



PINOLE COMMUNITY SERVICES COMMISSION MEETING AGENDA

April 22, 2026

5:00 PM

Attend in person - PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET
OR

Attend VIA ZOOM TELECONFERENCE - Details provided below

How to Submit Public Comments:

In Person:

Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the Recreation Manager.

Via Zoom:

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

From a PC, Mac, iPad, iPhone or Android:

<https://us02web.zoom.us/j/82770240301>

Webinar ID: 827-7024-0301

By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak
- Speakers will be muted until their opportunity to provide public comment.

When the Chair opens the comment period for the item you wish to speak on, please use the “raise hand” feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide and press *6 to unmute. **To comment with your video enabled, please let the City Clerk know you would like to turn your camera on once you are called to speak.**

Written Comments:

All comments received **before 3:00 pm the day of the meeting** will be posted on the City’s website on the agenda page ([Agenda Page Link](#)) and provided to the Commissioners prior to the meeting. Written comments will not be read aloud during the meeting. **Email comments to recreation@pinole.gov.** Please indicate which item on the agenda you are commenting on in the subject line of your email.

OTHER WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. The Community TV Channel 26 schedule is published on the city's website at www.ci.pinoles.ca.us.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, www.pinoles.gov and remain archived on the site for five (5) years.

If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Bell at (510) 724-8928 or hbelle@pinoles.gov

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Ralph M. Brown Act. Gov. Code § 54950. In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

1. CALL TO ORDER

2. ROLL CALL

3. REPORTS & COMMUNICATIONS

A. Chair Report

B. Commissioner Announcements

4. CITIZENS TO BE HEARD

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Chair. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Commissioners may direct staff to investigate and/or schedule certain matters for consideration at a future meeting. **PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS**

5. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Recognitions

1. None

B. Presentations

1. None

C. Community Events

1. None

6. NEW BUSINESS

A. Approve the Minutes of the Regular Community Services Commission Meeting on March 25, 2026.

B. Community Service Day Tasks

7. OLD BUSINESS

A. Community Outreach

8. ADJOURN TO NEXT MEETING

Recommendation: Adjourn to the next meeting on May 27, 2026.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

POSTED: Thursday, April 16, 2026
Maria Picazo
Recreation Manager



MINUTES
25 March 2026

1. CALL TO ORDER

The Community Services Commission Meeting was called to order at 5:00 P.M. and was held via hybrid meeting format (Zoom Teleconference and in person-Pinole City Council Chambers).

2. ROLL CALL

Commissioners Present: Romilda Avila, Omar Butler, Jeannette (Lil Milagro) Henriquez, Laurelle Martin, Debbie Ojeda, and Nickolas Teller

Commissioners Absent: Nataliah Cornejo-Ayers

Staff Present: Andrea Dwyer, Community Services Director and Maria Picazo, Recreation Manager

3. REPORTS & COMMUNICATIONS

Commissioner Henriquez informed the Commission that she attended the egg hunt event on Saturday, noting it was a wonderful event with strong participation. She expressed her appreciation for all the work that went into making the event a success. Commissioner Teller echoed her sentiments, sharing that he also attended with his children and that everyone had a great time.

4. CITIZENS TO BE HEARD

None

5. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Recognition

None

B. Presentations

None

C. Community Events

1. Community Service Day

Staff informed the Commission that Community Service Day will be held at the youth center on Saturday, May 16 from 9am to 11am. Registration is now open at pinolerec.com.

Commissioner Henriquez asked staff to clarify the age requirement for the event. Staff responded that participants under the age of 18 are required to attend the event with a parent or guardian.

6. NEW BUSINESS



MINUTES
25 March 2026

- A. Approve the Minutes of the Regular Community Services Commission Meeting on February 25, 2026.

Action: Motion by Commissioner Teller to approve the minutes of February 25, 2026 meeting. Seconded by Commissioner Avila All in favor. Motion passed.

- B. Egg Hunt Recap

Staff informed the Commissioners that the City hosted its annual egg hunt event at Fernandez Park on March 21 from 10:00am to 12:00pm, with an estimated 1,000 participants in attendance. The event featured food vendors, arts and crafts activities, a bubble artist, and photo opportunities with the bunny. It also included three age-specific egg hunts, during which children had the opportunity to collect from approximately 20,000 eggs placed on the baseball field. Staff noted that the event was a success and provided a wonderful opportunity to bring the community together to celebrate the spring season.

- C. Swim Center Overview

Staff informed the Commission that the swim center will reopen for the spring season on Saturday, April 18. During the spring season, the pool will be open on Saturdays and Sundays only and will offer lap swim, recreational swim, aqua aerobics, and Zumba classes. Registration for swim lessons will open on April 4 at 8:00am at pinolerec.com. Swim lessons are very popular with the community and fill up quickly. Staff informed the commission that the swim center is not operated by City staff. While the facility is a City-owned building maintained by the Public Works and Community Services Department, the City contracts with the Pinole Seals to operate the swim center and provide swim programming. The swim center operates in three seasons, spring, summer, and fall. The summer season offers expanded hours and days of operation, while spring and fall seasons offer services on Saturdays and Sundays only. Additional information and program flyers are available on the City's website at pinole.gov. Staff emphasized that without the partnership with the Pinole Seals, it would be very difficult for the City to operate the swim center.

Commissioner Ojeda thanked staff for the update and shared that she was not aware of the partnership with the Pinole Seals. She expressed appreciation for the overview.

Commissioner Henriquez shared that her child participates in the Pinole Seals swim team and noted that registration for the team recently opened. She described the program as a fantastic opportunity for community building. Staff added that the swim team is very popular and most age groups are full. Staff also noted that participants who age out of the swim team have the opportunity to transition into lifeguard positions.

- D. Summer Preview



MINUTES
25 March 2026

Staff informed the Commission that summer camp registration is now open at pinolerec.com. The Community Services Department will offer nine weeks of summer programming at the Tiny Tots facility for ages 3–5 and at the Youth Center for ages 6–12. Each location will feature weekly themed camps. Programs will run Monday through Friday from 9:00am to 4:00pm. Staff shared that the department is offering a \$25 deposit option for families who wish to reserve their spot in advance. Registration opened at the beginning of March, and the department has already seen strong enrollment, with many families taking advantage of the deposit option to secure their space. The summer camps offered at the Youth Center and Tiny Tots facilities are managed by City staff. In addition, the department partners with individuals and organizations to provide specialized summer programming. This year, the City will offer a soccer camp, family yoga, and a drumming class taught by contracted vendors. Staff noted that efforts are ongoing to expand the list of summer classes. Program information will be featured in Rec & Roll publication and on the City's website.

Commissioner Ojeda requested additional information about the drumming class. Staff shared that the class will be held at the Youth Center for youth ages 10–18 and will take place on Mondays and Wednesdays from 4:30pm to 6:30pm. The program will be offered in two sessions: Session 1 from June 22 through July 15, and Session 2 from July 20 through August 12. Staff also shared that the class will be taught by a professional drummer with over 20 years of experience who is excited to share this class with the community.

Commissioner Henriquez asked if the department distributes post-event and program surveys to participants. Staff responded that surveys are conducted throughout the year and that feedback is always encouraged. Community members are encouraged to submit feedback via email at recreation@pinole.gov. Commissioner Henriquez asked if surveys could be shared with the Commission. Staff clarified that surveys are managed administratively and are not shared with or approved by the Commission. Staff reiterated that feedback and suggestions are always welcome.

E. Community Outreach

Staff informed the Commission that Commissioners serve as liaisons for the Community Services Department within the community. In previous years, Commissioners were asked to serve as liaisons with local public schools, and staff is requesting that Commissioners resume this role. Each Commissioner selected a school, and staff recorded the assignments. Staff will provide Commissioners with a script to assist with initial outreach to school sites and will offer support throughout the process. The goal is to build relationships and partnerships with local schools, with the long-term goal of offering youth classes and services directly at school sites.



MINUTES
25 March 2026

Commissioner Butler asked staff to clarify whether the classes offered would be fee-based. Staff responded that programs would generally be fee-based; however, if opportunities arise to provide free classes, staff will support the implementation of those programs as well.

Commissioner Avila requested additional details regarding the City's screening process for instructors. Staff explained that all instructors are required to complete a Live Scan background check and must be cleared by the Department of Justice prior to teaching. Commissioner Avila commented that the initiative is an excellent way to meet people where they are and noted that subsidized programs would be valuable to the community. Staff responded that program costs must be reviewed to ensure cost recovery, but donations and sponsorships would be welcomed to support subsidized offerings. Commissioner Avila asked whether any groups or foundations currently sponsor youth programs. Staff shared that there are no current sponsorships in place. Commissioner Avila offered to provide a list of potential foundations and organizations that could support future programming.

Staff also informed the Commission that the City is exploring the development of a community foundation. In previous years, the Pinole Youth Foundation supported youth programming; although the foundation has recently disbanded, it donated \$10,000 last year, which was used to offer free youth programs. Commissioner Henriquez offered to provide support once a formal plan is established.

Commissioner Avila informed the Commission that this would be her final meeting due to personal changes affecting her availability. She expressed a desire to remain involved and continue supporting the Commission in an informal capacity. Commissioner Avila also shared her appreciation for staff and pride in the community. Staff thanked Commissioner Avila for her service and wished her well.

OLD BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 5:31 P.M. to the next Community Services Commission meeting on Wednesday, April 22, 2026|5:00 P.M.

Submitted by:

Maria Picazo
Recreation Manager