance bonds, notes, or Certificates of Participation (COPs).

Debt Service Requirements - The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

Deficit - An excess of expenditures or expenses over revenues (resources).

Department - An organizational unit comprised of divisions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Depreciation- The cost allocation of tangible assets over the useful/economic life of the asset.

Division - A sub-section (or activity) within a department, which furthers the objectives of the City by providing specific services or a product.

Encumbrances - A legal obligation to pay funds, the expenditure/expense of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Fund - A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprise. These programs are entirely or predominately self-supporting.

Expenditure - The actual spending of Governmental Funds set aside by appropriation.

Expense - The actual spending of Proprietary Funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

Fiscal Year - A twelve-month period of time to which a budget, forecast or reporting period applies. The City of Pinole fiscal year is July 1 through June 30.

Fund - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance - The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund's inception.

General Fund - The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. This fund is used to offset the cost of the City's general operations. Examples of departments financed by the General Fund include the City Council, Police and others.

General Obligation Bond - Bonds used for various purposes and repaid by the regular (usually via the General Fund) revenue raising powers of the City.

Grant - Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Interfund Transfers - Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund - An Internal Service Fund provides services to other City departments and bills the various other funds for services rendered, just as would private business. ISF's are self-supporting and only the expense by an ISF is counted in budget totals.

Major Fund - Governmental fund or enterprise fund reported as a separate column in the basic financial statements and subject to a separate opinion in the independent auditor's report.

Materials, Supplies, and Services - Expenditures/expenses for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

Municipal Code - A book that contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, etc.

Objectives - The expected results or achievements of a budget activity.

Operating Budget - Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

Ordinance - A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

Projects - Long-term investments in public facilities and infrastructure; also known as capital improvements. The amount spent may overlap from year to year until the project is completed.

Proprietary Funds- These include the enterprise (wastewater treatment and collection) and internal services (information technology and equipment reserve) funds. They are accounted for in a manner similar to businesses, measuring cost for services and including total assets and liabilities.

Redevelopment Agency- A separate legal entity created to alleviate conditions of blight, build infrastructure and promote economic development. The Agency receives property tax revenue on assessed value growth within these areas called "tax increments" to repay Agency indebtedness.

Reimbursement - Payment of amount remitted on behalf of another party, department, or fund.

Reserve - An account used to record a portion of the fund balance as legally segregated for a specific use.

Resolution - A special order of the City Council which has a lower legal standing than an Ordinance.

Return to Source Funds - Residual moneys from former Redevelopment Agency's tax levy's that are redistributed to the Cities after the Agency's debt obligations have been paid off. These funds are non-restricted and are distributed by the State in January and July of every year.

Revenues - Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

Revenue Bonds - A type of bonds usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

Salaries and Benefits - A budget category which generally accounts for full-time and temporary employees, overtime expenses, and all employee benefits, such as medical, dental, and retirement.

Special Revenue Funds - This fund type collects revenues that are restricted by the City, State, or Federal Government as to how the City might spend them.

Successor Agency to the Pinole Redevelopment Agency - Trust agency formed for the purpose of reporting close-out financial activities of the former Redevelopment Agency.

Unfunded Liability - Amount of future obligations not covered by assets currently set aside for that purpose, such as accrued vacation leave payable at termination or actuarial-determined future insurance claims.

User Fees - Charges of a voluntary nature paid by persons receiving a service in exchange for the fee (such as recreation activities or wastewater service fees).

ACRONYMS

ABAG	Association of Bay Area Government
ACFR	Annual Comprehensive Financial Report
CaIPERS	California Public Employees' Retirement System
CIP	Capital Improvement Program
COLA	Cost of Living Adjustment
CPI	Consumer Price Index
CSMFO	California Society of Municipal Finance Officers
EAP	Employee Assistance Program
FTE	Full Time Equivalent
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
HOPTR	Homeowner's Property Tax Rebates
LAIF	Local Agency Investment Fund
LTD	Long-Term Disability
NPDES	National Pollution Discharge Elimination System
OPEB	Other Post Employment Benefits
PALC	Pinole Assisted Living Community
PERS	Public Employees' Retirement System
PEPRA	Public Employees' Pension Reform Act [of 2013]
POB	Pension Obligation Bond

PPEA	Pinole Police Employees Association
PRA	Pinole Redevelopment Agency
RDA	Redevelopment Agency
SAFER	Staffing for Adequate Fire and Emergency Response
SDI	State Disability Insurance
SRO	School Resource Officer
UBC	Uniform Building Code
VLf	Vehicle License Fee
WBCC	West Bay Communications Center
WCCTAC	West Contra Costa Transportation Advisory Committee
WCCUSD	West Contra Costa Unified School District
WPCP	Wastewater Pollution Control Plant

FINANCIAL AND INVESTMENT POLICIES

The following Financial and Investment Policies are established to ensure that the City's finances are managed in a sound and prudent manner which will (1) continue to provide for the delivery of quality services, (2) maintain and enhance service delivery as the community grows in accordance with the General Plan, (3) strive for a balanced budget annually, assuring that the City is living within our means, and (4) establish reserves necessary to meet known and unknown future obligations.

To achieve these goals, the following Financial and Investment Policies have been established. Below is a summary of the actual policies, which were last updated and approved by the City Council on May 2, 2023. The full policies can be found on the website at <https://www.pinole.gov/wp-content/uploads/2024/06/Financial-and-Investment-Policies-Updated-March-2023.pdf>.

1. Structurally Balanced Budget Policy

The annual budget will be structurally balanced whereby the operating budget will be prepared with current year expenditures funded with current year revenue. If a structural imbalance occurs, a plan will be developed and implemented to bring the budget back into structural balance.

2. Reserves Policy

-
The City will establish and maintain reserves to meet certain anticipated future obligations as well as to ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase.

3. Revenue Policy – One Time (Non-Recurring) Resources

The City will strive to maintain a diversified and stable revenue base that is not overly dependent on any land use, major taxpayer, revenue type, restricted revenue, inelastic revenue, or external revenue. The General Fund Budget will be structurally in balance without relying on one-time resources such as proceeds from asset sales, debt refinancing, one-time grants, revenue spikes, budget savings and similar non-recurring revenue. Appropriate uses of one-time resources include establishing and rebuilding the General Fund Reserve, other City established reserves, or early retirement of debt, capital expenditures, reducing unfunded pension liabilities (PERS and OPEB), and other non-recurring expenditures.

4. Revenue Policy – User Fees and Charges

The City of Pinole is empowered to recapture, through fees, up to the full cost of providing specific services. Regular and consistent review of all fees is necessary to ensure that the costs associated with delivery of individual services have been appropriately identified, and that the City is fully recovering those costs. It is the City's policy to set user fees at full cost recovery levels, except where a greater community benefit is demonstrated to the satisfaction of the City Council, or when it is not cost effective to do so. The City will recover the costs of new facilities and infrastructure necessitated by the development consistent with state law.

5. Expenditure and Budget Policy

The City will deliver service in the most efficient and cost-effective manner. This includes utilizing the services of volunteers in areas where economically viable. The budget will state the objectives of the operating programs, and identify the resources being provided to accomplish the specified objectives.

6. Debt Policy

The City will limit the use of debt so as not to place a burden on the fiscal resources of the City and its taxpayers. Long-term borrowing will be limited to capital improvements or projects that cannot be financed from current revenues. When capital projects are financed, the City will amortize the debt within a period not to exceed the expected useful life of the project. The City will limit the total debt ratio (debt guaranteed by the General Fund) to 10% or as required by bond coverage ratios. The debt ratio is calculated by the relationship between the debt and the General Fund revenue.

7. Receivables Policy

The City will ensure the timely invoicing, monitoring, and collection of outstanding obligations owed to the City. The purpose of the is policy is to maintain appropriate oversight of all receivables and maintain sound fiscal management and accounting practices related to all receivables.

8. Grants Policy

The City departments actively pursue federal, state and other grant opportunities when deemed appropriate. Grant funding allows the City to leverage local public funds by extending and enhancing the services it offers to the community, and to introduce new initiatives.

9. Capital Assets Policy

Purchased and donated assets meeting the City's capitalization definition and threshold will be classified and recorded in the City's financial records as capital assets. The value of the asset must meet the City's capitalization threshold of \$5,000 to be recorded as a capital asset.

10. Unclaimed Funds Policy

The City of Pinole will account for unclaimed funds in a manner which follows Government Code Sections 50050 through 50056. Funds that remain unclaimed for at least three (3) years will become the property of the City of Pinole after the procedures identified herein have been followed.

11. Investment Policy

The purpose of this Investment Policy is to define the parameters within which funds are to be managed. In methods, procedures, and practices, the policy formalizes the framework for the City of Pinole's investment activities that must be exercised to ensure effective and judicious fiscal and investment management of the City's funds.

12. Pension Investment Policy

The City of Pinole (the "City") has established the City of Pinole Employee Benefit Pension Plan (the "Plan"), a Section 115 Trust. The goal of the Plan's investment program is to provide a reasonable level of growth which will result in sufficient assets to offset a portion of the present and future obligations of retirement benefits provided by the California Public Employees Retirement System ("CalPERS") for those eligible employees who meet the specified age and service requirements.

The purpose of this Pension Investment Policy is to establish a comprehensive strategy for assets invested under the Plan, and outline prudent and acceptable parameters in which pension funds are to be managed.

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EMPLOYEE COMPENSATION AND BENEFITS

Compensation

Employees are compensated based on job classification, which is a group of positions sufficiently similar with respect to their duties and responsibilities that: (a) the same descriptive title may be used to designate the positions allocated to the class; (b) the scope and level of duties and responsibilities are similar; (c) the same qualifications and tests of fitness may be required of all incumbents; and (d) the same salary rate or range can apply with equity under substantially the same working conditions. Salaries and wages are paid over twenty-six periods each fiscal year. Current salary and benefit schedules are available online at: <https://www.pinole.gov/salary-benefits/>.

Compensation packages include benefits, such as medical plan, dental plan, vision plan, cafeteria plan, life insurance, disability insurance, flexible benefits plan.

There are currently three union-represented groups in the City: Pinole Police Employees Association, Public Employees Union – Local 1, and AFSCME Local 512.

Pension Plans

The City contributes to the California Public Employees' Retirement System ("PERS"), a cost-sharing, multiple-employer, public employee, defined benefit, pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and City ordinance. Copies of PERS' annual financial report may be obtained from their executive office: 400 P Street, Sacramento, CA 95814.

Funding Policy: Miscellaneous Plan participants are required to contribute 8% of their annual covered salary, while Safety Plan participants are required to contribute 9% of their annual covered salary.

The City entered into cost-sharing agreements with its union-represented and unrepresented employees whereby miscellaneous and safety employees' total CalPERS contribution (combined Employee Contribution and Employees' Share of the City's contribution) are capped at 15% (8% employee portion and 7% employer portion) and 15% (9% employee portion and 6% employer portion) respectively.

The City established the City of Pinole Employee Benefit Pension Plan (the “Plan”), a Section 115 Trust in July of 2018. The goal of the Plan’s investment program is to provide a reasonable level of growth which will result in sufficient assets to offset a portion of the present and future obligations of retirement benefits provided by the California Public Employees Retirement System (“CalPERS”) for those eligible employees who meet the specified age and service requirements. Assets in the Plan will seek to mitigate the impact of future rate increases from CalPERS.

Other Post-Employment Benefits

In addition to the retirement pension benefits described above, the City sponsors and administers a single-employer healthcare plan for its employees. The plan includes healthcare coverage to long-service retirees. At retirement, employees can elect Blue Shield, Kaiser, PERS Care, or PERS Choice medical coverage through the City at the City’s expense.

Employees hired before July 1, 2010 receive a City contribution toward their health premium equal that provided to current active employees. Employees hired after July 1, 2010 receive a City contribution toward their retiree health premium in an amount described by Government Code Section 22893 (the PERS vesting schedule) as shown below:

Credited Years of Service	Percentage of Employer Contribution
10	50%
11	55%
12	60%
13	65%
14	70%
15	75%
16	80%
17	85%
18	90%
19	95%
20 or more	100%

Funding Policy: The City’s contribution for each retiree is capped at the Kaiser Bay Area/Sacramento family premium. The premium as of July 1, 2019 is \$2,027.64 per month. The City is currently funding the benefits on a pay-as-you-go basis.

Risk Management

The City manages risk of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters by participating in a public entity risk pool established under the Joint Exercise of Powers Act of the State of California. The City is a member of the Municipal Pooling Authority (MPA) of Northern California.

MPA provides coverage against the following types of risk of loss under the terms of the joint-powers agreement:

Type of Coverage (Deductible)	Coverage Limits
Liability (\$25,000) including errors and omissions for public officials	\$29,000,000
All Risk Fire and Property (\$5,000)	\$1,000,000,000
Workers' Compensation (no deductible)	\$50,000,000
Vehicle Physical Damage (\$3,000 for Police, \$2,000 all others)	\$250,000

Jurisdictional Comparison

	City of Pinole	City of Hercules	City of San Pablo	City of El Cerrito
Form of Government	Council-Manager General Law	Council-Manager General Law	Council-Manager General Law	Council-Manager General Law
Year Incorporated	1903	1900	1948	1917
Budget Comparison				
General Fund Revenue	31,537,898	20,891,627	56,320,578	53,779,792
General Fund Expenditures	32,801,047	20,467,868	56,304,989	53,764,018
Total Full Time Equivalents (FTE)	116.64	65	165	168.8
Sworn Personnel FTE	28**	26**	61**	38.6
Demographics				
Population	18,261	26,225	31,507	25,862
Annual Percent Change	-0.5	-0.5	0.2	-0.3
Median Age	44.7	43.9	34.6	41.8
Population per FTE	157	410	191	153
Population per Sworn FTE	652	846	517	670
Housing Units	7,056	9,581	9,943	11,247
Average Household Size	2.83	2.8	3.18	2.39
Labor Force	9,000	14,000	14,000	13,900
Unemployment Rate	3.00%	4.40%	4.40%	3.50%
Median Household Income	\$127,717	\$129,397	\$79,478	\$127,876
Per Capita Income	\$51,487	\$55,501	\$30,103	\$73,055

Sources: City of Hercules, City of San Pablo, City of El Cerrito, California Employment Development Department, California Department of Finance, United States Census Bureau

*The City of Pinole includes Wastewater Treatment Plant personnel; the City operates a Wastewater Treatment Plant which services the Pinole and Hercules areas. The City of San Pablo and El Cerrito are serviced by West County Wastewater District and EBMUD, respectively.

**The City of Hercules and City of San Pablo include Police personnel only as Fire services are provided by the Rodeo Hercules Fire District and ConFire, respectively. Effective 3/1/23 Fire services in the City of Pinole are provided by ConFire.

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City of Pinole
FY 2026/27 Budget Development
Department Budget Reduction Scenarios

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Department: CITY CLERK	Revenue:	\$0
	Expenditures:	\$845,035
A. 3% Reduction Scenario	Target \$ Amount:	\$25,351
Description of Reduction	Estimated Savings	Service Level Impact
Reduce Professional Services Budget (42101)	\$21,300	Elimination of Public Meeting support (Staff Training & Minutes support)
Reduce Special Dept. Expense (42514)	\$3,500	Elimination of Boards & Commission Recognition Event)
Reduct Training Budget (42302)	\$551	Reduced Training Opportunities
Total Savings	\$25,351	
B. 6% Reduction Scenario	Target \$ Amount:	\$50,702
Description of Reduction	Estimated Savings	Service Level Impact
Reduce Professional Services Budget (42101)	\$21,300	Elimination of Public Meeting support (Staff Training & Minutes support)
Reduce Special Dept. Expense (42514)	\$3,500	Elimination of Boards & Commission Recognition Event)
Reduce Training Budget (42302)	\$12,725	Elimination of All Training Budget
Reduce Professional Services Budget (42101)	\$7,050	Elimination of Netfile (Campaign Filing, Boards & Commission Application & Roster hosting, Brown Act Training, Ethics Tracking
Reduce Memberships (42401)	\$690	Discontinue IIMC & MMANC Professional Memberships
Total Savings	\$45,265	Cannot meet the 10% reduction without reduction of FTE
C. 10% Reduction Scenario	Target \$ Amount:	\$84,504
Description of Reduction	Estimated Savings	Service Level Impact
Reduce Professional Services Budget (42101)	\$21,300	Elimination of Public Meeting support (Staff Training & Minutes support)
Reduce Special Dept. Expense (42514)	\$3,500	Elimination of Boards & Commission Recognition Event)
Reduce Training Budget (42302)	\$12,725	Elimination of All Training Budget

City of Pinole
 FY 2026/27 Budget Development
 Budget Reduction Scenarios

Reduce Professional Services Budget (42101)	\$7,050	Elimination of Netfile (Campaign Filing, Boards & Commission Application & Roster hosting, Brown Act Training, Ethics Tracking
Reduce Memberships (42401)	\$690	Discontinue IIMC & MMANC Professional Memberships
Total Savings	\$45,265	
	-\$39,239	Reduction of 10% would require the above cuts and \$39238.5 reduction in staff cost

City of Pinole
 FY 2026/27 Budget Development
 Budget Reduction Scenarios

Department: CITY COUNCIL	Revenue:	\$0
	Expenditures:	\$281,852
A. 3% Reduction Scenario	Target \$ Amount:	\$8,456
Description of Reduction	Estimated Savings	Service Level Impact
Reduct Training Budget (42302)	\$8,456	Reduction of Training Opportunity
Total Savings	\$8,456	
B. 6% Reduction Scenario	Target \$ Amount:	\$16,911
Description of Reduction	Estimated Savings	Service Level Impact
Reduce Training Budget (42302)	\$16,911	Reduction of Training Opportunity
Total Savings	\$16,911	
C. 10% Reduction Scenario	Target \$ Amount:	\$28,185
Description of Reduction	Estimated Savings	Service Level Impact
Reduce Training Budget (42302)	\$28,185	Reduction of Training Opportunity
Total Savings	\$28,185	

City of Pinole
 FY 2026/27 Budget Development
 Budget Reduction Scenarios

Department: CITY MANAGER	Revenue:	\$0
	Expenditures:	\$533,594
A. 3% Reduction Scenario	Target \$ Amount:	\$16,000
Description of Reduction	Estimated Savings	Service Level Impact
Reduce Professional Services (42101)	\$4,000	Slower data analysis via consultants
Reduce Office Expense (42201)	\$7,025	Fewer purchases
Reduce Travel Training (42301)	\$3,300	Reduce training opportunities
Reduce Travel Mileage (42302)	\$400	Reduce training opportunities
Reduce Dues & Memberships (42401)	\$1,275	Reduce organization memberships
Total Savings	\$16,000	
B. 6% Reduction Scenario	Target \$ Amount:	\$32,000
Description of Reduction	Estimated Savings	Service Level Impact
Reduce Professional Services (42101)	\$14,000	Slower data analysis via consultants
Reduce Office Expense (42201)	\$13,025	Fewer purchases
Reduce Travel Training (42301)	\$3,300	Reduce training opportunities
Reduce Travel Mileage (42302)	\$400	Reduce training opportunities
Reduce Dues & Memberships (42401)	\$1,275	Reduce organization memberships
Total Savings	\$32,000	
C. 10% Reduction Scenario	Target \$ Amount:	\$53,330
Description of Reduction	Estimated Savings	Service Level Impact
Reduce Professional Services (42101)	\$30,000	Slower data analysis via consultants
Reduce Office Expense (42201)	\$17,455	Fewer purchases
Reduce Travel Training (42301)	\$3,300	Reduce training opportunities
Reduce Travel Mileage (42302)	\$1,300	Reduce training opportunities
Reduce Dues & Memberships (42401)	\$1,275	Reduce organization memberships
Total Savings	\$53,330	

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Department: CDD CODE/ECON DEV	Revenue:	\$130,520
	Expenditures:	\$545,108
A. 3% Reduction Scenario	Target \$ Amount:	\$ 16,353
Description of Reduction	Estimated Savings	Service Level Impact
Economic Development - Staff Support	\$16,353	20% reduction in ED staff support
Total Savings	\$16,353	
B. 6% Reduction Scenario	Target \$ Amount:	\$ 32,706
Description of Reduction	Estimated Savings	Service Level Impact
Economic Development - Staff Support	\$26,400	33% reduction in ED staff support
Weed Abatement (staff + postcard)	\$17,500	reduction in staff support for weed abatement (from 2 day/week to 1)
Total Savings	\$43,900	
C. 10% Reduction Scenario	Target \$ Amount:	\$ 54,511
Description of Reduction	Estimated Savings	Service Level Impact
Economic Development - Staff Support	\$32,000	40% reduction in ED staff support
Weed Abatement (staff + postcard)	\$22,500	Reduction in staff support for weed abatement (from 2 day/week to 1), removal of notification/communication
Total Savings	\$54,500	

City of Pinole
 FY 2026/27 Budget Development
 Budget Reduction Scenarios

Department: CDD PLANNING

Revenue: \$238,469 (Operating revenue, excluding General Fund transfer and grants)

Expenditures: \$897,118

A. 3% Reduction Scenario

Target \$ Amount: \$26,914

Description of Reduction	Estimated Savings	Service Level Impact
Remove one of two summer Interns - Housing Element Implementation	\$ 5,000	Reduction from 1 to 2 summer interns, only one GHG inventory (community or municipal), half of planning print communications
Remove one of two GHG Inventories (CAAP item)	\$ 15,000	
Reduce Housing Element Print Notifications by 25%	\$ 1,250	
Reduce postage for print communications by 25%	\$ 1,250	

Total Savings \$ **22,500**

B. 6% Reduction Scenario

Target \$ Amount: \$53,827

Description of Reduction	Estimated Savings	Service Level Impact
Remove one of two summer Interns - Housing Element Implementation	\$ 5,000	
Remove one of two GHG Inventories (CAAP item)	\$ 15,000	
Reduce Housing Element Print Notifications by 25%	\$ 1,250	
reduce postage for print communications by 25%	\$ 1,250	

City of Pinole
 FY 2026/27 Budget Development
 Budget Reduction Scenarios

reduce Planning Print Notifications to Community by 50%	\$ 2,500	Remove summer interns, only one GHG inventory (community or municipal), some planning print communications; all of ECHO Fair housing services and half of Home Match services
Remove all ECHO Fair Housing Services (HE Programs 20&21)	\$ 17,000	
Remove half of Front Porch/Home Match (HE Program 11)	\$ 12,500	
Total Savings	\$ 54,500	

C. 10% Reduction Scenario

Target \$ Amount: \$89,712

Description of Reduction	Estimated Savings	Service Level Impact
Summer Interns - Housing Element Implementation	\$ 10,000	Remove summer interns, only one GHG inventory (community or municipal), most all of planning print communications; all of ECHO Fair housing services and all Home Match services (impact on implementation of HE)
Remove one of two GHG Inventories (CAAP item)	\$ 15,000	
Reduce Housing Element Print Notifications by 75%	\$ 3,750	
Reduce postage for print communications by 75%	\$ 3,750	
Eliminate Planning Print Notifications to Community	\$ 5,000	
Remove all ECHO Fair Housing Services (HE Programs 20&21)	\$ 17,000	
Remove all Front Porch/Home Match (HE Program 11)	\$ 21,250	
Remove all translation services	\$ 500	
Remove all misc office supplies	\$ 1,000	
Remove CAAP item- Workshop CAAP diesel off-road vehicle ban	\$ 600	

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Remove all CA Planning Commission League Conference (registration, hotel, travel, meals, 2 staff and 5 PC)	\$ 11,750
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Total Savings \$ **89,600**

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Department: COMMUNITY SERVICES	Revenue:	\$598,650
	Expenditures:	\$2,453,619
A. 3% Reduction Scenario	Target \$ Amount:	\$73,609
Description of Reduction	Estimated Savings	Service Level Impact
City's Support to the Annual Car Show	\$30,000	Private Event-Large Attended but Private Puts Together (cost for traffic control, etc.)
Pride/Juneteenth Event	\$10,000	No events
Movies and Concerts in the Park	\$12,000	No events
Travel and Training	\$5,000	Reduction not Elimination-No Coordinator or Manager Training , including pool
Senior Events	\$3,000	Reduced events
Newsletter/Guide Marketing	\$13,609	Reduced marketing to the Public about Offerings
Total Savings	\$73,609	
B. 6% Reduction Scenario	Target \$ Amount:	\$147,217
Description of Reduction	Estimated Savings	Service Level Impact
Senior Lunch Program	\$73,608	Reduction of Senior Lunch Program
City's Support to the Annual Car Show	\$30,000	Private Event-Large Attended but Private Puts Together (cost for traffic control, etc.)
Pride/Juneteenth Event	\$10,000	No events
Movies and Concerts in the Park	\$12,000	No events
Travel and Training	\$5,000	Reduction not Elimination-No Coordinator or Manager Training , including pool
Senior Events	\$3,000	Reduced events
Newsletter/Guide Marketing	\$13,609	Reduced marketing to the Public about Offerings
Total Savings	\$147,217	
C. 10% Reduction Scenario	Target \$ Amount:	\$245,362
Description of Reduction	Estimated Savings	Service Level Impact
Swim Center Lessons/Seals	\$99,500	Closing the Pool/Swim Center
Senior Lunch Program	\$73,608	Reduction of Senior Lunch Program
City's Support to the Annual Car Show	\$30,000	Private Event-Large Attended but Private Puts Together (cost for traffic control, etc.)

City of Pinole
 FY 2026/27 Budget Development
 Budget Reduction Scenarios

Pride/Juneteenth Event	\$10,000	No events
Movies and Concerts in the Park	\$12,000	No events
Travel and Training	\$5,000	Reduction not Elimination-No Coordinator or Manager Training , including pool
Senior Events	\$1,645	Reduced events
Newsletter/Guide Marketing	\$13,609	Reduced marketing to the Public about Offerings
Total Savings	\$245,362	

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Department: FINANCE	Revenue:	\$0
	Expenditures:	\$1,072,902
A. 3% Reduction Scenario	Target \$ Amount:	\$32,187
Description of Reduction	Estimated Savings	Service Level Impact
Eliminate mass mailing	\$3,000	Electronic communication only
Eliminate staff training	\$4,000	Reduced training opportunities for staff
Eliminate membership dues	\$295	Limited access to industry information and elimination of discounts on materials
Eliminate GovInvest labor module	\$10,500	Decreased efficiency in labor-related analyses
Partially reduce FTE	\$14,392	Reduced overall staff capacity
Total Savings	\$32,187	
B. 6% Reduction Scenario	Target \$ Amount:	\$64,374
Description of Reduction	Estimated Savings	Service Level Impact
Eliminate mass mailing	\$3,000	Electronic communication only
Eliminate staff training	\$4,000	Reduced training opportunities for staff
Eliminate membership dues	\$295	Limited access to industry information and elimination of discounts on materials
Eliminate GovInvest labor module	\$10,500	Decreased efficiency in labor-related analyses
Partially reduce FTE	\$46,579	Reduced overall staff capacity
Total Savings	\$64,374	
C. 10% Reduction Scenario	Target \$ Amount:	\$107,290
Description of Reduction	Estimated Savings	Service Level Impact
Eliminate mass mailing	\$3,000	Electronic communication only
Eliminate staff training	\$4,000	Reduced training opportunities for staff
Eliminate membership dues	\$295	Limited access to industry information and elimination of discounts on materials
Eliminate GovInvest labor module	\$10,500	Decreased efficiency in labor-related analyses
Reduce FTE	\$89,495	Reduced overall staff capacity
Total Savings	\$107,290	

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Department: HUMAN RESOURCES	Revenue:	\$0
	Expenditures:	\$1,015,631
A. 3% Reduction Scenario	Target \$ Amount:	\$30,469
Description of Reduction	Estimated Savings	Service Level Impact
Bereavement Flowers/Donations	\$ 3,000	Eliminate flowers/donations for employee/community member condolence purposes
Employee YOS Awards	\$ 1,000	Eliminate YOS plaques & engraving
Annual Public Service Employee Appreciation Week	\$ 4,867	Eliminate week-long celebration event, first week of May (lunch, wellness activities, swag)
Employee Engagement Events	\$ 2,000	Eliminate quarterly employee events - Super Bowl/Halloween/Holiday Potluck/Welcome/Farewell Events
Employee Polos & Swag	\$ 6,270	Eliminate polos and hats issued at employee safety/wellness BBQ in fall
Employee Wellness/Safety Fair/BBQ	\$ 2,300	Eliminate employee safety/wellness fair BBQ in fall
Wellness Program	\$ 10,800	Eliminate annual wellness fair, CPR/first aid/AED training, walk-n-lunch, chair massage, fitness classes
Total Savings	\$30,237	
B. 6% Reduction Scenario	Target \$ Amount:	\$60,938
Description of Reduction	Estimated Savings	Service Level Impact
Bereavement Flowers/Donations	\$ 3,000	Eliminate flowers/donations for employee/community member condolence purposes
Employee YOS Awards	\$ 1,000	Eliminate YOS plaques & engraving
Annual Public Service Employee Appreciation Week	\$ 4,867	Eliminate week-long celebration event, first week of May (lunch, wellness activities, swag)
Employee Engagement Events	\$ 2,000	Eliminate quarterly employee events - Super Bowl/Halloween/Holiday Potluck/Welcome/Farewell Events
Employee Polos & Swag	\$ 6,270	Eliminate polos and hats issued at employee safety/wellness BBQ in fall
Employee Wellness/Safety Fair/BBQ	\$ 2,300	Eliminate employee safety/wellness fair BBQ in fall
Wellness Program	\$ 10,800	Eliminate annual wellness fair, CPR/first aid/AED training, walk-n-lunch, chair massage, fitness classes
Leadership Academy	\$ 2,500	Eliminate participation in Contra Costa County Leadership Academy
Professional Development	\$ 9,018	Eliminate all HR staff professional training
Strategic Planning/Teambuilding	\$ 10,000	Eliminate City Council/Executive teambuilding retreat/strategic planning
CPS-HR	\$ 3,000	Eliminate Citywide professional development training

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Claremont	\$ 3,000	Eliminate Citywide EAP trainings
Contingencies	\$ 3,000	Eliminate Citywide trainings
Total Savings	\$60,755	
C. 10% Reduction Scenario	Target \$ Amount:	\$101,563
Description of Reduction	Estimated Savings	Service Level Impact
Bereavement Flowers/Donations	\$ 3,000	Eliminate flowers/donations for employee/community member condolence purposes
Employee YOS Awards	\$ 1,000	Eliminate YOS plaques & engraving
Annual Public Service Employee Appreciation Week	\$ 4,867	Eliminate week-long celebration event, first week of May (lunch, wellness activities, swag)
Employee Engagement Events	\$ 2,000	Eliminate quarterly employee events - Super Bowl/Halloween/Holiday Potluck/Welcome/Farewell Events
Employee Polos & Swag	\$ 6,270	Eliminate polos and hats issued at employee safety/wellness BBQ in fall
Employee Wellness/Safety Fair/BBQ	\$ 2,300	Eliminate employee safety/wellness fair BBQ in fall
MPA Wellness Program	\$ 10,800	Eliminate annual wellness fair, CPR/First Aid/AED training, walk-n-lunch, chair massage, fitness classes
Leadership Academy	\$ 2,500	Eliminate participation in Contra Costa County Leadership Academy
Professional Development	\$ 9,018	Eliminate all HR staff professional training
Strategic Planning/Teambuilding	\$ 10,000	Eliminate City Council/Executive teambuilding retreat/strategic planning
City-wide Training	\$ 3,000	Eliminate Citywide professional development training
City-wide Training	\$ 3,000	Eliminate Citywide EAP trainings
City-wide Training	\$ 3,000	Eliminate Citywide general trainings
Staffing	\$ 39,450	Reduce HR Technician to .65 FTE
Total Savings	\$100,205	

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Department: INFORMATION TECHNOLOGY	Revenue (Credits):	\$1,184,941
	Expenditures:	\$1,184,941
A. 3% Reduction Scenario	Target \$ Amount:	\$35,548
Description of Reduction	Estimated Savings	Service Level Impact
Prof. Services - reduce consulting services	\$35,548	Reduce ClientFirst support of Trakit; results in increased staff time compromising service to residents. Delay/scale down unforeseen projects that arise throughout the year, including critical ones.
Total Savings	\$35,548	
B. 6% Reduction Scenario	Target \$ Amount:	\$71,096
Description of Reduction	Estimated Savings	Service Level Impact
Salary & Wages - reduce FTE	\$55,556	Reassign IT administrative services to IT Manager. Increased risk of error in IT Division.
Prof. Services - reduce consulting services	\$15,540	Reduce ClientFirst support of Trakit; results in increased staff time compromising service quality for residents.
Total Savings	\$71,096	
C. 10% Reduction Scenario	Target \$ Amount:	\$118,494
Description of Reduction	Estimated Savings	Service Level Impact
Salary & Wages - reduce FTE	\$109,385	City cybersecurity and business continuity at risk. Public Safety at risk (60% IT helpdesk support is spent on Police Department). Significantly scale back IT project implementation. Increased support ticket turnaround times; decreased department productivity. Increased burnout and risk of error in IT Division.
Prof. Services - reduce consulting services	\$9,110	Reduce ClientFirst support of Trakit; results in increased staff time compromising service to residents.

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Total Savings	\$118,495	

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Department: PINOLE COMMUNITY TELEVISION (PCTV)	Revenue:	\$85,043 (Operating revenue, excluding General Fund transfer and charges to internal departments)
	Expenditures:	\$681,131
A. 3% Reduction Scenario	Target \$ Amount:	\$20,434
Description of Reduction	Estimated Savings	Service Level Impact
Travel/Training - cancel NAB and ACM conferences	\$6,000	Staff growth/training is hindered. Tech/modernization and program development paused.
Equip. Maintenance - d/c purchasing of equipment repair parts	\$2,813	Utility truck and movie screen do not get repaired. Discontinue usage.
Prof. Services - scale down consulting plans	\$8,000	Cancel evaluation of production room modernizing.
Admin Exp - d/c special dept. purchases	\$4,014	Discontinue outreach materials and PCTV promotional "swag".
Total Savings	\$20,827	
B. 6% Reduction Scenario	Target \$ Amount:	\$40,868
Description of Reduction	Estimated Savings	Service Level Impact
Travel/Training - cancel NAB/ACM conferences	\$3,000	Staff growth/training is hindered. Tech/modernization and program development paused.
Equip. Maintenance - d/c purchasing of equipment repair parts	\$2,813	Utility truck and movie screen do not get repaired. Discontinue usage.
Admin Exp - d/c special dept. purchases	\$4,014	Discontinue outreach materials and PCTV promotional "swag".
Salary & Wages - eliminate Part-time salaries	\$31,170	Discontinue event AV support. Simplify public meeting productions to 1-person operation (change in production quality) or divert to staff liasion responsibility. Significantly scale down PCTV Strategy to broadcast basics.
Total Savings	\$40,997	

City of Pinole
 FY 2026/27 Budget Development
 Budget Reduction Scenarios

C. 10% Reduction Scenario	Target \$ Amount:	\$68,113
Description of Reduction	Estimated Savings	Service Level Impact
Salary & Wages - eliminate Full-time position	\$250,741	Significantly reduced to no staffing for outside contract services (results in reduced revenue). Discontinue video production activities (i.e. Beat of Pinole). Simplify public meeting productions to 1-person operation (change in production quality) or divert to staff liasion responsibility. FCC and ADA (digital media) compliance at risk. Decrease broadcast from 2 channels to 1 channel. Discontinue or significantly scale back PCTV Strategy.
Total Savings	\$250,741	

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Department: POLICE	Revenue:	\$1,947,047
	Expenditures:	\$13,051,059
A. 3% Reduction Scenario	Target \$ Amount:	\$391,532
Description of Reduction	Estimated Savings	Service Level Impact
Vacant Sergeant Position	\$179,052	Functions are absorbed by patrol sergeants, reducing patrol availability.
Vacant Community Services Officer	\$123,577	Reduced parking enforcement, and transportation to the jail will be done by officers, reducing the number of officers in Pinole to one.
Remove Crossing Guard position	\$9,469	No crossing guards for any schools in Pinole
Remove Employee Wellness fund	\$35,000	Eliminate services to staff, including critical incident debriefing and peer support
Remove Police One training platform	\$6,000	Eliminate training to staff on legal updates and scenarios
Remove budget for video surveillance	\$30,000	No surveillance cameras in the city
Reduce Firearms Range rental	\$5,400	Reduce firearms qualification and training from quarterly to biannually
Remove Community Outreach promotional items	\$5,000	No budget for community outreach events
Total Savings	\$393,498	
B. 6% Reduction Scenario	Target \$ Amount:	\$783,064
Description of Reduction	Estimated Savings	Service Level Impact
Vacant Sergeant Position	\$179,052	Functions are absorbed by patrol sergeants, reducing patrol availability.
Vacant Officer Position	\$173,499	One less patrol officer, shift will be at minimum staffing, more overtime required. An officer could also be moved from a specialty position, such as Community Outreach or Traffic, resulting in reduced community outreach or no targeted traffic enforcement.
Vacant Dispatcher Position	\$132,641	One less dispatcher, move to 11-person schedule, less dispatchers to fill overtime
Vacant Community Services Officer	\$123,577	Reduced parking enforcement, and transportation to the jail will be done by officers, reducing the number of officers in Pinole to one.

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Vacant Police Records Specialist	\$110,709	Reduced lobby coverage, response to record requests, slower preparation of reports to be sent to the DA's Office
Remove Crossing Guard position	\$9,469	No crossing guards for any schools in Pinole
Remove Employee Wellness fund	\$35,000	Remove services to staff, including critical incident debriefing and peer support
Remove Police One training platform	\$6,000	Eliminate training to staff on legal updates and scenarios
Reduce budget for video surveillance	\$7,716	Reduced budget from \$30K to \$22K - reduced number of surveillance cameras in the city
Reduce Firearms Range rental	\$5,400	Reduce firearms qualification and training from quarterly to biannually
Total Savings	\$783,063	
C. 10% Reduction Scenario	Target \$ Amount:	\$1,305,106
Description of Reduction	Estimated Savings	Service Level Impact
Vacant Sergeant Position	\$179,052	Functions are absorbed by patrol sergeants, reducing patrol availability.
Vacant Officer Position	\$173,499	One less patrol officer, shift will be at minimum staffing, more overtime required. An officer could also be moved from a specialty position, such as Community Outreach or Traffic, resulting in reduced community outreach or no targeted traffic enforcement.
Vacant Officer Position	\$173,500	One less patrol officer, shift will be at minimum staffing, more overtime required. A second officer vacancy would require removing the Community Outreach officer and, likely, the designated traffic officer to staff patrol minimum levels. This would result in no community outreach and no targeted traffic enforcement.
Vacant Dispatcher Position	\$132,641	One less dispatcher, move to 11-person schedule, less dispatchers to fill overtime
Vacant Dispatcher Position	\$132,642	One less dispatcher, move to 11-person schedule, less dispatchers to fill overtime
Remove FTE	\$123,577	Reduction in department service levels
Vacant Community Services Officer	\$123,578	Reduced parking enforcement, and transportation to the jail will be done by officers, reducing the number of officers in Pinole to one.
Vacant Police Records Specialist	\$110,709	Reduced lobby coverage, response to record requests, slower preparation of reports to be sent to the DA's Office
Remove FTE	\$127,610	Reduction in department service levels
Remove Crossing Guard position	\$9,469	No crossing guards for any schools in Pinole

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Reduce Employee Wellness fund	\$13,829	Reduced services to staff, including critical incident debriefing and peer support
Remove Community Outreach promotional items	\$5,000	No budget for community outreach events
Total Savings	\$1,305,106	

City of Pinole
FY 2026/27 Budget Development
Budget Reduction Scenarios

Department: PUBLIC WORKS	Revenue:	\$391,600
	Expenditures:	\$2,219,115
A. 3% Reduction Scenario	Target \$ Amount:	\$63,000
Description of Reduction	Estimated Savings	Service Level Impact
Reclassify/downgrade of an existing position	\$18,000	Certain levels of service will need to be handled by senior staff.
Charge staff time on projects/grant funds	\$45,000	Non-project activities will be delayed.
Total Savings	\$63,000	
B. 6% Reduction Scenario	Target \$ Amount:	\$126,000
Description of Reduction	Estimated Savings	Service Level Impact
Reclassify/downgrade of an existing position	\$18,000	The change likely to result in functional and efficiency improvements given the needed environmental review and reporting expertise under the Wastewater, Stormwater, and Waste services/functions overseen by PW.
Charge staff time on projects/grant funds	\$45,000	More flexible grant types such as STMP.
Reduction in consultants' services	\$63,000	Services rendered to Engineering (on-call services not already assigned to projects) and Maintenance Operations (weed management) functions.
Total Savings	\$126,000	
C. 10% Reduction Scenario	Target \$ Amount:	\$210,000
Description of Reduction	Estimated Savings	Service Level Impact

City of Pinole
 FY 2026/27 Budget Development
 Budget Reduction Scenarios

Eliminate an existing position	\$147,000	Work will need to be completed by the CIP Manager and Associate Engineer positions that will soon be filled.
Charge staff time on projects/grant funds	\$45,000	More flexible grant types such as STMP.
Reduction in consultants' services	\$18,000	Services rendered to Engineering (on-call services not already assigned to projects) and Maintenance Operations (weed management) functions.
Total Savings	\$210,000	

DRAFT
City of Pinole
Preliminary Proposed Long-Term Financial Forecast
(Yellow Brick Road)

	2026B	2027F (1ST)	2027F	2028F	2029F	2030F	2031F	2032F	2033F	2034F	2035F	2036F	CAGR
REVENUES & SOURCES													
311 - PROPERTY TAXES	6,698,790	6,899,754	6,771,860	7,022,419	7,282,248	7,551,692	7,831,104	8,120,855	8,421,327	8,732,916	9,056,034	9,391,107	3%
312 - SALES AND USE TAXES	12,364,189	12,563,278	12,711,780	13,016,863	13,381,335	13,742,631	14,113,682	14,494,751	14,886,110	15,288,035	15,700,812	16,124,733	3%
313 - UTILITY USERS TAX	2,345,000	2,532,600	2,737,490	2,819,615	2,904,203	2,991,329	3,081,069	3,173,501	3,268,706	3,366,767	3,467,770	3,571,804	4%
314 - FRANCHISE TAXES	850,000	901,000	832,000	856,960	882,669	909,149	936,423	964,516	993,452	1,023,255	1,053,953	1,085,571	2%
315 - OTHER TAXES	876,172	902,457	817,140	841,654	866,904	892,911	919,698	947,289	975,708	1,004,979	1,035,129	1,066,182	2%
321 - INTERGOVERNMENTAL TAXES	2,513,149	2,612,475	2,579,433	2,674,872	2,773,842	2,876,474	2,982,904	3,093,271	3,207,722	3,326,408	3,449,485	3,577,116	4%
323 - STATE GRANTS	73,022	73,022	143,340	73,022	73,022	73,022	73,022	73,022	73,022	73,022	73,022	73,022	0%
324 - OTHER GRANTS	72,025	25,209	-	-	-	-	-	-	-	-	-	-	-100%
332 - PERMITS	301,700	310,751	328,000	337,840	347,975	358,414	369,167	380,242	391,649	403,399	415,501	427,966	4%
341 - REVIEW FEES	25,500	36,922	-	-	-	-	-	-	-	-	-	-	-100%
342 - OTHER FEES	64,809	54,991	72,234	74,401	76,633	78,932	81,300	83,739	86,251	88,839	91,504	94,249	4%
343 - ABATEMENT FEES	42,000	20,223	39,500	40,685	41,906	43,163	44,458	45,791	47,165	48,580	50,037	51,539	2%
351 - FINES AND FORFEITURE	15,550	13,735	16,400	13,735	13,735	13,735	13,735	13,735	13,735	13,735	13,735	13,735	-1%
361 - PUBLIC SAFETY CHARGES	1,861,497	1,954,572	1,926,047	2,022,349	2,123,467	2,229,640	2,341,122	2,458,178	2,581,087	2,710,142	2,845,649	2,987,931	5%
370 - INTEREST AND INVESTMENT INCOME	100,000	61,845	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	-6%
381 - RENTAL INCOME	81,450	83,894	-	-	-	-	-	-	-	-	-	-	-100%
383 - REIMBURSEMENTS	11,500	11,615	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	-1%
384 - OTHER REVENUE	5,100	5,151	5,100	5,203	5,255	5,307	5,360	5,414	5,468	5,523	5,578	5,634	1%
392 - PROCEEDS FROM SALE OF PROPERTY	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	0%
399 - TRANSFERS IN													
TOTAL REVENUES AND SOURCES	28,302,453	29,064,493	29,046,824	29,866,117	30,839,693	31,832,899	32,859,544	33,920,805	35,017,901	36,152,098	37,324,707	38,537,088	3%
EXPENDITURES & USES, BY ACCOUNT GROUP													
401 - SALARIES AND WAGES	9,750,688	10,043,209	9,983,165	9,891,408	9,990,322	10,090,225	10,191,127	10,293,039	10,395,969	10,499,929	10,604,928	10,710,977	1%
402 - OVERTIME	535,649	551,718	635,295	641,648	648,064	654,545	661,090	667,701	674,378	681,122	687,933	694,812	3%
403 - OTHER PAY	539,942	556,140	556,126	561,687	567,304	572,977	578,707	584,494	590,339	596,242	602,205	608,227	1%
405 - SALARY SAVINGS	(300,000)	(300,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	-7%
410 - EMPLOYEE BENEFITS (EXCL. PERS)	2,358,236	2,675,483	2,700,940	2,732,911	2,896,886	3,070,699	3,254,941	3,450,237	3,657,252	3,876,687	4,109,288	4,355,845	6%
410 - PERS ONLY	4,437,115	4,842,565	4,866,592	5,109,922	5,365,418	5,633,689	5,915,373	6,211,142	6,521,699	6,847,784	7,190,173	7,549,681	5%
411 - RETIREE BENEFITS	1,383,000	1,419,600	1,465,980	1,553,939	1,647,175	1,746,006	1,850,766	1,961,812	2,079,521	2,204,292	2,336,549	2,476,742	6%
421 - PROFESSIONAL AND TECHNICAL SERVICES	1,248,420	1,144,372	1,332,632	1,372,611	1,413,789	1,456,202	1,499,889	1,544,885	1,591,232	1,638,969	1,688,138	1,738,782	3%
FIRE SERVICE CONTRACT	6,115,941	6,579,529	6,579,529	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	1%
FIRE PROFESSIONAL SERVICES (CITY COSTS)	745,616	814,501	814,051	838,473	863,627	889,536	916,222	943,708	972,019	1,001,180	1,031,215	1,062,152	4%
422 - OFFICE EXPENSES	119,755	102,012	100,875	104,337	106,731	109,198	111,738	114,355	117,050	119,825	122,685	125,630	0%
423 - TRAVEL, TRAINING & MEETING COSTS	250,435	247,040	270,974	254,452	262,085	269,948	278,046	286,388	294,979	303,829	312,943	322,332	3%
424 - DUES, PUBLICATIONS AND ADVERTISING	46,869	44,869	49,884	44,869	44,869	44,869	44,869	44,869	44,869	44,869	44,869	44,869	0%
425 - ADMINISTRATIVE EXPENSES	388,435	402,788	400,267	418,070	434,034	450,716	468,155	486,392	505,469	525,432	546,331	568,215	4%
431 - UTILITIES	374,000	388,640	377,350	404,350	420,815	438,077	456,182	475,177	495,114	516,046	538,032	561,133	4%
432 - TAXES	4,156	4,156	4,156	4,156	4,156	4,156	4,156	4,156	4,156	4,156	4,156	4,156	0%
443 - OTHER MATERIALS AND SUPPLIES	148,700	153,161	188,700	194,361	200,192	206,198	212,384	218,755	225,318	232,077	239,040	246,211	5%
444 - CLOTHING AND UNIFORMS	36,298	37,387	34,500	35,535	36,601	37,699	38,830	39,995	41,195	42,431	43,704	45,015	2%
461 - INDIRECT COST ALLOCATIONS	(1,452,408)	(1,495,800)	(1,457,096)	(1,417,211)	(1,431,383)	(1,445,697)	(1,460,154)	(1,474,755)	(1,489,503)	(1,504,398)	(1,519,442)	(1,534,636)	1%
462 - INSURANCE	786,871	802,608	814,516	847,097	880,981	916,220	952,869	990,983	1,030,623	1,071,847	1,114,721	1,159,310	4%
471 - FURNITURE, FIXTURES & EQUIPMENT	33,540	32,474	33,540	33,448	34,452	35,485	36,550	37,646	38,776	39,939	41,137	42,371	2%
472 - IMPROVEMENTS	155,900	140,000	155,900	160,577	165,394	170,356	175,467	180,731	186,153	191,737	197,489	203,414	3%
481 - DEBT SERVICE	653,545	675,000	678,546	700,000	720,000	793,000	793,000	793,000	793,000	793,000	887,500	887,500	3%
491 - TRANSFERS OUT	3,176,407	3,254,194	2,995,373	3,085,234	3,177,791	3,273,125	3,371,319	3,472,458	3,576,632	3,683,931	3,794,449	3,908,282	2%
TOTAL EXPENDITURES AND USES	31,537,110	33,115,647	33,431,794	33,921,872	34,799,302	35,767,228	36,701,524	37,677,167	38,696,237	39,760,926	40,968,043	42,131,022	3%

DRAFT
City of Pinole
Preliminary Proposed Long-Term Financial Forecast
(Yellow Brick Road)

	2026B	2027F (1ST)	2027F	2028F	2029F	2030F	2031F	2032F	2033F	2034F	2035F	2036F	CAGR
STRUCTURAL SURPLUS/(DEFICIT)	(3,234,657)	(4,051,155)	(4,384,970)	(4,055,755)	(3,959,609)	(3,934,329)	(3,841,980)	(3,756,362)	(3,678,336)	(3,608,828)	(3,643,336)	(3,593,933)	
3% EXPENDITURE CUTS FY 2026/27			1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
CONFIRE DISCUSSIONS FY 2026/27			1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
NEW REVENUES/EXPENDITURE CUTS FY 2027/28				1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
NEW REVENUES/EXPENDITURE CUTS FY 2028/29					500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	
NEW REVENUES/EXPENDITURE CUTS FY 2029/30						250,000	250,000	250,000	250,000	250,000	250,000	250,000	
NEW REVENUES/EXPENDITURE CUTS FY 2030/31													
TRANSFERS IN FROM SECTION 115 TRUST (\$15M)	3,235,445	3,332,508	2,000,000	1,000,000	500,000								
NET FAVORABLE/(UNFAVORABLE)	788	(718,647)	(384,970)	(55,755)	40,391	(184,329)	(91,980)	(6,362)	71,664	141,172	106,664	156,067	



CITY COUNCIL REPORT

12.B.

DATE: MAY 5, 2026
TO: MAYOR AND COUNCIL MEMBERS
FROM: Heba El-Guindy, Public Works Director, helguindy@pinole.gov
SUBJECT: PRELIMINARY PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2026/27 THROUGH FISCAL YEAR 2030/31

RECOMMENDATION

Receive an overview of the proposed Five-Year Capital Improvement Plan (CIP) for Fiscal Year (FY) 2026/27 through FY 2030/31 and provide recommendations.

BACKGROUND

The Capital Improvement Plan (CIP) is a five-year plan/forecast of the City's capital improvement projects and annual programs. The City creates an updated CIP each year based on the condition of the City's current capital assets, capital infrastructure needs, and available funding. The CIP serves as a tool for staff to plan, implement, and manage improvements and ongoing upgrades to the City's infrastructure.

A variety of funding sources support projects in the CIP. The first year's program is adopted by the City Council as the Capital Budget, as a counterpart to the annual Operating Budget. The fiscal resources are appropriated only in the first year, the subsequent four years of the CIP are important for longer-term planning and subject to future review and modification.

The draft FY 2026/27 through FY 2030/31 CIP (Attachment A) is comprised of projects that fall under the following categories:

- Facilities
- Parks
- Sanitary Sewer
- Stormwater
- Streets and Roads
- Infrastructure Assessments

Unfunded projects previously rated by the City Council are included under Attachment B. It should be noted that the proposed five-year CIP budget will be reviewed by the Planning Commission on June 8, 2026, to ensure consistency with the various General Plan Elements. The five-year CIP is also planned for review by the Traffic and Pedestrian Safety Committee on June 10, 2026.

REVIEW AND ANALYSIS

Over the past few years, in light of the limited staff and financial resources, certain projects were prioritized because they were either already underway, had a regulatory component, or were grant funded and had sensitive funding timelines. Several projects were recommended for deferral due to dependency on completion of precursor capital projects/master plans, dependency on other capital projects for coordinated and efficient implementation, pending grant award results and funding obligations, coordination with private developers and utility providers on projects, and staff capacity.

With the proposed investment in internal resources and contractual services, the five-year CIP FY 2026/27 through FY 2030/31 is aggressive to tackle the various infrastructure needs within Pinole. The draft five-year CIP contains 49 projects and 7 infrastructure assessments. The annual projects are intended to gradually improve the road system including pavement rehabilitation, sidewalk replacement/repairs, curb ramps, upgrades to street lighting and traffic control signals, traffic calming, and upgrade to signage and pavement markings. This is in addition to the proposed annual upgrades of City parks, as well as establishment of safe routes to schools and safety education.

FISCAL IMPACT

The draft FY 2026/27 through FY 2030/31 Capital Improvement Plan (CIP) includes \$83,145,535 in identified projects over the five-year period to be funded by various sources including grants, enterprise fees, development impact fees, and measure funds. The draft FY 2026/27 budget proposes the amount of \$19,862,535 as detailed in Attachment A. The Projected Funding Balance on 6/30/2026 is \$17,158,398, with the Estimated FY 2026/27 revenue being \$12,504,784 for total funding sources that amount to \$29,663,182 excluding grant funds awarded to some projects such as the San Pablo Avenue Bridge Replacement, the Bay Trail-Tennent Avenue Gap Closure, and the EV Charging Infrastructure projects. Years two through five of the CIP will be used in forecasting funding needs.

ATTACHMENTS

- A. CIP Summary and Project Charters
- B. Unfunded Projects



CITY OF PINOLE
FY 2026-27 THROUGH FY 2030-31
FIVE-YEAR CAPITAL IMPROVEMENT PLAN

SOURCES BY FUND		FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	5-Year Total
1	100 - General Fund	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
2	105 - Measure S 2006	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 250,000	\$ 1,650,000
3	106 - Measure S 2014	\$ 1,120,000	\$ 913,000	\$ 300,000	\$ 240,000	\$ 220,000	\$ 2,793,000
4	200 - Gas Tax	\$ 2,000,000	\$ 930,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 5,180,000
	212 - Building and Planning (Climate Grants)	\$ 1,199,495	\$ 352,000				\$ 1,551,495
5	214 - Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	215 - Grant: TLC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	215 - Grant: Climate Implementation Grant - MTC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	215 - Grant: HSIP	\$ 239,040	\$ -	\$ -	\$ -	\$ -	\$ 239,040
9	215 - Measure J	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 3,750,000
10	215 - Grant: OBAG	\$ 600,000	\$ 420,000	\$ -	\$ -	\$ -	\$ 1,020,000
11	275 - Parkland Dedication	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12	276 - Growth Impact Fees	\$ 1,910,000	\$ 1,100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 3,610,000
13	324 - Public Facilities Fund	\$ 300,000	\$ 420,000	\$ -	\$ -	\$ -	\$ 720,000
14	325 - City Street Improvements	\$ 1,200,000	\$ 1,220,000	\$ 1,000,000	\$ 700,000	\$ 650,000	\$ 4,770,000
=	325 - Grant: TDA Article 3	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
16	325 - Grant: STMP Fees	\$ 1,405,000	\$ 1,100,000	\$ 500,000	\$ -	\$ -	\$ 3,005,000
17	325 - Grant: HBP	\$ 2,394,000	\$ 940,000	\$ 27,018,000	\$ -	\$ -	\$ 30,352,000
18	377 - Arterial Streets Rehabilitation	\$ 750,000	\$ 450,000	\$ 400,000	\$ 350,000	\$ 350,000	\$ 2,300,000
19	500 - Sewer Enterprise Fund	\$ 5,395,000	\$ 13,120,000	\$ 3,040,000	\$ 100,000	\$ 100,000	\$ 21,755,000
21	Potential Debt Financing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22	Vehicle Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Sources Total	\$ 19,862,535	\$ 22,265,000	\$ 34,308,000	\$ 3,440,000	\$ 3,270,000	\$ 83,145,535
23	Unfunded Total	\$ -	\$ 1,200,000	\$ 1,650,000	\$ 500,000	\$ -	\$ 3,350,000
	Total Sources Required	\$ 19,862,535	\$ 23,465,000	\$ 35,958,000	\$ 3,940,000	\$ 3,270,000	\$ 86,495,535



**CITY OF PINOLE
CAPITAL IMPROVEMENT PLAN: FY 2026-27
ACCOUNT SUMMARY**

FACILITIES												
PRJ #	PROJECT	FY 2026-27	106-343-47201	276-343-47201	324-343-47201	215-342-47205	212				Unfunded	
FA2602	Upgrade of Corporation Yard	\$400,000	\$400,000									
FA2601	Battery Storage at Youth and Swim Centers	\$350,000	\$50,000					\$300,000				
FA2502	Upgrade of City Pools	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -					\$ -	
FA2501	EV Charging Infrastructure	\$ 675,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 600,000				\$ -	
FA2401	Tiny Tots Upgrades	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -					\$ -	
FA2302	Plum Street Parking Lot Improvements	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	
FA2301	Public Safety Building Modernization	\$ 400,000	\$ 100,000	\$ 300,000	\$ -	\$ -					\$ -	
FA2202	Senior Center Modernization	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -					\$ -	
FA1901	Senior Center Auxiliary Parking Lot	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	
FA1703	City Hall Modernization	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -					\$ -	
FA1702	Citywide Roof Repairs and Replacement	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000					\$ -	
PARKS												
PRJ #	PROJECT	FY 2026-27	276-345-47203	214-345-47203	106-345-47203						Unfunded	
PA2601	Pinole Creek Trail Upgrade						\$ 299,495					
PA2501	Improvements to City Parks	\$ 200,000	\$ 200,000	\$ -	\$ -						\$ -	
PA2402	Mural Preservation	\$ -	\$ -	\$ -	\$ -						\$ -	
PA2401	Fernandez Park Improvements	\$ 350,000	\$ 350,000	\$ -	\$ -						\$ -	
PA2202	Skatepark Rehabilitation	\$ 150,000	\$ 150,000	\$ -	\$ -						\$ -	
PA1901	Pinole Valley Park Soccer Field Rehabilitation	\$ 210,000	\$ 210,000	\$ -	\$ -						\$ -	
SANITARY SEWER												
PRJ #	PROJECT	FY 2026-27	500-641-47201	500-642-47201	276-642-47207						Unfunded	
SS2501	Replacement of Blowers at the Treatment Plant	\$ 120,000	\$ -	\$ 120,000	\$ -						\$ -	
SS2407	Private Sewer Lateral Program	\$ 100,000	\$ -	\$ 100,000	\$ -						\$ -	
SS2406	WPCP Solar and Battery	\$ 250,000	\$ -	\$ 250,000	\$ -						\$ -	
SS2405	Lower Tennent Trunk Sewer Capacity	\$ 500,000	\$ 500,000	\$ -	\$ -						\$ -	
SS2404	WPCP Boiler Replacement	\$ -	\$ -	\$ -	\$ -						\$ -	
SS2403	WPCP Centrifuge Replacement	\$ -	\$ -	\$ -	\$ -						\$ -	
SS2402	Pinon-3 Sewer Capacity	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -						\$ -	
SS2203	Effluent Outfall	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -						\$ -	
SS2101	Secondary Clarifier Rehabilitation	\$ 425,000	\$ 425,000	\$ -	\$ -						\$ -	
SS2002	Water Pollution Control Plan Lab Remodel	\$ 200,000	\$ 200,000	\$ -	\$ -						\$ -	
SS1702	Sewer Pump Station Rehabilitation	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -						\$ -	
STORMWATER												
PRJ #	PROJECT	FY 2026-27	106-344-47206	276-344-47206							Unfunded	
SW2501	Stormwater Upgrade & Trash Capture	\$ 150,000	\$ 150,000								\$ -	
SW2401	Storm Drain Creek Discharge & System Improvements	\$ 150,000	\$ 150,000								\$ -	
SW2001	Robie Road Storm Drainage Improvements	\$ -	\$ -								\$ -	
STREETS & ROADS												
PRJ #	PROJECT	FY 2026-27	106-342-47205	215-342-47205	105-342-47205	276-342-47205	325-342-42101	500-641-42101	200-342-47205	377-342-47205	Potential Vehicle Impact Fee	Unfunded
RO2601	Traffic Control and Safety Improvements on San Pablo Ave						\$200,000					
RO2507	ADA Transition Plan Update	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -
RO2506	Traffic Calming Program	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
RO2505	Safe Routes to Schools	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
RO2504	Pavement Marking and Signage Upgrades	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
RO2503	City Streetlights Upgrade	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -
RO2502	Pinole Signals Upgrade	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -
RO2501	Accessibility Improvements Project	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
RO2404	Crosswalk Tennent Ave at Prune St	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RO2403	Old Town Traffic Calming	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
RO2402	Sidewalk Rehabilitation Program	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
RO2401	Road Maintenance Repairs	\$ 350,000	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RO2303	Pinole Smart Signals	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RO2302	Safety Improvements on Arterial Roadways	\$ 439,040	\$ -	\$ 239,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -
RO2301	Road Rehabilitation	\$ 2,810,000	\$ -	\$ 750,000	\$ -	\$ -	\$ 60,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -
RO2102	Tennent Ave Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RO1902	Tennent Avenue/Bay Trail Gap Closure Crossin of UPRR	\$ 1,345,000	\$ -	\$ 600,000	\$ -	\$ -	\$ 745,000	\$ -	\$ -	\$ -	\$ -	\$ -
RO1710	San Pablo Avenue Bridge Over BNSF Railroad	\$ 2,894,000	\$ -	\$ -	\$ -	\$ -	\$ 2,894,000	\$ -	\$ -	\$ -	\$ -	\$ -
INFRASTRUCTURE ASSESSMENTS												
PRJ #	ASSESSMENT	FY 2026-27	106-343-42101	106-344-42101	500-642-42101	500-641-42101	325-342-42101		377-342-47205		Unfunded	
IN2501	San Pablo Avenue Bicycle and Pedestrian Gap Closure										\$ -	
IN2301	Facilities & Real Estate Master Plan	\$ -					\$ -				\$ -	
IN2106	Active Transportation Plan	\$ 20,000	\$ 20,000								\$ -	
IN2105	Appian Way Complete Streets	\$ 200,000					\$ 100,000		\$ 100,000		\$ -	
IN2103	Recycled Water Feasibility	\$ 100,000			\$ 100,000		\$ -				\$ -	
IN2101	Emergency Power for Critical Facilities	\$ -			\$ -		\$ -				\$ -	
IN1703	Storm Drain Master Plan	\$ 275,000		\$ 75,000		\$ 200,000	\$ -				\$ -	
Uses by Project Total		\$ 18,563,040										

LEGEND:
 • Project numbers: FA = Facilities; PA = Parks; SS = Sanitary Sewer; SW = Storm Water; RO = Streets & Roads; IN = Infrastructure Assessments
 * Project cost to be split 50% with the City of Hercules



**CITY OF PINOLE
CAPITAL IMPROVEMENT PLAN: FY 2026-27 THROUGH FY 2030-31
FUNDING SUMMARY**

SOURCES BY FUND	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	5-Year Total
100 - General Fund	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
105 - Measure S 2006	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 250,000	\$ 1,650,000
106 - Measure S 2014	\$ 1,120,000	\$ 913,000	\$ 300,000	\$ 240,000	\$ 220,000	\$ 2,793,000
200 - Gas Tax	\$ 2,000,000	\$ 930,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 5,180,000
212 - Building and Planning Fund	\$ 1,199,495	\$ 352,000				
214 - Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
215 - Grant: TLC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
215 - Grant: Climate Implementation Grant - MTC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
215 - Grant: HSIP	\$ 239,040	\$ -	\$ -	\$ -	\$ -	\$ 239,040
215 - Measure J	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 3,750,000
215 - Grant: OBAG	\$ 600,000	\$ 420,000	\$ -	\$ -	\$ -	\$ 1,020,000
275 - Parkland Dedication	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
276 - Growth Impact Fees	\$ 1,910,000	\$ 1,100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 3,610,000
324 - Public Facilities Fund	\$ 300,000	\$ 420,000	\$ -	\$ -	\$ -	\$ 720,000
325 - City Street Improvements	\$ 1,200,000	\$ 1,220,000	\$ 1,000,000	\$ 700,000	\$ 650,000	\$ 4,770,000
325 - Grant: TDA Article 3	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
325 - Grant: STMP Fees	\$ 1,405,000	\$ 1,100,000	\$ 500,000	\$ -	\$ -	\$ 3,005,000
325 - Grant: HBP	\$ 2,394,000	\$ 940,000	\$ 27,018,000	\$ -	\$ -	\$ 30,352,000
377 - Arterial Streets Rehabilitation	\$ 750,000	\$ 450,000	\$ 400,000	\$ 350,000	\$ 350,000	\$ 2,300,000
500 - Sewer Enterprise Fund	\$ 5,395,000	\$ 13,120,000	\$ 3,040,000	\$ 100,000	\$ 100,000	\$ 21,755,000
Potential Debt Financing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicle Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sources Total	\$ 19,862,535	\$ 22,265,000	\$ 34,308,000	\$ 3,440,000	\$ 3,270,000	\$ 83,145,535
Unfunded Total	\$ -	\$ 1,200,000	\$ 1,650,000	\$ 500,000	\$ -	\$ 3,350,000
Total Sources Required	\$ 19,862,535	\$ 23,465,000	\$ 35,958,000	\$ 3,940,000	\$ 3,270,000	\$ 86,495,535

FACILITIES							
PRJ #	PROJECT	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	5-Year Total
FA2602	Upgrade of Corporation Yard	\$400,000					\$400,000
FA2601	Battery Storage at Youth and Swim Centers	\$350,000					\$350,000
FA2502	Upgrade of City Pools	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
FA2501	EV Charging Infrastructure	\$ 675,000	\$ 395,000	\$ -	\$ -	\$ -	\$ 1,070,000
FA2401	Tiny Tots Upgrades	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
FA2302	Plum Street Parking Lot Improvements	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ 220,000
FA2301	Public Safety Building Modernization	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
FA2202	Senior Center Modernization	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
FA1901	Senior Center Auxiliary Parking Lot	\$ -	\$ -	\$ 1,050,000	\$ 500,000	\$ -	\$ 1,550,000
FA1703	City Hall Modernization	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 400,000
FA1702	Citywide Roof Repairs and Replacement	\$ 300,000	\$ 400,000	\$ -	\$ -	\$ -	\$ 700,000
PARKS							
PRJ #	PROJECT	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	5-Year Total
PA2601	Pinole Creek Trail Upgrade	\$ 299,495					\$ 299,495
PA2501	Improvements to City Parks	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
PA2402	Mural Preservation	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
PA2401	Fernandez Park Improvements	\$ 350,000	\$ 400,000	\$ -	\$ -	\$ -	\$ 750,000
PA2202	Skatepark Rehabilitation	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
PA1901	Pinole Valley Park Soccer Field Rehabilitation	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000
SANITARY SEWER							
PRJ #	PROJECT	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	5-Year Total
SS2501	Replacement of Blowers at the Treatment Plant	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
SS2407	Private Sewer Lateral Program	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
SS2406 *	WPCP Solar and Battery	\$ 250,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 850,000
SS2405	Lower Tennent Trunk Sewer Capacity	\$ 500,000	\$ 3,550,000	\$ -	\$ -	\$ -	\$ 4,050,000
SS2404 *	WPCP Boiler Replacement	\$ -	\$ 660,000	\$ -	\$ -	\$ -	\$ 660,000
SS2403 *	WPCP Centrifuge Replacement	\$ -	\$ -	\$ 990,000	\$ -	\$ -	\$ 990,000
SS2402	Pinon-3 Sewer Capacity	\$ 1,000,000	\$ 1,960,000	\$ -	\$ -	\$ -	\$ 2,960,000
SS2203 *	Effluent Outfall	\$ 1,500,000	\$ 1,600,000	\$ -	\$ -	\$ -	\$ 3,100,000
SS2101 *	Secondary Clarifier Rehabilitation	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000
SS2002 *	Water Pollution Control Plan Lab Remodel	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
SS1702	Sewer Pump Station Rehabilitation	\$ 1,000,000	\$ 4,350,000	\$ 1,950,000	\$ -	\$ -	\$ 7,300,000
STORMWATER							
PRJ #	PROJECT	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	5-Year Total
SW2501	Stormwater Upgrade & Trash Capture	\$ 150,000	\$ 120,000	\$ 100,000	\$ 90,000	\$ 70,000	\$ 530,000
SW2401	Storm Drain Creek Discharge & System Improvements	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
SW2001	Roble Road Storm Drainage Improvements	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ 1,200,000
STREETS & ROADS							
PRJ #	PROJECT	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	5-Year Total
RO2601	Traffic Control and Safety Improvements on San Pablo Ave	\$250,000					\$250,000
RO2507	ADA Transition Plan Update	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
RO2506	Traffic Calming Program	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 850,000
RO2505	Safe Routes to Schools	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 450,000
RO2504	Pavement Marking and Signage Upgrades	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
RO2503	City Streetlights Upgrade	\$ 250,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,100,000
RO2502	Pinole Signals Upgrade	\$ 200,000	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 900,000
RO2501	Accessibility Improvements Project	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
RO2404	Crosswalk Tennent Ave at Prune St	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
RO2403	Old Town Traffic Calming	\$ 100,000	\$ 200,000	\$ 900,000	\$ -	\$ -	\$ 1,200,000
RO2402	Sidewalk Rehabilitation Program	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
RO2401	Road Maintenance Repairs	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 250,000	\$ 1,650,000
RO2303	Pinole Smart Signals	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
RO2302	Safety Improvements on Arterial Roadways	\$ 439,040	\$ -	\$ -	\$ -	\$ -	\$ 439,040
RO2301	Road Rehabilitation	\$ 2,810,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 8,810,000
RO2102	Tennent Ave Rehabilitation	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
RO1902	Tennent Avenue/Bay Trail Gap Closure Crossin of UPRR	\$ 1,345,000	\$ 1,120,000	\$ -	\$ -	\$ -	\$ 2,465,000
RO1710 **	San Pablo Avenue Bridge Over BNSF Railroad	\$ 2,894,000	\$ 1,340,000	\$ 27,518,000	\$ -	\$ -	\$ 31,752,000
INFRASTRUCTURE ASSESSMENTS							
PRJ #	ASSESSMENT	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	5-Year Total
IN2501	San Pablo Avenue Bicycle and Pedestrian Gap Closure	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
IN2301	Facilities & Real Estate Master Plan	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
IN2106	Active Transportation Plan	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
IN2105	Appian Way Complete Streets	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
IN2103	Recycled Water Feasibility	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
IN2101	Emergency Power for Critical Facilities	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
IN1703	Storm Drain Master Plan	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000
Uses by Project Total		\$19,862,535	\$23,215,000	\$35,908,000	\$3,940,000	\$3,270,000	\$86,195,535

LEGEND:
 • Project numbers: **FA** = Facilities; **PA** = Parks; **SS** = Sanitary Sewer; **SW** = Storm Water; **RO** = Streets & Roads; **IN** = Infrastructure Assessments
 * Project cost to be split 50% with the City of Hercules

FA2602 - UPGRADE OF CORPORATION YARD

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Project Start	7/1/2026				Estimated Completion 6/30/2027		

Description

This project will upgrade the Pinole Shores Corporation Yard and allow relocation of the Maintenance Operations Team out of an aging building within the Treatment Plant likely to be demolished to accommodate future upgrades of the Plant. Upgrades of the Corporation Yard will include replacement of fence and automatic gate, installation of security cameras and alarm, addition of utility connections, surface improvements and establishment of parking and storage areas, portable restrooms, as well as installation of trailers to be used for offices, break room and lockers.



History, Status, or Impact if Delayed

Increased maintenance costs of the aging building within the Treatment Plant.

General Plan Goals/Policies

Policy GM.4.1, Goal CS.1, Goal CS.9, Policy CS.9.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 30,000					\$ 30,000
Construction	\$ 350,000					\$ 350,000
Contingency	\$ 20,000					\$ 20,000
TOTAL USES	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
SOURCE(S)						
106 - Measure S 2014	\$ 400,000					\$ 400,000
TOTAL FUNDS	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000

FA2601 - BATTERY STORAGE AT YOUTH AND SWIM CENTERS

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Project Start	7/1/2026				Estimated Completion 6/30/2027		

Description

This project will be carried out in collaboration with MCE, and planned to install battery storage units to enhance utilization and effectiveness of the solar panels located at the City's Youth Center and the Swim Center. This project is expected to reduce energy usage and associated costs.



History, Status, or Impact if Delayed

This project is initiated as part of the City's environmental sustainability and resilience efforts.

General Plan Goals/Policies

2024 Climate Action and Adaptation Plan. Goal CS.1, Goals HS.6, SE.3, SE.4, SE.7

Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031	
Planning							
Design	\$ 30,000					\$ 30,000	
Construction	\$ 300,000					\$ 300,000	
Contingency	\$ 20,000					\$ 20,000	
TOTAL USES	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000	
SOURCE(S)							
212 - Building&Planning-Climate Grant	\$ 300,000					\$ 300,000	
106 - Measure S 2014	\$ 50,000					\$ 50,000	
TOTAL FUNDS	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000	

FA2502 - UPGRADE OF CITY POOLS

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ 100,000.00	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Project Start	7/1/2025				Estimated Completion 6/30/2027		

Description

The City's pool has five (5) lanes with depth ranges from 3.5 feet to 9 feet. The City also offers a small pool for beginners, small children or parent getting their children use to the water. The children's pool measures 25' x 25' and is two and a half (2.5) feet deep. The facility and pool offer amenities such as a handicap chair lift and full lockers to put your personal items and showers. In FY 2025/26, the two pumps were replaced, a mini-split HVAC system installed, an auto filler installed, along with plumbing and other upgrades. The FY 2026/27 fund will assist in implementing further upgrades to the facility including amenities.



History, Status, or Impact if Delayed

Increased maintenance costs and potential for additional closures to avoid safety or liability issues.

General Plan Goals/Policies

Policy GM.4.1, Goal CS.1, Goal CS.9, Policy CS.9.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 20,000					\$ 20,000
Construction	\$ 160,000					\$ 160,000
Contingency	\$ 20,000					\$ 20,000
TOTAL USES	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
SOURCE(S)						
276 - Growth Impact Fees	\$ 200,000					\$ 200,000
TOTAL FUNDS	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

FA2501 - EV CHARGING INFRASTRUCTURE

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ -	\$ 675,000	\$ 395,000	\$ -	\$ -	\$ -	\$ 1,070,000
Project Start	7/1/2026				Estimated Completion 6/30/2028		

Description

In August 2024, City Council adopted the City’s Climate Action and Adaptation Plan (CAAP) to achieve carbon neutrality by 2045, in alignment with the State’s Senate Bill 32 and Assembly Bill 1279. Pinole’s community-wide and municipal greenhouse gas (GHG) inventories identified the transportation sector as the largest source of emissions, accounting for 50% of the total GHG emissions. In December 2024, the City’s Community Development Department submitted to the Metropolitan Transportation Commission (MTC) an application requesting \$952,000 in grant funds in addition to a required 11% local match (\$118,000) for a total Project cost of 1,070,000 for expanding the EV charging infrastructure in alignment with the Pinole’s CAAP goals.



History, Status, or Impact if Delayed

The CAAP recommends installation of 267 level 2 chargers by 2030 and 323 level 2 chargers by 2045, increasing passenger zero-emission vehicles (ZEV) use to 33% by 2030, increasing commercial zero-emission vehicle (ZEV) use to 25% by 2030, and electrifying or otherwise decarbonizing 30% of the municipal vehicle fleet by 2026.

General Plan Goals/Policies

2024 Climate Action and Adaptation Plan. Goal CS.1, Goals HS.6, SE.3, SE.4, SE.7

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 80,000					\$ 80,000
Construction	\$ 545,000	\$ 370,000				\$ 915,000
Contingency	\$ 50,000	\$ 25,000				\$ 75,000
TOTAL USES	\$ 675,000	\$ 395,000	\$ -	\$ -	\$ -	\$ 1,070,000
SOURCE(S)						
106 - Measure S 2014	\$ 75,000	\$ 43,000				\$ 118,000
212 - Building&Planning-Climate Grant	\$ 600,000	\$ 352,000				\$ 952,000
TOTAL FUNDS	\$ 675,000	\$ 395,000	\$ -	\$ -	\$ -	\$ 1,070,000

FA2401 - TINY TOTS UPGRADES

Functional Area : Facilities		Project Origin : Staff Recommendation				Priority Score : 42	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Project Start	7/1/2026				Estimated Completion 6/30/2027		

Description

Pinole Tiny Tots interior and exterior facility maintenance including flooring, painting, bathrooms, and appliances as funding permit. Upgrades likely to include exterior siding, eaves, and trim repairs and painting. Interior office, main room, kitchen, and restrooms painting and some upgrades. Upgrades could also include needed repairs and parts replacement of the playground equipment.



History, Status, or Impact if Delayed

The current exterior and interior paint is from approximately 20 years ago and shows discoloration, fading, chipping, and weathering. Similarly, th facility has againg kitchen appliances, playground equipment, carpets, etc.

General Plan Goals/Policies

Goal CS.1, Policy CS.1.1; Goal CS.3, Policy CS.3.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design						
Construction	\$ 230,000					\$ 230,000
Contingency	\$ 20,000					\$ 20,000
TOTAL USES	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
SOURCE(S)						
276 - Growth Impact Fees	\$ 250,000					\$ 250,000
TOTAL FUNDS	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

FA2302 - PLUM STREET PARKING LOT IMPROVEMENTS

Functional Area : Facilities		Project Origin : Staff Recommendation				Priority Score : 12	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ -	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ 220,000
Project Start	7/1/2027				Estimated Completion 6/30/2028		

Description

To provide a secure parking area for Police vehicles in the Plum Street parking lot. The parking lot will remain open for the public. A portion of the parking lot planned to be secured with security gate for Police vehicles. The layout of the parking lot likely to be redesigned. In addition, bicycle parking will be provided to the public.



History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CE.5

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design		\$ 20,000				\$ 20,000
Construction		\$ 180,000				\$ 180,000
Contingency		\$ 20,000				\$ 20,000
TOTAL USES	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ 220,000
SOURCE(S)						
324 - Public Facilities Fund		\$ 220,000				\$ 220,000
TOTAL FUNDS	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ 220,000

FA2301 - PUBLIC SAFETY BUILDING MODERNIZATION

Functional Area : Facilities		Project Origin : Staff Recommendation				Priority Score : 34	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ 650,000.00	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000
Project Start	7/1/2024				Estimated Completion 6/30/2027		

Description

In FY 2025/26, the Public Safety Building roof was replaced, two HVAC compressors were replaced, some of the office furniture was replaced, and some of the flooring was replaced. To extend the useful life of the Public Safety building, there are several items that still require attention including but not limited to replacement of additional flooring areas, water heaters, light fixtures, fans, bathroom fixtures, cleaning of ducts, etc. In addition, the building requires additional painting, and the locker rooms also require renovation.



History, Status, or Impact if Delayed

Delayed upgrades results in increasing maintenance needs and associated costs.

General Plan Goals/Policies

Goal CS.2, Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 40,000					\$ 40,000
Construction	\$ 320,000					\$ 320,000
Contingency	\$ 40,000					\$ 40,000
TOTAL USES	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
SOURCE(S)						
106 - Measure S 2014	\$ 100,000					\$ 100,000
276 - Growth Impact Fees	\$ 300,000					\$ 300,000
TOTAL FUNDS	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000

FA2202 - SENIOR CENTER MODERNIZATION

Functional Area : Facilities		Project Origin : Staff Recommendation				Priority Score : 37	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$185,000	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ 335,000
Project Start	7/1/2024				Estimated Completion 6/30/2027		

Description

This ongoing project includes an internal facilities condition assessment followed by implementation of improvements to modernize the existing Senior Center building located at 2525 Charles Avenue. Work include upgrades to energy system, roof repairs, and interior renovations.



History, Status, or Impact if Delayed

General Plan Goals/Policies

Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design						
Construction	\$ 130,000					\$ 130,000
Contingency	\$ 20,000					\$ 20,000
TOTAL USES	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
SOURCE(S)						
276 - Growth Impact Fees	\$ 150,000					\$ 150,000
TOTAL FUNDS	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

FA1901 - SENIOR CENTER AUXILIARY PARKING LOT

Functional Area : Facilities		Project Origin : Fowler Lot Re-Use Committee				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input checked="" type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ 126,655.00	\$ -	\$ -	\$ 1,050,000	\$ 500,000.00	\$ -	\$ 1,676,655
Project Start	7/1/2024				Estimated Completion 6/30/2030		

Description

On February 2, 2021 City Council adopted Resolution 2021-07 and awarded a contract to a consultant for the preliminary engineering and design for the parking lot. The parking lot will be designed to be a multi-benefit project that includes pavement structural section, striping, lighting, bicycle parking, electric vehicle charging stations, stormwater capture and retention, and drought tolerant landscaping. The final design will offer the maximum number of parking spaces while allowing access for both vehicles and pedestrians and include aesthetic design components. On June 7, 2022, City Council directed staff to incorporate the installation of a solar canopy and backup battery system at the site.



History, Status, or Impact if Delayed

On April 16, 1990 City Council adopted Resolution 2380 authorizing the purchase of 2548 Charles Street. At the time of purchase, City Council determined that construction of a Senior Center was necessary, and that this property was needed to provide sufficient parking for the Center. The parcel is surrounded by municipal parking lots which serve the Senior Center and Old Town Pinole. The Fowler House tenants remained in the property till 2010 and many discussions took place to determine the best use of the property. It was determined that the house had asbestos and lead paint. On July 17, 2018, City Council adopted Resolution 2018-67 to create the Fowler Lot Re-use Committee to evaluate the reuse and redevelopment of the property. The Committee evaluated uses for the lot and determined the best use of the property is a parking lot. On October 16, 2018, the City Council adopted Resolution No. 2018-93 to approve a contract with a construction company to abate and demolish the Fowler house. The property demolition was completed on March 11, 2019. On July 21, 2020, City Council adopted Resolution 2020-68 to accept the final recommendation of the Committee.

General Plan Goals/Policies

Goal CE.5, Goal CS.1, Policy GM.4.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design			\$ 100,000			\$ 100,000
Construction			\$ 870,000	\$ 450,000		\$ 1,320,000
Contingency			\$ 80,000	\$ 50,000		\$ 130,000
TOTAL USES	\$ -	\$ -	\$ 1,050,000	\$ 500,000	\$ -	\$ 1,550,000
SOURCE(S)						
Unfunded			\$ 1,050,000	\$ 500,000		\$ 1,550,000
TOTAL FUNDS	\$ -	\$ -	\$ 1,050,000	\$ 500,000	\$ -	\$ 1,550,000

FA1703 - CITY HALL MODERNIZATION

Functional Area : Facilities		Project Origin : Staff Recommendation				Priority Score : 35	
Type of CIP		Budget		Unappropriated Subsequent Years			Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ -	\$ 100,000.00	\$ 300,000	\$ -	\$ -	\$ -	\$ 400,000
Project Start	7/1/2025				Estimated Completion 6/30/2028		

Description

Interior improvements and exterior painting to extend the life of the City Hall building and improve its functionality for staff and the public. In FY 2025/26, improved office cubicles, replacement of some of the office blinds, and carpet areas and entry doors were improved. Remaining fund will be used in FY 2026/27 for improving the service counters. Upgrades planned for FY 2027/28 could include flooring, light fixtures, and addition of a lactation room. Also interior and exterior surfaces require repainting as the paint system has reached the end of its useful life with fading, chipping paint, along with water and mildew damage. Future improvements will also include replacement of the City seal and addition of a wall-mounted flagpole and multi-color lighting.



History, Status, or Impact if Delayed

Future exterior painting is necessary to maintain external protection from the environment.

General Plan Goals/Policies

Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3

Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031	
Planning							
Design	\$ 10,000	\$ -				\$ 10,000	
Construction	\$ 80,000	\$ 270,000				\$ 350,000	
Contingency	\$ 10,000	\$ 30,000				\$ 40,000	
TOTAL USES	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 400,000	
SOURCE(S)							
276 - Growth Impact Fees		\$ 300,000				\$ 300,000	
106 - Measure S 2014	\$ 100,000					\$ 100,000	
TOTAL FUNDS	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 400,000	

FA1702 - CITYWIDE ROOF REPAIRS AND REPLACEMENT

Functional Area : Facilities		Project Origin : End of Life Cycle				Priority Score : 43	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ -	\$ 300,000.00	\$ 400,000	\$ -	\$ -	\$ -	\$ 700,000
Project Start	7/1/2026				Estimated Completion 6/30/2028		

Description

Roof repairs and replacement at City facilities including roofs of City Hall and Water Pollution Control Plant. Based on the October 2022 finalized evaluation report, the Public Safety Building roof was replaced in FY 2025/26 in addition to roof repairs of the Senior Center and Youth Center.



History, Status, or Impact if Delayed

In 2015, comprehensive visual roof inspections were completed by a contractor on various City owned facilities. The purpose of the inspection was to identify the extent, if any, of moisture intrusion into the existing roof assemblies, document observed roof system deficiencies, determine the overall condition of the existing roof systems and to estimate the service life of the in-place roof assemblies.

General Plan Goals/Policies

Policy GM.4.1, Goal CS.1, Goal CS.9, Policy CS.9.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design						
Construction		\$ 350,000				\$ 350,000
Contingency		\$ 50,000				\$ 50,000
TOTAL USES	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
SOURCE(S)						
324 - Public Facilities Fund	\$ 300,000	\$ 200,000				\$ 500,000
276 - Growth Impact Fees		\$ 200,000				\$ 200,000
TOTAL FUNDS	\$ 300,000	\$ 400,000	\$ -	\$ -	\$ -	\$ 700,000

PA2601 - PINOLE CREEK TRAIL UPGRADE

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date		\$ 299,495	\$ -	\$ -	\$ -	\$ -	\$ 299,495
Project Start	7/1/2026				Estimated Completion 6/30/2027		

Description

This state grant fund was pursued to commence improvements of the unimproved/dirt trail section located between Pinole High School and the shopping plaza. The initial improvements will include benches with shading, debris and vegetation removal, and simple art that is appropriate for the environment. Additional grant funds to be pursued for future upgrades including replacement/rehabilitation of pedestrian/bike bridge, surfacing the trail with permeable pavement, and trail type lighting.



History, Status, or Impact if Delayed

Reduce maintenance costs, and improve quality of trail and amenities to increase walking and cycling.

General Plan Goals/Policies

Goal CS.2, Goal CS.3, Policy CS 2.6 & 3.1, Policy GM.4.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 20,000					\$ 20,000
Construction	\$ 250,000					\$ 250,000
Contingency	\$ 29,495					\$ 29,495
TOTAL USES	\$ 299,495	\$ -	\$ -	\$ -	\$ -	\$ 299,495
SOURCE(S)						
212 - Building&Planning-Climate Grant	\$ 299,495					\$ 299,495
TOTAL FUNDS	\$ 299,495	\$ -	\$ -	\$ -	\$ -	\$ 299,495

PA2501 - IMPROVEMENTS TO CITY PARKS

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ 150,000.00	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,150,000
Project Start	7/1/2025				Estimated Completion 6/30/2031		

Description

This annual project is intended to implement upgrades to the City's parks and fields such as the replacement of restrooms with ones that are equipped with fire retardant roofs and durable, fire-resistant building materials. Other potential upgrades would cover lighting, playground equipment, shaded structures, furnishings, installation of welcome kiosk and wayfinding signs, enhancing landscaping, public art, and paving trails. Identified improvements will be based on community input and aim to beautify the City's parks and enhance safety, health and quality of life.



History, Status, or Impact if Delayed

Reduce maintenance costs, and improve quality of parks and amenities.

General Plan Goals/Policies

Goal CS.2, Goal CS.3, Policy CS 2.6 & 3.1, Policy GM.4.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
Construction	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 800,000
Contingency	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
TOTAL USES	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
SOURCE(S)						
276 - Growth Impact Fees	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
TOTAL FUNDS	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000

PA2402 - MURAL PRESERVATION

Functional Area : Parks		Project Origin : Council Request				Priority Score : 27	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Project Start	7/1/2027				Estimated Completion 6/30/2028		

Description

Preservation and enhancement of murals in the City, community participation will be sought as applicable. Staff will pursue grant funds to implement this project sooner if possible.



History, Status, or Impact if Delayed

Most of the murals are now faded and is expected to continue to deteriorate over time.

General Plan Goals/Policies

Goal CC.1, Policy CC.1.3; Goal CC.5, Policy CC.5.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design						
Construction		\$ 100,000				\$ 100,000
Contingency						
TOTAL USES	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
SOURCE(S)						
106 - Measure S 2014		\$ 100,000				\$ 100,000
TOTAL FUNDS	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000

PA2401 - FERNANDEZ PARK IMPROVEMENTS

Functional Area : Parks		Project Origin : Staff Recommendation				Priority Score : 24	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ 100,000.00	\$ 350,000	\$ 400,000	\$ -	\$ -	\$ -	\$ 850,000
Project Start	7/1/2024				Estimated Completion 6/30/2028		

Description

Some upgrades were taken place in FY 2025/26 including replacement of a sewer lateral. Additional upgrades are needed to improve the baseball field and decrease water and energy usage in addition to infrastructure improvements to increase accessibility and safety.



History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CS.1, Policy CS.1.1, Policy CS.1.3; Goal CS.3, Policy CS.3.1; Goal CS.9, Policy CS.9.1, Goal SE.4, Policy SE.4.2

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 30,000					\$ 30,000
Construction	\$ 300,000	\$ 360,000				\$ 660,000
Contingency	\$ 20,000	\$ 40,000				\$ 60,000
TOTAL USES	\$ 350,000	\$ 400,000		\$ -	\$ -	\$ 750,000
SOURCE(S)						
276 - Growth Impact Fees	\$ 350,000	\$ 400,000				\$ 750,000
TOTAL FUNDS	\$ 350,000	\$ 400,000	\$ -	\$ -	\$ -	\$ 750,000

PA2202 - SKATEPARK REHABILITATION

Functional Area : Parks		Project Origin : Council Request				Priority Score : 34	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Project Start	7/1/2026				Estimated Completion 6/30/2027		

Description

The ramps at the skatepark have settled and need to be replaced, and the construction of a retaining wall may be needed.



History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CS.2, Goal CS.3, Policy CS 2.6 & 3.1, Policy GM.4.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 10,000					\$ 10,000
Construction	\$ 130,000					\$ 130,000
Contingency	\$ 10,000					\$ 10,000
TOTAL USES	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
SOURCE(S)						
276 - Growth Impact Fees	\$ 150,000					\$ 150,000
TOTAL FUNDS	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

PA1901 - PINOLE VALLEY PARK SOCCER FIELD REHABILITATION

Functional Area : Parks		Project Origin : Council Request				Priority Score : 33	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ 40,000.00	\$ 210,000.00	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Project Start	7/1/2025				Estimated Completion 6/30/2027		

Description

There are two soccer fields at Pinole Valley Park which are utilized on an annual basis, the Wright Avenue Soccer Field at the southerly end, and Savage Avenue Soccer Field at the northern end. Both fields are heavily used by soccer leagues and the general public. In FY 2025/26, some upgrades to the irrigation system and damaged turf areas were replaced. The remaining funds will be used in FY 2026/27 to fund installation of prefabricated restrooms along with associated utility connections.



History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CS.1, Goal CS.3, Policy CS 3.1, Policy GM.4.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 10,000					\$ 10,000
Construction	\$ 180,000					\$ 180,000
Contingency	\$ 20,000					\$ 20,000
TOTAL USES	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000
SOURCE(S)						
276 - Growth Impact Fees	\$ 210,000					\$ 210,000
TOTAL FUNDS	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000

SS2501 - REPLACEMENT OF BLOWERS AT THE TREATMENT PLANT

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Project Start	7/1/2025				Estimated Completion 6/30/2027		

Description

One of the three blowers at teh Treatment Plant was replaced in FY 2025/26, and the two remaining blowers were ordered. This project will fund the remaining costs for replcing the two blowers. The project was initiated because the existing treatment plant blowers are obsolete. The blower manufacturer (Aerzen) has notified the City that certain components are no longer available for purchase as replacement parts. In order to avoid equipment downtime, the blowers will be replaced in advance of needing the replacement parts that are no longer available.



History, Status, or Impact if Delayed

Two remaining blowers are outdated and replacement parts are no longer available, which could adversely impact operations if disabled.

General Plan Goals/Policies

Policy GM.4.1, Goal CS.6, Policy CS.6.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design						
Construction	\$ 100,000					\$ 100,000
Contingency	\$ 20,000					\$ 20,000
TOTAL USES	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
SOURCE(S)						
500 - Sewer Enterprise Fund	\$ 120,000					\$ 120,000
TOTAL FUNDS	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000

SS2407 - PRIVATE SEWER LATERAL PROGRAM

Functional Area : Sanitary Sewer		Project Origin : Staff Recommendation				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Project Start	7/1/2025				Estimated Completion 6/30/2030		

Description

Revolving fund to support property owners/residents in repairing or replacing their private sewer laterals under a reimbursement agreement. Guidelines of the Program were developed in FY 2025/26 and approved by the City Council.



History, Status, or Impact if Delayed

This program will support the City's sewer collection system and treatment plant regulatory compliance through a reduction in flows from infiltration and inflow (I&I). I&I reduction will reduce treatment costs and may reduce the scope of or need for future capacity improvements.

General Plan Goals/Policies

Goals HS.2, Policy HS.2.5; Goal HS.7, Policy HS.7.6; Goal CC.2, Policy CC.2.2

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design						
Construction	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Contingency						
TOTAL USES	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
SOURCE(S)						
500 - Sewer Enterprise Fund	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
TOTAL FUNDS	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

SS2406 - WPCP SOLAR AND BATTERY

Functional Area : Sanitary Sewer		Project Origin : Master Plan				Priority Score : 56	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date		\$ 250,000.00	\$ 600,000	\$ -	\$ -	\$ -	\$ 850,000
Project Start	7/1/2026					Estimated Completion 6/30/2028	

Description

Planning and design for renewable solar energy generation and battery storage project at the Water Pollution Control Plant (WPCP). Install three (3) photovoltaic (PV) arrays with a total PV capacity of 496 kW: a carport array (50-kW), a ground-mount PV array in the public park area to the southwest of the WPCP (175-kW), and a ground-mount PV array along the northeast perimeter of the WPCP, adjacent to the public pathway that runs along the canal (271-kW). Install a 575 kWh capacity battery energy storage system (BESS), controls, and a 450-kW diesel generator. Staff are also planning on the installation of EV chargers, and has been in coordination with PG&E in this regard.



History, Status, or Impact if Delayed

In 2024, Tetra Tech prepared an Energy Conservation, Generation, and Storage Assessment study for City facilities which included: 1) evaluation of energy conservation, energy generation, energy storage, and electric vehicle measures and 2) a renewable microgrid analysis to determine the technical and economic feasibility of installing new renewable energy generation systems and battery storage at the Water Pollution Control Plant (WPCP). Recommendations included addition of photovoltaic (PV) panel arrays at three different locations, a battery energy storage system (BESS) and generator. Construction costs will be estimated during the final design, and will be budgeted in the following fiscal years.

General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal SE.3, Policy SE.1.3; Goal CS.7, Policy CS.7.1; Goal GM.4, Policy GM.4.1

Summary of Capital Cost

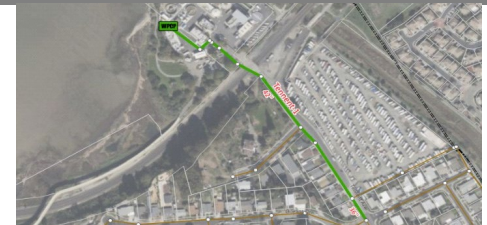
USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning	\$ 40,000					\$ 40,000
Design	\$ 210,000					\$ 210,000
Construction		\$ 600,000				\$ 600,000
Contingency						
TOTAL USES	\$ 250,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 850,000
SOURCE(S)						
500 - Sewer Enterprise Fund	\$ 250,000	\$ 600,000	\$ -	\$ -		\$ 850,000
TOTAL FUNDS	\$ 250,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 850,000

SS2405 - LOWER TENNENT TRUNK SEWER CAPACITY

Functional Area : Sanitary Sewer		Project Origin : Master Plan				Priority Score : 59	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input checked="" type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date		\$ 500,000.00	\$ 3,550,000	\$ -	\$ -	\$ -	\$ 4,050,000
Project Start	7/1/2026					Estimated Completion 6/30/2028	

Description

Tennent-1 improvements as identified in the Sanitary Sewer Collection System Master Plan. This project includes the replacement of approximately 130 feet of 24-inch diameter pipeline, 1,250 feet of 30-inch diameter pipeline, and 10 feet of 36-inch diameter pipeline along Tennent Avenue and inside of the Water Pollution Control Plant (WPCP) with 1,390 feet of 36-inch to 42-inch diameter pipeline.



History, Status, or Impact if Delayed

The Sanitary Sewer Collection System Master plan identified capacity deficiencies which result in surcharging of the gravity sewer and cause sanitary sewer overflows (SSO's) during modeled peak wet weather flow (PWWF) conditions.

General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal GM.4, Policy GM.4.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning	\$ 30,000					\$ 30,000
Design	\$ 420,000					\$ 420,000
Construction		\$ 3,370,000				\$ 3,370,000
Contingency	\$ 50,000	\$ 180,000				\$ 230,000
TOTAL USES	\$ 500,000	\$ 3,550,000	\$ -	\$ -	\$ -	\$ 4,050,000
SOURCE(S)						
500 - Sewer Enterprise Fund	\$ 500,000	\$ 3,550,000	\$ -	\$ -		\$ 4,050,000
TOTAL FUNDS	\$ 500,000	\$ 3,550,000	\$ -	\$ -	\$ -	\$ 4,050,000

SS2404 - WPCP BOILER REPLACEMENT

Functional Area : Sanitary Sewer		Project Origin : End of Life Cycle				Priority Score : 57	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date		\$ -	\$ 660,000	\$ -	\$ -	\$ -	\$ 660,000
Project Start	7/1/2027					Estimated Completion 6/30/2028	

Description

This project will replace the anaerobic digester process boilers at the Wastewater Treatment Plant.



History, Status, or Impact if Delayed

The anaerobic digestion process at the WPCP includes hot water boilers to heat water for use in the digester sludge heat exchanger. Two 40 HP Natural Gas Scotch Boilers, manufactured by Hurst Boiler & Welding Co., Inc. were installed in 2006 during the Anaerobic Digester Improvements project.

General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design						
Construction		\$ 600,000				\$ 600,000
Contingency		\$ 60,000				\$ 60,000
TOTAL USES	\$ -	\$ 660,000	\$ -	\$ -	\$ -	\$ 660,000
SOURCE(S)						
500 - Sewer Enterprise Fund		\$ 660,000				\$ 660,000
TOTAL FUNDS	\$ -	\$ 660,000	\$ -	\$ -	\$ -	\$ 660,000

SS2403 - WPCP CENTRIFUGE REPLACEMENT

Functional Area : Sanitary Sewer		Project Origin : End of Life Cycle				Priority Score : 57	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date		\$ -	\$ -	\$ 990,000	\$ -	\$ -	\$ 990,000
Project Start	7/1/2028					Estimated Completion 6/30/2029	

Description

This project will replace the dewatering centrifuge at the Wastewater Treatment Plant.



History, Status, or Impact if Delayed

The solids handling process at the WPCP includes solids dewatering using centrifuges. One of two centrifuges at the WPCP was originally installed in 2006 and reused and relocated to the Solids Handling Building during the plant upgrades completed in 2019. The centrifuge is an Alfa Laval, Aldec G2-95 unit.

General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design						
Construction			\$ 900,000			\$ 900,000
Contingency			\$ 90,000			\$ 90,000
TOTAL USES	\$ -	\$ -	\$ 990,000	\$ -	\$ -	\$ 990,000
SOURCE(S)						
500 - Sewer Enterprise Fund			\$ 990,000			\$ 990,000
TOTAL FUNDS	\$ -	\$ -	\$ 990,000	\$ -	\$ -	\$ 990,000

SS2402 - PINON-3 SEWER CAPACITY

Functional Area : Sanitary Sewer		Project Origin : Master Plan				Priority Score : 59	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input checked="" type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ -	\$ 1,000,000.00	\$ 1,960,000	\$ -	\$ -	\$ -	\$ 2,960,000
Project Start	7/1/2026				Estimated Completion 6/30/2028		

Description

The Pinon-2 project was completed in FY 2025/26, thereby replacing sewer lines along segments of Pinon Avenue and Orleans Drive along with pavement improvements. The Pinon-3 improvements as identified in the Sanitary Sewer Collection System Master Plan. This project includes the replacement of approximately 820 feet of 6-inch to 10-inch diameter pipeline along San Pablo Avenue, 680 feet of 8-inch to 10-inch diameter pipeline along Pinon Avenue, 890 feet of 6-inch to 8-inch diameter pipeline along Appian Way, 290 feet of 6-inch diameter pipeline along Meadow Avenue, and 290 feet of 6-inch diameter pipeline between Meadow Avenue and San Pablo Avenue with 2,970 feet of 10-inch to 15-inch diameter pipelines.



History, Status, or Impact if Delayed

The Sanitary Sewer Collection System Master plan identified capacity deficiencies which result in surcharging of the gravity sewer and cause sanitary sewer overflows (SSO's) during modeled peak wet weather flow (PWWF) conditions.

General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal GM.4, Policy GM.4.1

Summary of Capital Cost

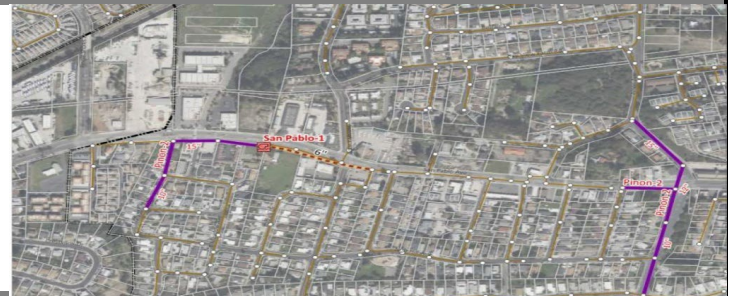
USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 250,000					\$ 250,000
Construction	\$ 650,000	\$ 1,750,000				\$ 2,400,000
Contingency	\$ 100,000	\$ 210,000				\$ 310,000
TOTAL USES	\$ 1,000,000	\$ 1,960,000	\$ -	\$ -	\$ -	\$ 2,960,000
SOURCE(S)						
500 - Sewer Enterprise Fund	\$ 1,000,000	\$ 1,960,000				\$ 2,960,000
TOTAL FUNDS	\$ 1,000,000	\$ 1,960,000	\$ -	\$ -	\$ -	\$ 2,960,000

SS2203 - EFFLUENT OUTFALL

Functional Area : Sanitary Sewer		Project Origin : Regulatory Requirement				Priority Score : 52	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input checked="" type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ -	\$ 1,500,000.00	\$ 1,600,000	\$ -	\$ -	\$ -	\$ 3,100,000
Project Start	7/1/2026				Estimated Completion 6/30/2028		

Description

The Effluent Outfall project is intended to reduce pressure in the effluent pipe during extreme storm events. Effluent pumping capacity of the treatment plant is limited by the capacity of the pipe size at the effluent outfall in Rodeo. Increasing the pipe size at the Effluent Outfall Eductor Station will increase the wet weather effluent pumping capacity and increase the lifespan of the effluent pipe by reducing the pressure in the line during storm events. This project requires coordination with Rodeo.



History, Status, or Impact if Delayed

The RWQCB adopted a 40% reduction in nitrogen discharge limits for the San Francisco Bay Region. Options to meet the future permit limits will be evaluated.

General Plan Goals/Policies

Policy GM.4.1, Goal CS.6, Policy CS.6.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 450,000					\$ 450,000
Construction	\$ 850,000	\$ 1,400,000				\$ 2,250,000
Contingency	\$ 200,000	\$ 200,000				\$ 400,000
TOTAL USES	\$ 1,500,000	\$ 1,600,000	\$ -	\$ -	\$ -	\$ 3,100,000
SOURCE(S)						
500 - Sewer Enterprise Fund	\$ 1,500,000	\$ 1,600,000				\$ 3,100,000
TOTAL FUNDS	\$ 1,500,000	\$ 1,600,000	\$ -	\$ -	\$ -	\$ 3,100,000

SS2101 - SECONDARY CLARIFIER REHABILITATION

Functional Area : Sanitary Sewer		Project Origin : End of Life Cycle				Priority Score : 46	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New <input type="checkbox"/> Expansion <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Renovation <input type="checkbox"/> Land/Row Acq. Required <input type="checkbox"/> Rehabilitation		Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
Estimated Expenditures to-date	\$ -	\$ 425,000.00	\$ -	\$ -	\$ -	\$ -	\$ 425,000
Project Start	7/1/2026				Estimated Completion 6/30/2027		

Description

The Water Pollution Control Plant (WPCP)/Treatment Plant has five secondary clarifiers which slow the flow to allow the microorganisms and other solids to settle to the bottom of the clarifier where they can be returned to aeration tanks to continue treating waste.



History, Status, or Impact if Delayed

Secondary Clarifiers 1 and 2 (SC1 and SC 2) were constructed in the early 1970s and are peripheral feed clarifiers. Secondary Clarifiers 3 and 4 (SC 3 and SC 4) were constructed in the early 1980s and are center feed clarifiers. Secondary Clarifier 5 (SC 5) was constructed in early 2000 and is a center feed, flocculator clarifier. In the first quarter of FY 2022-23, a preliminary inspection of the center column of the SC 5 was completed to examine the current condition and determine the scope of work for rehabilitation. In the second quarter of FY 2022-23, it was determined that SC 3 & SC 4 also require rehabilitation. Previously, this project was titled, "Secondary Clarifier - Center Column Rehabilitation" which only focused on the rehabilitation work required for SC 5.

General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Design						
Construction SC 5	\$ 315,000					\$ 315,000
Construction SC 3, SC 4	\$ 67,500					\$ 67,500
Contingency	\$ 42,500					\$ 42,500
TOTAL USES	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000
SOURCE(S)						
500 - Sewer Enterprise Fund	\$ 425,000					\$ 425,000
TOTAL FUNDS	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000

SS2002 - WATER POLLUTION CONTROL PLAN LAB REMODEL

Functional Area : Sanitary Sewer		Project Origin : Regulatory Requirement				Priority Score : 49	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Land/Row Acq. Required <input type="checkbox"/> Rehabilitation	<input type="checkbox"/> Expansion <input checked="" type="checkbox"/> Renovation	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
Estimated Expenditures to-date	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Project Start	7/1/2026				Estimated Completion 6/30/2027		

Description

The California Environmental Laboratory Accreditation Program (ELAP) is responsible for accrediting environmental testing labs including the Pinole - Hercules WPCP. The 2019 ELAP inspection results indicated the lab apparatus, countertops, and the fume hood are past their useful life and recommended replacement. Staff has already received quotes to replace the appliances, countertops, and cabinets. Likely payments to contractors will take place in FY 2026/27.



History, Status, or Impact if Delayed

General Plan Goals/Policies

Policy GM.4.1, Goal CS.1, Policy CS.2.6

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 20,000					\$ 20,000
Construction	\$ 150,000					\$ 150,000
Contingency	\$ 30,000					\$ 30,000
TOTAL USES	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
SOURCE(S)						
500 - Sewer Enterprise Fund	\$ 200,000					\$ 200,000
TOTAL FUNDS	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

SS1702 - SEWER PUMP STATION REHABILITATION

Functional Area : Sanitary Sewer		Project Origin : End of Life Cycle			Priority Score : 50		
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ -	\$ 1,000,000.00	\$ 4,350,000	\$ 1,950,000	\$ -	\$ -	\$ 7,300,000
Project Start	7/1/2026				Estimated Completion 6/30/2029		

Description

The City owns and operates two lift stations to convey flow from low lying areas to high elevations where the flow continues by gravity to the wastewater treatment plant. Both pump stations have reached the end of their useful life and need to be rehabilitated. The two pump stations are located on San Pablo Ave. and Hazel St. In FY 2019/20, this project was renamed to include both pump stations. Previously, this project was titled, "Hazel Street Sewer Pump Rehabilitation." This project also includes the San Pablo Lift Station Force Main, approximately 640 feet of existing 6-inch will be replaced with 8-inch diameter force main.



History, Status, or Impact if Delayed

The City recently completed a Sanitary Sewer Master Plan. In the first fiscal year of construction, the Hazel Street Lift Station will be replaced, followed by the replacement of the San Pablo Ave. Lift Station. The Hazel Street Lift Station will be replaced in coordination with RO2301.

General Plan Goals/Policies

Policy GM.4.1, Goal CS.6, Policy CS.6.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning	\$ 70,000					\$ 70,000
Design	\$ 380,000					\$ 380,000
Construction	\$ 550,000	\$ 4,000,000	\$ 1,800,000			\$ 6,350,000
Contingency		\$ 350,000	\$ 150,000			\$ 500,000
TOTAL USES	\$ 1,000,000	\$ 4,350,000	\$ 1,950,000	\$ -	\$ -	\$ 7,300,000
SOURCE(S)						
500 - Sewer Enterprise Fund	\$ 1,000,000	\$ 4,350,000	\$ 1,950,000			\$ 7,300,000
TOTAL FUNDS	\$ 1,000,000	\$ 4,350,000	\$ 1,950,000	\$ -	\$ -	\$ 7,300,000

SW2501 - STORMWATER UPGRADE & TRASH CAPTURE

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ 100,000.00	\$ 150,000	\$ 120,000	\$ 100,000	\$ 90,000	\$ 70,000	\$ 630,000
Project Start 7/1/2025					Estimated Completion 6/30/2031		

Description

On April 7, 2015, the State Water Resources Control Board (SWRCB) adopted the Statewide Trash Provisions which address the impacts trash has on the beneficial uses of surface waters. The Trash Provisions establish a statewide water quality objective for trash and a prohibition of trash discharge. The City is required to demonstrate full compliance with the Trash Provisions by 2030, with preliminary milestones of 35% by 2026 and 70% by 2028. The City will complete this project as required under the State- Issued Trash Amendments and NPDES Permit. The tasks necessary to achieve compliance will include design, installation, and long-term maintenance of full trash capture devices. With the assistance of consulting services, before and after analysis and corrections to the stormwater map took place, and the City is now at almost 100% compliance. Additional improvements are being pursued to achieve regional credits, and grant funds is also being pursued to assist with the project costs.



History, Status, or Impact if Delayed

This project is needed to meet requirements or be potentially subjected to penalties.

General Plan Goals/Policies

Goal CS.7, Policy CS.7.1; Goals OS.1, Policy OS.1.2; Goal CC.2, Policy CC.2.2

Summary of Capital Cost

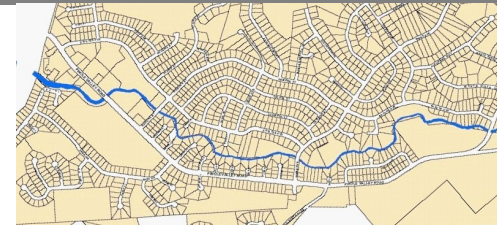
USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 8,000	\$ 48,000
Construction	\$ 120,000	\$ 100,000	\$ 80,000	\$ 70,000	\$ 55,000	\$ 425,000
Contingency	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 7,000	\$ 57,000
TOTAL USES	\$ 150,000	\$ 120,000	\$ 100,000	\$ 90,000	\$ 70,000	\$ 530,000
SOURCE(S)						
106 - Measure S 2014	\$ 150,000	\$ 120,000	\$ 100,000	\$ 90,000	\$ 70,000	\$ 530,000
TOTAL FUNDS	\$ 150,000	\$ 120,000	\$ 100,000	\$ 90,000	\$ 70,000	\$ 530,000

SW2401 - STORM DRAIN CREEK DISCHARGE & SYSTEM IMPROVEMENTS

Functional Area : Stormwater		Project Origin : End of Life Cycle				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ 100,000.00	\$ 150,000.00	\$ 150,000	\$ 150,000	\$ 150,000.00	\$ 150,000.00	\$ 850,000
Project Start	7/1/2025				Estimated Completion 6/30/2031		

Description

Improvements implemented in FY 2025/26 include replacement of the Delores Court stormwater pipeline, with remaining funds to be utilized in FY 2026/27. The condition assessments have identified a number of storm drain pipelines that are structurally deteriorated and failing where they discharge into Pinole Creek. A systematic rehabilitation or replacement of failing storm drain infrastructure will be prioritized as part of the Storm Drain Master Plan.



History, Status, or Impact if Delayed

Delays in upgrades increased maintenance costs in past years and community impacts by flooding.

General Plan Goals/Policies

Goal CS.7, Policy CS.7.1; Goals OS.1, Policy OS.1.2; Goal CC.2, Policy CC.2.2

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
Construction	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 600,000
Contingency	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
TOTAL USES	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
SOURCE(S)						
106 - Measure S 2014	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
TOTAL FUNDS	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000

SW2001 - ROBLE ROAD STORM DRAINAGE IMPROVEMENTS

Functional Area : Stormwater		Project Origin : Staff Recommendation				Priority Score : 33	
Type of CIP		Budget		Unappropriated Subsequent Years			Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input checked="" type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ 250,000.00	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ 1,450,000
Project Start	7/1/2025				Estimated Completion 6/30/2028		

Description

The existing system appears to have capacity issues at Roble Ave. and Encina Ave. that warrant review and upgrade. This project will assess the collection system for capacity and hydraulic profile and upgrade the system as necessary. Funding in the amount of \$250,000 was reallocated from another project in FY 2025/26 in order to fund the planning, environmental review, design, and construction cost estimates of the Roble Road Storm Drainage Improvements. Staff will seek grant funds to pursue project construction in FY 2027/28.



History, Status, or Impact if Delayed

Delayed upgrades impacts increases maintenance costs.

General Plan Goals/Policies

Policy GM.4.1, Goal CS.7, Policy CS.7.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design						
Construction		\$ 1,100,000				\$ 1,100,000
Contingency		\$ 100,000				\$ 100,000
TOTAL USES	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ 1,200,000
SOURCE(S)						
Unfunded		\$ 1,200,000				\$ 1,200,000
TOTAL FUNDS	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ 1,200,000

RO2601 - TRAFFIC CONTROL AND SAFETY IMPROVEMENTS ON SAN PABLO AVENUE

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Project Start	7/1/2026				Estimated Completion 6/30/2027		

Description

This project will implement the following traffic operational and safety improvements: (1) Add a crosswalk across San Pablo Avenue at Fifth Avenue with associated ADA compliant curb ramps, equipped with a regulatory High-Intensity Activated Crosswalk (HAWK) signal; (2) Add a Rectangular Rapid Flashing Beacon (RRFB) at the existing crossing across San Pablo Avenue at Madrone Avenue; (3) Construct necessary widening of sidewalks to allow installation of accessible curb ramps and new poles of the HAWK and RRFB devices; (4) Construct necessary median improvements to improve crossings safety and allow installation of traffic control devices; and, (5) Improve signage and pavement markings on San Pablo Avenue between Third Avenue and Adams Court to enhance safety conditions. Local match to this grant will be funded by other projects.



History, Status, or Impact if Delayed

This project aims to improve safety conditions on San Pablo Avenue, including crossings safety by community members including seniors at Fifth Avenue.

General Plan Goals/Policies


Goal CE.4, Policy GM.3.3, Policy GM.3.7

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 40,000					\$ 40,000
Construction	\$ 210,000					\$ 210,000
Contingency						
TOTAL USES	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
SOURCE(S)						
325 - Grant: TDA Article 3	\$ 250,000					\$ 250,000
TOTAL FUNDS	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

RO2508 - ADA TRANSITION PLAN UPDATE

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Project Start	7/1/2025				Estimated Completion 6/30/2027		

Description	
<p>This is to update the City of Pinole 2004 ADA Transition Plan for Public Improvements. A number of updates to the guidelines and standards for the construction of new and the upgrading of existing public improvements have been issued by a number of federal and state agencies since 2004, thereby resulting in the need for updating the City's Plan. It should also be noted that locations of deficiencies and associated cost of improvements as described in the Transition Plan are outdated.</p>	

History, Status, or Impact if Delayed

Staff has been implementing public improvements based on the most up-to-date federal and state standards plans and specifications, which is sometimes inconsistent with the City's Transition Plan.

General Plan Goals/Policies

Goal CE.4, Policy GM.3.3, Policy GM.3.7

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning	\$ 350,000					\$ 350,000
Design						
Construction						
Contingency						
TOTAL USES	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
SOURCE(S)						
325 - City Street Improvements	\$ 350,000					\$ 350,000
TOTAL FUNDS	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000

RO2506 - TRAFFIC CALMING PROGRAM

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ -	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 850,000
Project Start	7/1/2025					Estimated Completion 6/30/2031	

Description

Following to the City's Traffic Calming Policy and its future update, this project will fund the installation of physical traffic calming devices to reduce or eliminate the negative effects of auto traffic on residential streets. This can be achieved by causing drivers to reduce their driving speeds or to use alternative major corridors through the use of engineering solutions and the installation of physical devices. These devices could include driver feedback signs, curb extensions, speed cushions, and roundabouts. Traffic calming plans are developed based on data collection and analysis, as well as community outreach and consultation to alleviate neighborhood traffic concerns and community safety issues. Funding for FY 2025/26 was combined with the Pavement Rehabilitation Project for relevant traffic calming improvements.



History, Status, or Impact if Delayed

Reflect communities needs in street design and enhance safety conditions, which in turn reduce the need for traffic enforcement,

General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031	
Planning							
Design	\$ 30,000	\$ 30,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 120,000	
Construction	\$ 150,000	\$ 150,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 660,000	
Contingency	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 70,000	
TOTAL USES	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 850,000	
SOURCE(S)							
325 - City Street Improvements	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 850,000	
TOTAL FUNDS	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 850,000	

RO2505 - SAFE ROUTES TO SCHOOLS

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 450,000
Project Start	7/1/2025				Estimated Completion 6/30/2031		

Description

The purpose of this annual Safe Routes to School (SR2S) project is to provide minor capital improvements to enhance the safety of pedestrians and bicyclists on public roads in school areas. In coordination with the City's TAPS and the School District, staff will address safety concerns and develop strategies to encourage the use of alternative modes of transportation in the vicinity of schools. SR2S improvements may include enhancements to pavement markings, regulatory and advisory signs, installation of traffic control devices such as Rectangular Rapid Flashing Beacon (RRFB), and minor concrete improvements.



History, Status, or Impact if Delayed

Addressing community concerns in a timely manner, thereby enhancing the sense of safety and increasing walking and cycling.

General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

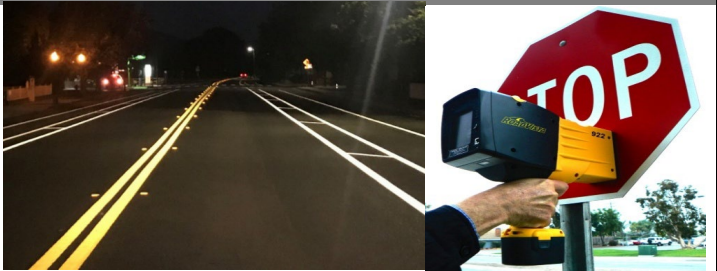
USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000	\$ 40,000
Construction	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 50,000	\$ 370,000
Contingency	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 40,000
TOTAL USES	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 450,000
SOURCE(S)						
325 - City Street Improvements	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 450,000
TOTAL FUNDS	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 450,000

RO2504 - PAVEMENT MARKING AND SIGNAGE UPGRADES

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Project Start	7/1/2025					Estimated Completion 6/30/2031	

Description

Per the California Manual on Uniform Traffic Control Devices (MUTCD), local governments are required to maintain a minimum level of retro-reflectivity for longitudinal pavement markings and for signs. These standards promote safety while providing sufficient flexibility for agencies to choose a maintenance method that best matches their specific conditions. The purpose of this annual project is to upgrade and refresh existing pavement markings and replace damaged signs as needed throughout the City per the requirements set forth by the California Department of Transportation (Caltrans). It is recommended that this type of project be continued on an annual basis because the retro-reflectivity of pavement markings and signage degrade over time and can pose a safety hazard for road users. FY 2025/26 funds was combined with the Pavement Rehabilitation Project to fund relevant improvements.



History, Status, or Impact if Delayed

Not meeting requirements and potential increase in maintenance and replacement costs.

General Plan Goals/Policies

Goal CE.3, Policy CE.3.2; Policy GM.3.3, Goal CS.10, Policy CS 10.2; Goal CE.7; Goal SE.8, Policy SE.8.7

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design						
Construction	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Contingency						
TOTAL USES	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
SOURCE(S)						
325 - City Street Improvements	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
TOTAL FUNDS	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

RO2503 - CITY STREETLIGHTS UPGRADE

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date		\$ 250,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,100,000
Project Start	7/1/2025					Estimated Completion 6/30/2031	

Description

This annual project will implement upgrades to City owned streetlights (currently within Pinole 523 streetlights owned by the City, and 902 streetlights owned by PG&E) and install new streetlights in areas where the streetlights do not meet standards for spacing and illumination. Adequate neighborhood street lighting improves safety by improving nighttime visibility and provides sidewalk and road users with an increased sense of security. Street lighting can also provide a sense of place and a more pleasing environment in residential and commercial areas, such as the addition of string lighting on San Pablo Avenue City's downtown area.



History, Status, or Impact if Delayed

Adverse impacts on sense of safety and security, and increased City costs for maintenance and replacement.

General Plan Goals/Policies

Goal CS.1, Goal CS.2, Goal CS.10. Policy CS10.2

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Construction	\$ 220,000	\$ 220,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 980,000
Contingency	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 70,000
TOTAL USES	\$ 250,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,100,000
SOURCE(S)						
377 - Arterial Streets Rehabilitation	\$ 250,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,100,000
TOTAL FUNDS	\$ 250,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,100,000

RO2502 - PINOLE SIGNALS UPGRADE

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ 178,000.00	\$ 200,000	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 1,078,000
Project Start	7/1/2025					Estimated Completion 6/30/2031	

Description

The purpose of this project is to assess the consistency of the City's traffic signal equipment and make improvements to City-owned signals such as through the installation of video detection, accessible pedestrian signal devices, upgrade of controller and cabinet, upgrade of software, battery back-up system and/or establishment of designated left-turn phasing.

Having consistent signal equipment at all City signalized intersections will save on maintenance costs and provide the best operational efficiency and safety for our residents. Key improvements will be made in coordination with the City's Traffic and Pedestrian Safety Commission (TAPS). This annual program is not intended to design and construct new signals due to the high costs associated with a new installation. New signal installation will typically be accompanied by a new development as a project mitigation, or as an individual City CIP subject to meeting signal warrants. FY 2025/26 funds was dedicated to the installation of ADA compliant pedestrian push buttons at 18 traffic signals with the remaining fund to be used in FY 2026/27.



History, Status, or Impact if Delayed

Delayed upgrades increase the cost of maintenance and cost of capital improvements.

General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031	
Planning							
Design	\$ 20,000	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 80,000	
Construction	\$ 150,000	\$ 150,000	\$ 150,000	\$ 120,000	\$ 120,000	\$ 690,000	
Contingency	\$ 30,000	\$ 30,000	\$ 30,000	\$ 20,000	\$ 20,000	\$ 130,000	
TOTAL USES	\$ 200,000	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 900,000	
SOURCE(S)							
377 - Arterial Streets Rehabilitation	\$ 200,000	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 900,000	
TOTAL FUNDS	\$ 200,000	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 900,000	

RO2501 - ACCESSIBILITY IMPROVEMENTS PROJECT

Functional Area : Streets & Roads		Project Origin : Staff Recommendation				Priority Score : 49	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date		\$ 150,000.00	\$ 150,000	\$ 150,000	\$ 150,000.00	\$ 150,000.00	\$ 750,000
Project Start	7/1/2025					Estimated Completion 6/30/2031	

Description

Title II of the Americans with Disability Act (ADA) requires local governments to make pedestrian crossings accessible to people with disabilities by providing curb ramps. To allow people with disabilities to cross streets safely, local governments must provide curb ramps at pedestrian crossings and at public transportation stops where walkways intersect with a vertical curb. To comply with ADA requirements, the curb ramps provided must meet specific standards for width, slope, cross slope, placement, and other features. Per ADA standards, all streets constructed after January 26, 1992 must provide curb ramps in compliance with ADA standards. In addition, any street that was constructed prior to 1992, but was altered after 1992, must also provide ADA-compliant curb ramps. The purpose of this project is to upgrade existing pedestrian curb ramps and to install new pedestrian curb ramps at high priority areas and locations with high levels of pedestrian activity. Some of the FY 2025/26 funds were combined with the Pavement Rehabilitation Project for implementation of ADA compliant curb ramps.



History, Status, or Impact if Delayed

Following ADA compliance is a requirement. Delays in pursuing these improvements could adversely impact the community's accessibility and safety needs, and potentially subject the City to liabilities.

General Plan Goals/Policies

Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design						
Construction	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 675,000
Contingency	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000
TOTAL USES	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
SOURCE(S)						
325 - City Street Improvements	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
TOTAL FUNDS	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000

RO2404 - CROSSWALK TENNENT AVE AT PRUNE ST

Functional Area : Streets & Roads		Project Origin : Council Request				Priority Score : 65	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures To-Date	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Project Start	7/1/2026				Estimated Completion 6/30/2028		

Description

Assessment of the intersections control and establishment of crosswalks (high visibility) at the intersections of Tennent Avenue at Prune Street. This assessment is planned to be performed by staff in FY 2026/27 with construction/implementation planned for FY 2027/28.



History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CS.10, Policy CS.10.2; Goal SE.8, Policy SE.8.8; Goal HS.6, Policy HS.6.1; Goal CE.4; Goal CS.2, Policy CS.2.6

Summary of Capital Cost

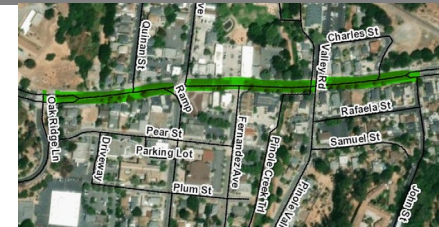
USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design		\$ 5,000				\$ 5,000
Construction		\$ 45,000				\$ 45,000
Contingency						
TOTAL USES	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
SOURCE(S)						
106 - Measure S 2014		\$ 50,000				\$ 50,000
TOTAL FUNDS	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

RO2403 - OLD TOWN TRAFFIC CALMING

Functional Area : Streets & Roads		Project Origin : Council Request				Priority Score : 58		
Type of CIP		Budget	Unappropriated Subsequent Years					Project Estimate FY 2026 - 2031
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31		
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation							
<input type="checkbox"/> Land/Row Acq. Required								
<input type="checkbox"/> Rehabilitation								
Estimated Expenditures To-Date	\$ -	\$ 100,000	\$ 200,000	\$ 900,000	\$ -	\$ -	\$ 1,200,000	
Project Start	7/1/2026				Estimated Completion 6/30/2029			

Description

ADA compliant curb ramps were implemented in the Downtown area in FY 2025/26. Minor improvements are planned in FY 2026/27 such as street furniture, string lighting, and other measures to improve the road environment for users. Additional more significant improvements will be implemented in future years especially following construction of the San Pablo Avenue Bridge Replacement Project. Such improvements will include traffic calming devices, bicycle facilities, improved pedestrian facilities, improved lighting, etc. San Pablo Avenue is an important regional corridor, and staff will pursue grant funds to design and implement future improvements.



History, Status, or Impact if Delayed

This project will implement improvements in Old Town gradually given the significant upgrades needed.

General Plan Goals/Policies

Goal GM.2, Policy GM.3.3, Policy GM.3.7; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CE.4, Policy CE.4.5; Goal CE.5; Goal CS.10, Policy CS.10.2

Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031	
Planning							
Design	\$ 10,000	\$ 50,000	\$ 200,000			\$ 260,000	
Construction	\$ 90,000	\$ 150,000	\$ 700,000			\$ 940,000	
Contingency							
TOTAL USES	\$ 100,000	\$ 200,000	\$ 900,000	\$ -	\$ -	\$ 1,200,000	
SOURCE(S)							
325 - City Street Improvements	\$ 100,000	\$ 200,000	\$ 300,000			\$ 600,000	
Unfunded			\$ 600,000			\$ 600,000	
TOTAL FUNDS	\$ 100,000	\$ 200,000	\$ 900,000	\$ -	\$ -	\$ 1,200,000	

RO2402 - SIDEWALK REHABILITATION PROGRAM

Functional Area : Streets & Roads		Project Origin : Staff Recommendation				Priority Score : 49	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date		\$ 200,000.00	\$ 200,000	\$ 200,000	\$ 200,000.00	\$ 200,000.00	\$ 1,000,000
Project Start	7/1/2025				Estimated Completion 6/30/2031		

Description

According to the California Streets and Highway Code, the owner of a property fronting a public street must maintain the sidewalk, curb and gutter, and park strip area in a condition that will not endanger persons or property or interfere with the convenient use of the area. Purpose of this annual program is to assist property owners in maintaining the sidewalks in a safe manner. In doing so, the program assists residents in maintaining the condition of walkways for which they have maintenance responsibility.



History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
Construction	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 900,000
Contingency	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000
TOTAL USES	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
SOURCE(S)						
325 - City Street Improvements	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
TOTAL FUNDS	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000

RO2401 - ROAD MAINTENANCE REPAIRS

Functional Area : Streets & Roads		Project Origin : Staff Recommendation				Priority Score : 69	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ 100,000.00	\$ 350,000.00	\$ 350,000	\$ 350,000	\$ 350,000.00	\$ 250,000.00	\$ 1,750,000
Project Start	7/1/2025				Estimated Completion 6/30/2031		

Description

The City was divided into five zones to allow for a proactive approach in maintaining the roads including potholing, repair of street lights, replacement of faded and missing signs, enhancement of pavement markings, etc. It should be noted that these improvements are in addition to the citywide maintenance activities in response to public requests. It should also be noted that \$250,000 of the FY 2025/26 funds had to be reassigned to the Roble Road Stormwater Improvements Project to ensure continuation of the project's environmental review and design.



History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CE.3, Policy CE.3.2; Policy GM.3.3, Goal CS.10, Policy CS 10.2; Goal CE.7; Goal SE.8, Policy SE.8.7

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ -					
Construction	\$ 320,000	\$ 320,000	\$ 320,000	\$ 320,000	\$ 220,000	\$ 1,500,000
Contingency	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
TOTAL USES	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 250,000	\$ 1,650,000
SOURCE(S)						
105 - Measure S 2006	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 250,000	\$ 1,650,000
TOTAL FUNDS	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 250,000	\$ 1,650,000

RO2303 - PINOLE SMART SIGNALS

Functional Area : Streets & Roads		Project Origin : Staff Recommendation				Priority Score : 33	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Project Start	7/1/2026				Estimated Completion 6/30/2027		

Description

The Smart Signals project will develop, manage, and implement ITS initiatives that improve the safety and efficiency of multimodal mobility, maximize highway and arterial system throughput, and improve operational efficiency, safety, and reduce environmental impact throughout Contra Costa County. Contra Costa Transportation Authority is the project lead and will coordinate the project throughout the county. Twelve traffic signals have been identified as candidates for the Smart Signals project. These signals are located on Pinole arterial roadways (Appian Way & San Pablo Avenue).



History, Status, or Impact if Delayed

Deployment of the Smart Signals Project is expected to result in operational and safety improvements for all modes of transportation, such as decrease in travel time and total delay, reduction in number of stops and secondary accidents, reduction of fuel consumption and greenhouse gas emissions, and reduction of response time for emergency vehicles. The initial cost estimate of construction is \$1,499,829 of which CCTA will receive \$1,345,527 in OBAG funds. The City's match requirement of \$154,302 was paid in FY 2023/24. The additional match/contingency of \$100,000 is programmed to secure the upcoming implementation of improvements that will soon commence sequentially in the various cities and in unincorporated county areas.

General Plan Goals/Policies

Goal CS.10, Policy CS 10.2

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design						
Construction	\$ 100,000					\$ 100,000
Contingency						
TOTAL USES	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
SOURCE(S)						
276 - Growth Impact Fees	\$ 100,000					\$ 100,000
TOTAL FUNDS	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

RO2302 - SAFETY IMPROVEMENTS ON ARTERIAL ROADWAYS

Functional Area : Streets & Roads		Project Origin : Staff Recommendation				Priority Score : 38	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ -	\$ 439,040.00	\$ -	\$ -	\$ -	\$ -	\$ 439,040
Project Start	7/1/2025				Estimated Completion 6/30/2027		

Description

This project will install pedestrian crossing enhancements at three crossings on arterial roadways. The enhancements include continental crosswalk markings, median refuge islands, advanced stop bars and Rectangular Rapid Flash Beacons (RRFB). The three crossings are: San Pablo Avenue at Third Avenue; San Pablo Avenue at Quinan Street; and Pinole Valley Road at Savage Avenue. 90% design plans have been produced and currently coordinating with Caltrans prior to initiating the Request for Bids for project construction.



History, Status, or Impact if Delayed

Some of the project funding for improvements was secured through Cycle 11 HSIP grant funds.

General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 30,000					\$ 30,000
Construction	\$ 380,000					\$ 380,000
Contingency	\$ 29,040					\$ 29,040
TOTAL USES	\$ 439,040	\$ -	\$ -	\$ -	\$ -	\$ 439,040
SOURCE(S)						
215 - Grant: HSIP	\$ 239,040					\$ 239,040
377 - Arterial Streets Rehabilitation	\$ 200,000					\$ 200,000
TOTAL FUNDS	\$ 439,040	\$ -	\$ -	\$ -	\$ -	\$ 439,040

RO2301 - ROAD REHABILITATION

Functional Area : Streets & Roads		Project Origin : Pavement Management Program				Priority Score : 34	
Type of CIP		Budget		Unappropriated Subsequent Years			Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ -	\$ 2,810,000.00	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000.00	\$ 1,500,000.00	\$ 8,810,000
Project Start	7/1/2025				Estimated Completion 6/30/2031		

Description

Based on the most current P-TAP report and field inspections, various segments will be recommended annually for rehabilitation. The purpose of this annual program is to rehabilitate and maintain the City's pavement condition. This project will prolong the lifespan of the current pavement and prevent further deterioration and reduction in the Pavement Condition Index (PCI – a numerical rating system from 0/complete failure to 100/excellent condition). Depending on the assessed PCI and type of deficiencies, this project will include preventive measures such as crack sealing, slurry seal, micro-surfacing, and cape seal for pavement in fair to good condition. Restoration measures such as grind and overlay, dig-outs, and cold-in-place recycling for pavement in fair to poor condition. Rehabilitation/Reconstruction measures to remove and replace pavement in poor to failed condition.



History, Status, or Impact if Delayed

Continued deterioration of pavement conditions on the various road types, thereby resulting in higher maintenance and reconstruction costs. It should be noted that the total budget for FY 2025/26-FY2026/27 is \$3,150,000 given the additional supplemental funds under the signing and striping project, traffic calming project and others. For future fiscal years, the preliminary assumption is to use Gas Tax and Measure J funds until additional fund is secured such as the Vehicle Impact Fees.

General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 76,525	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 776,525
Construction	\$ 2,600,000	\$ 4,600,000	\$ 4,600,000	\$ 3,450,000	\$ 2,700,000	\$ 17,950,000
Contingency	\$ 133,475	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 833,475
TOTAL USES	\$ 2,810,000	\$ 5,000,000	\$ 5,000,000	\$ 3,750,000	\$ 3,000,000	\$ 19,560,000
SOURCE(S)						
215 - Measure J	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 3,750,000
200 - Gas Tax	\$ 2,000,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 5,000,000
325 - Grant: STMP Fees	\$ 60,000					\$ 60,000
TOTAL FUNDS	\$ 2,810,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 8,810,000

RO2102 - TENNENT AVE REHABILITATION

Functional Area : Streets & Roads		Project Origin : Pavement Management Program				Priority Score : 43	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ 37,805.00	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 787,805
Project Start	7/1/2027				Estimated Completion 6/30/2028		

Description

The construction impacts from the WPCP upgrade project resulted in pavement deterioration. This project will rehabilitate Tennent Avenue from San Pablo Avenue to the WPCP. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.



History, Status, or Impact if Delayed

In preparation of this project, the City retained a consultant to perform internal CCTV on this section of roadway. The inspection was completed in early 2021. Coordinating collection system improvements with street resurfacing projects ensures that sewer improvements are made prior to the resurfacing so that manholes and valve covers may be properly realigned, and repairs and replacements are made in a cost-effective manner. This also avoids cutting and patching recently paved streets. The City of Hercules will reimburse \$86,430 for this project. In addition, this project is being coordinated with RO1902 for efficient implementation.

General Plan Goals/Policies

Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design		\$ 80,000				\$ 80,000
Construction		\$ 650,000				\$ 650,000
Contingency		\$ 20,000				\$ 20,000
TOTAL USES	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
SOURCE(S)						
200 - Gas Tax		\$ 180,000				\$ 180,000
500 - Sewer Enterprise Fund		\$ 300,000				\$ 300,000
325 - City Street Improvements		\$ 270,000				\$ 270,000
TOTAL FUNDS	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000

RO1902 - TENNENT AVENUE/BAY TRAIL GAP CLOSSURE CROSSIN OF UPRR

Functional Area : Streets & Roads		Project Origin : Staff Recommendation				Priority Score : 50	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ 80,000.00	\$ 1,345,000.00	\$ 1,120,000	\$ -	\$ -	\$ -	\$ 2,545,000
Project Start	7/1/2025				Estimated Completion 6/30/2028		

Description

In 2018, the East Bay Regional Park District completed a trail link to connect Pinole Shores Regional Shoreline to Bayfront Park trail. There remains a small gap on Tennent Ave. from Bayfront Park to Railroad Ave. Improvements to Tennent Ave. at the Railroad Crossing will facilitate safe movement of bicycles and pedestrians. Since project inception, the scope of work has evolved to include improvements that would maximize parking on Railroad Avenue for park users. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.



History, Status, or Impact if Delayed

WCCTAC held its STMP Call for Projects in 2018 which committed \$100k in funding for preliminary engineering from the 2006 STMP program for this project. City staff also submitted an OBAG 3 application in July 2022 to compete for funding for this project. If awarded, the City will need a match of \$345k.

General Plan Goals/Policies

Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 75,000					\$ 75,000
Construction	\$ 1,150,000	\$ 1,000,000				\$ 2,150,000
Contingency	\$ 120,000	\$ 120,000				\$ 240,000
TOTAL USES	\$ 1,345,000	\$ 1,120,000	\$ -	\$ -	\$ -	\$ 2,465,000
SOURCE(S)						
325 - Grant: STMP Fees	\$ 745,000	\$ 700,000				\$ 1,445,000
215 - Grant: OBAG	\$ 600,000	\$ 420,000				\$ 1,020,000
TOTAL FUNDS	\$ 1,345,000	\$ 1,120,000	\$ -	\$ -	\$ -	\$ 2,465,000

RO1710 - SAN PABLO AVENUE BRIDGE OVER BNSF RAILROAD

Functional Area : Streets & Roads		Project Origin : End of Life Cycle				Priority Score : 55	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ 1,480,000.00	\$ 2,894,000.00	\$ 1,340,000	\$ 27,518,000	\$ -	\$ -	\$ 33,232,000
Project Start	7/1/2020				Estimated Completion 6/30/2029		

Description

The San Pablo Avenue bridge over the Burlington Northern Santa Fe (BNSF) Railroad is an integral part of the area's transportation network. The age (80 years old) and condition assessment (deficient) of the bridge supports replacement. The City was approved for initial funding from the Caltrans Highway Bridge Program (HBP). In February 2020, the City awarded a contract to a consultant for preliminary engineering (PE) to advance the project. The PE will be completed in two phases due to funding limitations. Completion of preliminary design is necessary to develop a final cost estimate for the project.



History, Status, or Impact if Delayed

Caltrans approved all technical environmental studies with NEPA and CEQA planned for approval by the end of FY 2025/26. Design and right-of-way phase to commence in July of 2026 followed by construction in late 2027-early 2028. Construction is expected to take two years given the need to construct a temporary bridge while the permanent bridge is under construction.

General Plan Goals/Policies

Policy CS.3.3, Goal H.3, Policy H.3.1, Goal CE.3, Goal CE. 7, Policy CE.7.3, Goal CS.10.

Summary of Capital Cost

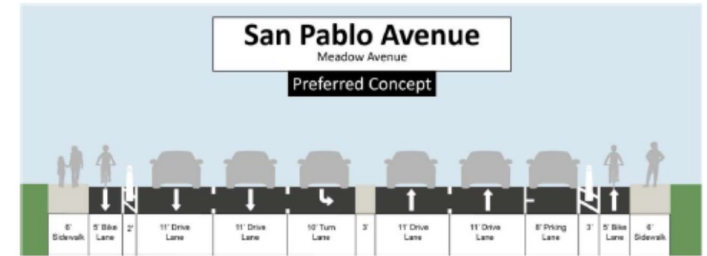
USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Project Management	\$ 200,000	\$ 200,000	\$ 1,150,000			\$ 1,550,000
Planning & Design & R-O-W	\$ 2,194,000	\$ 940,000				\$ 3,134,000
Construction	-		\$ 25,868,000			\$ 25,868,000
Contingency	\$ 100,000	\$ 100,000				\$ 200,000
TOTAL USES	\$ 2,494,000	\$ 1,240,000	\$ 27,018,000	\$ -	\$ -	\$ 30,752,000
SOURCE(S)						
325 - Grant: HBP	\$ 2,394,000	\$ 940,000	\$ 27,018,000			\$ 30,352,000
325 - Grant: STMP Fees	\$ 500,000	\$ 400,000	\$ 500,000			\$ 1,400,000
TOTAL FUNDS	\$ 2,894,000	\$ 1,340,000	\$ 27,518,000	\$ -	\$ -	\$ 31,752,000

IN2501 - SAN PABLO AVENUE BICYCLE AND PEDESTRIAN GAP CLOSURE

Functional Area : Streets & Roads		Project Origin : End of Life Cycle				Priority Score : 55	
Type of CIP		Budget		Unappropriated Subsequent Years			Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required	<input type="checkbox"/> Rehabilitation						
Estimated Expenditures to-date	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Project Start	7/1/2025				Estimated Completion 6/30/2027		

Description

The Study aims to identify and evaluate enhancements to bicycle and pedestrian improvements along San Pablo Avenue from Richmond Parkway to the Pinole-Hercules city limit. The County will lead the Study and associated reporting to MTC on the RM3 funds to be expended within the set Study budget and schedule. In addition to sharing the local match, the attached Cooperative Agreement, for example, outlines collaboration between the County and the City on developing the Study scope of work, selection of the consultant, and participation in staff; policy and technical meetings. The Study recommendations for improvements within Pinole will be developed based on adopted City policies and priorities, and approval of the recommendations will be within the City Council discretion.



History, Status, or Impact if Delayed

Contra Costa County in coordination with the City of Pinole, submitted an application for Cycle 1 of the RM3 program to fund the San Pablo Avenue Enhanced Bicycle and Pedestrian Gap Closure Study. The Study was one of seven projects selected by MTC for funding with a total project cost of \$500,000 including \$425,000 of RM3 funds and \$75,000 local match. The local match to be shared between the County (share of \$50,000) and the City (share of \$25,000) as detailed in the Cooperative Agreement approved by the County Board on June 10, 2025 and by the City Council on July 1, 2025.

General Plan Goals/Policies

Policy CS.3.3, Goal H.3, Policy H.3.1, Goal CE.3, Goal CE. 7, Policy CE.7.3, Goal CS.10.

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Project Management						
Planning & Design & R-O-W						
Construction						
Contingency						
TOTAL USES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SOURCE(S)						
TOTAL FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

IN2301 - FACILITIES & REAL ESTATE MASTER PLAN

Functional Area : Infrastructure Assessment		Project Origin : Staff Recommendation				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
Project Start	7/1/2027				Estimated Completion 6/30/2028		

Description

The facilities master plan will serve as a roadmap for achieving identified strategic objectives to improve service delivery and utilization of real estate and facility assets. The masterplan will serve to aid decision-making on capital improvements for a defined list of City owned facilities and provide information on potential major maintenance needs (e.g., repairs vs. replace) as applicable.



History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CS.1, Policy CS.1.3, Policy CS.2, Policy CS.2.6

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning		\$ 200,000				\$ 200,000
Design						
Construction						
Contingency						
TOTAL USES	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
SOURCE(S)						
106 - Measure S 2014		\$ 200,000				\$ 200,000
TOTAL FUNDS	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000

IN2106 - ACTIVE TRANSPORTATION PLAN

Functional Area : Streets & Roads		Project Origin : End of Life Cycle				Priority Score : 55	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ 218,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 238,000
Project Start	7/1/2021				Estimated Completion 10/30/2026		

Description

Development of the City's Active Transportation Plan (ATP) was first added to the Capital Improvement Plan (CIP) in 2021 (Project IN2106). On March 7, 2023, the City Council approved a Consulting Services Agreement between the City and GHD, Inc. for the development of the City's ATP. The ATP aims to outline strategies and actions that will support and encourage the use of environmentally sustainable modes of travel including walking, cycling, and use of public transit. The consultant's work scope included a review of policies and plans, data collection and analysis, recommend strategies and capital improvement projects, develop concept improvements that incorporate the community's feedback, and develop a cost estimate for the recommended projects.



History, Status, or Impact if Delayed

The ATP was approved by the City Council on April 21, 2026. The additional scope and associated cost will fund additional community consultation/community workshop and any potential plan update that may be arise as a result.

General Plan Goals/Policies

Policy CS.3.3, Goal H.3, Policy H.3.1, Goal CE.3, Goal CE. 7, Policy CE.7.3, Goal CS.10.

Summary of Capital Cost

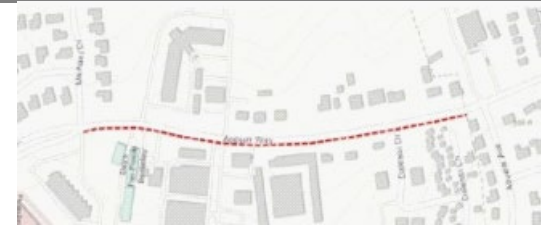
USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning	\$ 20,000					\$ 20,000
Planning & Design & R-O-W						
Construction	-					
Contingency						
TOTAL USES	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
SOURCE(S)						
106 - Measure S 2014	\$ 20,000					\$ 20,000
TOTAL FUNDS	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

IN2105 - APPIAN WAY COMPLETE STREETS

Functional Area : Infrastructure Assessment		Project Origin : Staff Recommendation				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Land/Row Acq. Required <input type="checkbox"/> Rehabilitation	<input type="checkbox"/> Expansion <input type="checkbox"/> Renovation	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
Estimated Expenditures to-date	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Project Start	7/1/2026				Estimated Completion 6/30/2027		

Description

Completion of preliminary engineering and design to provide continuous sidewalks and bike lanes along Appian Way beginning from unincorporated El Sobrante to about 1500 linear feet north of the City limit within Pinole. In December 2021, City Council approved a Cooperative Funding Agreement with WCCTAC to receive STMP funds to complete preliminary design for this project.



History, Status, or Impact if Delayed

This project will connect with the Contra Costa County's project to provide continuous sidewalks and bike lanes along Appian Way from San Pablo Dam Rd. in unincorporated El Sobrante. This project will involve coordination with Contra Costa County. This is a valuable project, and its planning and design need to proceed not to jeopardize the regional grant fund. The construction phase of this project is currently unfunded and appears in the Unfunded and Unprogrammed list.

General Plan Goals/Policies

Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning						
Design	\$ 200,000					\$ 200,000
Construction						
Contingency						
TOTAL USES	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
SOURCE(S)						
325 - Grant: STMP Fees	\$ 100,000					\$ 100,000
377 - Arterial Streets Rehabilitation	\$ 100,000					\$ 100,000
TOTAL FUNDS	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

IN2103 - RECYCLED WATER FEASIBILITY

Functional Area : Infrastructure Assessment		Project Origin : Council Request				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Land/Row Acq. Required <input type="checkbox"/> Rehabilitation	<input type="checkbox"/> Expansion <input type="checkbox"/> Renovation	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
Estimated Expenditures to-date	\$ 15,152.25	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ 115,152
Project Start	7/1/2025				Estimated Completion 6/30/2027		

Description

Updated Recycled Water feasibility study and master plan will allow the City to plan and phase the construction of future recycled water distribution system infrastructure. The study will identify potential recycled water customers, evaluate the quantity, quality, and recycled water distribution system options to address the needs of potential users in surrounding areas, seek opportunities to phase the construction of a recycled water delivery system, and develop planning-level cost options for the phased system.



History, Status, or Impact if Delayed

Recycled water delays or eliminates the need to construct more potable water facilities, sustains the economy with increased water supply reliability, protects the environment, safeguards investments in parks and landscaping with drought proof or drought resistant water supply, and contributes to a green and healthy environment. In 2019, East Bay Municipal Utility District (EBMUD) prepared an Updated Recycled Water Plan which considered the potential for potable reuse in EBMUD's water service area. The development of a new recycled water supply for the Phillips 66 refinery in Rodeo using effluent from the Pinole-Hercules and Rodeo wastewater treatment plants was among the recommended non-potable reuse projects. This project is estimated to deliver up to 3.67 MGD of recycled water to the refinery for use in their boilers and cooling towers. The combined final disinfected effluent from both plants would be pumped at the Rodeo Pump Station to the refinery for treatment a new advanced recycled water treatment plan. This project was recommended by EBMUD because it would deliver a large amount of water to a single customer, with comparatively few pipelines required due to the short distance between the sources of wastewater and the Phillips 66 Refinery.

General Plan Goals/Policies

Policy OS.8.1, Policy OS.8.7, Goal SE.9, Policy SE.9.1, Policy SE.9.4

Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031	
Planning	\$ 100,000					\$ 100,000	
Design							
Construction							
Contingency							
TOTAL USES	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	
SOURCE(S)							
500 - Sewer Enterprise Fund	\$ 100,000					\$ 100,000	
TOTAL FUNDS	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	

IN2101 - EMERGENCY POWER FOR CRITICAL FACILITIES

Functional Area : Infrastructure Assessment		Project Origin : Council Request				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
Project Start	7/1/2027				Estimated Completion 6/30/2028		

Description

During severe natural hazard events, it is highly likely that utility power will not be available for an extended period of time. Critical facilities will need reliable sources of sustained electrical power to continue operations. This project will: 1) identify critical facilities in need of back-up power in coordination with an Emergency Operations Plan (EOP) , 2) assess power loads in each critical facility that requires back-up power, 3) determine the costs and technology options including solar battery storage, and 4) make any additional recommendations to Council before advancing to construction.



History, Status, or Impact if Delayed

The Public Safety Building, Fire Station 74, and the Water Pollution Control Plant have stand by generators.

General Plan Goals/Policies

Policy GM.4.1, Policy CS.2.6, Goal CS.9, Goal HS.4

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning		\$ 200,000				\$ 200,000
Design						
Construction						
Contingency						
TOTAL USES	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
SOURCE(S)						
100 - General Fund		\$ 200,000				\$ 200,000
TOTAL FUNDS	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000

IN1703 - STORM DRAIN MASTER PLAN

Functional Area : Infrastructure Assessment		Project Origin : Staff Recommendation				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2026 - 2031
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2026-27	Year 2 FY 2027-28	Year 3 FY 2028-29	Year 4 FY 2029-30	Year 5 FY 2030-31	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
Estimated Expenditures to-date	\$ 180,060.00	\$ 275,000.00	\$ -	\$ -	\$ -	\$ -	\$ 455,060
Project Start	7/1/2024					Estimated Completion	10/30/2027

Description

Preparation of a storm drain master plan will provide an analysis of the existing collection system. The plan will identify system deficiencies related to capacity, functionality, and permit compliance. The plan can serve to guide future budget allocations for improvements to the system.



History, Status, or Impact if Delayed

General Plan Goals/Policies

Policy GM.4.1, Policy CS.7.1

Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2026 - 2031
Planning	\$ 275,000					\$ 275,000
Design						
Construction						
Contingency						
TOTAL USES	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000
SOURCE(S)						
106 - Measure S 2014	\$ 75,000					\$ 75,000
500 - Sewer Enterprise Fund	\$ 200,000					\$ 200,000
TOTAL FUNDS	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000

Goals and Policies

Community Character Element

GOAL CC.1 Maintain Pinole's unique qualities and sense of place to preserve the established historic and small-town character of the city.

POLICY CC.1.2 Require all new development to incorporate high-quality site design, architecture and planning to enhance the overall quality of the built environment in Pinole and create a visually interesting and aesthetically pleasing town environment.

POLICY CC.1.3 To enhance a sense of arrival and create a strong appealing image that promotes community identity, the City shall develop community entry features at key gateways or city entries along Interstate 80. Entryways shall incorporate landscaping, trees, structural architectural elements, signage and public art.

POLICY CC.1.5 Encourage project compatibility, interdependence and support with neighboring uses, especially between commercial and mixed-use centers and the surrounding residential neighborhoods. Uses should relate to one another with pedestrian connections, transit options, shared parking, landscaping, public spaces, and the orientation and design of buildings.

GOAL CC.2 Emphasize and enhance the visual and physical connection between the city's natural environment and the community's quality of life.

POLICY CC.2.1 Provide visual and physical connections between the natural environment and the built environment through careful site design, building placement, architectural features that allow views of Pinole's unique environment such as ridgelines or the San Pablo Bay shoreline, public access to open space such as via the Bay Trail, and the use of native vegetation in the urban environment such as for landscape buffers for sidewalk areas and street trees.

POLICY CC.2.2 Preserve natural resources within the built environment, including trees, marshes, creeks and hillsides.

GOAL CC.5 Enhance the quality of life in Pinole by acknowledging the cultural diversity and by promoting, preserving and sustaining the cultural and performing arts.

POLICY CC.5.1 Celebrate the city's cultural diversity through public art, cultural centers and community events for the benefit and enjoyment of all residents.

POLICY CC.5.2 Develop programs and facilities that promote the cultural and performing arts in Pinole.

Growth Management Element

GOAL GM.1 Regional Planning. Support cooperative transportation, land use and public service planning in Contra Costa County.

POLICY GM.1.1 West Contra Costa County Planning Activities. Achieve efficient public service delivery by coordinating with affected jurisdictions and agencies concerning public and private developments.

GOAL GM.3 Efficient Transportation. Support land use patterns that make efficient use of the transportation system and enhance public safety.

POLICY GM.3.1 Transportation Management. Make more efficient use of the regional and subregional transportation system.

POLICY GM.3.3 Provide Adequate Transportation Facilities and Services. Provide adequate transportation facilities while maintaining neighborhood integrity.

POLICY GM.3.7 Mobility-Impaired. Support efforts to provide safe and convenient transportation systems for all citizens of Pinole, particularly mobility-impaired individuals.

GOAL GM.4 Compact Development and Service Areas. Encourage infill and redevelopment in areas that are already served by utilities, infrastructure and public services.

POLICY GM.4.1 Planning for Present and Future Community Needs. Plan for, provide and maintain a level of public infrastructure facilities and services that adequately serves the present and future needs of the community.

Land Use & Economic Development Element

GOAL LU.1 Preserve and enhance the natural resources, high-quality residential neighborhoods and commercial areas, and small-town (semi-rural) character of Pinole.

POLICY LU.1.3 Establish and implement a continuing program of civic beautification, gateway or entryway enhancement, tree planting, maintenance of homes and streets, and other measures which will promote an aesthetically desirable environment and attractive neighborhood areas.

GOAL LU.4 Preserve and strengthen the identity and quality of life of Pinole's residential neighborhoods.

POLICY LU.4.1 Ensure all new development, renovation or remodeling preserves and strengthens Pinole's residential neighborhoods by requiring projects to be harmoniously designed and integrated with the existing neighborhood.

GOAL LU.6 Protect and enhance the natural resources of the San Pablo Bay waterfront for the enjoyment of Pinole residents.

POLICY LU.6.3 Provide waterfront parks, pedestrian pathways and recreation areas that are safe, accessible, and attractive for public use.

Housing Element

GOAL H.2 Protect Existing Character and Heritage. Protect and enhance the integrity and distinctive character and heritage of Pinole encouraging the development of high quality, well-designed housing and conserving existing housing.

POLICY H.2.4 Maintain Existing Housing and Neighborhood Amenities. Maintain Pinole's lifestyle characteristics by encouraging the maintenance of existing housing stock, and in particular housing with historic value, and preserving the amenities of existing neighborhoods.

GOAL H.3 Provide Adequate Services and Facilities. Provide adequate services and facilities to meet the needs of the city's current and future population.

POLICY H.3.1 Plan For Public Facility and Services Needs. Future development shall be planned based on public facility and service capacity, community-wide needs, sound citywide and neighborhood planning and public improvement programming.

POLICY H.3.4 Encourage new pedestrian-oriented development. Encourage new development and redevelopment that places residences in close proximity to a variety of services and facilities.

Circulation Element

GOAL CE.1 Reduce vehicle miles traveled and encourage the use of public transit.

POLICY CE.1.1 Encourage strategic growth that concentrates future development along Pinole's three primary transit corridors (San Pablo Avenue, Appian Way and Pinole Valley Road).

POLICY CE.1.3 Encourage development that is sensitive to both local and regional transit measures and that promotes the use of alternative modes of transportation.

POLICY CE.1.4 Encourage maximum utilization of the existing public transit system and alternate modes of transportation in Pinole.

GOAL CE.3 Provide timely input and effective means (as appropriate) of programming street and highway improvements to maintain the objective peak hour level of service without detrimentally impacting community character or commercial activity.

POLICY CE.3.2. Maintain roadway network at or above established LOS thresholds.

GOAL CE.4 Establish programs to support sidewalk, trail and street enhancements, where feasible.

POLICY CE.4.5 Inventory sidewalk conditions to identify opportunities for enhancements to the circulation system and to help prioritize repair and maintenance activities as funding becomes available.

GOAL CE.5 Provide adequate parking and loading facilities while encouraging alternative means of transportation.

GOAL CE.7 Support bicycle use as a mode of transportation by enhancing infrastructure to accommodate bicycle and rides.

POLICY CE.7.1 Enhance the City's Bikeway network through the use of Class I, II, and III bikeways.

POLICY CE.7.3 Establish a network of multi-use paths to facilitate safe and direct off-street bicycle and pedestrian travel.

Community Services and Facilities Element

GOAL CS.1 Provide safe, attractive and efficiently designed infrastructure and sustainable facilities to serve the public.

POLICY CS.1.1 The City will strive to provide safe, attractive and efficiently designed facilities for public and quasi-public organizations.

POLICY CS.1.3 The City will endeavor to provide convenient access to community facilities and services to all areas of the community.

GOAL CS.2 Ensure and maintain a high level of public safety in the community.

POLICY CS.2.6 The City will continue to fund the repair, maintenance and expansion of facilities to respond to evolving service needs.

GOAL CS.3 Provide adequate and high-quality recreational opportunities and programs for the community.

POLICY CS.3.1 Continue to provide a variety of recreational opportunities that serve and represent all aspects of the community.

POLICY CS.3.3 Expand and organize a multi-use trail system.

GOAL CS.6 Provide adequate, economical and dependable wastewater collection service and treatment.

POLICY CS.6.1 The City shall continue to make capital improvements to the wastewater collection and treatment system to maintain system capability and reliability.

GOAL CS.7 Minimize flooding.

POLICY CS.7.1 The City will ensure that the storm drain system has adequate capacity to minimize street flooding and, where feasible, shall expand the capacity of the system to control storm flows.

GOAL CS.9 Provide economical and dependable community services while conserving energy resources.

POLICY CS.9.1 The City will seek opportunities to improve the energy efficiency of facilities and operations.

GOAL CS.10 Provide safe, efficient roadway infrastructure to support multiple modes of transportation and to meet existing and future circulation needs.

POLICY CS.10.2 The City will update, where possible, the existing roadway network to enhance pedestrian, bicycle and transit circulation while maintaining safe vehicular circulation.

Health and Safety Element

GOAL HS.1 Minimize the potential for loss of life, injury, damage to property, economic and social dislocation, and unusual public expense due to natural and man-made hazards.

GOAL HS.2 Protect the community from the risk of flood damage and improve surface water quality.

POLICY HS.2.4 Continue to monitor studies that identify anticipated changes in sea level and create appropriate standards and improvements to minimize flood risks.

POLICY HS.2.5 Establish appropriate capital improvements and management programs to reduce wet weather sewer treatment demand and avoid discharge to the shallow water outfall.

GOAL HS.3 Minimize hazards of soil erosion, weak and expansive soils, potentially hazardous soils materials, other hazardous materials, geologic instability and seismic activity.

POLICY HS.3.5 Require proper handling, storage, disposal and cleanup of hazardous materials to prevent leakage, potential explosions, fires or the escape of harmful gases and to prevent individually innocuous materials from combining to form hazardous substances, especially at the time of disposal.

GOAL HS.4 Ensure that government agencies, citizens and businesses are prepared for an effective response and recovery in the event of emergencies or disasters.

POLICY HS.4.1 Continue to provide essential emergency public services during natural catastrophes

POLICY HS.4.3 Incorporate technological enhancements in new and substantially remodeled structures and facilities to support and improve emergency services.

GOAL HS.6 Support multiple forms of transportation and a circulation system design that reduces vehicle trips and emissions.

POLICY HS.6.1 Promote and encourage walking and bicycling as viable forms of transportation to services, shopping and employment.

GOAL HS.7 Ensure that all new development meets or exceeds state and federal water quality standards.

POLICY HS.7.1 Support Regional, state and federal clean water programs.

POLICY HS.7.3 Reduce the transport of runoff and surface pollutants.

POLICY HS.7.6 Establish appropriate capital improvements and management programs to reduce wet weather sewer treatment demand and avoid discharge to the shallow water outfall.

Natural Resources and Open Space Element

GOAL OS.1 Ensure the preservation of natural resources by determining appropriate land use and compatibility with natural resources and open space.

POLICY OS.1.2 Agency Cooperation. Work with Federal, State and local regulatory and trustee agencies to promote the long-term sustainability of local natural resources.

Sustainability Element

GOAL SE.3 The City will reduce its contribution to climate change and mitigate and adapt to the effects of climate change as appropriate.

POLICY SE.3.1 Reduce greenhouse gas emissions from City operations and community sources by a minimum of 15 percent below current or baseline levels by the year 2020.

POLICY SE.3.4 Reduce GHG emissions by reducing vehicle miles traveled and by increasing or encouraging the use of alternative fuels and transportation technologies.

POLICY SE.1.3 Enhance the energy efficiency of all City facilities.

GOAL SE.4 Optimize energy efficiency and renewable energy.

POLICY SE.4.2 Explore opportunities for City-wide expansion of Programs and Facilities related to energy efficiency and conservation.

GOAL SE.5 Achieve a solid waste diversion of 75% of the waste stream by 2020.

GOAL SE.7 Air quality will be maintained and improved for the City of Pinole and the Bay Area as a region and not decline below levels measured in early 1990's.

POLICY SE 7.3 Support efforts to comprehensively address air quality issues through education, regulation, and innovation.

GOAL SE.8 Utilize transit options and reduce vehicle miles traveled and single-occupancy vehicle use.

POLICY SE.8.7 Work to improve Pinole's pedestrian and bicycle infrastructure and to meet the needs of all pedestrians and bicyclists.

POLICY SE.8.10 Support and promote the use of low- and zero-emissions vehicles, alternative fuels, and other measures to directly reduce emissions from motor vehicles.



UNFUNDED PROJECTS

UF001 - Railroad Avenue Bridge Removal and Replacement

Project Information

The Contra Costa County Flood Control and Water Conservation District has advised removal of the Railroad Avenue Bridge. The bridge is a flood barrier. The first step is to determine if the City of Pinole is the responsible agency for this project.

Project Origin: Staff Recommendation
Functional Area: Streets & Roads
 Sanitary Sewer
 Stormwater
Cost Estimate: \$ -
Potential Funding Sources:
Priority Score: 11

UF002 - Parking Lot Resurfacing

Project Information

This project is to maintain and enhance existing City owned parking facilities and infrastructure, to increase parking supply, and to support ongoing multi-modal and streetscape improvements. Improvements include saw cutting and demolition, pavement removal, earthwork, pavement installation, curb and gutter, striping, and signage.

Project Origin: Staff Recommendation
Functional Area: Facilities
Cost Estimate: \$ -
Potential Funding Sources:
Priority Score: 32

UF003 - Eucalyptus Grove Restoration

Project Information

The open space located between the Old Town area between John St. and Pinole Valley Road is forested with Eucalyptus trees. In 2014, a Safety Inspection was conducted by a consultant. A total of 8 trees were recommended for removal, and root crown excavation was recommended for 3 trees. 2 trees were determined to be hollow and recommended for further investigation to evaluate the level of internal decay. In 2018, the City hired a company to remove 20 Eucalyptus trees in the area. There are still many trees left and many of the prior trees were felled with the trunks remaining on site. This project will remove the remaining trees, both standing and, on the ground, and regreen this area with native trees.

Project Origin: Council Request
Functional Area: Parks
Cost Estimate: \$ -
Potential Funding Sources:
Priority Score: 22

UF004 - Repave Trails

Project Information

The City's goal is to develop safe, connected, and comfortable bicycle and pedestrian facilities for people of all ages and abilities. Repaving trails will enhance trail access from the City's roadway network to encourage alternative modes of transportation.

Project Origin: Staff Recommendation
Functional Area: Parks
Cost Estimate: \$ -
Potential Funding Sources:
Priority Score: 25

UF005 - Appian Complete Streets

Project Information

This project will provide continuous sidewalks and bike lanes along Appian Way from San Pablo Dam Rd. in unincorporated El Sobrante to about 1500 lineal feet north of the city limit within the City of Pinole. The City received STMP funds from West Contra Costa Transportation Authority for preliminary design. The construction phase remains unfunded.

Project Origin: Staff Recommendation
Functional Area: Streets & Roads
Cost Estimate: \$ -
Potential Funding Sources:
Priority Score: 30

UF006 - Pedestrian Bridge Maintenance

Project Information

Maintenance of pedestrian bridges as identified in the Pedestrian Bridge Inspection Reports completed by Quincy Engineering, Inc. In FY 2023/24.

Project Origin: Staff Recommendation
Functional Area: Streets & Roads
Cost Estimate: \$ -
Potential Funding Sources:
Priority Score: 22

UF007 - I-80 / Pinole Valley Rd Interchange Improvements

Project Information

This project will widen Pinole Valley Road ramp terminal intersections at I-80 to provide a dedicated right turn lane to the eastbound and westbound I-80 on ramps. This project will also provide crossing enhancements at the Pinole Valley Road and I-80 intersection.

Project Origin: Staff Recommendation
Functional Area: Streets & Roads
Cost Estimate: \$ -
Potential Funding Sources:
Priority Score: 9

UF008 - Shale Hill Retaining Wall and Sidewalk Gap

Project Information

Shale Hill is located on San Pablo Ave. near Oak Ridge Road. The cut slope above the pavement is comprised of shale which is loose and sloughs onto the road. There is no sidewalk in this area because the toe of the embankment is uncontrolled and there is inadequate space to accommodate a sidewalk. Staff has not been successful in securing grant funds for this project.

Project Origin: Staff Recommendation
Functional Area: Streets & Roads
Cost Estimate: \$ -
Potential Funding Sources:
Priority Score: 9

UF009 - Sidewalk Gaps

Project Information

This project will address sidewalk gaps by installing public sidewalks where sidewalks are missing on one or both sides of the street. This work will be coordinated with other construction projects. Sidewalk gaps often exist in places with site constraints (i.e. right of way, grade/slopes, or utility conflicts) or are adjacent to properties that have been required to provide sidewalks in the past due to land uses or ownerships. Locations for repair will be selected based on site conditions, pedestrian safety, and adjacent property attributes.

Project Origin: Staff Recommendation
Functional Area: Streets & Roads
Cost Estimate: \$ -
Potential Funding Sources:
Priority Score: 16

UF010 - Tree Master Plan

Project Information

In 2019, the City Council established a Beautification Ad Hoc Committee to analyze options for, and to make recommendations to Council regarding clean-up and beautification projects in Pinole. Among other projects, the Committee recommended the development of a Tree Master Plan to inventory the existing trees, and to develop a plan for managing the tree inventory, including finding tree planting opportunities.

Project Origin: Beautification Adhoc Committee
Functional Area: Infrastructure Assessment
Cost Estimate: \$ -
Potential Funding Sources: Cal Fire Urban and Community Forestry Grant Program
Priority Score: 11

UF011 - Installation of Solar at City Facilities

Project Information

This project involves procurement and installation of solar panels at City owned facilities to offset the City's electricity consumption and reduce the greenhouse gas impacts.

Project Origin: Council Request
Functional Area: Facilities
Cost Estimate: \$ -
Potential Funding Sources:
Priority Score: 37

UF012 - All-Weather Access Roads

Project Information

The General Plan, Chapter 8 discusses improvement of open space management to reduce wildfire risks. There is a desire to have improved, all-weather access roads through open space to improve access to and from Hercules and El Sobrante to shorten response times and improve mutual aid.

Project Origin: General Plan
Functional Area: Streets & Roads
Cost Estimate: \$ -
Potential Funding Sources:
Priority Score: 20

UF013 - Signalized Intersections

Project Information

Improvement to signal hardware, signal timing, or protected left turn phases at:

- Appian Way & Fitzgerald Dr
- San Pablo Ave & Tennent Ave
- Appian Way & Canyon Dr/Tara Hills
- Pinole Valley Rd/Tennent Ave/Ellerhorst St
- San Pablo Ave & Pinole Valley Rd
- San Pablo Ave & Pinon Ave/Appian Way
- Pinole Valley Rd & Estates Ave

Refer to the Local Road Safety Plan (LRSP) document for detailed recommendations.

Project Origin: LRSP

Functional Area: Streets & Roads

Cost Estimate: \$ -

Potential Funding Sources:
Highway Safety Improvement Program (HSIP)

Priority Score: 46

There is currently an annual signal upgrade project.

UF014 - Pedestrian Safety at Signalized Intersections

Project Information

Installation of advance stop bars before crosswalk, raised median on approaches, raised pavement markers and striping through intersection at:

- Appian Way & Fitzgerald Dr
- San Pablo Ave & Tennent Ave
- Appian Way & Canyon Dr/Tara Hills
- Pinole Valley Rd/Tennent Ave/Ellerhorst St
- San Pablo Ave & Pinole Valley Rd
- Fitzgerald Dr and Best Buy Parking Lot
- Pinole Valley Rd & Estates Ave

Refer to the Local Road Safety Plan (LRSP) document for detailed recommendations.

Project Origin: LRSP

Functional Area: Streets & Roads

Cost Estimate: \$ -

Potential Funding Sources:
Highway Safety Improvement Program (HSIP)

Priority Score: 46

There is currently an annual signal upgrade project.

UF015 - Safety at Unsignalized Intersections

Project Information

Install intersection lighting, install/upgrade larger or additional stop signs or other intersection warning/regulatory signs, or install RRFB:

- Walter Ave & San Pablo Ave
- Pinole Valley Rd & Simas Ave
- Pinole Valley Rd & Wright Ave
- Pinole Valley Rd & Rafaela St
- Wright Ave & Carol St
- Simas Ave & Moraga Dr

Refer to the Local Road Safety Plan (LRSP) document for detailed recommendations.

Project Origin: LRSP

Functional Area: Streets & Roads

Cost Estimate: \$ -

Potential Funding Sources:
Highway Safety Improvement Program (HSIP)

Priority Score: 46

There are currently multiple safety improvement projects

UF016 - Roadway Segments # 1

Project Information

Install segment lighting, or install/upgrade signs with new fluorescent sheeting, or install delineators, reflectors/object markers.

- Pinole Valley Rd: San Pablo Ave to Collins Ave
- San Pablo Ave: Oak Ridge Rd to Pinole Valley Rd
- San Pablo Ave: Golden Gate to Del Monte Dr
- Tara Hills: Kilkenny Way to Appian Way
- Walter Ave: North Terminus to San Pablo Ave
- Fitzgerald Dr: Jovita Ln to Appian Way
- Appian Way: San Pablo Ave to Michael Dr
- Tennent Ave: San Pablo Ave to Pinole Valley Rd

Refer to the Local Road Safety Plan (LRSP) document for detailed recommendations.

Project Origin: LRSP

Functional Area: Streets & Roads

Cost Estimate: \$ -

Potential Funding Sources:
Highway Safety Improvement Program (HSIP)

Priority Score: 46

UF017 - Roadway Segments # 2

Project Information

Install centerline rumble strips/stripes, or install edge-lines and centerlines, or install RRFB:
· Pinole Valley Rd: San Pablo Ave to Collins Ave
· San Pablo Ave: Oak Ridge Rd to Pinole Valley Rd
· San Pablo Ave: Golden Gate to Del Monte Dr
· Tara Hills: Kilkenny Way to Appian Way
· Walter Ave: North Terminus to San Pablo Ave
· Tennent Ave: San Pablo Ave to Pinole Valley Rd
Refer to the Local Road Safety Plan (LRSP) document for detailed recommendations.

Project Origin: LRSP

Functional Area: Streets & Roads

Cost Estimate: \$ -

Potential Funding Sources:
Highway Safety Improvement Program (HSIP)

Priority Score: 46

UF018 - Roadway Segments # 3

Project Information

Implement road diet, or install dynamic/variable speed warning signs, or install/upgrade pedestrian crossing:
· Pinole Valley Rd: San Pablo Ave to Collins Ave
· San Pablo Ave: Oak Ridge Rd to Pinole Valley Rd
· Tara Hills: Kilkenny Way to Appian Way
· Fitzgerald Dr: Jovita Ln to Appian Way
· Appian Way: San Pablo Ave to Michael Dr
Refer to the Local Road Safety Plan (LRSP) document for detailed recommendations.

Project Origin: LRSP

Functional Area: Streets & Roads

Cost Estimate: \$ -

Potential Funding Sources:
Highway Safety Improvement Program (HSIP)

Priority Score: 46

UF019 - Vehicular Bridge Maintenance

Project Information

Maintenance of vehicular bridges as identified in the Caltrans Bridge Inspection Reports. The latest bridge inspection issued in May 2023, contains recommendations for three bridges near:
· PVHS High School on Pinole Valley Rd
· Wright Ave on Pinole Valley Rd
· On Simas Ave near Pinole Valley Rd

Project Origin: Caltrans Bridge Inspection

Functional Area: Streets & Roads

Cost Estimate: \$ -

Potential Funding Sources:

Priority Score: 22

UF020 - Old Town Traffic Calming

Project Information

Assess feasibility of and alternatives for, and design and construct traffic calming measures on San Pablo Avenue between John St and Oak Ridge Rd. This project is within the limits of UF023 - San Pablo Avenue Complete Streets project and may partially or completely replace it.

Project Origin: Council Request

Functional Area: Streets & Roads

Cost Estimate: \$ 600,000

Potential Funding Sources:

Priority Score: 58

UF021 - City Hall Energy Upgrades

Project Information

Energy conservation measures recommended in the Energy Conservation, Generation, and Storage Assessment.

Project Origin: Assessment

Functional Area: Facilities

Cost Estimate: \$ -

Potential Funding Sources:

Priority Score: 57

Various upgrade projects were established

UF022 - WPCP Energy Upgrades

Project Information

Energy conservation measures recommended in the Energy Conservation, Generation, and Storage Assessment.

Project Origin: Assessment

Functional Area: Sanitary Sewer

Cost Estimate: \$ -

Potential Funding Sources:
Self-Generation Incentive Program (SGIP)

Priority Score: 59

Various initiatives are being pursued

UF023 - Youth Center Energy Upgrades

Project Information

Energy conservation measures recommended in the Energy Conservation, Generation, and Storage Assessment.

Project Origin: Assessment

Functional Area: Facilities

Cost Estimate: \$ -

Potential Funding Sources:

Priority Score: 58

UF024 - Park Energy Upgrades

Project Information

Energy conservation measures recommended in the Energy Conservation, Generation, and Storage Assessment.

Project Origin: Assessment

Functional Area: Parks

Cost Estimate: \$ -

Potential Funding Sources:

Priority Score: 62