



PINOLE COMMUNITY SERVICES COMMISSION MEETING AGENDA

May 22, 2024
5:00 PM

Attend in person - PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET
OR
Attend VIA ZOOM TELECONFERENCE - Details provided below

How to Submit Public Comments:

In Person:

Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the Recreation Manager.

Via Zoom:

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

From a PC, Mac, iPad, iPhone or Android:

<https://us02web.zoom.us/j/82770240301>

Webinar ID: 827-7024-0301

By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak
- Speakers will be muted until their opportunity to provide public comment.

When the Chair opens the comment period for the item you wish to speak on, please use the “raise hand” feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide and press *6 to unmute. **To comment with your video enabled, please let the Recreation Manager know you would like to turn your camera on once you are called to speak.**

Written Comments:

All comments received **before 3:00 pm the day of the meeting** will be posted on the City’s website on the agenda page ([Agenda Page Link](#)) and provided to the Commissioners prior to the meeting. Written comments will not be read aloud during the meeting. **Email comments to recreation@ci.pinole.ca.us** Please indicate which item on the agenda you are commenting on in the subject line of your email.

OTHER WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. The Community TV Channel 26 schedule is published on the city's website at www.ci.pinole.ca.us.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, www.ci.pinole.ca.us and remain archived on the site for five (5) years.

If none of these options are available to you, or you need assistance with public comment, please contact the Recreation Manager, Maria Picazo at (510) 724-9062 or mpicazo@ci.pinole.ca.us .

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Ralph M. Brown Act. Gov. Code § 54950. In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

1. CALL TO ORDER

2. ROLL CALL

3. MEETING MINUTES:

- A. Minutes for the April 24, 2024, meeting

4. CITIZENS TO BE HEARD

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Chair. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Commissioners may direct staff to investigate and/or schedule certain matters for consideration at a future meeting. **PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS**

5. NEW BUSINESS

- A. Community Services Director
- B. Summer Programming
- C. Event Discussion
- D. Summer Meeting Schedule

6. OLD BUSINESS

- A. Community Service Day
- B. Pride and Juneteenth
- C. Community Outreach/Engagement

7. ADJOURN TO NEXT MEETING

Recommendation: Adjourn to the next meeting on June 26, 2024

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

Wednesday, May 15, 2024, at 10:00am at City Hall



MINUTES
24 April 2024

1. CALL TO ORDER

The Community Services Commission Meeting was called to order at 5:00 P.M. and was held via hybrid meeting format (Zoom Teleconference and in person-Pinole City Council Chambers).

2. ROLL CALL

Commissioners Present: Laurelle Martin, Debbie Ojeda, Irma Ruport, and Nickolas Teller

Commissioners Absent: Darin Clarke, Bob Kopp,

Staff Present: Maria Picazo, Acting Community Services Director

3. APPROVAL OF MINUTES

Action: Motion by Commissioner Ojeda to approve the minutes of March 27, 2024 meeting. Seconded by Commissioner Teller. All in favor. Motion passed.

4. CITIZENS TO BE HEARD

None

5. NEW BUSINESS

None

6. OLD BUSINESS

A. Community Service Day

Staff informed the commissioners that staff selected eight projects for Community Service Day. The list includes a variety of indoor and outdoor projects. Staff informed the commissioners that the flyer and list of projects was shared through the City's communication channels and to the local schools. The Commissioners discussed event logistics and tasks. Commissioner Ruport requested more coordination on volunteer and commissioner tasks during the event. Staff informed the commissioners that signup lists will be available during registration. Each project will list the number of volunteers needed to complete the project. Public Works staff will support with the projects on the day of the event. The commissioners will also be assigned a specific task for the event. Staff asked the commissioners to confirm their availability to support with the event. Commissioner Martin, Ojeda, and Ruport confirmed that they would be available to support with the event. Commissioner Teller will not be available to support.



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MINUTES
24 April 2024

Public Comment:

Rafael Menis, resident of Pinole, followed up on the comments from staff and Commissioner Ruport regarding the signup lists for Community Service Day. Commissioner Martin informed him that each signup list will note the number of volunteers needed for the project.

B. Community Outreach/Engagement

Commissioner Ojeda provided an update on the annual cabaret dinner hosted by the Pinole Community Players. The event will take place on Saturday, April 27th at St. Joseph.

Commissioner Martin informed the commissioners that the Lions Club in collaboration with the Pinole Garden Club provided Stewart school with a bench for their garden. She also reminded the community that the Car Show is taking place on Sunday, June 23rd.

Commissioner Ruport provided an update on Fire Station 74's first anniversary event which will take place on May 11th from 10am-2pm. She asked for clarification on the banners for city events and the fire station event. Staff informed her that Public Works staff puts up the banners for City events. Staff did not have information regarding the banner for the fire station event. Commissioner Ruport would follow up with the City Manager's office regarding the banner. Commissioner Ruport requested clarification on advertising in the Marketplace. Staff informed Commissioner Ruport that event information is shared to the Marketplace by the Assistant to the City Manager as she is the lead for communications. Staff will follow up to confirm the process.

Commissioner Martin invited staff to provide an update on Senior Center events. Staff provided an update on the Pancake Breakfast which will take place in conjunction with the annual Car Show. The Senior Center will also host a summer craft fair on July 27th from 10am to 3pm. Commissioner Ojeda and Martin thanked her for the update.

8. ADJOURNMENT

The meeting was adjourned at 5:29 P.M. to the next Community Services Commission meeting on Wednesday, May 22, 2024|5:00 P.M.

Submitted by:

Maria Picazo
Recreation Manager



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MINUTES
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Approved by the Commissioners on